

CITY OF BISHOP  
CITY COUNCIL MINUTES  
FEBRUARY 24, 2014

CALL TO ORDER Mayor Ellis called the meeting of the Bishop City Council to order at 7:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

INVOCATION The invocation was given by Pastor Jake Evangelist of the Crossroads Church followed by the Pledge of Allegiance led by Mayor Pro Tem Gardner.

COUNCIL PRESENT Councilmembers Laura Smith, David Stottlemyre, Keith Glidewell  
Mayor Pro Tem Pat Gardner  
Mayor Jim Ellis

COUNCIL ABSENT None

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director  
Robin Picken, Assistant City Clerk  
Peter Tracy, Interim City Attorney  
Lorraine Ray, Assistant Finance Director  
Ray Seguine, Fire Chief  
Chris Carter, Police Chief  
David Grah, Public Works Director/City Engineer  
Gary Schley, Public Services Officer  
Waylon Cleland, Parks and Recreation Supervisor

PUBLIC COMMENT The Mayor announced the public comment period. No public comments were provided.

PRESENTATIONS

CITY OF BISHOP - Urban State Regional Forester Abigail Srader and Bishop  
2013 TREE CITY USA CALFIRE representative Batallion Chief Ron Janssen  
(1) announced that the City of Bishop is now recognized as a 2013 Tree City USA. Ms. Srader explained to Council what is involved to become a Tree City. She then congratulated and thanked the City of Bishop in becoming a Tree City.

PUBLIC HEARING

POTENTIAL SALE OF CITY Mayor Ellis opened the public hearing to give citizens an  
PROPERTY FOR NEW INYO opportunity to make their comments known regarding the  
COUNTY COURTHOUSE IN potential sale of City property to the Administrative Office  
BISHOP of the Courts for the construction of a new courthouse in  
(2) Bishop.

Joanne Williamson and Gary Swanson of the Administrative Office of the Courts presented an overview of the proposed Inyo County Courthouse they wish to build in Bishop. Senior Associate Netai Basu of Fehr+Peers was also present to go over the Parking Study and its methodology that was conducted by his firm.

Judge Dean Stout of the Inyo County Supreme Court apologized that Judge Lamb was unable to be in attendance due to a jury trial in Independence. Judge Stout spoke to the importance of building a courthouse in Bishop and making the courts more accessible for many citizens in the near by area. Judge Stout also said he would be available to help answer any questions the public may have for him.

Mayor Ellis again announced the opening of the public hearing and asked anyone who wished to speak on this item to come to the podium and state their name.

Members from the public that came forward to speak were:

- 1) Chuck Kilpatrick – Not in favor of courthouse on Warren St. and Church St.
- 2) Chris Taylor – Not in favor of courthouse on Warren St. and Church St.
- 3) Skandar (Alex) Reid – if courthouse built would like to see public restrooms made available to public.
- 4) Greg Smith – Asked if a compromise can be made to elevate the proposed courthouse to some how maintain the current amount of parking available to the public at this lot.
- 5) Connie Morris – Not in favor of courthouse on Warren St. and Church St.
- 6) Kathleen Puntar – Not in favor of courthouse on Warren St. and Church St.
- 7) Bill Mitchell – Not in favor of courthouse on Warren St. and Church St.

City Administrator Caldwell announced that there is another public hearing scheduled on Tuesday, February 25<sup>th</sup> at 5:30 p.m. in the Council Chambers and that written comments are also being accepted prior to the start of the February 25<sup>th</sup> public hearing meeting.

Council thanked the public for coming and making their comments.

Motion/Stottlemire

Councilmember Stottlemire made a motion to close the public hearing. Motion passed 5-0.

BREAK

The meeting was recessed at 8:03 p.m. and Mayor Ellis reconvened the meeting at 8:07 p.m.

DEPARTMENT HEAD  
REPORTS

Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments' activities including upcoming and ongoing projects.

CHAMBER OF COMMERCE &  
VISITORS BUREAU UPDATE

Tawni Thomson, Executive Director of the Bishop Chamber of Commerce provided a report on Chamber activities and Visitors Bureau statistics

CONSENT CALENDAR  
(3)  
Motion/Stottlemyre

A motion was made by Councilmember Stottlemyre and passed 5-0, to approve the Consent Calendar as presented:

FOR APPROVAL AND FILING

- (a) Investment Portfolio – December 2013
- (b) Investment Portfolio - January 2014
- (c) Statement of Fund Transactions – 7/1/2013-1/31/2014
- (d) Warrant Register – January 2014
- (e) Request to surplus found property – #BPD-004-14

FOR INFORMATION/FILING

- (f) Planning Commission Meeting Agenda – 2/25/2014
- (g) Water Fund Monthly Balances 2013/2014
- (h) Sewer Fund Monthly Balances 2013/2014

NEW BUSINESS

AWARD BID FOR THE  
PURCHASE AND  
INSTALLATION OF A  
BACKFLOW RETROFIT FOR  
THE FIRE MAIN AT CITY  
HALL  
(4)  
Motion/Stottlemyre

Councilmember Stottlemyre made a motion to approve the purchase and installation of a backflow retrofit for the fire main at City Hall from Sierra Fire Sprinkler, Inc. for \$5,500. Motion passed 5-0.

BUDGET ADJUSTMENTS/  
TRANSFERS  
(5)  
Motion/Smith

Councilmember Smith made a motion to approve the budget adjustments and transfers for Fiscal Year 2013-2014 through January 31, 2014 as presented. Motion passed 5-0.

FINANCIAL  
STATEMENTS/AUDITS FOR  
FISCAL YEAR 2012-2013  
(6)  
Motion/Stottlemyre

Councilmember Stottlemyre made a motion to accept the City of Bishop Financial Statement/Audit for Fiscal Year 2012-2013. Motion passed 5-0.

SUNRISE MOBILE HOME  
PARK AUDIT FOR FISCAL  
YEAR 2012-2013  
(7)  
Motion/Stottlemyre

Councilmember Stottlemyre made a motion to accept the City of Bishop Sunrise Mobile Home Park Audit for Fiscal Year 2012-2013. Motion passed 5-0.

ALCOHOLIC BEVERAGE  
LICENSE APPLICATION  
(8)  
No Action Necessary

This is an informational item only. Council reviewed the request. No comment was made and no action taken.

COUNCIL REPORTS

Council Members reported on committee meetings and announced upcoming community events.

ADJOURNMENT

The Mayor adjourned the meeting at 8:54 p.m. to the Council Special Meeting scheduled for Tuesday, February 25, 2014 at 5:30 p.m. in the Council Chambers.

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JIM ELLIS, MAYOR

Attest: Keith Caldwell, City Clerk

By: \_\_\_\_\_  
Robin Picken, Assistant City Clerk