



CITY OF BISHOP

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www.ca-bishop.us/CityofBishopPublicWorks.htm

Request For Proposals

Paved Path Project Delivery

Release: 23 September 2008

Close: 14 October 2008

Contact: David Grah, Director of Public Works

General: The City of Bishop requests proposals for project delivery activities for two path projects.

Background: Federal Transportation Enhancement (TE) funds are expected to become available in November or December 2008 for the City of Bishop Pine to Park Path and the Seibu to School Bike Path projects. These TE funds pay for project delivery activities. The Pine to Park Path project is fully funded with TE funds, all the way through construction. TE funds for the Seibu to School Bike Path project are only adequate to fund most of the environmental phase and portions of later phases of the project. Funding for the remaining phases of the Seibu project is proposed to be from the California Bicycle Transportation Account (BTA).

The City of Bishop accomplishes almost all project delivery activities for such projects through consultants. Construction of both projects is anticipated in the 2010/2011 fiscal year. Compliance with the California Environmental Quality Act (CEQA), the National Environmental Quality Act (NEPA) and, in the case of the Seibu project, Bishop Paiute Tribal environmental requirements and processes should be anticipated. Because federal funds are involved, Disadvantaged Business Enterprise (DBE) requirements applicable to the projects and contracts shall be met. See Chapter 10 of the Caltrans Local Assistance Procedures Manual at http://www.dot.ca.gov/hq/LocalPrograms/lam/prog_p/p10consult.pdf.

The Pine to Park Path project will construct paved path about 1,000 feet long from the north end of the alley north of East Pine Street and east of North Third Street to connect with the existing paved path in the park near its intersection with Spruce

Street, mostly on Bishop City Park property or on City alley right of way. Total project funding is \$230,000 TE with about \$50,000 of that total being for project delivery activities.

The Seibu to School Bike Path project will construct two-way class 1 paved bike path within the Bishop Paiute Reservation and the City of Bishop about 2,400 feet long from the east end of Seibu Lane to the north side of the Elm and Pine Street Elementary Schools with connections into the school campuses and to the west end of Keough Street. Outside of the Bishop Paiute Reservation, the project will be almost entirely built on property to be acquired by the project from the City of Los Angeles Department of Water and Power. Total project cost is about \$880,000 with about \$200,000 of that total being for project delivery activities. Total TE funding for the project is \$117,000 with most of that total being for project delivery activities, particularly early project activities such as preliminary design and environmental analysis. BTA funding will be requested once the environmental phase is complete.

More information about the projects is available at <http://www.ca-bishop.us/PublicWorks/StreetProjects.htm>, elsewhere on the City of Bishop web site, and from Bishop Public Works.

Scope of Work: The full range of project delivery activities are involved. Activities range from project scoping, through preliminary design, environmental analysis, right of way acquisition, preparation of plans, specifications, and estimates, to construction engineering, and include many related activities. Controversy over the projects is anticipated. The selected consultant will represent the project advocacy including at public, council, and board meetings. Funding for the projects comes through the Federal Highway Administration (FHWA) and Caltrans and the related activities include Caltrans administrative requirements such as numerous submittals and billings. A list of example activities is attached.

The City generally follows City and Caltrans standards. These standards include the City of Bishop Specifications for Domestic Water and Sanitary Sewer Systems 1991 available on the Public Works page of the City web site <http://www.ca-bishop.us/> and the Caltrans Standard Plans and Standard Specifications available at http://www.dot.ca.gov/hq/esc/oe/specs_html/2006_specs.html.

Proposal: A qualifying proposal must address the entire scope of work and include:

1. Brief description of firm, contact person, address, telephone number, and e-mail address.
2. Description of approach to work and description of proposed delivery products.
3. Example delivery products.
4. Resumes of staff involved.
5. Three references.
6. Proposed work schedule.
7. Proposed basis of compensation.

Proposals must be received no later than 1500 (3 pm) on the closing date of this Request for Proposals (RFP). Send proposals to:

David Grah
Director of Public Works
City of Bishop
377 West Line Street
Bishop, California 93514
publicworks@ca-bishop.us

Three paper copies and one electronic copy of the proposal shall be submitted in a sealed envelope which is clearly marked with the title of the RFP.

Selection Process: The consultant will be selected based on the experience and ability of the firm and staff to accomplish the scope of work, based on the proposal and considering the effective use of funds. Each firm will be rated using the following criteria and rating schedule.

Evaluation Criteria	Possible Rating Points
High level of technical expertise with delivery of transportation projects using federal funding through Caltrans and ability to dedicate qualified staff to effort.	20
Quality of proposed project delivery products.	20
Experience successfully completing street project delivery for small municipalities.	20
Able to maintain excellent client service over life of project.	20
Able to deliver product cost effectively and in a timely way.	20
Total	100

The City will attempt to negotiate contracts with the highest rated firm. The City reserves the right to reject any or all proposals, to waive minor irregularities in said proposals, or to negotiate minor deviations with the successful firm.