

CITY OF BISHOP  
CITY COUNCIL MINUTES  
BUDGET WORKSHOP  
JUNE 13, 2014

CALL TO ORDER Mayor Ellis called the meeting of the Bishop City Council Budget Workshop to order at 9:03 A.M. in the Executive Conference Room 377 West Line Street, Bishop, California.

COUNCIL PRESENT Councilmembers Laura Smith, David Stottlemyre  
Keith Glidewell  
Mayor Jim Ellis

COUNCIL ABSENT Mayor Pro Tem Pat Gardner was absent and excused.

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director  
Robin Picken, Assistant City Clerk  
Lorraine Ray, Assistant Finance Director  
Ray Seguine, Fire Chief  
Chris Carter, Police Chief  
David Grah, Public Works Director/City Engineer  
Gary Schley, Public Services Officer  
Alex "Skandar" Reid, Bishop resident and business owner

PUBLIC COMMENT Mayor Ellis announced the public comment period.  
  
No public comments were provided.

PULLED ITEMS Mayor Ellis announced for the record that the Closed Session scheduled for discussion at this meeting has been pulled and has been rescheduled for a Closed Session on Monday, July 14, 2014.

SCHEDULED DISCUSSION Discussion was held on the following agenda items:

LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE – COUNCIL ATTENDANCE/ LEAGUE REPRESENTATIVE (1)  
  
Motion/Smith

In preparation for the upcoming League of California Cities Annual Conference to be held on September 3, 2014 through September 5, 2014 in Los Angeles, City Administrator Caldwell asked Council which members were interested in attending. After a brief discussion amongst the Council, it was decided that Mayor Ellis and Councilmember Smith will attend the League of California Cities Annual Conference. The Annual Conference Voting Delegate and Alternate Voting Delegate(s) were also discussed since the Council's League representative Mayor Pro Tem Gardner would not be attending the Annual Conference. A motion was made by Councilmember Smith to change our Voting Delegate to Mayor Ellis and to have Councilmember Smith become the Alternate Voting Delegate for the League of California Cities Annual Conference to be held in September. Motion passed 4-0. Mayor Pro Tem Gardner was absent and excused.

Ayes: Councilmember Smith, Stottlemire, Glidewell, and Mayor Ellis  
Noes: None  
Abstain: None  
Absent: Mayor Pro Tem Gardner

DISCUSS FISCAL YEAR  
2014-2015 BUDGET  
(2)

City Administrator Caldwell thanked the City's staff for working on the budget and for continuing to find ways to help balance our budget.

Assistant Finance Director Ray handed out a memorandum to the Council that reviewed the Fiscal Year 2014-2015 Budget. After discussing the unknown costs of the new City Administrator and the savings the City is currently researching in new benefits for dental coverage and life insurance, the Council reviewed and discussed the revenues, expenditures, and other fund balances addressed in the memorandum.

Councilmember Stottlemire requested that the City continue to provide "visuals", such as pie charts and graphs, as a tool to help Council make decisions.

Assistant Finance Director Ray acknowledged Councilmember Stottlemire's concerns in the way the budget is presented. She has looked at other city budgets and is flexible in finding another way of presenting a two year budget.

To follow up on Council's request made in May of 2013 to increase the City Council's salary from \$300/month to \$550/month and to cancel City Council's long-term benefits effective after the November 4, 2014 elections, City Administrator Caldwell handed out a City Council Salary/Benefit Analysis for Council's review.

After reviewing the City Council Salary/Benefit Analysis, Council asked that staff review past minutes and recordings and report back their findings to confirm that the Council did not pass a motion to adopt the salary increase and to cancel the long-term benefits to be effective after the November 2014 elections.

DISCUSS CAPITAL  
EXPENDITURES  
(3)

City Administrator Caldwell presented Council with a list of the City of Bishop Potential Large General Fund Expenditures collected from each department. He explained that this document would be kept as an internal working document. Public Works Director Grah designed the document and explained the format of the document to Council. After a brief discussion, Council thanked staff for creating this document as a tool to help Council see and understand what the City needs to budget for. Assistant Finance Director Ray agreed that it is also a good tool for

staff.

Councilmember Glidewell excused himself from the rest of the Budget Workshop due to other obligations.

Bishop resident and business owner Alex "Skandar" Reid asked if there should be a budget for "City Events". City Administrator Caldwell answered Skandar's question by letting him know that funding for "City Events" will still be reviewed, evaluated, and awarded through the Community Promotions budget process.

After further review of the City of Bishop Potential Large General Fund Expenditures document between Council and staff, Council discussed what the impact of increased revenues through a small increase in the current Transient and Use Tax would mean to the City's budget.

SCHEDULE NEXT BUDGET  
WORKSHOP  
(4)

It was agreed that the next discussion to produce savings and/or revenues to the City Budget will be held at the next available Study Session to be determined by the City Administrator.

CLOSED SESSION

PUBLIC EMPLOYEE  
PERFORMANCE  
EVALUATION pursuant to  
Government Code § 54957 –  
Title: Fire Chief  
(1)

This item was pulled from the agenda and moved to a Closed Session scheduled on Monday, July 14, 2014.

ADJOURNMENT

Mayor Ellis adjourned the meeting at 10:30 a.m. to the Study Session scheduled for Monday, June 23, 2014 at 4:00 p.m. in the City Council Chambers.

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JIM ELLIS, MAYOR

Attest: Keith Caldwell, City Clerk

By: \_\_\_\_\_  
Robin Picken, Assistant City Clerk