

BID PROPOSAL TO: City of Bishop
377 West Line Street
Post Office Box 1236
Bishop, California 93515

FOR: LPG (propane)

The City of Bishop will receive bid proposals for the provision of LPG (propane) until 4:00 P.M., Thursday, May 10, 2018 per the following schedules:

I. Schedule A

Provision of LPG (propane) to the existing City of Bishop owned tanks at the following locations:

LOCATION	NOMINAL TANK SIZE (GALLONS)
Bishop City Park	Two 500
Sierra Street (Well #2)	Two 500
City Hall (Fowler Street)	Two 500
Police Department (Church Street)	Two 500
Shop (Warren Street)	One 172
Wastewater Treatment Plant –	Two 500

Verify times and dates of
Availability of each location
with City of Bishop

For the purpose of estimating quantities, the approximate annual consumption is 25,000 gallons. The price shown is less all taxes.

SCHEDULE A

San Francisco "Rack" price per gallon \$_____ as of (date) _____
Price above weekly advertised posting \$ _____
TOTAL PRICE PER GALLON \$ _____

Price per gallon in writing _____

II. Schedule B

Provision of LPG (propane) to the Sunrise Park, located at 198 MacIver St., Bishop, CA. The LPG supply system up to and including the meters is property of the City of Bishop. This bid proposal includes the supply of LPG, meter reading, billing, collection, and maintenance of the City owned LPG facilities. The contractor shall bill each customer at Sunrise Park separately. The level of maintenance shall be standard of the industry in accordance with applicable codes. The City facilities include four 500 gallon tanks, a distribution system, and 43 meters (41 mobile homes and one laundry).

It is anticipated that this contract will become effective June 1, 2018. At the effective date, if there is a change in contractors, both contractors will read the quantity of LPG in the tanks and the new contractor will deliver or credit the same quantity of propane to the previous contractor. The bid proposal includes checking and lighting pilot lights in the case of a service interruption and each time a unit changes ownership/occupants.

For the purpose of estimating quantities, the approximate annual consumption for Sunrise Park is 15,000 gallons. The price shown is less all taxes.

SCHEDULE B

San Francisco "Rack" price per gallon \$ _____ as of (date) _____
Price above weekly advertised posting \$ _____
TOTAL PRICE PER GALLON \$ _____

Price per gallon in writing _____

III. General

The successful bidder shall provide a certificate of insurance certifying Workers' Compensation Insurance coverage for all persons employed for the purpose of delivering the services included in this proposal. The successful bidder shall also provide certificates of insurance and their endorsements for General Liability with a minimum \$1,000,000 aggregate limit and Commercial Automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than five million (\$5,000,000.00), combined single limits, per occurrence and aggregate. Coverage shall have no exclusion for hazardous materials transportation and delivery of (LPG).

The certificates and their endorsements shall include as additional insureds: The City of Bishop, all consultants, each of the Council Members, officers, agents, and employees. The insurance shall be primary and shall not be reduced or prorated by the existence of other insurance.

The continuous supply of LPG to the City facilities is critical to the safety, health, and welfare of the citizens of Bishop. Therefore, if the contractor is responsible for any interruption in the continuous supply of propane to the City's distribution tanks, the contractor shall be responsible for the cost of any damages associated with a disruption of supply to the City of Bishop owned tanks.

It is understood, the delivered price for LPG will fluctuate. However, fluctuations are limited to changes in the "Rack" price. The margins identified in both Section A and Section B must remain constant throughout the term of the contract. "Rack" price information shall be available upon request by the City of Bishop. It is further understood, bid amounts are exclusive of any and all taxes.

The City of Bishop reserves the right to waive formalities and to reject any and all bids. The City of Bishop reserves the right to award Schedule A & B separately to two bidders or together to one bidder. Bids shall be market "LPG BIDS" and shall be SEALED.

The period of time covered by this bid proposal shall be three years from the date of contract award. This contract may be extended by mutual agreement in one year increments up to two times.

BIDDER: _____

Signature	Date

Name	Phone

Address	

Bid proposal accepted by the City of Bishop.

_____ Jim Tatum, City Administrator City of Bishop	_____ Date
---	---------------