

CITY OF BISHOP  
CITY COUNCIL STUDY SESSION MINUTES  
MAY 12, 2014

CALL TO ORDER	Mayor Ellis called the meeting to order at 4:00 p.m. in the City Council Chambers at 301 West Line Street, Bishop, California.
COUNCIL PRESENT	Council Members Laura Smith, David Stottlemire, Keith Glidewell Mayor Pro Tem Pat Gardner Mayor Jim Ellis
COUNCIL ABSENT	None
OTHERS PRESENT	Keith Caldwell, City Administrator/Community Services Director Robin Picken, Assistant City Clerk Ryan Jones, City Attorney Lorraine Ray, Assistant Finance Director Ray Seguine, Fire Chief Chris Carter, Police Chief David Grah, Public Works Director/City Engineer Gary Schley, Public Services Officer
PUBLIC COMMENT	The Mayor announced the public comment period.  Bishop resident Scott Patterson addressed Council with his on-going concerns of trying to slow traffic down on Elm Street.  No further public comments were provided.
SCHEDULED DISCUSSION	Discussion was held on the following Study Session agenda items:  1. Selection of Quarterly Citizen Award to be presented June 9 After a brief discussion, Council selected the next Quarterly Citizen Award recipient. Council also directed staff to place the next Quarterly Citizen Award Presentation on the June 23, 2014 Council Meeting agenda instead of the June 9, 2014 Council Meeting agenda.  2. Tourism Business Improvement District (TBID) Assessment Fees/ Administrative Fees Tawni Thomson, Executive Director of the Bishop Chamber of Commerce and Visitors Bureau reviewed the TBID discussion that took place at the April 25, 2014 Council Budget Workshop. After a brief discussion of the TBID Administrative Fees, the Council agreed that the City should not charge an Administrative Fee. Ms. Thomson reported that no votes from Council were needed at this time. Instead, Ms. Thomson will bring a resolution to address the adoption of the TBID for Council's consideration in August 2014. Ms. Thomson will also

advise the TBID consultant that there will be no Administrative Fees in the proposed TBID resolution or agreement.

3. Transaction and Use Tax (TUT) Update

City Administrator Caldwell reported that he attended the Inyo County Board of Supervisors meeting in Independence on May 6, 2014 to present the City's interest in working with the County on a joint TUT. The Board of Supervisors agreed to discuss this issue further at either their May 20<sup>th</sup> or May 27<sup>th</sup> meeting. Council directed City Administrator Caldwell to place a TUT Update on the May 27, 2014 Council Study Session agenda for continued discussion.

4. Discuss Los Angeles Department of Water and Power (LADWP) Properties and Economic Development

Mayor Ellis recused himself from participation on this agenda item due to being a current employee of LADWP.

Public Services Officer Schley presented a map to Council outlining LADWP undeveloped properties within the Bishop city limits. A discussion ensued on the environmental constraints on these properties in and adjacent to Bishop, the difficult and lengthy process of acquiring land from LADWP, and the assistance of a redevelopment agency is no longer available. Council and staff will continue to look at potential development projects such as working with Inyo County on their economic development grant for North Sierra Highway or potential land swaps.

5. Set date for Department Head Evaluations/Review Schedule

City Administrator Caldwell reviewed the proposed schedule for this year's Department Head Evaluations. The evaluation form and the evaluation process were discussed by Council and staff. Council and staff agreed that a change to the form and process should be made going forward. City Administrator Caldwell said he would work with the Department Heads to bring a new evaluation form for Council's consideration at the May 27, 2014 Council Study Session. Council agreed to schedule a Closed Session for Department Head Evaluations at the June 23, 2014 Study Session.

6. Current 7:00 p.m. agenda items

Discussion was held on the upcoming agenda items for the evening meeting. Questions were answered by staff as needed.

7. Future agenda items

The list of future agenda items was reviewed.

8. Department Head Reports

Reports were given as appropriate.

COUNCIL DISCUSSION

Council Members gave committee reports, community announcements and/or made comments or inquiries to staff. No action was taken

CLOSED SESSION

Closed Session began at 5:20 p.m. Council reconvened at 6:00 p.m.

Report on Closed Session:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code § 54957 – Title: Part-Time Office Assistant

No action was taken.

2. PUBLIC EMPLOYMENT pursuant to Government Code § 54957 – Title: City Administrator

No action was taken.

ADJOURNMENT

The meeting was adjourned at 6:00 p.m. to the regular meeting scheduled at 7:00 p.m.

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JIM ELLIS, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: \_\_\_\_\_  
Robin Picken, Assistant City Clerk