CITY OF BISHOP
CITY COUNCIL STUDY SESSION MINUTES
JUNE 23, 2014

CALL TO ORDER	Mayor Ellis called the meeting to order at 4:04 p.m. in the City Council Chambers at 301 West Line Street, Bishop, California.
COUNCIL PRESENT	Council Members Laura Smith, David Stottlemyre, Keith Glidewell Mayor Pro Tem Pat Gardner Mayor Jim Ellis
COUNCIL ABSENT	None
OTHERS PRESENT	Keith Caldwell, City Administrator/Community Services Director Robin Picken, Assistant City Clerk Ryan Jones, City Attorney Lorraine Ray, Assistant Finance Director Chris Carter, Police Chief David Grah, Public Works Director/City Engineer Gary Schley, Planning Director/Public Services Officer
PUBLIC COMMENT	The Mayor announced the public comment period. Southern California Edison (SCE) Region Manager and Local Public Affairs Deborah Hess announced that SCE will be conducting much needed work in the area and will be shutting down electricity to most of west Bishop. The tentative dates are Wednesday, July 16, 2014 starting at 7:00 PM and lasting through Thursday, July 17, 2014 at 12:00 noon. She is currently working on a public announcement to be placed in the local newspaper and announced on the radio. She will work with our Police Chief Chris Carter and Fire Chief Ray Seguine on planning SCE's public outreach and discuss possibly setting up cooling stations or other emergency services as may be needed. Ms. Hess mentioned that there is a possibility that SCE will cancel the electrical outage if the temperatures are too high for public safety. No further public comments were provided.
SCHEDULED DISCUSSION	Discussion was held on the following Study Session agenda items:
1. Introduce Public Works Intern David Sims	Public Works Director Grah introduced their newly hired Public Works Intern David Sims to the Council. Mr. Sims was happy to report to Council that he is already using his past experience in construction, his education in physical geography, and by working closely with Public Works Director Grah to effectively accomplish the work assignments he has been given for the City of Bishop.

2. Discuss Sidewalk Safety	Public Works Director Grah reviewed the current state of our city's sidewalks with Council. He reviewed the City of Bishop Sidewalk Safety Program (Policy 91-1) and discussed concerns on how to make improvements to our city's current sidewalks which has not been addressed in the past years due to lack of funds. After a discussion addressing concerns regarding costs, liability, current work being done on the City's Americans with Disabilities Act (ADA) Transitional Plan, and the impact to our City's budget, Council directed staff to draft an updated policy that takes into account what is currently required by law and what our current insurance carrier may recommend. Council asked that they continue discussions on this topic once the updated draft policy has been prepared.
3. Current 7:00 p.m. agenda items	Discussion was held on the upcoming agenda items for the evening meeting. Questions were answered by staff as needed.
4. Future agenda items	The list of future agenda items was reviewed.
4. Department Head Reports	Reports were given as appropriate.
COUNCIL DISCUSSION	Council Members gave committee reports, community announcements and/or made comments or inquiries to staff. No action was taken.
CLOSED SESSION	Closed Session began at 5:04 p.m. Council reconvened at 6:51 p.m. Report on Closed Session:
1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code § 54957 – Title: Police Chief, Public Works Director/City Engineer, and City Administrator/Community Services Director.	City Administrator Caldwell announced that the City Council has moved the Public Employee Performance Evaluation for the City Administrator/Community Services Director to a Closed Session on July 14, 2014.
ADJOURNMENT	The meeting was adjourned at 6:51 p.m. to the regular meeting scheduled at 7:00 p.m.

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JIM ELLIS, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk