

CITY OF BISHOP  
CITY COUNCIL MINUTES  
OCTOBER 15, 2013

CALL TO ORDER Mayor Smith called the meeting of the Bishop City Council to order at 7:06 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

INVOCATION The invocation was given by Pastor Kent Puls of the Grace Lutheran Church followed by the Pledge of Allegiance led by Ms. Michael Otoshi and Ms. Jeri Rich of the MOMS Club, the Mothers of Military Service members.

COUNCIL PRESENT Councilmembers David Stottlemyre, Pat Gardner, Keith Glidewell  
Mayor Pro Tem Jim Ellis  
Mayor Laura Smith

COUNCIL ABSENT None

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director  
Robin Picken, Assistant City Clerk  
Cheryl Solesbee, Assistant Finance Director  
Chris Carter, Police Chief  
David Grah, Public Works Director/City Engineer

PUBLIC COMMENT The Mayor announced the public comment period.

Mr. Chuck Kirkpatrick announced a fundraiser that the American Legion Post 118 in partnership with Carl's Jr. is currently conducting. The money raised will go to the Wounded Warrior Project operated through Disabled Sports.

No further public comments were provided.

PUBLIC MEETING – PROPOSED ATV TRAIL SYSTEM City Administrator Caldwell welcomed the public to the third of three public meetings held by the City of Bishop in order to inform the community of the ATV Trail System currently being proposed. He announced that the County of Inyo will be conducting two scoping meetings. The first scoping meeting will be held on Thursday, October 24, 2013 at 6:00 p.m. in the Board of Supervisors Board Room in Independence. The second scoping meeting will be held on Wednesday, October 30, 2013 at 6:00 p.m. in the City Council Chambers in Bishop. City Administrator Caldwell then introduced Public Works Director Grah who will follow the same format as the last two meetings held on the proposed ATV System.  
Public Works Director Grah gave a review of the proposed ATV Trail System that was brought forward by the Eastern

Sierra Adventure Trails organization to increase ATV trails in Owens Valley with the goal to allow Off Highway Vehicles (OHV) to travel from ATV recreation areas to local communities in order to access amenities such as food and fuel. A special state law was passed, Agenda Bill 628, for the development of approximately three to ten miles of ATV trails in Inyo County, allowing a speed limit of 35 MPH or less, and all drivers must be licensed and insured. The County of Inyo is taking the lead on this project and the public is encouraged to go to the Inyo County Local Transportation Commission (LTC) website to view all information on this project (i.e. maps and detailed descriptions of the proposed routes). Public Works Director Grah introduced Courtney Smith of Inyo County who was present to answer any questions.

Public Works Director Grah continued his review of the project and announced that the proposed ATV Trail System is currently under review for approval by the California Highway Patrol (CHP) and Caltrans. He continued to say that the proposed ATV trails system designation will require an environmental document and therefore, it is the City's intent to inform the residents of Bishop and the general public of this project.

Following the information presented by Public Works Director Grah, the public was informed that they could fill out a comment form, fill in a sign-up sheet to have further information be sent to their email, and/or fill out a speaker card if they wished to comment at the meeting.

Public comments on the proposed ATV Trail System were received by: Lanny Lehigh, Nils Davis, Darla Heil, Kevin Mazzu, Greg Smith, Sam Blum, Andrew Schurr, and Allan Pietrasanta.

Mayor Smith thanked those who presented this information and for those who were present and made comments at this meeting.

BREAK

Council took a brief break. (7:53 pm – 7:54 pm)

## PRESENTATIONS

INYO COUNTY ZONING  
CODE AND GENERAL PLAN  
UPDATE  
(1)

Inyo County Planning Department Associate Planner Elaine Kabala presented information on Inyo County's Zoning Code and General Plan Update. The County is in the public outreach stage and has scheduled several public meetings throughout the County. She discussed Legacy Communities, General Plan policies such as emergency shelters, access to parks, recreation, and local produce. She also spoke about

strengthening code enforcement, community character overlays, special events permits, animal maintenance, right to farm provisions, county-wide parking standards, short-term rentals (over 30 days), zones and allowable uses, GIS land use maps, lighting standards, noise code, relaxed signage standards with use of a conditional use permit, recycling opportunities, air quality, public transit, and water conservation.

Council and staff thanked Ms. Kabala for keeping the City of Bishop informed and for providing information on how the public can participate in the environmental review.

#### COUNTY OF INYO UPDATE

Second District Supervisor Jeff Griffiths presented Council with an update on several items being discussed by the County of Inyo Board of Supervisors. Supervisor Griffiths discussed the Solar Project, new animal shelter, location of new County offices, water systems rate study and RFP process, and the 100 mile Centennial celebration of the Los Angeles Aqueduct.

#### MISS CITY OF BISHOP AND MISS TEEN CITY OF BISHOP UPDATE

City Administrator Caldwell explained how this program began and how wonderful it has been for the first year of this program to have both Miss City of Bishop Kristina Blum and Miss Teen City of Bishop Indica Morgenstein as such excellent ambassadors for the City of Bishop.

Miss Teen City of Bishop Indica Morgenstein expressed that the whole experience has been great and has helped her immensely. She thanked the Council for their support.

Miss City of Bishop Kristina Blum thanked everyone for being able to serve the community. She shared her story of why she entered the pageant and highlighted the many key moments throughout her year as Miss Bishop. She announced that she will now be competing for Miss USA California in July 2014.

Council presented both Miss Bishops individually with a Certificate of Appreciation and thanked both Miss Bishops for being such beautiful ambassadors for the community. Council expressed how proud they were of their accomplishments and how they have now set a very high standard for the next round of City of Bishop and Miss Teen City of Bishop pageant interviews being held on November 2, 2013.

DEPARTMENT HEAD  
REPORTS

Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments' activities including upcoming and ongoing projects.

Fire Chief Ray Seguire was absent and excused from the meeting due to scheduled training.

CONSENT CALENDAR  
(2)  
Motion/Glidewell

A motion was made by Councilmember Glidewell and passed 5-0, to approve the Consent Calendar as presented:

FOR APPROVAL AND FILING

- (a) Study Session – September 23, 2013
- (b) Council Meeting – September 23, 2013
- (c) Council Budget Workshop 3 – September 24, 2013
- (d) Personnel Status change Report
- (e) Warrant Register - September 2013
- (f) Request to Surplus Found Property – Log #BPD-166-13

FOR INFORMATION/FILING

- (g) Planning Commission Minutes – August 27, 2013
- (h) Planning Commission Agenda – September 24, 2013
- (i) Public Works Building Permits Report – September 2013
- (j) Water Fund Monthly Balances 2013/2014
- (k) Sewer Fund Monthly Balances 2013/2014

NEW BUSINESS

WORK ORDER 3 TO TRUNK  
REPLACEMENT PROJECT  
CONSULTANT CONTRACT  
(3)  
Motion/Ellis

After a brief discussion, a motion was made by Mayor Pro Tem Ellis and passed 5-0 to approve the execution of Work Order 3 under the Sewer Trunk Consultant Contract and to authorize the expenditure not to exceed \$66,320 under this work order and \$115,620 under the contract.

WAIVE HIRING FREEZE TO  
FILL ASSISTANT FINANCE  
DIRECTOR VACANCY  
(4)  
Motion/Gardner

On a motion by Councilmember Gardner, the Council voted 5-0 to approve the request to waive the hiring freeze to allow the Administration Department to advertise and fill the Assistant Finance Director position.

PRESENTATION OF  
PRELIMINARY BUDGET  
FISCAL YEAR 2014-2015  
(5)  
No Action Taken

The Fiscal Year 2014-2015 Preliminary Budget is being presented for Council and public review. No action is needed on this document at this time.

Council has sent the dates for the budget hearings for the 2014-2015 Preliminary Budget. Department budget hearings will be held on October 16, 2013 and Community Promotions budget hearings will be held on October 17, 2013.

COUNCIL REPORTS

Council Members reported on committee meetings and announced upcoming community events.

ADJOURNMENT

The Mayor adjourned the meeting at 9:05 p.m. to the Council Budget Hearings for City Departments scheduled for Wednesday, October 16, 2013 at 1:00 p.m. in the Executive Conference Room.

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LAURA SMITH, MAYOR

Attest: Keith Caldwell, City Clerk

By: \_\_\_\_\_  
Robin Picken, Assistant City Clerk