

CITY OF BISHOP  
CITY COUNCIL MINUTES  
November 22, 2010

- CALL TO ORDER Mayor Griffiths called the meeting to order at 7:00 p.m.
- INVOCATION The invocation was given by Pastor Peter Thomsen of the First Presbyterian Church followed by the Pledge of Allegiance led by Councilmember Cullen.
- COUNCIL PRESENT Councilmembers Laura Smith, Susan Cullen, David Stottlemire  
Mayor Pro Tem Bruce Dishion  
Mayor Jeff Griffiths
- COUNCIL ABSENT None
- OTHERS PRESENT James Southworth, City Administrator  
Denise Gillespie, Assistant City Clerk  
Peter Tracy, City Attorney  
Keith Caldwell, Assistant City Administrator/  
Community Services Director  
Ray Seguine, Fire Chief  
Chris Carter, Interim Police Chief  
David Grah, Public Works Director/City Engineer  
Gary Schley, Public Services Officer
- PUBLIC COMMENT The Mayor announced the public comment period. Dick Noles from Advocates for Access to Public Lands and a resident of Inyo County, gave an update on the Adventure Trail system. Pat West from Pioneer Home Health Care invited the community to celebrate their 20<sup>th</sup> anniversary at their Open House on December 1, 2010.
- DEPARTMENT HEAD REPORTS (1) Reports from Community Services, Fire, Police, Public Works and Administration were given on the departments' activities including upcoming and ongoing projects.
- CONSENT CALENDAR (2) A motion was made by Councilmember Cullen and passed unanimously to approve the Consent Calendar as presented:
- Motion/Cullen
- FOR APPROVAL AND FILING**
- (a) Council Meeting Minutes – 10/25/10
  - (b) Personnel Status Change Report
  - (c) Fund Transactions – 7/1/10 – 10/31/10
  - (d) Warrant Register – 10/10
  - (e) Sunrise Mobile Home Replacement Reserve Account  
7/1/10 – 9/30/10
  - (f) Investment Portfolio
- FOR INFORMATION AND FILING**
- (g) Water and Sewer Commission Minutes – 9/14/10

NEW BUSINESS

REAPPOINTMENT OF COMMISSIONER

Parks and Recreation  
Lee Cox

(3)  
Motion/Griffiths

Mayor Griffiths made a motion to reappoint Lee Cox to another four-year term on the Parks and Recreation Commission ending December 14, 2014.

The Council thanked Mr. Cox for serving more than 15 years on the commission.

ROAD IMPROVEMENT PROJECT A – Approval to Advertise for Construction Bids

(4)  
Motion/Smith

The Public Works Director reported the Department is ready to advertise Road Improvement Project A which involves North Third Street from East Pine Street to East Elm Street and on Short Street from South Second Street to South Third Street.

A motion was made by Councilmember Smith to approve the advertisement for construction bids for Road Improvements Project A. The motion passed 5-0.

PINE TO PARK PATH Approval of Amendment 1 to Consultant Contract

(5)  
Motion/Stottlemyre

The Public Works Director reported the Local Transportation Commission approved TEA Exchange funding for the expanded environmental for the Pine to Park Path in an estimated amount of \$54,492.00.

Councilmember Stottlemyre made a motion to approve Amendment 1 to the project delivery services contract with R. O. Anderson for the expanded environmental on the Pine to Park Path Project and authorized the total expenditure of up to \$71,742.00 for the contract. The motion passed 5-0.

WATER LEAK DETECTION SERVICES CONTRACT

(6)  
Motion/Cullen

On a motion by Councilmember Cullen, the Council voted 5-0 to authorize the execution of a contract with Utility Services Associates of Burien, Washington, for leak detection services with a not-to-exceed amount of \$2,415.00.

ORDINANCE NO. 533 Relating to Park Rules/Skate Park/Track – Introduction

(7)  
Motion/Stottlemyre

The Community Services Director reported that in order to deter graffiti, vandalism and inappropriate activities at the City Park, Ordinance No. 533 was developed with the help of the Police Chief and is being introduced to change the closing time and update the skate park/track schedule.

Councilmember Stottlemyre made a motion to adopt the first reading/introduction of Ordinance No. 533 with changes as suggested to expand the wording on the headings under 9.25.030 to include “Skates” with Skateboards and “Non-Motorized Scooters” with Bicycles. The motion passed unanimously.

DETERMINATION AND GAP ANALYSIS – Approval of Contract with The Retail Coach

The City Administrator reported that proposals for a retail trade area determination and gap analysis were received through the Bishop Chamber of Commerce. The objectives of the analysis are to create a better understanding of business opportunities in

(8) Bishop, to support a sustainable (and growing) business community through retention and expansion of existing business.

Motion/Stottlemyre On a motion by Councilmember Stottlemyre, the Council voted 5-0, to waive the formal bid procedure for professional services; authorized the execution of the contract with The Retail Coach in a not-to-exceed amount of \$6,500.00; and authorized the funds to be transferred from unbudgeted reserves.

BUDGET ADJUSTMENTS/  
TRANSFERS Approval On a motion by Councilmember Cullen, the Council voted 5-0 to approved the budget adjustments and transfers for fiscal year 2010-2011 through October 31, 2010 as presented.  
(9)  
Motion/Cullen

COUNCIL REPORTS

ADJOURNMENT The Mayor adjourned the meeting at 8:03 p.m. to the next Council meeting scheduled for Study Session on Monday, December 13, 2010 at 7:00 p.m. in the City Council Chambers.

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JEFF GRIFFITHS, MAYOR

Attest: James Southworth, City Clerk

By: \_\_\_\_\_  
Denise Gillespie, Assistant City Clerk