

CITY OF BISHOP
CITY COUNCIL MINUTES
AUGUST 25, 2014

CALL TO ORDER Mayor Ellis called the meeting of the Bishop City Council to order at 7:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

INVOCATION The invocation was given by Pastor Eddie Davis of the Nazarene Church followed by the Pledge of Allegiance led by Councilmember Smith.

COUNCIL PRESENT Councilmembers Laura Smith, David Stottlemyre, Keith Glidewell
Mayor Pro Tem Pat Gardner
Mayor Jim Ellis

COUNCIL ABSENT None

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director
Jim Tatum, Newly Hired City Administrator
Robin Picken, Assistant City Clerk
Ryan Jones, City Attorney
Lorraine Ray, Assistant Finance Director
Ray Seguire, Fire Chief
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
Gary Schley, Planning Director/Public Services Officer
Dan McElroy, Parks & Recreation Supervisor
Waylon Cleland, Recreation Supervisor

PUBLIC COMMENT The Mayor announced the public comment period.

Rich and Cathy White of Independence reported on the California State Fair and the Inyo County Exhibit. They announced that the Exhibit will be on display at the Tri-County Fair this Labor Day weekend. They also announced that the Exhibit received the Silver Award and the Manager's Award this year at the California State Fair and asked those who were interested to assist in working at the booth next year to please contact them directly.

Local resident Gayle Wolfe requested as she did at the last Council meeting, that Council please re-visit the issue of finding an occupant to fill the vacant "old K-MART" building (located on the North East corner of Yaney and Main Street).

No further public comments were provided.

**DEPARTMENT HEAD
REPORTS**

Reports from the Fire Department, Police Department, Public Works Department, Administration and Community Services Departments were given on the departments' activities including upcoming and ongoing projects.

All department heads and staff made special remarks of appreciation and best wishes to retiring City Administrator Caldwell.

Council thanked staff and all who participated in fighting the fire that occurred at the Vagabond Inn on August 14, 2014 and a special thanks also went to those who assisted in helping those that were displaced by the fire.

**CHAMBER OF COMMERCE
& VISITORS BUREAU
UPDATE**

Tawni Thomson, Executive Director of the Bishop Chamber of Commerce provided a report on Chamber activities and Visitors Bureau statistics.

Ms. Thomson also thanked and expressed her sincere appreciation to both City Administrator Caldwell for the work he has done for the City of Bishop and thanked his wife Vicky Caldwell for assisting at the Visitors Bureau.

**COUNTY OF INYO AIRPORT
PRESENTATION**

Inyo County Public Works Director Clint Quilter reviewed Inyo County's Airport Operations and their current work to update their Airport Layout Plan (ALP). Mr. Quilter then introduced Airport Consultant Bob Wadell to present what it takes to update an ALP. Mr. Wadell thanked Council for being able to make his presentation and to use meetings such as this one to reach out to the public for community feedback.

**PLANNING & BUILDING
BI-ANNUAL REPORT**

Planning Director Gary Schley reviewed the last nine months of activities in the Planning Department.

Director Schley also took the time to thank retiring City Administrator Caldwell for his friendship and wished him well in his future endeavors.

**CONSENT CALENDAR
(1)
Motion/Stottlemire**

A motion was made by Councilmember Stottlemire to approve the Consent Calendar as presented. Motion passed 5-0.

Ayes: Councilmember Smith, Stottlemyre, Glidewell,
Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None
Absent: None

FOR APPROVAL/FILING

- (a) Council Study Session - August 11, 2014
- (b) Council Meeting - August 11, 2014
- (c) Personnel Status Change Report
- (d) Statement of Fund Transactions - 7/1/14-7/31/14
- (e) Warrant Register - July 2014
- (f) Investment Portfolio - July 2014
- (g) Request to dispose of surplus and found property
- BPD Memo Log # BPD-032-14
Police Department

FOR INFORMATION/FILING

- (h) Planning Commission - Cancellation Notice
- 8/26/14
- (i) Parks & Recreation Commission Agenda
- 8/20/14
- (j) Fire Department Activity Log - July 2014

NEW BUSINESS

PURCHASE OF POLICE
DEPARTMENT VEHICLE
(2)
Motion/Glidewell

Councilmember Glidewell made a motion to waive the Open Market/Bidding Procedure in accordance with Section 3.24.200 of the Bishop Municipal Code to purchase a new 2014 Ford Explorer Police Interceptor for \$28,049.12 from Bishop Ford. Motion passed 5-0.

Ayes: Councilmember Smith, Stottlemyre, Glidewell,
Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None
Absent: None

STATE MANDATED WATER
CONSERVATION
(3)
Motion/Stottlemyre

Councilmember Stottlemyre made a motion to approve the proposed water conservation measures to continue until rescinded. Motion passed 5-0.

Ayes: Councilmember Smith, Stottlemyre, Glidewell,
Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None
Absent: None

AWARD MONITORING
WELLS PROJECT
CONSTRUCTION
CONTRACT
(4)
Motion/Gardner

Mayor Pro Tem Gardner made a motion to award the Monitoring Wells Project Construction Contract to Jon Gamble, authorize the execution of the Construction contract with Jon Gamble, and authorize the expenditure of up to \$24,314.85 through the Construction Contract. Motion passed 5-0.

Ayes: Councilmember Smith, Stottlemire, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis

Noes: None

Abstain: None

Absent: None

AWARD INFORMATION
TECHNOLOGY SUPPORT
SERVICES CONTRACT
(5)
Motion/Glidewell

Councilmember Glidewell made a motion to approve the execution of a contract with Carmichael Business Technology based on their proposal, approve the expenditure of up to \$15,440 through this contract, direct staff to establish a line item in all appropriate budgets for Information Technology and to move all budgeted IT expenses to this new line item, and direct staff to develop proposed budget adjustments for full funding of the work under the contract for consideration by City council no later than October 2014. Motion passed 5-0.

Ayes: Councilmember Smith, Stottlemire, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis

Noes: None

Abstain: None

Absent: None

WASTE DISPOSAL
SERVICES
(6)
Motion/Stottlemire

Councilmember Stottlemire made a motion to extend the City's waste disposal services contract with Preferred Septic and Disposal, Inc. through September 9, 2015. Motion passed 5-0.

Ayes: Councilmember Smith, Stottlemire, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis

Noes: None

Abstain: None

Absent: None

RESOLUTION (14-13)
IN SUPPORT OF A
COMMUNITY
DEVELOPMENT BLOCK
GRANT
(7)
Motion/Smith

Councilmember Smith made a motion to approve the proposed resolution by title only. Motion passed 5-0.

"RESOLUTION - APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2013 ALLOCATION OF THE STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM"

Ayes: Councilmember Smith, Stottlemyre, Glidewell,
Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None
Absent: None

PRESENTATIONS

COUNCIL PRESENTATIONS - KEITH CALDWELL (8)

City Administrator Keith S. Caldwell was presented with a city tile, a city coin, a city watch, and a bouquet of flowers to his wife Vicky in recognition of his years of public service to the City of Bishop.

Other members of the public that came forward to express their appreciation, thanks, and good wishes to Keith S. Caldwell were: David Grah, Beth Himelhoch, Alex "Skandar" Reid, Charles James, Ryan Jones, Jeff Griffiths, Peter Tracy, Denise Gillespie, Jim Tatum, Linda Arcularius, Michael Franz, and Chuck Kilpatrick.

COUNCIL REPORTS

Council Members reported on committee meetings and announced upcoming community events.

ADJOURNMENT

The Mayor adjourned the meeting at 9:25 p.m. to the Study Session scheduled for Monday, September 8, 2014 at 4:00 p.m. in the City Council Chambers.

JIM ELLIS, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk