



CITY OF BISHOP

377 West Line Street - Bishop, California 93514

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www.ca-bishop.us/CityofBishopPublicWorks.htm

Request For Qualifications

Street Project Delivery

Release: 26 June 2007

Close: 27 July 2007

Contact: David Grah, Director of Public Works

General: The City of Bishop requests Statements of Qualifications (SOQ) for project delivery activities for six street projects.

Background: Funding for project delivery activities for six City of Bishop street improvement projects becomes available after 1 July 2007. The City of Bishop accomplishes almost all project delivery activities for such projects through consultants.

The projects are:

Projects	Construct	Total	Support
MacIver Street Construction Extend to Spruce and add sidewalks.	2007	\$1.3 million	\$80,000
South Second Street Improvements South Street to Line Street. Rehabilitate pavement and construct sidewalks.	2008	\$0.9 million	\$280,000
Road Project A North Third (Pine to Elm) and Short (Second to Third). Rehabilitate pavement and construct sidewalks. Improve drainage.	2009	\$0.8 million	\$260,000
West Pine Street Improvements Main Street to Home Street. Rehabilitate pavement and construct sidewalks.	2010	\$1.8 million	\$545,000
Snedden Street Improvements South Street to Line Street.	2010	\$1.0 million	\$300,000
Bus Pullouts About 10 bus pullouts and benches on various streets.	2010	\$0.2 million	\$55,000
	Total	\$6.0 million	\$1,520,000

The support cost for each project approximates the maximum value of the work covered by this Request for Qualifications (RFQ). The support costs also pay city costs related to the projects.

Except for MacIver Street which involves federal funds, the street funding for these projects is state funding through the State Transportation Improvement Program (STIP). City of Bishop water and sewer funding may also become involved.

The completion dates for various phases of the projects are as follows:

Projects	Environmental	Design	Right of Way	Construct
MacIver	None	None	None	April 2008
South Second	March 2008	May 2008	May 2008	November 2008
Project A	March 2009	May 2009	May 2009	December 2009
West Pine	June 2009	January 2010	January 2010	September 2010
Snedden	March 2009	May 2010	May 2010	November 2010
Bus Pullouts	June 2009	January 2010	January 2010	September 2010

More information about the projects is available at <http://www.ca-bishop.us/PublicWorks/StreetProjects.htm>, elsewhere on the City of Bishop web site, and from Bishop Public Works.

Scope of Work: The full range of project delivery activities are involved. Activities range from project scoping, through preliminary design, environmental analysis, right of way acquisition, preparation of plans, specifications, and estimates, to construction engineering, and include many related activities. Funding for the projects comes through Caltrans and the related activities include Caltrans administrative requirements such as numerous submittals and billings. A list of example activities is attached.

More than one consultant contract is anticipated to result from this RFQ. The number of contracts is expected to be between 3 and 8. The scope of each contract will be determined through the consultant selection and contract negotiation process and with consideration for various administration requirements. Ideally, contracting will be with more than one firm, and could involve individual firms receiving more than one contract. The work could be divided into contracts by project, by phase of work, or a combination. In any event, the final total of the contracted costs and the city costs can not exceed the value shown for each project.

The City generally follows City and Caltrans standards. These standards include the City of Bishop Specifications for Domestic Water and Sanitary Sewer Systems 1991 available on the Public Works page of the City web site <http://www.ca-bishop.us/> and the Caltrans Standard Plans and Standard Specifications available at http://www.dot.ca.gov/hq/esc/oe/specs_html/2006_specs.html.

Proposal: A qualifying SOQ must address the entire scope of work and include:

1. Brief description of firm, contact person, address, telephone number, and e-mail address.
2. Description of approach to work and description of proposed delivery products.
3. Example delivery products.
4. Resumes of staff involved.
5. Three references.
6. Proposed work schedule.
7. Proposed basis of compensation.

SOQ's must be received no later than 1500 (3 pm) on the closing date of this RFQ.
Send proposals to:

David Grah
Director of Public Works
City of Bishop
377 West Line Street
Bishop, California 93514
publicworks@ca-bishop.us

Three paper copies and one electronic copy of the SOQ's shall be submitted in a sealed envelope which is clearly marked with the title of the RFQ.

Selection Process: The consultant will be selected based on the experience and ability of the firm and staff to accomplish the scope of work, based on the proposal and considering the effective use of City funds. The City is particularly interested in receiving proposals from female, minority, and locally-owned small businesses. Each firm will be rated using the following criteria and rating schedule.

Evaluation Criteria	Possible Rating Points
High level of technical expertise with delivery of street projects using funding through Caltrans and ability to dedicate qualified staff to effort.	20
Quality of proposed project delivery products.	20
Experience successfully completing street project delivery for small municipalities.	20
Able to maintain excellent client service over life of project.	20
Able to deliver product cost effectively and in a timely way.	20
Total	100

The City will attempt to negotiate contracts with the highest rated firms. The City reserves the right to reject any or all proposals, to waive minor irregularities in said proposals, or to negotiate minor deviations with the successful firm.

**City of Bishop
Example Project Delivery Activities**

ID	TITLE
0	Funding Administration
15010251	Perform Design Survey
15025104	Verify Standard Structural Section Adequate
15025105	Establish Centerline
16015052	Public Information Meeting
16015152	Prepare Study Area Maps
16020000	Develop Project Concept
16020102	Hydraulics Calculations
1650000*	Perform Environmental Studies
1602535*	Prepare Environmental Document
16515000	Perform Biological Studies
18500000	Detailed Design
18525100	Determine Right of Way Requirements
20005000	Locate Utilities
20020000	Relocate Utilities
20150000	Prepare Right of Way Maps
20500000	Obtain Permits
22510052	Perform Property Survey
22525000	Acquire ROW
23005200	Prepare Design
26525000	Open Bids
27015002	Construction Staking
27500000	Construction
29530001	Prepare Final Estimate
29540000	Prepare Construction Records