

CITY OF BISHOP

OPERATING BUDGET
FY 2020 - 2021



CITY OF BISHOP

Adopted Budget for Fiscal Year 2020-2021 Table of Contents

Introductory Section

City Leadership	1
City Administrator Budget Letter	2
Budget Assumptions	3 - 4
Fund Balance Reserves	5
Labor Statistics	6 - 8

General Fund Overview

General Fund Revenue	9-10
Revenue Glossary	11
Revenue Line Item Detail	12-14
General Fund Graph	15
Expenditure Overview	16-17
Summary Adopted Budget	18-19

Departments

City Administration	20-25
Finance	26-30
Community Services	31-40
Sunrise Mobile Home Park	41-44
Planning	45-49
Police Department	50-54
Fire Department	55-59
Public Works	60-72

CITY OF BISHOP

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City Administrator's Letter of Introduction

To the City Council, residents and employees of the City of Bishop

The City of Bishop is a Small Town with the Big Backyard, which has a long history of hosting backpackers, fishers, rock climbers, nature lovers, and passersby. Due to the Coronavirus Pandemic (COVID 19), we had to tell visitors to refrain from visiting our area. On March 4, 2020, Governor Gavin Newsom issued a Proclamation of a State Emergency. On March 16, 2020, the Inyo County Health Officer declared a local health emergency, followed by a declaration of a local emergency declared by the Inyo County Board of Supervisors. It is with great disappointment that I present the City of Bishop Adopted Budget for the Fiscal Year 2020-2021 (FY20-21). This Budget is our best attempt to provide the citizens of Bishop with services and lower the burden on our reserves. Our City Council and Department Heads have spent significant time trying to mitigate the considerable loss in revenues. The FY 2020-2021 Operating Budget bases on an estimate of \$10,584,932 in total revenue.

The majority of the budget development process focuses on the General Fund, which totals \$7,082,277 in revenues and \$1,623,455 in reserves. Before COVID 19, the City of Bishop was showing significant growth in Transient Occupancy Tax (TOT) revenues over the past few years, which typically accounts for around 41% of General Fund revenues. An extremely conservative projection of TOT revenue is reflected in the Budget with the expectation that we will have to revisit this quarterly to see if we will have to make adjustments. This FY 2020-2021 \$1.6 million in TOT revenues are included in the Operating Budget. Currently, the Operating Budget does not balance with operating expenditures exceeding our operating revenues, as our reserve balances are covering the overage.

The Budget reflects the employees' commitment to helping out during the financially difficult times, with the deferral of their agreed Fiscal Year 2020-2021 2% COLA until 07/1/2021 and the increase to employee contributions for medical premiums from 10% to 15%. The City has implemented a hiring freeze, which brings full-time staffing levels to 37 employees. The City of Bishop is determined to continue to provide services that our citizens and visitors are accustomed to.

Sincerely,



Ron Phillips
City Administrator

The Budget: A Financial Policy, Management & Planning Tool

The budget is the City's service and financial plan for the year ahead. It is a planning tool that matches the services desired by residents within the available resources needed to provide those services. The budget represents public policy incorporating both legislative and administrative controls as defined and established. Budgeting is the organizing of human resources, equipment, materials and other resources for carrying out public policy.

The effective period of a budget is one fiscal year: July 1 to June 30. Certain services and activities are required by law and several revenues are restricted for specific purposes. The budget is organized on the basis of funds. A fund is a collection of accounts that record resources together with related requirements for a specific type of activity or objective. The City maintains several revenue and expenditure accounts within 8 funds.

It is clear that good government does not run itself; it must be managed. The budget provides management with the scope of services to be performed. It sets the stage for future years. The budget may be the most important managerial tool available to local government. Since almost everything local government does is reflected through the budget, and the budget is a continuous process. This makes the budget an effective tool for the public official, providing an effective management tool at every stage of government.

Budgetary Basis

The budget is prepared on a line-item (account) Basis by fund and department using historical trends, outside agency and consultant information, and management experience. Every revenue and expenditure account is reviewed when preparing the budget. The City's annual operating budget is prepared in conformity with Generally Accepted Accounting Principles (GAAP). The City's accounting system is organized and operated on a fund basis. As previously mentioned, funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, legal restrictions or limitations.

All government funds are accounted for using modified accrual basis of accounting in which revenues are recognized when they become measurable and available to finance expenditures of the fiscal period. Expenditures, except for un-matured interest on long-term debt, are recognized in the accounting period in which the liability is incurred. Sales and use taxes, motor vehicle fuel taxes and privilege taxes are considered "measurable revenue" when they are received by the City. Revenues earned in the prior fiscal year are considered measurable and

available if received by the City within 60 days after year-end. The accounting record for enterprise and internal service funds are maintained on a full accrual basis. Accordingly, revenues are recognized in the accounting period earned and expenses are recognized in the period incurred.

City Administrator Budget Guidelines for Department Heads

First: Develop a plan that is fiscally conservative that maintains basic City services and does not compromise City Safety.

Second: Give full disclosure of financial information and ensure it is understood. To be credible there must be an effort to present the City's financial picture as accurately as possible to the organization and community.

Third: Have open and honest discussions regarding expenditure requests. As an organization and as individual managers, we are obligated to be able to explain the need for any requested expenditure.

Fourth: Develop and manage the budget to enhance the financial stability and health of the organization.

This recommend budget embodies the above directions, as did the budget development process.

Budget Assumptions and Direction

The following assumptions and direction were used in developing the FY 2020-2021 Budget:

1. Revenues are budgeted conservatively, but realistically.
2. Expenses represent a continuation of current service levels.
3. A hiring freeze effective March 2020, until the end of the financial crisis created by COVID-19.
4. An increase to employee contributions for medical premiums from 10% to 15%.
5. A deferral of employee's agreed Fiscal Year 2020-2021 2% COLA until 07/01/2021.
6. The use of reserves to help balance the expenditures for the Fiscal Year.
7. If revenue exceeds budgeted projections then work on lowering the balance of reserves used to cover our expenditures for the Fiscal Year.

Existing Fund Balance Reserves – Projected

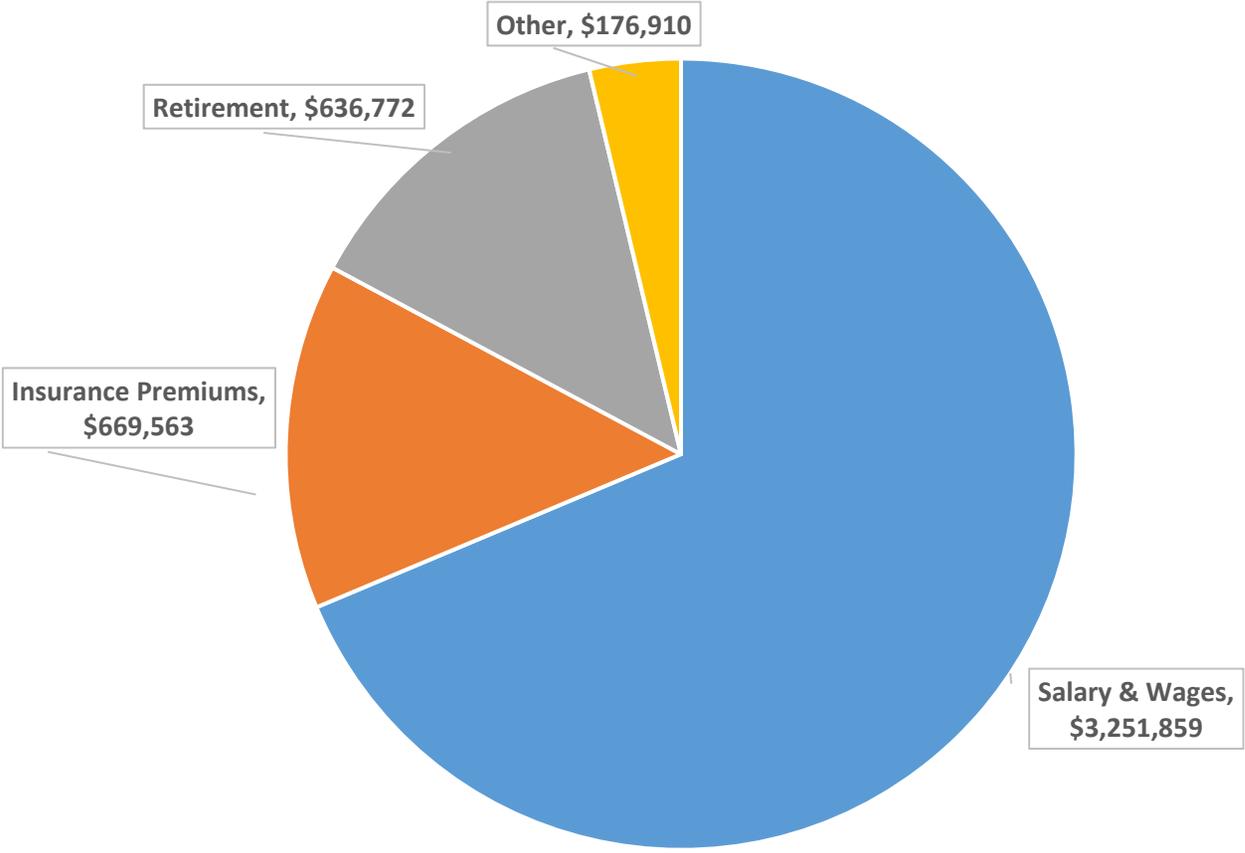
Fund Balances are defined as available revenue over expenditures held within specific accounts. These funds can be restricted, committed or undesignated. Restricted fund balances occur within funds that have specific restrictions on the fund itself (Enterprise Funds and Gas Tax). Undesignated would be fund accumulated in a Fund with no restrictions and not previously committed. These funds would be available for any use necessary and approved by City Council.

Fund Balance is typically determined after the fiscal year is completed and is based on comparison of revenue and expenditures for that year. Below is an estimation of fund balances based on last year's actual balances with an estimate of current year performance. These balances will change from now to the final report.

Fund Balance Reserves

Fund	Estimated Balance (June 2020)	Planned Chg Budget FY2020-21	Est. New Balance (June 2021)
General Fund 001	\$ 1,623,455	\$ -	\$ 826,380
Sewer Fund 002	\$ 1,022,245	\$ -	\$ 1,159,398
Gas Tax Fund 003	\$ 89,021	\$ -	\$ 149,637
Water Fund 004	\$ 3,327,548	\$ -	\$ 2,879,513
Sunrise MHP Fund 012	\$ (280,554)	\$ -	\$ (303,457)
COPS Fund 033	\$ 166,603	\$ -	\$ 166,603

Labor Cost - All Funds



Total Labor Cost: \$4,735,105

Total Labor – All Funds

Labor expense is allocated to funds based on percentage of time each employee is spend to spend working on projects or elements within those funds. As with all the budget process, this is an estimate based on the amount of time needed for each capital project or time spent on parks, street, water, or sewer maintenance. Below you will find employee count along with cost of Labor across all funds.

Employee Statistics	FY2020-2021 Budget Count
Full Time Employees	37
Part Time Employees - Measured in Full Time Equivalent	(FTE)
Recreation Programs	5.4
Parks Maintenance	3.1
Facilities Maintenance	1
Sunrise	1
Fire	0.14
Planning	0.5
PD	1.1
Total Part Time Employees (FTE)	12.24
Total Employee (FTE)	49.24

Total Labor - Distributed across all funds

Budget FY 2020-2021 Labor Expense Category	Fund 001 General Fund	Fund 002 Sewer Fund	Fund 003 Gas Tax	Fund 04 Water	012 Sunrise	FY 2020-2021 Budget Total
Regular Salaries	\$2,190,533	\$244,689	\$49,806	\$190,314	\$24,094	\$2,699,436
Salaries/Part-Time	\$370,922	\$3,000	\$0	\$1,500	\$15,000	\$390,422
Overtime Wages	\$150,000	\$1,000	\$0	\$1,000	\$0	\$152,000
Police Holiday Pay	\$10,000	\$0	\$0	\$0	\$0	\$10,000
Health Ins Premiums	\$470,063	\$60,966	\$13,863	\$47,418	\$7,005	\$599,315
Dental Insurance	\$51,577	\$5,621	\$1,355	\$4,372	\$684	\$63,609
Vision	\$5,347	\$579	\$194	\$451	\$68	\$6,639
Workers Comp Insurance	\$162,176	\$6,987	\$1,536	\$5,435	\$776	\$176,910
P.A.R.S (Retirement)	\$17,317	\$8,903	\$1,433	\$6,925	\$1,204	\$35,782
PERS (Retirement)	\$504,514	\$42,922	\$8,156	\$33,384	\$4,534	\$593,509
PARS (Part Time Recruitment)	\$7,048	\$15	\$0	\$0	\$418	\$7,481
Total Labor Expense	\$3,939,497	\$374,683	\$76,344	\$290,798	\$53,783	\$4,735,105

FY 2020-2021 General Fund Budget Overview

Revenue

In preparing for the FY2020-2021 budget, a number of key revenue projections are made to set the stage for the expenditure side of the budget. The primary focus is on the General Fund, which supports the majority of the City's operations. The revenue projection for FY2020-2021 is \$7,099,377, which is a decrease from last year's original approved budget by \$1,205,851. In FY 2020-2021 we are projecting TOT at \$1,670,232 which is a significant decrease from the last year which was budgeted at \$2,800,000.

The total General Fund revenue of \$7,099,377 is broken down by major category as follows:

Key Revenue Components – General Fund

Item	Amount	% of Total Revenue
Sales Tax	\$1,815,500	26%
Transient Occupancy Tax (TOT)	\$1,670,232	24%
Grants	\$1,107,135	16%
Property Taxes	\$898,500	13%
Interfund Transfer's in	\$800,000	11%
Fees & Charges	\$326,345	5%
Franchise Fees	\$251,340	4%
Parks & Rec	\$190,325	3%
Interest & Misc. Revenue	\$40,000	1%
Total Budgeted Revenue	\$7,099,377	100%

The top three ongoing revenue sources –TOT, Property Tax and Sales Tax – account for 50% of the City's General Fund revenues. To meet current and future service requirements of the City in a financially sustainable manner, efforts will need to be taken to enhance these key revenue sources. Each major category is discussed in detail below.

Transient Occupancy Tax

The base Transient Occupancy Tax (TOT) is projected at \$1,670,232 this year, which is \$1,129,769 less or a 40% reduction from last year's original budget and represents 24% of the General Fund budgeted revenue for FY 2020-2021. We believe this base TOT is conservative and is our best guess as to what FY 2020-21 will bring. Currently, Los Angeles County is still on a Stay at Home Order and lodging at hotels/motels is not allowed under the County of Inyo Emergency Order. We are anticipating a surge in visitors once the order is lifted but do not anticipate the amount of visitors we have had in prior years.

Property Tax

All combined Property Tax revenue streams represent approximately 13% of the General Fund revenue or \$898,500. All property tax revenue is based on Inyo County estimates updated in May. Base property tax rates are poised to increase by 2% as provided for under Prop 13, property tax is not anticipated to possibly decrease until FY 2021-2022.

Sales Tax

Sales Tax represents 26% of the General Fund or \$1,815,500 for FY2020-2021. City Staff rely on information provided by the consulting firm MuniServices to provide detailed analysis of sales tax performance. The city has been affected by the COVID virus and the closing of K-Mart, therefore we are anticipating a \$300,000 reduction to Sales Tax.

Franchise Fees

Franchise Fees revenue is estimated at \$251,340 or 4% of the General Fund revenue budget for FY 2020-2021. The city receives franchise fees for Electricity and Cable.

Other Revenue

Parks & Rec revenue is estimated at \$190,325 or 3% of the General Fund revenue budget for FY 2020-2021. Parks & Rec is a self-supporting unit with all revenue supporting expenses.

**FUND REVENUES
CITY OF BISHOP
2020-2021 ANNUAL BUDGET DETAIL**

TAXES

PROPERTY TAXES – The City of Bishop receives approximately 1.2% of the tax increment collected by Inyo County for properties. The majority of these funds are distributed to the City in December, April, and June each fiscal year

SALES TAX-1% of the State Sales Tax levy collected from merchants on retail sales and taxable services transacted within the City are received from the State Board of Equalization on a monthly basis.

TRANSIENT OCCUPANCY TAXES - The City levies a 12% Transient Occupancy Tax on legally zoned properties that are rented on a nightly basis. These taxes are remitted to the City on a monthly and quarterly basis. Penalties and interest are charged for late remittance and revenue violations.

FRANCHISE FEES – The City charges franchisees for special privileges granted by the City and in some cases in permitting the continuing use of public property for such activities and poles and lines for public utility. The City collects Franchise Fees for Electricity, Water, Cable. The City Franchisees are Southern California Edison, Los Angeles Department of Water & Power, and Suddenlink.

INTERGOVERNMENTAL REVENUE

PROPERTY TAX-IN LIEU VLF – These funds are intended to partially offset reductions in the Motor Vehicle (VLF) In-Lieu revenue allocation to cities and counties as a result of various State Legislature amendments affecting local government sales tax collections.

CITIZENS OPTION FOR PUBLIC SAFETY (COPS) – These funds are granted by the State and passed through the County to the City of Bishop. The funds provide funding for front-line law enforcement. The City receives this funding quarterly.

OTHER REVENUE

LICENSES & PERMITS – The City collects fees for a variety of permits and licenses which include Encroachment permits, grading permits, and special events. These fees are collected at the time the permit or license is issued.

MISCELLANEOUS FEES AND CHARGES – The City charges fees for a variety of services such as parks and recreation participation fees, engineering, building permits, and planning services, facility leases, and other miscellaneous charges for city services. These fees are charged when services are rendered.

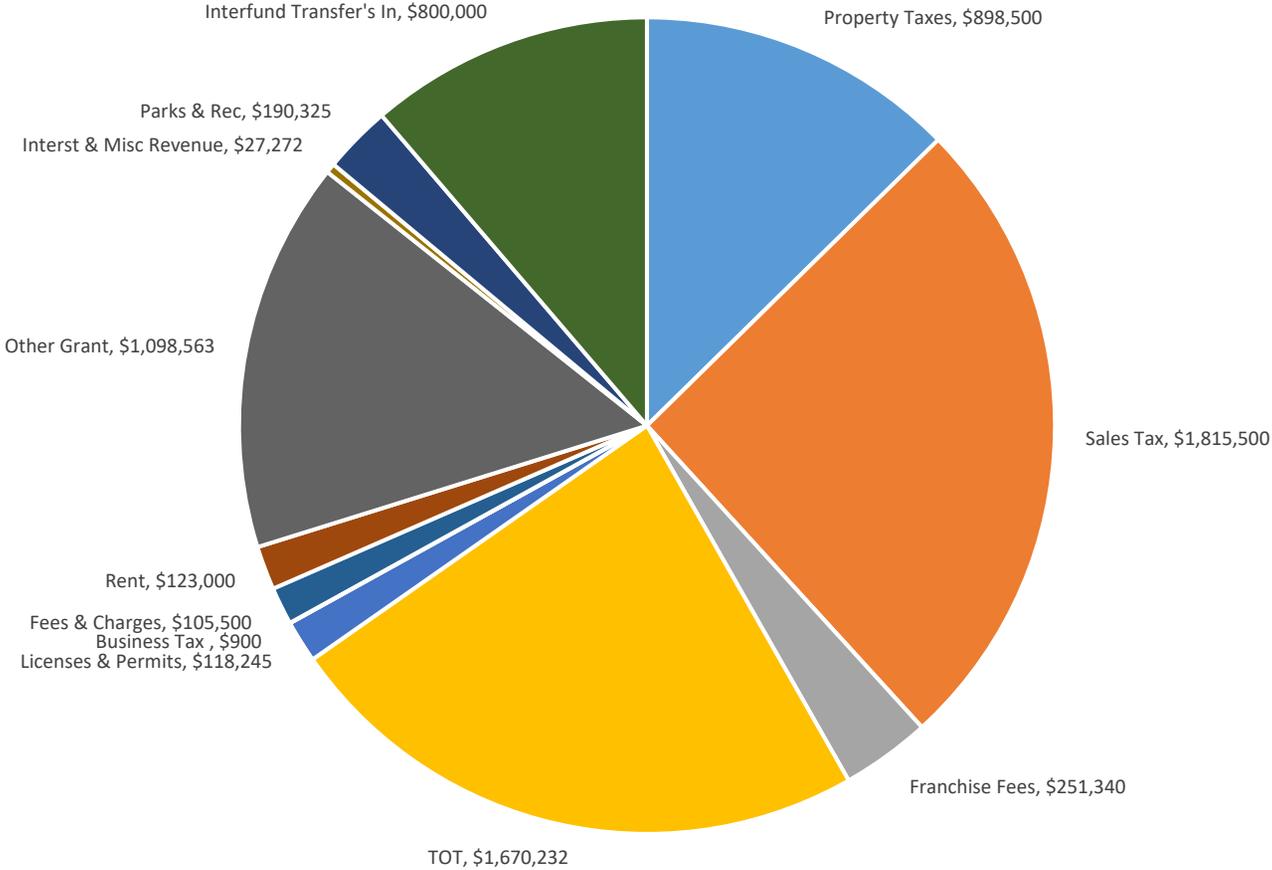
INTEREST REVENUE – The City receives interest revenue from Local Agency Investment Fund (LAIF) and our interest earnings each quarter accrue directly to our investment accounts. The County also pays the City interest on property tax funds held by the County prior to reimbursement to the City.

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
GENERAL FUND						
GENERAL FUND						
001-000-31010	PROPERTY TAXES SECURED	483,605.49	503,416.96	310,129.69	489,000.00	500,000.00
001-000-31020	PROPERTY TAXES UNSECURED	51,132.68	45,680.99	43,779.63	45,000.00	40,000.00
001-000-31030	PROPERTY TAXES PRIOR YR.	14,141.00	4,926.66	.00	8,500.00	8,500.00
001-000-31050	PROPERTY TAX HOMEOWNERS	3,084.25	2,530.24	446.54	750.00	.00
001-000-31060	PROP TAX MISC	6,117.69	709.67	.00	1,000.00	.00
001-000-31065	VLf SWAP/PROP TX IN LIEU	319,514.20	332,736.88	175,721.63	335,000.00	350,000.00
001-000-31066	VEHICLE LIC FEE IN EXCESS	.00	.00	3,085.82	3,085.00	.00
001-000-31120	SALES TAX	1,757,284.83	2,267,089.12	1,505,370.21	1,777,518.62	1,800,000.00
001-000-31126	DWP WTR AGREEMENT PAYMNT	195,789.00	203,621.00	210,340.00	214,547.00	210,340.00
001-000-31128	SALES TX 1/2%-PUBLIC SAF	19,264.08	17,763.92	7,771.03	15,500.00	15,500.00
001-000-31130	TRANSIENT OCCUPANCY TAX	2,772,108.00	2,921,271.97	2,213,162.02	2,343,426.22	1,670,231.59
001-000-31131	TOT PENALTIES	9,682.73	.00	.00	.00	.00
001-000-31132	TOT PRIOR YR	2,003.14	.00	.00	.00	.00
001-000-31150	REAL PROPERTY TRANSFER	6,837.06	10,868.57	.00	6,500.00	.00
001-000-32010	BUSINESS LICENSES	55,521.40	71,192.40	57,766.04	66,000.00	45,000.00
001-000-32011	BL PENALTIES	2,119.77	.00	.00	.00	.00
001-000-32015	SHORT-TERM RENTALS	900.00	1,950.00	1,800.00	2,000.00	900.00
001-000-32020	SB 1186/ADA	118.00	.00	.00	500.00	.00
001-000-32030	PARKING PERMITS	350.00	1,983.75	1,800.00	1,500.00	1,500.00
001-000-32035	TENTATIVE MAP PERMITS	.00	.00	.00	.00	.00
001-000-32040	USE PERMITS	4,120.00	2,540.00	2,001.00	2,250.00	1,000.00
001-000-32041	ENVIRONMENTAL APP FEE	1,980.00	2,860.00	33,811.83	2,800.00	745.00
001-000-32050	BUILDING PERMITS	80,582.88	75,728.96	141,496.18	98,539.00	70,000.00
001-000-32080	ELECTRICAL FRANCHISE	31,082.23	32,164.56	.00	31,000.00	31,000.00
001-000-32090	TV FRANCHISE	10,146.16	16,535.48	9,887.76	14,500.00	10,000.00
001-000-33010	INTEREST ON BANK DEPOSITS	62,798.45	70,903.43	18,534.87	60,000.00	20,000.00
001-000-33020	RENTAL OF REAL PROPERTY	128,121.44	131,272.03	116,978.89	123,000.00	123,000.00
001-000-34010	MOTOR VEHICLE IN LIEU	.00	.00	.00	.00	.00
001-000-34015	MTR VEH LIC FEE 11005.7	2,081.32	1,882.65	.00	2,000.00	.00
001-000-34040	REIMB. HIGHWAY SWEEPING	20,000.04	18,333.37	28,344.90	40,000.00	40,000.00
001-000-34045	RSTP	.00	.00	26,694.00	26,694.00	.00
001-000-34046	DOC/RECYCLING GRANT	10,000.00	5,000.00	.00	.00	5,000.00
001-000-34047	REIMB FROM BUSD	8,569.00	.00	11,800.00	11,800.00	10,000.00
001-000-34049	DWP TREE SPONSORSHIP	.00	.00	.00	.00	.00
001-000-34080	REIMB. RFD W/COMP.	2,675.40	.00	.00	.00	.00
001-000-34081	SALARY REIMB FRM RF DIST	69,611.55	95,410.56	.00	.00	.00

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
001-000-34082	MISC REIM FROM RF DIST	5,471.03	210,342.47	.00	.00	.00
001-000-34083	FIRE INSPECTION FEES	.00	.00	.00	.00	.00
001-000-34094	MISC GRANT REIMB	.00	.00	.00	.00	49,000.00
001-000-34095	MISC GRANT REIMB	22,456.53	71,581.55	2,193.32	2,193.22	.00
001-000-34110	COURT RESTITUTIONS	628.84	3,830.23	3,453.40	3,453.00	2,500.00
001-000-34111	ORDINANCE ENFORCEMENT	.00	.00	.00	.00	.00
001-000-34116	DOJ-BULLE PRF VEST GRNT	.00	670.75	.00	800.00	2,000.00
001-000-34120	PEACE OFFICERS TRAINING	24,188.42	3,103.95	10,976.27	10,976.27	2,000.00
001-000-34121	RAN REIMB	5,658.40	9,683.80	851.72	7,000.00	8,572.00
001-000-34122	DVROS-STATE	31.75	41.47	.00	.00	.00
001-000-34124	BUDGET ACT 2013/LAW ENF	.00	.00	.00	.00	.00
001-000-34125	PARKING CITATIONS	8,213.30	7,418.00	6,231.25	7,000.00	6,000.00
001-000-34126	TOW FEE	2,275.00	1,765.00	1,015.00	2,100.00	1,000.00
001-000-34135	MANDATED COSTS REIMB	.00	.00	.00	.00	.00
001-000-34140	DISPATCH CONTRACTS	1,200.00	1,200.00	.00	1,200.00	1,200.00
001-000-34145	4850 PAY REIMB	.00	.00	.00	.00	.00
001-000-34160	911 REIM-STATE	.00	2,996.26	.00	.00	.00
001-000-35020	STRONG MOTION INST. PROG	1,588.01	504.57	4,058.83	1,625.12	.00
001-000-35060	CBSC/BLDG PERMIT	320.00	161.00	711.00	347.00	.00
001-000-36010	SALE OF PERSONAL PROP.	.00	132.24	.00	.00	.00
001-000-36020	INS. REFUNDS & DIVIDENDS	853.35	.00	24,300.00	24,300.00	.00
001-000-36025	FORFEITURE OF DEPOSITS	.00	.00	.00	.00	.00
001-000-36030	MISCELLANEOUS	906.93	38,824.85	87,329.88	68,547.65	10,000.00
001-000-36031	RETIREE MED COPAY	1,416.67	5,235.94	3,137.95	5,000.00	7,500.00
001-000-36040	FINGERPRINTING & REPORTS	33,453.00	32,420.00	25,356.99	32,000.00	25,000.00
001-000-36041	SUBPOENAS	.00	.00	.00	.00	.00
001-000-36042	AB109/REALIGNMENT	.00	.00	.00	.00	.00
001-000-36070	CIVIC ARTS	3,040.00	2,685.00	.00	.00	.00
001-000-36074	SUMMER PROGRAM TUITION	.00	20,830.00	18,270.00	22,400.00	31,014.00
001-000-36075	KIND ACTIVITY FEE	.00	790.00	616.00	1,400.00	.00
001-000-36076	KIND TUITION	.00	21,216.60	18,924.40	21,435.80	32,088.00
001-000-36077	ASP ACTIVITY FEE	2,440.00	3,565.60	438.25	438.00	.00
001-000-36078	AFTER SCHOOL PROGRAM	55,651.30	59,627.70	70,361.85	70,007.00	65,356.00
001-000-36089	CHILDRENS DAY OF ARTS	.00	.00	.00	.00	.00
001-000-37010	SPECIAL EVENT INSURANCE	.00	.00	218.00	218.00	.00
001-000-39240	TENNIS	.00	.00	.00	.00	.00
001-000-39250	SOFTBALL	14,089.00	14,342.00	.00	.00	7,000.00
001-000-39251	SOCCER	5,750.00	5,115.00	4,440.00	4,440.00	2,500.00
001-000-39255	VOLLEYBALL	808.10	153.00	584.00	584.00	.00

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
001-000-39260	BASKETBALL	.00	150.00	.00	150.00	.00
001-000-39270	AEROBIC,DANCE,ZUMBA	1,993.49	5,175.25	2,182.00	2,182.00	2,000.00
001-000-39275	FACILITY RENTAL FEE	2,320.00	5,668.00	3,749.00	4,059.00	1,500.00
001-000-39278	TREE DEDICATION	300.00	.00	93.82	93.82	.00
001-000-39280	YOUTH PROGRAM	13,814.80	7,455.00	840.00	840.00	2,000.00
001-000-39281	GYMNASTICS	21,884.00	28,296.00	16,132.00	16,132.00	8,000.00
001-000-39283	PAGEANT	.00	.00	.00	.00	.00
001-000-39289	POOL-LIFEGRD RECERT	2,030.00	455.00	.00	400.00	.00
001-000-39290	POOL-PUBLIC SWIM	34,149.74	27,516.50	15,509.00	15,509.00	15,509.00
001-000-39291	POOL RENTALS	15,692.00	9,354.00	3,427.00	3,427.00	3,427.00
001-000-39292	POOL-SWIM LESSONS	17,475.00	16,460.00	16,640.00	16,640.00	16,640.00
001-000-39293	POOL-CONCESSIONS	1,249.00	1,986.00	966.00	966.00	966.00
001-000-39294	POOL-WATER FITNESS	545.00	3,690.00	2,325.00	2,325.00	2,325.00
001-000-39297	YOUTH ATHLETICS	5,122.00	2,345.00	.00	.00	.00
001-000-39298	ADULT ATHLETICS	.00	.00	.00	.00	.00
001-000-39510	FROM LOCAL AGENCY	.00	.00	.00	.00	.00
001-000-39710	FINES & FOREFEITURES	2,440.93	2,247.33	3,262.29	2,464.60	1,000.00
001-000-39722	TUT MEASURE A	.00	.00	.00	600,000.00	400,000.00
001-000-39812	GAIN ON SALE	.00	.00	.00	.00	.00
001-000-39925	CITY COST PLAN	.00	.00	.00	558,105.00	400,000.00
001-000-39990	OTHER FINANCE SOURCES	100,000.00	.00	.00	17,500.00	.00
001-000-39995	CITY COST PLAN	338.00	.00	.00	.00	.00
001-000-39999	REVENUE-TRANS IN	551,827.86	621,646.00	.00	.00	.00
001-000-40000	Caltrans Sustainable Grant	.00	.00	3,262.66	37,791.00	188,219.00
001-000-40001	SB2 Housing & Community	.00	.00	.00	17,656.00	162,344.00
001-000-40002	PROP 68 Green	.00	.00	.00	.00	490,000.00
001-000-40003	Playground Grant	.00	.00	.00	.00	200,000.00
Total GENERAL FUND:		7,080,727.86	8,089,054.23	5,272,578.92	7,306,115.32	7,099,376.59

General Fund Revenues



Total Revenue: \$7,099,377

Expenditure

The focus on the General Fund is to prepare a balanced operating budget. This simply means that operating revenues will be equal to or greater than annual operating expenditures of course this Fiscal Year due to COVID 19 we were not able to do this, since we are projecting a significant reduction to the City's revenue. The focus on the General Fund is important as it has the greatest level of flexibility in meeting local government expenditures.

Our approach with General Fund expenditures was to review each department performance to date to identify trends we see emerging that will affect our future needs. There is a focus to develop excess capacity through efficiency and process improvement within all city staff. It is clear to all departments that we must achieve our goals, maintain current service levels and plan for future capacity within our existing staff. This is prudent from a budget perspective but creates some vulnerabilities when you do not have any excess capacity to address unknowns that may come our way.

This fiscal year the employees' payroll cost decreased by \$626,099, the savings is the result of the hiring freeze and deferral of employees' Fiscal Year 2020-2021 2% COLA, as well as an increase of 5% to medical premiums.

Below is a comparison showing Labor categories for the Actual for FY 2018-2019, Budget for FY 2019-2020, and the Budget for FY 2020-2021. Budget variance shows the difference between FY19-20 adopted budget and the FY 2020-2021 proposed budget. This chart only reflects the General Fund.

General Fund Employee Expenses

Major Expense Item	Actual FY 2018-19	Budget FY 19-20	Budget FY 2020-2021	\$ VAR	% VAR
Regular Salaries	\$2,343,772	\$2,482,929	\$2,190,533	-\$292,396	-11.8%
Part-Time Salaries	\$315,618	\$411,340	\$370,922	-\$40,418	-9.8%
Overtime Wages	\$132,829	\$127,300	\$153,300	\$26,000	20.4%
Health Ins Premiums	\$519,286	\$591,867	\$470,063	-\$121,804	-20.6%
Workers Comp Insurance	\$284,633	\$177,273	\$162,176	-\$15,097	-8.5%
Retirement	\$610,151	\$707,556	\$525,172	-\$182,384	-25.8%
Total General Fund Payroll	\$4,206,290	\$4,498,265	\$3,872,166	-\$626,099	-13.9%

General Fund Other Expenses

Major Expense Item	Actual FY 2018-19	Budget FY 19-20	Budget FY 2020-2021	\$ VAR	% VAR
Building Operation	\$13,819	\$21,010	\$18,710	-\$2,300	-10.9%
Capital Equipment	\$283,038	\$28,000	\$0	-\$28,000	-100.0%
Capital Equipment Replacement	\$0	\$408,000	\$200,000	-\$208,000	-51.0%
Capital Improvement	\$140,587	\$90,800	\$28,393	-\$62,407	-68.7%
Community Support	\$57,642	\$210,000	\$69,000	-\$141,000	-67.1%
Concessions	\$714	\$1,650	\$900	-\$750	-45.5%
Fees	\$134,888	\$165,450	\$168,560	\$3,110	1.9%
Grant	\$23,188	\$0	\$894,563	\$894,563	0.0%
Insurance	\$0	\$374,867	\$352,177	-\$22,690	-6.1%
Loan Payment	\$82,307	\$250,000	\$0	-\$250,000	-100.0%
Park Renovation	\$0	\$0	\$5,000	\$5,000	0.0%
Professional Services	\$226,045	\$614,954	\$405,521	-\$209,433	-34.1%
Recruitment	\$38,766	\$14,893	\$4,513	-\$10,380	-69.7%
Special Equipment Operation	\$337	\$0	\$1,000	\$1,000	0.0%
Supplies	\$202,683	\$261,235	\$202,835	-\$58,400	-22.4%
Taxes	\$550	\$966	\$339	-\$627	-64.9%
Training & Conferences	\$73,707	\$135,979	\$73,017	-\$62,962	-46.3%
Utilities	\$204,305	\$228,925	\$224,198	-\$4,727	-2.1%
Vehicle Operation	\$70,803	\$41,600	\$49,700	\$8,100	19.5%
Total General Fund Expense	\$1,553,379	\$2,848,329	\$2,698,426	-\$149,903	-5.3%

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
GENERAL FUND						
CITY COUNCIL						
001-010-00000	CITY COUNCIL	120,900.69	120,750.54	140,367.30	159,106.00	130,153.00
ADMINISTRATION						
001-011-00000	ADMINISTRATION	351,531.57	1,032,681.09	1,946,870.91	1,990,976.00	1,867,434.59
FINANCE						
001-012-00000	FINANCE	204,253.54	254,299.28	242,414.08	365,935.00	285,925.96
TREASURER						
001-013-00000	TREASURER	1,865.46	1,510.12	1,545.06	1,850.00	1,434.60
LEGAL SERVICES						
001-014-00000	LEGAL SERVICES	63,812.62	77,834.43	.00	.00	135,000.00
INSURANCE						
001-015-00000	INSURANCE	227,891.38	298,751.42	353.11	.00	.00
BUILDINGS AND GROUNDS						
001-016-00000	BUILDINGS AND GROUNDS	127,723.62	135,212.92	129,400.83	165,777.00	134,371.48
IT						
001-017-00000	IT	15,670.81	11,541.11	6,228.08	.00	.00
ELECTIONS						
001-018-00000	ELECTIONS	1,100.02	2,138.40	1,303.89	1,304.00	2,700.00
COMMUNITY PROMOTIONS						
001-019-00000	COMMUNITY PROMOTIONS	112,001.00	117,641.95	181,999.94	188,000.00	47,000.00
POLICE DEPARTMENT						
001-020-00000	POLICE DEPARTMENT	3,317,313.28	5,546,652.81	2,667,565.08	3,175,769.00	2,781,782.62
FIRE DEPARTMENT						
001-021-00000	FIRE DEPARTMENT	335,536.34	610,822.88	349,699.24	462,148.00	356,058.10
BUILDING						
001-022-00000	BUILDING	109,384.56	108,517.19	52,443.53	67,890.00	62,190.00
STREET MAINTENANCE						
001-023-00000	STREET MAINTENANCE	408,941.19	311,290.19	766,838.67	822,073.00	230,333.60
STREET SWEEPING						
001-025-00000	STREET SWEEPING	346,706.30	123,797.41	281.00	.00	.00
STREET LIGHTING						
001-026-00000	STREET LIGHTING	37,572.48	39,093.68	.00	.00	.00
PARKS AND RECREATION						
001-031-00000	PARKS AND RECREATION	772,539.77	735,193.16	496,949.83	603,798.00	753,908.18
PLANNING						
001-034-00000	PLANNING	125,252.09	107,461.70	67,601.06	130,979.00	906,109.00

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
AFTER SCHOOL PROGRAM						
001-035-00000	AFTER SCHOOL PROGRAM	58,091.30	38,013.10	40,373.24	35,228.00	65,356.00
KIND						
001-036-00000	KIND	.00	19,878.95	16,476.33	16,842.00	32,088.00
POOL						
001-037-00000	POOL	.00	48,926.79	52,126.54	124,685.00	73,593.00
SUMMER CAMP						
001-038-00000	SUMMER CAMP	.00	6,557.78	15,954.94	23,955.00	31,014.00
Department: 060						
00106000000	Department: 060	.00	.00	.00	.00	.00
Department: 061						
00106100000	Department: 061	.00	.00	.00	.00	.00
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		6,738,088.02	9,748,566.90	7,176,792.66	8,336,315.00	7,896,452.13
Net Total GENERAL FUND:		6,738,088.02-	9,748,566.90-	7,176,792.66-	8,336,315.00-	7,896,452.13-



City Administration FY 2020-2021 HIGHLIGHTS

DEPARTMENT DESCRIPTION

City Administration: Governance and Organizational Effectiveness

City Administration includes 3 departmental areas:

1. City Council
2. Administration
3. Legal

Financial support for these departments is provided by the General Fund.

City Council

The City Council is a five member Elected Legislative Body that carries out those functions required by law operating as a General Law City under California Statutes. This includes budget adoption and adopting ordinances, resolutions, and proclamations. The Council is the policy setting body for the City, with policy direction carried out through the City Administrator and through the various department heads. Actions taken by City Council vary based on established priorities, funding opportunities, community requests, and City staff recommendations. The five members of the City Council serve four year terms, each year selecting one of its members to serve as Mayor and one to serve as Mayor Pro Tem. The positions are part-time and are provided a small monthly stipend as provided for by State law and the Council members may participate in the City's health insurance program. The next municipal election is scheduled for November 2020. Other funding within the City Council Budget is primarily for meetings and training.

Administration

The City of Bishop Administration Department consists of the City Administrator and City Clerk. The City Administrator also serves as the Community Services Director, Finance Director, Human Resources Director and Planning Director. The role of Administration is to provide support, oversight, direction, and resources regarding finance, personnel, and risk management to the Public Works, Police, Fire, Community Services, and Planning Departments. Administration also acts as the conduit between Department staff and the City Council. The City Clerk maintains the city's records, responds to public record requests, elections, and the agenda and minutes requirements for City Council. The City Clerk provides support for

Municipal Code updates, and various operational policy updates. The City Administrator is appointed by the City Council.

Legal Services

Legal Services provides funding for a contract city attorney and other services. This includes a contracted City Attorney and contract services for other legal counsel or experts that provide specialty services that are outside the scope or expertise of the City Attorney. This may include personnel matters, real estate law, bond law, etc. The use of specialty legal service is coordinated through the City Attorney. The City Attorney is appointed by the City Council.

PRIORITIES FOR FY 2020-2021

CITY COUNCIL

The City of Bishop is working hard to maintain City services for the Fiscal Year, with a bare bones budget reflecting the City's main objective to reduce cost. For FY 2020-2021 the City Council will monitor the COVID 9 situation and respond accordingly by following the County of Inyo guidelines and recommendations to insure the City is open and operating safely. The budget for City Council is \$130,153.

ADMINISTRATION

City Administration is staffed with two full-time employees: City Administrator and City Clerk. Ongoing contracts and memberships include California League of Cities, National League of Cities, professional organizations and staff development. The budget includes an annual appropriation for election services of \$2,700. The Administration budget includes costs for all City of Bishop retiree health insurance (OPEB), the PERS unfunded liability, administrative fees related to the management of the retirement programs, bank fees, IT, and property/liability insurance. The total budget for Administration is \$1,867,435.

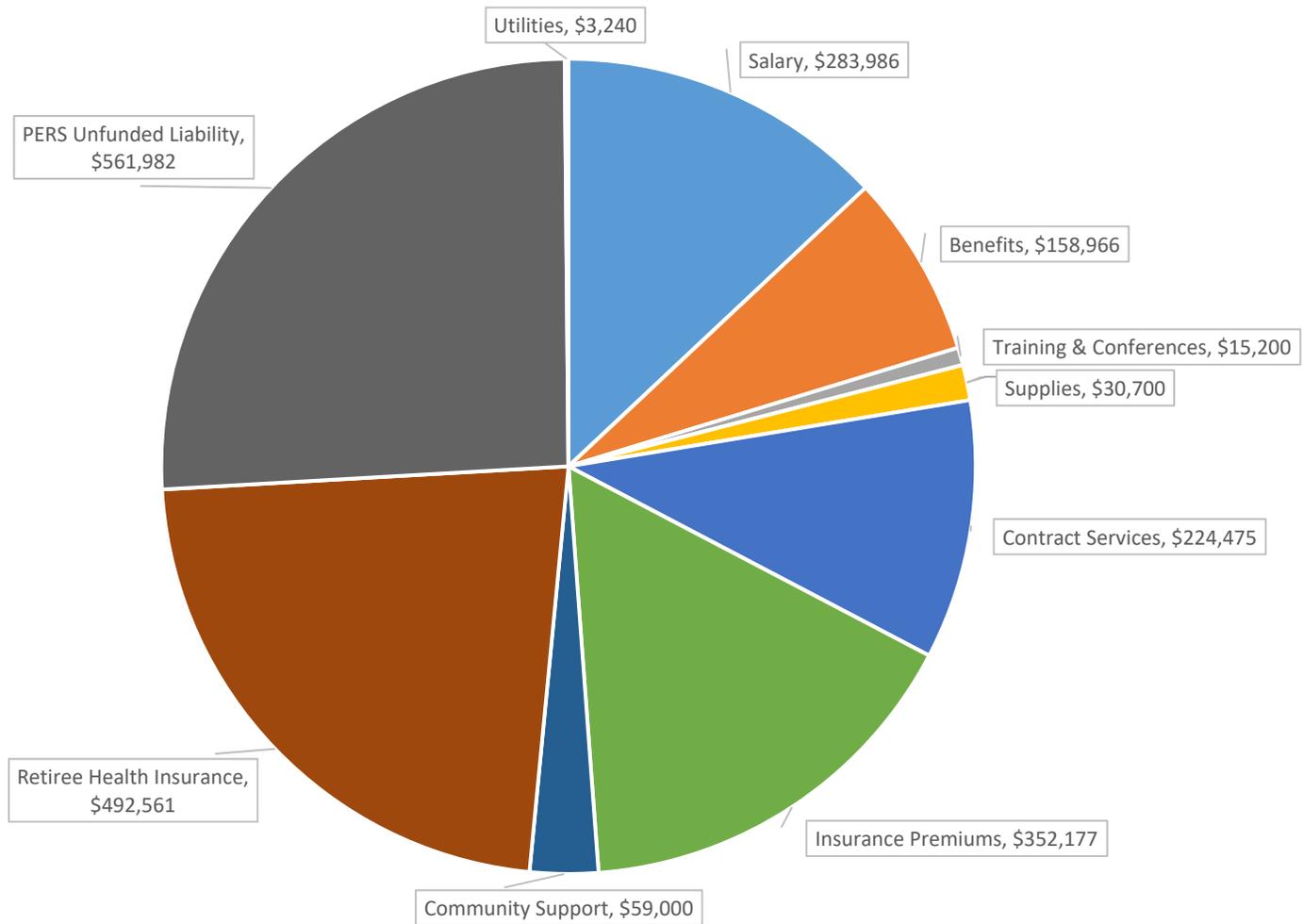
LEGAL

The budget for legal services is \$135,000. Legal services are provided based on contracted rates. Legal services are provided by and coordinated through the contract with the City Attorney. The City Attorney is appointed by the City Council.

COMMUNITY PROMOTION

The budget for community promotion is \$47,000. This is supported with a Grant-In-Support program, where a potential grantee will submit a proposal to City Council. The City Council will review the proposals and recommend one or more for funding if approved. There will be two application deadlines one in July and the second in January.

City Administration Expenses



Total City Administration Expenses: \$2,182,288

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
GENERAL FUND						
CITY COUNCIL						
001-010-51001	SALARIES-FULL TIME	32,746.65	33,380.92	32,292.75	33,000.00	33,000.00
001-010-51006	VISION	617.00	527.01	540.54	625.00	546.00
001-010-51007	HEALTH INSURANCE	36,314.27	44,981.98	51,990.70	54,533.00	55,423.00
001-010-51008	DENTAL INSURANCE	7,800.28	6,640.96	7,095.40	8,172.00	7,020.00
001-010-51010	WORKERS COMPENSATION	842.41	1,158.44	.00	.00	.00
001-010-51011	MEDICARE TAX	418.32	408.20	388.11	479.00	480.00
001-010-51017	PARS-ARS	339.90	1,023.28	419.80	429.00	429.00
001-010-51024	EMPLOYER COMP MATCH	.00	.00	.00	.00	.00
001-010-51025	RETIREE HEALTH INSURANCE	37,290.46	31,325.70	.00	.00	.00
001-010-51027	PERS EMPLOYEE/EMPLOYER	.00	.00	.00	.00	.00
001-010-51041	LIFE INSURANCE	.00	36.00	.00	.00	.00
001-010-51043	DISABILITY INSURANCE	685.75	544.25	580.25	480.00	480.00
001-010-51046	OPEB/POST EMP BENEFITS	.00	.00	.00	.00	.00
001-010-52009	TRAINING	12.49	1,812.96	.00	1,650.00	1,000.00
001-010-52011	ADVERTISING/PRINTING	1,338.22	1,082.56	664.42	1,450.00	1,000.00
001-010-52012	OFFICE SUPPLIES,POSTAGE	367.98	591.80	166.43	700.00	300.00
001-010-52013	COMMUNICATIONS	.00	.00	.00	.00	.00
001-010-52014	MEETINGS, TRAVEL, CONF.	7,126.12	6,043.85	8,367.17	8,760.00	4,500.00
001-010-52015	PROFESSIONAL/TECH. SVS.	6,516.49	4,962.46	1,551.50	1,950.00	975.00
001-010-52016	INSURANCE	.00	.00	100.00	500.00	500.00
001-010-52018	SPECIAL DEPT. SUPPLIES	4,588.11	3,816.64	5,152.42	5,152.00	2,500.00
001-010-52019	MISC. DUES & SUBSCRIPT.	2,987.00	2,552.00	22,726.00	22,726.00	7,000.00
001-010-52030	ESCOG	.00	.00	.00	.00	5,000.00
001-010-52045	IT	6,052.72	5,050.64	8,331.81	18,500.00	10,000.00
001-010-55100	CCP	25,143.48	25,189.11	.00	.00	.00
001-010-56028	CAPITAL EQUIPMENT	.00	.00	.00	.00	.00
Total CITY COUNCIL:		120,900.69	120,750.54	140,367.30	159,106.00	130,153.00
ADMINISTRATION						
001-011-51001	SALARIES-FULL TIME	219,491.51	248,038.70	270,429.58	243,558.00	250,986.10
001-011-51004	OVERTIME WAGES	3,410.52	.00	.00	.00	.00
001-011-51006	VISION	455.69	375.10	278.43	226.00	311.86
001-011-51007	HEALTH INSURANCE	45,027.39	45,335.81	25,811.70	46,033.00	31,114.22
001-011-51008	DENTAL INSURANCE	4,435.61	3,608.48	3,289.28	4,691.00	2,976.48
001-011-51010	WORKERS COMPENSATION	5,869.52	10,237.77	2,235.09	4,880.00	4,879.96

Account Number	Account Title	2017-18	2018-19	2019-20	2019-20	2020-21
		Actual	Actual	Actual	Budget	Budget
001-011-51011	MEDICARE TAX	3,153.39	3,697.30	3,916.25	3,531.00	3,639.30
001-011-51013	HOLIDAY PAYOUT	.00	.00	540.23	540.00	.00
001-011-51016	CAR ALLOWANCE	.00	3,854.84	2,750.00	4,200.00	6,000.00
001-011-51022	P.A.R.S SYSTEM	2,380.97	2,300.33	2,297.81	2,609.00	.00
001-011-51024	EMPLOYER COMP MATCH	22,477.77	15,340.98	2,578.14	12,052.00	615.30
001-011-51025	RETIREE HEALTH INSURANCE	42,999.21	45,341.46	458,673.33	480,000.00	492,561.40
001-011-51027	PERS EMPLOYEE/EMPLOYER	36,387.36	35,172.70	22,000.01	36,535.00	40,013.52
001-011-51028	PERS SIDEFUND	996.00	996.00	.00	.00	.00
001-011-51029	PERS LS UAL	2,669.00	587,442.88	495,512.00	495,512.00	561,981.89
001-011-51041	LIFE INSURANCE	.00	15.84	.00	.00	.00
001-011-51043	DISABILITY INSURANCE	1,360.55	1,255.66	974.91	1,513.00	304.56
001-011-51046	OPEB/POST EMP BENEFITS	.00	29.54	14,729.26	20,685.00	4,733.00
001-011-52006	RECRUITMENT	.00	38,766.01	11,634.03	11,634.00	.00
001-011-52008	ADMINISTRATION FEES	.00	.00	16,402.35	21,000.00	21,000.00
001-011-52009	TRAINING	.00	1,105.59	1,520.94	1,150.00	1,000.00
001-011-52011	ADVERTISING/PRINTING	150.00	283.93	1,458.79	200.00	200.00
001-011-52012	OFFICE SUPPLIES,POSTAGE	1,391.93	1,501.32	22,461.80	28,800.00	25,000.00
001-011-52013	COMMUNICATIONS	2,672.28	2,878.83	2,742.27	3,240.00	3,240.00
001-011-52014	MEETINGS, TRAVEL, CONF.	337.58	619.67	2,845.35	6,500.00	200.00
001-011-52015	PROFESSIONAL/TECH. SVS.	495.47	3,067.38	132,973.28	106,914.00	10,000.00
001-011-52016	INSURANCE	.00	.00	393,590.00	393,590.00	351,677.00
001-011-52017	MISC INSURANCE	.00	.00	.00	.00	.00
001-011-52018	SPECIAL DEPT. SUPPLIES	256.06	1,257.52	4,534.70	1,615.00	1,500.00
001-011-52019	MISC. DUES & SUBSCRIPT.	68.00	342.39	1,293.14	93.00	1,500.00
001-011-52045	IT	.00	167.57	42,623.35	45,900.00	45,000.00
001-011-52126	SENIOR DISC/WTR-SWR PRGM	.00	.00	.00	7,000.00	7,000.00
001-011-53022	OFFICE EQUIP. OPERATION	4,960.22	5,639.43	.00	.00	.00
001-011-55099	CONTINGENCY	.00	24,013.11	.00	.00	.00
001-011-55100	CCP	49,914.46	50,005.05	.00	.00	.00
001-011-56028	CAPITAL EQUIPMENT	.00	.00	6,774.89	6,775.00	.00
Total ADMINISTRATION:		351,531.57	1,032,681.09	1,946,870.91	1,990,976.00	1,867,434.59
LEGAL SERVICES						
001-014-51012	CONTRACT SALARY	72,000.00	78,000.00	.00	.00	.00
001-014-51041	LIFE INSURANCE	.00	.00	.00	.00	.00
001-014-52015	PROFESSIONAL/TECH. SVS.	2,615.00	10,656.42	.00	.00	135,000.00
001-014-55040	LITIGATION SERVICES	.00	.00	.00	.00	.00
001-014-55100	CCP	10,802.38	10,821.99	.00	.00	.00

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
Total LEGAL SERVICES:		63,812.62	77,834.43	.00	.00	135,000.00
ELECTIONS						
001-018-51041	LIFE INSURANCE	.00	.00	.00	.00	.00
001-018-52009	TRAINING	.00	.00	.00	.00	.00
001-018-52011	ADVERTISING/PRINTING	.00	48.95	.00	.00	100.00
001-018-52012	OFFICE SUPPLIES,POSTAGE	86.02	6.00	.00	.00	100.00
001-018-52014	MEETINGS, TRAVEL, CONF.	.00	.00	.00	.00	.00
001-018-52015	PROFESSIONAL/TECH. SVS.	1,014.00	2,083.45	1,303.89	1,304.00	2,500.00
001-018-52018	SPECIAL DEPT. SUPPLIES	.00	.00	.00	.00	.00
Total ELECTIONS:		1,100.02	2,138.40	1,303.89	1,304.00	2,700.00
COMMUNITY PROMOTIONS						
001-019-51041	LIFE INSURANCE	.00	.00	.00	.00	.00
001-019-52111	CHAMBER OF COMMERCE	75,000.00	75,000.00	.00	.00	.00
001-019-52113	LAWS MUSEUM	.00	.00	15,000.00	.00	.00
001-019-52119	CIVIC ARTS	20,000.00	20,000.00	.00	.00	.00
001-019-52120	SENIOR LEGAL PROGRAM	.00	1,000.00	.00	.00	.00
001-019-52121	ESAAA/SENIOR PROGRAM	5,000.00	5,000.00	.00	.00	.00
001-019-52125	TRI COUNTY FAIR/CHSRA	5,000.00	5,000.00	.00	.00	.00
001-019-52126	SENIOR DISC/WTR-SWR PRGM	6,001.00	5,641.95	.00	.00	.00
001-019-52128	BOY SCOUTS	1,000.00	1,000.00	.00	.00	.00
001-019-52129	VFD FIREWORKS SHOW	.00	5,000.00	.00	.00	.00
001-019-52130	ECONOMIC DEVELOPMENT	.00	.00	125,000.00	125,000.00	.00
001-019-52131	COMMUNITY SUPPORT	.00	.00	41,999.94	63,000.00	47,000.00
Total COMMUNITY PROMOTIONS:		112,001.00	117,641.95	181,999.94	188,000.00	47,000.00
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		649,345.90	1,351,046.41	2,270,542.04	2,339,386.00	2,182,287.59
Net Total GENERAL FUND:		649,345.90-	1,351,046.41-	2,270,542.04-	2,339,386.00-	2,182,287.59-



Finance Department FY 2020-2021 HIGHLIGHTS

DEPARTMENT DESCRIPTION

Responsibilities

The Finance Department is responsible for accurate recording of financial transactions of the City and working with local businesses to facilitate a healthy business environment in the City of Bishop.

Divisions

The Department includes Revenue Collection, Accounting, Financial Reporting, Budgets, and Payroll

Revenue Collection:

- Monthly Collection of Tax receipts – running delinquency routines, calculating penalties and interest on late returns.
- New business administration/Business Tax Certificate renewals
- Issue Transient Occupancy Tax (TOT) certificates to all short-term rental businesses
- Audit Transient Occupancy Tax remitters for accuracy

Accounting:

- Develop and administer proper accounting controls to protect City assets
- Prepare journal entries and reconcile financial transactions
- Monthly Bank Reconciliations
- Facilitate annual financial audit performed by independent auditor
- Perform Accounts Payable functions weekly-provide timely payment of City invoices
- Perform Accounts Receivable functions, monthly reporting and collection
- Develop city-wide budgets
- Monitor Financial performance (actual to budget) monthly
- Forecast revenue and expenditures quarterly, updating City Council for budget modification

Payroll

- Process timesheets for Payroll – every two weeks throughout the year
- Calculation and Payment of Payroll Taxes
- CalPERS reporting on all employees
- Perform year-end W-2 calculation and distribution for all employees

- Onboard new employees, benefits, policies and procedures
- Administer all wage scale updates for various employee levels

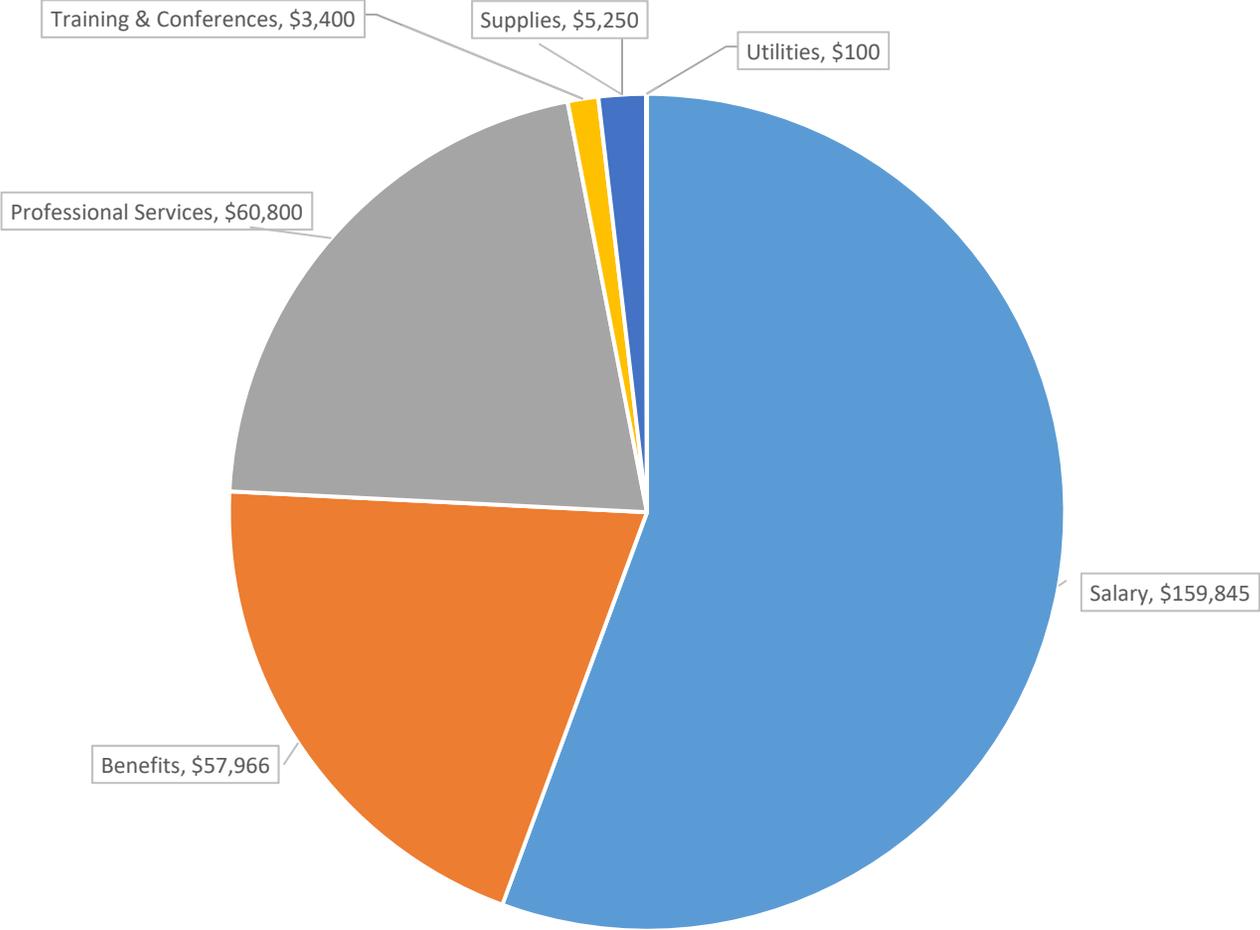
Staff

The Finance Department has two full time employees, the Assistant Finance Director and Personnel/Accounting Specialist.

PRIORITIES FOR FY 2020-2021

Review and update policy for financial policies. Develop 5-year budget projection and create desk manuals for both full time employees. The total requested budget for Finance is \$287,361.

Finance Department



Total Finance Expenses: \$287,361

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
GENERAL FUND						
FINANCE						
001-012-51001	SALARIES-FULL TIME	146,998.18	176,260.58	121,940.12	158,460.00	158,460.00
001-012-51004	OVERTIME WAGES	.00	.00	.00	.00	.00
001-012-51006	VISION	338.00	344.66	307.61	388.00	388.66
001-012-51007	HEALTH INSURANCE	.00	11,292.95	13,605.75	20,924.00	20,014.32
001-012-51008	DENTAL INSURANCE	3,209.18	3,315.80	3,132.58	3,912.00	3,912.00
001-012-51010	WORKERS COMPENSATION	4,276.50	7,074.02	2,473.99	4,438.00	4,436.00
001-012-51011	MEDICARE TAX	2,123.76	2,492.63	1,751.71	2,202.00	2,297.00
001-012-51013	HOLIDAY PAYOUT	.00	.00	682.06	682.00	.00
001-012-51024	EMPLOYER COMP MATCH	2,901.46	2,021.57	1,833.35	3,143.00	3,169.00
001-012-51025	RETIREE HEALTH INSURANCE	11,312.84	10,509.26	.00	.00	.00
001-012-51027	PERS EMPLOYEE/EMPLOYER	10,387.00	12,291.24	9,768.16	11,395.00	20,529.00
001-012-51029	PERS LS UAL	50.00	857.00	.00	.00	.00
001-012-51041	LIFE INSURANCE	.00	14.40	.00	.00	.00
001-012-51043	DISABILITY INSURANCE	1,160.25	1,034.14	880.77	1,193.00	.00
001-012-51046	OPEB/POST EMP BENEFITS	.00	.00	9,712.53	13,669.00	3,169.98
001-012-52007	BANK FEES	6,637.73	8,997.57	10,389.37	10,800.00	10,800.00
001-012-52009	TRAINING	.00	2,616.32	13.06-	1,500.00	1,500.00
001-012-52011	ADVERTISING/PRINTING	.00	1,043.58	.00	250.00	250.00
001-012-52012	OFFICE SUPPLIES,POSTAGE	2,800.67	3,604.85	3,672.16	4,050.00	3,000.00
001-012-52013	COMMUNICATIONS	66.45	64.93	50.51	100.00	100.00
001-012-52014	MEETINGS, TRAVEL, CONF.	.00	1,939.29	1,713.85	2,800.00	1,500.00
001-012-52015	PROFESSIONAL/TECH. SVS.	31,675.00	24,786.83	39,023.35	94,828.00	30,000.00
001-012-52018	SPECIAL DEPT. SUPPLIES	1,925.56	3,801.28	2,003.05	3,150.00	2,000.00
001-012-52019	MISC. DUES & SUBSCRIPT.	250.00	268.00	638.13	775.00	400.00
001-012-52045	IT	27,959.15	30,254.54	18,848.09	27,276.00	20,000.00
001-012-53022	OFFICE EQUIP. OPERATION	2,145.00	1,471.33	.00	.00	.00
001-012-55100	CCP	51,963.19-	52,057.49-	.00	.00	.00
001-012-56028	CAPITAL EQUIPMENT	.00	.00	.00	.00	.00
001-012-56029	CAPITAL EQUIP. REPLACE.	.00	.00	.00	.00	.00
Total FINANCE:		204,253.54	254,299.28	242,414.08	365,935.00	285,925.96
TREASURER						
001-013-51001	SALARIES-FULL TIME	1,799.98	1,453.32	1,523.06	1,800.00	1,384.60
001-013-51006	VISION	.00	.00	.00	.00	.00
001-013-51007	HEALTH INSURANCE	.00	.00	.00	.00	.00

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
001-013-51008	DENTAL INSURANCE	.00	.00	.00	.00	.00
001-013-51010	WORKERS COMPENSATION	28.14	33.38	.00	.00	.00
001-013-51011	MEDICARE TAX	13.94	11.72	22.00	25.00	25.00
001-013-51017	PARS-ARS	23.40	11.70	.00	25.00	25.00
001-013-51041	LIFE INSURANCE	.00	.00	.00	.00	.00
Total TREASURER:		1,865.46	1,510.12	1,545.06	1,850.00	1,434.60
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		206,119.00	255,809.40	243,959.14	367,785.00	287,360.56
Net Total GENERAL FUND:		206,119.00-	255,809.40-	243,959.14-	367,785.00-	287,360.56-



**Community Services
FY 2020-2021 HIGHLIGHTS**

DEPARTMENT DESCRIPTION

Responsibilities

Community Services encompasses Parks and Recreation, Buildings and Grounds and Sunrise Mobile Home Park, providing a vast amount of services throughout our community including After School Programs, Youth programs, Fitness programs and the City Park Pool aquatic programs. Understanding the ever changing needs and interests of our community is important for providing services for all ages for happiness, health and social wellness at an affordable cost.

Mission Statement

To offer and promote recreational, educational and volunteer opportunities in a fun, safe, well maintained environment to persons of all ages, thereby promoting good health, teamwork and accentuating a positive quality of life.

Parks and Recreation

- **Department description:** Parks and Recreation provides excellent services to our community and guests. Our goal is to offer programming and facilities that exceed the customer expectation.

- **Vision/Mission:** To offer and promote recreational, educational and volunteer opportunities in a fun, safe, well-maintained environment to persons of all ages, thereby promoting good health, teamwork and accentuating a positive quality of life.

- **Budget highlights:** Overall reduction in budget requests with an emphasis on maintaining levels of service. Reductions include suspension of Capital Improvements.

- **Priorities:** Maintain high level of service and promote new recreational opportunities. Keep interest groups and volunteers engaged to preserve relationships and lower costs of operation.

Buildings and Grounds

- **Department Description:** Building and Grounds provides all the structural and landscape maintenance and repairs for Talmage Park, Holland Park, Main Street, Academy Street,

Rose Street, Warren Street, City Parking lots located throughout as well as City Hall, Clarke Wing offices and the Police and Fire Departments.

- **Vision/Mission:** Provide and safe, clean and well maintained spaces for staff, tenants, community members and tourists.
- **Budget Highlights:** Delay all capital projects and improvements. Continue to maintain all areas while prioritizing to keep within the confounds of the budget.
- **Priorities:** Constant care of all facilities and landscape for the safety and enjoyment by our staff, tenants, community and visitors.

PARK POOL

- **Department Description:** The City Park Pool consists of a 240,000 gallon Lap/Recreation pool, a 10,000 gallon Wading pool, Water Slide, and Men's and Woman's Shower/Restroom facilities. The facility is home to the Bishop Stingrays Swim Team. The function of The Park Pool is to provide public swim, lessons, community events, and exercise.
- **Vision/Mission:** Offer Aquatic Recreational/Exercise opportunities to the community and guests in a safe, well maintained environment.
- **Budget Highlights:** Operate with in revenues generated. Delay all Capital and Deferred maintenance. Generate revenue through creative programing.
- **Priorities:** Offer public access to encourage fitness and exercise. Maintain current health and safety standards.

After School Program

- **Department Description:** This program is setup on campus at Bishop Elementary School and provides positive after school activities for student's k-4 grades within a safe, secure, and enriched environment. Educational and recreational activities are geared to the interest of participants and include: homework, arts, crafts, sports, games, special events, music, field trips, and group activities.
- **Vision/Mission:** The City of Bishop Community Services Department, through a coordinated effort, seeks to enrich the quality of life of the citizens we serve, by providing safe and accessible recreational facilities in a diversified program of activities for all citizens.

- **Budget Highlights:** To continue to offer Educational/Recreational opportunities. Being able to adapt to changes with both participants and school district. This will allow revenues to stay as projected.
- **Priorities:** To find a permanent, efficient, and safe location for the future. Create expansion to larger age groups when the opportunity presents itself.

K.I.N.D

- **Department Description:** Kids Inspired through Nature Discovery is a small, solid and self-sustaining program for youth in grades Kindergarten through 3rd. This exclusively outdoor program enhances the children’s outdoor experience by learning about their surroundings, team work and community. The children learn how to care for themselves and each other in all elements, building shelter and basic skills such as sewing, knot tying and healthy eating.
- **Vision/Mission:** Our main goal is to provide a developmentally appropriate atmosphere to facilitate the growth of your child socially, emotionally, cognitively, and physically as well as to give them a deeper sense of place.
- **Budget Highlights:** This program will continue to run off of revenues received and maintain sustainability through enrollment.
- **Priorities:** Continued consistent participation levels as well as health and safety for those children.

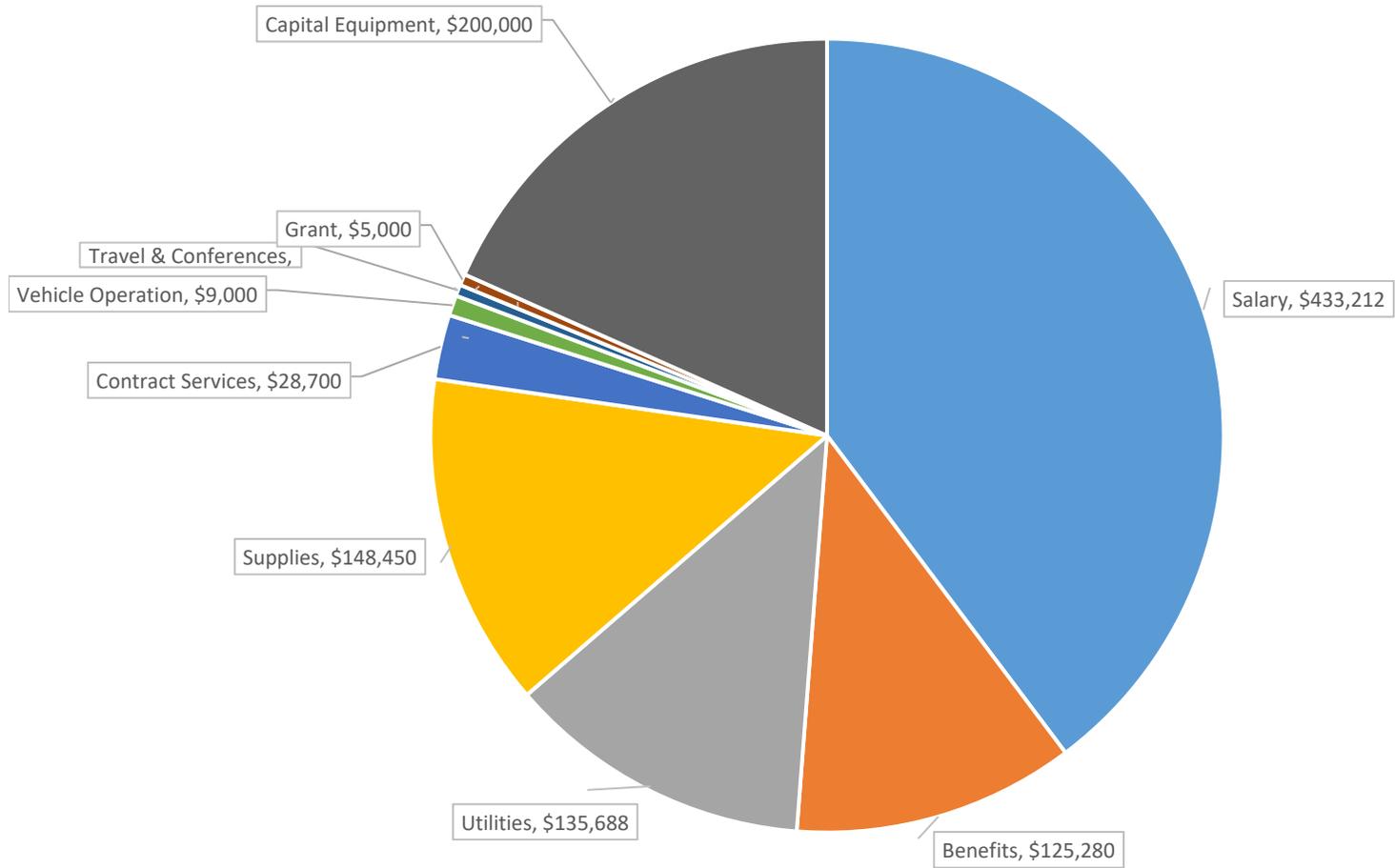
Summer Camps

- **Department Description:** Summer programs have provided jobs for many of our part time staff and a safe and healthy environment for our community children. These programs enhance experiences through outdoor education, arts and crafts, and sports and help create strong social relationships amongst the children.
- **Vision/Mission:** Our continued efforts to create a great experience for our young community members enriching growth, health and safety for each individual.
- **Budget Highlights:** This program will continue to run off of revenues received and maintain sustainability through enrollment.
- **Priorities:** Maintain a sustainable program to allow a safe and healthy place for children to grow and thrive with their peers.

Budget Review

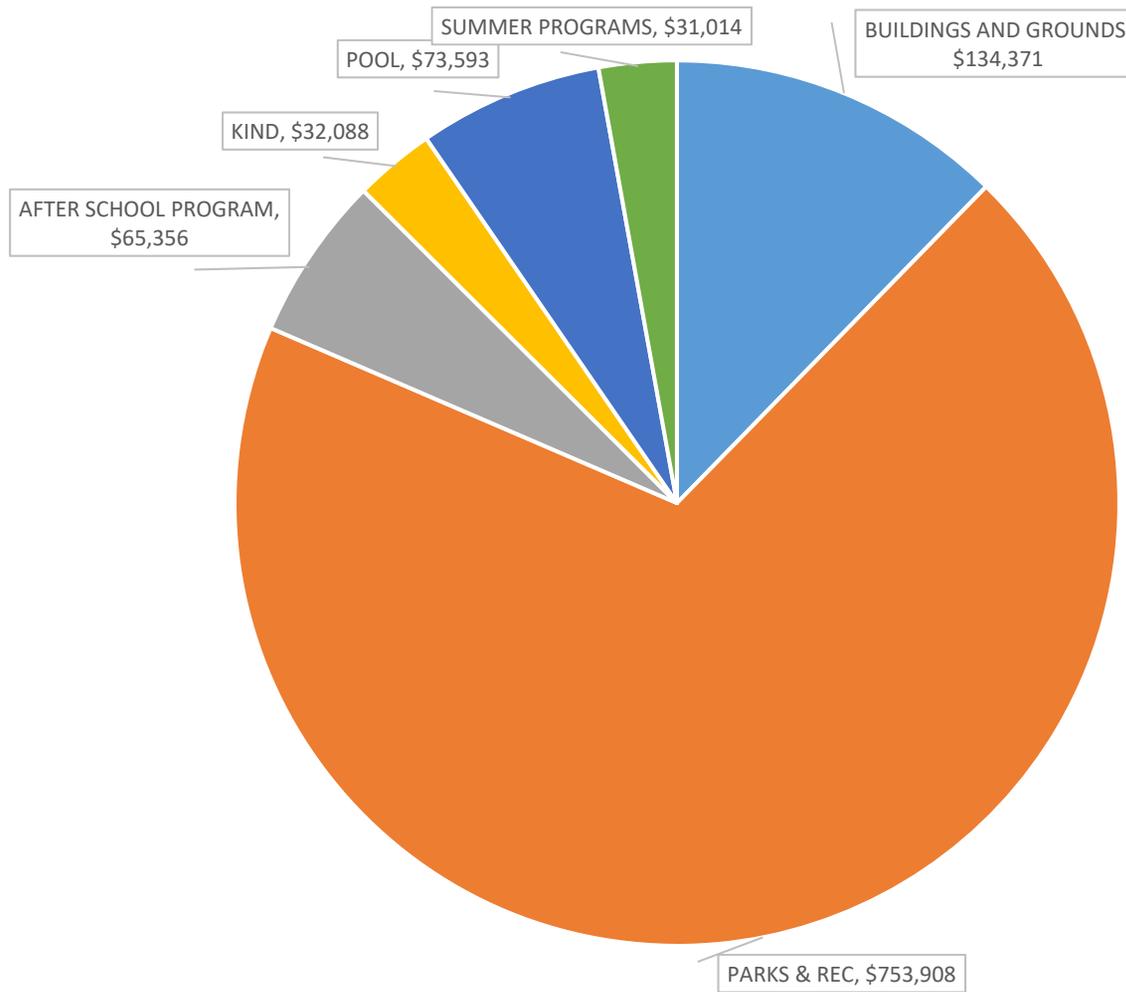
The Community Services Budget totals \$1,090,331.

Community Services Expense Breakdown



Total Community Services Budget: \$1,090,331

Community Services Department Breakdown



Total Community Services Budget: \$1,090,331

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
GENERAL FUND						
BUILDINGS AND GROUNDS						
001-016-51001	SALARIES-FULL TIME	12,524.08	12,998.92	18,453.91	19,702.00	19,701.74
001-016-51002	SALARIES/PART-TIME	21,137.50	22,975.00	21,075.50	27,750.00	22,000.00
001-016-51004	OVERTIME WAGES	233.04	227.33	.00	.00	.00
001-016-51006	VISION	41.16	32.38	53.46	58.00	58.28
001-016-51007	HEALTH INSURANCE	4,100.75	3,971.11	5,632.35	6,097.00	6,004.30
001-016-51008	DENTAL INSURANCE	401.50	311.77	545.48	587.00	586.80
001-016-51010	WORKERS COMPENSATION	925.71	1,446.66	409.44	665.00	665.45
001-016-51011	MEDICARE TAX	485.11	518.55	510.57	688.00	706.68
001-016-51017	PARS-ARS	275.11	236.55	225.61	361.00	738.00
001-016-51022	P.A.R.S SYSTEM	2,655.04	2,546.27	3,912.15	4,177.00	985.09
001-016-51024	EMPLOYER COMP MATCH	250.56	256.75	369.09	395.00	394.03
001-016-51025	RETIREE HEALTH INSURANCE	.00	.00	.00	.00	.00
001-016-51027	PERS EMPLOYEE/EMPLOYER	2,251.14	2,639.42	3,418.97	3,570.00	3,707.08
001-016-51028	PERS SIDEFUND	1,068.00	1,068.00	.00	.00	.00
001-016-51029	PERS LS UAL	2,563.00	3,512.00	.00	.00	.00
001-016-51041	LIFE INSURANCE	.00	1.44	.00	.00	.00
001-016-51042	UNEMPLOYMENT INS.	.00	.00	.00	.00	.00
001-016-51043	DISABILITY INSURANCE	99.91	85.28	139.27	161.00	.00
001-016-51046	OPEB/POST EMP BENEFITS	.00	15.75	1,596.00	1,773.00	394.03
001-016-52010	HEAT,LIGHT,POWER	36,296.26	47,140.95	38,766.45	52,800.00	49,700.00
001-016-52011	ADVERTISING/PRINTING	.00	.00	42.10	42.00	50.00
001-016-52013	COMMUNICATIONS	4,971.88	4,695.98	4,103.27	5,280.00	5,280.00
001-016-52015	PROFESSIONAL/TECH. SVS.	2,229.97	4,085.27	1,508.82	2,500.00	2,500.00
001-016-52017	WASTE FEES	2,119.44	1,862.42	1,564.53	2,400.00	2,400.00
001-016-52018	SPECIAL DEPT. SUPPLIES	5,672.01	5,664.96	3,936.78	5,782.00	6,000.00
001-016-52024	PROPERTY TAXES	157.34	158.06	192.08	192.00	.00
001-016-52045	IT	.00	.00	.00	.00	.00
001-016-53020	VEHICLE OPERATION	1,414.38	1,634.28	1,234.89	2,000.00	2,000.00
001-016-54023	BUILDING OPERATION	17,427.15	10,591.27	5,255.57	12,800.00	10,500.00
001-016-55065	TREE STREETSCAPE PRGM	8,423.58	6,536.55	77.54	78.00	.00
001-016-56027	CAPITAL IMPROVEMENT	.00	.00	16,377.00	8,377.00	.00
001-016-56028	CAPITAL EQUIPMENT	.00	.00	.00	7,542.00	.00
001-016-56029	CAPITAL EQUIP. REPLACE.	.00	.00	.00	.00	.00
Total BUILDINGS AND GROUNDS:		127,723.62	135,212.92	129,400.83	165,777.00	134,371.48

Account Number	Account Title	2017-18	2018-19	2019-20	2019-20	2020-21
		Actual	Actual	Actual	Budget	Budget
PARKS AND RECREATION						
001-031-51001	SALARIES-FULL TIME	142,679.39	153,591.52	141,214.17	139,611.00	156,145.65
001-031-51002	SALARIES/PART-TIME	145,909.31	128,166.46	76,056.27	119,850.00	97,500.00
001-031-51004	OVERTIME WAGES	932.16	1,909.28	1,776.65	1,777.00	2,000.00
001-031-51006	VISION	482.58	387.41	383.97	418.00	417.70
001-031-51007	HEALTH INSURANCE	47,199.75	47,188.61	40,484.68	44,987.00	43,030.79
001-031-51008	DENTAL INSURANCE	4,697.26	3,729.80	3,920.61	4,205.00	4,205.40
001-031-51010	WORKERS COMPENSATION	8,288.07	11,375.20	3,088.28	4,769.00	4,769.06
001-031-51011	MEDICARE TAX	4,089.74	3,989.71	3,079.13	3,734.00	3,678.11
001-031-51017	PARS-ARS	1,998.09	1,436.70	1,001.71	1,532.00	2,768.00
001-031-51022	P.A.R.S SYSTEM	30,247.91	29,658.42	28,966.20	29,597.00	7,807.28
001-031-51024	EMPLOYER COMP MATCH	2,842.48	3,035.28	2,742.75	2,792.00	3,122.91
001-031-51025	RETIREE HEALTH INSURANCE	36,807.59	34,079.37	.00	.00	.00
001-031-51027	PERS EMPLOYEE/EMPLOYER	25,678.76	30,920.78	25,682.16	27,068.00	29,380.37
001-031-51028	PERS SIDEFUND	12,372.00	12,372.00	.00	.00	.00
001-031-51029	PERS LS UAL	29,972.00	37,873.00	.00	.00	.00
001-031-51041	LIFE INSURANCE	.00	16.92	.00	.00	.00
001-031-51042	UNEMPLOYMENT INS.	.00	.00	587.00	.00	5,000.00
001-031-51043	DISABILITY INSURANCE	1,110.47	1,007.90	971.62	1,148.00	.00
001-031-51046	OPEB/POST EMP BENEFITS	.00	306.46	12,100.56	12,565.00	3,122.91
001-031-52009	TRAINING	556.70	304.19	96.10-	800.00	.00
001-031-52010	HEAT,LIGHT,POWER	38,075.32	33,956.13	30,482.13	37,000.00	37,000.00
001-031-52011	ADVERTISING/PRINTING	598.52	489.68	200.98	200.00	500.00
001-031-52012	OFFICE SUPPLIES,POSTAGE	1,562.33	1,529.19	1,237.05	1,300.00	1,300.00
001-031-52013	COMMUNICATIONS	5,042.16	6,040.15	4,622.86	7,400.00	4,060.00
001-031-52014	MEETINGS, TRAVEL, CONF.	1,040.62	1,576.33	377.75-	1,800.00	1,500.00
001-031-52015	PROFESSIONAL/TECH. SVS.	34,019.66	20,135.65	9,461.50	15,980.00	12,000.00
001-031-52017	WASTE FEES	16,321.97	16,099.30	15,742.12	16,500.00	16,500.00
001-031-52018	SPECIAL DEPT. SUPPLIES	54,859.08	49,084.26	32,479.37	50,100.00	46,500.00
001-031-52019	MISC. DUES & SUBSCRIPT.	2,872.00	3,508.00-	862.14	2,500.00	2,500.00
001-031-52024	PROPERTY TAXES	59.40	60.30	61.22	165.00	.00
001-031-52045	IT	1,669.84	7,687.52	6,578.04	6,000.00	3,000.00
001-031-53020	VEHICLE OPERATION	6,023.41	5,394.24	5,552.29	7,000.00	7,000.00
001-031-53021	SPECIAL EQUIP. OPERATION	375.50	337.13	.00	.00	1,000.00
001-031-53022	OFFICE EQUIP. OPERATION	1,847.64	1,197.16	.00	.00	.00
001-031-54023	BUILDING OPERATION	691.42	455.33	.00	.00	.00
001-031-55024	RENTALS-REFUNDS	42,660.23	45,228.23	48,000.22	46,000.00	48,100.00
001-031-55050	PARK RENOVATION	.00	.00	.00	.00	5,000.00
001-031-55061	1ST FIVE GRANT/INYO	.00	.00	.00	.00	.00

Account Number	Account Title	2017-18	2018-19	2019-20	2019-20	2020-21
		Actual	Actual	Actual	Budget	Budget
001-031-55063	DOC/RECYCLING GRANT	10,609.02	4,489.49	.00	.00	5,000.00
001-031-55064	CHILDREN'S DAY/THE ARTS	.00	.00	.00	.00	.00
001-031-55101	REFUNDS	.00	.00	88.00	1,000.00	.00
001-031-56027	CAPITAL IMPROVEMENT	20,755.39	.00	.00	16,000.00	.00
001-031-56028	CAPITAL EQUIPMENT	.00	6,000.00	.00	.00	.00
001-031-56029	CAPITAL EQUIP. REPLACE.	.00	.00	.00	.00	200,000.00
001-031-56030	LOAN PAYMENT	37,592.00	37,592.06	.00	.00	.00
Total PARKS AND RECREATION:		772,539.77	735,193.16	496,949.83	603,798.00	753,908.18
AFTER SCHOOL PROGRAM						
001-035-51002	SALARIES/PART-TIME	20,372.81	27,069.27	31,259.33	29,472.00	50,760.00
001-035-51010	WORKERS COMPENSATION	594.82	1,114.69	.00	.00	.00
001-035-51011	MEDICARE TAX	295.40	392.65	389.79	364.00	736.00
001-035-51017	PARS-ARS	160.12	280.42	347.13	324.00	660.00
001-035-51041	LIFE INSURANCE	.00	.00	.00	.00	.00
001-035-52010	HEAT,LIGHT,POWER	2,500.00	2,500.00	1,875.00	.00	2,500.00
001-035-52011	ADVERTISING/PRINTING	.00	126.13	510.50	510.00	450.00
001-035-52012	OFFICE SUPPLIES,POSTAGE	.00	.00	25.84	26.00	.00
001-035-52013	COMMUNICATIONS	.00	66.54	135.01	135.00	.00
001-035-52015	PROFESSIONAL/TECH. SVS.	.00	.00	96.00	100.00	250.00
001-035-52018	SPECIAL DEPT. SUPPLIES	5,918.29	6,463.40	5,734.64	4,297.00	10,000.00
001-035-52045	IT	.00	.00	.00	.00	.00
001-035-59999	TRANS OUT	28,249.86	.00	.00	.00	.00
Total AFTER SCHOOL PROGRAM:		58,091.30	38,013.10	40,373.24	35,228.00	65,356.00
KIND						
001-036-51002	SALARIES/PART-TIME	.00	17,534.58	14,527.93	13,934.00	27,335.00
001-036-51010	WORKERS COMPENSATION	.00	721.85	.00	.00	.00
001-036-51011	MEDICARE TAX	.00	254.34	209.11	201.00	397.00
001-036-51017	PARS-ARS	.00	196.00	123.62	116.00	356.00
001-036-51041	LIFE INSURANCE	.00	.00	.00	.00	.00
001-036-52011	ADVERTISING/PRINTING	.00	.00	144.00	144.00	.00
001-036-52015	PROFESSIONAL/TECH. SVS.	.00	.00	32.00	32.00	.00
001-036-52018	SPECIAL DEPT. SUPPLIES	.00	1,172.18	1,130.87	2,106.00	4,000.00
001-036-55101	REFUNDS	.00	.00	308.80	309.00	.00
001-036-59999	TRANS OUT	.00	.00	.00	.00	.00

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
Total KIND:		.00	19,878.95	16,476.33	16,842.00	32,088.00
POOL						
001-037-51002	SALARIES/PART-TIME	.00	24,923.50	35,377.00	74,935.00	43,070.00
001-037-51004	OVERTIME WAGES	.00	63.38	.00	.00	.00
001-037-51010	WORKERS COMPENSATION	.00	920.30	.00	.00	.00
001-037-51011	MEDICARE TAX	.00	362.41	513.36	1,087.00	625.00
001-037-51017	PARS-ARS	.00	324.97	460.19	974.00	560.00
001-037-52009	TRAINING	.00	820.00	69.00-	410.00-	.00
001-037-52010	HEAT,LIGHT,POWER	.00	5,651.44	1,083.36	14,000.00	6,500.00
001-037-52012	OFFICE SUPPLIES,POSTAGE	.00	.00	18.74	300.00	300.00
001-037-52013	COMMUNICATIONS	.00	288.91	792.28	1,920.00	648.00
001-037-52014	MEETINGS, TRAVEL, CONF.	.00	.00	.00	.00	1,000.00
001-037-52015	PROFESSIONAL/TECH. SVS.	.00	614.00	32.00	750.00	750.00
001-037-52017	WASTE FEES	.00	.00	.00	100.00	100.00
001-037-52018	SPECIAL DEPT. SUPPLIES	.00	13,758.75	10,635.57	22,570.00	15,000.00
001-037-52045	IT	.00	105.58	362.06	309.00	640.00
001-037-52047	CONCESSIONS	.00	713.58	73.47	1,650.00	900.00
001-037-53021	SPECIAL EQUIP. OPERATION	.00	379.97	294.47	3,500.00	3,500.00
001-037-56027	CAPITAL IMPROVEMENT	.00	.00	2,553.04	.00	.00
001-037-56028	CAPITAL EQUIPMENT	.00	.00	.00	3,000.00	.00
Total POOL:		.00	48,926.79	52,126.54	124,685.00	73,593.00
SUMMER CAMP						
001-038-51002	SALARIES/PART-TIME	.00	2,276.44	7,779.51	11,963.00	14,700.00
001-038-51010	WORKERS COMPENSATION	.00	93.71	.00	.00	.00
001-038-51011	MEDICARE TAX	.00	33.03	232.42	231.00	213.00
001-038-51017	PARS-ARS	.00	29.60	176.99	176.00	191.00
001-038-52010	HEAT,LIGHT,POWER	.00	.00	300.00	900.00	500.00
001-038-52011	ADVERTISING/PRINTING	.00	101.10	344.80	450.00	450.00
001-038-52015	PROFESSIONAL/TECH. SVS.	.00	96.00	5,330.00	5,775.00	9,560.00
001-038-52018	SPECIAL DEPT. SUPPLIES	.00	3,927.90	1,791.22	4,460.00	5,400.00
001-038-59999	TRANS OUT	.00	.00	.00	.00	.00
Total SUMMER CAMP:		.00	6,557.78	15,954.94	23,955.00	31,014.00
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
	GENERAL FUND Expenditure Total:	958,354.69	983,782.70	751,281.71	970,285.00	1,090,330.66
	Net Total GENERAL FUND:	958,354.69-	983,782.70-	751,281.71-	970,285.00-	1,090,330.66-



**Sunrise Mobile Home Park
FY 2020-2021 HIGHLIGHTS**

DEPARTMENT DESCRIPTION

Sunrise Mobile Home Park was built to provide low cost housing for seniors. The City of Bishop provides a Community Building, and Community Garden. The City also maintains all lawns, landscape, water, sewer, and 6 City owned units.

VISION/MISSION

Create and maintain a welcoming environment that is inclusive to our senior population. Continue to offer low income facilities and retain good customer relations with residence. "Dedicated to our older Americans that made today happen"

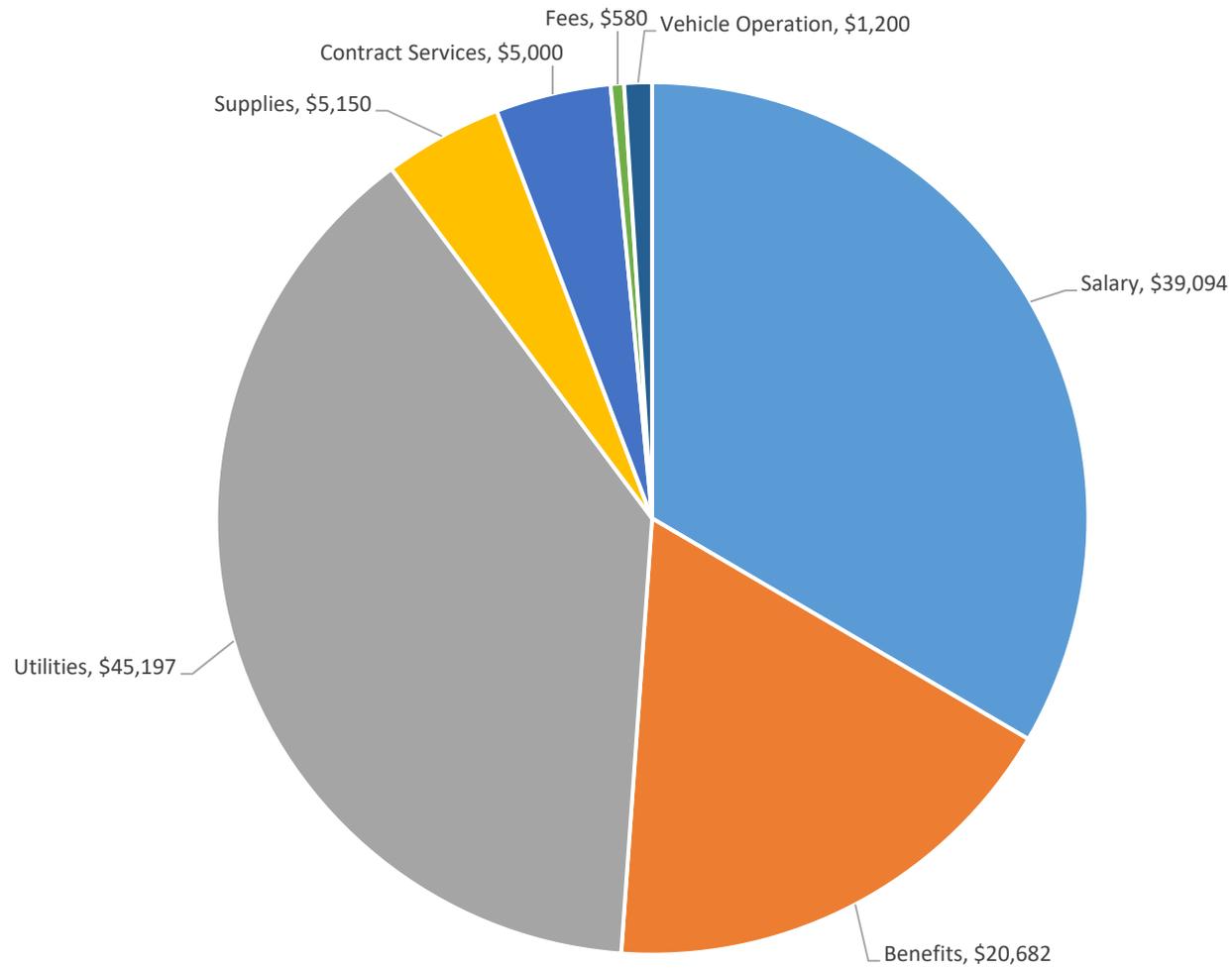
BUDGET HIGHLIGHTS

Reduction in Capital Projects. Elimination of the City Cost Share Plan.

PRIORTIES

To balance the expenses in relation to revenues in efforts to avoid further funds to be paid out by the general fund.

Sunrise Mobile Home Park



Total Expenses for Sunrise Mobile Home Park: \$116,903

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
SUNRISE MHP						
SUNRISE MHP						
012-095-51001	SALARIES-FULL TIME	19,434.88	16,014.18	21,386.18	22,560.00	24,094.19
012-095-51002	SALARIES/PART-TIME	13,130.00	13,566.00	12,338.50	.00	15,000.00
012-095-51006	VISION	57.32	39.77	61.68	262.00	68.00
012-095-51007	HEALTH INSURANCE	6,499.96	4,373.63	6,499.71	8,055.00	7,005.01
012-095-51008	DENTAL INSURANCE	556.23	391.38	629.58	803.00	684.60
012-095-51010	WORKERS COMPENSATION	719.94	1,189.75	494.82	909.00	776.36
012-095-51011	MEDICARE TAX	453.41	415.03	468.75	405.00	567.37
012-095-51017	PARS-ARS	170.34	137.26	160.42	200.00	418.00
012-095-51022	P.A.R.S SYSTEM	4,120.38	3,072.02	4,460.71	4,719.00	1,204.71
012-095-51024	EMPLOYER COMP MATCH	387.30	311.32	420.78	664.00	481.88
012-095-51027	PERS EMPLOYEE/EMPLOYER	3,449.72	2,512.85	3,910.10	4,703.00	4,533.56
012-095-51028	PERS SIDEFUND	417.70	406.40	109.00	.00	.00
012-095-51029	PERS LS UAL	3,172.00	4,346.00	4,355.00	4,355.00	4,355.00
012-095-51041	LIFE INSURANCE	.00	1.80	.00	.00	.00
012-095-51043	DISABILITY INSURANCE	174.28	104.12	151.95	225.00	106.01
012-095-51046	OPEB/POST EMP BENEFITS	1,749.04	459.92	1,820.90	2,518.00	481.88
012-095-52010	HEAT,LIGHT,POWER	40,529.32	63,499.29	11,572.97	41,202.00	40,497.00
012-095-52012	OFFICE SUPPLIES,POSTAGE	46.39	.47	41.50	50.00	50.00
012-095-52015	PROFESSIONAL/TECH. SVS.	9,561.67	1,874.64	2,049.80	9,500.00	5,000.00
012-095-52016	INSURANCE	3,000.00	.00	.00	750.00	.00
012-095-52017	WASTE FEES	3,901.09	4,082.33	3,816.53	3,800.00	4,700.00
012-095-52018	SPECIAL DEPT. SUPPLIES	.00	.00	2,149.82	5,000.00	5,000.00
012-095-52024	PROPERTY TAXES	560.28	567.62	575.28	580.00	580.00
012-095-52026	SUPPLIES	4,978.68	4,887.49	35.96	.00	.00
012-095-52045	IT	105.00	105.00	85.28	.00	.00
012-095-53020	VEHICLE OPERATION	545.25	510.78	1,291.51	700.00	1,200.00
012-095-55050	PARK RENOVATION	.00	.00	.00	.00	100.00
012-095-55100	CCP	.00	.00	.00	30,294.00	.00
012-095-56025	DEPRECIATION	.00	.00	.00	.00	.00
012-095-56027	CAPITAL IMPROVEMENT	.00	.00	9,900.00	58,000.00	.00
012-095-56028	CAPITAL EQUIPMENT	.00	.00	.00	.00	.00
012-095-56040	REPLACEMENT RESERVE	.00	.00	.00	.00	.00
Total SUNRISE MHP:		117,720.18	122,869.05	88,786.73	200,254.00	116,903.57
SUNRISE MHP Revenue Total:		.00	.00	.00	.00	.00

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
	SUNRISE MHP Expenditure Total:	117,720.18	122,869.05	88,786.73	200,254.00	116,903.57
	Net Total SUNRISE MHP:	117,720.18-	122,869.05-	88,786.73-	200,254.00-	116,903.57-



Planning and Economic Development FY 2020-2021 HIGHLIGHTS

DEPARTMENT DESCRIPTION

Responsibilities

The Planning and Economic Development Department works with local residents, property owners, businesses, and other City departments to plan for, facilitate, and guide development in Bishop consistent with the City of Bishop General Plan and the Bishop zoning code. The department facilitates projects and activities that support creation of a pedestrian-friendly, attractive and vibrant downtown; identifies opportunities to increase housing options and affordability; promotes Bishop as a year-round destination; supports a diverse economy; strengthens Bishop as a regional center for retail, education and healthcare; and supports development of reliable, regional air service in Bishop.

The Planning and Economic Development Department is also responsible for writing and administering grants to support community development activities. In FY 2019-2020, the Planning Department wrote several successful grant applications to support development of the Downtown Bishop Plan, which will include a specific plan and mixed-use zoning overlay, redevelopment of Whitney Alley to support pedestrian safety and implement green infrastructure strategies in downtown Bishop, and procure consultants to update the General Plan Housing Element consistent with State law.

Divisions

The Department includes Planning and Economic Development.

Planning Application Activities

- Building Permit Review
- Conditional Use Permit Applications
- Variance Applications
- Parcel and Tract Map Applications
- Zone Changes
- General Plan Amendments
- Environmental review pursuant to the California Environmental Quality Act (CEQA)

Long Range Planning Activities

- Bishop General Plan Implementation
- Development of Long Range Plans, such as the Bishop Downtown Plan.
- Update General Plan as required by State law.

Grant Writing Activities

- Identify appropriate grants, draft applications, and administer successful grant applications.

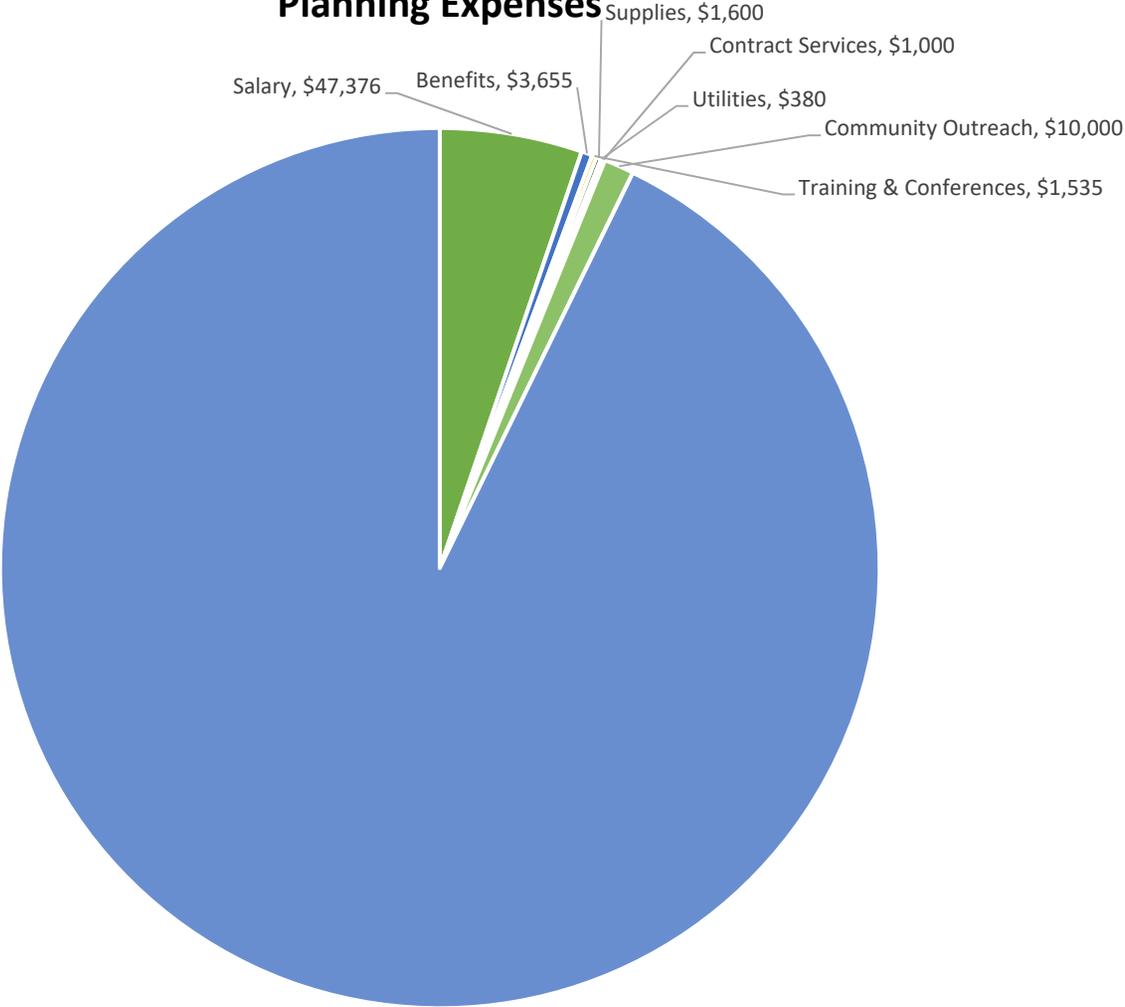
Staff

The Planning and Economic Development Department has one part-time employee.

PRIORITIES FOR FY 2020-2021

- Continue to efficiently process planning and building applications
- Implement Caltrans Sustainable Communities Grant and SB 2 Grant to develop Downtown Specific Plan.
- Implement Proposition 68 Green Infrastructure Grant to redevelop Whitney Alley.
- Implement LEAP Grant to update General Plan Housing Element.

Planning Expenses



Grant, \$840,563

Total Expenses for Planning: \$903,109

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
GENERAL FUND						
PLANNING						
001-034-51001	SALARIES-FULL TIME	12,401.31	15,527.86	.00	.00	.00
001-034-51002	SALARIES/PART-TIME	41,460.00	34,730.00	40,304.60	47,376.00	47,376.00
001-034-51006	VISION	23.47	20.19	.00	.00	.00
001-034-51007	HEALTH INSURANCE	2,990.20	3,055.48	.00	.00	.00
001-034-51008	DENTAL INSURANCE	252.94	217.13	.00	.00	.00
001-034-51010	WORKERS COMPENSATION	1,527.53	2,012.20	.00	.00	.00
001-034-51011	MEDICARE TAX	776.28	724.13	584.46	580.00	580.00
001-034-51017	PARS-ARS	24.70	17.55	5.85	55.00	55.00
001-034-51022	P.A.R.S SYSTEM	2,629.14	2,509.04	.00	.00	.00
001-034-51024	EMPLOYER COMP MATCH	247.94	250.44	.00	.00	.00
001-034-51025	RETIREE HEALTH INSURANCE	15,598.55	14,422.28	.00	.00	.00
001-034-51027	PERS EMPLOYEE/EMPLOYER	5,018.23	5,608.02	2,865.95	2,600.00	2,900.00
001-034-51028	PERS SIDEFUND	4,920.00	4,920.00	.00	.00	.00
001-034-51029	PERS LS UAL	2,573.00	3,526.00	.00	.00	.00
001-034-51041	LIFE INSURANCE	.00	1.44	.00	.00	.00
001-034-51042	UNEMPLOYMENT INS.	.00	71.00	141.00	120.00	120.00
001-034-51043	DISABILITY INSURANCE	98.89	85.69	.00	.00	.00
001-034-51046	OPEB/POST EMP BENEFITS	.00	210.56	.00	.00	.00
001-034-52009	TRAINING	.00	.00	.00	100.00	100.00
001-034-52011	ADVERTISING/PRINTING	586.40	539.95	1,339.45	1,728.00	1,000.00
001-034-52012	OFFICE SUPPLIES,POSTAGE	467.72	510.65	170.79	400.00	400.00
001-034-52013	COMMUNICATIONS	187.62	179.76	384.96	380.00	380.00
001-034-52014	MEETINGS, TRAVEL, CONF.	149.00	116.90	176.08	176.00	1,000.00
001-034-52015	PROFESSIONAL/TECH. SVS.	16,054.74	1,249.72	6,612.83	61,829.00	1,000.00
001-034-52018	SPECIAL DEPT. SUPPLIES	170.36	34.63	15.09	200.00	200.00
001-034-52019	MISC. DUES & SUBSCRIPT.	10.00	17.00	.00	435.00	435.00
001-034-52045	IT	1,699.33	1,672.55	.00	.00	.00
001-034-53020	VEHICLE OPERATION	.00	.00	.00	.00	.00
001-034-53022	OFFICE EQUIP. OPERATION	384.74	231.53	.00	.00	.00
001-034-53025	LAFCO	15,000.00	15,000.00	15,000.00	15,000.00	10,000.00
001-034-54011	SB2 Grant	.00	.00	.00	.00	162,344.00
001-034-54012	Caltrans Grant	.00	.00	.00	.00	188,219.00
001-034-54013	PROP 68 Green Infrastructure	.00	.00	.00	.00	490,000.00
001-034-56028	CAPITAL EQUIPMENT	.00	.00	.00	.00	.00

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
	Total PLANNING:	125,252.09	107,461.70	67,601.06	130,979.00	906,109.00
	GENERAL FUND Revenue Total:	.00	.00	.00	.00	.00
	GENERAL FUND Expenditure Total:	125,252.09	107,461.70	67,601.06	130,979.00	906,109.00
	Net Total GENERAL FUND:	125,252.09-	107,461.70-	67,601.06-	130,979.00-	906,109.00-



Police Department FY 2020-2021 HIGHLIGHTS

DEPARTMENT DESCRIPTION

The Bishop Police Department (BPD) is a full-service, law enforcement agency. Command Staff consists of a Chief, a Lieutenant, and a civilian Support Services Manager. Staff consists of Police Sergeants, Police Officers, a Detective, Reserve Police Officers, a Public Safety Technician, Dispatchers, and Clerical.

The BPD is responsible for public safety. Command Staff sets the tone, direction, and policy. Dispatch receives both emergency and non-emergency calls for assistance, documenting and initiating the necessary police, fire, and medical responses. Between handling calls for service received from Dispatch, Police Officers provide routine and directed patrol, enforce laws and regulations, investigate criminal activity, and participate in community outreach. The more complex criminal cases are investigated by our Detective and often jointly with a dedicated county-wide investigations unit. Evidence and the property room are handled by our Police Services Technician. A Police Records Clerk keeps the paperwork, routing, and other important office related responsibilities in order.

The BPD has a service population approaching 30,000 - a great deal of which is tourism based - and Officers are well equipped to handle the demand. Officers with BPD frequently work outside of the city limits, conducting patrol, follow-up investigations, and assisting allied agencies. For many years the BPD has utilized body worn cameras to reduce liability and increase public confidence. The department strives to keep up with that technology and more. For instance, Officers also have immediate access to less-lethal options and a specially trained tactical unit.

This area is unique in that there are no barriers in terms of teamwork and the pooling of resources. We frequently assist the California Highway Patrol, the Inyo County Sheriff's Office, and the Tribal Police and vice versa. We also have an agreement with Mono County to the north for specific law enforcement operations.

In terms of keeping the public informed and involved, the BPD offers a solid social media platform that includes our branded mobile app. Citizens who download the free app to their smart devices receive police activity alerts. The alerts range from simple, current police activities, traffic issues, tips, full press releases, and more. The information from our phone app is pushed out to our Facebook page as well. The BPD enjoys a community that truly supports its police.

Command Staff's leadership style provides emphasis in the areas of coaching, mentoring, and training. Staff receives continuous in-house training plus away training at various regional training sites. BPD continues to move forward with new equipment such as police vehicles, radio equipment, and other law enforcement tools.

MISSION STATEMENT

The mission of the Bishop Police Department is to maintain the public peace, safeguard lives and property and to provide for a quality of life whereby those persons within the City of Bishop have a sense of security and freedom in their daily activities. The Bishop Police Department will maintain a pro-active organization that recognizes and effectively responds to current and future community needs.

The BPD's basic on-going deployment goals are:

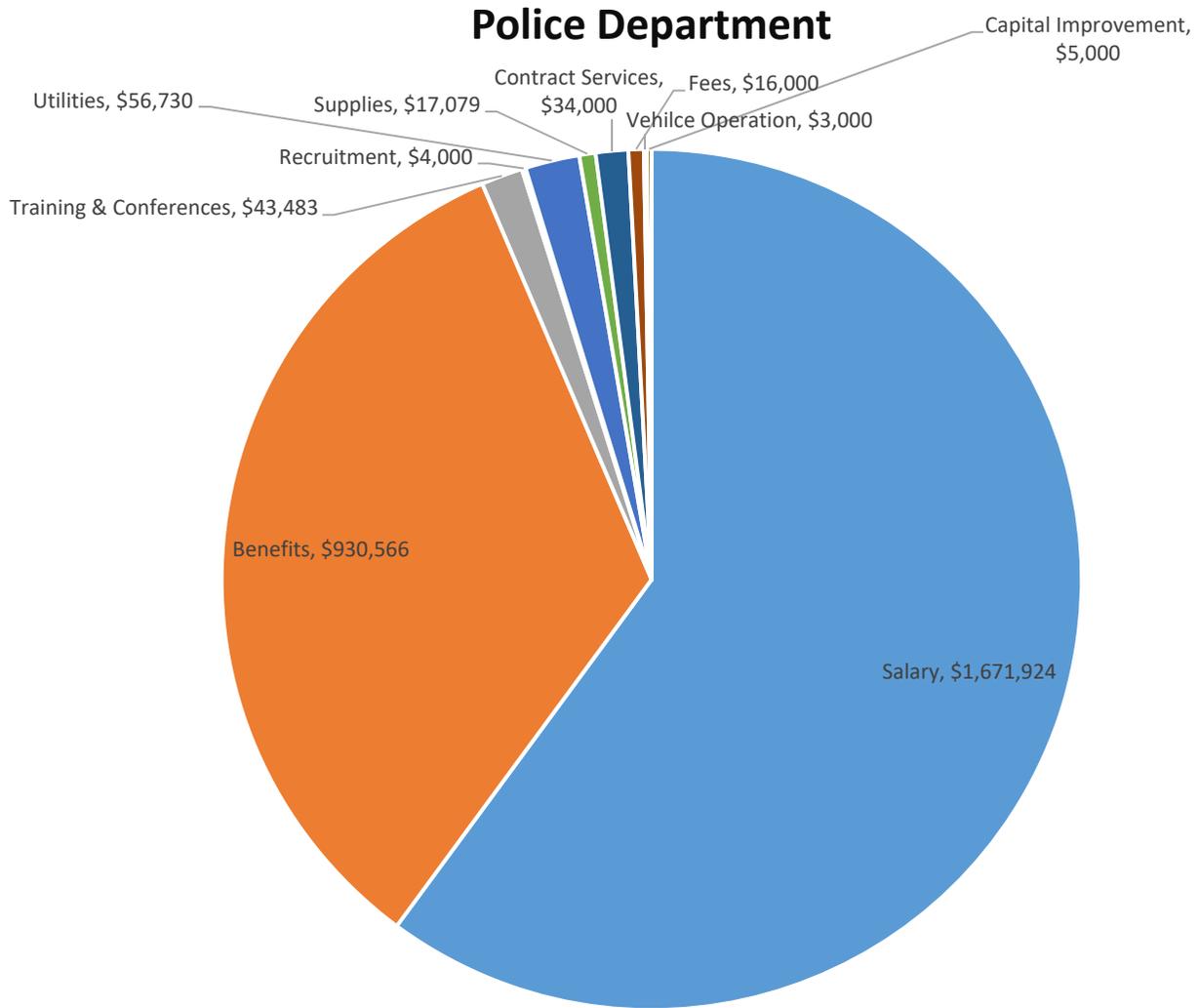
- Reducing crime
- Improving quality of life by providing the best possible service
- Establishing and advancing Community/Police relationships
- Arresting and prosecuting those responsible for committing crimes

BUDGET HIGHLIGHTS

Due to anticipated budget constraints caused by CV-19, BPD will be doing its part to trim operational costs. For instance, freezing a vacant sergeant's position, deferring carpet replacement, and spreading required training over two budget cycles. The newly created, grant funded, School Resource Officer (SRO) position should be moving forward mid-August. Required backfill for this is underway. The budget for the Police Department is \$2,781,783.

PRIORITIES FOR FY 20/21: Work Plan Highlights

BPD will continue with the aforementioned deployment goals. Community outreach was given emphasis a few years ago. We hope to have a bigger and better National Night Out (NNO) event this coming August but will move it to the Fall if necessary. Deploying a SRO will be something new and exciting, and should prove valuable for all stakeholders. We will be very careful tapping into the COPS grant, focusing on emergency or essential needs to help ensure public safety.



Total Police Department Expenses: \$2,781,782

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
GENERAL FUND						
POLICE DEPARTMENT						
001-020-51001	SALARIES-FULL TIME	1,395,630.50	1,513,517.35	1,383,294.54	1,568,142.00	1,434,642.96
001-020-51002	SALARIES/PART-TIME	7,672.50	7,605.75	24,611.25	22,989.00	23,981.25
001-020-51003	RESERVES-PART/TIME	17,482.50	18,042.50	16,310.00	38,300.00	38,300.00
001-020-51004	OVERTIME WAGES	164,844.48	130,067.72	100,279.94	125,000.00	150,000.00
001-020-51005	SALARY-WATCH COMMAND	4,325.60	4,216.46	3,840.08	5,000.00	5,000.00
001-020-51006	VISION	3,516.73	2,911.65	3,237.19	3,511.00	3,365.01
001-020-51007	HEALTH INSURANCE	311,578.21	318,559.60	309,036.98	344,755.00	291,236.00
001-020-51008	DENTAL INSURANCE	31,757.11	25,527.92	30,031.10	33,828.00	30,440.00
001-020-51010	WORKERS COMPENSATION	121,155.13	223,616.07	92,137.13	145,856.00	135,180.55
001-020-51011	MEDICARE TAX	22,615.28	23,687.55	21,609.92	23,591.00	20,745.00
001-020-51013	HOLIDAY PAYOUT	2,930.80	12,661.89	.00	10,000.00	10,000.00
001-020-51014	FIELD TRAINING	2,145.00	105.00	.00	.00	2,000.00
001-020-51015	SHIFT DIFFERENTIAL PAY	19,488.38	18,866.47	18,256.29	20,000.00	20,000.00
001-020-51017	PARS-ARS	327.03	263.66	493.12	765.00	765.00
001-020-51022	P.A.R.S SYSTEM	40,903.95	39,230.33	27,525.63	43,212.00	6,000.48
001-020-51024	EMPLOYER COMP MATCH	5,016.49	5,525.37	4,348.66	6,183.00	6,270.22
001-020-51025	RETIREE HEALTH INSURANCE	224,144.50	195,959.15	.00	.00	.00
001-020-51027	PERS EMPLOYEE/EMPLOYER	369,674.70	390,351.52	343,538.88	444,080.00	386,762.15
001-020-51028	PERS SIDEFUND	15,729.00	14,256.00	.00	14,214.00	.00
001-020-51029	PERS LS UAL	266,399.00	2,314,174.00	.00	.00	.00
001-020-51041	LIFE INSURANCE	.00	140.40	.00	.00	.00
001-020-51042	UNEMPLOYMENT INS.	6,944.00	.00	.00	2,000.00	2,000.00
001-020-51043	DISABILITY INSURANCE	10,542.44	9,310.47	9,629.96	11,865.00	9,188.00
001-020-51046	OPEB/POST EMP BENEFITS	.00	293.61	119,943.14	141,133.00	28,614.00
001-020-52006	RECRUITMENT	.00	.00	.00	.00	4,000.00
001-020-52009	TRAINING	19,945.06	24,715.00	5,487.01	5,469.00	.00
001-020-52010	HEAT,LIGHT,POWER	17,845.67	17,742.19	17,013.67	20,120.00	20,120.00
001-020-52011	ADVERTISING/PRINTING	2,614.99	42.01	850.40	2,800.00	2,800.00
001-020-52012	OFFICE SUPPLIES,POSTAGE	6,040.02	4,113.92	4,063.79	6,260.00	6,260.00
001-020-52013	COMMUNICATIONS	28,285.91	31,120.72	28,079.83	31,500.00	31,500.00
001-020-52014	MEETINGS, TRAVEL, CONF.	986.50	1,352.28	8,553.96	6,000.00	5,000.00
001-020-52015	PROFESSIONAL/TECH. SVS.	9,949.23	7,117.46	14,260.79	37,000.00	34,000.00
001-020-52017	WASTE FEES	.00	.00	68.00	750.00	750.00
001-020-52018	SPECIAL DEPT. SUPPLIES	22,246.42	24,012.96	458.19	8,219.00	8,000.00
001-020-52019	MISC. DUES & SUBSCRIPT.	2,005.60	1,985.96	3,011.00	5,307.00	5,307.00
001-020-52021	FINGERPRINT FEES	15,601.00	15,619.00	10,816.00	16,000.00	16,000.00

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
001-020-52024	PROPERTY TAXES	18.01	18.29	18.59	19.00	19.00
001-020-52045	IT	48,115.48	50,363.76	21,676.81	31,176.00	31,176.00
001-020-53020	VEHICLE OPERATION	39,468.46	40,035.32	20.00	.00	3,000.00
001-020-53022	OFFICE EQUIP. OPERATION	7,001.41	7,689.56	.00	.00	.00
001-020-54023	BUILDING OPERATION	7,296.88	1,838.01	3,428.11	4,360.00	4,360.00
001-020-54024	AB 109/REALIGNMENT EXP	.00	.00	.00	.00	.00
001-020-55040	LITIGATION SERVICES	1,572.50	.00	.00	.00	.00
001-020-55043	LAW ENFORCEMENT GRANT	1,162.40	.93	74.34	.00	.00
001-020-56027	CAPITAL IMPROVEMENT	.00	.00	1,173.95	5,800.00	5,000.00
001-020-56028	CAPITAL EQUIPMENT	42,334.41	49,995.00	28,434.28	28,435.00-	.00
001-020-56029	CAPITAL EQUIP. REPLACE.	.00	.00	11,952.55	19,000.00	.00
Total POLICE DEPARTMENT:		3,317,313.28	5,546,652.81	2,667,565.08	3,175,769.00	2,781,782.62
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		3,317,313.28	5,546,652.81	2,667,565.08	3,175,769.00	2,781,782.62
Net Total GENERAL FUND:		3,317,313.28-	5,546,652.81-	2,667,565.08-	3,175,769.00-	2,781,782.62-



Fire Department FY 2020-2021 HIGHLIGHTS

DEPARTMENT DESCRIPTION

Responsibilities

The Bishop Fire Department (BFD) is a shared venture between the City of Bishop and The Bishop Rural Fire Protection District. We provide emergency response to the approximately 13,000 residents and the many visitors of the City of Bishop, Bishop Rural Fire Protection District, Bishop Paiute Tribe and the surrounding areas within our sphere of influence. The fire department's responsibilities include:

- Fire Suppression
 - Structural
 - Wildland/ urban interface
 - Automotive
- Rescue Services
 - Vehicle extrication
 - Technical rescue
 - Limited EMS response
- Fire Prevention
 - Education
 - Plan review
 - Investigations
 - Life safety inspections
- Training
 - Foundational
 - Updated techniques/ technology
 - EMS continuing education
 - First Aid/ CPR

Staff

The fire department has 1 full-time fire chief, 1 part-time assistant chief, 1 part-time secretary/clerk, 1 part-time mechanic, and 38 volunteer firefighters.

MISSION STATEMENT

The fire departments mission is to preserve life, property and promote public safety while fostering community support. We are *Partners in Protection*.

Our Values:

- P- Professionalism
- R- Respect
- I- Integrity
- D- Dedication
- E- Execution- We get things done!

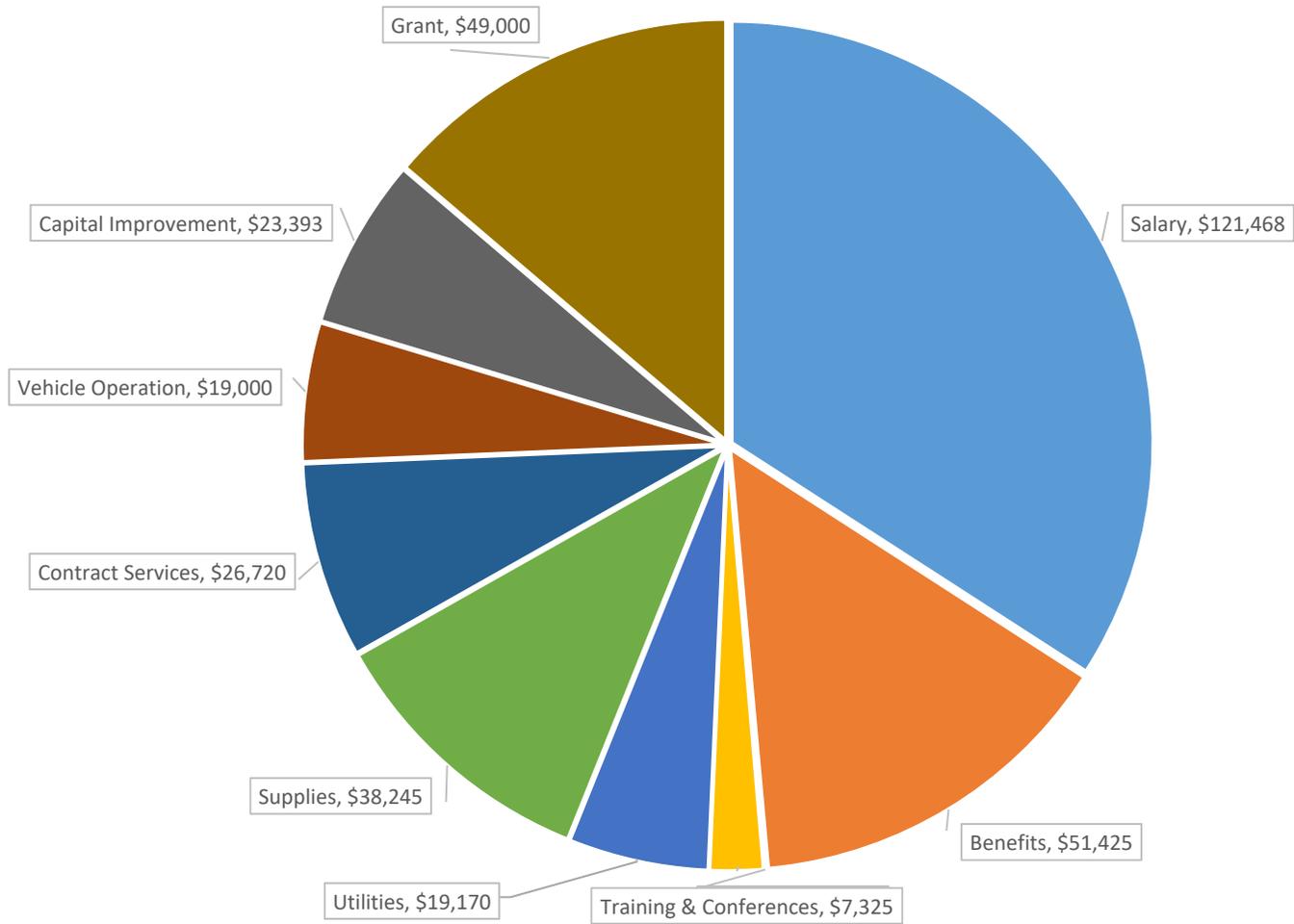
BUDGET HIGHLIGHTS

- Purchased two new command vehicles to enhance chief officer response times and capabilities.
- Purchased AED's for use by the police department. The ability to quickly start CPR and apply an AED by PD officers to give our community the best possible chance to survive a sudden cardiac arrest.
- Purchased 60 fire helmets to replace aging personnel protective equipment (PPE), most of which was over 20 years old.
- Purchased seven complete sets of structure turnout gear and wildland gear to ensure volunteers are in quality safety equipment.
- Hired a part-time secretary/ clerk to assist in the ever-increasing administrative needs and requirements.
- Trained five EMT's and recruited three more for the EMS program.
- Implemented a new reporting management system (RMS) that integrates with the police departments computer aided dispatch (CAD)

PRIORITIES FOR FY 2020-2021

- Maintain service levels.
- Push capital spending projects to a later date.
- Use grant funding to harden our radio repeater site and add a generator for power shut down resiliency.
- The Fire Department budget is \$356,058 from the General Fund.

Fire Department Expenses



Total Fire Department Expenses: \$356,058

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
GENERAL FUND						
FIRE DEPARTMENT						
001-021-51001	SALARIES-FULL TIME	92,443.00	113,109.68	68,415.29	77,268.00	77,268.00
001-021-51002	SALARIES/PART-TIME	46,024.00	50,337.43	65,737.19	73,420.00	44,200.00
001-021-51006	VISION	127.60	164.02	134.11	234.00	136.50
001-021-51007	HEALTH INSURANCE	13,016.77	19,953.55	10,334.33	10,462.00	10,007.16
001-021-51008	DENTAL INSURANCE	1,241.92	1,579.07	1,285.10	1,284.00	1,292.64
001-021-51010	WORKERS COMPENSATION	12,077.28	21,257.95	6,775.23	10,676.00	10,676.00
001-021-51011	MEDICARE TAX	1,675.74	2,060.45	1,926.54	2,036.00	2,196.29
001-021-51017	PARS-ARS	318.31	201.43	470.08	501.00	501.00
001-021-51024	EMPLOYER COMP MATCH	1,245.72	2,349.08	1,054.10	1,546.00	1,545.36
001-021-51025	RETIREE HEALTH INSURANCE	14,150.03	21,162.63	.00	.00	.00
001-021-51027	PERS EMPLOYEE/EMPLOYER	20,701.30	19,932.92	9,640.82	10,531.00	10,557.00
001-021-51029	PERS LS UAL	27,349.00	37,147.00	.00	.00	.00
001-021-51030	VOLUNTEER PENSION	.00	.00	.00	6,125.00	7,875.00
001-021-51041	FIREMANS LIFE INS.	2,117.00	689.70	1,875.30	3,597.00	4,600.00
001-021-51043	DISABILITY INSURANCE	423.12	574.59	446.45	676.00	492.26
001-021-51046	OPEB/POST EMP BENEFITS	8,319.87	7,395.33	6,389.73	6,955.00	1,545.36
001-021-52006	RECRUITMENT	18,627.32	.00	.00	2,813.00	313.00
001-021-52009	TRAINING	1,171.60	1,569.53	2,106.33	6,800.00	1,500.00
001-021-52010	HEAT,LIGHT,POWER	8,866.10	7,910.88	8,418.70	10,250.00	9,425.00
001-021-52011	ADVERTISING/PRINTING	.00	135.77	391.64	375.00	375.00
001-021-52012	OFFICE SUPPLIES,POSTAGE	229.63	739.75	360.44	550.00	500.00
001-021-52013	COMMUNICATIONS	3,691.99	3,101.99	4,671.35	4,815.00	9,745.00
001-021-52014	MEETINGS, TRAVEL, CONF.	1,208.80	1,499.09	275.02	2,900.00	2,300.00
001-021-52015	PROFESSIONAL/TECH. SVS.	5,128.52	17,032.61	21,629.21	21,171.00	24,170.00
001-021-52017	WASTE FEES	6.25	.00	.00	.00	.00
001-021-52018	SPECIAL DEPT. SUPPLIES	25,345.23	25,075.16	19,738.66	22,171.00	32,600.00
001-021-52019	MISC. DUES & SUBSCRIPT.	.00	524.50	2,192.00	3,155.00	3,525.00
001-021-52024	PROPERTY TAXES	18.01	18.29	268.59	20.00	20.00
001-021-52045	IT	108.22	107.99	4,431.44	4,838.00	2,550.00
001-021-53020	VEHICLE OPERATION	19,911.32	8,517.85	15,830.09	25,760.00	19,000.00
001-021-53022	OFFICE EQUIP. OPERATION	.00	.00	.00	.00	.00
001-021-54023	BUILDING OPERATION	2,303.69	934.19	973.35	8,610.00	3,450.00
001-021-55024	RENTALS-REFUNDS	564.52	.00	.00	1,050.00	1,050.00
001-021-55101	REFUNDS	.00	.00	.00	250.00	250.00
001-021-56027	CAPITAL IMPROVEMENT	.00	.00	23,392.53	48,000.00	23,392.53
001-021-56028	CAPITAL EQUIPMENT	.00	227,043.00	.00	.00	.00

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
001-021-56029	CAPITAL EQUIP. REPLACE.	.00	.00	70,535.62	93,309.00	.00
001-021-58010	REIMB FRM RFD/VFD	7,124.48	18,697.45	.00	.00	.00
001-021-58020	PSPS Grant	.00	.00	.00	.00	49,000.00
001-021-59999	TRANS OUT	.00	.00	.00	.00	.00
Total FIRE DEPARTMENT:		335,536.34	610,822.88	349,699.24	462,148.00	356,058.10
GENERAL FUND Revenue Total:		.00	.00	.00	.00	.00
GENERAL FUND Expenditure Total:		335,536.34	610,822.88	349,699.24	462,148.00	356,058.10
Net Total GENERAL FUND:		335,536.34-	610,822.88-	349,699.24-	462,148.00-	356,058.10-



Public Works Department FY 2020-2021 HIGHLIGHTS

DEPARTMENT DESCRIPTION

Responsibilities

The Department of Public Works performs all public works and, in conjunction with the City Planner and Inyo County, performs most planning and building functions for the city including water, sewer, streets, building permitting and inspection, management, utility billing, and planning staff functions.

2019-2020 Accomplishments

In addition to important routine responsibilities, many of which described in monthly Public Works Reports (<https://www.cityofbishop.com/public-works-monthly-reports/>), Public Works accomplishments so far during the fiscal year include:

- Constructed the West Jay Street Extension project
- Constructed the Seibu to School Path project
- Completed the Land Area Calculations for Irrigation Alternatives study in collaboration with Eastern Sierra Community Services District.
- Together with Eastern Sierra Community Services District formed a Joint Power Authority
- Replaced Sludge Pumps at the Waste Water Treatment Plant
- Completed plans for the Hanby Spruce and Yaney Streets Sidewalk Improvement project
- Constructed a drainage system on Chamberlain Street
- Constructed the Willow and Rose Ramps project
- Purchased new Caterpillar Backhoe
- Began work on Farm Improvement project
- Continued work on East Line Street Improvements project

2020-2021 Goals

In addition to accomplishing important routine responsibilities, Public Works has the following goals for the 2020-2021 fiscal year:

- Construct the Hanby Spruce and Yaney Streets Sidewalk Improvement project with ATP funds
- Construct new sidewalk along Horace Albright avenue adjacent to ball field 1 with SB1 funds
- Construct new Trunk Line crossing under the Bishop Creek Canal
- Construct North Sierra Waterline project
- Construct the North Fowler Street Water Main Replacement project

2020-2021 Department Budget Requests

The department’s cumulative budget is highly dependent on the particular capital projects for that fiscal year. The largest capital projects are street projects and, in theory, all expenditures on these projects are reimbursed by the state.

The water and sewer programs are supported by monthly fees which will see a slight increase in July 2020. Water and sewer fees are set to support the anticipated needs of the programs including capital projects.

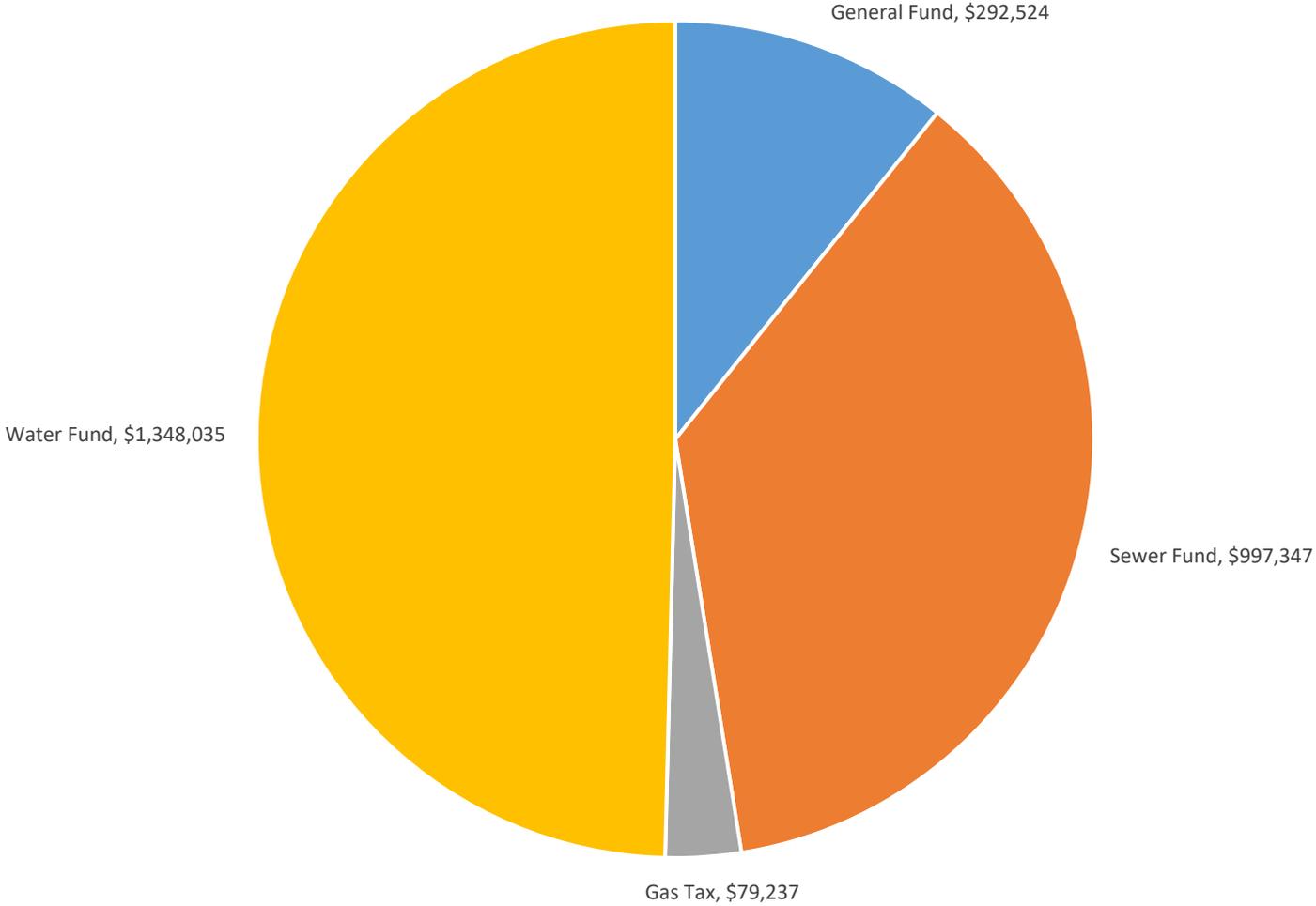
The proposed third quarter modified 2019-2020 budget and the proposed 2020-2021 budget, excluding staff costs, for the major programs in Public Works are summarized as follows:

Description	2019-2020	2020-2021
Water Services / Supplies	\$445,087	\$502,356
Water Capital Projects	\$15,694	\$560,000
Sewer Services / Supplies	\$233,978	\$665,816
Sewer Capital Projects	\$100,691	\$150,000
Street Services / Supplies	\$389,722	\$137,020
Reimbursed Projects	\$1,191,487	\$1,204,000

Most of the changes between fiscal years in the table reflect a shift in effort from the streets program to the water and sewer programs. In the 20/21 fiscal year the Public Works budget reflects a shift in expenses that are split between water, sewer and streets to 35% water, 45% sewer and 20% streets. In the 19/20 fiscal year the split was 30% water, 40% sewer and 30% streets. Also worth noting is that the Department is being extremely conservative with capital expenses in water and sewer with the uncertain economic times we are facing. If the economy changes in a positive way additional capital projects may be added during the midyear budget process.

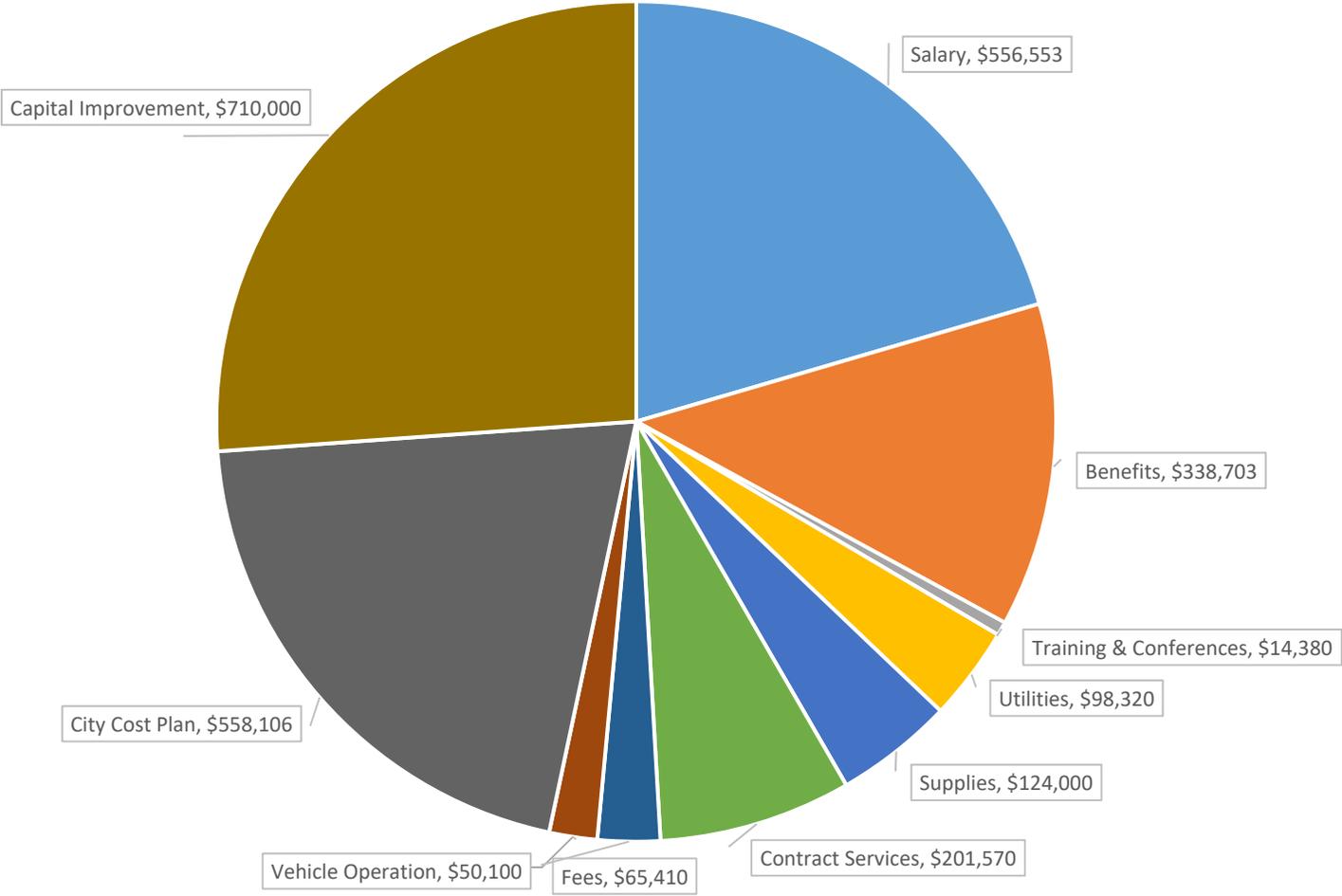
Special Department Funding: As noted, almost all expenditures on large street projects are reimbursed through the state. Bishop expects about \$70,000 of gas tax funding, including SB1 funding in 2020-2021, \$940,000 in Active Transportation Program (ATP) funds and \$191,000 in State Transportation Improvement Program (STIP) funds. Small planning efforts are often funded through the Inyo Local Transportation Commission though none are planned for the 2020-2021 fiscal year.

Public Works Expenditures by Fund



Total Public Works Expenditures: \$2,717,142

Public Works Expenses



Total Public Works Expenditures: \$2,717,142

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
GENERAL FUND						
BUILDING						
001-022-51001	SALARIES-FULL TIME	13,688.89	13,660.62	.00	.00	.00
001-022-51004	OVERTIME WAGES	.00	.00	.00	.00	.00
001-022-51006	VISION	25.37	20.24	.00	.00	.00
001-022-51007	HEALTH INSURANCE	2,865.88	2,773.38	.00	.00	.00
001-022-51008	DENTAL INSURANCE	224.31	174.78	.00	.00	.00
001-022-51010	WORKERS COMPENSATION	286.46	498.95	.00	.00	.00
001-022-51011	MEDICARE TAX	194.00	193.69	.00	.00	.00
001-022-51022	P.A.R.S SYSTEM	2,901.98	2,676.68	.00	.00	.00
001-022-51024	EMPLOYER COMP MATCH	273.90	269.72	.00	.00	.00
001-022-51025	RETIREE HEALTH INSURANCE	15,598.62	14,422.35	.00	.00	.00
001-022-51027	PERS EMPLOYEE/EMPLOYER	2,455.83	3,118.96	.00	.00	.00
001-022-51028	PERS SIDEFUND	4,884.00	4,884.00	.00	.00	.00
001-022-51029	PERS LS UAL	2,700.00	3,700.00	.00	.00	.00
001-022-51041	LIFE INSURANCE	.00	1.15	.00	.00	.00
001-022-51043	DISABILITY INSURANCE	95.55	78.54	.00	.00	.00
001-022-51046	OPEB/POST EMP BENEFITS	.00	264.81	.00	.00	.00
001-022-52006	RECRUITMENT	.00	.00	.00	.00	.00
001-022-52009	TRAINING	.00	.00	.00	.00	.00
001-022-52011	ADVERTISING/PRINTING	.00	.00	.00	.00	.00
001-022-52012	OFFICE SUPPLIES,POSTAGE	175.15	152.61	93.11	700.00	200.00
001-022-52013	COMMUNICATIONS	337.01	.00	.00	380.00	380.00
001-022-52014	MEETINGS, TRAVEL, CONF.	.00	136.46	.00	.00	.00
001-022-52015	PROFESSIONAL/TECH. SVS.	62,047.25	60,965.17	47,350.42	61,500.00	61,500.00
001-022-52018	SPECIAL DEPT. SUPPLIES	84.21	7.10	.00	.00	100.00
001-022-52019	MISC. DUES & SUBSCRIPT.	10.00	17.00	.00	10.00	10.00
001-022-52024	PROPERTY TAXES	.00	.00	.00	300.00	.00
001-022-52045	IT	151.41	99.60	.00	.00	.00
001-022-53020	VEHICLE OPERATION	.00	.00	.00	.00	.00
001-022-53022	OFFICE EQUIP. OPERATION	384.74	401.38	.00	.00	.00
001-022-55101	REFUNDS	.00	.00	5,000.00	5,000.00	.00
Total BUILDING:		109,384.56	108,517.19	52,443.53	67,890.00	62,190.00
STREET MAINTENANCE						
001-023-51001	SALARIES-FULL TIME	13,656.63	19,751.70	181,471.26	196,149.00	58,944.32
001-023-51004	OVERTIME WAGES	552.34	501.90	1,457.45	1,300.00	1,300.00

Account Number	Account Title	2017-18	2018-19	2019-20	2019-20	2020-21
		Actual	Actual	Actual	Budget	Budget
001-023-51006	VISION	79.44	87.32	412.27	467.00	123.05
001-023-51007	HEALTH INSURANCE	7,878.85	10,951.69	45,287.25	49,615.00	13,233.08
001-023-51008	DENTAL INSURANCE	760.19	832.15	4,167.79	3,599.00	1,143.58
001-023-51010	WORKERS COMPENSATION	582.05	1,399.03	3,684.96	5,573.00	1,569.02
001-023-51011	MEDICARE TAX	434.66	549.82	2,729.70	2,869.00	838.85
001-023-51013	HOLIDAY PAYOUT	.00	.00	274.99	275.00	.00
001-023-51018	DUTY TIME	3,685.84	5,944.95	10,004.60	9,327.00	.00
001-023-51022	P.A.R.S SYSTEM	4,812.48	4,399.35	33,788.38	38,338.00	2,523.76
001-023-51024	EMPLOYER COMP MATCH	352.42	293.84	2,301.54	3,373.00	1,185.81
001-023-51025	RETIREE HEALTH INSURANCE	6,700.10	7,028.72	.00	.00	.00
001-023-51027	PERS EMPLOYEE/EMPLOYER	4,152.75	6,363.72	30,667.90	34,736.00	10,664.92
001-023-51028	PERS SIDEFUND	1,428.00	1,428.00	26,309.61	28,500.00	.00
001-023-51029	PERS LS UAL	3,781.00	5,104.00	.00	.00	.00
001-023-51041	LIFE INSURANCE	.00	3.67	.00	.00	67.91
001-023-51043	DISABILITY INSURANCE	226.50	236.91	1,253.76	1,494.00	362.26
001-023-51046	OPEB/POST EMP BENEFITS	.00	727.57	16,507.80	17,808.00	1,157.04
001-023-52006	RECRUITMENT	.00	.00	.00	.00	200.00
001-023-52009	TRAINING	.00	23.00	28.50	28.00	.00
001-023-52010	HEAT,LIGHT,POWER	1,073.23	948.45	39,170.00	42,300.00	42,300.00
001-023-52011	ADVERTISING/PRINTING	338.92	56.56	138.68	300.00	300.00
001-023-52012	OFFICE SUPPLIES,POSTAGE	250.56	335.08	201.31	400.00	400.00
001-023-52013	COMMUNICATIONS	705.01	923.51	876.71	900.00	820.00
001-023-52014	MEETINGS, TRAVEL, CONF.	136.94	254.24	.00	.00	.00
001-023-52015	PROFESSIONAL/TECH. SVS.	261,317.14	446.21	2,109.87	4,710.00	1,450.00
001-023-52017	WASTE FEES	1,556.71	2,182.35	4,468.67	4,600.00	4,610.00
001-023-52018	SPECIAL DEPT. SUPPLIES	28,046.04	30,214.56	18,898.48	27,200.00	20,500.00
001-023-52019	MISC. DUES & SUBSCRIPT.	47.66	217.00	175.50	290.00	240.00
001-023-52024	PROPERTY TAXES	289.44	295.20	267.84	268.00	300.00
001-023-52045	IT	297.35	107.10	.00	.00	.00
001-023-53020	VEHICLE OPERATION	5,606.22	6,614.51	11,119.09	18,600.00	18,700.00
001-023-53022	OFFICE EQUIP. OPERATION	384.73	401.38	.00	.00	.00
001-023-54023	BUILDING OPERATION	.00	.00	383.25	400.00	400.00
001-023-55024	RENTALS-REFUNDS	41,011.94	43,280.09	46,338.29	46,340.00	47,000.00
001-023-56027	CAPITAL IMPROVEMENT	.00	140,586.56	29.99	.00	.00
001-023-56028	CAPITAL EQUIPMENT	.00	.00	.00	.00	.00
001-023-56029	CAPITAL EQUIP. REPLACE.	.00	.00	38,927.87	38,928.00	.00
001-023-56030	LOAN PAYMENT	18,796.05	18,800.05	243,385.36	243,386.00	.00
001-023-56032	CAP EXP - COP PAYMENT	.00	.00	.00	.00	.00
001-023-59999	TRANS OUT	.00	.00	.00	.00	.00

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
	Total STREET MAINTENANCE:	408,941.19	311,290.19	766,838.67	822,073.00	230,333.60
	GENERAL FUND Revenue Total:	.00	.00	.00	.00	.00
	GENERAL FUND Expenditure Total:	518,325.75	419,807.38	819,282.20	889,963.00	292,523.60
	Net Total GENERAL FUND:	518,325.75-	419,807.38-	819,282.20-	889,963.00-	292,523.60-

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
SEWER FUND						
SEWER						
002-051-51001	SALARIES-FULL TIME	277,805.82	280,333.28	241,960.97	261,532.00	244,688.91
002-051-51002	SALARIES/PART-TIME	450.00	700.00	425.00	3,000.00	3,000.00
002-051-51004	OVERTIME WAGES	1,916.88	450.93	490.35	1,000.00	1,000.00
002-051-51006	VISION	644.50	515.58	515.75	622.00	579.64
002-051-51007	HEALTH INSURANCE	66,686.58	75,320.10	57,048.65	66,153.00	60,966.00
002-051-51008	DENTAL INSURANCE	5,987.31	4,855.96	5,212.87	6,223.00	5,621.40
002-051-51010	WORKERS COMPENSATION	8,344.89	11,407.20	4,913.28	4,497.00	6,987.23
002-051-51011	MEDICARE TAX	4,043.25	3,991.93	3,463.97	3,825.00	3,431.99
002-051-51013	HOLIDAY PAYOUT	.00	.00	366.64	367.00	.00
002-051-51016	COMPENSATED BALANCES	1,991.39	.00	.00	.00	.00
002-051-51017	PARS-ARS	11.70	9.16	5.61	15.00	15.00
002-051-51018	DUTY TIME	5,715.44	4,575.44	1,815.00	7,000.00	2,500.00
002-051-51022	P.A.R.S SYSTEM	58,072.53	51,056.62	45,051.10	53,118.00	8,903.48
002-051-51024	EMPLOYER COMP MATCH	4,139.38	3,804.68	3,068.84	3,542.00	4,733.77
002-051-51025	RETIREE HEALTH INSURANCE	30,152.16	31,632.20	.00	.00	.00
002-051-51027	PERS EMPLOYEE/EMPLOYER	49,176.34	70,946.08	40,890.20	46,314.00	42,921.77
002-051-51028	PERS SIDEFUND	431.56	165.02	36,737.39	38,000.00	.00
002-051-51029	PERS LS UAL	51,653.00	338,606.56	78,499.00	78,499.00	.00
002-051-51041	LIFE INSURANCE	.00	24.76	.00	.00	302.40
002-051-51043	DISABILITY INSURANCE	2,016.87	1,664.33	1,585.58	1,993.00	1,521.21
002-051-51046	OPEB/POST EMP BENEFITS	25,712.04	11,466.58	20,990.75	23,743.00	4,733.80
002-051-51050	PENSION EXPENSE-GASB 68	37,286.32	265,169.41	.00	.00	.00
002-051-52006	RECRUITMENT	.00	.00	.00	.00	450.00
002-051-52007	BANK FEES	.00	420.16	.00	.00	.00
002-051-52009	TRAINING	461.55	1,306.00	193.00	200.00	2,500.00
002-051-52010	HEAT,LIGHT,POWER	12,844.25	27,724.07	12,912.26	25,300.00	17,700.00
002-051-52011	ADVERTISING/PRINTING	251.96	217.12	301.52	500.00	400.00
002-051-52012	OFFICE SUPPLIES,POSTAGE	3,637.19	5,849.81	4,636.13	7,480.00	6,500.00
002-051-52013	COMMUNICATIONS	1,919.02	1,834.12	1,620.19	1,890.00	2,060.00
002-051-52014	MEETINGS, TRAVEL, CONF.	44.41	2,602.53	33.06	350.00	2,000.00
002-051-52015	PROFESSIONAL/TECH. SVS.	39,867.61	61,364.19	53,102.29	64,530.00	53,135.00
002-051-52016	INSURANCE	.00	.00	18,967.00	18,967.00	18,967.00
002-051-52017	WASTE FEES	3,913.17	4,407.36	4,319.42	4,650.00	4,950.00
002-051-52018	SPECIAL DEPT. SUPPLIES	22,185.58	15,548.50	20,638.80	41,700.00	41,000.00
002-051-52019	MISC. DUES & SUBSCRIPT.	627.67	615.50	670.50	1,585.00	1,305.00
002-051-52024	PROPERTY TAXES	586.00	594.64	603.62	604.00	620.00

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
002-051-52045	IT	19,426.67	19,644.72	938.32	1,300.00	1,300.00
002-051-53020	VEHICLE OPERATION	15,765.06	20,391.75	17,874.55	17,200.00	21,000.00
002-051-53022	OFFICE EQUIP. OPERATION	1,683.87	1,757.65	.00	.00	.00
002-051-54023	BUILDING OPERATION	.00	.00	511.06	500.00	500.00
002-051-55023	EXP-SMALL CLAIMS	.00	.00	.00	1,000.00	1,000.00
002-051-55024	RENTALS-REFUNDS	500.00	1,357.16	.00	.00	.00
002-051-55100	CCP	95,892.00	95,892.00	.00	279,053.00	279,053.00
002-051-55101	REFUNDS	.00	36.10	876.04	1,000.00	1,000.00
002-051-56025	DEPRECIATION	190,260.63	77,385.00	.00	.00	.00
002-051-56027	CAPITAL IMPROVEMENT	.01-	6,226.26	98,872.92	195,000.00	150,000.00
002-051-56028	CAPITAL EQUIPMENT	.00	.00	38,390.99	38,391.00	.00
002-051-56029	CAPITAL EQUIP. REPLACE.	.00	.00	51,903.81	52,000.00	.00
002-051-56500	INTEREST	.00	.00	.00	.00	.00
002-051-59999	TRANS OUT	.00	.00	.00	.00	.00
Total SEWER:		1,038,121.81	971,531.64	870,406.43	1,352,643.00	997,346.60
SEWER FUND Revenue Total:		.00	.00	.00	.00	.00
SEWER FUND Expenditure Total:		1,038,121.81	971,531.64	870,406.43	1,352,643.00	997,346.60
Net Total SEWER FUND:		1,038,121.81-	971,531.64-	870,406.43-	1,352,643.00-	997,346.60-

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
GAS TAX						
GAS TAX						
003-030-51001	SALARIES-FULL TIME	41,344.65	41,475.39	.00	.00	49,806.31
003-030-51004	OVERTIME WAGES	24.47	17.89	.00	.00	.00
003-030-51006	VISION	103.46	83.36	.00	.00	194.28
003-030-51007	HEALTH INSURANCE	10,674.67	11,783.63	.00	.00	13,862.92
003-030-51008	DENTAL INSURANCE	1,001.52	816.77	.00	.00	1,354.82
003-030-51010	WORKERS COMPENSATION	1,208.21	1,650.84	.00	.00	1,536.41
003-030-51011	MEDICARE TAX	581.85	575.83	.00	.00	686.48
003-030-51022	P.A.R.S SYSTEM	8,589.42	7,412.36	.00	.00	1,433.34
003-030-51024	EMPLOYER COMP MATCH	693.97	641.58	.00	.00	918.09
003-030-51027	PERS EMPLOYEE/EMPLOYER	7,191.02	8,700.07	.00	.00	8,155.79
003-030-51028	PERS SIDEFUND	3,660.00	3,660.00	.00	.00	.00
003-030-51029	PERS LS UAL	6,398.00	7,921.00	.00	.00	.00
003-030-51041	LIFE INSURANCE	.00	3.89	.00	.00	66.49
003-030-51043	DISABILITY INSURANCE	316.10	249.04	.00	.00	304.25
003-030-51046	OPEB/POST EMP BENEFITS	3,723.28	2,368.19	.00	.00	918.09
003-030-52015	PROFESSIONAL/TECH. SVS.	.00	.00	32,760.00	160,000.00	.00
003-030-56028	CAPITAL EQUIPMENT	.00	.00	.00	.00	.00
003-030-59999	TRANS OUT	.00	.00	.00	.00	.00
Total GAS TAX:		85,510.62	87,359.84	32,760.00	160,000.00	79,237.27
GAS TAX Revenue Total:		.00	.00	.00	.00	.00
GAS TAX Expenditure Total:		85,510.62	87,359.84	32,760.00	160,000.00	79,237.27
Net Total GAS TAX:		85,510.62-	87,359.84-	32,760.00-	160,000.00-	79,237.27-

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
WATER FUND						
WATER						
004-050-51001	SALARIES-FULL TIME	292,310.91	288,453.31	181,471.26	196,149.00	190,313.60
004-050-51002	SALARIES/PART-TIME	450.00	700.00	425.00	3,000.00	1,500.00
004-050-51004	OVERTIME WAGES	743.26	439.25	325.93	1,000.00	1,000.00
004-050-51006	VISION	670.75	534.36	385.99	467.00	450.83
004-050-51007	HEALTH INSURANCE	69,513.96	80,868.18	42,662.82	49,615.00	47,418.00
004-050-51008	DENTAL INSURANCE	6,224.80	5,020.08	3,904.68	4,667.00	4,372.20
004-050-51010	WORKERS COMPENSATION	8,700.19	11,790.55	3,684.96	5,573.00	5,434.51
004-050-51011	MEDICARE TAX	4,214.31	4,125.67	2,598.80	2,869.00	2,669.32
004-050-51013	HOLIDAY PAYOUT	.00	.00	274.99	275.00	.00
004-050-51016	COMPENSATED BALANCES	2,348.27-	.00	.00	.00	.00
004-050-51017	PARS-ARS	.00	3.84	5.44	70.00	.00
004-050-51018	DUTY TIME	4,588.30	5,499.08	1,361.10	7,000.00	2,500.00
004-050-51022	P.A.R.S SYSTEM	61,044.72	53,636.63	33,788.64	38,338.00	6,924.93
004-050-51024	EMPLOYER COMP MATCH	4,400.00	4,074.42	2,302.14	2,268.00	3,681.82
004-050-51025	RETIREE HEALTH INSURANCE	30,152.12	31,632.20	.00	.00	.00
004-050-51027	PERS EMPLOYEE/EMPLOYER	51,433.41	73,510.71	30,667.00	34,736.00	33,383.60
004-050-51028	PERS SIDEFUND	448.72	182.18	28,008.61	28,530.00	.00
004-050-51029	PERS LS UAL	51,711.00	334,324.56	60,793.00	60,793.00	.00
004-050-51041	LIFE INSURANCE	.00	25.50	.00	.00	235.00
004-050-51043	DISABILITY INSURANCE	2,135.88	1,719.49	1,187.77	1,494.00	1,183.00
004-050-51046	OPEB/POST EMP BENEFITS	26,807.14	11,961.42	15,743.36	17,808.00	3,681.85
004-050-51050	PENSION EXPENSE-GASB 68	37,286.32	265,169.41-	.00	.00	.00
004-050-52006	RECRUITMENT	.00	.00	.00	.00	350.00
004-050-52007	BANK FEES	.00	420.16	.00	.00	.00
004-050-52009	TRAINING	470.00	541.00	468.50	2,750.00	4,000.00
004-050-52010	HEAT,LIGHT,POWER	27,032.32	21,869.08	25,815.57	45,200.00	33,000.00
004-050-52011	ADVERTISING/PRINTING	222.00	69.97	401.18	450.00	400.00
004-050-52012	OFFICE SUPPLIES,POSTAGE	2,885.67	3,884.45	3,593.88	6,980.00	5,800.00
004-050-52013	COMMUNICATIONS	2,367.57	2,478.54	1,965.35	2,295.00	2,060.00
004-050-52014	MEETINGS, TRAVEL, CONF.	118.95	1,278.64	736.66	2,750.00	2,000.00
004-050-52015	PROFESSIONAL/TECH. SVS.	75,712.05	26,233.93	18,506.30	101,555.00	82,885.00
004-050-52016	INSURANCE	.00	.00	7,283.00	7,283.00	7,283.00
004-050-52017	WASTE FEES	1,058.30	952.27	1,206.10	1,550.00	1,180.00
004-050-52018	SPECIAL DEPT. SUPPLIES	20,481.34	25,896.30	29,851.31	32,300.00	45,000.00
004-050-52019	MISC. DUES & SUBSCRIPT.	1,327.67	1,315.50	1,372.00	2,565.00	2,325.00
004-050-52020	WATER CONSERVATION PRGRM	1,295.89	400.00	1,000.00	2,000.00	2,000.00

Account Number	Account Title	2017-18 Actual	2018-19 Actual	2019-20 Actual	2019-20 Budget	2020-21 Budget
004-050-52024	PROPERTY TAXES	78.62	79.86	81.10	81.00	100.00
004-050-52045	IT	19,426.66	19,519.73	938.32	800.00	1,300.00
004-050-53020	VEHICLE OPERATION	8,717.37	10,221.61	7,609.94	8,400.00	10,400.00
004-050-53022	OFFICE EQUIP. OPERATION	1,664.99	1,757.65	.00	.00	.00
004-050-54023	BUILDING OPERATION	.00	.00	383.25	400.00	500.00
004-050-55023	EXP-SMALL CLAIMS	.00	.00	.00	1,000.00	1,000.00
004-050-55024	RENTALS-REFUNDS	1,578.43	3,198.49	1,218.52	1,650.00	1,650.00
004-050-55100	CCP	90,694.00	90,694.00	.00	279,053.00	279,053.00
004-050-55101	REFUNDS	.00	29.45	996.63	1,000.00	1,000.00
004-050-56025	DEPRECIATION	329,203.67	165,711.00	.00	.00	.00
004-050-56027	CAPITAL IMPROVEMENT	.00	7,187.31	9,760.00	25,000.00	560,000.00
004-050-56028	CAPITAL EQUIPMENT	.00	.00	.00	.00	.00
004-050-56029	CAPITAL EQUIP. REPLACE.	.00	.00	38,927.87	38,928.00	.00
004-050-56030	LOAN PAYMENT	.00	.00	.00	.00	.00
004-050-56500	INTEREST	6,653.44	836.57	.00	.00	.00
004-050-59999	TRANS OUT	35,177.65	193,411.00	.00	.00	.00
Total WATER:		1,276,654.11	1,221,318.53	561,706.97	1,018,642.00	1,348,034.66
WATER FUND Revenue Total:		.00	.00	.00	.00	.00
WATER FUND Expenditure Total:		1,276,654.11	1,221,318.53	561,706.97	1,018,642.00	1,348,034.66
Net Total WATER FUND:		1,276,654.11-	1,221,318.53-	561,706.97-	1,018,642.00-	1,348,034.66-