

**NOTICE OF VACANCY  
CITY OF BISHOP  
PLANNING COMMISSION**

PURSUANT TO GOVERNMENT CODE SECTION 54974, notice is hereby given that the City Council of the City of Bishop announces an unscheduled vacancy on the Planning Commission. This appointment will be in effect until the end of the term on April 9, 2021. All interested persons interested in serving on this City Commission may contact Bishop City Hall, 377 West Line Street, Bishop, (760) 873-5863 Extension 24. Applications and descriptions of duties and responsibilities of the commission are available at City Hall and on the City's website at <http://www.cityofbishop.com> Applications will be accepted until 4:00 p.m. on Friday, January 8, 2021.

**CITY OF BISHOP**  
**P.O. Box 1236, Bishop, CA 93515**  
*377 West Line Street, Bishop, CA 93514*  
*City Hall (760) 873-5863*

PLEASE TYPE OR PRINT

NAME OF COMMISSION: \_\_\_\_\_

Name: \_\_\_\_\_  
Last
First
Middle

Physical Address: \_\_\_\_\_  
No.
Street
City
State
Zip

Mailing Address: \_\_\_\_\_ Phone (home) \_\_\_\_\_  
 (If different from physical address listed above)

Business Address: \_\_\_\_\_

Phone (work): \_\_\_\_\_ How long have you lived in Bishop? \_\_\_\_\_

Name and Location of Colleges/Universities Attended	Major	Degree	Last Year Attended

CIVIC EXPERIENCE (prior or current) – Include membership in professional charity or community organizations	Office Held	Dates of Membership

OCCUPATIONAL HISTORY: Begin with your PRESENT or MOST RECENT position. List all positions separately for the last FIVE years.	Title	Dates of Employment

REFERENCES: Include names of at least two residents of Bishop who are not officially connected with the City of Bishop.

NAME	ADDRESS	PHONE



## Chapter 2.24 - PLANNING COMMISSION

Sections:

## 2.24.010 - Created.

There is created a planning commission for the city.

(Prior code § 2-15)

## 2.24.020 - Membership.

The commission shall consist of seven members who are appointed by the city council on the basis of nominations submitted pursuant to the policy manual of the city. In making appointments to the commission, the city council shall endeavor to appoint the best members to the commission whether or not such persons are residents and citizens of the city.

(Prior code § 2-16)

(Ord. No. 539, § 3, 4-23-2012)

## 2.24.030 - Terms of office—Vacancy filling.

Of the members of the commission first appointed, two shall be appointed for a term of one year, one shall be appointed for a term of three years, and three shall be appointed for a term of four years, from and after the date of their appointment, respectively. Their successors shall be appointed for terms of four years. If a vacancy occurs otherwise than by expiration of term, it shall be filled by appointment by the mayor with the approval of the city council for the unexpired portion of the term. Any member of the planning commission who fails to attend two consecutive, or a total of four, regular meetings in any twelve-month period, without a prior leave of absence having been sought and granted by the chairman or chairman pro tem, shall be deemed to have resigned from the commission and the vacancy thereby created. Any appointee member of such commission may be removed by the mayor with the approval of a majority vote of the city council.

(Prior code § 2-17)

## 2.24.040 - Compensation.

Commissioners shall receive fifty dollars per calendar month in which a commission meeting is held and attended; however, no commissioner shall receive more than fifty dollars in any calendar month. Any necessary expense incurred by a member while acting in an official capacity will be reimbursed subject to prior city council approval.

(Prior code § 2-18)

(Ord. No. 522, § 1, 8-11-2008)

#### 2.24.050 - Election of officers—Organization.

The planning commission shall elect a chairman from the seven appointed members for a term of one year and subject to other provisions of law, may create and fill such other offices as such commission may deem necessary. The commission shall hold at least one regular meeting each quarter per calendar year. Such commission may hold such additional and special meetings as may be called by the chairman thereof by notice in writing to each member of the commission. The commission shall adopt rules for the transaction of business.

(Prior code § 2-19)

#### 2.24.060 - Powers and duties.

The city planning commission shall keep records of its business transactions, findings and determinations, which records shall be public records. The city planning commission may, with the approval of the city council, appoint such officers and employees as it may deem necessary for its work. The city planning commission may also recommend to the city council the employment of planning consultants and other specialists for such services as it may require. The city planning commission shall perform such functions and duties and shall have such powers and duties as are prescribed by law and in particular as prescribed in Chapter 3 of Title 7 of the Government Code of the state, and amendments thereto. The city planning commission shall perform such other functions and duties with respect to city planning matters as the city council shall refer.

(Prior code § 2-20)

#### 2.24.070 - Conferences and meetings.

It shall be the duty of the members of the city planning commission to inform themselves on matters affecting the functions and duties of the city planning commission, and to that end, when authorized by the city planning commission, with approval of the city council, may attend planning conferences or meetings of planning executives, hearings on planning legislation or other matters affecting the work of the city planning commission or any part thereof.

(Prior code § 2-21)

#### 2.24.080 - Expenditures.

Any expenditures of the city planning commission shall be within the amount appropriated for that purpose by the city council, which city council shall provide the funds, equipment and accommodations necessary for the city planning commission's work.

(Prior code § 2-22)