

CITY OF BISHOP
CITY COUNCIL MINUTES
MAY 13, 2013

CALL TO ORDER Mayor Smith called the meeting of the Bishop City Council to order at 7:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

INVOCATION The invocation was given by Pastor Kelly Larson of the Bishop Creek Community Church followed by the Pledge of Allegiance led by Councilmember Glidewell.

COUNCIL PRESENT Councilmembers David Stottlemyre, Pat Gardner, Keith Glidewell
Mayor Pro Tem Jim Ellis
Mayor Laura Smith

COUNCIL ABSENT None

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director
Robin Picken, Assistant City Clerk
Cheryl Solesbee, Assistant Finance Director
Peter Tracy, City Attorney
Ray Seguine, Fire Chief
Chris Carter, Police Chief
David Grah, Public Works Director
Gary Schley, Public Services Officer

PUBLIC COMMENT The Mayor announced the public comment period.

On behalf of the Rodeo Association Chuck Kilpatrick thanked Bishop Mule Days Executive Board President Dana Crom and all of their volunteers for helping to make the California High School State Rodeo Finals a success.

High Sierra Energy Foundation Chair Rick Phelps presented Council with a flyer announcing their recycling program on old refrigerators and freezers scheduled on May 18th for all Eastern Sierra Customers.

Florine Trainer of Caltrans, along with April Eagan and Karen Kong of the County of Inyo presented Council with a flyer announcing their “Bike to Work Week Challenge” scheduled for the week of May 13-17, 2013 and asked that other organizations participate and join the challenge. They reviewed the many benefits of biking to and from work and asked that others get involved. Awards are scheduled for Friday, May 17 at 12 noon at the Bishop City Park.

California Highway Patrol (CHP) Captain Andrea Witmer announced that May 15th is National Peace Officers Memorial Day and May 12-18, 2013 is National Police Week. National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others. She also handed out a copy of ZENITH 1200 (a CHP publication) to Council for their information.

No further public comments were provided.

RECOGNITION

(1)

Council recognized 9 year-old Zonata “Zoey” Brown for her outstanding accomplishments.

PROCLAMATION

(2)

Bishop Mule Days Executive Board President Dana Crom announced that the Bishop Mule Days Celebration is honoring our Country’s Military Families as this year’s Grand Marshall and therefore is requesting that Council join in this year’s tribute by adopting a proclamation honoring these Military Families.

The Council read proclamations honoring Military Families and offered its sincere appreciation and gratitude to our Military Families for their strength, unwavering commitment, selfless sacrifices, and unconditional support of our Nation’s service men and women.

NORTHERN INYO HOSPITAL
(NIH) QUARTERLY UPDATE

Northern Inyo Hospital Community Development, Marketing & Grant Writing Director Angie Aukee gave an update on several programs going on at the hospital: 1) Construction Project-Phase III; 2) Closure of the Family Health Center; 3) Chief Executive Officer Recruitment; 4) Daisy Award Program.

DEPARTMENT HEAD
REPORTS

Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments’ activities including upcoming and ongoing projects.

CONSENT CALENDAR

(3)

A motion was made by Councilmember Stottlemyre and passed 5-0 to approve the Consent Calendar as presented:

Motion/Stottlemyre

FOR APPROVAL AND FILING

- (a) Study Session – April 22, 2013
- (b) Council Meeting – April 22, 2013
- (c) Personnel Status Change Report
- (d) Request to surplus found property – Log # BPD-142-13
- (e) Standard Agreement with the 18th District Agricultural Association/Eastern Sierra Tri-County Fairgrounds for the Fire Department Destruction Derby on September 1, 2013
- (f) Investment Portfolio – March 2013
- (g) Warrant Register April 2013

PUBLIC HEARING

PROPOSED ORDINANCE
RELATING TO THE
DIRECTOR OF EMERGENCY
SERVICES

(4)
Motion/Stottlemyre

The Mayor opened a public hearing to hear and consider public comment on the proposed ordinance relating to the Director of Emergency Services. No public comment was received during the public hearing.

Councilmember Stottlemyre made a motion to close the public hearing. Motion passed 5-0.

NEW BUSINESS

PROPOSED ORDINANCE
RELATING TO THE
DIRECTOR OF EMERGENCY
SERVICES

(5)

Council asked that staff review Chapter 2.36 Emergency Organizations and Services of the Municipal Code in its entirety for any other changes needed to be in compliance with the National Incident Management System (NIMS). If there are other proposed changes, this proposed ordinance is to be revised to include those changes. If there are no new changes, Council will consider approving the second reading/adoption of the proposed ordinance as presented, by title only. No action taken.

RESOLUTION NO. 13-07

(6)
Motion/Gardner

On a motion by Councilmember Gardner, the Council voted 5-0 to adopt Resolution No. 13-07 by title only, "RESOLUTION NO. 13-07 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AUTHORIZING THE COUNTY OF INYO TO SUBMIT ON THE CITY'S BEHALF AN APPLICATION FOR THE 2013/2014 USED OIL PAYMENT PROGRAM 4" and to submit the letter of authorization in order to allow Inyo County to continue with the City and County portions of the used oil recycling program.

CITY COUNCIL SALARIES
AND BENEFITS

(7)

A lengthy discussion ensued regarding City Council salaries and benefits. With the understanding that all changes in City Council salaries and benefits will not take effect until after the November 2014 election, Council agreed to change the City Council's future salary from \$300/month to \$550/month. Council also agreed to discontinue future retirement medical benefits and to pay their portion of the City's medical costs as do the City employees. Council asked staff to bring this item back with a report on its impact on the City's future budget. No action taken.

BID AWARD
Purchase of Carpet for the Clarke
Wing Hallway of City Hall

(8)

City Administrator Caldwell reported that one bid was received for the purchase of carpet for the Clarke Wing Hallway of City Hall. The only bid submitted and received on time was from Carpet For Your Home: \$11,503.07 to remove and replace carpet in hallway with carpet tiles. If determined that a sub-floor is needed: \$1,500.00 to take up the existing sub-floor and disposal, and \$4,000.00 for new sub-floor and installation.

Motion/Ellis	Mayor Pro Tem Ellis made a motion to award the bid to Carpet For Your Home to remove the current carpet and the purchase and installation of the upgraded carpet squares and authorize the expenditure of up to \$11,503.07; and authorizing up to an additional \$5,500.00 if determined that a sub-floor is needed. Motion passed 5-0.
AUDIT SERVICES (9) Motion/Stottlemyre	Councilmember Stottlemyre made a motion to approve the professional services contract and to authorize the firm of Larry Bain, CPA to conduct the attached list of audits for fiscal year 2012-2013 pursuant to the costs presented. Motion passed 5-0.
BUDGET ADJUSTMENTS/TRANSFERS (10) Motion/Gardner	Councilmember Gardner made a motion to approve the budget adjustments and transfers for Fiscal Year 2012-2013 through April 30, 2013 as presented. Motion passed 5-0.
SET INTERVIEW COMMITTEE Planning Commission (11)	The upcoming term expiration on the Planning Commission has been advertised according to City procedures. The incumbent, Frank Crom, gave notification that he will not be seeking reappointment. It was determined that Mayor Pro Tem Ellis and Councilmember Glidewell will serve on the interview committee.
STREET CLOSURES – MULE DAYS PARADE (12) Motion/Glidewell	Councilmember Glidewell made a motion to approve the street closures related to the Mule Days Parade. Motion passed 5-0.
STREET CLOSURES – 2013 BISHOP UNION HIGH SCHOOL GRADUATION (13) Motion/Glidewell	Councilmember Glidewell made a motion to approve the closure of North Fowler Street between Church Street and West Pine Street and Academy Avenue between North Fowler and Hammond Street for the 2013 Bishop Union High School Graduation. Motion passed 5-0.
AMEND MAD DOGS STREET VENDOR PERMIT (14) Motion/Stottlemyre	Councilmember Stottlemyre made a motion to approve amending item 6a of the Mad Dogs of Bishop Street Vendor Permit for Calendar Year 2013. Motion passed 5-0.
DECLARE CITY STREET SWEEPER AS SURPLUS (15) Motion/Stottlemyre	Councilmember Stottlemyre made a motion to declare the older street sweeper (1993 Johnston V3SPP) as surplus and approve the disposal in a manner that is determined to be in the best interest of the city. Motion passed 5-0.
2014 HOUSING ELEMENT UPDATE AND GENERAL PLAN UPDATE COORDINATION (16) Motion/Gardner	Councilmember Gardner made a motion to continue the current agreement with Bauer Environmental Services to reflect the new scope and fees associated with the 2014-2019 General Plan Update; Funds are not to exceed \$29,400. Motion passed 5-0.

COUNCIL REPORTS

Council Members reported on committee meetings and announced upcoming community events.

ADJOURNMENT

Mayor Smith adjourned the meeting at 9:05 p.m. to the Study Session scheduled for Tuesday, May 28, 2013 at 4:00 p.m. in the City Council Chambers.

LAURA SMITH, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk