

"SMALL TOWN WITH A BIG BACKYARD"



COUNCIL AGENDA PACKET

JULY 14, 2014



CITY OF BISHOP

CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California

NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the City Clerk at 760-873-5863. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 13.102-35.104 ADA Title II)

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code § 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration. NOTE: Comments for all agenda items are limited to a speaking time of three minutes.

MONDAY, JULY 14, 2014
7:00 P.M.

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT – NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

DEPARTMENT HEAD REPORTS

Updates on department activities will be given by the Department Heads

- A. Fire Chief Ray Seguire
- B. Police Chief Chris Carter
- C. Public Works Director/City Engineer Dave Grah
- D. City Administrator/Community Services Director Keith Caldwell

COUNTY OF INYO UPDATE – Second District Supervisor Jeff Griffiths.

NORTHERN INYO HOSPITAL (NIH) QUARTERLY UPDATE – NIH CEO Victoria Alexander-Lane.

CONSENT CALENDAR – NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.
(1)

FOR APPROVAL/FILING

Minutes

- (a) Council Study Session - May 27, 2014
- (b) Council Meeting - May 27, 2014

- (c) Council Special Meeting - June 9, 2014
- (d) Council Meeting - June 9, 2014
- (e) Council Budget Workshop - June 13, 2014
- (f) Council Study Session - June 23, 2014
- (g) Council Meeting - June 23, 2014
- (h) Council Special Meeting - June 30, 2014
- (i) Personnel Status Change Report
- (j) Request to dispose of surplus and found property - Public Works Department
- (k) Statement of Fund Transactions - 7/1/13 - 6/30/14
- (l) Warrant Register - June 2014
- (m) Investment Portfolio - June 2014
- (n) Letter to League of California Cities endorsing Scott Nassif for At-Large Director, League of California Cities

FOR INFORMATION/FILING

- Agendas (o) Water and Sewer Commission Agenda - July 8, 2014
- Minutes (p) Water and Sewer Commission Minutes - March 11, 2014
- Reports (q) Water Fund Monthly Balances 2013/2014
- (r) Sewer Fund Monthly Balances 2013/2014
- (s) Public Works Building Permits - June 2014
- (t) Fire Department Activity Log - June 2014
- (u) City of Bishop Fees and Charges Fiscal Year 2014-2015 Revised Exhibit "A"

PUBLIC HEARINGS/ACTION

- (2) PROPOSED ORDINANCE RESPECTING SALARIES FOR CITY COUNCILMEMBERS – A public hearing will be held to hear and consider public input on the proposed ordinance respecting salaries for City Councilmembers - Administration.
- (3) PROPOSED ORDINANCE RESPECTING SALARIES FOR CITY COUNCILMEMBERS – Council consideration to approve the first reading/introduction of a proposed ordinance relating to salaries for City Councilmembers - Administration.

NEW BUSINESS

- (4) PLANNING COMMISSION – Consideration to make an appointment to the Planning Commission to fill the scheduled vacancy that expired on July 10, 2014 – Administration.
- (5) RESOLUTION - Council consideration to adopt a resolution accepting an easement grant deed from the Automobile Club of Southern California - Public Works.
- (6) PURCHASE OF PUBLIC WORKS PICK-UP TRUCK - Council consideration to approve the purchase of a pick-up truck for the Public Works Department - Public Works.
- (7) CITY ADMINISTRATOR/CITY CLERK EMPLOYMENT AGREEMENT - Council consideration to approve an employment agreement for a new City Administrator/City Clerk - Administration.

COUNCIL AND COMMITTEE REPORTS

ADJOURNMENT

- Monday, July 28, 2014 - 4:00 p.m. Study Session/7:00 p.m. Regular Meeting–Council Chambers
- Monday, August 11, 2014 -4:00 p.m. Study Session/7:00 p.m. Regular Meeting–Council Chambers
- Monday, August 25, 2014 - 4:00 p.m. Study Session/7:00 p.m. Regular Meeting–Council Chambers



CITY OF BISHOP STUDY SESSION AGENDA

Council Chambers - 301 West Line Street - Bishop, California

NOTICES TO THE PUBLIC

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Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration. NOTE: Comments for all agenda items are limited to a speaking time of three minutes.

MONDAY, JULY 14, 2014

4:00 p.m.

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT - NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

SCHEDULED DISCUSSION

1. City Council Workshop with Eastern Sierra Community Services District (ESCSA)
2. Discuss Transaction and Use Tax (TUT)
3. Current 7:00 p.m. agenda items
4. Future agenda items
5. Department Head Reports

DISCUSSION

1. Councilmember Laura Smith
2. Councilmember David Stottlemire
3. Councilmember Keith Glidewell
4. Mayor Pro Tem Pat Gardner
5. Mayor Jim Ellis

CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code § 54957 – Titles: Fire Chief and City Administrator/Community Services Director.
2. PUBLIC EMPLOYMENT pursuant to Government Code § 54957 – Title: City Administrator

REPORT ON ACTIONS TAKEN IN CLOSED SESSION AS REQUIRED BY LAW

ADJOURNMENT – To City Council meeting scheduled at 7:00 p.m. in the City Council Chambers.



*Small Town with a
Big Backyard!*

CITY OF BISHOP

377 West Line Street - Bishop, California 93514
Post Office Box 1236 - Bishop, California 93515
760-873-8458 publicworks@ca-bishop.us
www.ca-bishop.us

JULY 14, 2014
STUDY SESSION
ITEM #1

9 July 2014

RECEIVED

JUL - 9 2014

CITY OF BISHOP

City of Bishop City Council:

This is a letter of support from the Bishop Water and Sewer Commission to the Bishop City Council for the city's cooperative effort with the Eastern Sierra Community Services District (ESCSD). We understand this effort will be discussed at the City Council Study Session on Monday, 14 July. I plan to be present for that discussion.

The full ESCSD board, two members of the district staff, and Kent Neddenriep of R O Anderson, the consultant on the effort, attended the Water and Sewer Commission meeting last night. We had the opportunity to hear overviews of the effort from city staff, the chair of the ESCSD board, and from Kent Neddenriep. The overviews were followed by general discussion about the effort. The meeting was requested by the ESCSD to confirm and clarify the city's commitment to the cooperative effort.

The commission voted unanimously to confirm its support for the cooperative effort as presented to us at our meeting last night, understanding the details of any implementation steps are not yet available for review. We urge the City Council to continue its support for the cooperative effort when it considers approval of item to contract for further work on the effort at its meeting in later July or in August.

Sincerely,

Joe Pecs
Chair
Bishop Water and Sewer Commission

EASTERN SIERRA
COMMUNITY SERVICE DISTRICT

301 WEST LINE STREET, SUITE D
BISHOP, CALIFORNIA 93514
760-872-1415 • fax 760-872-1289

JULY 14, 2014
STUDY SESSION
ITEM #1

July 10, 2014

RECEIVED
JUL 10 2014
CITY OF BISHOP

City of Bishop
City Council Members
377 West Line Street
Bishop, California 93514

RE: Opportunities for Cooperation between the City of Bishop and Eastern Sierra Community Service District

Dear Council Members:

The Board of Directors (Board) and staff of Eastern Sierra Community Service District (District) appreciated the discussion with the City of Bishop (City) Water and Sewer Commission and Kent Neddenriep of RO Anderson Engineers at the July 8, 2014 Water and Sewer Commission Meeting regarding opportunities for the District and City to cooperate on various projects.

At the District's July 9, 2014 Regular Board Meeting, the Board concurred that it would be beneficial to both the District and the City to continue a collaborative effort through RO Anderson Engineers to fine-tune the Feasibility Study in both technical and economic aspects.

The District is aware that the City Council will address the possible continuation of the cooperative efforts between the District and the City at your Study Session to be held on July 14, 2014. The District Board supports having RO Anderson Engineers submit a Final Proposal for continuing work on Opportunities for Cooperation between the District and City.

The Board looks forward to working with the City for the mutual benefit of both agencies.

Sincerely,



Walt Pachucki, President
Board of Directors
Eastern Sierra Community Service District

C: David Grah, City of Bishop Director of Public Works
Keith Caldwell, City of Bishop Administrator
Kent Neddenriep, RO Anderson Engineers

AGENDA PLANNING FOR UPCOMING MEETINGS

JULY 14, 2014
STUDY SESSION
DISCUSSION ITEM # 4

MONDAY – JULY 28, 2014 MEETINGS

4:00 PM

- Discuss financial options to produce future savings and/or future revenues to the City of Bishop budgets.

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Award Information Technology Services Agreement - Public Works
- Contract Amendment 4 with R.O. Anderson for the Pine to Park Path - Public Works
- Contract with Stantec for ongoing SCADA support - Public Works.
- ORDINANCE - Second Reading and Adoption - Council Salary
- Fiscal Year 2014-2015 Budget Amendment - Finance
- RESOLUTION - Resolution of Intention for City of Bishop Tourism Business Improvement District (TBID) - Administration
- Adopt Record Retention Schedule - Administration

MONDAY – AUGUST 11, 2014 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented September 8

7:00 PM

- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)
- Planning and Building Bi-Annual Report (Feb/Aug) - Planning

MONDAY – AUGUST 25, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Waste Disposal Services (Ends 9/9/14)

MONDAY – SEPTEMBER 8, 2014 MEETINGS

4:00 PM

- Discuss and set dates for Budget Hearings

7:00 PM

- Presentation of Quarterly Citizen Award
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)
- Miss City of Bishop and Miss Teen City of Bishop Quarterly Report
- Request to advertise for bids for Propane Provider (Ends 10/31/14)

7/9/2014 5:00 PM

MONDAY – SEPTEMBER 22, 2014 MEETINGS

4:00 PM

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7:00 PM

- PRESENTATION – Recognition of City Administrator Keith Caldwell
- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Award Bid for Propane Provider

TUESDAY – OCTOBER 14, 2014 MEETINGS

4:00 PM

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7:00 PM

- Northern Inyo Hospital Quarterly Update – (Angie Aukee and/or Cheryl Underhill)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)
- Award bid – Propane Provider (Effective 11/1/2014)

MONDAY – OCTOBER 27, 2014 MEETINGS

4:00 PM

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7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)

MONDAY – NOVEMBER 10, 2014 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented December 8

7:00 PM

- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)
- Adoption of Preliminary 2015-2016 Budget - Finance
- State of the City 2013-2014 – Administration (K.Caldwell)

MONDAY – NOVEMBER 24, 2014 MEETINGS

4:00 PM

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7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)

MONDAY – DECEMBER 8, 2014 MEETINGS

4:00 PM

- CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION -
Department Heads Bi-Annual Evaluations

7:00 PM

7/9/2014 5:00 PM

- Presentation of Quarterly Citizen Award
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)
- Miss City of Bishop and Miss Teen City of Bishop Quarterly Report
- Resolution declaring the results of the November 4, 2014 election for 2 Council Members
- Certificates of Election / Oath of Office
- **Reorganization – Selection of Mayor and Mayor Pro Tem – FOLLOWING 2014 ELECTION**
- **Review of Mayoral Committee Appointments – FOLLOWING 2014 ELECTION**

MONDAY – DECEMBER 22, 2014 MEETINGS

TYPICALLY CANCELLED

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)

MONDAY – JANUARY 12, 2015 MEETINGS

4:00 PM

-

7:00 PM

- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)
- Northern Inyo Hospital Quarterly Update – (Angie Aukee and/or Cheryl Underhill)
- Set schedule for review and adoption of the 2013-2014 Proposition 4 Appropriations Limit - Finance.

MONDAY – JANUARY 26, 2015 MEETINGS

4:00 PM

-

7:00 PM

-

MONDAY – FEBRUARY 9, 2015 MEETINGS

4:00 PM

-

7:00 PM

- PUBLIC HEARING - Proposition 4
- Adopt the report prepared by the City Auditor relating to the City of Bishop's Proposition 4 Appropriations Limit for the 2013-2014 fiscal year - Finance.

MONDAY – FEBRUARY 23, 2015 MEETINGS

4:00 PM

-

7:00 PM

-

7/9/2014 5:00 PM

1a

CITY OF BISHOP
CITY COUNCIL STUDY SESSION MINUTES
MAY 27, 2014

CALL TO ORDER Mayor Ellis called the meeting to order at 4:00 p.m. in the City Council Chambers at 301 West Line Street, Bishop, California.

COUNCIL PRESENT Council Members Laura Smith, David Stottlemire, Keith Glidewell
Mayor Pro Tem Pat Gardner
Mayor Jim Ellis

COUNCIL ABSENT None

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director
Robin Picken, Assistant City Clerk
Ryan Jones, City Attorney
Lorraine Ray, Assistant Finance Director
Ray Seguire, Fire Chief
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer

PUBLIC COMMENT The Mayor announced the public comment period.
No public comments were provided.

SCHEDULED DISCUSSION Discussion was held on the following Study Session agenda items:

1. Transaction and Use Tax (TUT) Update City Administrator Caldwell reported that the City has not heard back from the County on the City's proposal to work together on an increase in the TUT since he made the proposal at the May 6, 2014 Board of Supervisors meeting. City Administrator Caldwell will contact the County to see when the County plans to continue their discussions on this matter and will report back to Council.

2. Discuss Department Head Evaluations City Administrator Caldwell handed out a draft evaluation form for Council's review. After a lengthy discussion between Council and Department Heads, it was agreed that the draft evaluation form would be appropriate to use going forward on a bi-annual basis. They agreed that the newly drafted evaluation form would assist both the Council and Department Heads in setting goals and objectives together going forward.

3. Traffic Calming on West Elm Street City Administrator Caldwell addressed Council with this on-going subject matter of wanting what is best for the City and for the safety of our children. We all agree that we do not want speeding drivers. Staff has met with Scott Patterson prior to this meeting to discuss his concerns and the City's concerns.

After a review of the City's due diligence in the matter, the Council agreed with staff's recommendations to not make any changes to West Elm Street. However, the Council asked staff to continue approaching the matter of slowing traffic in the school zones through public outreach and by working with the schools to reach out to the parents of the children who attend these schools.

Mr. Patterson appreciated meeting with City staff, but does not agree with their recommendation.

Council thanked Mr. Patterson for attending and for bringing this subject matter to Council.

4. Review use of iPads and City's Electronic Communications Policy and the latest CPRA Case

City Attorney Jones presented Council with an overview of the recently adopted Policy for the Use of Electronic Communication Systems and discussed the recent California Public Rights Act (CPRA) Case "San Jose vs. Smith." He discussed the Council's use of city electronic devices such as their iPads. After the presentation City Attorney Jones addressed Council's questions and concerns.

5. Current 7:00 p.m. agenda items

Discussion was held on the upcoming agenda items for the evening meeting. Questions were answered by staff as needed.

6. Future agenda items

The list of future agenda items was reviewed.

Staff confirmed that the June 9, 2014 Study Session is cancelled as requested by Council at their April 28, 2014 Study Session.

7. Department Head Reports

Reports were given as appropriate.

COUNCIL DISCUSSION

Council Members gave committee reports, community announcements and/or made comments or inquiries to staff. No action was taken

ADJOURNMENT

The meeting was adjourned at 5:29 p.m. to the regular meeting scheduled at 7:00 p.m.

JIM ELLIS, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

CITY OF BISHOP
CITY COUNCIL MINUTES
MAY 27, 2014

CALL TO ORDER	Mayor Ellis called the meeting of the Bishop City Council to order at 7:02 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.
INVOCATION	The invocation was given by Pastor Kathleen Puntar of the United Methodist Church followed by the Pledge of Allegiance led by Councilmember Stottlemyre.
COUNCIL PRESENT	Councilmembers David Stottlemyre, Keith Glidewell Mayor Pro Tem Pat Gardner Mayor Jim Ellis
COUNCIL ABSENT	Councilmember Laura Smith was absent and excused.
OTHERS PRESENT	Keith Caldwell, City Administrator/Community Services Director Robin Picken, Assistant City Clerk Ryan Jones, City Attorney Lorraine Ray, Assistant Finance Director Ray Seguire, Fire Chief Dan Nolan, Police Sergeant David Grah, Public Works Director/City Engineer Gary Schley, Planning Director/Public Services Officer
PUBLIC COMMENT	<p>The Mayor announced the public comment period.</p> <p>Immediate Past Water and Sewer Vice Chair and Commissioner Forrest Cross thanked Council for supporting the Water and Sewer Commission throughout his terms as a Commissioner with the City of Bishop.</p> <p>Council thanked Forrest Cross for his dedication in helping the City of Bishop throughout his years of service on the Water and Sewer Commission. Public Works Director Grah also thanked Forrest Cross for the expertise and leadership he brought with him to the Water and Sewer Commission as a member and a Chair.</p> <p>No further public comments were provided.</p>
DEPARTMENT HEAD REPORTS	Reports from the Fire Department, Police Department, Public Works Department, Administration and Community Services Departments were given on the departments' activities including upcoming and ongoing

projects.

**CHAMBER OF COMMERCE
& VISITORS BUREAU
UPDATE**

Tawni Thomson, Executive Director of the Bishop Chamber of Commerce provided a report on Chamber activities and Visitors Bureau statistics.

**CONSENT CALENDAR
(1)
Motion/Glidewell**

A motion was made by Councilmember Glidewell to approve the Consent Calendar as presented. Motion passed 4-0. Councilmember Smith was absent and excused.

Ayes: Councilmember Stottlemyre, Glidewell,
Mayor Pro Tem Gardner, and Mayor Ellis

Noes: None

Abstain: None

Absent: Councilmember Smith

FOR APPROVAL/FILING

- (a) Study Session – April 14, 2014
- (b) Council Meeting – April 14, 2014
- (c) Personnel Status Change Report
- (d) Part-Time Employees Wage Scale –
Fiscal Year 2014-2015
- (e) Letter of Appreciation to Forrest Cross

FOR INFORMATION/FILING

- (f) Water & Sewer Commission Meeting Agenda –
5/13/14
- (g) Planning Commission Meeting Agenda – 5/28/14
- (h) Public Works Building Permits – April 2014
- (i) Water Fund Monthly Balance 2013/2014
- (j) Sewer Fund Monthly Balance 2013/2014

NEW BUSINESS

**GENERAL MUNICIPAL
ELECTION –
RESOLUTIONS
(2)
Motion/Stottlemyre**

After a review of the proposed resolutions to facilitate the General Municipal Election to be held on November 4, 2014, Council took the following action:

Councilmember Stottlemyre made a motion to adopt Resolution No. 14-07 by title only, "RESOLUTION NO. 14-07 A RESOLUTION OF THE CITY OF BISHOP, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2014 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES". Motion passed 4-0. Councilmember Smith was absent and excused.

Ayes: Councilmember Stottlemyre, Glidewell,
Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None
Absent: Councilmember Smith

Motion/Stottlemyre

Councilmember Stottlemyre made a motion to adopt Resolution No. 14-08 by title only, "RESOLUTION NO. 14-08 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF INYO TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 4, 2014 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE". Motion passed 4-0. Councilmember Smith was absent and excused.

Ayes: Councilmember Stottlemyre, Glidewell,
Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None
Absent: Councilmember Smith

Motion/Stottlemyre

Councilmember Stottlemyre made a motion to adopt Resolution No. 14-09 by title only, "RESOLUTION NO. 14-09 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2014". Motion passed 4-0. Councilmember Smith was absent and excused.

Ayes: Councilmember Stottlemyre, Glidewell,
Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None
Absent: Councilmember Smith

APPOINTMENT OF
ACCOUNTING SECRETARY
(3)

Assistant Finance Director Ray reviewed the Accounting Secretary position and current Part-Time Office Assistant Jana Currie's work performance.

City Administrator Caldwell and Assistant Finance Director Ray changed the recommendation on this

item's agenda memorandum to the following for Council's consideration:

- 1) Approve the revised Accounting Secretary job description.
- 2) Waive the hiring freeze to hire an Accounting Secretary.

Motion/Gardner

After a brief discussion, Mayor Pro Tem Gardner made a motion to approve the revised Accounting Secretary job description and to waive the hiring freeze to hire an Accounting Secretary. Motion passed 4-0. Councilmember Smith was absent and excused.

Ayes: Councilmember Stottlemyre, Glidewell,
Mayor Pro Tem Gardner, and Mayor Ellis

Noes: None

Abstain: None

Absent: Councilmember Smith

PUBLIC WORKS INTERN
(4)

Public Works Director Grah provided a review of the City's Public Works Intern recruitment and asked Council to consider waiving the hiring freeze to hire a Public Works Intern.

Motion/Glidewell

After a brief discussion, Councilmember Glidewell made a motion to waive the hiring freeze to hire a Public Works Intern to work in the Public Works Department for 10 weeks beginning June 9, 2014. Motion passed 4-0. Councilmember Smith was absent and excused.

Ayes: Councilmember Stottlemyre, Glidewell,
Mayor Pro Tem Gardner, and Mayor Ellis

Noes: None

Abstain: None

Absent: Councilmember Smith

WARREN STREET
CONSTRUCTION PROJECT-
WORK ORDER 3
(5)

Motion/Stottlemyre

Public Works Director Grah provided a review of the Warren Street Improvement Project and its Work Orders.

A motion was made by Councilmember Stottlemyre to execute Work Order 3 under the contract with Triad Holmes Associates for the Warren Street Improvement Project and authorize the expenditure not to exceed \$58,500 under this Work Order and not to exceed \$248,500 under the contract. Motion passed 4-0. Councilmember Smith was absent and excused.

Ayes: Councilmember Stottlemyre, Glidewell,

Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None
Absent: Councilmember Smith

COUNCIL REPORTS

Council Members reported on committee meetings and announced upcoming community events.

ADJOURNMENT

The Mayor adjourned the meeting at 8:03 p.m. to the City Council Regular Meeting scheduled for Monday, June 9, 2014 at 7:00 p.m. in the City Council Chambers.

JIM ELLIS, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

CITY OF BISHOP
CITY COUNCIL MINUTES
JUNE 9, 2014

- CALL TO ORDER** Mayor Ellis called the meeting of the Bishop City Council to order at 7:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.
- INVOCATION** The invocation was given by Dave Fairley, Director of Youth with a Mission followed by the Pledge of Allegiance led by Mayor Pro Tem Gardner.
- COUNCIL PRESENT** Councilmembers Laura Smith, Keith Glidewell
Mayor Pro Tem Pat Gardner
Mayor Jim Ellis
- COUNCIL ABSENT** Councilmember David Stottlemyre was absent and excused.
- OTHERS PRESENT** Keith Caldwell, City Administrator/Community Services Director
Robin Picken, Assistant City Clerk
Ryan Jones, City Attorney
Ray Seguire, Fire Chief
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
Gary Schley, Planning Director/Public Services Officer
- PUBLIC COMMENT** The Mayor announced the public comment period.
- Miss Teen City of Bishop Callie Kruse reported to Council that she is currently working on a mud volleyball competition to be held at the Tri-County Fairgrounds as a fundraiser. All proceeds will be given to several local organizations. She is working with the City of Bishop and the Tri-County Fairgrounds on this project and hopes that the City Council will come and participate.
- No further public comments were provided.
- DEPARTMENT HEAD REPORTS** Reports from the Fire Department, Police Department, Public Works Department, Administration and Community Services Departments were given on the departments' activities including upcoming and ongoing projects.
- COUNTY OF INYO UPDATE** Second District Supervisor Jeff Griffiths provided an update on Inyo County business and activities.

Amongst several items that were reported, Supervisor Griffiths advised the Council that a discussion on the Transaction and Use Tax (TUT) will be on the June 24, 2014 County of Inyo Board of Supervisors Meeting Agenda.

CONSENT CALENDAR
(1)
Motion/Smith

A motion was made by Councilmember Smith to approve the Consent Calendar as presented. Motion passed 4-0. Councilmember Stottlemire was absent and excused.

Ayes: Councilmember Smith, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis

Noes: None

Abstain: None

Absent: Councilmember Stottlemire

FOR APPROVAL/FILING

- (a) Council Budget Workshop – April 25, 2014
- (b) Study Session – April 28, 2014
- (c) Council Meeting – April 28, 2014
- (d) Personnel Status Change Report
- (e) Monthly Salary Schedule – Fiscal Year 2014-2015
- (f) Investment Portfolio – May 2014
- (g) Warrant Register – May 2014
- (h) Inyo County Lease Agreement for Office Space in City Hall
- (i) Inyo County Courts Lease Agreement for Office Space in City Hall
- (j) Eastern Sierra Community Services District Lease Agreement for Office Space in City Hall

NEW BUSINESS

EXTENSION OF FUEL
SUPPLY CONTRACT
(2)
Motion/Gardner

A motion was made by Mayor Pro Tem Gardner to extend the City's fuel contract with Eastern Sierra Oil Company through June 30, 2015. Motion passed 4-0. Councilmember Stottlemire was absent and excused.

Ayes: Councilmember Smith, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis

Noes: None

Abstain: None

Absent: Councilmember Stottlemire

WAIVE CITY PARK
SWIMMING POOL ENTRY
FEE ON JULY 4, 2014
(3)
Motion/Glidewell

A motion was made by Councilmember Glidewell to waive the City Park swimming pool entry fee for July 4, 2014. Motion passed 4-0. Councilmember Stottlemire was absent and excused.

Ayes: Councilmember Smith, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None
Absent: Councilmember Stottlemyre

CONSULTING AGREEMENT
FOR ECONOMIC
DEVELOPMENT ELEMENT
UPDATE
(4)
Motion/Smith

A motion was made by Councilmember Smith to approve the execution of the Professional Consultant Agreement with BBC Research and Consulting to provide an update to the City of Bishop General Plan, Economic Development Element for the amount of \$108,100.00. Motion passed 4-0. Councilmember Stottlemyre was absent and excused.

Ayes: Councilmember Smith, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None
Absent: Councilmember Stottlemyre

AUDITOR PROPOSAL
(5)
Motion/Glidewell

After reviewing the audit engagement letter from Certified Public Accountant Larry Bain, a motion was made by Councilmember Glidewell to approve the professional services contract with Larry Bain, CPA to conduct audit services for fiscal year ending June 30, 2014. Motion passed 4-0. Councilmember Stottlemyre was absent and excused.

Ayes: Councilmember Smith, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None
Absent: Councilmember Stottlemyre

COUNCIL REPORTS

Council Members reported on committee meetings and announced upcoming community events.

ADJOURNMENT

The Mayor adjourned the meeting at 8:04 p.m. to the City Council Budget Workshop scheduled for Friday, June 13, 2014 at 9:00 a.m. in the Executive Conference Room.

JIM ELLIS, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

1e

CITY OF BISHOP
CITY COUNCIL MINUTES
BUDGET WORKSHOP
JUNE 13, 2014

CALL TO ORDER Mayor Ellis called the meeting of the Bishop City Council Budget Workshop to order at 9:03 A.M. in the Executive Conference Room 377 West Line Street, Bishop, California.

COUNCIL PRESENT Councilmembers Laura Smith, David Stottlemyre
Keith Glidewell
Mayor Jim Ellis

COUNCIL ABSENT Mayor Pro Tem Pat Gardner was absent and excused.

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director
Robin Picken, Assistant City Clerk
Lorraine Ray, Assistant Finance Director
Ray Seguine, Fire Chief
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
Gary Schley, Public Services Officer
Alex "Skandar" Reid, Bishop resident and business owner

PUBLIC COMMENT Mayor Ellis announced the public comment period.

No public comments were provided.

PULLED ITEMS Mayor Ellis announced for the record that the Closed Session scheduled for discussion at this meeting has been pulled and has been rescheduled for a Closed Session on Monday, July 14, 2014.

SCHEDULED DISCUSSION Discussion was held on the following agenda items:

LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE – COUNCIL ATTENDANCE/ LEAGUE REPRESENTATIVE (1)

Motion/Smith

In preparation for the upcoming League of California Cities Annual Conference to be held on September 3, 2014 through September 5, 2014 in Los Angeles, City Administrator Caldwell asked Council which members were interested in attending. After a brief discussion amongst the Council, it was decided that Mayor Ellis and Councilmember Smith will attend the League of California Cities Annual Conference. The Annual Conference Voting Delegate and Alternate Voting Delegate(s) were also discussed since the Council's League representative Mayor Pro Tem Gardner would not be attending the Annual Conference. A motion was made by Councilmember Smith to change our Voting Delegate to Mayor Ellis and to have Councilmember Smith become the Alternate Voting Delegate for the League of California Cities Annual Conference to be held in September. Motion passed 4-0. Mayor Pro Tem Gardner was absent and excused.

Ayes: Councilmember Smith, Stottlemyre, Glidewell, and Mayor Ellis
Noes: None
Abstain: None
Absent: Mayor Pro Tem Gardner

DISCUSS FISCAL YEAR
2014-2015 BUDGET
(2)

City Administrator Caldwell thanked the City's staff for working on the budget and for continuing to find ways to help balance our budget.

Assistant Finance Director Ray handed out a memorandum to the Council that reviewed the Fiscal Year 2014-2015 Budget. After discussing the unknown costs of the new City Administrator and the savings the City is currently researching in new benefits for dental coverage and life insurance, the Council reviewed and discussed the revenues, expenditures, and other fund balances addressed in the memorandum.

Councilmember Stottlemyre requested that the City continue to provide "visuals", such as pie charts and graphs, as a tool to help Council make decisions.

Assistant Finance Director Ray acknowledged Councilmember Stottlemyre's concerns in the way the budget is presented. She has looked at other city budgets and is flexible in finding another way of presenting a two year budget.

To follow up on Council's request made in May of 2013 to increase the City Council's salary from \$300/month to \$550/month and to cancel City Council's long-term benefits effective after the November 4, 2014 elections, City Administrator Caldwell handed out a City Council Salary/Benefit Analysis for Council's review.

After reviewing the City Council Salary/Benefit Analysis, Council asked that staff review past minutes and recordings and report back their findings to confirm that the Council did not pass a motion to adopt the salary increase and to cancel the long-term benefits to be effective after the November 2014 elections.

DISCUSS CAPITAL
EXPENDITURES
(3)

City Administrator Caldwell presented Council with a list of the City of Bishop Potential Large General Fund Expenditures collected from each department. He explained that this document would be kept as an internal working document. Public Works Director Grah designed the document and explained the format of the document to Council. After a brief discussion, Council thanked staff for creating this document as a tool to help Council see and understand what the City needs to budget for. Assistant Finance Director Ray agreed that it is also a good tool for

staff.

Councilmember Glidewell excused himself from the rest of the Budget Workshop due to other obligations.

Bishop resident and business owner Alex "Skandar" Reid asked if there should be a budget for "City Events". City Administrator Caldwell answered Skandar's question by letting him know that funding for "City Events" will still be reviewed, evaluated, and awarded through the Community Promotions budget process.

After further review of the City of Bishop Potential Large General Fund Expenditures document between Council and staff, Council discussed what the impact of increased revenues through a small increase in the current Transient and Use Tax would mean to the City's budget.

SCHEDULE NEXT BUDGET
WORKSHOP
(4)

It was agreed that the next discussion to produce savings and/or revenues to the City Budget will be held at the next available Study Session to be determined by the City Administrator.

CLOSED SESSION

PUBLIC EMPLOYEE
PERFORMANCE
EVALUATION pursuant to
Government Code § 54957 –
Title: Fire Chief
(1)

This item was pulled from the agenda and moved to a Closed Session scheduled on Monday, July 14, 2014.

ADJOURNMENT

Mayor Ellis adjourned the meeting at 10:30 a.m. to the Study Session scheduled for Monday, June 23, 2014 at 4:00 p.m. in the City Council Chambers.

JIM ELLIS, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

CITY OF BISHOP
CITY COUNCIL STUDY SESSION MINUTES
JUNE 23, 2014

CALL TO ORDER Mayor Ellis called the meeting to order at 4:04 p.m. in the City Council Chambers at 301 West Line Street, Bishop, California.

COUNCIL PRESENT Council Members Laura Smith, David Stottlemyre, Keith Glidewell
Mayor Pro Tem Pat Gardner
Mayor Jim Ellis

COUNCIL ABSENT None

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director
Robin Picken, Assistant City Clerk
Ryan Jones, City Attorney
Lorraine Ray, Assistant Finance Director
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
Gary Schley, Planning Director/Public Services Officer

PUBLIC COMMENT The Mayor announced the public comment period.

Southern California Edison (SCE) Region Manager and Local Public Affairs Deborah Hess announced that SCE will be conducting much needed work in the area and will be shutting down electricity to most of west Bishop. The tentative dates are Wednesday, July 16, 2014 starting at 7:00 PM and lasting through Thursday, July 17, 2014 at 12:00 noon. She is currently working on a public announcement to be placed in the local newspaper and announced on the radio. She will work with our Police Chief Chris Carter and Fire Chief Ray Seguire on planning SCE's public outreach and discuss possibly setting up cooling stations or other emergency services as may be needed. Ms. Hess mentioned that there is a possibility that SCE will cancel the electrical outage if the temperatures are too high for public safety. No further public comments were provided.

SCHEDULED DISCUSSION Discussion was held on the following Study Session agenda items:

1. Introduce Public Works Intern David Sims Public Works Director Grah introduced their newly hired Public Works Intern David Sims to the Council. Mr. Sims was happy to report to Council that he is already using his past experience in construction, his education in physical geography, and by working closely with Public Works Director Grah to effectively accomplish the work assignments he has been given for the City of Bishop.

2. Discuss Sidewalk Safety Public Works Director Grah reviewed the current state of our city's sidewalks with Council. He reviewed the City of Bishop Sidewalk Safety Program (Policy 91-1) and discussed concerns on how to make improvements to our city's current sidewalks which has not been addressed in the past years due to lack of funds.

After a discussion addressing concerns regarding costs, liability, current work being done on the City's Americans with Disabilities Act (ADA) Transitional Plan, and the impact to our City's budget, Council directed staff to draft an updated policy that takes into account what is currently required by law and what our current insurance carrier may recommend. Council asked that they continue discussions on this topic once the updated draft policy has been prepared.

3. Current 7:00 p.m. agenda items Discussion was held on the upcoming agenda items for the evening meeting. Questions were answered by staff as needed.

4. Future agenda items The list of future agenda items was reviewed.

4. Department Head Reports Reports were given as appropriate.

COUNCIL DISCUSSION Council Members gave committee reports, community announcements and/or made comments or inquiries to staff. No action was taken.

CLOSED SESSION Closed Session began at 5:04 p.m. Council reconvened at 6:51 p.m.

Report on Closed Session:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code § 54957 – Title: Police Chief, Public Works Director/City Engineer, and City Administrator/Community Services Director. City Administrator Caldwell announced that the City Council has moved the Public Employee Performance Evaluation for the City Administrator/Community Services Director to a Closed Session on July 14, 2014.

ADJOURNMENT The meeting was adjourned at 6:51 p.m. to the regular meeting scheduled at 7:00 p.m.

JIM ELLIS, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

CITY OF BISHOP
CITY COUNCIL MINUTES
JUNE 23, 2014

CALL TO ORDER Mayor Ellis called the meeting of the Bishop City Council to order at 7:04 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

INVOCATION The invocation was given by Father John Gracey of the Our Lady of Perpetual Help Church followed by the Pledge of Allegiance led by Councilmember Smith.

COUNCIL PRESENT Councilmembers Laura Smith, David Stottlemyre, Keith Glidewell
Mayor Pro Tem Pat Gardner
Mayor Jim Ellis

COUNCIL ABSENT None

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director
Robin Picken, Assistant City Clerk
Ryan Jones, City Attorney
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
Gary Schley, Planning Director/Public Services Officer

PUBLIC COMMENT The Mayor announced the public comment period.

California Highway Patrol (CHP) Captain Andria Witmer announced that there will be an open spot examination for a CHP Dispatcher in Bishop. The final filing date is July 17, 2014, and there will be a written test on August 16, 2014. All who are interested, please apply. Captain Witmer then announced that this would be her last meeting of the Bishop City Council that she would be attending prior to her retirement at the end of the month. Captain Witmer thanked the Council for their support through her final working years in Inyo County and said she could not have picked a better place to retire from. Council thanked Captain Witmer for her years of service and wished her the best in her retirement.

West Bishop resident Mike Philip asked Council to consider placing a bike rack in front of Bishop City Park. He mentioned it was there once and felt it was a nice addition to the front of the park.

No further public comments were provided.

PRESENTATIONS

**PRESENTATION OF
QUARTERLY CITIZEN
AWARD – JOE POLLINI
(1)**

Council presented the Quarterly Citizen Award to Joe Pollini.

**DEPARTMENT HEAD
REPORTS**

Reports from the Police Department, Public Works Department, Administration and Community Services Departments were given on the departments' activities including upcoming and ongoing projects.

**CHAMBER OF COMMERCE
& VISITORS BUREAU
UPDATE**

Tawni Thomson, Executive Director of the Bishop Chamber of Commerce provided a report on Chamber activities and Visitors Bureau statistics.

Chamber member Chuck Kilpatrick announced that Bishop had two qualifiers for the national rodeo finals Kayla Inderbieten and Torrie Johnston. Ms. Inderbieten introduced herself to Council and thanked them for their support in the California High School Rodeo Association Finals. Ms. Johnston unfortunately was unable to attend the Council meeting due to attending her college orientation.

**CONSENT CALENDAR
(2)
Motion/Smith**

A motion was made by Councilmember Smith to approve the Consent Calendar as presented. Motion passed 5-0.

Ayes: Councilmember Smith, Stottlemyre, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None
Absent: None

FOR APPROVAL/FILING

- (a) Study Session – May 12, 2014
- (b) Council Meeting – May 12, 2014
- (c) Personnel Status Change Report
- (d) Elected Officials Monthly Salary Schedule – Fiscal Year 2014-2015
- (e) Request to surplus found property – Memo Log #BPD-022-14
- (f) Statement of Fund Transactions – 7/1/13-5/31/14
- (g) Statement of Budget vs. Actual – May 2014
- (h) Standard Agreement with the 18th District Agricultural Association/Eastern Sierra Tri-County Fairgrounds for the Fire Department Destruction Derby on August 31, 2014

FOR INFORMATION/FILING

- (i) Planning Commission Minutes – 3/25/14
- (j) Planning Commission Meeting – 6/24/14
- (k) Public Works Building Permits – May 2014
- (l) Fire Department Activity Log – May 2014

PUBLIC HEARING

ENVIRONMENTAL REVIEW
– RECREATIONAL FIELD
(3)

Planning Director Schley reviewed the Environmental Initial Study and Negative Declaration for the proposed Recreational Field.

Mayor Ellis opened the public hearing to hear and consider public input on the Environmental Initial Study and Negative Declaration for the proposed Recreational Field.

No public comments were provided.

Motion/Stottlemyre

Councilmember Stottlemyre made a motion to close the public hearing. Motion passed 5-0.

Ayes: Councilmember Smith, Stottlemyre, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis

Noes: None

Abstain: None

Absent: None

NEW BUSINESS

ENVIRONMENTAL INITIAL
STUDY AND NEGATIVE
DECLARATION FOR A
RECREATIONAL FIELD
(4)

Motion/Smith

Following the public hearing, Councilmember Smith made a motion to adopt the Negative Declaration of Environmental Impact. Motion passed 5-0.

Ayes: Councilmember Smith, Stottlemyre, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis

Noes: None

Abstain: None

Absent: None

PURCHASE OF SIGN
PANELS
(5)

Motion/Stottlemyre

Public Works Director Grah reviewed the purchase of sign panels.

Councilmember Stottlemyre made a motion to approve the purchase of sign panels based on the Rice Signs quote of \$8,737.53. Motion passed 5-0.

Ayes: Councilmember Smith, Stottlemyre, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis

Noes: None

Abstain: None
Absent: None

INCREASE PINE TO PARK
PATH PROJECT
CONSTRUCTION
CONTRACT AMOUNT
(6)
Motion/Glidewell

Public Works Director Grah provided an update on the Pine to Park Path Project along with an explanation as to why there is a need to increase the total expenditure for the project due to a design error.

After a brief discussion, Councilmember Glidewell made a motion to authorize the expenditure of up to \$175,000 through the Pine to Park Path construction contract with V and C Construction. Motion passed 5-0.

Ayes: Councilmember Smith, Stottlemyre, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None
Absent: None

RESOLUTION –
PROPOSITION 4
(7)

City Administrator Caldwell reviewed the proposed resolution for appropriating fund balances pursuant to Article XIII B of the California Constitution (Proposition 4).

Motion/Glidewell

Councilmember Glidewell made a motion to adopt the resolution by title only.

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, APPROPRIATING FUND BALANCES PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION (PROPOSITION 4)”

Motion passed 5-0.

Ayes: Councilmember Smith, Stottlemyre, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None
Absent: None

CONFERENCE VOTIING
DELEGATE
(8)
Motion/Gardner

Councilmember Gardner made a motion to appoint Mayor Ellis as the voting delegate and Councilmember Smith as the alternate voting delegate for the League of California Cities Annual Conference in September. Motion passed 5-0.

Ayes: Councilmember Smith, Stottlemyre, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis
Noes: None
Abstain: None

Absent: None

BUDGET ADJUSTMENTS/
TRANSFERS
(9)
Motion/Smith

Councilmember Smith made a motion to approve the budget adjustments and transfers for Fiscal Year 2013-2014 through May 31, 2014 as presented. Motion passed 5-0.

Ayes: Councilmember Smith, Stottlemire, Glidewell, Mayor Pro Tem Gardner, and Mayor Ellis

Noes: None

Abstain: None

Absent: None

SET COMMISSION
INTERVIEW COMMITTEE
(10)

Due to the upcoming term expiration of Planning Commissioner Shane Huntley on the Planning Commission, this vacancy has been advertised according to procedure. It was determined that Councilmember Glidewell and Councilmember Stottlemire will serve on the interview committee.

COUNCIL REPORTS

Council Members reported on committee meetings and announced upcoming community events.

CLOSED SESSION

Closed Session began at 8:24 p.m.
Council reconvened at 9:56 p.m

Report on Closed Session:

PUBLIC EMPLOYMENT
pursuant to Government Code
§ 54957 -
Title: City Administrator
(11)

No action was taken.

ADJOURNMENT

The Mayor adjourned the meeting at 9:56 p.m. to the Study Session scheduled for Monday, July 14, 2014 at 4:00 p.m. in the City Council Chambers.

JIM ELLIS, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

CITY OF BISHOP
CITY COUNCIL MINUTES
SPECIAL MEETING
JUNE 30, 2014

1h

- CALL TO ORDER Mayor Ellis called the meeting of the Bishop City Council Special Meeting to order at 4:00 P.M. in the Executive Conference Room 377 West Line Street, Bishop, California.
- COUNCIL PRESENT Councilmembers Laura Smith, David Stottlemyre, Keith Glidewell
Mayor Jim Ellis
- COUNCIL ABSENT Mayor Pro Tem Pat Gardner was absent and excused.
- OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director
Robin Picken, Assistant City Clerk
Peter E. Tracy, Esq., Jones & Mayer, Of Counsel
Ray Seguire, Fire Chief
- PUBLIC COMMENT Mayor Ellis announced the public comment period.
- Bishop resident Kenny Lloyd provided Council with his comments on the benefits of hiring a local candidate for the City Administrator position.
- No further public comments were provided.
- NEW BUSINESS
- RESOLUTION 14-11 Council reviewed Resolution 14-11 with staff. Resolution 14-11 includes the newly required language relating to a "tie vote." A motion was made by Councilmember Stottlemyre to adopt Resolution 14-11 by title only.
- "RESOLUTION 14-11 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2014 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES". Motion passed 4-0. Mayor Pro Tem Gardner was absent and excused.
- Ayes: Councilmember Smith, Stottlemyre, Glidewell, and Mayor Ellis
Noes: None
Abstain: None
Absent: Mayor Pro Tem Gardner

CLOSED SESSION

Closed Session began at 4:08 p.m. Council reconvened at 4:58 p.m.

Report on Closed Session:

PUBLIC EMPLOYMENT
pursuant to Government Code
§ 54957 -
Title: City Administrator
(2)

No action was taken.

ADJOURNMENT

Mayor Ellis adjourned the meeting at 4:58 p.m. to the City Council Study Session scheduled for Monday, July 14, 2014 at 4:00 p.m. in the City Council Chambers.

JIM ELLIS, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KSC*

SUBJECT: **CONSENT CALENDAR – PERSONNEL STATUS CHANGE REPORT**

DATE: Monday, July 07, 2014

The following personnel items have been submitted for action at this meeting:

NEW HIRES / RE-HIRES

	DEPARTMENT	POSITION	EFFECTIVE DATE	ACTION	STATUS	RATE	EMPLOYEE NAME
A.	COMM SERVICES	LIFEGUARD I	4/15/2014	NEW HIRE	PART TIME	\$9.00 per hr	Kelly Pfeiler
B.	COMM SERVICES	LIFEGUARD I ACTIVITIES	5/20/2014	NEW HIRE	PART TIME	\$9.00 per hr	Liam Grah
C.	COMM SERVICES	DIRECTOR	5/25/2014	NEW HIRE	PART TIME	\$8.00 per hr	Jenna Sliger
D.	COMM SERVICES	LIFEGUARD I	5/25/2014	NEW HIRE	PART TIME	\$9.00 per hr	Jenna Sliger
E.	COMM SERVICES	LIFEGUARD II	5/25/2014	RE-HIRE	PART TIME	10.00 per hr	Christopher Molina

STATUS CHANGES

DEPARTMENT	EFFECTIVE DATE	STATUS	CHANGES
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1j

MEMORANDUM

To: City Council
From: Michele Thomas *MT*
Date: 8-Jul-14
Dept: Public Works
Subject: Surplus and Found Property

I request approval from the City Council to authorize destruction, release or sale of the following property:

PROP #	CITY TAG #	MANUFACTOR	DESCRIPTION	SERIAL #	REASON
	1366	Victor 1220-4	Calculator	075700403	OBSOLETE
	1349	Dell	Keyboard	DP/N 074N242	OBSOLETE
	1348	Dell	Monitor	E171FPB	OBSOLETE
	1301	Advent	Computer Speakers		OBSOLETE
	1300	Micron	Keyboard	RT6856TW	OBSOLETE
	227	Dell	Keyboard	GYUR26SK	OBSOLETE
	1350	Dell	computer	4ZQCL21	OBSOLETE
		Brother	Printer	U62248M9J454508	OBSOLETE
	1339	HP Desktop 960c	Printer	NY21N1S2VT	OBSOLETE
		Optimus	recorder	CAT. No 14-1061	OBSOLETE
	247	Panasonic	microcassette transcriper	XE9HB50933	OBSOLETE
	1299	Micron	computer	766127-0001	OBSOLETE
	3123	Dell Dimension XPS M200s	computer	8CNQ1	OBSOLETE
		Dell Dimension XPS D266	computer	CHH2P	OBSOLETE
		Stacor	light table	CAT. No TR 4 48	OBSOLETE

1k

CITY OF BISHOP

STATEMENT OF FUND TRANSACTIONS FOR THE PERIOD OF:

July 01, 2013 through June 30, 2014

CITY CASH BALANCE @ 5/31/14	\$ 4,804,211.84
Plus Receipts	\$ 436,259.29
Less Expenditures	\$ (596,923.67)
TOTAL CITY CASH BALANCE	\$ 4,643,547.46

CASH IN BANKS

Union Bank Checking Accounts	470,990.53
State Treasurer LAIF	\$ 4,172,556.93
TOTAL CASH IN BANKS	\$ 4,643,547.46

TO: City Council/City Administrator
 FROM: Finance/Assistant Finance Director
 DATE: July 14, 2014
 SUBJECT: Warrant Register for the month of June, 2014

PAYABLE CHECK NUMBERS ISSUED

CK #66319 through 66347	\$ 33,266.20
CK #66348 through 66376	\$ 25,920.88
Cancelled check #66374	\$ (358.38)
CK #66377 through 66412	\$ 70,431.84
CK #66413 through 66438	\$ 19,147.10
TOTAL PAYABLE EXP FOR June, 2014	\$ 148,407.64

PAYROLL CHECK NUMBERS ISSUED

Regular Payroll June 15, 2014	141,171.19
CK#39668 through 39727	
DD#8017 through 8064	
Special Payroll, June 15, 2014	6,406.30
Cancelled checks #39728 - #39737	
CK#39738 through 39747	
Regular Payroll, June 30, 2014	139,400.69
CK#39748 through 39810	
DD#8065 through 8112	
Special Payroll, June 30, 2014	\$ 1,319.60
CK#39811 through 39812	
Def Comp Programs	2,214.00
Dental	5,504.66
Disability	3,566.12
Life Insurance	401.80
Medical	47,489.56
Medicare	4,103.46
P.A.R.S.	21,293.33
PARS/ARS	448.62
PERS	73,194.74
Vision	881.47
TOTAL PAYROLL EXP FOR June, 2014	\$ 447,395.54
TOTAL EXPENDITURES FOR June, 2014	\$ 595,803.18

CITY OF BISHOP
 PUBLIC BUDGET ACCOUNTING

INVOICE NUMBER	P/O #	CHECK DATE	TRAN DATE	TRANS#	AMOUNT
121737/PW		6/05/14	05/22/14	63696	6.15
123815/PW		6/05/14	05/22/14	63697	77.92-
124296/PW		6/05/14	05/22/14	63698	6.94
126306/PW		6/05/14	05/22/14	63694	78.11
126983/PW		6/05/14	05/22/14	63695	61.43
127262/PD9		6/05/14	05/22/14	63692	52.32
128168/PKS		6/05/14	05/22/14	63693	134.50
129720		6/05/14	05/29/14	63794	135.31
JHNLFTST		6/05/14	06/05/14	63817	80.43
SWRPLNT		6/05/14	06/05/14	63816	376.09
WELL4		6/05/14	06/05/14	63829	2,624.27
6/5/14		6/05/14	05/29/14	63839	55.54
293NMAIN		6/05/14	05/29/14	63835	40.99
646NMAIN		6/05/14	05/29/14	63838	164.95
688NMAIN		6/05/14	05/29/14	63834	528.86
690MNA		6/05/14	06/05/14	63812	58.07
700NMAIN		6/05/14	05/29/14	63836	277.87
520140056		6/05/14	05/29/14	63837	1,668.50
A206849/CS		6/05/14	06/05/14	63821	27.00
A207212/PK		6/05/14	05/22/14	63681	23.68
B64458		6/05/14	05/29/14	63796	69.96
CM55873930		6/05/14	05/22/14	63831	336.69
55847004		6/05/14	05/29/14	63845	231.95-
55849395		6/05/14	05/29/14	63808	344.43
55868492		6/05/14	05/29/14	63806	158.98
55869322		6/05/14	05/29/14	63847	65.02
55869355		6/05/14	05/22/14	63690	75.56
55873930		6/05/14	05/29/14	63689	385.00
55879973		6/05/14	05/29/14	63844	329.34
55883491		6/05/14	05/29/14	63848	75.54
55883581		6/05/14	05/29/14	63798	6.78
55885856		6/05/14	05/29/14	63799	48.34
55887942		6/05/14	05/29/14	63800	94.93
55890176		6/05/14	05/29/14	63804	119.32
55891508		6/05/14	05/29/14	63805	16.29
55892601		6/05/14	05/29/14	63846	121.76
162421/PW		6/05/14	05/29/14	63807	5.83
17948		6/05/14	05/22/14	63691	19.97
SWRPLNT		6/05/14	05/29/14	63841	15.00
74326157		6/05/14	06/05/14	63815	263.27
74326199		6/05/14	06/05/14	63815	263.27
JUN2014		6/05/14	05/29/14	63843	520.28
		6/05/14	06/05/14	63823	247.49
		6/05/14	06/05/14	63825	36.44

66319 STEVE'S AUTO & TRUCK PART

66320 SOUTHERN CALIFORNIA EDISO

66321 PETTY CASH - PARKS DEPT.

66322 DEPARTMENT OF WATER & POW

66323 UNDERGROUND SERVICE ALERT

66324 MANOR TRUE VALUE HARDWARE

66325 WESTERN NEVADA SUPPLY CO.

66326 SIELECT SUPPLY

66327 OUR WATER WORKS

66328 AMERIGAS - BISHOP

66329 XEROX CORP

66330 VISION SERVICE PLAN

66331 QUILL CORP

396.84

3,080.79

55.54

27.00

430.33

1,615.17

19.97

15.00

263.27

767.77

36.44

CHECK NUMBER	VENDOR	INVOICE NUMBER	P/O #	CHECK DATE	CHECK DATE	TRAN DATE	TRANS#	AMOUNT	CHECK TOTAL
66332	INYO REGISTER	3171236		6/05/14	6/05/14	6/05/14	63811	20.28	20.28
66333	SUDDENLINK PAYMENT CNTR	AD46112		6/05/14	6/05/14	6/05/14	63813	48.95	48.95
66334	DEPT OF WATER AND POWER	198MCIVR		6/05/14	05/29/14	6/05/14	63833	1,220.65	1,360.60
66335	SECURITY LIFE INSURANCE	688NMAIN		6/05/14	05/29/14	6/05/14	63840	139.95	500.00
66336	RESERVE ACCOUNT	3244WLINE		6/05/14	6/05/14	6/05/14	63830	500.00	268.52
66337	BIG MTN BOTTLED WATER	JUN2014		6/05/14	6/05/14	6/05/14	63826	268.52	292.00
66338	CALPERS	MAY2014		6/05/14	6/05/14	6/05/14	63810	292.00	141.00
66339	THOMAS PETROLEUM, LLC	31976		6/05/14	05/29/14	6/05/14	63842	141.00	5,694.99
66340	UPS STORE, THE	MAY2014		6/05/14	6/05/14	6/05/14	63824	5,694.99	46.03
66341	GREAT BASIN UNIFIED AIR	1285728		6/05/14	6/05/14	6/05/14	63822	46.03	104.72
66342	MUNICIPAL MAINT EQUIPMENT	4344		6/05/14	6/05/14	6/05/14	63818	104.72	517.00
66343	RO ANDERSON	1394-00-07		6/05/14	6/05/14	6/05/14	63828	517.00	183.79
66344	VERIZON CALIFORNIA	91079		6/05/14	05/29/14	6/05/14	63809	183.79	13,604.76
66345	SMART & FINAL	34266		6/05/14	6/05/14	6/05/14	63827	13,604.76	148.07
66346	BEN FRANKLIN CRAFTS	873-8458		6/05/14	6/05/14	6/05/14	63814	148.07	18.32
66347	POSTMASTER	5/30/14		6/05/14	6/05/14	6/05/14	63819	18.32	69.81
		761789		6/05/14	05/29/14	6/05/14	63832	69.81	800.00
		PRMT#2		6/05/14	06/05/14	6/05/14	63820	800.00	

CHECKS TOTAL 33,266.20

CITY OF BISHOP
 PUBLIC BUDGET ACCOUNTING

INVOICE NUMBER	P/O #	CHECK DATE	TRAN DATE	TRANS#	AMOUNT	CHECK TOTAL
90309		6/13/14	06/12/14	63853	26.06	26.06
131120		6/13/14	06/12/14	63855	41.43	
131834		6/13/14	06/12/14	63856	318.28	359.71
SWRPOND		6/13/14	06/12/14	63861	1,802.37	
85JAYST		6/13/14	06/12/14	63859	26.91	1,829.28
308BISBIS		6/13/14	06/12/14	63863	22.72	
380BISBIS		6/13/14	06/12/14	63862	42.59	
380BISBIS		6/13/14	06/12/14	63865	20.42	
380BISBIS		6/13/14	06/12/14	63866	709.16	
380BISBIS		6/13/14	06/12/14	63864	589.70	
380BISBIS		6/13/14	06/12/14	63867	21.01	1,405.60
MAY2014		6/13/14	06/12/14	63889	2,280.00	2,280.00
19974		6/13/14	06/12/14	63854	42.22	42.22
6/3/14		6/13/14	06/12/14	63890	295.00	295.00
26201		6/13/14	06/12/14	63857	578.29	578.29
26217		6/13/14	06/12/14	63874	581.03	581.03
3371780		6/13/14	06/12/14	63895	393.08	393.08
36545		6/13/14	06/12/14	63871	1,609.00	
37194		6/13/14	06/12/14	63873	32.00	
40060		6/13/14	06/12/14	63872	32.00	1,673.00
MAY		6/13/14	06/12/14	63896	64.71	64.71
1220033		6/13/14	06/12/14	63875	43.91	
1810109		6/13/14	06/12/14	63878	43.91	
1810151		6/13/14	06/12/14	63876	43.91	
1811001		6/13/14	06/12/14	63877	43.91	
1812455		6/13/14	06/12/14	63879	43.91	
8724240		6/13/14	06/12/14	63881	47.36	
8727201		6/13/14	06/12/14	63880	50.48	317.39
60342		6/13/14	06/12/14	63884	2,722.32	2,722.32
FIRE		6/13/14	06/12/14	63893	865.51	
POLICE		6/13/14	06/12/14	63894	2,801.51	
PUBWORKS		6/13/14	06/12/14	63892	2,116.09	5,783.11
53342-21		6/13/14	06/12/14	63888	200.00	200.00
24858639		6/13/14	06/12/14	63886	222.35	222.35
6/12/14		6/13/14	06/12/14	63869	35.62	35.62
34325		6/13/14	06/12/14	63868	1,115.00	1,115.00

66348 BROWN'S SUPPLY
 66349 STEVE'S AUTO & TRUCK PART
 66350 SOUTHERN CALIFORNIA EDISO
 66351 DEPARTMENT OF WATER & POW
 66352 BISHOP VOLUNTEER FIRE DEP
 66353 KWART
 66354 JAMES A. RICHARDSON M.D.
 66355 XEROX CORP
 66356 RITE-WAY POOL & SPA
 66357 QUILL CORP
 66358 DEPT OF JUSTICE
 66359 MISSION LINEN & UNIFORM
 66360 VERIZON
 66361 PREFERRED SEPTIC
 66362 THOMAS PETROLEUM, LLC
 66363 INYO MONO TITLE
 66364 INTERSTATE
 66365 KAREY POOLE
 66366 RO ANDERSON
 66367 MISSION JANITORIAL

CITY OF BISHOP
 PUBLIC BUDGET ACCOUNTING

CHECK NUMBER	VENDOR	INVOICE NUMBER	P/O #	CHECK DATE	TRAN DATE	TRANS#	AMOUNT
66368	STANTEC CONSULTING SERV.	406689		6/13/14	06/12/14	63908	116.20
66369	OWENS VALLEY PEST	406776		6/13/14	06/12/14	63905	126.03
66370	CASHBAUGH, DOROTHY	407529		6/13/14	06/12/14	63907	100.80
66371	BRENDA RUIZ	407989		6/13/14	06/12/14	63898	216.00
66372	GENNIZ HARO	408992		6/13/14	06/12/14	63906	184.04
66373	SUSTEEN, INC.	409557		6/13/14	06/12/14	63904	130.31
66374	CREEKSIDE INN	410712		6/13/14	06/12/14	63902	227.27
66375	MADD DOGGS	411011		6/13/14	06/12/14	63903	8.32
66376	PAULA THOMSON	411994		6/13/14	06/12/14	63899	53.43
		412688		6/13/14	05/29/14	63802	355.91
		412802		6/13/14	05/29/14	63801	118.81
		412980		6/13/14	06/12/14	63900	49.98
		413017		6/13/14	06/12/14	63901	53.43
		797998		6/13/14	06/12/14	63870	396.00
		FIRE		6/13/14	06/12/14	63897	30.00
		052914		6/13/14	06/12/14	63858	1,058.60
		REFUND		6/13/14	06/12/14	63882	35.00
		REFUND		6/13/14	06/12/14	63883	35.00
		9834047		6/13/14	06/12/14	63885	2,110.60
		6/10/14		6/13/14	06/12/14	63887	358.38
		MULE DAYS		6/13/14	06/12/14	63891	198.00
		REFUND		6/13/14	06/12/14	63909	35.00
							25,920.88

CHECKS TOTAL

Report No: PB1394
 Run Date : 07/09/14
 CHECK NUMBER
 66374 CREEKSIDE INN
 INVOICE NUMBER
 6/10/14
 CITY OF BISHOP
 PUBLIC BUDGET ACCOUNTING
 P/O #
 CHECK DATE
 6/18/14
 TRAN DATE
 06/18/14
 TRANS#
 63887
 AMOUNT
 358.38-
 CHECKS TOTAL
 358.38-

CITY OF BISHOP
 PUBLIC BUDGET ACCOUNTING
 CHECK DATE

VENDOR
 PETTY CASH - POLICE DEPT.
 PUBLIC EMP RETIREMENT SYS
 EASTERN SIERRA COMMUNITY
 HIGH COUNTRY LUMBER

INVOICE NUMBER	P/O #	CHECK DATE	TRAN DATE	TRANS#	AMOUNT
APR-JUN2014		6/19/14	06/19/14	63956	91.29
JULY14		6/19/14	06/19/14	63986	32,072.75
31795		6/19/14	06/19/14	63984	1,155.91
10115		6/19/14	06/19/14	63940	7.75
10128		6/19/14	06/19/14	63941	11.64
10175		6/19/14	06/19/14	63942	29.56
10179		6/19/14	06/05/14	63849	8.14
10477		6/19/14	06/19/14	63943	19.43
10566		6/19/14	06/05/14	63851	6.79
10590		6/19/14	06/19/14	63944	20.41
10607		6/19/14	06/05/14	63850	1.94
10630		6/19/14	06/19/14	63945	5.81
10645		6/19/14	06/19/14	63946	53.98
10649		6/19/14	06/19/14	63947	399.59
10651		6/19/14	06/19/14	63948	8.90
10701		6/19/14	06/19/14	63949	4.36
10782		6/19/14	06/19/14	63950	3.88
10865		6/19/14	06/19/14	63951	45.51
10876		6/19/14	06/19/14	63952	.77
10887		6/19/14	06/05/14	63852	8.55
10992		6/19/14	06/19/14	63953	13.60
10999		6/19/14	06/19/14	63954	9.98
11049		6/19/14	06/19/14	63955	5.82
6756/PW		6/19/14	05/08/14	63534	19.54
6775		6/19/14	06/19/14	63911	61.14
6785		6/19/14	06/19/14	63912	8.74
6846		6/19/14	06/19/14	63913	.38
6872/PW		6/19/14	05/08/14	63536	35.93
6890/PW		6/19/14	05/08/14	63537	12.62
6981		6/19/14	06/19/14	63914	48.26
7056		6/19/14	06/19/14	63915	3.39
7129		6/19/14	06/19/14	63916	25.24
7278		6/19/14	06/19/14	63921	7.77
7309		6/19/14	06/19/14	63917	46.11
7440		6/19/14	06/19/14	63918	18.93
7480		6/19/14	06/19/14	63919	47.77
7562		6/19/14	06/19/14	63920	57.97
7577/PW		6/19/14	05/22/14	63673	15.53
7627/PKS		6/19/14	05/08/14	63538	7.77
7674		6/19/14	06/19/14	63922	24.00
7675		6/19/14	06/19/14	63923	2.29
7840		6/19/14	06/19/14	63924	6.31
7974		6/19/14	06/19/14	63925	32.93
7977		6/19/14	06/19/14	63926	3.40
7988		6/19/14	06/19/14	63927	34.00
8318		6/19/14	06/19/14	63928	33.00
8332/PW		6/19/14	05/22/14	63674	8.63
8378/PW		6/19/14	05/22/14	63675	2.91
8413		6/19/14	06/19/14	63929	1.93
8487		6/19/14	06/19/14	63930	4.07
8519		6/19/14	06/19/14	63931	43.65
8552		6/19/14	06/19/14	63932	21.33

CITY OF BISHOP
 PUBLIC BUDGET ACCOUNTING

VENDOR	INVOICE NUMBER	P/O #	CHECK DATE	TRAN DATE	TRANS#	AMOUNT
	8727/PKS		6/19/14	05/22/14	63676	16.57
	8736		6/19/14	06/19/14	63933	.85
	8749		6/19/14	06/19/14	63934	34.27
	8950		6/19/14	06/19/14	63935	4.85
	9008		6/19/14	06/19/14	63936	33.48
	9438		6/19/14	06/19/14	63937	17.47
	9486/PW		6/19/14	06/19/14	63677	8.63
	9654/PW		6/19/14	05/22/14	63678	33.30
	9704		6/19/14	06/19/14	63938	7.75
	9709/PW		6/19/14	05/22/14	63679	3.88-
	9816/FIRE		6/19/14	05/22/14	63680	16.48
	9961		6/19/14	06/19/14	63939	33.92
66381			6/19/14	06/19/14	63979	1,012.45
	WYESPRUCE		6/19/14	06/19/14	63978	31.07
66382			6/19/14	06/19/14	63959	48.18
	FARMER BROS. CO.		6/19/14	06/19/14	63959	48.18
66383			6/19/14	06/19/14	63981	8,475.00
	ADVANCED DATA SYSTEMS, INC		6/19/14	06/19/14	63981	8,475.00
66384			6/19/14	05/22/14	63684	23.35
	MANOR TRUE VALUE HARDWARE		6/19/14	05/29/14	63910	20.43
	A204413		6/19/14	05/22/14	63683	1.74
	A204475/PW		6/19/14	05/22/14	63685	5.83
	A206880/PW		6/19/14	05/22/14	63797	2.33
	B64323/PW		6/19/14	05/29/14	63797	2.33
66385			6/19/14	06/19/14	64004	92.60
	BISHOP HEATING & AIR COND		6/19/14	06/19/14	64004	92.60
66386			6/19/14	06/19/14	63995	21.59
	KMART		6/19/14	06/19/14	63995	21.59
66387			6/19/14	06/19/14	64000	391.83
	AMERIGAS - BISHOP		6/19/14	06/19/14	64000	391.83
66388			6/19/14	06/19/14	63957	135.00
	DAVID HEFNER CONSULTING		6/19/14	06/19/14	63980	90.00
66389			6/19/14	06/19/14	63991	117.50
	BANK OF AMERICA		6/19/14	06/19/14	63991	117.50
66390			6/19/14	06/19/14	64002	1,095.12
	RITE-WAY POOL & SPA		6/19/14	06/19/14	64002	1,095.12
66391			6/19/14	06/19/14	63971	24.83
	QUILL CORP		6/19/14	06/19/14	63971	24.83
	3453899		6/19/14	06/19/14	63973	29.10
	3487804		6/19/14	06/19/14	63969	5.92-
	3488233		6/19/14	06/19/14	63967	90.69
	3489342		6/19/14	06/19/14	63970	5.92
	3526460		6/19/14	06/19/14	63972	11.86
	3541858		6/19/14	06/19/14	63968	30.23-
	931572		6/19/14	06/19/14	63968	30.23-
66392			6/19/14	06/19/14	63997	44.50
	SIERRA SECURITY SYSTEMS		6/19/14	06/19/14	63997	44.50
66393			6/19/14	06/19/14	63974	21.55
	INYO REGISTER		6/19/14	06/19/14	63974	21.55
66394			6/19/14	06/19/14	63964	89.99
	VERIZON		6/19/14	06/19/14	63964	89.99
	INTRNT		6/19/14	06/19/14	63962	588.93
	UH8-2683		6/19/14	06/19/14	63963	48.66
	872-9321		6/19/14	06/19/14	63963	48.66
66395			6/19/14	06/19/14	63966	185.91
	VERIZON WIRELESS		6/19/14	06/19/14	63966	185.91
	FIRE		6/19/14	06/19/14	63966	185.91
						1,505.65
						1,043.52
						48.18
						8,475.00
						23.35
						20.43
						1.74
						5.83
						2.33
						92.60
						21.59
						391.83
						135.00
						90.00
						117.50
						1,095.12
						24.83
						29.10
						5.92-
						90.69
						5.92
						11.86
						30.23-
						44.50
						21.55
						89.99
						588.93
						48.66
						185.91
						727.58

CITY OF BISHOP
 PUBLIC BUDGET ACCOUNTING

CHECK NUMBER	VENDOR	INVOICE NUMBER	P/O #	CHECK DATE	TRAN DATE	TRANS#	AMOUNT
66396	PARS PHASE II SYSTEMS	28880		6/19/14	06/19/14	63987	1,000.00
66397	GRANITE CONSTRUCTION CO	28976		6/19/14	06/19/14	63988	416.16
66398	JONES & MAYER LAW OFFICE	652267		6/19/14	06/19/14	63985	511.92
66399	GARY SCHLEY	67510		6/19/14	06/19/14	63990	5,500.00
66400	TRIAD/HOLMES ASSOCIATES	68086		6/19/14	06/19/14	63993	245.40
66401	BANK OF AMERICA	68087		6/19/14	06/19/14	63994	235.34
66402	SIERRA CONSERVATION PROJE	GSCHLEY		6/19/14	06/19/14	63977	190.00
66403	RO ANDERSON	4002702		6/19/14	06/19/14	63976	1,392.00
66404	BILL'S APPLIANCE & HOME	MAY2014		6/19/14	06/19/14	63983	1,560.04
66405	711 MATERIALS, INC	2014-1057		6/19/14	06/19/14	64001	58.00
66406	WAYLON CLELAND	34347		6/19/14	06/19/14	63975	6,190.50
66407	VERIZON BUSINESS	18925		6/19/14	06/19/14	63999	258.52
66408	PACIFIC TELEMANAGEMENT	41073911		6/19/14	06/19/14	63982	561.60
66409	BISHOP LOCKSMITH	WCLELAND		6/19/14	06/19/14	63989	200.00
66410	ACME WHISTLES OF CANADA	APR/MAY PD		6/19/14	06/19/14	63960	49.24
66411	BISHOP FITNESS CENTER	654495		6/19/14	06/19/14	63965	87.95
66412	GRANICUS, INC.	143		6/19/14	06/19/14	63998	65.00
		1097198		6/19/14	06/19/14	64003	12.00
		110		6/19/14	06/19/14	63996	78.76
		54941		6/19/14	06/19/14	63961	44.00

CHECKS TOTAL 4,280.00

TOTAL 70,431.84

CITY OF BISHOP
 PUBLIC BUDGET ACCOUNTING

INVOICE NUMBER	P/O #	CHECK DATE	TRAN DATE	TRANS#	AMOUNT	TOTAL
66413	BROWN'S SUPPLY	6/27/14	05/22/14	64012	7.42	
		6/27/14	05/22/14	64011	9.28	
		6/27/14	05/22/14	64010	17.19	33.89
66414	ROLLINS ELECTRIC, INC.	6/27/14	05/22/14	64043	153.13	153.13
66415	STEVE'S AUTO & TRUCK PART	6/27/14	05/22/14	64008	9.49	
		6/27/14	05/22/14	64009	53.09	62.58
66416	SOUTHERN CALIFORNIA EDISO	6/27/14	05/22/14	64029	34.27	
		6/27/14	05/22/14	64032	3,090.43	
		6/27/14	05/22/14	64028	38.29	
		6/27/14	05/22/14	64030	91.89	
		6/27/14	05/22/14	64033	26.60	
		6/27/14	05/22/14	64031	53.09	3,334.57
66417	DEPARTMENT OF WATER & POW	6/27/14	05/22/14	64040	73.51	
		6/27/14	05/22/14	64042	697.16	
		6/27/14	05/22/14	64038	39.45	
		6/27/14	05/22/14	64034	38.61	
		6/27/14	05/22/14	64039	364.00	
		6/27/14	05/22/14	64036	52.23	
		6/27/14	05/22/14	64041	67.27	
		6/27/14	05/22/14	64035	2,798.52	
		6/27/14	05/22/14	64037	59.51	4,190.26
66418	MANOR TRUE VALUE HARDWARE	6/27/14	05/22/14	64007	10.28	10.28
66419	OLD DOMINION BRUSH	6/27/14	05/22/14	64045	1,663.67	1,663.67
66420	QUILL CORP	6/27/14	05/22/14	64047	238.73	
		6/27/14	05/22/14	64048	38.49	277.22
66421	MISSION LINEN & UNIFORM	6/27/14	05/22/14	64006	26.00	26.00
66422	INTEGRATED WASTE MNGMENT	6/27/14	05/22/14	63669	9.00	
		6/27/14	05/22/14	63670	19.00	
		6/27/14	05/22/14	63671	49.00	
		6/27/14	05/22/14	64005	5.00	82.00
66423	VERIZON	6/27/14	05/22/14	64023	301.40	301.40
66424	VERIZON WIRELESS	6/27/14	05/22/14	64026	191.51	
		6/27/14	05/22/14	64025	168.25	359.76
66425	GRANITE CONSTRUCTION CO	6/27/14	05/22/14	64046	421.05	421.05
66426	EARTHLINK INC	6/27/14	05/22/14	64024	32.70	32.70
66427	FEDEX	6/27/14	05/22/14	64015	26.18	26.18
66428	BANK OF AMERICA	6/27/14	05/22/14	64013	910.69	910.69
66429	BANK OF AMERICA	6/27/14	05/22/14	64049	1,803.64	1,803.64
66430	DEPT OF PUBLIC HEALTH					

CHECK NUMBER	VENDOR	INVOICE NUMBER	P/O #	CHECK DATE	TRAN DATE	TRANS#	AMOUNT	CHECK TOTAL
66431	TYCO INTEGRATED SECURITY	WATERPCERT		6/27/14	05/22/14	64027	55.00	55.00
66432	DAVID STOTTLEMYRE	21852316		6/27/14	05/22/14	64014	22.40	22.40
66433	MAMMOTH LAKES HOUSING	6/19		6/27/14	05/22/14	64016	12.00	12.00
66434	S&S WORLDWIDE	334		6/27/14	05/22/14	64021	350.00	2,850.00
		336		6/27/14	05/22/14	64020	2,500.00	
66435	RESOURCE CONCEPTS, INC.	8150312		6/27/14	05/22/14	64044	338.80	338.80
66436	CARMICHAEL BUSINESS TECH.	00763		6/27/14	05/22/14	64022	784.88	784.88
66437	BURKE WILLIAMS & SORENSEN	15337		6/27/14	05/22/14	64019	602.50	602.50
		178235		6/27/14	05/22/14	64017	390.00	772.50
		178237		6/27/14	05/22/14	64018	382.50	
66438	JANELLE SPENCER	OVRCHRG		6/27/14	05/22/14	64050	20.00	20.00

CITY OF BISHOP
PUBLIC BUDGET ACCOUNTING

CHECKS TOTAL

19,147.10

1m

INVESTMENT PORTFOLIO FOR THE CITY OF BISHOP

MONTH OF JUNE 2014

<u>Bank Name</u>	<u>Type</u>	<u>Amount</u>	<u>Percentage</u>
State Treasury	LAIF	\$4,172,556.93	0.230%
Total Investment Portfolio		\$4,172,556.93	

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001
CITY OF BISHOP

www.treasurer.ca.gov/pmia
-laif
July 09, 2014

CITY ADMINISTRATOR
P.O. BOX 1236
BISHOP, CA 93514

PMIA Average Monthly Yields

Account Number:

Tran Type Definitions

June 2014 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	4,172,556.93
Total Withdrawal:	0.00	Ending Balance:	4,172,556.93



CALIFORNIA STATE TREASURER
Bill Lockyer



POOLED MONEY INVESTMENT ACCOUNT

PMIA Average Monthly Effective Yields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.770	5.660	5.660	5.650	5.760	5.850	5.930	6.050	6.090	6.090	6.610	6.730
1978	6.920	7.050	7.140	7.270	7.386	7.569	7.652	7.821	7.871	8.110	8.286	8.769
1979	8.777	8.904	8.820	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.980	11.251	11.490	11.480	12.017	11.798	10.206	9.870	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.130	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
1995	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
1998	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2009	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
2011	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.340	0.324	0.326
2013	0.300	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257	0.266	0.263	0.264
2014	0.244	0.236	0.236	0.233	0.228	0.228						



CITY OF BISHOP

377 West Line Street – Bishop, CA 93514
P.O. Box 1236 – Bishop, CA 93515
City Hall (760) 873-5863 – Fax (760) 873-4873

July 15, 2014

Mimi Sharpe, Executive Assistant
League of California Cities
1400 K Street, Suite 400
Sacramento, CA 95814

DRAFT

RE: Letter of Endorsement: Scott Nassif for At-Large Director

Dear Mimi Sharpe:

On behalf of the City of Bishop, member of the League of California Cities Desert Mountain Division, we are pleased to submit this letter of endorsement for Scott Nassif to one of the At-Large Director positions on the League Governing Board.

Over the past twelve years Mr. Nassif has been actively working at the division level and on Policy Committees for the benefit of local community control. His experience as a council member for the Town of Apple Valley and as a businessman in his community, he will be an asset to the League Board in developing policies that are in the best interests of the League and the citizens of California.

In 2011, the Desert Mountain Division honored Mr. Nassif with the Larry Chimbole Public Service Award. This is a testament to the high regard that the cities within the division hold Mr. Nassif and to his devotion to public government and service.

Scott Nassif's dedication and leadership qualities will enable him to support the goals of the League's Multi-Year Advocacy Strategies effectively to expand and protect local control.

For these reasons, the City of Bishop City Council is proud to endorse Scott Nassif for an At-Large position on the Board of Directors of the League of California Cities.

Sincerely,

Jim Ellis
Mayor



CITY OF BISHOP

WATER AND SEWER COMMISSION AGENDA

City Council Chambers – 301 West Line Street
Bishop, California 93514

Date: 8 July 2014
7:00 P.M.

Notice to the Public:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (760) 873-5863. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California, during normal business hours.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Public Comment:

This time is set aside to receive public comment on matters not calendared on the agenda.

5. Approval of Minutes:

Minutes of the Water and Sewer Commission meetings held on 11 March 2014 subject for approval.

6. Correspondence

7. ESCSD Collaboration

- Project overview by city staff
- Project overview by ESCSD
- Overview of work to date by RO Anderson
- Discussion

8. Water Conservation Program – High School grass field

9. Consent items

10. Vice Chairman nominations.

11. Staff and Commission Reports

12. Adjournment:

The next regularly scheduled meeting will be 9 September 2014 at 7:00 P.M. in the City Council Chambers, 301 West Line Street, Bishop.



CITY OF BISHOP

377 West Line Street - Bishop, California 93514
Post Office Box 1236 - Bishop, California 93515
760-873-8458 publicworks@ca-bishop.us
www.ca-bishop.us

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Minutes Water and Sewer Commission 11 March 2014

An audio recording of the meeting is also available on the city website.

(1) Call to Order

Chairman Pecsí called the meeting to order at 7:00 P.M.

(2) Pledge of Allegiance

The Pledge of Allegiance was led by Chairman Pecsí.

(3) Roll Call

Commissioners Present:

Cross, Martin, Bhakta, Mathieu and Pecsí

Commissioners Absent:

None

Others Present:

David Grah, Public Works Director
Deston Dishion, Public Works Superintendent
Michele Thomas, Public Works Secretary

(4) Public Comment

None

(5) Approval of the Minutes

Vice Chairman Cross moved to approve the minutes of the 14 January 2014 meeting as written and motion carried.

(6) Correspondence

A supplemental letter to the Lion's Club regarding relief for the Boy Scout's water sewer bill.

A memo from the city's finance director regarding a Worker's Comp question brought up at the January meeting.

(7) Efficient Irrigation Presentation

Earl Henderson of Henderson Landscape and Hydroseed out of Mammoth Lakes shared information about irrigation rules, guidelines, practices, and technology.

OK

(8) Elections

Pecsi will serve another one year term as Chairman and Cross will serve another one year term as Vice-Chairman.

(9) Rate Study

Grah explained the upcoming steps with implementing the new fees from the 2013 Rate Study.

(10) Meter Readings

Discussion on recent meter readings within city limits. The commission approved for the water fund to pay for a smart meter and smart irrigation timer when the new multi-use field is put in at the City Park. Meters are for informational purposes only.

(11) Cash balances and revenue and expenditures update

Discuss took place on the water and sewer monthly balances including capital expenditures. Martin asked about the cost of the rate study for both consultants.

** The total expenditure for the 2013 Rate Study for both consultants came to \$40,825.26; Willdan \$16,863.00 and SRE \$23,962.26.*

(12) Public Works reports January and February

The Public Works reports are thorough listings of all work done by the department each month.

(13) Staff and Commission reports

Martin discussed the lack of work done by Willdan on the rate study and wondered if the city could write them a letter expressing their thoughts and possibly ask for a refund. Grah feels that the letter that went to Willdan asking them to stop work and end their contract addressed the lack of work on the study.

Bhakta asked if a new grease interceptor would need to be installed at the Whiskey Creek location once a restaurant business reopens.

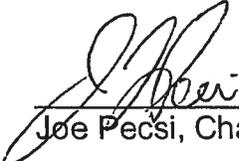
Cross shared that starting 1 April, MCWD will no longer accept commercial trucks generated outside of their service area for dumping waste or grease.

Items to be Discussed at the Meeting of 13 May 2014:

- Meter readings
- Public Works reports for March and April
- Cash balance and revenue and expenditures update on water and sewer reserves

(12) Adjournment

Chairman Pecsi adjourned the meeting at 8:15 P.M. The next regularly scheduled meeting will be Tuesday, 13 May 2014 at 7:00 P.M. in the City Council Chambers.



Joe Pecsi, Chairman



Michele Thomas, Secretary

Water Fund Monthly Balances 2013/2014

19

		End Previous	Change	Reason	
Start of Year Combined		\$ 1,080,294.38	\$ 1,080,294.38	\$ -	
Non capital (6 months)		\$ 311,940.00	\$ 184,205.52	\$ (127,734.48) Increasing non-capital	
Capital		\$ 768,354.38	\$ 873,444.57	\$ 105,090.19 Capital Projects	
		Start Balance	Expend	Revenue	End Balance
July	Combined	\$ 1,080,294.38	\$ 68,196.07	\$ 449,346.21	\$ 1,461,444.52
	Non Capital	\$ 311,940.00	\$ 68,196.07	\$ 310,048.88	\$ 553,792.81
	Capital	\$ 768,354.38	\$ -	\$ 139,297.33	\$ 907,651.71
August	Combined	\$ 1,461,444.52	\$ 84,809.25	\$ 99,119.24	\$ 1,475,754.51
	Non Capital	\$ 553,792.81	\$ 83,630.65	\$ 68,392.28	\$ 538,554.44
	Capital	\$ 907,651.71	\$ 1,178.60	\$ 30,726.96	\$ 937,200.07
September	Combined	\$ 1,475,754.51	\$ 166,601.84	\$ 81,210.15	\$ 1,390,362.82
	Non Capital	\$ 538,554.44	\$ 77,845.42	\$ 56,035.00	\$ 516,744.02
	Capital	\$ 937,200.07	\$ 88,756.42	\$ 25,175.15	\$ 873,618.80
October	Combined	\$ 1,390,362.82	\$ 228,497.44	\$ 73,262.49	\$ 1,235,127.87
	Non Capital	\$ 516,744.02	\$ 66,339.23	\$ 50,551.12	\$ 500,955.91
	Capital	\$ 873,618.80	\$ 162,158.21	\$ 22,711.37	\$ 734,171.96
November	Combined	\$ 1,235,127.87	\$ 144,602.47	\$ 66,142.56	\$ 1,156,667.96
	Non Capital	\$ 500,955.91	\$ 55,617.27	\$ 45,638.37	\$ 490,977.01
	Capital	\$ 734,171.96	\$ 88,985.20	\$ 20,504.19	\$ 665,690.95
December	Combined	\$ 1,180,965.96	\$ 66,897.69	\$ 71,234.84	\$ 1,185,303.11
	Non Capital	\$ 490,977.01	\$ 57,885.85	\$ 49,152.04	\$ 482,243.20
	Capital	\$ 689,988.95	\$ 9,011.84	\$ 22,082.80	\$ 703,059.91
January	Combined	\$ 1,185,303.11	\$ 71,987.71	\$ 69,001.08	\$ 1,182,316.48
	Non Capital	\$ 482,243.20	\$ 70,571.11	\$ 47,610.75	\$ 459,282.83
	Capital	\$ 703,059.91	\$ 1,416.60	\$ 21,390.33	\$ 723,033.65
February	Combined	\$ 1,182,316.48	\$ 109,690.75	\$ 64,532.92	\$ 1,137,158.65
	Non Capital	\$ 459,282.83	\$ 53,315.96	\$ 44,527.71	\$ 450,494.59
	Capital	\$ 723,033.65	\$ 56,374.79	\$ 20,005.21	\$ 686,664.06
March	Combined	\$ 1,137,158.65	\$ 85,360.38	\$ 71,155.78	\$ 1,122,954.05
	Non Capital	\$ 450,494.59	\$ 71,478.04	\$ 49,097.49	\$ 428,114.04
	Capital	\$ 686,664.06	\$ 13,882.34	\$ 22,058.29	\$ 694,840.01
April	Combined	\$ 1,124,881.58	\$ 57,165.76	\$ 66,516.16	\$ 1,134,231.98
	Non Capital	\$ 428,114.04	\$ 55,366.08	\$ 45,896.15	\$ 418,644.11
	Capital	\$ 696,767.54	\$ 1,799.68	\$ 20,620.01	\$ 715,587.87
May	Combined	\$ 1,134,231.98	\$ 58,287.45	\$ 74,921.62	\$ 1,150,866.15
	Non Capital	\$ 418,644.11	\$ 58,113.21	\$ 51,695.92	\$ 412,226.81
	Capital	\$ 715,587.87	\$ 174.24	\$ 23,225.70	\$ 738,639.34
June	Combined	\$ 1,150,866.15			\$ 1,150,866.15
	Non Capital	\$ 412,226.81	\$ -	\$ -	\$ 412,226.81
	Capital	\$ 738,639.34		\$ -	\$ 738,639.34
End of Year Combined					
Capital %				31%	

Sewer Fund Monthly Balances 2013/2014

1r

		End Previous	Change	Reason	
Start of Year Combined		\$ 747,799.87	\$ 747,799.87	\$ -	
Non capital (6 months)		\$ 280,300.00	\$ 226,938.39	\$ (53,361.61) Increasing non-capital	
Capital		\$ 467,499.87	\$ 498,139.56	\$ 30,639.69 Capital Projects	
		Start Balance	Expend	Revenue	End Balance
July	Combined	\$ 747,799.87	\$ 66,767.16	\$ 392,192.12	\$ 1,073,224.83
	Non Capital	\$ 280,300.00	\$ 66,767.16	\$ 262,768.72	\$ 476,301.56
	Capital	\$ 467,499.87	\$ -	\$ 129,423.40	\$ 596,923.27
August	Combined	\$ 1,073,224.83	\$ 93,281.93	\$ 93,041.76	\$ 1,072,984.66
	Non Capital	\$ 476,301.56	\$ 93,281.93	\$ 62,337.98	\$ 445,357.61
	Capital	\$ 596,923.27	\$ -	\$ 30,703.78	\$ 627,627.05
September	Combined	\$ 1,072,984.66	\$ 67,142.45	\$ 69,077.67	\$ 1,074,919.88
	Non Capital	\$ 445,357.61	\$ 54,145.88	\$ 46,282.04	\$ 437,493.77
	Capital	\$ 627,627.05	\$ 12,996.57	\$ 22,795.63	\$ 637,426.11
October	Combined	\$ 1,074,919.88	\$ 71,398.80	\$ 65,932.43	\$ 1,069,453.51
	Non Capital	\$ 437,493.77	\$ 59,624.00	\$ 44,174.73	\$ 422,044.50
	Capital	\$ 637,426.11	\$ 11,774.80	\$ 21,757.70	\$ 647,409.01
November	Combined	\$ 1,069,453.51	\$ 75,609.31	\$ 61,621.46	\$ 1,055,465.66
	Non Capital	\$ 422,044.50	\$ 73,827.12	\$ 41,286.38	\$ 389,503.75
	Capital	\$ 647,409.01	\$ 1,782.19	\$ 20,335.08	\$ 665,961.91
December	Combined	\$ 1,078,102.09	\$ 78,044.01	\$ 64,750.87	\$ 1,064,808.95
	Non Capital	\$ 389,503.75	\$ 59,309.70	\$ 43,383.08	\$ 373,577.14
	Capital	\$ 688,598.34	\$ 18,734.31	\$ 21,367.79	\$ 691,231.81
January	Combined	\$ 1,064,808.95	\$ 70,218.02	\$ 64,893.16	\$ 1,059,484.09
	Non Capital	\$ 373,577.14	\$ 69,480.28	\$ 43,478.42	\$ 347,575.27
	Capital	\$ 691,231.81	\$ 737.74	\$ 21,414.74	\$ 711,908.82
February	Combined	\$ 1,059,484.09	\$ 93,619.48	\$ 60,301.50	\$ 1,026,166.11
	Non Capital	\$ 347,575.27	\$ 57,446.78	\$ 40,402.01	\$ 330,530.50
	Capital	\$ 711,908.82	\$ 36,172.70	\$ 19,899.50	\$ 695,635.61
March	Combined	\$ 1,026,166.11	\$ 59,467.65	\$ 66,924.97	\$ 1,033,623.43
	Non Capital	\$ 330,530.50	\$ 54,704.46	\$ 44,839.73	\$ 320,665.77
	Capital	\$ 695,635.61	\$ 4,763.19	\$ 22,085.24	\$ 712,957.66
April	Combined	\$ 1,035,448.20	\$ 59,211.63	\$ 62,030.90	\$ 1,038,267.47
	Non Capital	\$ 320,665.77	\$ 5,047.11	\$ 41,560.70	\$ 357,179.36
	Capital	\$ 714,782.43	\$ 54,164.52	\$ 20,470.20	\$ 681,088.11
May	Combined	\$ 1,038,267.47	\$ 113,861.40	\$ 72,905.17	\$ 997,311.24
	Non Capital	\$ 357,179.36	\$ 113,771.64	\$ 48,846.46	\$ 292,254.19
	Capital	\$ 681,088.11	\$ 89.76	\$ 24,058.71	\$ 705,057.05
June	Combined	\$ 997,311.24			\$ 997,311.24
	Non Capital	\$ 292,254.19	\$ -	\$ -	\$ 292,254.19
	Capital	\$ 705,057.05		\$ -	\$ 705,057.05
End of Year Combined					
Capital %				33%	



15

CITY OF BISHOP
377 West Line Street - Bishop, California 93514
Post Office Box 1236 - Bishop, California 93515
760-873-8458 publicworks@ca-bishop.us
www.ca-bishop.us/CityofBishopPublicWorks.htm

Department of Public Works
Building Permits Issued
6/2014

Date	Owner/Location/Contractor	Short Description	Value	SMIP	Rev Fund
Commercial					
6/27/2014	David Kuznitz 474 East Line Street	new building	\$450,000.00	\$94.50	\$18.00
6/26/2014	RJG Investments 174 South Main St	tenant improvements	\$150,000.00	\$31.50	\$6.00
6/26/2014	RJG Investments 174 South Main St	tenant improvements	\$250,000.00	\$52.50	\$10.00
6/26/2014	Comfort Inn 805 North Main Street Dean's Plumbing & Heating Inc	air conditioner	\$5,000.00		
6/5/2014	Best Western Bishop Lodge 1025 North Main Street Eastern Sierra Propane	relocate propane tank	\$100.00		
6/3/2014	County of Inyo 218 Wye Rd. Rudolph Construction, Inc.	Ag Building	\$567,621.00		
Commercial Totals			\$1,422,721.00	\$178.50	\$34.00
Residential					
6/20/2014	Peter Conn 774 Rome Drive Jensen Construction	house remodel	\$100,000.00	\$10.00	\$4.00
6/11/2014	Dorothy Cashbaugh 501 Sierra Street	water line to main	\$500.00		
6/9/2014	Jean Sprague 173 Hanby Avenue High Country Lumber	pellet stove	\$3,400.00		

Date	Owner/Location/Contractor	Short Description	Value	SMIP	Rev Fund
6/4/2014	Mel Tomczik 787 West Pine Street Glenn Mort Electric	Sub panel	\$4,400.00		
6/2/2014	Anthony Puppo 525 Howard St owner	tenant improvements	\$1,000.00	\$0.50	\$1.00
Residential Totals			\$109,300.00	\$10.50	\$5.00

**BISHOP FIRE DEPARTMENT
ACTIVITY LOG**

1+

June, 2014

DATE	RunID #	ACTIVITY	City	District	Contract	Other
3-Jun	14-0306087	Vehicle Fire, Chalk Bluffs BLM, Casa Diablo Road				20
3-Jun	14-0306088	Vehicle into Canal, Riverside Drive, Indian Hole				23
3-Jun		Training/Drill, Pumper Relay	13	14		
4-Jun		Departmental Meeting	14	13		
5-Jun	14-0506089	Power Line Down, Front of 113 Winuba Lane			15	
5-Jun	14-0506090	Flood Basement, 2278 Sunrise Drive		16		
6-Jun	14-0606091	Good Intent, 636 North Main St. Holiday Inn Express	14			
10-Jun	14-1006092	Good Intent, Smoke Scare, 44 Alabama Street, Rovana				15
11-Jun		Work Night	10	10		
12-Jun	14-1206093	Vehicle T.C., Buckley Ponds				15
14-Jun	14-1406094	Good Intent, Odor of Propane, Area of 524 No. Main St.	12			
16-Jun	14-1606095	Two Vehicle T.C., No Sierra Hwy at Brockmen Lane		13		
16-Jun	14-1606096	Tree Fire, Rear of 691 Sunland Road		21		
17-Jun		Training/Drill, Hydrant/Pumper Relay	12	11		
18-Jun		Departmental Meeting	11	11		
19-Jun	14-1906097	Propane Leak, 2371/2359 Cheyenne Drive		8		
20-Jun	14-2006098	Good Intent, 1355 MacGregor Ave.		11		
21-Jun		Training/Driver, Eng 3 Operation and Drafting	1	1		
21-Jun	14-2106099	Residential Structure Fire, 144 Ocean View (Round Valley)				17
22-Jun	14-2206100	Good Intent, Gas Scare, 225 W Elm St. Unit P	10			
22-Jun	14-2206101	Assist PD, 100 Block of East Line St.	15			
23-Jun	14-2306102	Fire Alarm, False, 432 North Barlow Lane			6	
25-Jun	14-2506103	Equipment Fire, Rear of 278 Pa Me Lane		6		
25-Jun		Work Night	9	9		
26-Jun	14-2606104	Vehicle T.C., Front of 412 So. Pa Ha Lane			16	
27-Jun	14-2706105	Good Intent, Smoke Scare, Collins Road				13
28-Jun	14-2806106	Vehicle Rollover, Hwy 395 South of Mill Creek				18
29-Jun	14-2906107	Arcing Electrical Panel, 2844 No. Sierra Highway			18	
30-Jun	14-3006108	Good Intent, Smoke Scare, Hwy 395@Sunland Indian Res.		9		

22 * 101 Only

Total Responding Personnel

City	121
District	208
Contract	55
Other	121

Totals Calls

4
7
4
7
<hr/> 22

1u

FOR CITY COUNCIL'S INFORMATION/FILING:

AS DIRECTED BY STATE LAW, PLEASE SEE CHANGES TO EXHIBIT "A" OF RESOLUTION NO. 14-04 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING AND RESTATING CERTAIN FEES AND CHARGES FOR CITY SERVICES.

ATTACHED:

- LETTER FROM DEPARTMENT OF CONSERVATION DATED JUNE 24, 2014 - THE CITY OF BISHOP IS FOLLOWING METHOD 1 FOR CHANGES TO FEES.
- RESOLUTION 14-04 AND EXHIBIT "A" WITH HIGHLIGHTED CHANGES ON PAGE 4 - BUILDING FEES - BL-2.



DEPARTMENT OF CONSERVATION

Managing California's Working Lands

DIVISION OF ADMINISTRATION – ACCOUNTING OFFICE

801 K STREET • MS 22-15 • SACRAMENTO, CALIFORNIA 95814

PHONE 916 / 322-5998 • FAX 916 / 445-0433 • TDD 916 / 324-2555 • WEB SITE conservation.ca.gov

Date: June 24, 2014

IMPORTANT NOTICE - FEE INCREASE AS OF JULY 1, 2014

To: ALL CITIES AND COUNTIES

Strong Motion Instrumentation and Seismic Hazard Mapping

This is to inform you that legislation under SB 861 (Chapter 35, Statutes of 2014) has amended Section 2705 of the Public Resources Code to increase the seismic fee for building permits **effective July 1, 2014** to provide for increased mapping of faults. The increased fee will be as follows:

\$10.00 per \$100,000 for 1-3 story residential buildings will increase to \$13.00 per \$100,000

\$21.00 per \$100,000 for commercial and over 3-story residential buildings will increase to \$28.00 per \$100,000.

Revised fee schedules are enclosed to assist you in computing the new fees. The 5% retention of fees collected will also be correspondingly increased. If you have any questions, or need additional information, please contact Karla Rasmussen at (916) 322-2856 or e-mail Karla.rasmussen@conservation.ca.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Clayton Haas", written over a horizontal line.

Clayton Haas
Assistant Director,
Division of Administration

Enclosures

**Fee Schedule
Strong-Motion Instrumentation and Seismic Hazard Mapping Fee**

Category 1 Construction * (1 to 3 Story Residential)

Method 1

The fee amount can be calculated from the permit valuation amount using the formula:

$$(\text{Valuation Amount}) \times 0.00013 = \text{Fee Amount}$$

As an example, the fee for a \$128,580 valuation is \$128,580 x 0.00013 or \$16.72

Method 2

As an alternative to Method 1, the fee for a given valuation can be calculated using the following table, as illustrated below:

Valuation	Fee	Valuation	Fee	Valuation	Fee	Valuation	Fee	Valuation	Fee
\$ 0 - 100	\$ 0.01	\$ 1,000	\$ 0.13	\$ 10,000	\$ 1.30	\$ 100,000	\$ 13.00	\$ 1,000,000	\$ 130.00
\$ 200	\$ 0.03	\$ 2,000	\$ 0.26	\$ 20,000	\$ 2.60	\$ 200,000	\$ 26.00	\$ 2,000,000	\$ 260.00
\$ 300	\$ 0.04	\$ 3,000	\$ 0.39	\$ 30,000	\$ 3.90	\$ 300,000	\$ 39.00	\$ 3,000,000	\$ 390.00
\$ 400	\$ 0.05	\$ 4,000	\$ 0.52	\$ 40,000	\$ 5.20	\$ 400,000	\$ 52.00	\$ 4,000,000	\$ 520.00
\$ 500	\$ 0.07	\$ 5,000	\$ 0.65	\$ 50,000	\$ 6.50	\$ 500,000	\$ 65.00	\$ 5,000,000	\$ 650.00
\$ 600	\$ 0.08	\$ 6,000	\$ 0.78	\$ 60,000	\$ 7.80	\$ 600,000	\$ 78.00	\$ 6,000,000	\$ 780.00
\$ 700	\$ 0.09	\$ 7,000	\$ 0.91	\$ 70,000	\$ 9.10	\$ 700,000	\$ 91.00	\$ 7,000,000	\$ 910.00
\$ 800	\$ 0.10	\$ 8,000	\$ 1.04	\$ 80,000	\$ 10.40	\$ 800,000	\$ 104.00	\$ 8,000,000	\$ 1,040.00
\$ 900	\$ 0.12	\$ 9,000	\$ 1.17	\$ 90,000	\$ 11.70	\$ 900,000	\$ 117.00	\$ 9,000,000	\$ 1,170.00

The fee amount can be obtained by breaking the Evaluation amount into parts and using the entries in This table. An example for a permit valuation of \$128,580 is shown at the right:

\$100,000	\$13.00
20,000	2.60
8,000	1.04
500	0.07
80	.01
<u>\$128,580</u>	<u>\$16.72</u> Fee Amount

* Notes:

- 1) The minimum fee is 50 cents, so the fee for any valuation up to \$3850 is simply \$.50.
- 2) Category 1 construction includes residential buildings 1 to 3 stories in height, except hotels and motels. Single family houses, duplexes and quadruplexes are in Category 1. Condominiums and apartment buildings are in Category 1 only if they are 3 stories or less in height.
- 3) A "building" is defined as a structure built for the support, shelter or enclosure of people, animals or property.

Fee Schedule
Strong-Motion Instrumentation and Seismic Hazard Mapping Fee

Category 2 Construction * (Over 3 story Residential and all Commercial)

Method 1

The fee amount can be calculated from the permit valuation amount using the formula:

$$(\text{Valuation Amount}) \times 0.00028 = \text{Fee Amount}$$

As an example, the fee for a \$1,231,890 valuation is \$1,231,890 x 0.00028 or \$344.93

Method 2

As an alternative to Method 1, the fee for a given valuation can be calculated using the following table, as illustrated below:

Valuation	Fee	Valuation	Fee	Valuation	Fee	Valuation	Fee	Valuation	Fee
\$ 0 - 100	\$ 0.03	\$ 1,000	\$ 0.28	\$ 10,000	\$ 2.80	\$ 100,000	\$ 28.00	\$ 1,000,000	\$ 280.00
\$ 200	\$ 0.06	\$ 2,000	\$ 0.56	\$ 20,000	\$ 5.60	\$ 200,000	\$ 56.00	\$ 2,000,000	\$ 560.00
\$ 300	\$ 0.08	\$ 3,000	\$ 0.84	\$ 30,000	\$ 8.40	\$ 300,000	\$ 84.00	\$ 3,000,000	\$ 840.00
\$ 400	\$ 0.11	\$ 4,000	\$ 1.12	\$ 40,000	\$ 11.20	\$ 400,000	\$ 112.00	\$ 4,000,000	\$ 1,120.00
\$ 500	\$ 0.14	\$ 5,000	\$ 1.40	\$ 50,000	\$ 14.00	\$ 500,000	\$ 140.00	\$ 5,000,000	\$ 1,400.00
\$ 600	\$ 0.17	\$ 6,000	\$ 1.68	\$ 60,000	\$ 16.80	\$ 600,000	\$ 168.00	\$ 6,000,000	\$ 1,680.00
\$ 700	\$ 0.20	\$ 7,000	\$ 1.96	\$ 70,000	\$ 19.60	\$ 700,000	\$ 196.00	\$ 7,000,000	\$ 1,960.00
\$ 800	\$ 0.22	\$ 8,000	\$ 2.24	\$ 80,000	\$ 22.40	\$ 800,000	\$ 224.00	\$ 8,000,000	\$ 2,240.00
\$ 900	\$ 0.25	\$ 9,000	\$ 2.52	\$ 90,000	\$ 25.20	\$ 900,000	\$ 252.00	\$ 9,000,000	\$ 2,520.00

The fee amount can be obtained by breaking the evaluation amount into parts and using the entries in this table. An example for a permit valuation of \$1,231,890 is shown at the right:

\$1,000,000	\$280.00	
200,000	56.00	
30,000	8.40	
1,000	0.28	
800	0.22	
90	.03	
<u>\$1,231,890</u>	<u>\$344.93</u>	Fee Amount

* Notes:

- 1) The minimum fee is 50 cents, so the fee for any valuation up to \$1786 is simply \$.50.
- 2) Category 2 includes all buildings not in Category 1. For example, Category 2 includes residential buildings over 3 stories, all office buildings, warehouses, factories and other manufacturing or processing facilities, restaurants, and other non-residential buildings.
- 3) A "building" is defined as a structure built for the support, shelter or enclosure of people, animals or property.

RESOLUTION NO. 14-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA,
AMENDING AND RESTATING CERTAIN FEES AND CHARGES FOR CITY SERVICES

WHEREAS, the City of Bishop has conducted an extensive and exhaustive analysis of its services, the costs reasonably borne of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and

WHEREAS, the City wishes to comply with both the letter and the spirit of Article XIII B of the California Constitution and limit the growth of taxes; and

WHEREAS, the City desires to establish a policy of recovering the full costs reasonably borne of providing special services of a voluntary and limited nature, such that general taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such services; and

WHEREAS, heretofore the City Council adopted Ordinances No. 479 and No. 507 establishing its policy as to the recovery of costs reasonably borne to be recovered from users of City services; adopted Ordinance No. 538 updating Section 3.22.040 Schedule of fees and service charges; and directed staff as to the methodology for implementing said Ordinances; and

WHEREAS, the specific fees to be charged for services must be adopted by the City Council by Resolution, after providing notice and holding a public hearing; and

WHEREAS, a schedule of fees and charges to be paid by those requesting such special services must be adopted so that the City might carry into effect its policies; and

WHEREAS, it is the intention of the City Council to develop a revised schedule of fees and charges based on the City's budget and projected costs reasonably borne; and

WHEREAS, pursuant to California Government Code § 66016 the required information on proposed new or increased fees or services charges was provided by mail and available for general public review as required by state law and Bishop Municipal Code Section 3.22.060; and

WHEREAS, all requirements of law are hereby found to have been complied with;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP finds after considering the evidence presented, that the fees imposed hereby do not exceed the City's costs reasonably borne.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. FEE SCHEDULE ADOPTION. The following schedule of fees and charges are hereby directed to be computed by and applied by the various City departments, and to be collected by the appropriate department or the City Finance Department for the herein listed special services when provided by the City or its designated contractors.

SECTION 2. SEPARATE FEE FOR EACH PROCESS. All fees set by this resolution are for each identified process; additional fees shall be required for each additional process or service that is requested or required. Where fees are indicated on a per-unit-of-measurement basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

SECTION 3. FEES. The fees shall be charged and collected for the enumerated services as indicated in Exhibit "A".

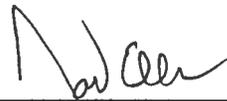
SECTION 4. INTERPRETATIONS. This Resolution may be interpreted by the several City department heads in consultation with the City Administrator; should there be a conflict between two fees, then the lower in dollar amount of the two shall be applied.

SECTION 5. CONSTITUTIONALITY. If any portion of this Resolution is declared invalid or unconstitutional then it is the intention of the City Council to have passed the entire Resolution and all its component parts, and all other sections of this Resolution shall remain in full force and effect.

SECTION 6. REPEALER. All resolutions and other actions of the City Council in conflict with the contents of this Resolution are hereby repealed.

SECTION 7. EFFECTIVE DATE. This Resolution shall go into full force and effect immediately. Pursuant to Bishop Municipal Code Section 3.22.040 B, fees and charges will be effective in sixty (60) days after adoption and execution of an executive order by the City Administrator and no written appeal has been filed. The fees and charges will be effective July 1, 2014.

PASSED, APPROVED AND ADOPTED this 28th day of April 2014.



JIM ELLIS, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: 

Robin Picken, Assistant City Clerk



STATE OF CALIFORNIA
COUNTY OF INYO

}

I, Robin Picken, Assistant City Clerk for the City of Bishop, do hereby certify that the whole number of members of the City Council of said City of Bishop is five (5); that the foregoing Resolution No. 14-04 was duly passed and adopted by said City Council; approved and signed by the Mayor of said City; and attested by the City Clerk of said City, all at a regular meeting of said City Council, held on April 28, 2014, and that the same was so passed and adopted by the following roll call vote.

AYES: Smith, Stottlemyre, Glidewell, Gardner, Ellis

ABSENT: None

NOES: None

DISQUALIFIED: None

WITNESS, my hand and the seal of the City of Bishop this 29th day of April 2014.



Robin Picken, Assistant City Clerk
CITY OF BISHOP

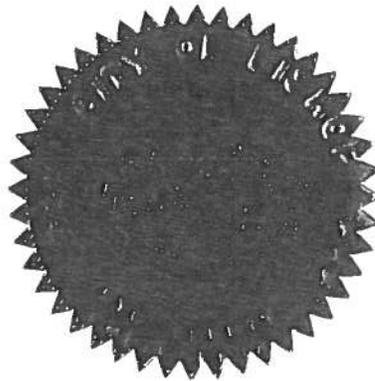


EXHIBIT "A"

CITY OF BISHOP FEES AND CHARGES
FISCAL YEAR 2014-2015

ADMINISTRATION & FINANCE SERVICES

NO.	TITLE/DESCRIPTION	RECOMMENDED CHARGES
AF-1	New/Moved Business Application Process	-0-
AF-2	Business License Fees	
	Four Employees or less and not otherwise specified	\$41.00 annually
	Five Employees, less than ten, and not otherwise specified	\$121.00 annually
	Ten Employees or more and not otherwise specified	\$201.00 annually
	Having no Fixed or Permanent Residence in City which conducts business daily in the City	\$51.00 annually per vehicle/or person
	Having no Fixed or Permanent Residence in City which does not conduct business daily in the City	\$51.00 daily or \$400.00 annually each vehicle/or person
	Amusements Generally	\$201.00 annually
	Bowling Alleys	\$41.00 annually per alley
	Public Dancing	\$201.00 annually
	Circuses, Carnivals, etc.	\$51.00 per day
	Contractors and Subcontractors	\$101.00 annually
	Itinerant Locksmiths, Tool Sharpeners, etc.	\$3.50 per day or \$101.00 annually
	Pool Halls, Social Clubs, etc.	\$17.00 annually each pool table and \$101.00 annually for each card table
	Professions	\$41.00 annually
	Sound Trucks, Loud Speakers with permanent place of business in City	\$101.00 annually
	Out of City	\$13.50 per day or \$200.00 annually
AF-3	Bingo Fees	\$15.00 annually
AF-4	New T.O.T. Registration Certificate	-0-
AF-5	Returned Check (NSF) Processing/Charge Back Fee	\$25.00 each
AF-6	Printed Materials/Map Production Sale	\$1.00 page
AF-7	Document Certification/Copying	\$.25 page
AF-8	Records Research Service	Actual Cost
AF-9	City Code and Zoning Code Update	-0-
AF-10	Agenda/Minutes Mailing Service	-0-
AF-11	City Meeting Recording Copies	Actual Cost

COMMUNITY SERVICES

NO.	TITLE/DESCRIPTION	RECOMMENDED CHARGES
CS-1	Auditorium Rental	\$50.00 First 4 hours \$10.00/hour each additional hour
CS-2	Council Chambers Rental	\$75.00 First 4 hours \$15.00/hour each additional hour
CS-3	Conference Room Rental	\$35.00 First 4 hours \$5.00/hour each additional hour
CS-4	Outside Grounds Rental (Set up, Clean up, Supplies & Service)	Actual Cost
CS-5	Community Center Development Impact Fees	-0-

PARKS AND RECREATION

NO.	TITLE/DESCRIPTION	RECOMMENDED CHARGES
PR-1	Softball Lights	\$20.00 an hour
PR-2	Tennis Lights	\$4.00 per hour/tokens \$5.00 hour/time clock
PR-3	Softball/Baseball Field	\$25.00 per field
PR-4	Tennis Courts	-0-
PR-5	League Play	Actual Cost
PR-6	Pool Rental	\$50.00 hour/plus cost of aquatic personnel
PR-7	Swim Classes Individual Lesson	\$35.00 for 8 sessions Actual Cost
PR-8	Public Swim – Youth	\$3.00 \$25.00 – 10 Passes
	Public Swim – Adult	\$5.00 \$20.00 – 5 Passes
	Public Swim – Family Pass	\$42.00 – 18 passes
	Public Swim/Lap (unlimited use) – Adult	\$5.00 - Season Pass \$120.00
	Public Swim – Showers	\$5.00 day
PR-9	Contract Classes	Actual Cost
PR-10	Special City Sponsored Recreation Activities	Actual Cost
PR-11	Set up/Clean up Services (Electrical Tables, Etc.)	Actual Cost
PR-12	City Park Vendor/Exhibitor Fees/Mule Days	\$20.00 per space \$45.00 camp space
	City Park Vendor/Exhibitor Fees/Labor Day	\$10.00 per space \$45.00 camp space
PR-13	Park Development Impact Fees	-0-

PUBLIC SAFETY

NO.	TITLE/DESCRIPTION	RECOMMENDED CHARGES
PS-1	Check Collection Fee	\$25.00
PS-2	Impound Fee	\$125.00
PS-3	Fingerprints Rolling either by paper and ink; or electronic Live Scan	\$25.00
PS-4	Report Copying – Accident Report Report Copying – Other Reports	\$20.00 \$20.00
PS-5	Booking Fees	\$130.00
PS-6	Repossession Processing	\$15.00
PS-7	Parking Fines pursuant to Bishop Municipal Code Title 10 – Vehicles and Traffic Chapter 10.28 Sections 10.28.020 -10.28.200	\$30.00 each violation
PS-8	Handicapped Parking Violations	\$255.00
PS-9	Burning Permit Fee	-0-
PS-10	Plan and Site Review for Flammable or Combustible Liquid Storage	-0-
PS-11	Building Inspection for Fire and Life Safety	-0-
PS-12	Fireworks and Pyrotechnic Special Effects Permit Fee	-0-
PS-13	Building and Site Plan Check	-0-
PS-14	Public Safety Development Impact Fees	-0-
PS-15	Criminal History Check Pursuant to California Family Code 6306	\$10.00

PUBLIC WORKS

Planning Fees

The fee shall be as described in the following table unless the actual cost is greater. If the actual cost is greater, the fee shall be the actual cost.

	Description	Fee
PL-1	Zone Change Review	\$1,500
PL-2	Variance Review	\$1,500
PL-3	Zone Ordinance Amendment Review	\$1,500
PL-4	Appeals	\$300
PL-5	Use Permit Review and Process	\$500
PL-6	Specific Plan Review	\$1,500
PL-7	General Plan Amendment	\$1,500
PL-8	Categorical Exemption	\$120
PL-9	Negative Declaration Review and Process	\$1,500
PL-10	EIR Staff Review	\$2,500
PL-11	Time Extension Review	\$500
PL-12	Tentative Parcel Map Review	\$2,000
PL-13	Tentative Tract Map Review	\$2,500
PL-14	Final Parcel Map Review	\$500
PL-15	Final Tract Map Review	\$1,000
PL-16	Certificate of Compliance	\$1,000
PL-17	Lot Line Adjustment Review	\$1,000

Building Fees

	Description	Fee
BL-1	Building Permits	See below
BL-2	Residential SMIP	0.010% of Value changed to 0.013% of Value
	Commercial SMIP	0.021% of Value changed to 0.028% of Value
BL-3	Building Standards Revolving Fund (BSASRF)	\$1.00 for each \$25,000 or portion

1. State-mandated Strong Motion Instrumentation Program (SMIP) and Building Standards Administration Special Revolving Fund (BSASRF) fees do not apply to electrical, mechanical, and plumbing work permitted independent of building work
2. Permits, inspection, and related fees for demolition, grading, building, plumbing, mechanical and electrical shall be the sum of a \$60 administration fee, a valuation fee, and a plan check fee, if required.
3. The valuation fee shall be as described in the following table unless the actual cost is greater. If the actual cost is greater, the valuation fee shall be the actual cost.

Total Valuation	Fee
\$1 to \$500	\$23.50
\$500 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000, or fraction thereof

4. Except as provided below, total valuation shall be determined using International Code Council (ICC) Building Valuation Data current on the permit issue date with a regional modifier of 0.97.
5. For additions, remodels, tenant improvements, reroofing, and for electrical, mechanical, and plumbing done independent of building work, total valuation shall be provided by applicant or determined using standard construction estimating practices.
6. The plan check fee, when required, shall be 65% of the valuation fee unless the actual cost is greater. If the actual cost is greater, the plan check fee shall be the actual cost.

7. Investigation permitting of un-permitted work shall be charged at 2 times the cost of the permit had the work been properly permitted.
8. Fees for solar work shall be actual cost.
9. Actual cost shall include additional cost of re-inspection.
10. Actual cost for work outside of normal business hours shall be based on 2 hours minimum.

General Public Works Fees

	Description	Fee
PW-1	Snow Removal	Not used
PW-2	Administration and Abatement of Weeds and Refuse	Actual Cost
PW-3	Right of Way Abandonment Request Process	Actual Cost
PW-4	Street Sweeping	Actual Cost
PW-5	Water, Sewer, and Storm Drain Maintenance	Actual Cost
PW-6	Street Maintenance	Actual Cost
PW-7	Large Format Plots and Maps	Actual Cost
PW-8	Encroachment Permit for other than construction	Actual Cost
PW-9	Encroachment Permit for construction 1. \$50,000 or less of work 2. More than \$50,000 work	0.5%, \$20 minimum \$250 plus 0.1%

<There is no PW-10>

Water and Sewer Fees

Definitions: For the purposes of water and sewer fees:

1. "Account" is a financial designation that usually equates to one water and one sewer service connection to one dwelling, premises, or customer and is used in accounting and billing.
2. "Bar" means bar with alcoholic beverage license.
3. "Brewery" means a facility for brewing beer and are based on brewing capacity in thousands of barrel per year (KBbl/Yr). Fees for brewery are in addition to other account fees such as for General Commercial and Restaurant associated with the brewery.
4. "Dwelling" means a place of residence with a connection for water service to the city water system.
5. "Hotel," includes "motels," "rooming houses," "boarding houses," "lodging houses" and "guest homes" and shall be as defined in the Health and Safety Code of the state.
6. "Irrigation" is assessed to accounts where the overwhelming majority of water use is for irrigation.
7. "Island" means one or two fuel dispensing positions usually with a choice of fuels dispensed from one or more hoses and associated with a public restroom. Fueling satellites controlled from an island are considered part of that island.
8. "Multiple Family Residence (attached)" includes condominiums and apartment houses where at least two living units share common walls.

9. "Multiple Family Residence (detached)" include multiple single family residences on one lot that don't share walls, mobile homes, and recreational vehicles and trailers in parks. "Mobile home park," "trailer park" and "recreational trailer park" shall be defined as defined in the Health and Safety Code of the state.
10. "Premises" means a lot, parcel of land, building or establishment.
11. "Seat" means number of permitted seats or actual seats, whichever is greater.
12. "EDU" means Equivalent Dwelling Unit and relates various water and sewer fees to those for a single family residence.

Monthly Water and Sewer Fees

The minimum fees for any account equate to fees for 1 EDU. Uses not listed shall be on a case by case basis.

Category	Per	Monthly Fee	
		Water	Sewer
Single Family Residence	Each	\$34.00	\$30.00
Multiple Family Residence (detached)	Unit	\$25.50	\$22.50
Multiple Family Residence (attached)	Unit	\$23.80	\$21.00
Church	Each	\$34.00	\$30.00
Hall	Each	\$34.00	\$30.00
Hospital	Bed	\$11.90	\$10.50
School	Student	\$1.36	\$1.20
Fairgrounds	Each	\$170.00	\$210.00
Gas Station	Island	\$13.60	\$12.00
Car Wash	Stall	\$102.00	\$90.00
Beauty or Barber Shop	Each	\$34.00	\$30.00
Restaurant	Seat	\$3.40	\$3.00
Bar	Seat	\$2.72	\$2.40
Hotel Room	Each	\$8.50	\$7.50
Laundry and Laundromat	Washer	\$23.80	\$21.00
Trailer Dump Facility	Each	\$68.00	\$60.00
General Commercial	Toilet	\$32.30	\$28.50
Brewery (with pretreatment)	1KBbl/Yr	\$6.80	\$6.00
Irrigation	Acre	\$10.20	\$0

One Time Water and Sewer Fees

	Description	Fee
WA-2	Water Service Permit	\$50
WA-3	Water Service Construction Main to Curb Stop	Actual Cost
WA-4	Water Backflow Preventers Test	Actual Cost
WA-5	Water Development Impact Fees	\$2,000 per EDU
WA-6	Water Valve Box for Curb Stop Valve	\$0
SW-2	Sewer Service Permit	\$50
SW-3	Sewer Service Construction Main to Property	Actual Cost
SW-4	Sewer Grease Interceptor Inspection	Actual Cost
SW-5	Sewer Development Impact Fee	\$2,000 per EDU

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KSC*
CP

SUBJECT: **PUBLIC HEARING – PROPOSED ORDINANCE RELATING TO SALARIES FOR CITY COUNCILMEMBERS**

DATE: JULY 14, 2014

Attachments:

- Public Hearing Notice

BACKGROUND/SUMMARY

This public hearing will be to discuss the proposed ordinance relating to salaries for city councilmembers. The proposed ordinance amends Section 2.04.030 of the Bishop Municipal Code to change the salary of each member of the City Council from Three Hundred Dollars (\$300.00) per month to Five Hundred Fifty Dollars (\$550.00) per month. Councilmember salaries have not been changed since 1989. This change in salary is made under the authority of Government Code § 36516

RECOMMENDATION

Hold the public hearing.

CITY OF BISHOP
NOTICE OF PUBLIC HEARING
ON THE PROPOSED ADOPTION OF AN ORDINANCE
RESPECTING SALARIES FOR CITY COUNCILMEMBERS
AND SUMMARY OF ORDINANCE

NOTICE IS HEREBY GIVEN that the Bishop City Council will hold a public hearing on Monday, July 14, 2014 at 7:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California to hear and consider citizen input on a proposed ordinance entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, RESPECTING SALARIES FOR CITY COUNCILMEMBERS."

SUMMARY OF ORDINANCE: This proposed ordinance amends Section 2.04.030 of the Bishop Municipal Code to change the salary of each member of the City Council from Three Hundred Dollars (\$300.00) per month to Five Hundred Fifty Dollars (\$550.00) per month. Councilmember salaries have not been changed since 1989. This change in salary is made under the authority of Government Code § 36516.

Following the public hearing, the proposed ordinance will be reviewed for introduction, with the adoption of the ordinance scheduled for Monday, July 28, 2014.

A copy of the full text of this ordinance is available for public inspection at City Hall, 377 West Line Street, Bishop, California. Any persons wishing to comment are invited to attend the public hearing or send written comments to the City Council, 377 West Line Street, Bishop, California 93514 on or before the time of said hearing. Any questions can be directed to the Administration Department at 760-873-5863.

Published: July 3, 2014

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KSC
OP*

**SUBJECT: PROPOSED ORDINANCE AMENDING SECTION 2.04.030 OF CHAPTER 2.04
CITY COUNCIL OF THE BISHOP MUNICIPAL CODE TO CHANGE THE SALARY
OF EACH MEMBER OF THE CITY COUNCIL -
FIRST READING/INTRODUCTION**

DATE: JULY 14, 2014

ATTACHMENTS:

- Proposed Ordinance – Relating to salaries for City Councilmembers

BACKGROUND/SUMMARY

At the regular City Council meeting held on May 13, 2013, Council discussed City Council Salaries and Benefits. After a lengthy discussion, Council agreed to change the City Council's future salary from \$300 per month to \$550 per month, with the understanding that the change in salary would not take effect until after the November 2014 General Municipal Election.

The proposed ordinance has been prepared for Council consideration to pass, approve and adopt the change in salaries for City Councilmembers.

RECOMMENDATION

After the public hearing, City Council will consider approval of the first reading/introduction of the proposed ordinance by title only.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP,
STATE OF CALIFORNIA, RESPECTING SALARIES FOR CITY
COUNCILMEMBERS

THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA,
DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 2.04.030 of the Bishop Municipal Code is hereby repealed and restated, in its entirety, as follows: "Each member of the City Council shall receive a salary in the amount of Five Hundred Fifty Dollars (\$550.00) per month, payable monthly, and shall further receive such travelling expenses, mileage, benefits and other necessary expenses as may be allowed for the same by the City Council." This change in salary is made pursuant to Government Code § 36516.

SECTION 2. Ordinance No. 453 of ordinances, and all other ordinances of the City of Bishop respecting the matters ordained hereby are repealed to the extent that they are inconsistent herewith. All other ordinances and all parts of ordinances which are not inconsistent herewith shall remain in full force and effect.

SECTION 3. The change in compensation ordained hereby shall not apply to a Councilmember during his or her term of office, however, the prohibition herein expressed shall not prevent the adjustment of the compensation of all members of the City Council serving staggered terms whenever one or more members of such Council become eligible for such salary increase by virtue of his or her beginning a new term of office.

SECTION 4. This ordinance shall be in full force and effect thirty (30) days from and after its passage and adoption.

SECTION 5. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published in the manner and form provided by law in the Inyo Register, a newspaper of general circulation printed and published in the City of Bishop, State of California, which said newspaper is hereby designated for that purpose.

PASSED, APPROVED AND ADOPTED this ____th day of _____, 2014.

JIM ELLIS, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR 

SUBJECT: **APPOINTMENT OF PLANNING COMMISSIONER**

DATE: JULY 14, 2014

ATTACHEMENTS:

- Reappointment Request from Shane Huntley

BACKGROUND/SUMMARY

The advertising and application process for an expiring term on the Planning Commission expired in June 2014. No applications were received; however, the incumbent, Shane Huntley, whose term expired July 10, 2014, submitted a letter of interest in continuing service on the commission. Mr. Huntley was appointed for the first time in July 2006.

RECOMMENDATION

Consideration to reappoint Shane Huntley to the Planning Commission for a four-year term ending July 10, 2018.



Fax

To: CITY OF BISHOP From: Shane Huntley
Fax: _____ Pages: 1
Phone: _____ Date: 5-28-14
Re: PLANNING COMMISSION CC:

Urgent For Review Please Comment Please Reply Please Recycle

● Comments:

I AM INTERESTED IN SERVING
ANOTHER TERM ON THE BISHOP
PLANNING COMMISSION. MY CURRENT TERM
EXPIRES 7-10-14

SINCERELY

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR 

SUBJECT: **RESOLUTION - TO ACCEPT EASEMENT GRANT DEED FOR WARREN STREET IMPROVEMENTS PROJECT**

DATE: JULY 14, 2013

ATTACHEMENTS:

- Staff Memo
- Proposed Resolution
- Exhibit A of Proposed Resolution - Easement Grant Deed - Legal Description of Automobile Club of Southern California Property

BACKGROUND/SUMMARY

Public Works Director Grah provides a review of the Warren Street Improvements Project.

Construction of the project will be done in phases due to the lack of funding for the entire project. The first phase of work is expected to begin in spring of 2015 and is expected to include Warren Street from Line Street to Pine Street and the blocks of Church Street, Academy Avenue, and Pine Street between Main Street and Warren Street.

In order to complete the portion of the project requested by the Automobile Club of Southern California, and to benefit the project as a whole, an easement was required from the Automobile Club of Southern California. The easement grant deed for the property is ready for the City Council to accept. The proposed resolution for the acceptance of the easement grant deed is attached for the City Council to review and approve.

RECOMMENDATION

Council consideration to approve the proposed resolution by title only.



To: Keith Caldwell, City Administrator
From: David Grah, Director of Public Works 
Subject: Accept Easement Deed for Warren Street Improvements Project
Date: 9 July 2014
Previous: 28 October 2011, 29 February 2012, 6 February 2013, 4 September 2013, 20 May 2014
Funding: No cost

General:

The deed for an easement for the construction of a portion of the Warren Street Improvements project adjacent to the Auto Club of Southern California is ready to be accepted by the City Council.

Background:

The Warren Street Improvements project will reconstruct and improve the full length of Warren Street, and the block on six of the eight intersection streets between Main and Warren, if funding allows. The project will address deteriorated pavement, poor drainage, no or deteriorated curb and gutter, lack of sidewalk, curb returns not accessible to disabled, and lack of coherent and aesthetic theme.

There is not enough funding to construct the entire project so the project will be constructed in phases. The first phase of work is expected to be constructed in the spring of 2015 and is expected to include Warren Street from Line Street to Pine Street and the blocks of Church Street, Academy Avenue, and Pine Street between Main Street and Warren Street.

To complete a portion of the project requested by the Auto Club and of benefit to the project as a whole, an easement was required from the Auto Club. This portion of the project includes additional width to allow diagonal parking on Pine Street adjacent to the Auto Club. The planned diagonal parking is similar to the perpendicular parking at this location at Warren and Pine now. Diagonal parking is desirable because it provides more parking spaces than normal parallel parking would. To provide for this additional width, improvements are needed outside of the street right of way so an easement from the Auto Club to the City of Bishop is required.

The deed for the property is ready for the City Council to accept. Attached is a draft resolution for the acceptance of the deed.

As is common on larger Bishop construction projects and to be sure a bid is received that is within the funds available to the project, the project is proposed to have 3

construction options, 2 of which reduce the length of improved roadway included. Construction Options 2 and 3 exclude construction on Pine Street including construction in the Auto Club easement. In the event Construction Option 2 or 3 is chosen, construction in the easement would wait until additional funding is secured and the rest of the Warren Street Improvements project can be constructed. This additional funding is expected within the next 2 to 10 years.

Recommendation:

That the City Council approve the resolution accepting the deed for the easement needed for the construction of the Warren Street Improvements project.

RESOLUTION NO. 14-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, ACCEPTING AN EASEMENT GRANT DEED FROM THE AUTOMOBILE CLUB OF SOUTHERN CALIFORNIA [GOVERNMENT CODE §27281]

WHEREAS, the Automobile Club of Southern California, a Non-Profit Mutual Benefit Corporation, has offered and executed an Easement Grant Deed to the City of Bishop; and

WHEREAS, a copy of the Easement Grant Deed is attached hereto as "EXHIBIT A", which is, by reference, incorporated herein and made a part hereof; and

WHEREAS, the City Council determines that it is in the best interest of the City of Bishop to accept such Easement Grant Deed.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Bishop orders that the Easement Grant Deed for public use is hereby accepted.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Clerk, or his assistant, is authorized to execute a Certificate of Acceptance.

PASSED, APPROVED AND ADOPTED this 14th day of July 2014.

JIM ELLIS, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

EXHIBIT A

RECORDING REQUESTED BY

AUTOMOBILE CLUB OF SOUTHERN CALIFORNIA

AND WHEN RECORDED MAIL THIS DEED AND, UNLESS OTHERWISE SHOWN BELOW, MAIL TAX STATEMENT TO:

CITY OF BISHOP
PETER TRACY
PO BOX 1236
BISHOP, CA 93515

TITLE ORDER NO. 53463

SPACE ABOVE THIS LINE FOR RECORDER'S USE

EASEMENT GRANT DEED

THE UNDERSIGNED GRANTOR(S) DECLARE(S)

DOCUMENTARY TRANSFER TAX IS: CITY OF BISHOP IS EXEMPT PER REVENUE AND TAXATION CODE 11922
PROPERTY IS IN THE CITY OF BISHOP
PROPERTY ID NO. 01-091-05

FOR A VALUABLE CONSIDERATION, RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED,

AUTOMOBILE CLUB OF SOUTHERN CALIFORNIA, A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION
THAT ACQUIRED TITLE AS AUTOMOBILE CLUB OF SOUTHERN CALIFORNIA, A CALIFORNIA CORPORATION

HEREBY GRANT(S) TO

CITY OF BISHOP, A MUNICIPAL CORPORATION

THE FOLLOWING DESCRIBED REAL PROPERTY IN THE COUNTY OF INYO, STATE OF CALIFORNIA:

AN EASEMENT TO CONSTRUCT AND MAINTAIN STREET IMPROVEMENTS INCLUDING SIDEWALK, PARKING AND RELATED IMPROVEMENTS CONSISTENT WITH STATE LAW AND CITY POLICY REGARDING SUCH MAINTENANCE. SAID EASEMENT BEING MORE PARTICULARLY DESCRIBED IN EXHIBIT A, ATTACHED HERETO AND MADE A PART HEREOF.

After completion of construction, the Easement shall be governed by all state, county and city statutes, regulations, rules, ordinances or codes applicable to public sidewalks and parking.

Grantor's grant of the Easement is expressly conditioned on the construction of the street improvements referenced above. This Easement Agreement and the grant of Easement set forth herein shall automatically terminate if Grantee fails to complete construction of the street improvements on the Easement within one (1) year of recordation of this Easement Agreement.

DATED: MAY 29, 2014

STATE OF CALIFORNIA
COUNTY OF _____

On _____ before me,
_____ public
personal _____

AUTOMOBILE CLUB OF SOUTHERN CALIFORNIA

BY: _____

Name: John F. Boyle
Title: Executive Vice President

6/20/14

Name: _____
Title: _____

SEE ATTACHED CALIFORNIA
ALL PURPOSE ACKNOWLEDGMENT

who pro _____ person(s)
whose n _____ lowledged
to me t _____ authorized
capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed
the instrument

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct

WITNESS my hand and official seal



SIGNATURE _____

Exhibit A

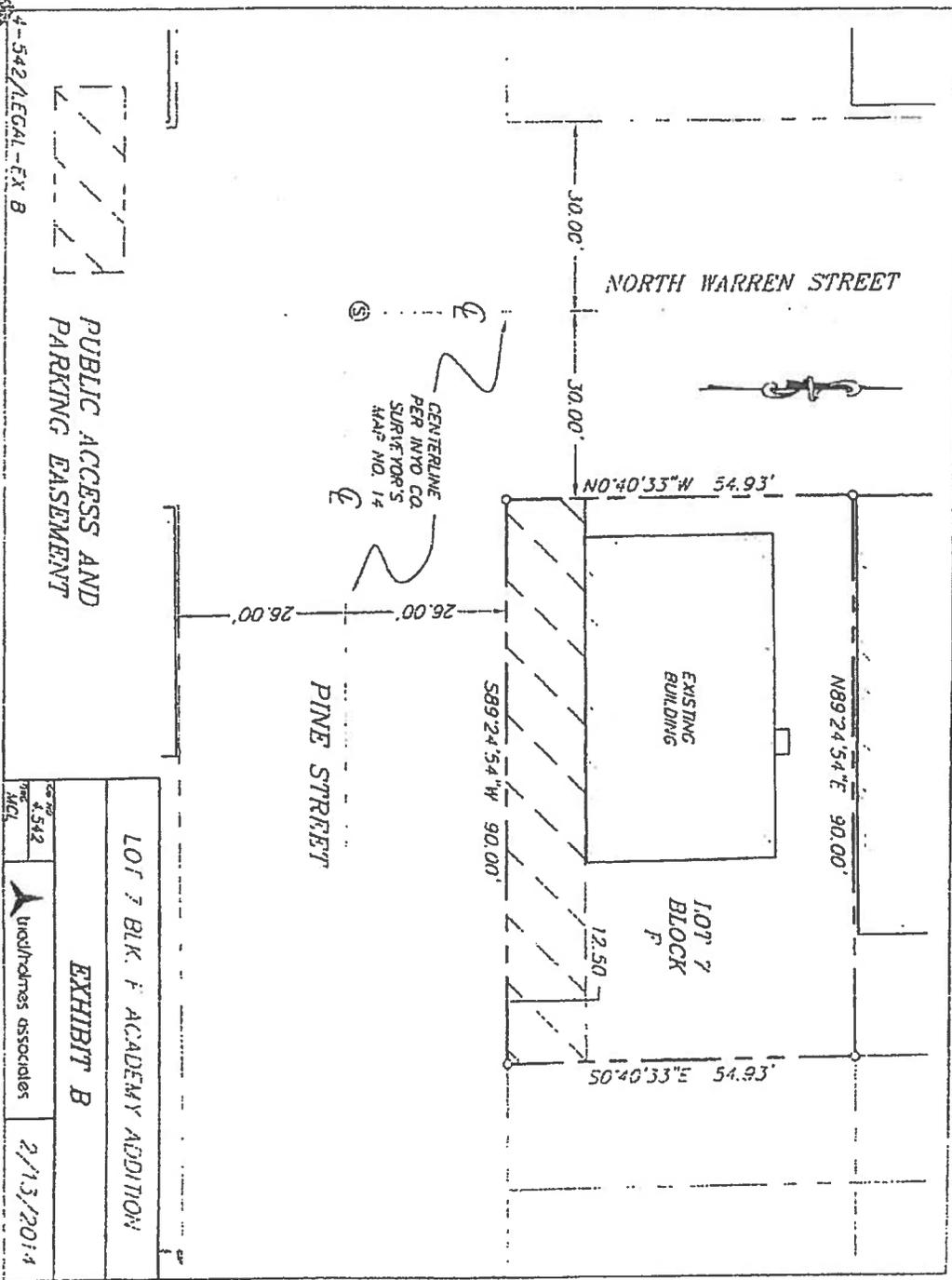
BEING an easement over, upon and across that certain real property located in the City of Bishop, County of Inyo, State of California, said real property also being further described as a portion of Lot 7, Block F, Academy Addition, as shown on the map recorded in Book 1 of Maps at Page 3 in the Office of the County Recorder of said County, and said portion also being more particularly described as follows:

The south 12.50 feet of said Lot 7.

The above described portion of said Lot 7 is shown on the attached "Exhibit B" and by reference hereto made a part hereof.

The legal description above is based upon a survey made under my direction in December, 2013. The centerline bearings and right of way location are based upon information shown on County Surveyor Map No. 14 on file at the Public Works Department of said County.


Legal Description Prepared Under the Supervision of
Andrew K. Holmes, L.S. 4428
License Expires 09/30/15



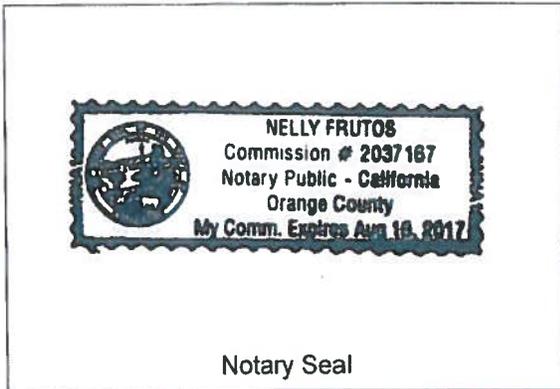
2570	4-542	 Urdorf/Edmas associates	2/13/2014
716	4-542		
LOT 7 BLK. F ACADEMY ADDITION		EXHIBIT B	

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California
County of Orange

On June 20, 2014 before me, Nelly Frutos, Notary Public, personally appeared John F. Boyle, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.



WITNESS my hand and official seal.

Signature: Nelly Frutos

Printed Name: Nelly Frutos

My commission expires on: August 16, 2017

DESCRIPTION OF ATTACHED DOCUMENT:

Title or Type of Document: AAA Bishop Easement Deed

Document Date: May 29, 2014 Number of Pages: 4

Signers other than named above: None

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR/COMMUNITY SERVICES DIRECTOR 

SUBJECT: APPROVE PURCHASE OF PUBLIC WORKS PICK UP TRUCK 

DATE: JULY 14, 2014

ATTACHMENTS:

- STAFF MEMO

BACKGROUND/SUMMARY

Public Work Director Grah provides background on the inventory of trucks in the Public Works Department. The need to replace one truck in their fleet is now being requested.

Staff advertised and completed the bid process for the purchase of a new pick-up truck. Two bids were received and opened on the bid due date, July 8, 2014.

Bishop Ford was the lowest responsive bidder with the total cost of \$37,452.19 for a new pick-up truck. Contracting preferences apply to this purchase and preference was claimed by the low bidder. The preference was not a factor in determining the winning bid in the case of this purchase.

\$40,000 is budgeted in the 2014/2015 fiscal year. This amount is budgeted between Water, Sewer and Streets in Capital Equipment. The split is \$16,000 in each of Water and Sewer and \$8,000 in Streets.

RECOMMENDATION

Council consideration to approve the purchase of a pick-up truck from Bishop Ford based on their bid.



To: Keith Caldwell, City Administrator
From: David Grah, Director of Public Works
Subject: Approve Purchase of Pickup Truck
Date: 10 July 2014
Previous: None
Funding: Water, Sewer, Street Capital Equipment
General:
Public Works proposes to purchase a pickup truck.

Background:

The fleet of Public Works pickup trucks consists of trucks purchased over the last 4 decades including a 1975 truck. Of special concern is that the newest truck in the crew's fleet, the 2005 Ford 550 truck, has recently had a series of major and expensive problems. It appears this newest truck will have to be the first in the fleet to be retired. In fact, there is concern that this truck could become unusable at any time.

A request for bids for the purchase of a truck to replace the Ford 550 was released 24 June and two bids were received by the 8 July due date:

Bidder / Location	Option 1
Bishop Ford / Bishop (low)	\$37,452.19
Borjon Auto Center / King City	\$38,827.95

Contracting preferences apply to this purchase and preference was claimed by the low bidder. The preference was not a factor in determining the winning bid in the case of this purchase.

\$40,000 is budgeted in the 2014/2015 fiscal year. This amount is budgeted between Water, Sewer and Streets in XX-XXX-56028 Capital Equipment. The split is \$16,000 in each of Water and Sewer and \$8,000 in Streets.

Recommendation:

Approve the purchase of a pickup truck from Bishop Ford based on their bid.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR 

SUBJECT: CITY ADMINISTRATOR/CITY CLERK AGREEMENT

DATE: JULY 14, 2014

BACKGROUND/SUMMARY

City Administrator/City Clerk Keith Caldwell will be retiring from his position with the City of Bishop at the end of September 2014.

City Council completed an initial search for a replacement for City Administrator/City Clerk Caldwell.

Council will consider employment of a new City Administrator/City Clerk and approval of an employment agreement.

RECOMMENDATION

Council consideration to approve a new City Administrator/City Clerk employment agreement.