"SMALL TOWN WITH A BIG BACKYARD"

COUNCIL AGENDA PACKET

AUGUST 25, 2014

CITY OF BISHOP
CITY COUNCIL MEETING AGENDA
City Council Chambers - 301 West Line Street - Bishop, California

NOTICES TO THE PUBLIC
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the City Clerk at 760-873-5863. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 13.102-35.104 ADA Title II)

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code § 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration. NOTE: Comments for all agenda items are limited to a speaking time of three minutes.

MONDAY, AUGUST 25, 2014
7:00 P.M.

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT – NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

DEPARTMENT HEAD REPORTS
Updates on department activities will be given by the Department Heads

A. Fire Chief Ray Seguine
B. Police Chief Chris Carter
C. Public Works Director/City Engineer Dave Grah
D. City Administrator/Community Services Director Keith Caldwell

CHAMBER OF COMMERCE & VISITORS BUREAU UPDATE – Executive Director Tawni Thomson

COUNTY OF INYO AIRPORT PRESENTATION - Inyo County Public Works Director Clint Quilter

PLANNING & BUILDING BI-ANNUAL REPORT - Planning Director Gary Schley

CONSENT CALENDAR – NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.
(1)

FOR APPROVAL/FILING

Minutes	(a) Council Study Session - August 11, 2014
	(b) Council Meeting - August 11, 2014
Reports	(c) Personnel Status Change Report
	(d) Statement of Fund Transactions - 7/1/14 - 7/31/14
	(e) Warrant Register - July 2014
	(f) Investment Portfolio - July 2014
	(g) Request to dispose of surplus and found property - BPD Memo Log # BPD-032-14 - Police Department

FOR INFORMATION/FILING

Meeting Notices	(h) Planning Commission - Cancellation Notice - 8/26/14
Agendas	(i) Parks & Recreation Commission - 8/20/14
Reports	(j) Fire Department Activity Log - July 2014

NEW BUSINESS

(2) PURCHASE OF POLICE DEPARTMENT VEHICLE - Council consideration to approve the purchase of a new Police Department vehicle - Police.

(3) STATE MANDATED WATER CONSERVATION - Council consideration to approve the proposed water conservation measures to continue until rescinded - Public Works.

(4) AWARD MONITORING WELLS PROJECT CONSTRUCTION CONTRACT - Council consideration to award the Monitoring Wells Project Contract to Jon Gamble - Public Works.

(5) AWARD INFORMATION TECHNOLOGY SUPPORT SERVICES CONTRACT - Council consideration to approve the contract with Carmichael Business Technology for Information Technology (IT) Support Services - Public Works.

(6) WASTE DISPOSAL SERVICES - Council consideration to approve the one-year extension to the waste disposal services contract for City facilities with Preferred Septic and Disposal Inc. – Community Services.

(7) RESOLUTION IN SUPPORT OF A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) - Council consideration to adopt a resolution approving an application for funding and the execution of a grant agreement and any amendments thereto from the 2013 Allocation of the State Community Development Block Grant Program and will authorize the new City Administrator to act on the City's behalf in all matters pertaining to this application – Administration.

PRESENTATIONS

(8) COUNCIL PRESENTATIONS - Presentations will be made to Keith S. Caldwell for his many years of public service to the City of Bishop as City Administrator/Community Services Director. Refreshments will be served following the presentations and adjournment.

COUNCIL AND COMMITTEE REPORTS

ADJOURNMENT

Monday, September 8, 2014 - 4:00 p.m. Study Session/7:00 p.m. Regular Meeting–Council Chambers
Monday, September 22, 2014 - 4:00 p.m. Study Session/7:00 p.m. Regular Meeting–Council Chambers
Tuesday, October 14, 2014 - 4:00 p.m. Study Session/7:00 p.m. Regular Meeting–Council Chambers
Monday, October 27, 2014 - 4:00 p.m. Study Session/7:00 p.m. Regular Meeting–Council Chambers

CITY OF BISHOP
STUDY SESSION AGENDA
Council Chambers - 301 West Line Street - Bishop, California

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Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration. NOTE: Comments for all agenda items are limited to a speaking time of three minutes.

MONDAY, AUGUST 25, 2014
4:00 p.m.

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT - NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

SCHEDULED DISCUSSION
1. Auditor's Update - Larry Bain
2. Current 7:00 p.m. agenda items
3. Future agenda items
4. Department Head Reports

DISCUSSION
1. Councilmember Laura Smith
2. Councilmember David Stottlemyre
3. Councilmember Keith Glidewell
4. Mayor Pro Tem Pat Gardner
5. Mayor Jim Ellis

ADJOURNMENT – To City Council meeting scheduled at 7:00 p.m. in the City Council Chambers.

AGENDA PLANNING FOR UPCOMING MEETINGS

AUGUST 25, 2014
STUDY SESSION
DISCUSSION ITEM # 3

MONDAY – SEPTEMBER 8, 2014 MEETINGS

4:00 PM

- Discuss and set dates for Budget Hearings

7:00 PM

- Presentation of Quarterly Citizen Award
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)
- Miss City of Bishop and Miss Teen City of Bishop Quarterly Report
- Request to advertise for bids for Propane Provider (Ends 10/31/14) - Community Services
- Award Bid for Warren Street Utilities Improvements - Public Works
- Inyo-Mono Integrated Regional Water Management Program Memorandum of Understanding - Public Works
- Contract with Stantec for on-going SCADA support - Public Works

MONDAY – SEPTEMBER 22, 2014 MEETINGS

4:00 PM

- Budget Workshop (12)

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Award Bid for Propane Provider
- Purchase of Parks and Recreation Department Tractor - Community Services
- RESOLUTION - Resolution of Intention for City of Bishop Tourism Business Improvement District (TBID) - Administration
- Adopt Record Retention Schedule - Administration

TUESDAY – OCTOBER 14, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Northern Inyo Hospital Quarterly Update – (Angie Aukee and/or Cheryl Underhill)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)
- Award bid – Propane Provider (Effective 11/1/2014)
- Presentation of Fiscal Year 2015-2016 Preliminary Budget - Finance

WEDNESDAY, OCTOBER 15 - Executive Conference Room - TENTATIVE

1:00 PM - BUDGET HEARINGS - FISCAL YEAR 2015-2016 & AMENDMENTS TO FISCAL YEAR 2014-2015 - FOR CITY OF BISHOP DEPARTMENTS & FEES AND SERVICE CHARGES

8/18/2014 1:47 PM

THURSDAY, OCTOBER 16 - Executive Conference Room - TENTATIVE

4:00 PM - BUDGET HEARINGS - FISCAL YEAR 2015-2016 & AMENDMENTS TO FISCAL YEAR 2014-2015 - FOR COMMUNITY PROMOTIONS

MONDAY – OCTOBER 27, 2014 MEETINGS

4:00 PM

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7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Community Promotions Funding - Council
- Purchase of Pool Thermal Covers - Community Services

MONDAY – NOVEMBER 10, 2014 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented December 8

7:00 PM

- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)
- Adoption of Preliminary 2015-2016 Budget - Finance
- State of the City 2013-2014 – Administration (City Administrator)

MONDAY – NOVEMBER 24, 2014 MEETINGS

4:00 PM

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7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)

MONDAY – DECEMBER 8, 2014 MEETINGS

4:00 PM

- CLOSED SESSION: PUBLIC EMPLOYEE PERFROMANCE EVALUATION - Department Heads Bi-Annual Evaluations

7:00 PM

- Presentation of Quarterly Citizen Award
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)
- Miss City of Bishop and Miss Teen City of Bishop Quarterly Report
- Resolution declaring the results of the November 4, 2014 election for 2 Council Members
- Certificates of Election / Oath of Office
- **Reorganization – Selection of Mayor and Mayor Pro Tem – FOLLOWING 2014 ELECTION**
- **Review of Mayoral Committee Appointments – FOLLOWING 2014 ELECTION**

MONDAY – DECEMBER 22, 2014 MEETINGS

TYPICALLY CANCELLED

4:00 PM

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7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)

MONDAY – JANUARY 12, 2015 MEETINGS

4:00 PM

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7:00 PM

- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)
- Northern Inyo Hospital Quarterly Update – (Angie Aukee and/or Cheryl Underhill)
- Set schedule for review and adoption of the 2013-2014 Proposition 4 Appropriations Limit - Finance.

MONDAY – JANUARY 26, 2015 MEETINGS

4:00 PM

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7:00 PM

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MONDAY – FEBRUARY 9, 2015 MEETINGS

4:00 PM

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7:00 PM

- PUBLIC HEARING - Proposition 4
- Adopt the report prepared by the City Auditor relating to the City of Bishop's Proposition 4 Appropriations Limit for the 2013-2014 fiscal year - Finance.

MONDAY – FEBRUARY 23, 2015 MEETINGS

4:00 PM

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7:00 PM

CITY OF BISHOP
CITY COUNCIL STUDY SESSION MINUTES
AUGUST 11, 2014

CALL TO ORDER	Mayor Ellis called the meeting to order at 4:01 p.m. in the City Council Chambers at 301 West Line Street, Bishop, California.
COUNCIL PRESENT	Council Members Laura Smith, David Stottlemyre, Keith Glidewell Mayor Pro Tem Pat Gardner Mayor Jim Ellis
COUNCIL ABSENT	None
OTHERS PRESENT	Keith Caldwell, City Administrator/Community Services Director Robin Picken, Assistant City Clerk Dean Pucci, Assistant City Attorney Peter E. Tracy, Esq., Jones & Mayer, Of Counsel Lorraine Ray, Assistant Finance Director Chris Carter, Police Chief David Grah, Public Works Director/City Engineer
PUBLIC COMMENT	The Mayor announced the public comment period. No public comments were provided.
SCHEDULED DISCUSSION	Discussion was held on the following Study Session agenda items:
1. Selection of Quarterly Citizen Award to be presented September 8, 2014	After a brief discussion, Council selected the next Quarterly Citizen Award recipient.
2. Discuss League of California Cities 2014 Annual Conference Resolution	City Council reviewed the League of California Cities Resolution Packet that will be under consideration at the League of California Cities Annual Board Meeting on September 5, 2014. The proposed resolution submitted to the General Assembly must be concurred in by five cities or by city officials from at least five or more cities. After a thorough discussion by Council of their reasons to support or not support the proposed resolution "A RESOLUTION CALLING UPON THE GOVERNOR AND THE LEGISLATURE TO CONVENE A SUMMIT TO ADDRESS THE DEVASTATING ENVIRONMENTAL IMPACTS OF ILLEGAL MARIJUANA GROWS ON BOTH PRIVATE AND PUBLIC LANDS THROUGHOUT CALIFORNIA AND THE INCREASING PROBLEMS TO PUBLIC SAFETY RELATED TO THESE ACTIVITIES BY WORKING IN PARTNERSHIP WITH THE LEAGUE OF CALIFORNIA CITIES TO DEVELOP RESPONSIVE SOLUTIONS AND TO SECURE ADEQUATE FUNDING

FOR COST-EFFECTIVE IMPLEMENTATION STRATEGIES," Council recommended that the voting delegate for the City of Bishop (Mayor Ellis or alternate Councilmember Smith) use their discretion in voting on behalf of the City based on their discussion.

3. Discuss Restricted Parking

City Administrator Caldwell introduced this item that was requested by Councilmember Smith to review restricted parking in the city limits.

Public Works Director Grah reviewed the current Municipal Code on restricted parking in the city limits. He also discussed the process that is typically used to review a possible change from unrestricted parking to restricted parking in the city limits.

Police Chief Carter also made the Council aware of other unrestricted parking within the city limits, should they decide to evaluate all unrestricted parking use.

After a thorough discussion, it was agreed that a parking survey be conducted for the parking spaces in the City Parking Lot on the corner of Warren Street and Church Street and also at the City Parking Lot on Sierra Street.

4. Current 7:00 p.m. agenda items

Discussion was held on the upcoming agenda items for the evening meeting. Questions were answered by staff as needed.

5. Future agenda items

The list of future agenda items was reviewed.

6. Department Head Reports

Reports were given as appropriate.

COUNCIL DISCUSSION

Council Members gave committee reports, community announcements and/or made comments or inquiries to staff. No action was taken.

CLOSED SESSION

Closed Session began at 5:03 p.m. Council reconvened at 5:34 p.m.

Report on Closed Session:

1. POTENTIAL LITIGATION - Conference with Legal Counsel - Anticipated Litigation - Significant exposure to litigation pursuant to Government Code §54956.9 (b) – 1 potential case.

Peter E. Tracy, Esq., Jones & Mayer, Of Counsel announced that the City considered hiring David Buckingham as City Administrator, but ultimately decided to hire another individual. Buckingham claimed damages as a result of the City's actions. In Closed Session, Council approved a settlement and release agreement with Buckingham in order to avoid the expense and uncertainty of litigation. The City will pay Buckingham thirty-eight thousand dollars ($38,000.00) and all claims will be released. The is no admission of wrong doing or liability on the part of any party. The motion to approve the settlement was made by Councilmember Stottlemyre and the motion was passed 5-0, with all council members voting yes.

ADJOURNMENT

The meeting was adjourned at 5:34 p.m. to the regular meeting scheduled at 7:00 p.m.

_____

JIM ELLIS, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____

Robin Picken, Assistant City Clerk

CITY OF BISHOP
CITY COUNCIL MINUTES
AUGUST 11, 2014

CALL TO ORDER	Mayor Ellis called the meeting of the Bishop City Council to order at 7:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.
INVOCATION	The invocation was given by Father John Gracey of Our Lady of Perpetual Help Church followed by the Pledge of Allegiance led by Mayor Ellis.
COUNCIL PRESENT	Councilmembers Laura Smith, David Stottlemyre, Keith Glidewell Mayor Pro Tem Pat Gardner Mayor Jim Ellis
COUNCIL ABSENT	None
OTHERS PRESENT	Keith Caldwell, City Administrator/Community Services Director Robin Picken, Assistant City Clerk Dean Pucci, Assistant City Attorney Chris Carter, Police Chief David Grah, Public Works Director/City Engineer Gary Schley, Planning Director/Public Services Officer Waylon Cleland, Recreation Supervisor Dan McElroy, Parks & Recreation Supervisor
PUBLIC COMMENT	The Mayor announced the public comment period. Local resident Gayle Wolfe requested that Council re-visit the "old K-MART lot" (located on the North East corner of Yaney and Main Street) discussions and to find a way to not let it sit unoccupied. No further public comments were provided.
DEPARTMENT HEAD REPORTS	Reports from the Police Department, Public Works Department, Administration and Community Services Departments were given on the departments' activities including upcoming and ongoing projects.
COUNTY OF INYO UPDATE	Second District Supervisor Jeff Griffiths provided an update on Inyo County business and activities.
IDEAS FOR COMMUNITY PROMOTIONS	Bishop businessman Alex Yerkes presented several ideas to Council on community promotions for the City of Bishop. After his presentation, Mayor Ellis thanked Mr. Yerkes for sharing his ideas and asked him to

please write his ideas down to discuss them further with Council at their next Budget Workshop which is scheduled to take place at the City Council Study Session on Monday, September 22, 2014.

CONSENT CALENDAR
(1)
Motion/Smith

A motion was made by Councilmember Smith to approve the Consent Calendar as presented. Motion passed 5-0.

Ayes: Councilmember Smith, Stottlemyre, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None
Absent: None

FOR APPROVAL/FILING
(a) Council Study Session - July 28, 2014
(b) Council Meeting - July 28, 2014
(c) Council Special Meeting - July 31, 2014
(d) Monthly Salary Schedule - 7/1/14 - 6/30/15
FOR INFORMATION/FILING
(e) Public Works Building Permits - July 2014

NEW BUSINESS

2014 INYO COUNTY GRAND JURY REPORT
(2)
Motion/Stottlemyre

A motion was made by Councilmember Stottlemyre to approve the City's responses to the 2013-2014 Inyo County Grand Jury Report without modifications. Motion passed 5-0.

Ayes: Councilmember Smith, Stottlemyre, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None
Absent: None

WAIVE THE HIRING FREEZE TO FILL VACANT CROSSING GUARD POSITION
(3)
Motion/Gardner

A motion was made by Mayor Pro Tem Gardner to waive the hiring freeze and hire a Crossing Guard and a Temporary Crossing Guard if the need arises. Motion passed 5-0.

Ayes: Councilmember Smith, Stottlemyre, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None
Absent: None

CONTRACT AMENDMENT WITH R.O. ANDERSON FOR THE EASTERN SIERRA COMMUNITY SERVICES DISTRICT (ESCSD) TREATMENT PLANT COOPERATION FEASIBILITY AGREEMENT (4) Motion/Glidewell	A motion was made by Councilmember Glidewell to approve Work Order 5 under the Sewer Trunk consultant contract and authorize expenditure not to exceed $62,500 under this work order and $209,115 under the contract. Motion passed 5-0. Ayes: Councilmember Smith, Stottlemyre, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis Noes: None Abstain: None Absent: None
MOTOR FOR WELL 2 (5) Motion/Smith	Councilmember Smith made a motion to approve the purchase of a well motor from Layne Christensen of Redlands for $12,940. Motion passed 5-0. Ayes: Councilmember Smith, Stottlemyre, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis Noes: None Abstain: None Absent: None
COUNCIL REPORTS	Council Members reported on committee meetings and announced upcoming community events.
ADJOURNMENT	The Mayor adjourned the meeting at 8:15 p.m. to the Study Session scheduled for Monday, August 25, 2014 at 4:00 p.m. in the City Council Chambers.

_____
JIM ELLIS, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

AGENDA ITEM NO.
1c

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KJC

SUBJECT: CONSENT CALENDAR – PERSONNEL STATUS CHANGE REPORT

DATE: Monday, August 25, 2014

The following personnel items have been submitted for action at this meeting:

NEW HIRES / RE-HIRES

	DEPARTMENT	POSITION	EFFECTIVE DATE	ACTION	STATUS	RATE	EMPLOYEE NAME
A.	COMM SERVICES	LIFEGUARD I	6/6/2014	NEW HIRE	PART TIME	$9.00 per hr	Callie Kruse
B.	COMM SERVICES	LIFEGUARD I	5/27/2014	NEW HIRE	PART TIME	$9.00 per hr	Cory Golden
C.	COMM SERVICES	ACTIVITIES DIRECTOR	7/21/2014	NEW HIRE	PART TIME	$9.00 per hr	William Lee
D.	POLICE DEPARTMENT	CROSSING GUARD	8/12/2014	RE-HIRE	PART TIME	10.00 per hr	Tammy Law
E.	POLICE DEPARTMENT	CROSSING GUARD	8/12/2014	RE-HIRE	PART TIME	10.00 per hr	Donna Rich
F.	POLICE DEPARTMENT	CROSSING GUARD	8/12/2014	RE-HIRE	PART TIME	10.00 per hr	Jack McKinney
G.	POLICE DEPARTMENT	CROSSING GUARD	8/12/2014	RE-HIRE	PART TIME	10.00 per hr	Avis Jackson
H.	POLICE DEPARTMENT	CROSSING GUARD	8/12/2014	RE-HIRE	PART TIME	10.00 per hr	Sylvia Derr
I.	POLICE DEPARTMENT	CROSSING GUARD	8/14/2014	NEW HIRE	PART TIME	10.00 per hr	Ernie Dominguez

STATUS CHANGES

	DEPARTMENT	EFFECTIVE DATE	STATUS	CHANGES
J.	COMM SERVICES Name: Liam Grah	ACTIVITIES DIRECTOR	7/1/2014	Part Time, $8.00 per hr to Part Time, $9.00 per hr
K.	COMM SERVICES Name: Emily Tozer	ACTIVITIES DIRECTOR	7/1/2014	Part Time, $8.00 per hr to Part Time, $9.00 per hr
L.	COMM SERVICES Name: Taylor Madison	ACTIVITIES DIRECTOR	7/1/2014	Part Time, $8.00 per hr to Part Time, $9.00 per hr
M.	COMM SERVICES Name: Jenna Sliger	ACTIVITIES DIRECTOR	7/1/2014	Part Time, $8.00 per hr to Part Time, $9.00 per hr
N.	COMM SERVICES Name: Bailey Liscio	ACTIVITIES DIRECTOR	7/1/2014	Part Time, $8.00 per hr to Part Time, $9.00 per hr

1d

CITY OF BISHOP

STATEMENT OF FUND TRANSACTIONS FOR THE PERIOD OF:

July 01, 2014 through July 31, 2014

CITY CASH BALANCE @ 6/30/14	$ 4,643,547.46
Plus Receipts	$ 1,624,479.09
Less Expenditures	$ (1,008,306.83)
TOTAL CITY CASH BALANCE	**$ 5,259,719.72**

CASH IN BANKS

Union Bank Checking Accounts	$ 1,334,997.20
State Treasurer LAIF	$ 3,924,722.52
TOTAL CASH IN BANKS	**$ 5,259,719.72**

CITY OF BISHOP
PUBLIC BUDGET ACCOUNTING
BREAKDOWN OF TOTAL CASH BALANCES
FOR THE MONTH OF JULY

FISCAL YEAR 2015

	BEGINNING BALANCE	EXPENDITURES	RECEIPTS	TRANSFERS DEBITS-CREDITS	ENDING BALANCE
000-	.00	.00	.00	.00	.00
001- GENERAL FUND	2,316,567.24	571,905.18	682,229.32	662.30-	2,426,229.08
002- SEWER FUND	988,856.12	57,265.10	376,636.51	.00	1,308,227.53
003- GAS TAX	6,932.68-	12,486.62	.00	.00	19,419.30-
004- WATER FUND	1,162,797.20	57,376.37	446,734.05	.00	1,552,154.88
005- CABLE TV PUBLIC ACCESS	.00	.00	.00	.00	.00
007- LOCAL TRANSPORTATION	.00	.00	.00	.00	.00
008- BOND AND TRUST FUND	2,695.30	435.00	422.70	.00	2,683.00
009- TRAFFIC SAFETY	432.84-	.00	.00	.00	432.84-
010- TUT MEASURE A	65,624.34	59,571.00	91,677.92	.00	97,731.26
011- ** MISSING DESCRIPTION	60,552.87	.00	.00	.00	60,552.87
012- SUNRISE MHP	99,830.47	41,105.84	9,119.00	.00	67,843.63
013- GENERAL FIXED ASSETS	.00	.00	.00	.00	.00
014- REDEVELOPMENT FUND	.00	.00	.00	.00	.00
015- WATER IMPROVEMENT	.00	.00	.00	.00	.00
017- GENERAL LONG TERM DEBT	.00	.00	.00	.00	.00
018- STORE FRONT GRANT	.00	.00	.00	.00	.00
019- DEFERRED COMPENSATION	.00	.00	.00	.00	.00
021- CANINE DONATION	11,020.18	.00	.00	.00	11,020.18
022- SPRUCE STREET EXTENSION	.00	.00	.00	.00	.00
024- WYE ROAD H.E.S PROJECT	.00	.00	.00	.00	.00
026- PIONEER LANE PROJECT	.00	.00	.00	.00	.00
027- PARK AVE PROJECT	.00	.00	.00	.00	.00
028- WYE ROAD PROJECT	.00	.00	.00	.00	.00
029- HOME STREET PROJECT	.00	.00	.00	.00	.00
030- K MART	.00	.00	.00	.00	.00

CITY OF BISHOP
PUBLIC BUDGET ACCOUNTING
BREAKDOWN OF TOTAL CASH BALANCES
FOR THE MONTH OF JULY

FISCAL YEAR 2015

	BEGINNING BALANCE	EXPENDITURES	RECEIPTS	TRANSFERS DEBITS-CREDITS	ENDING BALANCE
032- CLEEPS/ENF&EQUIP PRGRM	.00	.00	.00	.00	.00
033- COPS	40,653.13	15,223.99	17,659.59	.00	43,088.73
034- SAFE ROUTE TO SCHOOLS	.00	.00	.00	.00	.00
035- MAC IVER ST EXT/STIP&TE	.00	.00	.00	.00	.00
036- WYE RD INTERSECTION IMP	28,448.21	.00	.00	.00	28,448.21
037- HOME FUNDS/WILLOW ST	.00	.00	.00	.00	.00
038- MACIVR/IMACA CDBG-1951	.00	.00	.00	.00	.00
039- GIS/GRANTS	6,389.32	.00	.00	.00	6,389.32
040- PVMENT MGNT PLAN PHASE	.00	.00	.00	.00	.00
041- PAVEMNT MNGMT PLAN 2	.00	.00	.00	.00	.00
042- FED GRANT/B06SP/CA0082	1,713.67	.00	.00	.00	1,713.67
043- ROAD PROJECT A	.00	.00	.00	.00	.00
046- SNEDEN IMPROVEMENTS	4,389.68-	.00	.00	.00	4,389.68-
047- SOUTH SECOND IMPROV	.00	.00	.00	.00	.00
048- WARREN IMPROVEMENTS	94,629.79-	16,000.00	.00	.00	110,629.79-
049- W. PINE IMPROVEMENTS	.00	.00	.00	.00	.00
050- BUS PULLOUTS	.00	.00	.00	.00	.00
052- GROVE ST SIDEWALKS	.00	.00	.00	.00	.00
053- ENVIR CONSTRAINTS	.00	.00	.00	.00	.00
054- E. LINE ST BRIDGE	.00	.00	.00	.00	.00
055- JAY ST EXTENSION	.00	.00	.00	.00	.00
056- WYE RD EXTENSION	.00	.00	.00	.00	.00
057- SEIBU TO SCHL BIKE PATH	20,550.70-	.00	.00	.00	20,550.70-
058- PINE TO PARK/STIP	14,664.90-	176,275.43	.00	.00	190,940.33-
059- HANBY PAVEMENT PROJECT	.00	.00	.00	.00	.00
070- HOME OWNER ASSIST PRGM	.00	.00	.00	.00	.00

CITY OF BISHOP
PUBLIC BUDGET ACCOUNTING
BREAKDOWN OF TOTAL CASH BALANCES
FOR THE MONTH OF JULY

FISCAL YEAR 2015

	BEGINNING BALANCE	EXPENDITURES	RECEIPTS	TRANSFERS DEBITS-CREDITS	ENDING BALANCE
071- SILVER PEAK/IMACA	.00	.00	.00	.00	.00
072- VALLEY APTS/13 CDBG 897	.00	.00	.00	.00	.00
099- DEBT SERVICE	.00	.00	.00	.00	.00
TOTALS	4,643,547.46	1,007,644.53	1,624,479.09	662.30-	5,259,719.72

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TO: City Council/City Administrator
FROM: Finance/Assistant Finance Director
DATE: August 25, 2014
SUBJECT: Warrant Register for the month of July, 2014

PAYABLE CHECK NUMBERS ISSUED		
CK #66439 through 66629	$	600,876.85
TOTAL PAYABLE EXP FOR July, 2014	**$**	**600,876.85**
PAYROLL CHECK NUMBERS ISSUED		
Regular Payroll July 15, 2014		143,269.70
CK#39813 through 39870		
DD#8113 through 8161		
Special Payroll, July 15, 2014		1,343.48
CK#39871 through 39872		
Regular Payroll, July 30, 2014		148,326.50
CK#39873 through 39934		
DD#8175 through 8227		
Cancel DD #8162 through 8174		
Special Payroll, July 31, 2014	$	1,822.61
CK#39935		
Def Comp Programs		2,238.62
Dental		6,153.69
Disability		1,199.61
Life Insurance		295.20
Medical		47,489.56
Medicare		4,197.20
P.A.R.S.		21,450.55
PARS/ARS		578.94
PERS/OPEB		27,742.29
Vision		659.73
TOTAL PAYROLL EXP FOR June, 2014	**$**	**406,767.68**
TOTAL EXPENDITURES FOR June, 2014		**$ 1,007,644.53**

CHECK NUMBER	VENDOR	INVOICE NUMBER	P/O #	CHECK DATE	TRAN DATE	TRANS#	AMOUNT	CHECK TOTAL
66439	BISHOP CHAMBER OF COMMERC	JULY2014		7/02/14	07/02/14	64060	11,916.66	11,916.66
66440	SO. CA. MUNICIPAL ATHLETI	SOFTBALL		7/02/14	07/02/14	64052	176.00	176.00
66441	SUDDENLINK PAYMENT CNTR	WARRENST		7/02/14	07/02/14	64055	69.95	69.95
66442	MIKE MCDERMOTT	UNIFORM		7/02/14	07/02/14	64061	24.00	
		UNIFORM		7/02/14	07/02/14	64061	48.00	
		UNIFORM		7/02/14	07/02/14	64061	48.00	120.00
66443	KAREY POOLE	CAMPSUPP		7/02/14	07/02/14	64059	50.91	50.91
66444	CPRS	14/15		7/02/14	07/02/14	64051	495.00	495.00
66445	SIERRA CONSERVATION PROJE	1240		7/02/14	07/02/14	64057	58.00	58.00
66446	SUDDENLINK COMMUNICATIONS	SMHPCABLE		7/02/14	07/02/14	64056	1,220.65	1,220.65
66447	MOUNTAIN APPAREL	701143		7/02/14	07/02/14	64054	182.10	
		701143		7/02/14	07/02/14	64054	182.10	
		701143		7/02/14	07/02/14	64054	91.04	455.24
66448	WAYLON CLELAND	UNIFORM		7/02/14	07/02/14	64058	185.79	185.79
66449	INTERNATIONAL ASSOCIATION	14/15		7/02/14	07/02/14	64053	102.00	102.00
66450	BROWN'S SUPPLY	91300		7/03/14	06/30/14	64071	12.05	12.05
66451	BISHOP NURSERY	11104		7/03/14	06/30/14	64162	79.74	
		11812		7/03/14	06/30/14	64161	82.94	
		13082		7/03/14	06/30/14	64163	32.07	
		13445		7/03/14	06/30/14	64165	21.59	
		13549		7/03/14	06/30/14	64164	12.04	
		6312		7/03/14	06/30/14	64160	28.61	
		6974/CS		7/03/14	05/22/14	63688	197.00	
		7540/CS		7/03/14	05/22/14	63686	124.33	
		8566/CS		7/03/14	05/22/14	63687	31.72	
		9148/PARK		7/03/14	05/29/14	63795	75.39	685.43
66452	HIGH COUNTRY LUMBER	11206		7/03/14	06/30/14	64128	3.20	
		11359		7/03/14	06/30/14	64110	3.46	
		11384		7/03/14	06/30/14	64111	4.35	
		11463		7/03/14	06/30/14	64129	4.43	
		11644		7/03/14	06/30/14	64127	84.63	
		11835		7/03/14	06/30/14	64114	5.34	
		11970		7/03/14	06/30/14	64144	24.13	
		11970		7/03/14	06/30/14	64144	15.61	
		12320		7/03/14	06/30/14	64113	12.61	
		12324		7/03/14	06/30/14	64125	10.68	
		12330		7/03/14	06/30/14	64126	42.25	
		12342		7/03/14	06/30/14	64112	10.55	
		12465		7/03/14	06/30/14	64123	19.05	
		12479		7/03/14	06/30/14	64122	9.37	
		12494		7/03/14	06/30/14	64124	3.48	
		12797		7/03/14	06/30/14	64115	20.39	

CHECK NUMBER	VENDOR	INVOICE NUMBER	P/O #	CHECK DATE	TRAN DATE	TRANS#	AMOUNT	CHECK TOTAL
		13021		7/03/14	06/30/14	64135	8.53	
		13060		7/03/14	06/30/14	64136	11.86	
		13344		7/03/14	06/30/14	64119	14.24	
		13391		7/03/14	06/30/14	64130	6.79	
		13554		7/03/14	06/30/14	64117	16.51	
		13853		7/03/14	06/30/14	64118	19.54	
		14034		7/03/14	06/30/14	64116	22.80	
		14310		7/03/14	06/30/14	64120	312.89	
		14347		7/03/14	06/30/14	64121	304.72-	381.97
66453	LEXIS NEXIS	6023542X		7/03/14	06/30/14	64099	27.01	27.01
66454	ROLLINS ELECTRIC, INC.	110100		7/03/14	06/30/14	64105	447.10	447.10
66455	STEVE'S AUTO & TRUCK PART	133658		7/03/14	06/30/14	64067	13.36	
		133658		7/03/14	06/30/14	64067	50.84	
		133658		7/03/14	06/30/14	64067	50.84	
		133880		7/03/14	06/30/14	64065	65.93	
		133888		7/03/14	06/30/14	64070	13.89	
		133941		7/03/14	06/30/14	64069	12.93	
		134092		7/03/14	06/30/14	64066	6.94	
		135112		7/03/14	06/30/14	64068	11.87	226.60
66456	SOUTHERN CALIFORNIA EDISO	STRGTANK		7/03/14	06/30/14	64096	32.79	
		WELL4		7/03/14	06/30/14	64097	3,697.39	
		85MAINMCGVR		7/03/14	06/30/14	64098	26.87	3,757.05
66457	PETTY CASH - PARKS DEPT.	PARK		7/03/14	06/30/14	64064	89.83	89.83
66458	DEPARTMENT OF WATER & POW	125GROVE		7/03/14	06/30/14	64072	95.14	
		209WLINE		7/03/14	06/30/14	64079	582.55	
		209WLINE		7/03/14	06/30/14	64079	873.83	
		646NMAIN		7/03/14	06/30/14	64077	179.13	
		688NMAIN		7/03/14	06/30/14	64078	602.75	
		690ANMAIN		7/03/14	06/30/14	64073	64.71	
		690NMAIN		7/03/14	06/30/14	64074	476.05	
		700NMAIN		7/03/14	06/30/14	64075	2,512.69	5,386.85
66459	BISHOP VOLUNTEER FIRE DEP	JUNE		7/03/14	06/30/14	64106	2,299.00	2,299.00
66460	UNDERGROUND SERVICE ALERT	140056		7/03/14	06/30/14	64103	14.40	
		140056		7/03/14	06/30/14	64103	14.40	
		140056		7/03/14	06/30/14	64103	7.20	36.00
66461	DEAN'S PLUMBING & HEATING	49237		7/03/14	06/30/14	64094	107.41	107.41
66462	WESTERN NEVADA SUPPLY CO.	00930		7/03/14	06/30/14	64134	2,263.04	
		01624		7/03/14	06/30/14	64142	467.72	
		04455		7/03/14	06/30/14	64152	2.33	
		05574		7/03/14	06/30/14	64148	22.44	
		07258		7/03/14	06/30/14	64153	25.80	
		09255		7/03/14	06/30/14	64146	170.77	
		09527		7/03/14	06/30/14	64145	105.73	
		17969		7/03/14	06/30/14	64147	100.68	
		96166		7/03/14	06/30/14	64151	72.36	
		96822		7/03/14	06/30/14	64150	75.27	

CHECK NUMBER	VENDOR	INVOICE NUMBER	P/O #	CHECK DATE	TRAN DATE	TRANS#	AMOUNT	CHECK TOTAL
		99256		7/03/14	06/30/14	64133	52.81	
		99330		7/03/14	06/30/14	64131	12.16	
		99399		7/03/14	06/30/14	64132	62.86	3,433.97
66463	BISHOP HEATING & AIR COND	32449		7/03/14	06/30/14	64093	271.00	271.00
66464	KMART	66276		7/03/14	06/30/14	64109	21.59	21.59
66465	PITNEY BOWES INC.	1326611	..	7/03/14	06/30/14	64089	232.31	
		1326611	..	7/03/14	06/30/14	64089	154.87	
		1326611	..	7/03/14	06/30/14	64089	96.80	
		1326611	..	7/03/14	06/30/14	64089	96.80	
		1326611	..	7/03/14	06/30/14	64089	77.44	
		1326611	..	7/03/14	06/30/14	64089	116.15	774.37
66466	RITE-WAY POOL & SPA	26258		7/03/14	06/30/14	64092	600.44	600.44
66467	ALPINE PAINT OF BISHOP	78310		7/03/14	06/30/14	64107	121.90	121.90
66468	INYO REGISTER	PUBNOTIC		7/03/14	06/30/14	64101	62.65	
		REQBIDS		7/03/14	06/30/14	64102	5.88	
		REQBIDS		7/03/14	06/30/14	64102	5.88	
		REQBIDS		7/03/14	06/30/14	64102	2.94	77.35
66469	VERIZON	192555		7/03/14	06/30/14	64084	7.02	
		8735866		7/03/14	06/30/14	64085	479.15	
		8738458		7/03/14	06/30/14	64083	148.77	634.94
66470	VERIZON WIRELESS	POLICE		7/03/14	06/30/14	64086	472.20	472.20
66471	GRANITE CONSTRUCTION CO	659192		7/03/14	06/30/14	64108	272.28	272.28
66472	CALPERS	JUNE		7/03/14	06/30/14	64090	440.97	
		JUNE		7/03/14	06/30/14	64090	114.24	
		JUNE		7/03/14	06/30/14	64090	114.24	
		JUNE		7/03/14	06/30/14	64090	57.12	
		JUNE		7/03/14	06/30/14	64090	57.12	
		JUNE		7/03/14	06/30/14	64090	375.34	
		JUNE		7/03/14	06/30/14	64090	375.34	
		MAY		7/03/14	06/30/14	64091	176.43	
		MAY		7/03/14	06/30/14	64091	181.26	
		MAY		7/03/14	06/30/14	64091	113.23	
		MAY		7/03/14	06/30/14	64091	149.03	
		MAY		7/03/14	06/30/14	64091	149.03	
		MAY		7/03/14	06/30/14	64091	176.43	
		MAY		7/03/14	06/30/14	64091	352.87	
		MAY		7/03/14	06/30/14	64091	122.95	
		MAY		7/03/14	06/30/14	64091	122.95	
		MAY		7/03/14	06/30/14	64091	488.59	
		MAY		7/03/14	06/30/14	64091	488.59	
		MAY		7/03/14	06/30/14	64091	3,226.84	7,282.57
66473	UNITED PARCEL SERVICE	9Y292E254		7/03/14	06/30/14	64082	26.09	26.09
66474	THIRD ALARM FIRE EQUIP CO	6616		7/03/14	06/30/14	64104	86.19	86.19
66475	FREDA LINDSAY							

CHECK NUMBER	VENDOR	INVOICE NUMBER	P/O #	CHECK DATE	TRAN DATE	TRANS#	AMOUNT	CHECK TOTAL
		COUNCILVID		7/03/14	06/30/14	64100	450.00	450.00
66476	MISSION JANITORIAL	414028		7/03/14	06/30/14	64157	140.39	
		414883		7/03/14	06/30/14	64158	50.53	
		415470		7/03/14	06/30/14	64159	50.53	
		415849		7/03/14	06/30/14	64154	62.41	
		416046		7/03/14	06/30/14	64155	48.53	
		416338		7/03/14	06/30/14	64156	99.36	451.75
66477	VERIZON BUSINESS	8724240		7/03/14	06/30/14	64062	3.92	
		8727201		7/03/14	06/30/14	64062	4.84	
		8729321		7/03/14	06/30/14	64062	4.21	
		8734873		7/03/14	06/30/14	64062	4.31	
		8734926		7/03/14	06/30/14	64062	16.01	
		8735485		7/03/14	06/30/14	64062	6.27	
		8735863		7/03/14	06/30/14	64062	11.52	
		8735864		7/03/14	06/30/14	64062	12.06	63.14
66478	BOB'S AUTO & SON'S	3915		7/03/14	06/30/14	64081	325.00	325.00
66479	SIRCHIE FINGERPRINT LAB	165006		7/03/14	06/30/14	64087	29.87	29.87
66480	OWENS VALLEY PEST	POLICEDPT		7/03/14	06/30/14	64080	30.00	30.00
66481	BIG PINE PEST CONTROL	12923		7/03/14	06/30/14	64063	333.00	333.00
66482	DIVISION OF THE STATE	SB1186		7/03/14	06/30/14	64088	11.40	11.40
66483	BSN SPORTS INC.	96160065		7/03/14	06/30/14	64095	44.17	44.17
66484	STANDARD INSURANCE CO.	JULY14		7/03/14	07/03/14	64140	72.45	
		JULY14		7/03/14	07/03/14	64140	8.43	80.88
66485	CALIF JPIA	PRIM01040		7/03/14	07/03/14	64137	179,452.00	179,452.00
66486	VISION SERVICE PLAN	JULY14		7/03/14	07/03/14	64141	24.29	
		JULY14		7/03/14	07/03/14	64141	13.55	
		JULY14		7/03/14	07/03/14	64141	13.55	51.39
66487	DESTON DISHION	DISHION		7/03/14	07/03/14	64139	24.00	
		DISHION		7/03/14	07/03/14	64139	48.00	
		DISHION		7/03/14	07/03/14	64139	48.00	120.00
66488	CA INDIAN LEGAL SERVICES	2014/15		7/03/14	07/03/14	64143	1,000.00	1,000.00
66489	V AND C CONSTRUCTION	PINETOPARK		7/03/14	07/03/14	64149	173,088.75	173,088.75
66490	MUTUAL OF OMAHA	5979194		7/03/14	07/03/14	64138	1,473.57	1,473.57
66491	BROWN'S SUPPLY	91561		7/10/14	07/10/14	64254	15.43	15.43
66492	BISHOP NURSERY	181086		7/10/14	06/30/14	64241	28.61	28.61
66493	HIGH COUNTRY LUMBER	11286		7/10/14	06/30/14	64168	24.14	
		11353		7/10/14	06/30/14	64169	8.74	
		11460		7/10/14	06/30/14	64170	7.28	

CHECK NUMBER	VENDOR	INVOICE NUMBER	P/O #	CHECK DATE	TRAN DATE	TRANS#	AMOUNT	CHECK TOTAL
		11460		7/10/14	06/30/14	64170	7.28	
		11519		7/10/14	06/30/14	64171	19.43	
		11520		7/10/14	06/30/14	64172	41.38	
		11569		7/10/14	06/30/14	64173	20.88	
		11903		7/10/14	06/30/14	64174	31.53	
		12061		7/10/14	06/30/14	64176	12.61	
		12111		7/10/14	06/30/14	64175	19.77	
		12396		7/10/14	06/30/14	64177	20.20	
		12466		7/10/14	06/30/14	64178	4.99	
		12667		7/10/14	06/30/14	64179	5.82	
		12808		7/10/14	06/30/14	64180	24.54	
		13022		7/10/14	06/30/14	64181	4.36	
		13512		7/10/14	06/30/14	64182	4.85	
		13512		7/10/14	06/30/14	64182	4.85	
		13543		7/10/14	06/30/14	64183	29.14	
		13606PRK		7/10/14	06/30/14	64184	8.63	
		13907PD		7/10/14	06/30/14	64185	24.83	
		14075PRK		7/10/14	06/30/14	64186	8.16	
		14675		7/10/14	06/30/14	64237	28.99	
		14775		7/10/14	06/30/14	64238	35.46	
		15386		7/10/14	06/30/14	64202	12.43	
		15524		7/10/14	07/10/14	64253	16.50	426.79
66494	LEXIS NEXIS	59386940		7/10/14	06/30/14	64207	418.30	
		60597534		7/10/14	06/30/14	64208	418.30	
		60737212		7/10/14	06/30/14	64206	130.06	
		60905611		7/10/14	06/30/14	64209	560.24	1,526.90
66495	STATE CONTROLLER'S OFFICE	39962		7/10/14	06/30/14	64196	1,800.00	
		39962		7/10/14	06/30/14	64196	400.00	2,200.00
66496	SMART & FINAL IRIS CO.	6/2/14		7/10/14	06/30/14	64167	23.83	
		6/2/14		7/10/14	06/30/14	64167	23.83	47.66
66497	STEVE'S AUTO & TRUCK PART	135469		7/10/14	06/30/14	64203	14.30	
		135469		7/10/14	06/30/14	64203	28.63	
		135469		7/10/14	06/30/14	64203	28.63	71.56
66498	SOUTHERN CALIFORNIA EDISO	JOHNLIFT		7/10/14	06/30/14	64201	80.37	
		900POLETA		7/10/14	06/30/14	64197	1,969.49	
		980POLETA		7/10/14	06/30/14	64198	551.00	2,600.86
66499	DEPARTMENT OF WATER & POW	STLIGHTS		7/10/14	07/10/14	64259	1,370.04	1,370.04
66500	DEPT. OF CONSERVATION-DIV	APRJUN14		7/10/14	06/30/14	64211	31.37	31.37
66501	ADVANCED DATA SYSTEMS,INC	1406002		7/10/14	06/30/14	64166	1,425.00	
		1406002		7/10/14	06/30/14	64166	212.50	
		1406002		7/10/14	06/30/14	64166	212.50	1,850.00
66502	KMART	7/2/14		7/10/14	07/10/14	64255	21.59	21.59
66503	AMERIGAS - BISHOP	PRKPOOL		7/10/14	06/30/14	64239	433.87	
		377WLINE		7/10/14	06/30/14	64200	239.34	673.21
66504	CITY OF BISHOP	SMHP		7/10/14	07/10/14	64231	22,982.40	

CHECK NUMBER	VENDOR	INVOICE NUMBER	P/O #	CHECK DATE	TRAN DATE	TRANS#	AMOUNT	CHECK TOTAL
								22,982.40
66505	STATE OF CALIFORNIA	042274		7/10/14	06/30/14	64189	1,174.00	1,174.00
66506	XEROX CORP	074765307		7/10/14	07/10/14	64250	273.32	
		074843474		7/10/14	06/30/14	64194	100.80	
		074892386		7/10/14	06/30/14	64195	34.18	
		074892388		7/10/14	06/30/14	64204	13.95	
		074892389		7/10/14	07/10/14	64258	8.54	
		074892389		7/10/14	07/10/14	64258	78.71	
		074892389		7/10/14	07/10/14	64258	78.71	
		074892389		7/10/14	07/10/14	64258	22.49	
		074892389		7/10/14	07/10/14	64258	22.50	633.20
66507	DESTON DISHION	DISHION		7/10/14	07/10/14	64257	20.00	
		DISHION		7/10/14	07/10/14	64257	40.00	
		DISHION		7/10/14	07/10/14	64257	40.00	100.00
66508	MISSION LINEN & UNIFORM	JUN14		7/10/14	06/30/14	64212	35.50	35.50
66509	INYO REGISTER	AD46872		7/10/14	07/10/14	64247	62.65	
		14/15		7/10/14	07/10/14	64251	82.00	144.65
66510	BISHOP AUTOMOTIVE CENTER	1-1771		7/10/14	06/30/14	64187	59.99	59.99
66511	SUDDENLINK PAYMENT CNTR	207WLINE		7/10/14	07/10/14	64249	69.95	
		688NMAIN		7/10/14	07/10/14	64232	69.98	
		688NMAIN		7/10/14	07/10/14	64232	69.97	209.90
66512	COMPUTER LOGISTICS	62819		7/10/14	06/30/14	64191	31.25	31.25
66513	DEPT OF WATER AND POWER	CITYPRK		7/10/14	07/10/14	64230	1,000.00	
		3300WLINE		7/10/14	07/10/14	64252	894.75	1,894.75
66514	BANK OF AMERICA	1291PD		7/10/14	06/30/14	64224	37.53	
		2386CRTR		7/10/14	06/30/14	64222	54.09	
		2386CRTR		7/10/14	06/30/14	64222	75.26	
		2386CRTR		7/10/14	06/30/14	64222	42.80	
		2386CRTR		7/10/14	06/30/14	64222	96.77	
		2386CRTR		7/10/14	06/30/14	64222	19.50	
		2386CRTR		7/10/14	06/30/14	64222	67.85	
		2386CRTR		7/10/14	06/30/14	64222	74.41	
		2386CRTR		7/10/14	06/30/14	64222	600.00	
		4041PD		7/10/14	06/30/14	64223	45.64	
		4041PD		7/10/14	06/30/14	64223	36.72	
		4041PD		7/10/14	06/30/14	64223	495.24	
		4041PD		7/10/14	06/30/14	64223	51.01	
		5937PD		7/10/14	06/30/14	64226	42.00	
		9428PD		7/10/14	06/30/14	64225	72.56	
		9428PD		7/10/14	06/30/14	64225	94.27	1,905.65
66515	PR DIAMOND PRODUCTS, INC	32893		7/10/14	07/10/14	64256	7.58	
		32893		7/10/14	07/10/14	64256	89.21	
		32893		7/10/14	07/10/14	64256	89.21	186.00
66516	CREATIVE IMAGE EMBROIDERY	15491		7/10/14	07/10/14	64233	77.76	77.76
66517	BIG MTN BOTTLED WATER							

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		32106		7/10/14	06/30/14	64192	136.00	136.00
66518	BARTEL ASSOC LLC	14-448		7/10/14	06/30/14	64213	2,000.00	
		14-449		7/10/14	06/30/14	64214	1,100.00	3,100.00
66519	THOMAS PETROLEUM, LLC	CL09736		7/10/14	06/30/14	64199	76.35	
		CL09736		7/10/14	06/30/14	64199	59.54	
		CL09736		7/10/14	06/30/14	64199	299.21	
		CL09736		7/10/14	06/30/14	64199	598.42	
		CL09736		7/10/14	06/30/14	64199	780.69	
		CL09906		7/10/14	06/30/14	64193	2,984.75	
		CL09907		7/10/14	06/30/14	64242	97.10	
		CL09907		7/10/14	06/30/14	64242	73.92	
		CL09907		7/10/14	06/30/14	64242	267.24	5,237.22
66520	RICOH PROD.PRINT SOLUTION	5357400		7/10/14	07/10/14	64246	101.62	
		5357400		7/10/14	07/10/14	64246	50.81	
		5357400		7/10/14	07/10/14	64246	50.82	203.25
66521	MISSION JANITORIAL	536411		7/10/14	06/30/14	64240	203.03	203.03
66522	CALIF BLDG STANDARDS COMM	APRJUN14		7/10/14	06/30/14	64210	21.00	21.00
66523	RICE SIGNS, LLC	44305		7/10/14	06/30/14	64205	8,823.30	8,823.30
66524	CARMICHAEL BUSINESS TECH.	15733		7/10/14	06/30/14	64188	56.35	56.35
66525	MICHELE THOMAS	MTHOMAS		7/10/14	07/10/14	64227	99.75	
		MTHOMAS		7/10/14	07/10/14	64227	99.75	199.50
66526	FLYERS ENERGY #225	JAN-MAY14		7/10/14	06/30/14	64190	235.00	235.00
66527	GASPARD CASTILLO WINTER	REFUND		7/10/14	06/30/14	64221	1,100.00	1,100.00
66528	JAMIE SCHULTZ	JSHULTZZ		7/10/14	07/10/14	64228	250.00	250.00
66529	MISTY BUTTERFIELD	MBTRFLD		7/10/14	07/10/14	64229	70.00	70.00
66530	MARTINEZ CONCRETE	274		7/10/14	07/10/14	64234	1,000.00	1,000.00
66531	CALIFORNAI BROADBAND	407283		7/10/14	06/30/14	64243	630.00	
		407286		7/10/14	06/30/14	64244	105.00	735.00
66532	C.L.E.A.R.S., INC	PGALVIN		7/10/14	07/10/14	64248	395.00	395.00
66533	LAURA SMITH	LSMITH		7/10/14	07/10/14	64260	596.31	596.31
66544	BISHOP GLASS, INC.	52462		7/18/14	07/18/14	64323	39.47	39.47
66545	BROWN'S SUPPLY	91694		7/18/14	07/17/14	64288	44.83	44.83
66546	PETTY CASH - POLICE DEPT.	JULY		7/18/14	07/18/14	64300	4.13	
		JULY		7/18/14	07/18/14	64300	23.74	
		JULY		7/18/14	07/18/14	64300	13.01	40.88
66547	PUBLIC EMP RETIREMENT SYS	AUGUST		7/18/14	07/18/14	64312	3,061.71	

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		AUGUST		7/18/14	07/18/14	64312	2,924.41	
		AUGUST		7/18/14	07/18/14	64312	1,104.04	
		AUGUST		7/18/14	07/18/14	64312	413.76	
		AUGUST		7/18/14	07/18/14	64312	413.77	
		AUGUST		7/18/14	07/18/14	64312	13,799.48	
		AUGUST		7/18/14	07/18/14	64312	551.85	
		AUGUST		7/18/14	07/18/14	64312	2,483.17	
		AUGUST		7/18/14	07/18/14	64312	2,483.18	
		AUGUST		7/18/14	07/18/14	64312	4,133.68	
		AUGUST		7/18/14	07/18/14	64312	441.82	
		AUGUST		7/18/14	07/18/14	64312	270.74	32,081.61
66548	BISHOP NURSERY	14564		7/18/14	07/18/14	64322	249.38	249.38
66549	L. N. CURTIS & SONS	0011		7/18/14	07/18/14	64305	35.38	35.38
66550	STEVE'S AUTO & TRUCK PART	135609		7/18/14	07/17/14	64286	114.57	
		137131		7/18/14	07/18/14	64338	28.87	
		137132		7/18/14	07/17/14	64285	19.25	
		137277		7/18/14	07/17/14	64287	44.66	
		137285		7/18/14	07/17/14	64284	42.48	
		137285		7/18/14	07/17/14	64284	65.51	315.34
66551	SOUTHERN CALIFORNIA EDISO	85JAYST		7/18/14	07/18/14	64297	27.75	
		960POLETA		7/18/14	07/18/14	64298	95.71	123.46
66552	PETTY CASH - PARKS DEPT.	JULY		7/18/14	07/18/14	64329	70.24	70.24
66553	INYO COUNCIL FOR THE ARTS	FY14/15		7/18/14	07/18/14	64299	20,000.00	20,000.00
66554	MANOR TRUE VALUE HARDWARE	213696		7/18/14	07/18/14	64321	10.68	10.68
66555	BRITT'S DIESEL & AUTOMOTI	39666		7/18/14	07/18/14	64315	141.29	
		39694		7/18/14	07/18/14	64314	99.62	
		39729		7/18/14	07/18/14	64313	171.59	412.50
66556	DAVID HEFNER CONSULTING	120566		7/18/14	07/18/14	64309	292.50	292.50
66557	BANK OF AMERICA	8319PICKEN		7/18/14	07/18/14	64304	679.66	
		8319PICKEN		7/18/14	07/18/14	64304	7.78	
		8319PICKEN		7/18/14	07/18/14	64304	1,034.83	1,722.27
66558	RITE-WAY POOL & SPA	26283		7/18/14	07/18/14	64320	1,155.36	
		26286		7/18/14	07/18/14	64319	946.07	2,101.43
66559	QUILL CORP	4204292		7/18/14	07/18/14	64318	15.90	
		4204292		7/18/14	07/18/14	64318	15.90	
		4204292		7/18/14	07/18/14	64318	1.08	
		4204292		7/18/14	07/18/14	64318	1.08	
		4204292		7/18/14	07/18/14	64318	1.08	35.04
66560	DEPT OF JUSTICE	LIVESCAN		7/18/14	07/18/14	64303	32.00	32.00
66561	INYO REGISTER	NOTICE		7/18/14	07/18/14	64311	45.60	45.60
66562	BISHOP AUTOMOTIVE CENTER	1772		7/18/14	07/18/14	64326	988.35	

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								988.35
66563	VERIZON							
		1220033		7/18/14	07/17/14	64293	43.91	
		181-2455		7/18/14	07/17/14	64289	43.91	
		1810109		7/18/14	07/17/14	64292	43.91	
		1810151		7/18/14	07/17/14	64294	43.91	
		1811001		7/18/14	07/17/14	64295	43.91	
		8724270		7/18/14	07/17/14	64291	47.77	
		8727201		7/18/14	07/17/14	64290	52.37	
		8729321		7/18/14	07/18/14	64296	47.87	367.56
66564	JONES & MAYER LAW OFFICE							
		68398		7/18/14	07/18/14	64302	21.09	
		68401		7/18/14	07/18/14	64301	5,500.00	5,521.09
66565	EARTHLINK INC							
		441675		7/18/14	07/18/14	64324	71.65	71.65
66566	THE MEAT HOUSE							
		ALLSTAFFDAY		7/18/14	07/18/14	64334	99.75	99.75
66567	HIGH COUNTRY LUMBER							
		11271		7/17/14	06/30/14	64270	17.47	
		12341		7/17/14	06/30/14	64272	2.91	
		12619		7/17/14	06/30/14	64274	14.07	
		12817		7/17/14	06/30/14	64275	2.91	
		12888		7/17/14	06/30/14	64273	4.84	
		13734		7/17/14	06/30/14	64277	5.24	
		13943		7/17/14	06/30/14	64278	9.70	
		13943		7/17/14	06/30/14	64278	4.86	
		14043		7/17/14	06/30/14	64276	2.42	
		14112		7/17/14	06/30/14	64279	3.00	
		14112		7/17/14	06/30/14	64279	3.96	
		14998		7/17/14	06/30/14	64271	17.47-	
		050544		7/18/14	07/18/14	64327	81.43	135.34
66568	SMART & FINAL IRIS CO.							
		10380347		7/17/14	06/30/14	64262	36.18	
		KIDDOO		7/18/14	07/18/14	64316	55.00	91.18
66569	SOUTHERN CALIFORNIA EDISO							
		85SIERRA		7/17/14	06/30/14	64282	34.16	
		UNIFORM		7/18/14	07/18/14	64317	44.00	
		UNIFORM		7/18/14	07/18/14	64317	88.00	
		UNIFORM		7/18/14	07/18/14	64317	88.00	254.16
66570	MANOR TRUE VALUE HARDWARE							
		209254		7/17/14	06/30/14	64280	12.41	
		REPORTS		7/18/14	07/18/14	64339	1,400.00	1,412.41
66571	INTEGRATED WASTE MNGMENT							
		76303		7/17/14	06/30/14	64267	155.00	
		77261		7/17/14	06/30/14	64265	8.00	
		77261		7/17/14	06/30/14	64265	5.00	
		78114		7/17/14	06/30/14	64266	34.00	
		663490		7/18/14	07/18/14	64325	65.00	267.00
66572	SIERRA SECURITY SYSTEMS							
		486856		7/17/14	06/30/14	64269	44.50	
		338645		7/18/14	07/17/14	64283	38.82	83.32
66573	TRIAD/HOLMES ASSOCIATES							
		2711		7/17/14	06/30/14	64264	11.96	
		2711		7/17/14	06/30/14	64264	11.96	
		2711		7/17/14	06/30/14	64264	11.96	
		2711		7/17/14	06/30/14	64264	41.86	
		2711		7/17/14	06/30/14	64264	41.86	

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		14-0469		7/18/14	07/18/14	64308	1,002.75	1,122.35
66574	ADAMSON POLICE PRODUCTS							
		CARTER		7/17/14	06/30/14	64263	1,111.33	
		MARCELLIN		7/18/14	07/18/14	64310	112.50	1,223.83
66575	BISHOP UNIFIED SCHOOL							
		1314168		7/17/14	06/30/14	64268	100.00	
		REIMBRSE		7/18/14	07/18/14	64333	220.00	320.00
66576	BOOTH MACHINERY							
		00366		7/17/14	06/30/14	64281	19.91	
		FIRE		7/18/14	07/18/14	64306	30.00	
		FIRELINEST		7/18/14	07/18/14	64307	30.00	
		POLICEDEPT		7/18/14	07/18/14	64328	30.00	109.91
66577	GENNIZ HARO	REIMBURSE		7/18/14	07/18/14	64330	230.00	230.00
66578	AMY CONN	REFUND		7/18/14	07/18/14	64331	35.00	35.00
66579	SHELLY BRIGHT	REIMBURSE		7/18/14	07/18/14	64332	230.00	230.00
66580	ELAINA STOLL	SWMLESSNS		7/18/14	07/18/14	64335	40.45	40.45
66581	BRANT YORK	14-0489		7/18/14	07/18/14	64336	60.00	60.00
66582	GIBBENS AND ASSOCIATES	GUIDEBK		7/18/14	07/18/14	64337	99.34	99.34
66583	MISSION LINEN & UNIFORM	138242		7/25/14	06/30/14	64346	35.33	35.33
66584	BANK OF AMERICA							
		CHRIS2386		7/25/14	06/30/14	64340	175.68	
		CHRIS2386		7/25/14	06/30/14	64340	70.00	
		CHRIS2386		7/25/14	06/30/14	64340	10.13	255.81
66585	BARTEL ASSOC LLC							
		14-551		7/25/14	06/30/14	64344	3,000.00	
		14-552		7/25/14	06/30/14	64343	1,800.00	4,800.00
66586	THOMAS PETROLEUM, LLC	FIRE		7/25/14	06/30/14	64345	811.03	811.03
66587	BANK OF AMERICA							
		RAY6355		7/25/14	06/30/14	64353	49.99	
		RAY6355		7/25/14	06/30/14	64353	390.00	
		RAY6355		7/25/14	06/30/14	64353	271.41	
		RAY6355		7/25/14	06/30/14	64353	58.62	
		RAY6355		7/25/14	06/30/14	64353	176.96	
		RAY6355		7/25/14	06/30/14	64353	158.19	
		RAY6355		7/25/14	06/30/14	64353	137.15	
		RAY6355		7/25/14	06/30/14	64353	17.27	
		RAY6355		7/25/14	06/30/14	64353	72.22	
		RAY6355		7/25/14	06/30/14	64353	19.86	1,351.67
66588	BANK OF AMERICA							
		KEITH8270		7/25/14	06/30/14	64341	403.92	
		KEITH8270		7/25/14	06/30/14	64341	96.25	
		KEITH8270		7/25/14	06/30/14	64341	582.70	
		KEITH8270		7/25/14	06/30/14	64341	81.00	1,163.87
66589	FLYERS ENERGY #225	POLICE		7/25/14	06/30/14	64347	36.00	36.00
66590	L.N. CURTIS & SONS	1316773		7/25/14	06/30/14	64342	713.10	713.10
66591	JESS MCMURTRIE							

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		REFUND		7/25/14	06/30/14	64348	125.00	125.00
66592	ANGELA REISEN	REFUND		7/25/14	06/30/14	64349	125.00	125.00
66593	ALAINA ARROWOOD	REFUND		7/25/14	06/30/14	64352	125.00	125.00
66594	BROWN'S SUPPLY	91836		7/25/14	07/25/14	64361	59.40	59.40
66595	STEVE'S AUTO & TRUCK PART	138894		7/25/14	07/25/14	64357	57.21	
		139326		7/25/14	07/25/14	64358	26.58	83.79
66596	SOUTHERN CALIFORNIA EDISO	WELL2		7/25/14	07/25/14	64378	3,902.14	
		WYERD		7/25/14	06/30/14	64371	1,052.47	
		85MCGVRPMP		7/25/14	07/25/14	64374	27.06	
		85YANEY		7/25/14	07/25/14	64380	53.39	5,035.06
66597	BISHOP WELDING SUPPLY	727278		7/25/14	07/25/14	64377	25.78	
		727278		7/25/14	07/25/14	64377	51.59	
		727278		7/25/14	07/25/14	64377	51.59	128.96
66598	DEPARTMENT OF WATER & POW			7/25/14	07/25/14	64392	1,080.19	
		175NWARREN		7/25/14	07/25/14	64376	458.79	
		175NWARREN		7/25/14	07/25/14	64376	269.46	
		205HOMEST		7/25/14	07/25/14	64381	36.42	
		207AWLINE		7/25/14	07/25/14	64393	39.59	
		209WLINE		7/25/14	07/25/14	64392	720.13	
		237SWARREN		7/25/14	07/25/14	64384	381.64	
		377ALINE		7/25/14	07/25/14	64382	73.20	
		701WLINE		7/25/14	07/25/14	64383	63.88	3,123.30
66599	BISHOP HEATING & AIR COND	32649		7/25/14	07/25/14	64405	158.44	158.44
66600	KMART	82755		7/25/14	07/25/14	64386	70.19	70.19
66601	DAVID HEFNER CONSULTING	120615		7/25/14	07/25/14	64406	45.00	45.00
66602	XEROX CORP	74892391		7/25/14	07/25/14	64363	191.76	
		74892391		7/25/14	07/25/14	64363	95.88	
		74892391		7/25/14	07/25/14	64363	95.88	383.52
66603	QUILL CORP	4471993		7/25/14	07/25/14	64403	14.89	
		4501064		7/25/14	07/25/14	64402	25.79	40.68
66604	BISHOP AUTOMOTIVE CENTER	2246		7/25/14	07/25/14	64390	86.65	86.65
66605	COMPUTER LOGISTICS	63089		7/25/14	07/25/14	64388	31.25	31.25
66606	VERIZON	CHINTERNET		7/25/14	07/25/14	64400	89.99	
		1925555		7/25/14	07/25/14	64396	7.02	97.01
66607	VERIZON WIRELESS	FIRE		7/25/14	07/25/14	64375	128.00	
		POLICE		7/25/14	07/25/14	64394	578.92	
		PUBWORKS		7/25/14	07/25/14	64387	17.98	
		PUBWORKS		7/25/14	07/25/14	64387	17.98	
		PUBWORKS		7/25/14	07/25/14	64387	26.60	
		PUBWORKS		7/25/14	07/25/14	64387	53.22	

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		PUBWORKS		7/25/14	07/25/14	64387	53.22	875.92
66608	PARS PHASE II SYSTEMS							
		29135		7/25/14	06/30/14	64364	120.00	
		29135		7/25/14	06/30/14	64364	20.00	
		29135		7/25/14	06/30/14	64364	40.00	
		29135		7/25/14	06/30/14	64364	190.00	
		29135		7/25/14	06/30/14	64364	30.00	
		29135		7/25/14	06/30/14	64364	40.00	
		29135		7/25/14	06/30/14	64364	130.00	
		29135		7/25/14	06/30/14	64364	60.00	
		29135		7/25/14	06/30/14	64364	160.00	
		29135		7/25/14	06/30/14	64364	60.00	
		29135		7/25/14	06/30/14	64364	150.00	
		29243		7/25/14	06/30/14	64365	66.00	
		29243		7/25/14	06/30/14	64365	44.00	
		29243		7/25/14	06/30/14	64365	56.00	
		29243		7/25/14	06/30/14	64365	44.00	
		29243		7/25/14	06/30/14	64365	44.00	
		29243		7/25/14	06/30/14	64365	118.16	
		29243		7/25/14	06/30/14	64365	44.00	1,416.16
66609	RESERVE ACCOUNT							
		POSTAGE		7/25/14	06/30/14	64367	29.17	
		POSTAGE		7/25/14	06/30/14	64367	77.83	
		POSTAGE		7/25/14	06/30/14	64367	9.82	
		POSTAGE		7/25/14	06/30/14	64367	85.34	
		POSTAGE		7/25/14	06/30/14	64367	7.18	
		POSTAGE		7/25/14	06/30/14	64367	.96	
		POSTAGE	.	7/25/14	06/30/14	64367	.48	
		POSTAGE	.	7/25/14	06/30/14	64367	3.36	
		POSTAGE	.	7/25/14	06/30/14	64367	9.12	
		POSTAGE	.	7/25/14	06/30/14	64367	40.74	264.00
66610	BANK OF AMERICA							
		PDCORP4689		7/25/14	06/30/14	64354	157.97	
		PDCORP4689		7/25/14	06/30/14	64354	13.08	
		PDCORP4689		7/25/14	06/30/14	64354	12.18	
		PDCORP4689		7/25/14	06/30/14	64354	68.29	
		PDCORP4689		7/25/14	06/30/14	64354	72.56	
		PDCORP4689		7/25/14	06/30/14	64354	24.95	
		PDCORP4689		7/25/14	06/30/14	64354	48.86	
		8054		7/25/14	07/25/14	64356	180.00	
		8054		7/25/14	07/25/14	64356	620.00	1,197.89
66611	UNITED PARCEL SERVICE							
		292E284		7/25/14	07/25/14	64391	34.72	34.72
66612	PREFERRED SEPTIC							
		61139		7/25/14	07/25/14	64362	867.92	
		61139		7/25/14	07/25/14	64362	135.14	
		61139		7/25/14	07/25/14	64362	19.31	
		61139		7/25/14	07/25/14	64362	38.61	
		61139		7/25/14	07/25/14	64362	228.40	
		61139		7/25/14	07/25/14	64362	160.67	
		61139		7/25/14	07/25/14	64362	96.53	1,546.58
66613	TRIAD/HOLMES ASSOCIATES							
		2712		7/25/14	07/25/14	64379	16,000.00	16,000.00
66614	GRAINGER							
		0394542		7/25/14	07/25/14	64373	338.59	338.59
66615	BANK OF AMERICA							

CHECK NUMBER	VENDOR	INVOICE NUMBER	P/O #	CHECK DATE	TRAN DATE	TRANS#	AMOUNT	CHECK TOTAL
		GRAH5848		7/25/14	06/30/14	64372	1.67	
		GRAH5848		7/25/14	06/30/14	64372	21.59	
		GRAH5848		7/25/14	06/30/14	64372	10.21	
		GRAH5848		7/25/14	06/30/14	64372	23.27	
		GRAH5848		7/25/14	06/30/14	64372	15.58	
		GRAH5848		7/25/14	06/30/14	64372	487.43	
		GRAH5848		7/25/14	06/30/14	64372	40.49	
		GRAH5848		7/25/14	06/30/14	64372	40.50	
		GRAH5848		7/25/14	06/30/14	64372	31.17	671.91
66616	TYCO INTEGRATED SECURITY							
		323817		7/25/14	07/25/14	64401	130.89	
		323817		7/25/14	07/25/14	64401	150.00	280.89
66617	BANK OF AMERICA							
		CHRIS2386		7/25/14	06/30/14	64355	39.00	39.00
66618	RO ANDERSON							
		34492		7/25/14	06/30/14	64370	2,792.50	
		34494		7/25/14	06/30/14	64369	10,873.00	13,665.50
66619	VERIZON CALIFORNIA							
		UH8-2683		7/25/14	07/25/14	64397	588.93	588.93
66620	NEUTRON INDUSTRIES							
		874076		7/25/14	07/25/14	64389	465.92	465.92
66621	VERIZON BUSINESS							
		POLICE		7/25/14	06/30/14	64366	88.56	88.56
66622	THE SHIRT MAN							
		310405		7/25/14	07/25/14	64359	972.70	972.70
66623	O'REILLY AUTOMOTIVE, INC.							
		339717		7/25/14	07/25/14	64399	36.24	36.24
66624	BISHOP CLOTHING COMPANY							
		4621		7/25/14	07/25/14	64360	31.09	
		4621		7/25/14	07/25/14	64360	31.09	
		4621		7/25/14	07/25/14	64360	15.54	77.72
66625	BSK ASSOCIATES							
		15248		7/25/14	07/25/14	64385	85.50	85.50
66626	TURF STAR INC.							
		685979		7/25/14	07/25/14	64398	126.32	126.32
66627	ESRI, INC.							
		44320		7/25/14	07/25/14	64395	624.00	624.00
66628	BBC RESEARCH & CONSULTING							
		JUNE2014		7/25/14	06/30/14	64368	6,142.50	6,142.50
66629	PARK PLACE BUSINESS							
		14480		7/25/14	07/25/14	64404	3,990.60	3,990.60
	CHECKS TOTAL							600,876.85

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INVESTMENT PORTFOLIO FOR THE CITY OF BISHOP

MONTH OF JULY 2014

Bank Name	Type	Amount	Percentage
State Treasury	LAIF	$3,924,722.52	0.244%
Total Investment Portfolio		$3,924,722.52	

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
August 08, 2014

CITY OF BISHOP

CITY ADMINISTRATOR
P.O. BOX 1236
BISHOP, CA 93514

PMIA Average Monthly Yields

Account Number:

Tran Type Definitions

July 2014 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
7/7/2014	7/3/2014	RW	1436561	LORRAINE RAY	-250,000.00
7/15/2014	7/14/2014	QRD	1437461	SYSTEM	2,165.59

Account Summary

Total Deposit:	2,165.59	Beginning Balance:	4,172,556.93
Total Withdrawal:	-250,000.00	Ending Balance:	3,924,722.52

BILL LOCKYER
TREASURER
STATE OF CALIFORNIA

PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
07/25/14	0.25	0.24	253
07/26/14	0.25	0.24	253
07/27/14	0.25	0.24	253
07/28/14	0.25	0.24	254
07/29/14	0.25	0.24	256
07/30/14	0.25	0.24	256
07/31/14	0.25	0.24	247
08/01/14	0.25	0.24	252
08/02/14	0.25	0.24	252
08/03/14	0.25	0.25	252
08/04/14	0.25	0.25	250
08/05/14	0.25	0.25	250
08/06/14	0.26	0.25	254
08/07/14	0.26	0.25	255

*Daily yield does not reflect capital gains or losses

LAIF Performance Report

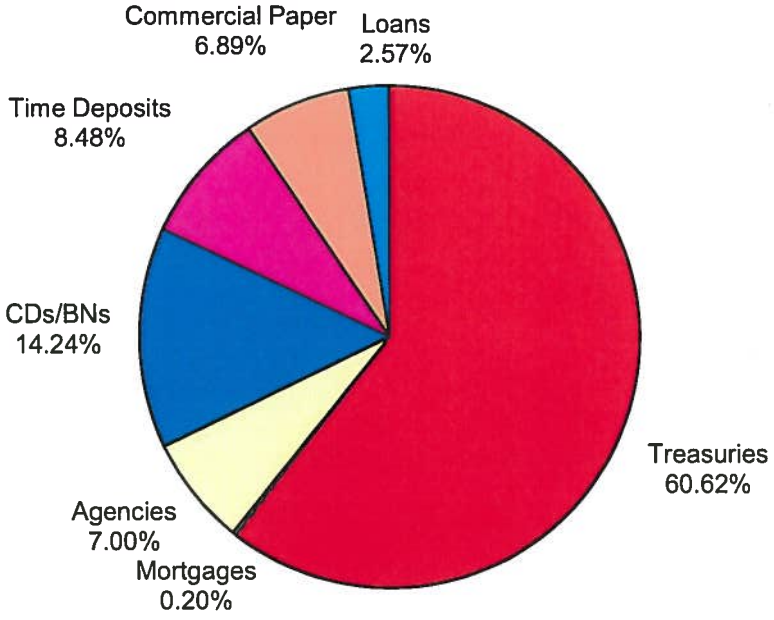
Quarter Ending 06/30/14

Apportionment Rate:	0.22%
Earnings Ratio:	.00000606145493377
Fair Value Factor:	1.00029875
Daily:	0.23%
Quarter To Date:	0.23%
Average Life:	232

PMIA Average Monthly Effective Yields

JUL 2014	**0.244%**
JUN 2014	0.228%
MAY 2014	0.228%

Pooled Money Investment Account
Portfolio Composition
$57.6 Billion
07/31/14



POOLED MONEY INVESTMENT ACCOUNT

PMIA Average Monthly Effective Yields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.770	5.660	5.660	5.650	5.760	5.850	5.930	6.050	6.090	6.090	6.610	6.730
1978	6.920	7.050	7.140	7.270	7.386	7.569	7.652	7.821	7.871	8.110	8.286	8.769
1979	8.777	8.904	8.820	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.980	11.251	11.490	11.480	12.017	11.798	10.206	9.870	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.130	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
1995	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
1998	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
2011	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.340	0.324	0.326
2013	0.300	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257	0.266	0.263	0.264
2014	0.244	0.236	0.236	0.233	0.228	0.228	0.244					

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Bishop Police Department
Interoffice Memorandum

Date: 08/18/14 **BPD Memo Log# BPD-032-14**

Sent to CITY HALL from Bishop PD AUG 18 2014 BY:

To: Keith Caldwell, City Administrator

From: Chris Carter, Chief of Police

Subject: **Surplus and Found Property**

I request approval from the City Council to authorize destruction, release or sale of the following property per the agreement with PropertyRoom.com per City of Bishop BCO 3.48.030 (Property held for three months deemed unclaimed).

SURPLUS PROPERTY

CASE #	DESCRIPTION	SERIAL #	PROPERTY TAG #	DISPO DATE
13-0587	Unknown rifle	13696E	13-0587-2	08/3/14
13-0693	Folding knife	N/A	13-693-1	07/01/14
14-0239	Computer router	1018800087732	14-0239-1	06/19/14
14-0312	Silver metal ring	N/A	14-0312-1	07/24/14
14-0326	Purple Wallet w/ID (unclaimed)	N/A	14-0326-2	07/29/14
14-0326	Bifold wallet with ID (unclaimed)	N/A	14-0326-3	07/29/14
14-0326	23 different debit cards. (unclaimed)	N/A	14-0326-4	07/29/14
14-0326	Brown wallet with ID (unclaimed)	N/A	14-0326-5	07/29/14
14-0326	Black wallet with ID (unclaimed)	N/A	14-0326-6	07/29/14
14-0326	Black wallet with ID (unclaimed)	N/A	14-0326-7	07/29/14
14-0326	4 earrings and 2 metal rings	N/A	14-0326-8	07/29/14
14-0368	Black fishing pole	N/A	14-0368-1	08/18/14
14-0368	Orange Tackle box	N/A	14-0368-2	08/18/14

Items will not be destroyed until after purge date

Chris Carter, Chief of Police

Date 8-18-14

1h

City of Bishop
Planning Commission

There will be no Planning Commission Meeting

August 26, 2014

The next regularly scheduled meeting will be

September 30, 2014

Bishop City Council Chambers
301 West Line Street
Bishop, CA 93514
760/873-8458

AGENDA

CITY OF BISHOP PARKS AND RECREATION COMMISSION MEETING	Wednesday, August 20, 2014 at 5:15 p.m. City Council Chambers, 301 W. Line St, Bishop, CA.
CALL TO ORDER	
PLEDGE OF ALLEGIANCE	
ROLL CALL	
APPROVAL OF MINUTES	The Minutes of June 4, 2014, Parks and Recreation Commission Meeting
PUBLIC COMMENT	NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda.

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California, during normal business hours.

CORRESPONDENCE	
OLD BUSINESS	
NEW BUSINESS	Skandar Reid – presentation of Stoneware Furniture for the City Park
STAFF REPORT	1. Facilities Update 2. Programs Update
NEW BUSINESS ITEMS FROM THE COMMISSION	
ADJOURNMENT	Meeting is scheduled to adjourn until Wednesday September 24, 2014 at 5:15p.m. at the City Council Chambers, 301 W. Line St., Bishop, CA.

BISHOP FIRE DEPARTMENT
ACTIVITY LOG

lj

July, 2014

DATE	RunID #	ACTIVITY	City	District	Contract	Other
1-Jul	14-0107109	Vehicle Fire, Sherwin Grade				8
1-Jul	14-0107110	Vehicle vs Power Pole, Front of 2830 N Sierra Hwy		18		
1-Jul		Training/Drill, Snap Tank Water Shuttle	11	11		
2-Jul		Departmental Meeting	12	12		
3-Jul	14-0307111	Propane Gas Leak, 52 Tu Su, Toiyabe Health			14	
3-Jul	14-0307112	Two Vehicle T.C. , Front of 3100 West Line		18		
4-Jul	14-0304113	Brush Fire, Adjacent to 661 Sewaye			17	
7-Jul	14-0707114	Vehicle T.C., Pleasant Valley				12
9-Jul		Work Night	10	9		
9-Jul	14-0907115	Lift Assist, Cancelled, Bishop Airport		9		
11-Jul	14-1107116	Three Vehicle T.C., Hwy 395 @ Brockman		17		
13-Jul	14-1307117	Electrical Problem, 148 Willow St. JM Market	16			
15-Jul		Training/Drill, Drafting	11	11		
16-Jul		Departmental Meeting	12	12		
19-Jul	14-1907118	Good Intent, Dust Though to be Dust, Rear of City Park	14			
20-Jul	14-2007119	Good Intent, Smoke Investigation South of Wilkerson				20
20-Jul	14-2007120	HazMat Spill, 100 Lagoon Allen Auto Motive	*			
22-Jul	14-2207121	EMS Assist, Full Aresst. 163 Short St. Unit F	10			
23-Jul	14-2307122	Two Vehicle TC, Front of 963 N. Main Street	8			
23-Jul		Work Night	9	9		
25-Jul	14-2507123	EMS Assist, 175 South Main, La Casita	13			
26-Jul	14-2607124	Extricate from Restroom, 905 N. Main, Starbucks	1			
27-Jul	14-2707125	Vehicle Rollover, Hwy 6 Just South of Rudolph Ranch				19
27-Jul	14-2707126	Outside Trash Respictical, Adjacent to 101 No. Main St.	*			
29-Jul	14-2907127	Outside Rubbish Fire, 500 So. Pa Ha Lane			14	
30-Jul	14-3007128	Vehicle Fire, Hwy 6 at Dixon Lane		16		

20 **Total Responding Personnel**

City	127
District	187
Contract	45
Other	59

Totals Calls

8
5
3
4
20

AGENDA ITEM NO.

2

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSL

SUBJECT: PURCHASE OF POLICE VEHICLE

DATE: AUGUST 25, 2014

ATTACHMENTS:

- Staff Memo
- Purchase Order – Bishop Ford

BACKGROUND/SUMMARY

Police Chief Carter has provided background information in regards to a search for a new police vehicle. The Police Department has the ability to use State Contract Pricing as a basis for this search and the purchase of a new 2014 Ford Explorer Police Interceptor.

It has been determined Bishop Ford provides the lowest quote based on the vehicles specifications. Police Chief Carter is requesting to waive the Open Market/Bidding Procedure, in accordance with section 3.24.200 of the Bishop Municipal Code, and request Council consideration to approve the purchase.

RECOMMENDATION

Council consideration to waive the Open Market/Bidding Procedure in accordance with Section 3.24.200 of the Bishop Municipal Code to purchase a new 2014 Ford Explorer Police Interceptor for $28,049.12 from Bishop Ford.

BISHOP POLICE DEPARTMENT

207 W. Line St.
Bishop, CA 93514
760-873-5866

To: Bishop City Council via Mr. Keith Caldwell- City Administrator KSC

From: Chris Carter-Chief of Police

Date: August 14, 2014

Subject: Request to Purchase Police Vehicle

In accordance with Section 3.24.200 of the Bishop Municipal Code, I am requesting an exception to the Open Market/Bidding Procedure for the purchase of a new 2014 Ford Explorer Police Interceptor. I request the Council approve an expenditure of $28,049.12 to be paid to Bishop Ford upon delivery of the vehicle.

In researching this purchase, the Police Department contacted several dealerships who were approved to provide State Contract Pricing (SCP). The Department sent out our specifications to each of these dealerships, using SCP as the base pricing and thereafter received several quotes. Of these quotes, Bishop Ford provided the lowest quote for a vehicle fitting the specifications of the Department.

I am available at your convenience should you have questions or wish to discuss this request further.

BISHOP FORD

1440 North Highway 6 • Phone (760) 873-4291, FAX (760) 873-7196
BISHOP, CALIFORNIA 93514

MOTOR VEHICLE PURCHASE ORDER

Date 6-19-14 Salesperson RYAN NARANJO

Purchaser CITY OF BISHOP Res. Phone (760) 873-5866 Bus. Phone

Address City State ZIP

I hereby agree to purchase from you under the terms and conditions specified, the following: Delivery is to be made , or as soon thereafter as possible. It is agreed, however, that neither you nor the Manufacturer will be liable for failure to effect delivery.

VEHICLE		Quantity	Year	Make	Series Name	Body Style	Engine	Stock No.
	NEW	1			INTERCEPTOR UTILITY	K8A EXPLORER	3.7L	1014
	USED	Color: BLACK & WHITE		Trim: GREY		VIN		
		License No.		Tab No.		Key No's	Mileage at Delivery	

DEALER WARRANTY

- AS IS ☐
- 30 days or 1,000 miles ☐
- 60 days or 3,000 miles ☐
- Other ☐

CREDITS

Payoff to

Amount of Loan (3)		
Finance Charge		
Total		

Payable ____ in Monthly installments of $ _____

Notice: Purchaser may be required to pledge security for a loan on a part or all of the down payment and is obligated for the installment payments on both the conditional sales contract and the loan.

Used Car Allowance		
Less payoff		
Net Allowance		
Cash Deposit with Order		
Proceeds of Loan (3)		
Cash on Delivery		
Total Credits or Down Payment (3)		

ACCESSORIES

DESCRIPTION OF TRADE-IN

Year Make Cyl.

Series Name Body Style

License No. Tab No.

Serial or Engine No.

Extra Equipment

Mileage

CONTRACT

Contract Balance is payable as follows: $_____ on _____ _____ and ____ monthly installments of $ _____ each, payable on the same date of each month, beginning _____ _____

Payable to

Cash Price of Vehicle	25,881.45
Documentary Preparation Charge (not a government fee)	55.00
Price of Vehicle & Accessories	
Sales Tax	2074.92
Extended Service Plan	
Lic., Trans., Reg. & Other Fees	37.75
Cash Price	28,049.12
(1) Total Credit or Down Payment	
Amount Unpaid on the Cash Price	
(see over) (2) Cost of Insurance	
Unpaid Balance to be Financed	
Finance Charge	
Contract Balance	28,049.12

WARNING - Unless a charge is included in this agreement for Public Liability or Property Damage Insurance, payment for such coverage is not provided by this agreement.

Notice to the buyer: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled-in copy of this agreement. (3) Under the law, you have the right to pay off in advance the full amount due and under certain conditions to obtain a partial refund of the finance charge. (4) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed, and you may be subject to suit and liability for this unpaid indebtedness evidenced by this agreement.

The front and back of this order comprise the entire agreement pertaining to this purchase and no other agreement of any kind, verbal understanding or promise, whatsoever, will be recognized. I have read the matter printed on the back hereof and agree to it as a part of this order the same as if it were printed above my signature.

RECEIPT OF A FILLED IN COPY OF THIS AGREEMENT IS HEREBY ACKNOWLEDGED BY PURCHASER

I have read, understand and accept all provisions of the Manufacturer's Warranty Statement covering this new vehicle that I am ordering.

"THERE IS NO COOLING OFF PERIOD UNLESS YOU OBTAIN A CONTRACT CANCELLATION OPTION"

California law does not provide for a "cooling off" or other cancellation period for vehicle sales. Therefore, you cannot later cancel this contract simply because you change your mind, decide the vehicle costs too much, or wish you had acquired a different vehicle. After you sign below, you may only cancel this contract with the agreement of the seller or for legal cause, such as fraud. However, California law does require a seller to offer a 2-day contract cancellation option on used vehicles with a purchase price of less than $40,000, subject to certain statutory conditions. This contract cancellation option requirement does not apply to the sale of a recreational vehicle, a motorcycle or an off highway motor vehicle subject to identification under California Law. See the vehicle contract cancellation option agreement for details.

Dealer's Name BISHOP FORD Purchaser's Signature

Accepted Purchaser's Signature

This order not valid until accepted by DEALER OR SALES MANAGER

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AGENDA ITEM NO.

3

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: STATE MANDATED WATER CONSERVATION

DATE: August 25, 2014

Attachments:

- Staff Memo

BACKGROUND/SUMMARY

Public Works Director Grah provides background to the State Water Resources Control Board's response to the ongoing drought.

The State Board has established a goal of 20% reduction in water use. Public Works Director Grah has mirrored the measures instituted by Inyo County and they are detailed as part of his memo.

As part of the on-going outreach to the community, the Public Works Department will continue to provide information and updates on this matter.

RECOMMENDATION

Council consideration to approve the proposed water conservation measures to continue until rescinded.

To: Keith Caldwell, City Administrator

From: David Grah, Director of Public Works

Subject: State-Mandated Water Conservation

Date: 14 August 2014

Previous: None

Funding: Water conservation should generate savings to water fund

General:
Public Works proposes to establish state-mandated water conservation requirements for the City of Bishop.

Background:
In response to the ongoing drought, the governor and the State Water Resources Control Board have established a goal of 20% reduction in water use. To implement this reduction, the State Water Resources Control Board approved emergency water conservation regulations on 15 July 2014. These regulations apply to the City of Bishop and its water customers despite our unique situation in regards to water.

The regulations are codified at California Code of Regulations, title 23, sections 863, 864, and 865. The regulations will remain in effect for 270 days or until about May 2015. If the drought continues, the state could conceivably extend or expand the regulations.

Failure to take action required by the regulations can result in the state levying penalties as high as $10,000 per day against the city. The regulations provide fines of up to $500 per day for customers that don't comply, although it may be unlikely the city would find occasion to fine a customer.

The regulations provide four mandatory conservation measures. For a water supplier like the City of Bishop, in addition to those four measures, the regulations require the city either restrict outdoor watering to 2 days per week or to institute other restrictions that provide similar water savings. Limiting watering to 2 days a week may be problematic in the city, so implementing other measures is preferred. Inyo County has instituted a series of measures for its water systems that seem well suited for Bishop so the proposed measures are modeled closely on the Inyo County measures.

It is proposed to implement the following four conservation measures required by the state. The following would be prohibited:

1. The application of potable water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures
2. The use of a hose that dispenses potable water to wash a motor vehicle, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use
3. The application of potable water to driveways and sidewalks
4. The use of potable water in a fountain or other decorative water feature, except where the water is part of a recirculating system

It is proposed to implement the following four additional measures to meet state-required water conservation. The following would be prohibited, unless approved in writing by the Director of Public Works:

1. Use of potable water to irrigate turf, lawns, gardens or ornamental landscaping between 9 am and 5 pm by means other than drip irrigation or hand watering with quick acting, positive shut off nozzle
2. Water waste caused by easily correctable leaks, breaks or malfunctions after a reasonable to time to repair
3. Use of potable water for construction purposes, such as consolidation of backfill, unless no other source of water or method can be used
4. Hydrant flushing except when required for public health and safety

So far, water use in 2014 is slightly less than in 2013. The table below provides amount of water used by city customers each month in 2013, so far in 2014, and the change in use from 2013 to 2014.

	Water Use in Gallons		
	2013	**2014**	**Reduction**
January	20,986,479	22,082,979	-5%
February	19,897,688	21,196,389	-7%
March	36,883,509	31,180,783	15%
April	50,000,275	43,278,647	13%
May	56,144,057	53,017,802	6%
June	65,765,101	61,699,927	6%
July	67,144,656	65,684,287	2%
August	65,793,827	24,076,840	
September	55,804,742		
October	40,801,878		
November	24,704,257		
December	21,046,486		
Overall to date			**4%**

Public outreach will be essential to achieve the water conservation goals. Although the regulations allow for fines, it is proposed to achieve the required water conservation through public outreach including news releases and handouts to customers found to be violating the required water conservation measures rather than enforcement.

In addition to meeting state requirements, the water conservation measures should serve to reduce the waste of water in the city. Reducing waste reduces the amount of water that must be pumped out of the ground which reduces electricity bills. Lower electricity bills allow for lower water rates. In addition, reduced water use helps protect ground water in the Bishop area for other local uses.

Recommendation:
Approve the proposed water conservation measures to continue until rescinded.

AGENDA ITEM NO.

4

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KC

SUBJECT: MONITORING WELLS PROJECT - CONSTRUCTION CONTRACT

DATE: AUGUST 25, 2014

ATTACHMENTS:

- Staff Memo

BACKGROUND/SUMMARY

Public Works Director Grah provides background to the condition of the monitoring wells currently used to monitor the impact of the wastewater treatment plant groundwater.

Due to age and construction of the current wells, Public Works is requesting a replacement to ensure accuracy of future tests.

Jon Gamble / Santa Cruz is the lone bidder. Their bid was $23,157.00 and with a 5% contingency it comes to a total of $24,314.85. This bid falls below the requested amount of $30,000.00 approved by Council as part of the 2014/2015 Sewer Capital Improvements budget.

RECOMMENDATION

Council consideration to:

1. Award the Monitoring Wells Project Construction Contract to Jon Gamble.
2. Authorize the execution of the Construction contract with Jon Gamble.
3. Authorize the expenditure of up to $24,314.85 through the Construction Contract.

To: Keith Caldwell, City Administrator KJC

From: David Grah, Director of Public Works

Subject: Award Monitoring Wells Project Construction Contract

Date: 15 August 2014

Previous: None

Funding: Sewer Capital

General:
Public Works is ready to award the Monitoring Wells project construction contract.

Background:
Small shallow wells are used to monitor the impact of the wastewater treatment plant on groundwater. Wells used for this purpose are called "monitoring wells". Two of the existing monitoring wells at the City of Bishop wastewater plant are old and the details of their construction is unclear. To have confidence in tests on water from these wells the wells need to be in good condition and the details of construction need to be clear. It is proposed to replace these two wells.

The project was advertised for construction bids 31 July and 1 bid was received in time for the bid opening 14 August:

Bidder / Location	Bid
Jon Gamble / Santa Cruz	$23,157.00

Because there are only city funds involved in the project, the city's contracting preferences apply to this project. Because there was only one bid, the preferences did not have a bearing on the outcome.

The proposed updated 2014/2015 budget should include $30,000 for this project in Sewer Capital Improvements, Line Item 002-051-56027. The sewer cash balance is adequate to fund this high priority purchase in any event.

The low bid has been determined to be responsive. In other words, the low bid meets bidding requirements. The low bid plus 5% contingency is $24,314.85.

The schedule for the project is proposed to be:

Award Contract	25 August
Start Construction	25 September

Finish Construction	October

Recommendation:
That the City Council:

- Award the Monitoring Wells project construction contract to Jon Gamble.
- Authorize the execution of the construction contract with Jon Gamble.
- Authorize the expenditure of up to $24,314.85 through the construction contract.

AGENDA ITEM NO.

5

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: INFORMATION TECHNOLOGY (IT) SUPPORT SERVICES CONTRACT

DATE: AUGUST 25, 2014

Attachments:

- Staff Memo
- Draft IT Agreement - Carmichael Business Technology (CBT)
- CBT Proposal

BACKGROUND/SUMMARY

Public Works Director Grah provides a general overview of the City's desire to provide more comprehensive IT services. Staff has procured an agreement with Carmichael Business Technology of Mammoth Lakes for Council consideration.

RECOMMENDATION

Council consideration to:

1. Approve the execution of a contract with Carmichael Business Technology based on their proposal.
2. Approve the expenditure of up to $15,440 through this contract.
3. Direct staff to establish a line item in all appropriate budgets for Information Technology and to move all budgeted IT expenses to this new line item.
4. Direct staff to develop proposed budget adjustments for full funding of the work under the contract for consideration by City council no later than October 2014.

To: Keith Caldwell, City Administrator

From: David Grah, Director of Public Works

Subject: IT Support Services Contract

Date: 14 August 2014

Previous: None

Funding: Currently various, specific budget line item in future

General:
It is proposed to enter a contract with CBT for IT services.

Background:
With the exception of the Bishop Police Department, Information Technology (IT) support for the City of Bishop has been uncoordinated and generally guided by the individual employee needing or wanting IT service. In addition, for many years the city tended to avoid IT.

With the city's recent commitments to adopt IT-intensive systems such as Granicus and an updated financial system, along with a general move toward embracing more IT solutions, the city needs to retain expert IT support that coordinates IT for the entire city.

A committee made up of representatives of the various city departments and functions was formed to help guide the process. The committee rejected the idea of retaining IT expertise through an agreement with another agency, such as a county or the courts and also chose to release a Request for Proposals (RFP) for IT services from a private firm.

The RFP was released 10 June with proposals due 27 June. Two proposals were received, one from Dell and the other from Carmichael Business Technology (CBT) of Mammoth Lakes. The proposals were reviewed by a subset of the Bishop IT Committee and CBT was identified as the top firm. Since then work has been underway to develop a contract for the work based on the CBT proposal. The current draft of the contract and the proposal are attached.

CBT proposes about 5 months of work to assess, stabilize, and plan a future IT system and related approach for the city. The cost of this proposed work is $13,550. In addition, 6 months of ongoing support for 21 computers is proposed at $15 per month or $1,890. The total cost for a six month contract is $15,440.

The Bishop Police Department already contracts with CBT for their IT services. At the end of the proposed 5 to 6 months of work, the intention is to combine all IT services CBT does for the city under one contract.

Because this effort was recently initiated, this cost of this contract was not included in the budget. On the other hand, most city budgets include, in various line items, IT-related costs. Because IT-related costs are not currently tracked separately, the total amount budgeted is unknown. It is proposed to create a line item in each applicable budget for IT and to move all IT-related expenditures to this line item, starting this fiscal year.

Excepting the Police Department, it is roughly estimated that $7,000 is budgeted in the 2014/2015 fiscal year for IT costs that would now be a part of the proposed CBT contract. Since the Police Department would not be included in the initial 6 month contract, this excludes Police Department costs. Based on this estimate, about $8,400 would need to be redirected from other purposes or from "unbudgeted reserves" to cover the cost of the initial 6 month contract. It is likely that other redirections would be necessary to fund the CBT contract that would succeed the one that is the subject of this memo.

Recommendation:

1. Direct staff to establish a line item in all appropriate budgets for Information Technology and to move all budgeted IT expenses to this new line item.
2. Approve the execution of a contract with Carmichael Business Services based on their proposal.
3. Approve the expenditure of up to $15,440 through this contract.
4. Direct staff to develop proposed budget adjustments for full funding of the work under the contract for consideration by City Council no later than October 2014.

City of Bishop
Professional Consultant Services Agreement
with
Carmichael Business Technology
for
Information Technology (IT) Support Services

1. PARTIES AND DATE

This AGREEMENT is made and entered into 13 August 2014 ("Effective Date"), by and between the City of Bishop, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 377 West Line Street, Bishop, California, 93514 ("City") and Carmichael Business Technology, a California Corporation, with its principal place of business at 272 Sierra Manor Road, Suite A, Mammoth Lakes, California 93546-8736 ("Consultant"). City and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

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WITNESSETH:

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to render such professional consulting services for IT Support Services ("Project"), as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in the attached IT Services Proposal which is attached hereto and made a part of this Agreement as Exhibit A ("Proposal"). The Proposal was submitted in response to the City's Request for Proposal released 10 June 2014 and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

2. SERVICES PROVIDED BY CONSULTANT

2.1 General Scope of Services. Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional consulting services necessary for the Project ("Services"). The Services are more particularly described in the Proposal, and incorporated herein by

reference as Exhibit A. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations. Services do not include Services provided by Consultant to the Bishop Police Department under a separate contract.

2.2 Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement.

2.3 Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Consultant to review the quality of the work and resolve the matters of concern;

(b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

2.4 Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

2.5 Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

3. COMPENSATION AND BILLING

3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement as shown in the Proposal attached hereto and incorporated herein by reference as Exhibit A. Additional Services may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

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3.2 Additional Services. As used herein, "Additional Services" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Additional Services without written authorization from the City. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable.

3.3 Method of Billing. The Consultant shall submit to City an invoice to the City on a monthly basis as is provided for in the Proposal. The "milestones" described in the proposal shall be invoiced each month based on the percent they are complete and that the "services" described in the proposal shall be invoiced based on the number of computers covered during the previous month at $15 per month per computer. The invoice shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as set forth in the Proposal, through the date of the invoice. City shall, within 45 days of receiving such invoice, review the invoice and pay all non-disputed and approved charges thereon. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices. Should the City dispute an invoice, the City shall promptly set forth in writing the nature, extent, and scope of the dispute. The parties shall meet and confer in an effort to resolve the dispute prior to either party taking any action, including termination of this Agreement and initiation of legal proceedings.

3.4 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by City or included in the Proposal.

3.5 Records and Audits. Consultant shall maintain full and accurate records with respect to all services and matters covered under this Agreement. City shall have free access at all reasonable times to such records and the right to examine and audit the same and to make transcripts therefrom, and to inspect all program data, documents, proceedings and activities. Consultant shall maintain an up to date list of key personnel and telephone numbers for emergency contact after normal business hours. Records of Consultant's services relating to this Agreement and funds received from City shall be maintained in accordance with generally recognized accounting principles and shall be made available to City for inspection and/or audit at mutually convenient times for a period of 5 years from the date of performance of said services.

4. TIME OF PERFORMANCE

4.1 Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within 5 days from the Effective Date of this Agreement.

4.2 Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party.

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5. TERM AND TERMINATION

5.1 Term. The term of this Agreement shall commence on the Effective Date and continue until December 31, 2015. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.

5.2 Notice of Termination. Notwithstanding the provision in paragraph 5.1 above, City may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least 7 days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to City, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

5.3 Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein.

5.4 Documents. In the event of termination of this Agreement, all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in its performance of this Agreement shall be delivered to the City within 10 days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.5 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

6. INSURANCE

6.1 Insurance General. Consultant shall procure and maintain at all times during the term of this Agreement insurance as set forth in Exhibit "B" attached hereto. Proof of insurance shall consist of a Certificate of Insurance provided on IOS-CGL form CG 00 01 11 85 or 88 executed by Consultant's insurer and in a form approved by the City Attorney.

6.2 Time for Compliance. Consultant shall not commence work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any sub-consultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the sub-consultant has secured all insurance required under this section.

7. GENERAL PROVISIONS

7.1 Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the parties in

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interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

7.2 City's Representative. The City hereby designates David Grah, Director of Public Works, or his/her designee, to act as its representative in all matters pertaining to the administration and performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for review and approval of all products submitted by Consultant but not the authority to enlarge the Scope of Work or change the total compensation due to Consultant under this Agreement. The City Representative shall be authorized to act on City's behalf and to execute all necessary documents which enlarge the Scope of Work or change the Consultant's total compensation subject to the provisions contained in Section 3.1 of this Agreement. Consultant shall not accept direction or orders from any person other than the City Administrator, City's Representative or designee.

7.3 Consultant's Representative. Consultant hereby designates Chris Carmichael, or his/her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his/her best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

7.4 Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or mail and shall be addressed as set forth below. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 48 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

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Consultant:
Carmichael Business Technology
Physical: 272 Sierra Manor Road, Suite A
Mail: Post Office Box 8736
Mammoth Lakes, California 93546-8736
Chris Carmichael
chris@mammothit.com
sarah@mammothit.com).

City:
City of Bishop
377 West Line Street
Bishop, California 93514
David Grah, Director of Public Works
davegrah@ca-bishop.us

7.5 Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

7.6 Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Inyo County, California.

7.7 Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement. If assignment or transfer is authorized by City, this Agreement shall be binding on the successors and assigns of the parties.

7.8 Indemnification.

7.8.1 *Scope of Indemnity.* To the fullest extent permitted by law, Consultant shall defend, indemnify and hold the City, its directors, officials, officers, employees, volunteers and agents free and harmless from any and all claims, whether they are named or unnamed, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorneys fees and other related costs and expenses. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant. Except for willful misconduct or breach of contract, Consultant's liability shall not exceed the scope of insurance coverage.

7.8.2 *The City's Scope of Indemnity.* To the fullest extent permitted by law, the City shall defend, indemnify and hold Consultant, its directors, officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any willful misconduct of the City, its officials, officers, employees, subcontractors, consultants or agents in connection with the Project or this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorneys fees and other related costs and expenses.

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Notwithstanding the foregoing, to the extent the City's obligations hereunder are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the City. Except for willful misconduct or breach of contract, the City's liability shall not exceed the scope of insurance coverage.

7.9 Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

7.10 Substitution of Key Personnel. Consultant has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the City, or who are determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the City.

7.11 Coordination of Services. Consultant agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

7.12 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and sub-consultants shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant

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represents that it, its employees and sub-consultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

7.13 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services. If Consultant performs any work knowing it to be contrary to such laws, rules and regulations, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold City, its officials, directors, officers, employees, agents, and volunteers free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

7.14 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions, where applicable, shall include, but shall not be limited to: (A) adequate life protection and life saving equipment and procedures; (B) instructions in accident prevention for all employees and sub-consultants, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

7.16 Ownership of Materials and Confidentiality.

7.16.1 *Documents and Data; Licensing of Intellectual Property.* All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, files and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on any form of electronic media, which are prepared or caused to be prepared

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by Consultant under this Agreement ("Documents and Data"). Consultant shall require all sub-consultants to agree in writing that City is granted a non-exclusive and perpetual license for any Documents and Data the sub-consultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents and Data. Consultant makes no such representation and warranty in regard to Documents and Data which were prepared by design professionals other than Consultant or provided to Consultant by the City. City shall not be limited in any way in its use of the Documents and Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at City's sole risk. The foregoing provisions are subject and subordinate to existing intellectual property rights of any third parties, including without limitation, software manufacturers and licensors.

7.16.2 *Confidentiality.* Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

7.16.3 *Confidential Information.* The City shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law or order of a court of competent jurisdiction, in which case the City shall notify Consultant of its intention to release Proprietary Information. Consultant shall have 5 working days after receipt of Release Notice to give City written notice of Consultant's objection to the City's release of Proprietary Information. City shall not release the Proprietary Information after receipt of the Objection Notice unless either: (1) Consultant fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

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7.17 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

7.18 Time of Essence. Time is of the essence for each and every provision of this Agreement.

7.19 City's Right to Employ Other Consultants. City reserves the right to employ other consultants in connection with this Project provided however, such other consultants do not unreasonably interfere with the performance by, or benefits to, Consultant pursuant to this Agreement.

7.20 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and sub-consultants of Consultant, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

7.21 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

7.22 Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

7.23 No Third-Party Beneficiaries. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

7.24 Invalidity; Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

7.25 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability.

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For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

7.26 Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

7.27 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

7.28 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

7.29 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original. All counterparts shall be construed together and shall constitute one agreement.

7.30 Subcontracting. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

7.31 Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 et seq.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

7.32 Conflict of Interest. Consultant and its officers, employees, associates and sub-consultants, if any, will comply with all conflict of interest statutes of the State of California

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applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, et seq.) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates and sub-consultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or sub-consultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

7.33 Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

7.34 Prohibited Employment. Consultant will not knowingly employ any regular employee of City while this Agreement is in effect.

7.35 Order of Precedence. In the event of an inconsistency in this Agreement and any of the attachments, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

7.36 Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

7.37 PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

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7.38 Benefits. Consultant will not be eligible for any paid benefits for federal, social security, state workers' compensation, unemployment insurance, professional insurance, medical/dental, California Public Employees Retirement System ("PERS") or fringe benefits offered by the City.

7.39 Release of Information. Consultant shall not make public information releases or otherwise publish information obtained or produced by it as a result of, or in connection with, the performance of services under this Agreement without the prior written authorization from the City Representative.

7.40 Political Activity/Lobbying Certification. Consultant may not conduct any activity, including any payment to any person, officer, or employee of any governmental agency or body or member of Congress in connection with the awarding of any federal contract, grant, loan, intended to influence legislation, administrative rulemaking or the election of candidates for public office during time compensated under the representation that such activity is being performed as a part of this Agreement.

7.41 Licenses, Permits, and Fees. Consultant shall obtain a City of Bishop Business License and any and all other permits and licenses required for the services to be performed under this Agreement.

7.42 Taxpayer Identification Number. Consultant shall provide City with a complete Request for Taxpayer Identification Number and Certification, Form W 9, as issued by the Internal Revenue Service.

7.43 Change in Name, Ownership or Control. Consultant shall notify the City Representative, in writing, of any change in name, ownership or control of Consultant. Change of ownership or control of Consultant may require an amendment to the Agreement.

7.44 Covenants and Conditions. Each term and each provision of this Agreement to be performed by Consultant shall be construed to be both a covenant and a condition.

7.45 Use of City's Name. Consultant shall not publish or use any advertising, sales promotion, or publicity in matters relating to services, equipment, products, reports, and material furnished by Consultant in which City's name is used, or its identity implied without the City Representative's prior written approval.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF BISHOP

By: _____ Date: _____

City Administrator

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CONSULTANT

By: _____ Date: _____
[INSERT NAME AND TITLE]

_____
Taxpayer Identification Number

APPROVED AS TO FORM

By: _____
City Attorney

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Exhibit A
CBT Proposal

Exhibit B
Insurance Requirements

The Consultant shall obtain, maintain, and keep in full force throughout the duration of the term of the Agreement, liability insurance covering the Consultant and, with the exception of Professional Liability Insurance, designating City including its elected or appointed officials, directors, officers, agents, employees, volunteers, or consultants, as additional insured against any and all claims resulting in injury or damage to persons or property (both real and personal) caused by any aspect of the Consultant 's work, in amounts no less than the following and with such deductibles as are ordinary and reasonable in keeping with industry standards. It shall be stated, in the Additional Insured Endorsement, that the Consultant's insurance policies shall be primary as respects any claims related to or as the result of the Consultant's work. Any insurance, pooled coverage or self-insurance maintained by the City, its elected or appointed officials, directors, officers, agents, employees, volunteers, or consultants shall be non-contributory.

Professional Liability Insurance: $1,000,000/$2,000,000

Professional Liability insurance shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution testing, underground storage tanks, laboratory analysis, soil work, etc.). If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least3 years from termination or expiration of this Agreement.

General Liability:

a.	General Aggregate	$2,000,000
b.	Products Comp/Op Aggregate	$2,000,000
c.	Personal & Advertising Injury	$1,000,000
d.	Each Occurrence	$1,000,000
e.	Medical Expense (any one person)	$ 5,000

Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; or (3) contain any other exclusion contrary to the Agreement.

Workers' Compensation:

a.	Workers' Compensation	Statutory Limits
b.	Each Accident	$1,000,000
c.	Disease - Policy Limit	$1,000,000
d.	Disease - Each Employee	$1,000,000

A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.

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Automobile Liability:
Any vehicle, combined single limit $1,000,000

Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities shall be in an amount of not less than $1,000,000 combined limit for each occurrence.

General Provisions:
Waiver of Subrogation. Required insurance coverages shall not prohibit Consultant from waiving the right of subrogation prior to a loss. Consultant shall waive all subrogation rights against the indemnified parties. Policies shall contain or be endorsed to contain such provisions.

Deductible. Any deductible or self-insured retention must be approved in writing by the City and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates and endorsements or forms approved by the City. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least 15 days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced, Consultant shall, within 10 days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies. Refusal to submit such certificates shall constitute a material breach of this Agreement entitling City to any and all remedies at law or in equity, including termination of this Agreement. If proof of insurance required under this Agreement is not delivered as required or if such insurance is canceled and not adequately replaced, City shall have the right but not the duty to obtain replacement insurance and to charge the Consultant for any premium due for such coverage. City has the option to deduct any such premium from the sums due to the Consultant.

Failure to Maintain Coverage. Consultant agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to the City. The City shall have the right to withhold any payment due Consultant until Consultant has fully complied with the insurance provisions of this Agreement. In the event that the Consultant's operations are suspended for failure to maintain required insurance coverage, the Consultant shall not be entitled to an extension of time for completion of the Services because of production lost during suspension.

Acceptability of Insurers. Insurance is to be placed with insurers authorized and admitted to write insurance in California and with a current A.M. Best's rating of A-:VII or better and

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authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law. Acceptance of insurance from a carrier with a rating lower than A-:VII is subject to approval by City 's Risk Manager.

Insurance for Sub-consultants. All Sub-consultants shall be included as additional insureds under the Consultant's policies, or the Consultant shall be responsible for causing Sub-consultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City as an Additional Insured to the Sub-consultant's policies. Consultant shall provide to City satisfactory evidence as required under this Agreement.

Modification of Insurance. The Consultant shall provide 30 days advance notice to City in the event of material changes, reductions in coverage, or cancellation of any coverage. Certificates of insurance and additional insured endorsements shall be furnished to City thirty (30) days prior to the effective date of this Agreement.

Litigation. Consultant shall immediately advise City of any litigation that may affect these insurance policies.

Nothing in this section shall construed to as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

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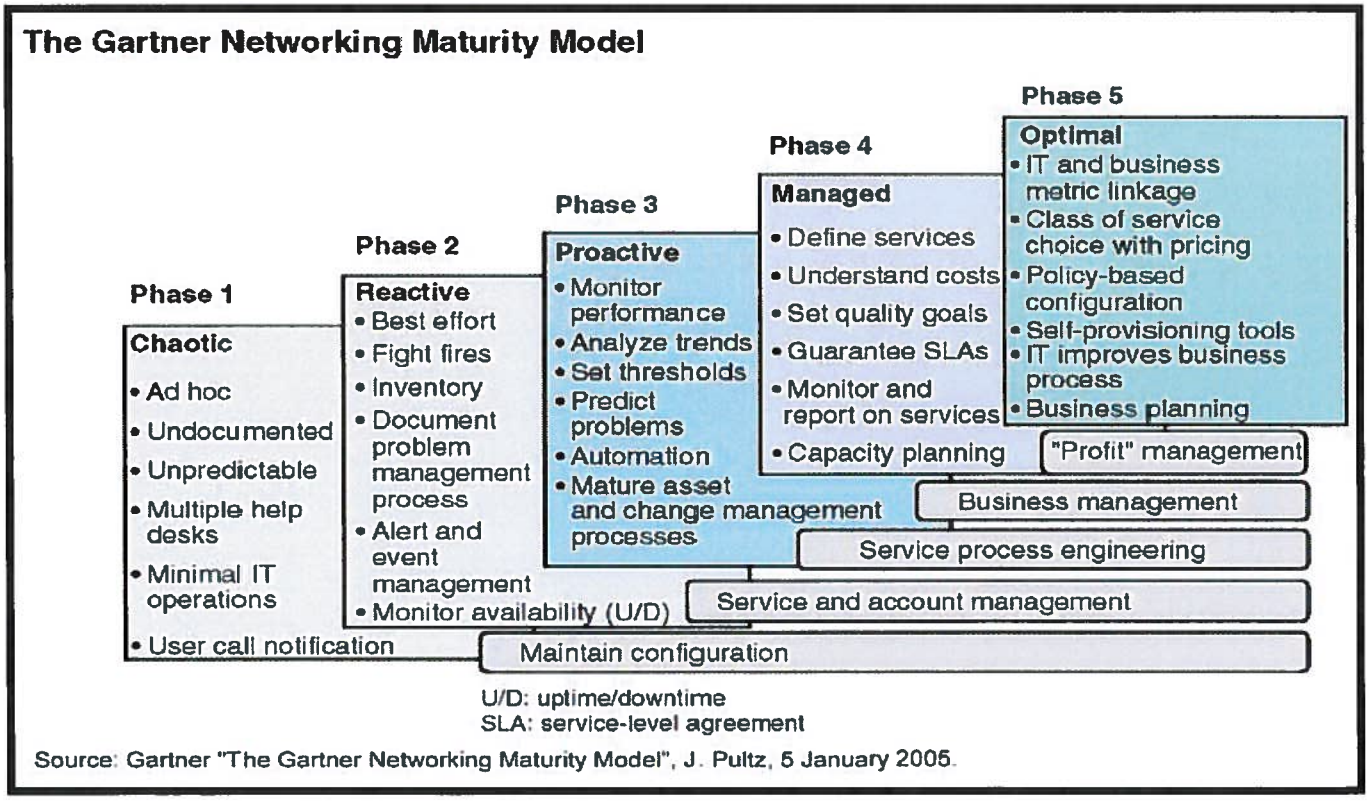
CARMICHAEL BUSINESS TECHNOLOGY IT SERVICES PROPOSAL

For The City of Bishop

OVERVIEW

Carmichael Business Technology is pleased to submit this proposal for services to support The City of Bishop in achieving its current and future IT goals. We intend to provide enterprise level IT services, consulting and software. This will be enacted by combining our understanding and implementation of industry best practices with a unique software solution to rapidly bring the environment under control. On top of this we employ a friendly, efficient and committed customer service team. We have a proven track record of taking networks and organizations from **chaotic** ad-hoc environments to **managed** defined environments.



The Objective

The City of Bishop needs to move forward from an unmanaged and ad-hoc manner of developing, implementing and monitoring IT solutions to a managed, monitored and properly planned approach to IT that encompasses the needs of the whole municipality rather than the immediate need of one person or department when problems arise.

The City of Bishop needs daily monitoring alerting and automatic remediation of most problems so that their IT systems are more productive and less prone to unexpected downtime. In addition they need competent timely support when issues do arise be they planned or unplanned

The City of Bishop needs an overall IT plan which defines the near term, mid-term and long term goals of the city. This plan should highlight the areas where the city can maintain their current course, where the city is deficient, what goals the city is currently trying to reach so the city can capacity plan and budget properly for coming years

The city needs to address its current and future security risks as well as exposure due to unlicensed or under licensed software

The Opportunity

Goal #1: Immediately implement CBT Systems Management Software on all City of Bishop Assets. This will serve to immediately stabilize, secure, backup and monitor the environment while bringing all computers up to the current Microsoft specified security standards. As well as updating most major windows software, installing useful tools and providing insight into the City of Bishop environment which can be used to further assess their current point in time.

Goal #2: Utilize CBT Systems Management and other resources to inventory, audit and optimize all City of Bishop IT Infrastructure and software as it exists today.

Goal #3: Use the knowledge gained from CBT Systems Management and physical audits/checks/discussions to create a build out plan that fits the future needs, budget and culture of the City of Bishop.

The Solution

Recommendation #1: Install CBT Systems Management on all City of Bishop Infrastructure and create specific settings for the City of Bishops needs on both PC's and network infrastructure.

Recommendation #2: Create a detailed inventory of all current hardware, software, warranty status and health of City of Bishop IT assets. Any extra fields will be determined during a post inventory discussion.

Recommendation #3: Evaluate current assets and their value to the city and hold multiple planning discussions with city employees. Use this knowledge to formulate a scope, timeline and Budget for the acquisition and implementation of assets. The resulting document will become the statement of work for the second phase.

OUR PROPOSAL

Execution Strategy

Our execution strategy incorporates proven methodologies for stabilizing, assessing, securing and inventory of unmanaged networks in a rapid fashion. Once we understand the current state we will hold discussions to help the City of Bishop understand where they are and where they need to be to accomplish their internal goals. This information will be used to create a network infrastructure modernization packet. This packet will include a scope of work, a timeline and a budget to achieve the goals set forth in the discovery phase. It is our intent to use this discovery phase to create the intermediate phase SOW. Trying to create a SOW with no clear goals is not practical.

Project Deliverables

Following is a complete list of all project deliverables. Documents will be delivered in an editable electronic format

Deliverable	Description
CBT Systems Management Software (21)	Install and configure systems management software on 21 machines to stabilize and secure the network, aid in collecting data and backup mission critical machines. Configured to also monitor network infrastructure that is SNMP capable. At project completion The City of Bishop will decide to keep said software or not as part of the SOW for phase 2.
Complete I.T. Asset Inventory	Deliver in electronic format a complete inventory and condition report of all IT assets. This document will be amended as part of the final document set.
Scope of work for phase 2	Scope of work detailing Goals for phase 2 and how, what, and where phase 2 will occur. As well as what ongoing support will be needed while accomplishing this SOW.
Timeline for phase 2	Timeline for acquisition, implementation and interconnection of the goals outlined in the SOW
Budget for phase 2	Estimate of costs to meet phase 2 goals derived by gathering quotes from the related vendors to achieve the goals outlined in the SOW.

Timeline for Execution

Estimated timeline is outlined below. Time periods are best-guess estimates and are subject to change. Time periods can be adjusted according to the needs and comfort level of the City of Bishop. Actual dates can be determined and agreed upon during the kick off Meeting. Items in **bold** are considered milestones. Time periods listed for milestones include contingency time.

Description	Start Date	Estimated Hours	Duration
1. Kick Off Meeting (determine dates and involved parties for various tasks as well as pre-definition of goals and immediate expectations)	????	4 Senior Systems Analyst	1 day
1. Installation and configuration of CBT Systems Management Software. 2. Physical inventory of all IT assets 3. Password and known system configuration collection. 4. Collect all relevant city policy documents for review	????	16 Senior Systems Analyst	2 days
1. Initial data collection and stabilization of systems. 2. "Burn in" period for systems management. 3. Minor fixes to stabilize the system.	????	8 Senior Systems Analyst	7 days
System Stabilized		**28 Hours Total**	**.5 month**
1. Discovery of previously unknown assets.	????	12 Senior Systems Analyst	7 days

2. Collation of data from various sources into one document set.			
1. Inventory scope meeting and initial document distribution.	????	3.5 Senior Systems Analyst	1 day
1. Gestation Period	????	4 Senior Systems Analyst	7 days
1. Final inventory meeting 2. Define final document set scope	????	4 Senior Systems Analyst	1 day
3. Final document revision	????	4 Senior Systems Analyst	5 days
4. Deliver complete IT asset inventory	????	3 Senior Systems Analyst	1 day
IT Asset Inventory Complete		**30.5 Hours Total**	**1 month**
1. Discovery and scoping meeting a. Discuss current strengths and weaknesses b. Discuss vision and mission for the future c. Discuss specific goals to be achieved in the near, mid and long term. d. Discuss concerns relating to: i. Proposed goals ii. Budget realities iii. Time constraints iv. Culture management v. Vendor selection vi. Arrive at initial life cycle management plan e. Arrive at a preliminary list of goals. f. Assign ownership and tasks necessary before follow up meeting.	????	4 Senior Systems Analyst	1 day
g. Progress and complete preliminary goals	????	15 Senior Systems Analyst	1-2 weeks
1. Follow-Up meeting a. Share results of initial research b. Share results of vendor contacts c. Preliminary goal review d. Life cycle management review. e. Goal adjustment f. Finalize follow up goal set g. Assign ownership and tasks necessary before final scope meeting.	????	4 Senior Systems Analyst	1 day
1. Gestation Period	????	15 Senior Systems Analyst	1-2 weeks
1. Final Scope meeting a. Share results of follow up research	????	5 Senior Systems Analyst	1 day

b. Share results of follow up vendor contacts c. Review follow up goals d. Finalize goals			
2. Create Final Deliverable Document Set a. Phase 2 scope of work b. Phase 2 timeline c. Phase 2 budget	????	20 Senior Systems Analyst	2 weeks
3. Final Document Review a. Review final document set b. Receive input and change requests c. Agree on final scope, timeline and budget	????	4 Senior Systems Analyst	1 day
4. Create final document set with all changes	????	8 Senior Systems Analyst	2 weeks
5. Deliver final Document Set	????	2 Senior Systems Analyst	1 day
6. Final Set of Deliverables		**77 Hours Total**	**2.3 months**
7. Total Project Duration		**135.5 Hours**	**5.3 months**

EXPECTED RESULTS

We expect our proposed solution to The City of Bishop's requirements to provide the following results:

Financial Benefits

The City of Bishop will have an understanding of what the needed budget will be to modernize their existing systems and implement new systems.

Upon completion of the second phase (acquisition and implementation CBT will be able to provide The City of Bishop with pricing for a pay one price annual contract which will allow The City of Bishop to properly budget for all IT costs nearly eliminating unforeseen IT costs.

The City of Bishop will have a preliminary life cycle management plan that can be expanded on and finalized in phase 2 (acquisition and implementation) to allow them to fix their ongoing replacement costs and times.

Technical Benefits

A complete IT asset inventory that can serve as a living document moving forward. Allowing The City of Bishop to maintain a complete and accurate asset management document.

A complete scope, timeline and budget which can be used to formulate an RFP for phase two of The City of Bishop IT modernization.

The City of Bishops current network will be stabilized, secured, documented, backed up and kept in a state whereby the coming upgrades will be much simpler to implement with little downtime and few surprises.

Other Benefits

Enhanced security that will come as part of a fully managed network using modern security principals will not only keep the City of Bishop abreast with technology, it will reduce its exposure to violating industry best practices and privacy laws government entities are expected to observe.

The City of Bishop will also be assured they are not in violation of any software licensing agreements.

PRICING

The following table details the pricing for delivery of the services outlined in this proposal. This pricing is valid for <## days> from the date of this proposal:

Consulting Costs	Total
Milestone #1 Stabilization	$2,800
Milestone #2 Complete IT Asset Inventory	$3,050
Milestone #3 All Deliverables Complete	$7,700
Services	
CBT Systems Management (21) systems 6 month contract	<$1,890>
Total	**$15,440**

Disclaimer: The prices listed in the preceding table are an estimate for the services discussed. This summary is not a warranty of final price. Estimates are subject to change if project specifications are changed before a contract is executed.

QUALIFICATIONS

Carmichael Business Technology is continually proven to be an industry leader for high quality IT services in the following ways:

We provide the support level brought by an enterprise level team of IT specialists at a fraction of what an entry level IT person would cost the organization.

We strive to create personal relationships with our clients that feel more like speaking with a fellow colleague or friend, not a patronizing technologist. We want you to be delighted by our service, not just our knowledge.

Our unique combination of software tools and internal programming that makes up our systems management software implements nearly every industry best practice for workstations, servers and network infrastructure. This reduces unexpected downtime while ensuring the best performance the platform can offer. Plus constant monitoring for potential problems and automatic resolution.

CONCLUSION

We look forward to working with The City of Bishop and supporting your efforts to improve your IT Systems by planning, researching and implementing our unique combination of tools and knowledge. We are confident that we can meet the challenges ahead, and become trusted advisors as we deliver an effective IT solution.

If you have questions on this proposal, feel free to contact Chris Carmichael at your convenience by email at Chris@mammothit.com or by phone at 760-934-4382. We look forward to working with you!

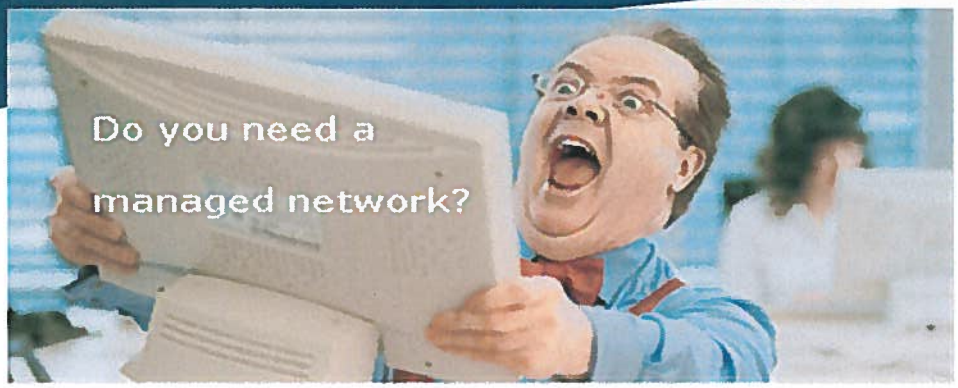
Thank you for your consideration,

Chris Carmichael, CEO

CBT Inc.
272 Sierra Manor Rd. Suite A
PO Box 8736
Mammoth Lakes, CA. 93546-8736

Simplifying **IT**

C B T



All the required maintenance and oversight you would get from an internal IT department for a fraction of the cost!

1. **Onsite backup** (We can backup to onsite drive sources for complete backups and backup critical data over the internet to any computer you choose. This allows you to have solid backups without doing anything even while travelling!)

2. **Disaster recovery.** Using this software we could get your broken machine setup on a new machine in about 2-4 hours. The billable time would be much less than that, probably about ½ hour. Instead of waiting for parts for your current machine for days)

3. **Anti-Virus** (All computers on this system have their antivirus software continually updated and monitored by us) the cost for antivirus is included in the monthly fee as well.

4. **Spyware** (Spyware protection as well)

5. **Third Party Applications** Application such as adobe flash, adobe reader, java etc are kept up-to-date on a weekly basis.

6. **Daily System Clean** Our software will clean your temporary files, unneeded remnants and various other items which slow your system down.

7. **Always up-to-date** (Your system is guaranteed to always have the latest Microsoft patches and updates to keep it secure and reliable)

8. **Easy remote control** (We can access your machine no matter where you are without you having to initiate a connection to us. You can turn this on and off as you see fit)

9. **Automated problem resolution** (Many common problems will be auto-resolved by the software without you knowing there was even a problem which means less downtime)

10. **Monitoring** (vital system statistics: hard drive space processor and memory load, failing applications, backup failures etc...)

11. **Easy request submission** (There is a simple icon in your system tray you can use to submit a help request. Then a technician can log onto your machine to correct it

12. **Monthly/weekly report** (Full reporting on what we are doing to help your system run smooth)

CHRISTOPHER CARMICHAEL

PO BOX 8736 MAMMOTH LAKES
CALIFRONIA 93546
CHRIS@MAMMOTHIT.COM
(760) 934-4382

OBJECTIVE

Seeking to provide top notch IT support for The City of Bishop. Help them to modernize and create a lifecycle for IT assets. Streamline and optimize their systems while creating a friendly relationship with their staff.

EXPERIENCE

CEO, Carmichael Business Technology
June 2004 – Present

CBT, Mammoth Lakes, CA.

Responsible for managing day to day operations of 8-10 Technicians, office staff and outside vendors/partners. Grew the company from 0 clients in 2004 to over 1,500 at present. Established a highly reputable and professional company culture. Created hiring and training practices that allowed CBT to recruit and retain higher caliber employees than other companies who paid better. Also acted as senior consultant for issue escalation when techs were unable to resolve issues in a timely cost effective manner. Managed client interactions through employee training policies to ensure CBT retained its reputation for timely skilled support through a period of rapid growth.

Senior Systems Analyst
October 1998 – June 2004

Mammoth Mountain Ski Area, Mammoth Lakes, CA.

Responsible for the management of 5 technicians and the oversight of 30 servers, over 450 computers various switching and routing equipment and any other IT related equipment in use. Was technology project lead on implementation of Sirius resort wide customer relationship management software (CRM). This involved $3,000,000 in hardware rollouts as well as configuration planning and implementation of the software package. Completed this project on an extremely tight timeframe saving the company $250,000. Responsible for researching, procuring and implementing all IT related systems. Won the Black Diamond service award twice while performing my duties. Was offered position as IT Director when I announced my resignation.

Sales Manager
January 1997 – August 1998

RH Electronics, Oceanside, California

Responsible for researching and procuring electronics components (diodes, Logic boards, resistors transistors, processors etc...) for clients as a just in time supplier. RH Electronics is an electronics broker who specializes in finding electronic components for their clients on extremely short notice when there are none available through normal channels.

Owner
September 1994 – August 1998

Triple C, Oceanside, California

Small computer repair company started by me while in college. Triple C helped home users and small companies with their computer systems and provided training and support in using the internet when the internet was still an emerging technology that had only recently been opened up to the public. Successfully sold the company for a small sum to another technician when I left Mammoth.

Skills

All Microsoft Server and Workstation Operating Systems
Microsoft Exchange
Microsoft SQL Server 20XX
Linux
Macintosh
All Office Applications
All Intel Hardware
All Apple Hardware
VPN
Networking
TCP/IP
Routing
OSI Layers
Dell Hardware
Cisco
DD-WRT
Hewlett Packard
IBM
IOS
Windows Phone
Android
FTP
HTTP
HTTPS
Project Management
CRM
DNS
DHCP
Certificate Services
Pervasive SQL
OS X Server
OS X
Etc...

EDUCATION

Mira Costa College Oceanside, CA. August 1994 – March 1997
Business Administration

Studies focused on general education working towards a degree in Business Administration with a focus on entrepreneurism through a transfer to California State University at San Marcos. Stopped attending school in the middle of the dot com bubble as I was making a nice living without having finished school.

ACTIVITIES & AWARDS

- Taught computer repair class at Mammoth High School as a community service 2008 - 2010
- Work Experience Volunteer for Mammoth High School and Big Pine High School
- Volunteer for Mammoth Center for Excellence.
- Volunteer for Disabled Sports Eastern Sierra
- Black Diamond Service Award from Mammoth Mountain Ski Area, 2004 & 2002

Certifications

Microsoft Certified Systems Engineer

Microsoft Certified Systems Administrator

Microsoft Certified Professional

Apple Certified Macintosh Technician

Dell Certified Systems Expert

Nortel Certified VPN Specialist

SARAH CARMICHAEL
PO Box 8736, Mammoth lakes CA 93546. 760-934-4382. sarah@mammothit.com

OBJECTIVE

Dedicated to bringing individuals and organizations to the next phase of growth and development. Diligent and motivated to improve processes, streamline operation while creating a friendly relationship.

EDUCATION

Edith Cowan University, Perth, Western Australia • 1999

- Accounting and International Business
- Member of Accounting Futures

EXPERIENCE

- **Carmichael Business Technology Inc - COO – 9/2004 – Present**

- Responsible for managing the execution of day to day IT operations for 7-9 employees consisting of technicians, web developer and office staff. Responsible for building/manging dashboard for tracking recurring tickets from creation to closures. Tracking and reporting customer satisfaction. Maintaining procurement inventory and audits of all IT on demand equipment as well as manging vendor relationships.

- **Mammoth Reservations Inc – Owner Relations Manager – 10/2002-09/2004**

- Provided in depth experience in customer service to all condo home owners. Responsible for working with over 200 condo home owners in remodeling and improving there condo to increase occupancy. Manged vendors and home owner expectations. Required to multi-task and set priorities. Able to save homeowners money by creating realtiosnhips with vendors and coordinate all activities. Acted as a liaison between owners and the CEO.

- **Mammoth Mountain Ski Area – Sales Manager – 03/2001-10/2002**

- Responsible for training and oversight of 20-30 agents in the call center.
- Ensured all task and goals were being met and customers were happy.
- Resposible for classroom based training of 15+ employees per cycle in r reservations and sales systems.

SKILLS

- Cost reduction strategies
- Project Planning and development
- Budgeting and forecasting
- Process oriented management
- Organized
- Purchasing Vendor Management
- Detail-oriented
- Quality Assurncae and Control
- Process and procedure developmentDocumentation of processes

CERTIFICATIONS AND ADDITIONAL INFORMATION

Microsoft Certified Professional (MCP)
Dell Certified Systems Expert (DCSE)
Mammoth Lakes Noon Rotary Club Treasurer
Volunteer for Disabled Sports Eastern Sierra
Member of American Institue of Professional Bookkeepers
Winners – Perth Netball Championship 1997

Daniel Faeldo

1629 Majestic Pines Rd. • Mammoth Lakes, CA 93546 • (760)709-0216 •daniel@mammothit.com

PROFILE

- Ability to integrate with a diverse IT team and business unit and meet or exceed goals and short deadlines
- Strong technical proficiency in network technologies balanced with solid project management and leadership skills
- Self-motivated, reliable, and highly adaptable with an exceptional aptitude for finding quick solutions

EDUCATION

- **Bachelor of Science Degree, Information Systems Security** — September 2010
  ITT Technical Institute- Clovis, California
  Awarded membership in Alpha Beta Kappa National Honor Society
- **Associate of Science Degree, I.T. Computer Network Systems** — June 2008
  ITT Technical Institute- Clovis, California
- **General Education** — August 02-January 06
  Fresno City College- Fresno, CA

TECHNICAL SKILLS

- **Operating Systems:** Windows 2000/XP/Vista/7/Server 2003/ 2008; Linux
- **Hardware:** HP/Dell/Laptops, Desktops and Servers, Blackberry/PDA, HP/Dell Printers, Scanners, Audio/Video, Wireless Access Points, Hubs,
- **Applications:** Microsoft Office, Exchange 2003, VMware, MySQL
- **Programming Languages:** VB.net
- **Networking Skills:** Network Design, Configuration and Troubleshooting, Server/Client Computer Installation, Maintenance and Repair, Disaster Recovery, Active Directory, Group Policy, Emphasis on Adherence to Microsoft Standards, and Maintaining Network documentation and procedures

WORK EXPERIENCE

Carmichael Business Technology Inc. — **Mammoth Lakes, CA.**
Systems Administrator — **February 2009 - Present**

- Responsible for servicing clients in all sectors and verticals. Government, K-12, Business, residential.
- Required to be a self-starter and to think outside of the box as I never know what I am going to encounter when going onsite.
- Required a strong background in Hardware, Software, Networking and other IT fields.
- Specialized in supporting K-12 organizations

ADECCO — **Fresno, CA**
Local Field Service Technician — **October 2009 – November 2009**
November 2008 – December 2008

- Performed hardware updates on medical equipment using standard hand tools
- Installed software updates of medical devices using various CareFusion Alaris Products proprietary software applications
- Conducted electrical safety tests on medical devices using an electrical safety analyzer and recorded results manually
- Performed functional tests on medical devices using CareFusion Alaris Products proprietary software application
- Recorded results manually as well as input the results into software application

EXPRESS JET AIRLINES — **Fresno, CA**
Airport Services Agent — **December 2007 – September 2008**

- Performed customer service at Ticket Counter and Gate Entrance
- Marshall and service jet aircraft; Transport baggage

Daniel Faeldo

SEARS **Clovis, CA**
Hardware Sales Associate **May 2005 – July 2006**

- Assisted customers with merchandise selection
- Maintained and stocked merchandise on sales floor
- Provided care and service to customers

References Available Upon Request

Nicholas Nelson

861 W. San Gabriel ▪ Clovis, CA 93612 ▪ (559)347-1434 ▪nick@mammothit.com

Profile

- Strong network understanding with ability to integrate into a group environment
- Self-motivated, quick thinking for complex problem solving
- Great leadership skills in assigning and maintaining team coherency in a project atmosphere

Education

ITT Technical Institute – Clovis, CA
Associate of Science Degree, ***Information Technology - Computer Networking Systems***
Graduated: March 2011
Bachelor of Science Degree, ***Information Technology - Information Security & Cyber Security***
Graduate: June 2014

Technological Knowledge

Operating Systems:

- Windows 2000 / XP / Vista / Windows 7 / Windows 8 / Server 2003 /Server 2008

Networks

- LAN, WAN, and Wireless Network Administration
- Logical and physical network setup
- Active Directory, user account management and Exchange

Software:

- MS Office 2003, 2007, 2010 and 2013
- Norton Ghost

Work Experience

Fresno Networks LLC **Fresno, CA** **01/2013 – 6/2014**
Help Desk Technician

- Provide Tier 1 & 2 support to network users
- Troubleshoot e-mail, Microsoft Office, software, servers, printers and physical computer repair
- Configure workstations, laptops and printers
- Virus removal and system cleanup
- Configure MDTs and install them with proper software
- Onsite Network Administrator for City Halls in the Central Valley
- Deploy new workstations for Police Departments and City Offices

Club One Casino **Fresno, CA** **9/2011 – 09/2012**
IT Support Technician

- Provide Tier 1 & 2 user support for over 30 network users
- Troubleshoot and resolve email, applications, software, workstation, phone, network, printer/copier and audio / video issues
- Install and configure workstations with Windows 7, phones and voice/data ports
- Complete inventory and order supplies
- Set-up and configure equipment for special events

FedEx Ground **Fresno, CA** **11/2010 – 09/2011**
Delivery Driver **09/2008 – 01/2009**

- Delivered packages to address specified on scanner
- Utilized Windows Pocket PC to record transactions
- Trained new drivers in proper procedures and delivery requirements

Jon Blackburn

PO Box 6754 ▪ Mammoth Lakes CA ▪ (760) 934-4382 ▪jon@mammothit.com

Profile

- Self-taught outside of the box thinker
- Able to tackle complex IT projects and deliver results
- Proven ability to pick up on new concepts quickly.

Education

Pennfoster Online High School
Graduated: 2008

Technological Knowledge

- **Operating Systems:** Windows 2000/XP/Vista/7/Server 2003/ 2008; Linux
- **Hardware:** HP/Dell/Laptops, Desktops and Servers, Blackberry/PDA, HP/Dell Printers, Scanners, Audio/Video, Wireless Access Points, Hubs,
- **Applications:** Microsoft Office, Exchange 2003, VMware, MySQL
- **Programming Languages:** VB.net
- **Networking Skills:** Network Design, Configuration and Troubleshooting, Server/Client Computer Installation, Maintenance and Repair, Disaster Recovery, Active Directory, Group Policy, Emphasis on Adherence to Microsoft Standards, and Maintaining Network documentation and procedures

Work Experience

Carmichael Business Technology Inc **Mammoth Lakes, CA** **9/2009 - Present**

Lead Systems Administrator

- Responsible for servicing clients in all sectors and verticals. Government, K-12, Business, residential.
- Required to be a self-starter and to think outside of the box as I never know what I am going to encounter when going onsite.
- Required a strong background in Hardware, Software, Networking and other IT fields.
- Specialized in Student Information Systems and large scale wireless deployments

I am a self-taught computer and networking enthusiast. I joined CBT shortly after graduating high school. Over the past 4+ years I have learned and grown more in the IT workspace than would have been possible at a technical school, or college. I possess a strong will to learn and a get it done attitude that has contributed to my fast growth as an IT technician.

Andriy Nazar

> Web Developer
> Programmer
> DBA

OBJECTIVE

Programming and Databases. Fluent in Actionscript, Flash, Flex expert with 8 years of commercial experience and over 100 successful projects.

EXPERIENCE

2004 - Present
Founder ISP

Bamnet ISP

> Founder and system administrator of Bamnet internet service provider

2004 - Present
Freelance

Programmer

- Flash Actionscript 2.0, 3.0
- Flex/Flash builder 2, 3
- Game developing
- PayPal, Facebook and other services integration to a web sites
- MDM Zinc
- SmartFoxServer: Socket server for Flash multiplayer games and applications- ---
- WiiFlash Server: Wiimote and Flash
- Microsoft Kinect
- PHP
- MySQL
- HTML, CSS, jQuery, BootStrap, Javascript

2002 - 2003
M1

Flash Developer

- Develop applications, games, websites, widgets in the Flash using ActionScript 1.0 and 2.0
- Testing applications

2001 - 2002
Gallery of Furniture

3D Designer

- Consult with clients
- Planning and design a furniture in the 3D Studio Max

EDUCATION

2003 - 2008

Ternopil State 'Ivan Pul'uj' Technical University

Expert Degree

> Engineer of computer systems and networks

2008 - 2009

Ternopil State 'Ivan Pul'uj' Technical University

Master Degree

> Computer Sciences

CERTIFICATIONS

Specialist Computer Training Center 2002

The Computer Training Center Specialist was founded in 1991 by the group of professors of Bauman Technical University. The company is now leading the computer education market in Russia. With its headquarters located in Moscow, «Specialist» enrolls roughly 50 000 students annually. Our centre offers courses on Microsoft Company Products, Computer Education, IT-Management, Networks Technologies, Accounting, Management, Graphics and Design and other areas.

Specialist is the leading provider of the Microsoft Authorized Teaching Program in Russia. With its outstanding teachers of the Bauman school and vast experience, the Center has won various awards for excellent corporate IT-training.

Sujey Prieto

PO Box 426, Mammoth Lakes CA 93546
760-934-4382
Sujey@mammothit.com

www.mammothit.com

OBJECTIVES

I am a friendly, dependable, and loyal person who is looking for a great working environment. I have much experience in customer service, able to multi-task, and always up for a challenge. I get along well with others, and able to learn things very quickly. I am looking for a position where I can develop and grow while giving my best to me employer and their company.

EDUCATION

Mammoth Unified School District

June 2007

High School Diploma

- Participated in Mammoth yearbook and Associated Student Body – responsible for getting quotes, pictures and general information from staff and students to create pages in the yearbook
- Competed in school sports team (volleyball, X-Country ski, and X-Country running) travelling in and out of northern CA competing against other schools

EXPERIENCE

Carmichael Business Technology Inc – Office Manager

7/2010 – Present

Responsible for maintaining office services by organizing office operations and procedures, controlling correspondence, designing filing systems, reviewing and approving supply requisitions, assigning and monitoring clerical functions.

Responsible for handling high call volume, multi-tasking and scheduling all technicians to ensure all goals have been met and customer satisfaction.

Working and coordinating with vendors to ensure all orders are fulfilled and accurate.

Coach - Sales Associate

3/2009 – 7/2010

Customer service, reaching store sales goals as well as individual goals to grow in the company, communication with other employees to keep the store running smoothly especially in busy times. Register duties, handling everything from cash to reimbursement letters from the company.

Sierra Employment Services - Receptionist

7/2007 – 1/2009

Answering telephones and greeting clients. Used computer programs Microsoft Word and Excel. Keeping files neat and organized, translating papers from English to Spanish.

SKILLS

- Designs and implements office policies by establishing standards and procedures.
- Identifying Trends
- Very organized
- Assigning and monitoring clerical function
- Keeps management informed by reviewing and analyzing
- Inventory Control
- Supervisors technicians to ensure all goals are met

AGENDA ITEM NO.

6

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: EXTENSION OF WASTE DISPOSAL SERVICES CONTRACT

DATE: AUGUST 25, 2014

ATTACHMENTS:

- Letter from Preferred Septic and Disposal, Inc.

BACKGROUND/SUMMARY

The City of Bishop last bid for waste disposal services for city facilities in August 2012. At that time the contract was awarded to Preferred Septic and Disposal, Inc. The contract was for one year and allowed for up to two one-year extensions by mutual agreement.

We are in receipt of a letter from Preferred Septic and Disposal, Inc. requesting a one-year extension (September 10, 2014 through September 9, 2015) to their contract. This would be the second one-year extension. It would be our recommendation that the City approve the one-year extension from September 10, 2014 through September 9, 2015.

RECOMMENDATION

Review the request to extend the City's waste disposal services contract with Preferred Septic and Disposal, Inc. through September 9, 2015.

Preferred Septic and Disposal, Inc.

1280 N. Main St., Suite I
Bishop, Ca. 93514
(760) 873-5699

RECEIVED
AUG - 8 2014
CITY OF BISHOP

8/7/14

City of Bishop
PO Box 1236
Bishop, Ca. 93515

Preferred Septic and Disposal, Inc. is requesting that we continue our contract for "Waste Services" for an additional year from September 10, 2014 through September 9, 2015. We appreciate the opportunity to do business with the City and we will continue to donate our services to Fire Station and to the Fire training facility at no fee.

Thank you,

Kristen Dean
Manager
Preferred Septic and Disposal, Inc.

AGENDA ITEM NO.

7

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: RESOLUTION - APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2013 ALLOCATION OF THE STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

DATE: AUGUST 25, 2014

Attachments:

- Proposed Resolution - approving an Application for Funding and the Execution of a Grant Agreement and any Amendments thereto from the 2013 Allocation of the State Community Development Block Grant (CDBG) Program
- Resolution 13-01

BACKGROUND/SUMMARY

Please find attached the proposed resolution approving an application for funding and the execution of a grant agreement and any amendments thereto from the 2013 allocation of the State Community Development Block Grant (CDBG) Program and authorizing the new City Administrator to act on the City's behalf in all matters pertaining to this application.

This proposed resolution is being requested by the State of California, Department of Housing and Community Development, in order to continue the administration of the CDBG grant (13-CDBG-8972) received in January 2014. The only change the State of California wishes to see in the proposed resolution that is different from the prior resolution (Resolution 13-01) submitted to them in March 2013 is the change of Administrator.

To note the changes made, please see Resolution 13-01 and the proposed resolution - Sections 5, 6, and 7.

RECOMMENDATION

City Council considers approving the proposed resolution by title only.

RESOLUTION NO. 14-___

A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2013 ALLOCATION OF THE STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

BE IT RESOLVED by the City Council of the City of Bishop as follows:

SECTION 1:

The City Council has reviewed and hereby approves an application for the 2012 State CDBG Program requesting up to $1,100,000.00 in funding for the following activities:

General Program Administration	$76,744.00
Multi-Family Housing Rehabilitation, Reconstruction of Valley Apartments	$930,233.00
Planning and Technical Assistance, Update of City's Economic Development Elements	$93,023.00

SECTION 2:

The City has determined that federal Citizen Participation requirements were met during the development of this application.

SECTION 3:

The City hereby approves the use of Local Funding Sources (listed below) in the amount of $5,000.00 to be used as the City's cash match for the Planning and Technical Assistance activity in this application.

General Funds Cash Match	$5,000.00

SECTION 4:

The City hereby approves a Subrecipient Agreement, attached as "Exhibit A," with Inyo Mono Advocates for Community Action, Inc. (IMACA) to assist in utilizing the 2013 State CDBG funds, if awarded.

SECTION 5:

The City hereby authorizes and directs the City Administrator, or designees, to sign this application and act on the City's behalf in all matters pertaining to this application.

SECTION 6:

If the application is approved, the City Administrator, or designees, is authorized to enter into and sign the grant agreement and any subsequent amendments with the State of California for the purposes of this grant.

SECTION 7:

If the application is approved, the City Administrator, or designees, is authorized to sign Fund Requests and other required reporting forms.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Bishop held on the ____th day of August, 2014.

_____
JIM ELLIS, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

RESOLUTION NO. 13-01

A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2013 ALLOCATION OF THE STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

BE IT RESOLVED by the City Council of the City of Bishop as follows:

SECTION 1:

The City Council has reviewed and hereby approves an application for the 2012 State CDBG Program requesting up to $1,100,000.00 in funding for the following activities:

General Program Administration	$76,744.00
Multi-Family Housing Rehabilitation, Reconstruction of Valley Apartments	$930,233.00
Planning and Technical Assistance, Update of City's Economic Development Elements	$93,023.00

SECTION 2:

The City has determined that federal Citizen Participation requirements were met during the development of this application.

SECTION 3:

The City hereby approves the use of Local Funding Sources (listed below) in the amount of $5,000.00 to be used as the City's cash match for the Planning and Technical Assistance activity in this application.

General Funds Cash Match	$5,000.00

SECTION 4:

The City hereby approves a Subrecipient Agreement, attached as "Exhibit A," with Inyo Mono Advocates for Community Action, Inc. (IMACA) to assist in utilizing the 2013 State CDBG funds, if awarded.

SECTION 5:

The City hereby authorizes and directs Keith Caldwell, the City Administrator/Community Services Director, or designees, to sign this application and act on the City's behalf in all matters pertaining to this application.

SECTION 6:

If the application is approved, Keith Caldwell, the City Administrator/Community Services Director, or designees, is authorized to enter into and sign the grant agreement and any subsequent amendments with the State of California for the purposes of this grant.

SECTION 7:

If the application is approved, Keith Caldwell, the City Administrator/Community Services Director, or designees, is authorized to sign Fund Requests and other required reporting forms.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Bishop held on the 25th day of March, 2013.

LAURA SMITH, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

CITY OF BISHOP
INYO COUNTY

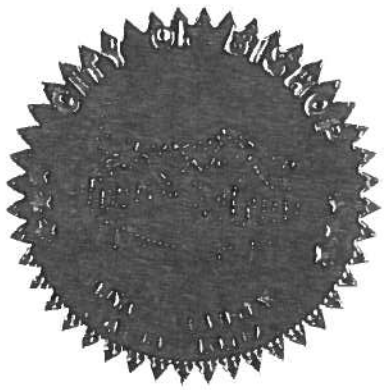
STATE OF CALIFORNIA
COUNTY OF INYO }

I, Robin Picken, Assistant City Clerk for the City of Bishop, do hereby certify that the whole number of members of the City Council of said City of Bishop is five (5); that the foregoing Resolution No. 13-01 was duly passed and adopted by said City Council; approved and signed by the Mayor of said City; and attested by the City Clerk of said City, all at a regular meeting of said City Council, held on March 25, 2013, and that the same was so passed and adopted by the following roll call vote.

AYES:	Stottlemyre, Gardner, Smith
ABSENT:	Ellis
NOES:	Glidewell
DISQUALIFIED:	None

WITNESS, my hand and the seal of the City of Bishop this 26th day of March 2013.

Robin Picken, Assistant City Clerk
CITY OF BISHOP



AGENDA ITEM NO.

8

TO: CITY COUNCIL

SUBJECT: **PRESENTATION –**
RETIREMENT OF CITY ADMINISTRATOR KEITH S. CALDWELL

DATE: AUGUST 25, 2014

BACKGROUND/SUMMARY

Keith S. Caldwell was hired as the Community Services Director on June 11, 2007, was promoted to Interim City Administrator/Community Services Director on August 22, 2011, and promoted again to City Administrator/Community Services Director on January 23, 2012. Mr. Caldwell will be retiring from the City of Bishop in September 2014. It is appropriate that he be honored for his many years of service to the City.

RECOMMENDATION

Make presentations to Keith S. Caldwell to honor his years of public service with the City of Bishop.

KEITH SANFORD CALDWELL

Current Position:

City Administrator/Community Services Director
City of Bishop California - June 2007-Present

Plan, implement, manage, and evaluate diversified activities for the City of Bishop. Duties and responsibilities include supervising staff, assist in day to day operations of City Hall, responsible for all phases of parks and recreation programs, events and activities, publicity, marketing, preparation of reports and development of short and long-range goals and objectives.
Additionally, management of a City owned Mobile Home Park, risk management, budget management, grants administration, collaboration with public and private agencies, as well as, working closely with City Council and the Parks and Recreation Commission are essential to my job.

General Qualifications:

- Professional and Administrative Experience – 28 years
- Parks and Recreation Planning and City Planning
- Grant Administration
- Budgeting and Payroll
- Demonstrated Oral, Written and Listening Skills
- Demonstrated Ability to Work Well with Others
- Demonstrated Ability Critical Thinking and Problem Solving
- Negotiation and Mediation Skills
- Self-Starter, Able to Lead and Follow
- Committed and Dedicated

Education:

1977 – Degree – Winder-Barrow High School
1981 – Bachelor of Arts Degree in Social Work, Minor in Recreation – LaGrange College
1983 – State Certification - Therapeutic Recreation Specialist (TRS) (GA)

Professional Experience:

- 2000-2007 – Athletic Division Administrator, Athens-Clarke County Leisure Services – Athens, GA
- 1998-2000 – Statewide Program Director – U.S. Disabled Athletes Fund, Inc. – GA
- 1996-1998 – Deputy Director, Recreation –Rockdale County Recreation Department – GA
- 1995-1996 – Program Director – Oconee Parks and Recreation Department – GA
- 1989-1995 – Program Director – Winder First United Methodist Church – GA
- 1985-1989 – Physical Education Teacher/Athletic Director – Mill Springs Academy, GA
- 1983-1985 – Recreational Therapist – West Paces Ferry Hospital – GA
- 1981-1983 – Recreational Therapist – Devereux Foundation - GA

Professional Memberships (Present & Past):

- California Parks and Recreation Society (CPRS)
- National Alliance for Youth Sports (NAYS)
- National Recreation and Parks Association (NRPA)
- Georgia Recreation and Parks Association (GRPA

Professional and Personal Activities:

- Chairman – Hearts N Parks Program National Award – National Recreation and Parks Association (NRPA)
- Chairman – Youth Sports Task Force – Georgia Recreation and Parks Assoc. (GRPA)
- Board of Directors – Family Connection – Athens GA
- Leadership GRPA
- District Commissioner, GRPA, 6th District, 26 Agencies
- Rotary Club – Past President
- Founder of the Barrow County Mentor Program
- Athens Clarke County School/University Partnership

Personal:

- Born – Winder, GA
- Family – Wife - Vicky, (3) Children – Ryne, Elyse, Laithem, (3) Grandchildren – Kaeli, Jackson, Bristol
- Enjoys – Music (Rock and Blues), Golf, Camping, Cold Beer on a hot day, actually any day.

Overview of Accomplishments 2007-2014

- Begin the process for City Park Lease with LADWP 2007/08 – Ratified 2009.
- Installation of Energy Efficient Lighting in all City Buildings.
- City Hall Beautification Program – Update to all grounds on the City Hall property.
- Completion of the City Auditorium Renovation – Allowed for Programming and Events.
- Re-Plastering of City Park Pool.
- Update City Park Master Plan
- Addition of the Children's Tree and Rebuild of City Park Pavilion.
- Re-Roof City Hall, Police and Fire Departments.
- Eagle Scout Project – Interpretive Signs in City Park.
- Community Garden – Sunrise Mobile Home Park.
- Added Multi-Purpose Field – City Park
- Tennis Courts Re-Surfacing.
- City Volunteer Program.
- Creation of City Wellness Program.
- Clarke Wing and Council Chamber Improvements – Hallway Carpet, Sherriff's Substation, Court, TV Screens.
- Weathered Recession and Produced a Balanced Budget – 2013/2014
- Received nearly 4 million in Grant Funding - All Departments
- Home Buyers Assistance Program
- Miss City of Bishop and Miss Teen City of Bishop
- Received Risk Management Award – CJPIA
- Addition of Cooling Units to provide for year round Programming in City Auditorium
- Provided enhanced benefits package to the employees at $30,000 savings to the City.

- Enhanced and Created Current Children's and Adult Programs –

Adult

1. Softball – Increased League from 15 to 40 Teams
2. Basketball
3. Soccer
4. Volleyball
5. Soccer
6. Flag Football
7. Aerobics
8. Zumba
9. Self-Defense
10. Tennis
11. Bocce

Children

1. Summer Day Camps – Themed Camps
2. Sports Camps – Gamer Baseball, Challenger Soccer, Softball, Football, Basketball, All Sports, Tennis.
3. Arts and Crafts Camps/Programs
4. Gymnastics
5. Cheerleading
6. Swim Lessons
7. Swim Team

Collaborative

1. Collaboration with Bishop Paiute Tribe – Park Exercise Equipment
2. Youth Sports Task Force – All Youth Associations and School
3. Earth Day
4. City Park Arboretum
5. Firefighters Golf Tournament
6. Tree Committee
7. Community Garden – UC Davis and Inyo County Master Gardner's
8. Dog Park Committee – Dog Park Creation
9. IMMA Work Program
10. Work Force 395 – Inyo County Probation
11. Team INYO – Youth Obesity Initiative
12. NAYS Sports Training for Youth Coaches
13. Home Street Ski Program
14. High School Sports Programs – City Park and Auditorium, High Scholl Facilities
15. Inyo County Election Consolidation
16. Enhanced City Website
17. Credit Card – Added Customer Credit Card Payment Option
18. 4H Bike Program
19. City Park Security Cameras

Events

1. Truck or Treat
2. Big Day In The Park – 4th of July
3. EggStravoganza – Easter Egg Hunt
4. Movies In The Park
5. Dive In Movies
6. Kids Night Out
7. Moving Vietnam Wall – City Park
8. Weddings In The Park
9. After-School Program
10. Skate Jam
11. Fishing Camp

Departmental Accomplishments While City Administrator

1. Wye Road Intersection Improvements
2. The Bishop Police Department has successfully completed two high profile, complicated financial investigations.
3. Planning for Warren Street Improvement Project
4. Pine to Park Path
5. Mobility/Housing Element Updates – General Plan
6. Economic Development Update – General Plan
7. Negotiated (3) Year Agreement with Employee Unions
8. The Police Department has seized over $100,000 in drug monies. Monies used to offset General Fund expenses such as, officer training, renovation of the Police Department and a purchase of a new vehicle.
9. Balanced General Fund Budget
10. Eastern Sierra Community Services District Cooperation
11. Church Street Water Line
12. Water And Sewer Rate Study