

CITY OF BISHOP  
CITY COUNCIL MINUTES  
BUDGET WORKSHOP  
DECEMBER 11, 2013

- CALL TO ORDER Mayor Ellis called the meeting of the Bishop City Council Budget Workshop to order at 3:03 p.m. in the Executive Conference Room 377 West Line Street, Bishop, California.
- COUNCIL PRESENT Councilmembers Keith Glidewell, Laura Smith,  
David Stottlemire  
Mayor Pro Tem Pat Gardner  
Mayor Jim Ellis
- COUNCIL ABSENT None
- OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director  
Robin Picken, Assistant City Clerk  
Cheryl Solesbee, Assistant Finance Director  
Ray Seguine, Fire Chief  
Fred Gomez, Police Lieutenant  
David Grah, Public Works Director/City Engineer  
Gary Schley, Public Services Operator  
Tawni Thomson, Executive Director of the Bishop Area Chamber of Commerce & Visitors Bureau  
David Jepson, Police Officer  
Bryan Rossy, Police Officer
- PUBLIC COMMENT Mayor Ellis announced the public comment period. No public comment was provided.
- OLD BUSINESS Discussion was held on the following agenda items:
- DISCUSS TAXES Councilmember Stottlemire reviewed the past discussions on  
(1) taxes that have been taking place at the budget workshops.
- After a discussion on Sales Tax, Transient Occupancy Tax (TOT), and Transaction Use Tax (TUT), Council asked staff to investigate what it would cost to hire a consultant to evaluate the possibility of a TUT for Bishop.
- Executive Director of the Bishop Area Chamber of Commerce Tawni Thomson gave an update on her discussions with the lodging community and Mammoth Lakes Tourism on a possible Tourism Business Improvement District (TBID).
- DISCUSS INFORMATION Councilmember Glidewell reviewed the work currently being  
TECHNOLOGY done to move forward with “paperless” agenda packets. The bids  
(2) for the HP Envy Notebooks for Council will be opened on Monday, December 16, 2013.
- After a discussion on the cost savings and the increase in productivity associated with having a paperless agenda packet,

the types of tablets/notebooks available, and the types of software available for the tablets/notebooks, Mayor Pro Tem Gardner asked if staff could bring the bids back to Council for discussion prior to purchasing. This will give Council a final review of the items to be purchased and its costs.

Councilmember Glidewell then reviewed the next goal for information technology improvements. The next goal is to find a “public access” software to allow the public more access to public meetings, public information and documents. Finding the funding to purchase such software was discussed. Council asked staff to place this topic on the next Budget Workshop agenda to continue discussions.

#### BREAK

The meeting was recessed at 4:20 p.m. and Mayor Ellis reconvened the meeting at 4:33 p.m.

#### NEW BUSINESS

##### COUNCIL MEETINGS (3)

Councilmember Stottlemire discussed the possibility of changing the number of Council meetings from two a month to once a month. He also discussed the possibility of changing the time of day the Council meetings are held. If Council were to hold their meetings during regular working hours, this would save the City money in the amount of overtime costs that are currently paid to non-exempt employees to attend each Council meeting. To take it a step further, if Council were to go from two meetings a month to once a month, this would save the City half the amount of overtime costs incurred.

Council discussed the pros and cons of changing the hours and number of meetings each month with staff. Council reviewed staff’s opinion on this change and what it could mean to them in regards to work flow and managing projects in a timely manner with items that need to go before Council for approval. They also discussed what is currently on their agenda, if the change in hours will change who attends the Council meetings, and if it could have an affect on who will run for Council.

After a lengthy discussion, the Council asked staff to add this topic to the January 13, 2013 agenda. Council would like to further discuss a change in what hours City Council meetings are held.

##### LEASING OF PROPERTIES (4)

Council discussed the various properties that the City owns and is currently leasing from Los Angeles Department of Water and Power (LADWP). They reviewed each property to see if there were any opportunities that could benefit the City.

Councilmember Smith was excused at 5:17 p.m. from the rest of the meeting.

Council continued to discuss the different properties in and around the City limits that may be available for possible

development or a change in use. Council asked staff to do further research on other possible uses for these properties.

ECONOMIC UPDATES  
(5)

City Administrator Caldwell reviewed with Council their request for an “Economic Update.”

After further discussion, Mayor Ellis requested that a quarterly report be given to Council by the Planning Department on “Planning and Enforcement Updates.”

FRANCHISE  
AGREEMENTS  
(6)

City Administrator Caldwell reviewed the City’s franchise agreements currently in place.

After a brief discussion, Council requested that Interim City Attorney Peter Tracy give a report to Council on the current status of the City’s Suddenlink Franchise Agreement. Council also asked that staff review with California Joint Powers Insurance Authority (CJPIA) a possible LADWP Franchise Agreement.

SCHEDULE NEXT  
BUDGET WORKSHOP  
(7)

It was agreed that the next Budget Workshop will be held on Friday, January 10, 2013 from 9:00 a.m. – 12:00 p.m. in the Executive Conference Room. Topics for discussion will be Taxes, Information Technology (IT), Franchise Agreements, Review of City Properties, Water & Sewer Fee Discounts, Review of City Council budget, and Solar Projects and its related energy cost savings.

ADJOURNMENT

Mayor Pro Tem Ellis adjourned the meeting at 6:00 p.m. to the Council Budget Workshop (7) scheduled for Friday, January 10, 2014 at 9:00 a.m. in the Executive Conference Room.

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JIM ELLIS, MAYOR

Attest: Keith Caldwell, City Clerk

By: \_\_\_\_\_  
Robin Picken, Assistant City Clerk