

CITY OF BISHOP  
CITY COUNCIL MINUTES  
DECEMBER 9, 2013

CALL TO ORDER Mayor Smith called the meeting of the Bishop City Council to order at 7:01 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

INVOCATION The invocation was given by Pastor Jake Evangelist of the Crossroads Church followed by the Pledge of Allegiance led by Councilmember Gardner.

COUNCIL PRESENT Councilmembers David Stottlemire, Pat Gardner, Keith Glidewell  
Mayor Pro Tem Jim Ellis  
Mayor Laura Smith

COUNCIL ABSENT None

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director  
Robin Picken, Assistant City Clerk  
Peter Tracy, Interim City Attorney  
Cheryl Solesbee, Assistant Finance Director  
Ray Seguire, Fire Chief  
Fred Gomez, Police Lieutenant  
David Grah, Public Works Director/City Engineer  
Gary Schley, Public Services Operator

PUBLIC COMMENT The Mayor announced the public comment period.

Chuck Kilpatrick thanked Assistant City Clerk Picken for turning up the volume on the sound system.

Communications Operator Jessica Scida reminded the Council and the public that “Shop with a Cop” is scheduled for Saturday, December 14<sup>th</sup> and everyone is invited to come by and help wrap presents in front of KMART starting at 9:00 a.m.

No other public comments were provided.

PRESENTATIONS

QUARTERLY CITIZEN AWARD  
(1) Councilmember Gardner invited the volunteers of the Hospice of the Owens Valley that were present to come to the podium. Councilmember Gardner gave a brief history of the hospice and recognized the volunteers, past and present, for all that they do and continue to do for our community.

Mayor Smith also thanked them and proudly presented them with the Quarterly Citizen Award.

DEPARTMENT HEAD  
REPORTS

Reports from Fire, Police, Public Works, Administration, and Community Services were given on the departments' activities including upcoming and ongoing projects

CHAMBER OF COMMERCE &  
VISITORS BUREAU UPDATE

Tawni Thomson, Executive Director of the Bishop Chamber of Commerce provided a report on Chamber activities and Visitors Bureau statistics.

CONSENT CALENDAR  
(2)

Mayor Pro Tem Ellis abstained in approving the November 12, 2013 Study Session Minutes since he was not present at that meeting.

Mayor Smith abstained in approving the November 14, 2013 Budget Workshop Minutes since she was not present at that meeting.

Motion/Stottlemyre

A motion was made by Councilmember Stottlemyre and passed 5-0, to approve the Consent Calendar as presented:

FOR APPROVAL AND FILING

- (a) Study Session – November 12, 2013
- (b) Council Meeting – November 12, 2013
- (c) Council Budget Workshop 5 – November 14, 2013
- (d) Statement of Fund Transactions for Sunrise Mobile Home Park (SMHP) – 7/1/13-11/22/13
- (e) Warrant Register – November 2013

FOR INFORMATION/FILING

- (f) Broker of Record Designation and Business Associate Agreement with Keenan & Associates
- (g) Fire Activity Log – November 2013

NEW BUSINESS

APPROVE NOTICE OF  
PUBLIC HEARING AND  
PROPOSED WATER AND  
SEWER FEES

(3)  
Motion/Stottlemyre

Public Works Director Grah provided background information and reviewed the proposed water and sewer fee changes. A clarification was made that the public hearing is scheduled for 7:00 p.m. (NOT 4:00 p.m.) on February 10, 2014. A motion was made by Councilmember Stottlemyre, not to approve the fees, but to approve the proposed water and sewer fees on the public hearing notice for the February 10, 2014 public hearing. Motion passed 5-0.

ADVERTISE FOR REQUEST  
FOR PROPOSALS FOR CITY  
OF BISHOP GENERAL PLAN-  
UPDATE ECONOMIC  
DEVELOPMENT ELEMENT

(4)

Public Services Officer Schley reviewed the Request for Proposals (RFP) for the City of Bishop General Plan-Update to the Economic Development Element with Council.

Councilmember Gardner motioned to approve the advertisement for Request for Proposals for the City of

Motion/Gardner	Bishop General Plan – Update to the Economic Development Element. Motion passed 5-0.
TERMINATE DISPATCH SERVICES FOR SYMONS EMERGENCY SPECIALTIES (5) No Action Taken	<p>City Administrator Caldwell reviewed with Council their past discussions on this item. Mayor Smith also noted Council’s concerns and discussions that took place at the 4:00 p.m. Study Session on this item.</p> <p>After a lengthy discussion, Council agreed to bring this item back for further consideration at the regular Council Meeting scheduled for January 13, 2014.</p> <p>Council also clarified that dispatch services for Symons Emergency Specialties will continue through January 13, 2014.</p>
ADVERTISE FOR REQUESTS FOR PROPOSALS FOR CITY ATTORNEY (6)	<p>Interim City Attorney Peter Tracy recused himself from discussion on this item. He announced that he took no part in this Request for Proposals (RFP) for City Attorney and that his term as Interim City Attorney will end in April 2014. He then left the room. He was called back into the room once discussions on this item ended.</p> <p>City Administrator Caldwell reviewed the RFP with the Council and mentioned that he would advertise this RFP through the League of California Cities, on our website, and through local advertisements in the Inyo Register, Mammoth Times, and The Sheet.</p>
Motion/Ellis	Mayor Pro Tem Ellis motioned to approve the advertisement of the Request for Proposals for City Attorney. Motion passed 5-0.
CANCELLATION OF COUNCIL MEETING (7) Motion/Glidewell	After a brief discussion, Councilmember Glidewell motioned to approve cancelling the 4:00 p.m. Study Session and the 7:00 p.m. regularly scheduled meeting on Monday, December 23, 2013. Motion passed 5-0.
BREAK	The meeting was recessed for two (2) minutes.
REORGANIZATION	
SELECTION OF MAYOR AND MAYOR PRO TEM (8)	<p>City Administrator/City Clerk Caldwell opened nominations for Mayor.</p> <p>Mayor Smith nominated Mayor Pro Tem Ellis for Mayor.</p>
Motion/Stottlemyre	Councilmember Stottlemyre motioned to close the nominations for Mayor. Motion passed 5-0.
Motion/Smith	Mayor Smith motioned to appoint Jim Ellis as Mayor.

Motion passed 5-0.

Newly appointed Mayor Ellis opened nominations for Mayor Pro Tem.

Councilmember Stottlemire nominated Councilmember Gardner for Mayor Pro Tem.

Motion/Smith

Councilmember Smith motioned to close the nominations for Mayor Pro Tem. Motioned passed 5-0.

Motion/Glidewell

Councilmember Glidewell motioned to appoint Pat Gardner as Mayor Pro Tem. Motion passed 5-0.

**MAYORAL COMMITTEE  
APPOINTMENTS**

(9)

Motion/Smith

After a short review and brief discussion of the Mayoral Committee Appointments/Assignments List, Councilmember Smith made a motion to approve the following modifications to the Mayoral Committee Appointments and Assignments for 2014 and directed staff to make the appropriate notifications to the committees and agencies. Motion passed 5-0.

Mayoral Committee Appointments and Assignments for 2014:

Desert Mountain Division Voting Delegate/League of California Cities – Mayor Pro Tem Gardner.

Eastern Sierra Council of Governments (ESCOG) – Councilmember Stottlemire and Councilmember Glidewell, and Alternate Councilmember Smith.

Eastern Sierra Transit Authority (ESTA) – Councilmember Stottlemire and Councilmember Glidewell.

Emergency Medical Services (EMS) – Councilmember Smith, and Alternate Fire Chief Seguire.

Indian Gaming Local Community Benefit Committee (IGLCBC) – Mayor Ellis, and Alternate Mayor Pro Tem Gardner.

Joint Powers Insurance Authority (JPIA) – Councilmember Smith, and Alternates Councilmember Stottlemire and Mayor Ellis.

Local Agency Formation Commission (LAFCO) – Mayor Ellis and Councilmember Smith, and Alternate Mayor Pro Tem Gardner.

City/County Liaison Committee – Mayor Ellis and Mayor Pro Tem Gardner, and Alternate Councilmember Glidewell.

Local Transportation Commission (LTC) – Councilmember Smith and Mayor Ellis, and Alternate Councilmember Glidewell. Non-Council Representative Bob Kimball.

Remote Access Network (RAN) – Mayor Ellis.

COUNCIL REPORTS

Council Members reported on committee meetings and announced upcoming community events.

ADJOURNMENT

The Mayor adjourned the meeting at 9:10 p.m. to the Council Budget Workshop (6) scheduled for Wednesday, December 11, 2013 at 3:00 p.m. in the Executive Conference Room.

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LAURA SMITH, MAYOR

Attest: Keith Caldwell, City Clerk

By: \_\_\_\_\_  
Robin Picken, Assistant City Clerk