RESOLUTION NO. 2018-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING AND RESTATING CERTAIN FEES AND CHARGES FOR CITY SERVICES

WHEREAS, the City of Bishop has conducted an extensive and exhaustive analysis of its services, the costs reasonably borne of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and

WHEREAS, the City wishes to comply with both the letter and the spirit of Article XIIIB of the California Constitution and limit the growth of taxes; and

WHEREAS, the City desires to establish a policy of recovering the full costs reasonably borne of providing special services of a voluntary and limited nature, such that general taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such services; and

WHEREAS, heretofore the City Council adopted Ordinances No. 479 and No. 507 establishing its policy as to the recovery of costs reasonably borne to be recovered from users of City services; adopted Ordinance No. 538 updating Section 3.22.040 Schedule of fees and service charges; and directed staff as to the methodology for implementing said Ordinances; and

WHEREAS, the specific fees to be charged for services must be adopted by the City Council by Resolution, after providing notice and holding a public hearing; and

WHEREAS, a schedule of fees and charges to be paid by those requesting such special services must be adopted so that the City might carry into effect its policies; and

WHEREAS, it is the intention of the City Council to develop a revised schedule of fees and charges based on the City's budget and projected costs reasonably borne; and

WHEREAS, pursuant to California Government Code § 66016 the required information on proposed new or increased fees or services charges was provided by mail and available for general public review as required by state law and Bishop Municipal Code Section 3.22.060; and

WHEREAS, all requirements of law are hereby found to have been complied with;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP finds after considering the evidence presented, that the fees imposed hereby do not exceed the City's costs reasonably borne.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. FEE SCHEDULE ADOPTION. The following schedule of fees and charges are hereby directed to be computed by and applied by the various City departments, and to be collected by the appropriate department or the City Finance Department for the herein listed special services when provided by the City or its designated contractors.

SECTION 2. SEPARATE FEE FOR EACH PROCESS. All fees set by this resolution are for each identified process; additional fees shall be required for each additional process or service that is requested or required. Where fees are indicated on a per-unit-of-measurement basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

SECTION 3. FEES. The fees shall be charged and collected for the enumerated services as indicated in Exhibit "A".

SECTION 4. INTERPRETATIONS. This Resolution may be interpreted by the several City department heads in consultation with the City Administrator; should there be a conflict between two fees, then the lower in dollar amount of the two shall be applied.

SECTION 5. CONSTITUTIONALITY. If any portion of this Resolution is declared invalid or unconstitutional then it is the intention of the City Council to have passed the entire Resolution and all its component parts, and all other sections of this Resolution shall remain in full force and effect.

SECTION 6. REPEALER. All resolutions and other actions of the City Council in conflict with the contents of this Resolution are hereby repealed.

SECTION 7. EFFECTIVE DATE. This Resolution shall go into full force and effect immediately. Pursuant to Bishop Municipal Code Section 3.22.040 B, fees and charges will be effective in sixty (60) days after adoption and execution of an executive order by the City Administrator and no written appeal has been filed. The Community Services Department fees and charges will be effective April 27, 2018 following the sixty (60) days as stipulated. Fees and charges for all other departments, unless otherwise dictated by state or federal law, will not be effective until July 1, 2018. Existing fees and charges shall remain in effect and unchanged until these dates.

PASSED, APPROVED AND ADOPTED this 26TH day of February, 2018.

Karen Schwartz

Karen Schwartz, Mayor

ATTEST: Jim Tatum, City Clerk

By: Robin Picken

Robin Picken, Assistant City Clerk

STATE OF CALIFORNIA
COUNTY OF INYO
CITY OF BISHOP

I, Robin Picken, Assistant City Clerk for the City of Bishop, do hereby certify that the whole number of members of the City Council of said City of Bishop is five (5); that the foregoing Resolution No. 2018-02 was duly passed and adopted by said City Council; approved and signed by the Mayor of said City; and attested by the City Clerk of said City, all at a regular meeting of said City Council, held on February 26, 2018, and that the same was so passed and adopted by the following roll call vote.

AYES: Smith, Ellis, Pecsi, Gardner, Schwartz

ABSENT: None

NOES: None

DISQUALIFIED: None

WITNESS, my hand and the seal of the City of Bishop this 27th day of February 2018.

Robin Picken

Robin Picken, Assistant City Clerk
CITY OF BISHOP

EXHIBIT "A"

CITY OF BISHOP FEES AND CHARGES
FISCAL YEAR 2018-2019

ADMINISTRATION & FINANCE SERVICES

NO.	TITLE/DESCRIPTION	RECOMMENDED CHARGES
AF-1	New/Moved Business Application Process	-0-
AF-2	Business License Fees	
	Four Employees or less and not otherwise specified	$44.00 annually
	Five Employees, less than ten, and not otherwise specified	$124.00 annually
	Ten Employees or more and not otherwise specified	$204.00 annually
	Having no Fixed or Permanent Residence in City which conducts business daily in the City	$54.00 annually per vehicle/or person
	Having no Fixed or Permanent Residence in City which does not conduct business daily in the City	$54.00 daily or $400.00 annually each vehicle/or person
	Amusements Generally	$204.00 annually
	Bowling Alleys	$44.00 annually per alley
	Public Dancing	$204.00 annually
	Circuses, Carnivals, etc.	$54.00 per day
	Contractors and Subcontractors	$104.00 annually
	Itinerant Locksmiths, Tool Sharpeners, etc.	$3.50 per day or $104.00 annually
	Pool Halls, Social Clubs, etc.	$17.00 annually each pool table and $104.00 annually for each card table
	Professions	$44.00 annually
	Sound Trucks, Loud Speakers with permanent place of business in City	$104.00 annually
	Out of City	$13.50 per day or $204.00 annually
	Past Due Business License Penalty	10% per month
AF-3	Bingo Fees	$15.00 annually
AF-4	New T.O.T. Registration Certificate	-0-
AF-5	Returned Check (NSF) Processing/Charge Back Fee	$25.00 each
AF-6	Printed Materials/Map Production Sale	$1.00 page
AF-7	Document Certification/Copying	$.10 per page
AF-8	Records Research Service	Actual Cost
AF-9	City Code and Zoning Code Update	-0-
AF-10	Agenda/Minutes Mailing Service	-0-
AF-11	City Meeting Recording Copies	Actual Cost

AF-12	Short Term Rental Application Fee	$150.00 annually

COMMUNITY SERVICES

NO.	TITLE/DESCRIPTION	RECOMMENDED CHARGES
CS-1	Auditorium Rental	$50.00 First 4 hours $10.00/hour each additional hour
CS-2	Council Chambers Rental	$75.00 First 4 hours $15.00/hour each additional hour
CS-3	Conference Room Rental	$35.00 First 4 hours $5.00/hour each additional hour
CS-4	Outside Grounds Rental (Set up, Clean up, Supplies & Service)	$50.00
CS-5	Weddings	$150.00 and a $50.00 refundable deposit

PARKS AND RECREATION

NO.	TITLE/DESCRIPTION	RECOMMENDED CHARGES
PR-1	Softball Lights	$20.00 an hour
PR-2	Tennis Lights	$4.00 per hour/tokens $5.00 hour/time clock
PR-3	Softball/Baseball Tournaments (includes marking fields and lights)	$200.00 per tournament
PR-4	Tennis Courts	-0-
PR-5	League Play	Actual Cost
PR-6	Pool Rental	$65.00 hour/plus cost of aquatic personnel
PR-7	Swim Classes Individual Lesson	$45.00 for 8 sessions $80.00 for 4 sessions
PR-8	Public Swim – Youth	$4.00 $30.00 – 10 Passes
	Public Swim – Adult	$6.00 $25.00 – 5 Passes
	Public Swim – Family Pass	$60.00 – 18 passes
	Public Swim/Lap (unlimited use) – Adult	$5.00 - Season Pass $120.00
PR-9	Water Fitness – Adult	$5.00 $60.00 – 14 passes
PR-10	Special City Sponsored Recreation Activities	Actual Cost
PR-11	Set up/Clean up Services (Electrical, Tables, Etc.)	Actual Cost
PR-12	City Park Vendor/Exhibitor Fees/Mule Days	$20.00 per space $45.00 camp space
	City Park Vendor/Exhibitor Fees/Labor Day	$10.00 per space $45.00 camp space

PR-13	Park Development Impact Fees	-0-

PUBLIC SAFETY

NO.	TITLE/DESCRIPTION	RECOMMENDED CHARGES
PS-1	Check Collection Fee	$25.00
PS-2	Impound Fee	$125.00
PS-3	Fingerprints Rolling either by paper and ink; or electronic Live Scan	$25.00
PS-4	Report Copying – Accident Report Report Copying – Other Reports	$20.00 $20.00
PS-5	Booking Fees	$130.00
PS-6	Repossession Processing	$15.00
PS-7	Parking Fines pursuant to Bishop Municipal Code Title 10 – Vehicles and Traffic Chapter 10.28 Sections 10.28.020 -10.28.200	$30.00 each violation
PS-8	Handicapped Parking Violations	$255.00
PS-9	Burning Permit Fee	-0-
PS-10	Plan and Site Review for Flammable or Combustible Liquid Storage	-0-
PS-11	Building Inspection for Fire and Life Safety	-0-
PS-12	Fireworks and Pyrotechnic Special Effects Permit Fee	-0-
PS-13	Building and Site Plan Check	-0-
PS-14	Public Safety Development Impact Fees	-0-
PS-15	Criminal History Check Pursuant to California Family Code 6306	$10.00
PS-16	Witness Fees-Civil Proceedings Pursuant to California Government Code 68097	$275.00 or actual costs, whichever is greater.
PS-17	Long Term Parking Permits – for six (6) month periods	$200 - Up to 20 feet long $250 - 20 to 40 feet long $300 – Over 40 feet long

PLANNING

The fee shall be as described in the following table unless the actual cost is greater. If the actual cost is greater, the fee shall be the actual cost.

	Description	**Fee**
PL-1	Zone Change Review	$1,500
PL-2	Variance Review	$1,500
PL-3	Zone Ordinance Amendment Review	$1,500
PL-4	Appeals	$300
PL-5	Use Permit Review and Process	$500
PL-6	Specific Plan Review	$1,500
PL-7	General Plan Amendment	$1,500
PL-8	Categorical Exemption	$120

PL-9	Environmental Initial Study	$1,500
PL-10	EIR Staff Review	$2,500
PL-11	Time Extension Review	$500
PL-12	Tentative Parcel Map Review	$2,000
PL-13	Tentative Tract Map Review	$2,500
PL-14	Final Parcel Map Review	$500
PL-15	Final Tract Map Review	$1,000
PL-16	Certificate of Compliance	$1,000
PL-17	Lot Line Adjustment Review	$1,000

PUBLIC WORKS

Building Fees

	Description	Fee
BL-1	Building Permits	See below
BL-2	Residential SMIP Commercial SMIP	0.013% of Value 0.028% of Value
BL-3	Building Standards Revolving Fund (BSASRF)	$1.00 for each $25,000 or portion

1. Permits, inspection, and related fees for demolition, grading, building, plumbing, mechanical and electrical shall be the sum of a $60 administration fee, a valuation fee, and a plan check fee, if required.

2. The valuation fee shall be as described in the following table unless the actual cost is greater. If the actual cost is greater, the fee shall be the actual cost.

Total Valuation	Fee
$1 to $500	$23.50
$500 to $2,000	$23.50 for the first $500 plus $3.05 for each additional $100, or fraction thereof, to and including $2,000
$2,001 to $25,000	$69.25 for the first $2,000 plus $14.00 for each additional $1,000, or fraction thereof, to and including $25,000
$25,001 to $50,000	$391.25 for the first $25,000 plus $10.10 for each additional $1,000, or fraction thereof, to and including $50,000
$50,001 to $100,000	$643.75 for the first $50,000 plus $7.00 for each additional $1,000, or fraction thereof, to and including $100,000
$100,001 to $500,000	$993.75 for the first $100,000 plus $5.60 for each additional $1,000, or fraction thereof, to and including $500,000
$500,001 to $1,000,000	$3,233.75 for the first $500,000 plus $4.75 for each additional $1,000, or fraction thereof, to and including $1,000,000
$1,000,001 and up	$5,608.75 for the first $1,000,000 plus $3.15 for each additional $1,000, or fraction thereof

3. Except as provided below, total valuation shall be determined using International Code Council (ICC) Building Valuation Data current on the permit issue date with a regional modifier of 0.97.

4. For additions, remodels, tenant improvements, reroofing, and for electrical, mechanical, and plumbing done independent of building work, total valuation shall be provided by applicant or determined using standard construction estimating practices

5. The plan check fee, when required, shall be 65% of the valuation fee unless the actual cost is greater. If the actual cost is greater, the plan check fee shall be the actual cost.

6. Investigation and permitting of un-permitted work shall be charged at 2 times the cost of the permit had the work been properly permitted

7. Fees for solar work shall be actual cost.

8. Actual cost for work outside of normal business hours shall be based on 4 hours minimum.

General Public Works Fees

	Description	Fee
PW-1	Snow Removal	Not used
PW-2	Administration and Abatement of Weeds and Refuse	Actual Cost
PW-3	Right of Way Abandonment Request Process	Actual Cost
PW-4	Street Sweeping	Actual Cost
PW-5	Water, Sewer, and Storm Drain Maintenance	Actual Cost
PW-6	Street Maintenance	Actual Cost
PW-7	Large Format Plots and Maps	Actual Cost
PW-8	Encroachment Permit for other than construction	Actual Cost
PW-9	Encroachment Permit for construction 1. $50,000 or less of work 2. More than $50,000 work	 0.5%, $20 minimum $250 plus 0.1% of amount in excess of $50,000

<There is no PW-10>

Water and Sewer Fees

WA-1 and SW-1 are monthly charges for water and sewer and are subject to the requirements of Proposition 218. Because of this, they are not part of this fees and charges schedule.

One Time Water and Sewer Fees

	Description	Fee
WA-2	Water Service Permit	$50
WA-3	Water Service Construction Main to Curb Stop	Actual Cost
WA-4	Water Backflow Preventers Test	Actual Cost
WA-5	Water Development Impact Fees	$2,000 per EDU
WA-6	Water Valve Box for Curb Stop Valve	$0
WA-7	Water Lien	Actual Cost
WA-8	Water Stem Use	$1 per 200 gallons
SW-2	Sewer Service Permit	$50
SW-3	Sewer Service Construction Main to Property	Actual Cost
SW-4	Sewer Grease Interceptor Inspection	Actual Cost
SW-5	Sewer Development Impact Fee	$2,000 per EDU
SW-6	Sewer Lien	Actual Cost

Approved by City Council on 02/26/2018.

EXECUTIVE ORDER

FEE AND SERVICE CHARGE REVENUE / COST COMPARISON SYSTEM

I HEREBY CERTIFY that at a meeting of the City Council of the City of Bishop, held at 301 West Line Street, Bishop, California, on the 26th day of February, 2018, action was duly taken and entered to adopt Resolution No. 2018-02 by title only, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING AND RESTATING CERTAIN FEES AND CHARGES FOR CITY SERVICES".

The motion carried by the following roll call vote:

Ayes:	Smith, Ellis, Pecsi, Gardner, Schwartz
Noes:	None
Absent:	None

I FURTHER CERTIFY the financial requirements of Chapter 3.22 Fee and Service Charge Revenue/Cost Comparison System have been complied with as of this date respecting the matters contained in Exhibit A attached. No written appeal has been filed relating to fees and charges determined and restated for Fiscal Year 2018 - 2019.

This EXECUTIVE ORDER is made pursuant to Section 3.22.020 of the Bishop Municipal Code.

By: Karen Schwartz

Karen Schwartz, Mayor

Date: 3/5/2018