

"SMALL TOWN WITH A BIG BACKYARD"



COUNCIL AGENDA PACKET

NOVEMBER 25, 2013



CITY OF BISHOP

CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California

NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the City Clerk at 760-873-5863. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 13.102-35.104 ADA Title II)

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code § 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration. NOTE: Comments for all agenda items are limited to a speaking time of three minutes.

MONDAY, NOVEMBER 25, 2013

7:00 P.M.

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT – NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

PRESENTATIONS

(1) Introduction of Miss City of Bishop Chelsea Smart and Miss Teen City of Bishop Callie Rose Kruse

PROCLAMATIONS

- (2) National American Indian Heritage Month – November 2013
- (3) Home Health Care Week – December 1-7, 2013
- (4) Hospice and Palliative Care Week – December 1-7, 2013

DEPARTMENT HEAD REPORTS

Updates on department activities will be given by the Department Heads

- A. Fire Chief Ray Seguire
- B. Police Chief Chris Carter
- C. Public Works Director/City Engineer Dave Grah
- D. City Administrator/Community Services Director Keith Caldwell

COUNTY OF INYO UPDATE – Second District Supervisor Jeff Griffiths

NORTHERN INYO HOSPITAL (NIH) QUARTERLY UPDATE – NIH Community Development, Marketing & Grant Writing Director Angie Aukee

CONSENT CALENDAR – NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.

(5)

FOR APPROVAL/FILING

Minutes

- (a) Study Session – October 15, 2013
- (b) Council Meeting – October 15, 2013
- (c) Budget Hearings for City Departments – October 16, 2013
- (d) Budget Hearings for Community Promotions – October 17, 2013
- (e) Study Session – October 28, 2013
- (f) Council Meeting – October 28, 2013
- (g) Council Budget Workshop 4 – October 30, 2013
- (h) Personnel Status Change Report
- (i) Statement of Fund Transactions – July 1, 2013-October 31, 2013
- (j) Investment Portfolio – October 2013

Reports

FOR INFORMATION/FILING

Minutes

- (k) Water & Sewer Commission Minutes – November 13, 2013

NEW BUSINESS

- (6) RESOLUTION 13-11 TO ESTABLISH SUPPORT FOR SENATE BILL 405 (PADILLA) TO PHASE OUT SINGLE-USE PLASTIC BAGS IN CALIFORNIA - Council consideration to adopt a resolution to establish support for Senate Bill 405 (Padilla) that would prohibit grocery stores, large retailers, convenience stores, and food marts from providing free single-use plastic bags to consumers, and require those stores to have reusable bags available for purchase – Council.
- (7) SET INTERVIEW COMMITTEE FOR PLANNING COMMISSION – Consideration to appoint two Council members to serve on the interview committee to fill a vacancy on the Planning Commission – Administration.
- (8) REQUEST TO ADVERTISE FOR BIDS TO PURCHASE TABLETS/WORKBOOKS FOR CITY COUNCIL - Consideration to approve the advertisement for bids to purchase tablets/workbooks for City Council - Administration.
- (9) REQUEST TO WAIVE THE HIRING FREEZE TO FILL VACANCY IN POLICE DISPATCH – Council consideration to waive the hiring freeze to fill a vacancy in Police Dispatch – Police.
- (10) STREET CLOSURE FOR STREET OF LIGHTS AND CHRISTMAS PARADE – Council consideration to approve the closure of Academy Avenue between Warren Street and Main Street and the closure of East and West South Streets between Warren and Sneden for the annual Street of Lights and Christmas Parade – Public Works.
- (11) 2013 WATER AND SEWER FEE – COMMISSION RECOMMENDATIONS – Council consideration to hear the Bishop Water and Sewer Commission fee recommendations and make appropriate direction to staff – Public Works.
- (12) BUDGET ADJUSTMENTS/TRANSFERS - Council consideration to approve budget adjustments/transfers for Fiscal Year 2013-2014 through October 31, 2013 – Administration/Finance.

COUNCIL AND COMMITTEE REPORTS

ADJOURNMENT

Monday, December 9, 2013 - 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers
Monday, December 23, 2013 - 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers



CITY OF BISHOP

STUDY SESSION AGENDA

Council Chambers - 301 West Line Street - Bishop, California

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TUESDAY, NOVEMBER 25, 2013

4:00 p.m.

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT - NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

SCHEDULED DISCUSSION

1. Christmas Parade – Council Participation
2. Council tablets/workbooks
3. Police Department Update regarding Symons Emergency Specialties
4. Police Services
5. Current 7:00 p.m. agenda items
6. Future agenda items
7. Department Head Reports

DISCUSSION

1. Councilmember David Stottlemire
2. Councilmember Pat Gardner
3. Councilmember Keith Glidewell
4. Mayor Pro Tem Jim Ellis
5. Mayor Laura Smith

CLOSED SESSION

1. REAL PROPERTY NEGOTIATIONS – Conference with Real Property Negotiator pursuant to Government Code §54956.8 (Property APN 001-123-19; 001-123-20; 001-123-21 Bishop, California) Negotiating Parties – City Administrator and Administrative Offices of the Courts (AOC) – Negotiations – Terms and conditions.

REPORT ON CLOSED SESSION AS REQUIRED BY LAW

ADJOURNMENT – To City Council meeting scheduled at 7:00 p.m. in the City Council Chambers.

AGENDA PLANNING FOR UPCOMING MEETINGS

NOVEMBER 25, 2013
STUDY SESSION
DISCUSSION ITEM # 6

MONDAY - DECEMBER 9, 2013 MEETINGS

4:00 PM

- Home Street Middle School Ski Program – Pat Twomey

7:00 PM

- Presentation of Quarterly Citizen Award
- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Approve Water and Sewer Rate hearing notices – Public Works
- Consideration to approve the release of a City Attorney RFP - Administration
- Consideration to approve the purchase of new tablets/workbooks for City Council
- Reorganization – Selection of Mayor and Mayor Pro Tem
- Review of Mayoral Committee Appointments
- Request to cancel the December 23, 2013 City Council Meeting

MONDAY – DECEMBER 23, 2013 MEETINGS

TYPICALLY CANCELLED

4:00 PM

-

7:00 PM

-

MONDAY - JANUARY 13, 2014 MEETINGS

4:00 PM

- CLOSED SESSION: Public Employee Evaluation – City Administrator

7:00 PM

- Northern Inyo Hospital Quarterly Update – (Angie Aukee and/or Cheryl Underhill)
- Consideration to appoint Planning Commissioner to fill vacancy due to resignation – Council/Administration
- Consideration to approve the release of a Storm Water RFP

MONDAY - JANUARY 27, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)
- Final Budget FY 2013-2014 – TENTATIVE
- Financial Statement for FY 2012-2013 - TENTATIVE

11/21/2013 8:46 AM

- Prop 4 – June 30, 2013 - TENTATIVE
- Sunrise Mobile Home Park Financial Statement – June 30, 2013 - TENTATIVE

MONDAY – FEBRUARY 10, 2014 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented March 10

7:00 PM

- Public Hearing – water and sewer rates – Public Works
- Public Hearing – Prop 4
- Adoption – Prop 4

MONDAY – FEBRUARY 24, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

MONDAY – MARCH 10, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Presentation of Quarterly Citizen Award
- Miss City of Bishop and Miss Teen City of Bishop Quarterly Report

MONDAY – MARCH 24, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

MONDAY – APRIL 14, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Northern Inyo Hospital Quarterly Update – (Angie Aukee and/or Cheryl Underhill)
- Public Hearing – Fees and Charges for City Services FY 2014-2015

MONDAY – APRIL 28, 2014 MEETINGS

4:00 PM

-

11/21/2013 8:46 AM

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)
- Resolution adopting Fees and Charges for City Services FY 2014-2015

MONDAY – MAY 12, 2014 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented June 9

7:00 PM

- Chamber of Commerce & Visitors Bureau Update

TUESDAY – MAY 27, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

MONDAY – JUNE 9, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Presentation of Quarterly Citizen Award
- Miss City of Bishop and Miss Teen City of Bishop Quarterly Report

MONDAY – JUNE 23, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

MONDAY – JULY 14, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Northern Inyo Hospital Quarterly Update – (Angie Aukee and/or Cheryl Underhill)

MONDAY – JULY 28, 2014 MEETINGS

4:00 PM

-

7:00 PM

11/21/2013 8:46 AM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

MONDAY – AUGUST 11, 2014 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented September 8

7:00 PM

MONDAY – AUGUST 25, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

MONDAY – SEPTEMBER 8, 2014 MEETINGS

4:00 PM

- Discuss and set dates for Budget Hearings

7:00 PM

- Presentation of Quarterly Citizen Award
- Miss City of Bishop and Miss Teen City of Bishop Quarterly Report

MONDAY – SEPTEMBER 22, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

TUESDAY – OCTOBER 14, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Northern Inyo Hospital Quarterly Update – (Angie Aukee and/or Cheryl Underhill)

MONDAY – OCTOBER 27, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

MONDAY – NOVEMBER 10, 2014 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented December 8

7:00 PM

- Adoption of Preliminary 2015-2016 Budget - Finance
- State of the City 2013-2014 – Administration (K.Caldwell)
- Reorganization – Selection of Mayor and Mayor Pro Tem – FOLLOWING 2014 ELECTION
- Review of Mayoral Committee Appointments – FOLLOWING 2014 ELECTION

MONDAY – NOVEMBER 24, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

MONDAY – DECEMBER 8, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Presentation of Quarterly Citizen Award
- Miss City of Bishop and Miss Teen City of Bishop Quarterly Report
- Resolution declaring the results of the November 4, 2014 election for 2 Council Members and City Treasurer
- Certificates of Election / Oath of Office
- Reorganization – Selection of Mayor and Mayor Pro Tem

MONDAY – DECEMBER 22, 2014 MEETINGS

TYPICALLY CANCELLED

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

MONDAY – JANUARY 12, 2015 MEETINGS

4:00 PM

-

7:00 PM

- Miss City of Bishop and Miss Teen City of Bishop Quarterly Report
- Northern Inyo Hospital Quarterly Update – (Angie Aukee and/or Cheryl Underhill)

MONDAY – JANUARY 26, 2015 MEETINGS

4:00 PM

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7:00 PM

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TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *Krc*

SUBJECT: PRESENTATION -
MISS BISHOP AND MISS TEEN BISHOP

DATE: NOVEMBER 25, 2013

BACKGROUND/SUMMARY

The winners of the Miss Bishop Pageant will be introduced to the Council and community.

Chelsea Smart – Miss City of Bishop
Callie Rose Kruse – Miss Teen City of Bishop

TO: CITY COUNCIL
FROM: KEITH CALDWELL, CITY ADMINISTRATOR KJC
SUBJECT: PROCLAMATION –
National American Indian Heritage Month – November 2013
DATE: NOVEMBER 25, 2013

Attachments:

- Information about Daughters of the American Revolution (DAR)
- Proclamation designating November as National American Indian Heritage Month

BACKGROUND/SUMMARY:

At the request of Susan Cullen, Regent of the Palisade Glacier DAR, a proclamation has been prepared to designate November as National American Indian Heritage Month.

RECOMMENDATION:

Read the proclamation.

DAR

Daughters of the American Revolution

What is DAR?

The Daughters of the American Revolution (DAR) is a volunteer organization dedicated to promoting patriotism, preserving American history, and securing America's future through better education for children.

Membership

Any woman 18 years or older, regardless of race, religion, or ethnic background who can prove lineal descent from a patriot of the American Revolution, is eligible for membership. DAR has admitted more than 850,000 women since its founding. Today, there are more than 165,000 members in 3,000 chapters in 50 states and 11 foreign countries. Spanning three centuries of service.

What DAR does?

- Awards 150,000 in scholarships and financial aid each year to high school seniors, undergraduate, and graduate students
- Preserves local landmarks and historic structures in communities across the country.
- Supports schools for the underprivileged with annual donations exceeding one million dollars.
- Conserves more than 30,000 objects of our material culture in the DAR Museum, making collections of pre-industrial American decorative arts.

Palisade Glacier DAR

Our local chapter was founded in 1951 by Mrs. John Walker, Mrs. Alice Boothe and Mrs. Martin Parent.

Over the years we have given history awards to outstanding 8th grade graduates in all of our Inyo County schools.

Have honored our local Veterans.

Raised donations for the Wounded Warrior that come to our area.

Raised donations for the MOM's Club

Raised donations for one of the DAR Indian Schools.

We want to get more involved in our community and raise our membership so on February 8th we will be hosting a genealogy workshop to help trace your history.

CITY OF BISHOP

PROCLAMATION DESIGNATING NOVEMBER AS NATIONAL AMERICAN INDIAN HERITAGE MONTH

WHEREAS, the history and culture of our great nation have been significantly influenced by American Indians and indigenous peoples; and

WHEREAS, the contributions of American Indians have enhanced the freedom, prosperity, and greatness of America today; and

WHEREAS, their customs and traditions are respected and celebrated as part of a rich legacy throughout the United States; and

WHEREAS, Native American Awareness Week began in 1976 and recognition was expanded by Congress and approved by President George Bush in August 1990, designating the month of November as National American Indian Heritage Month; and

WHEREAS, in honor of National American Indian Heritage Month, community celebrations as well as numerous cultural, artistic, educational and historical activities have been planned; and

NOW, THEREFORE, I, Laura Smith, by virtue of the authority vested in me as Mayor of the City of Bishop do hereby proclaim November as the National American Indian Heritage Month, in the City of Bishop, and urge all our citizens to observe this month with appropriate programs, ceremonies, and activities.

IN WITNESS WHEREOF, I, Laura Smith, Mayor of the City of Bishop, have hereunto set my hand and caused the Seal of the City of Bishop to be affixed this 25th day of November, the year of our Lord two thousand and thirteen.

Laura Smith, Mayor

TO: CITY COUNCIL
FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC
SUBJECT: PROCLAMATION –
Home Health Care Week – December 1-7, 2013
DATE: NOVEMBER 25, 2013

Attachments:

- Proclamation recognizing the week of December 1–7, 2013 as Home Health Care Week

BACKGROUND/SUMMARY:

At the request of Pat West, Director of Pioneer Home Health Care and Hospice, a proclamation has been prepared to recognize December 1-7, 2013 as Home Health Care Week.

RECOMMENDATION:

Read the proclamation.

**CITY OF BISHOP PROCLAMATION
HOME HEALTH CARE WEEK
DECEMBER 1-7, 2013**

WHEREAS, home health care providers in Bishop belong to a proud tradition that has existed in this country for more than a century as a cost effective and humane alternative to institutional care; and

WHEREAS, home care services allow individuals to remain in the privacy and comfort of their own home. The majority of home health clients are seniors, but services are also available to others needing assistance such as new mothers, those recovering from illness or injury or those with disabilities; and

WHEREAS, consumer preference for home care has been well documented. Home care allows an individual to receive care in familiar surroundings, with loved ones close at hand. Home care services provide the individual with respect and privacy in the comfort of their home. This is a tremendous benefit in maintaining their dignity, independence, and overall sense of well-being; and

WHEREAS, Home Health Care consists of two major components. The medical component provides highly skilled nurses and social workers with specialized training, along with rehabilitation services provided by physical, speech and occupational therapists. The support component provides attendant care to assistance with daily living activities such as meal preparation, light housekeeping, errand services, conversation and companionship, grooming and dressing guidance, medication reminders and respite for family members; and

WHEREAS, throughout the year many dedicated home care providers serve homebound citizens in our Bishop area; and

THEREFORE, in recognition of these many hours of devoted service, I, Laura Smith, Mayor of the City of Bishop, do hereby proclaim December 1st through December 7th, 2013 as HOME HEALTH CARE WEEK in the City of Bishop.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Bishop to be affixed on the 25th day of November 2013.

**LAURA SMITH, MAYOR
CITY OF BISHOP**

TO: CITY COUNCIL
FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KSC*
SUBJECT: PROCLAMATION –
Hospice and Palliative Care Week – December 1-7, 2013
DATE: NOVEMBER 25, 2013

Attachments:

- Proclamation recognizing the week of December 1–7, 2013 as Hospice and Palliative Care Week

BACKGROUND/SUMMARY:

At the request of Pat West, Director of Pioneer Home Health Care and Hospice, a proclamation has been prepared to recognize December 1-7, 2013 as Hospice and Palliative Care Week.

RECOMMENDATION:

Read the proclamation.

**PROCLAMATION BY THE BISHOP CITY COUNCIL
DESIGNATING THE WEEK OF DECEMBER 1 – 7, 2013 AS
HOSPICE AND PALLIATIVE CARE WEEK**

WHEREAS, every year more than 1.58 million Americans living with life-limiting illness, and their families, receive care from the nation's hospice programs in communities throughout the United States; and

WHEREAS, hospice and palliative care offer the highest quality of care to patients and families and bring comfort, love and respect to all those they serve; and

WHEREAS, hospice allows people to spend their final months surrounded by family and loved ones at home – wherever home may be; and

WHEREAS, hospice and palliative care professionals – including physicians, nurses, social workers, therapists, counselors, health aides, and clergy – providing comprehensive and compassionate care that make the wishes of each patient and family a priority; and

WHEREAS, more that 468,000 trained volunteers contribute 21 million hours of service to hospice program annually; and

WHEREAS, through pain management and symptom control, caregiver training and assistance and emotional and spiritual support, patients are able to live as fully as possible through the journey at life's end; and

WHEREAS, the provision of quality hospice and palliative care reaffirms our belief in the essential dignity of every person, regardless of age, health, or social status, and that every stage of human life deserves to be treated with the utmost respect and care; and

NOW, THEREFORE, I, Laura Smith, Mayor of the City of Bishop, do hereby proclaim the week of December 1 – December 7, 2013 as City of Bishop HOSPICE AND PALLIATIVE CARE WEEK and encourage all people to learn more about options of care and to share their wishes with family, loved ones, and their healthcare professionals.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Bishop to be affixed this 25th day of November, 2013.

LAURA SMITH, MAYOR

CITY OF BISHOP
CITY COUNCIL STUDY SESSION MINUTES
OCTOBER 15, 2013

- CALL TO ORDER** Mayor Smith called the meeting to order at 4:02 p.m. in the City Council Chambers at 301 West Line Street, Bishop, California.
- COUNCIL PRESENT** Council Members David Stottlemyre, Pat Gardner, Keith Glidewell
Mayor Laura Smith
- COUNCIL ABSENT** Mayor Pro Tem Jim Ellis – absent and excused
- OTHERS PRESENT** Keith Caldwell, City Administrator/Community Services Director
Robin Picken, Assistant City Clerk
Cheryl Solesbee, Assistant Finance Director
Ray Seguine, Fire Chief
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
- PUBLIC COMMENT** The Mayor announced the public comment period.
No public comments were provided.
- SCHEDULED DISCUSSION** Discussion was held on the following Study Session agenda items:
 - 1. In God We Trust-America, Inc. The information received from In God We Trust-America, Inc. was discussed. Comments were made both in favor and not in favor of pursuing this proposed item. After further discussion, it was agreed to bring this item back at a future meeting when all Council members are present.
 - 2. Annual Awards Dinner City Administrator Caldwell requested direction from Council on this year’s Annual Awards dinner. After a short discussion and review of the information presented, Council agreed to hold the Annual Awards Dinner on Saturday, December 7, 2013 at Whiskey Creek. Council requested that the cost of the employee contribution be raised to \$15.00 per person. However, Council agreed that they will continue to cover the cost of the meal for those employees receiving service pins. It was also agreed that at the dinner, staff would set up a drop off station where employees can voluntarily make a donation (i.e. non-perishable food, unwrapped toys, clothes, or monetary donations) to a local charity.
 - 3. Current 7:00 p.m. agenda items Discussion was held on the upcoming agenda items for the evening meeting. Questions were answered by staff as needed.
 - 4. Future agenda items The list of future agenda items was reviewed.

Council asked that the scheduling of the next Budget Workshop (#5) be placed on the October 28, 2013 Study Session Agenda.

3. Department Head Reports

Reports were given as appropriate.

Fire Chief Seguire reported on the city sirens and the recently executed contract between the Bishop Paiute Tribe and the Fire District. He also reported that he would not be at tonight's meeting due to a scheduled training.

Police Chief Carter reported on his recent call with Symons and the police department's current operations.

Council requested that dispatch services be discussed at the beginning of the October 30, 2013 Budget Workshop.

No other reports were given.

COUNCIL DISCUSSION

Council Members decided to hold their reports for tonight's meeting. No action was taken.

ADJOURNMENT

The meeting was adjourned at 5:21 p.m. to the regular meeting scheduled at 7:00 p.m.

LAURA SMITH, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

CITY OF BISHOP
CITY COUNCIL MINUTES
OCTOBER 15, 2013

- CALL TO ORDER** Mayor Smith called the meeting of the Bishop City Council to order at 7:06 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.
- INVOCATION** The invocation was given by Pastor Kent Puls of the Grace Lutheran Church followed by the Pledge of Allegiance led by Ms. Michael Otoshi and Ms. Jeri Rich of the MOMS Club, the Mothers of Military Service members.
- COUNCIL PRESENT** Councilmembers David Stottlemyre, Pat Gardner, Keith Glidewell
Mayor Pro Tem Jim Ellis
Mayor Laura Smith
- COUNCIL ABSENT** None
- OTHERS PRESENT** Keith Caldwell, City Administrator/Community Services Director
Robin Picken, Assistant City Clerk
Cheryl Solesbee, Assistant Finance Director
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
- PUBLIC COMMENT** The Mayor announced the public comment period.
- Mr. Chuck Kirkpatrick announced a fundraiser that the American Legion Post 118 in partnership with Carl's Jr. is currently conducting. The money raised will go to the Wounded Warrior Project operated through Disabled Sports.
- No further public comments were provided.
- PUBLIC MEETING – PROPOSED ATV TRAIL SYSTEM** City Administrator Caldwell welcomed the public to the third of three public meetings held by the City of Bishop in order to inform the community of the ATV Trail System currently being proposed. He announced that the County of Inyo will be conducting two scoping meetings. The first scoping meeting will be held on Thursday, October 24, 2013 at 6:00 p.m. in the Board of Supervisors Board Room in Independence. The second scoping meeting will be held on Wednesday, October 30, 2013 at 6:00 p.m. in the City Council Chambers in Bishop. City Administrator Caldwell then introduced Public Works Director Grah who will follow the same format as the last two meetings held on the proposed ATV System.
Public Works Director Grah gave a review of the proposed ATV Trail System that was brought forward by the Eastern

Sierra Adventure Trails organization to increase ATV trails in Owens Valley with the goal to allow Off Highway Vehicles (OHV) to travel from ATV recreation areas to local communities in order to access amenities such as food and fuel. A special state law was passed, Agenda Bill 628, for the development of approximately three to ten miles of ATV trails in Inyo County, allowing a speed limit of 35 MPH or less, and all drivers must be licensed and insured. The County of Inyo is taking the lead on this project and the public is encouraged to go to the Inyo County Local Transportation Commission (LTC) website to view all information on this project (i.e. maps and detailed descriptions of the proposed routes). Public Works Director Grah introduced Courtney Smith of Inyo County who was present to answer any questions.

Public Works Director Grah continued his review of the project and announced that the proposed ATV Trail System is currently under review for approval by the California Highway Patrol (CHP) and Caltrans. He continued to say that the proposed ATV trails system designation will require an environmental document and therefore, it is the City's intent to inform the residents of Bishop and the general public of this project.

Following the information presented by Public Works Director Grah, the public was informed that they could fill out a comment form, fill in a sign-up sheet to have further information be sent to their email, and/or fill out a speaker card if they wished to comment at the meeting.

Public comments on the proposed ATV Trail System were received by: Lanny Lehigh, Nils Davis, Darla Heil, Kevin Mazzu, Greg Smith, Sam Blum, Andrew Schurr, and Allan Pietrasanta.

Mayor Smith thanked those who presented this information and for those who were present and made comments at this meeting.

BREAK

Council took a brief break. (7:53 pm – 7:54 pm)

PRESENTATIONS

**INYO COUNTY ZONING
CODE AND GENERAL PLAN
UPDATE
(1)**

Inyo County Planning Department Associate Planner Elaine Kabala presented information on Inyo County's Zoning Code and General Plan Update. The County is in the public outreach stage and has scheduled several public meetings throughout the County. She discussed Legacy Communities, General Plan policies such as emergency shelters, access to parks, recreation, and local produce. She also spoke about

strengthening code enforcement, community character overlays, special events permits, animal maintenance, right to farm provisions, county-wide parking standards, short-term rentals (over 30 days), zones and allowable uses, GIS land use maps, lighting standards, noise code, relaxed signage standards with use of a conditional use permit, recycling opportunities, air quality, public transit, and water conservation.

Council and staff thanked Ms. Kabala for keeping the City of Bishop informed and for providing information on how the public can participate in the environmental review.

COUNTY OF INYO UPDATE

Second District Supervisor Jeff Griffiths presented Council with an update on several items being discussed by the County of Inyo Board of Supervisors. Supervisor Griffiths discussed the Solar Project, new animal shelter, location of new County offices, water systems rate study and RFP process, and the 100 mile Centennial celebration of the Los Angeles Aqueduct.

MISS CITY OF BISHOP AND MISS TEEN CITY OF BISHOP UPDATE

City Administrator Caldwell explained how this program began and how wonderful it has been for the first year of this program to have both Miss City of Bishop Kristina Blum and Miss Teen City of Bishop Indica Morgenstein as such excellent ambassadors for the City of Bishop.

Miss Teen City of Bishop Indica Morgenstein expressed that the whole experience has been great and has helped her immensely. She thanked the Council for their support.

Miss City of Bishop Kristina Blum thanked everyone for being able to serve the community. She shared her story of why she entered the pageant and highlighted the many key moments throughout her year as Miss Bishop. She announced that she will now be competing for Miss USA California in July 2014.

Council presented both Miss Bishops individually with a Certificate of Appreciation and thanked both Miss Bishops for being such beautiful ambassadors for the community. Council expressed how proud they were of their accomplishments and how they have now set a very high standard for the next round of City of Bishop and Miss Teen City of Bishop pageant interviews being held on November 2, 2013.

**DEPARTMENT HEAD
REPORTS**

Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments' activities including upcoming and ongoing projects.

Fire Chief Ray Seguire was absent and excused from the meeting due to scheduled training.

**CONSENT CALENDAR
(2)
Motion/Glidewell**

A motion was made by Councilmember Glidewell and passed 5-0, to approve the Consent Calendar as presented:

FOR APPROVAL AND FILING

- (a) Study Session – September 23, 2013
- (b) Council Meeting – September 23, 2013
- (c) Council Budget Workshop 3 – September 24, 2013
- (d) Personnel Status change Report
- (e) Warrant Register - September 2013
- (f) Request to Surplus Found Property – Log #BPD-166-13

FOR INFORMATION/FILING

- (g) Planning Commission Minutes – August 27, 2013
- (h) Planning Commission Agenda – September 24, 2013
- (i) Public Works Building Permits Report – September 2013
- (j) Water Fund Monthly Balances 2013/2014
- (k) Sewer Fund Monthly Balances 2013/2014

NEW BUSINESS

**WORK ORDER 3 TO TRUNK
REPLACEMENT PROJECT
CONSULTANT CONTRACT
(3)
Motion/Ellis**

After a brief discussion, a motion was made by Mayor Pro Tem Ellis and passed 5-0 to approve the execution of Work Order 3 under the Sewer Trunk Consultant Contract and to authorize the expenditure not to exceed \$66,320 under this work order and \$115,620 under the contract.

**WAIVE HIRING FREEZE TO
FILL ASSISTANT FINANCE
DIRECTOR VACANCY
(4)
Motion/Gardner**

On a motion by Councilmember Gardner, the Council voted 5-0 to approve the request to waive the hiring freeze to allow the Administration Department to advertise and fill the Assistant Finance Director position.

**PRESENTATION OF
PRELIMINARY BUDGET
FISCAL YEAR 2014-2015
(5)
No Action Taken**

The Fiscal Year 2014-2015 Preliminary Budget is being presented for Council and public review. No action is needed on this document at this time.

Council has sent the dates for the budget hearings for the 2014-2015 Preliminary Budget. Department budget hearings will be held on October 16, 2013 and Community Promotions budget hearings will be held on October 17, 2013.

COUNCIL REPORTS

Council Members reported on committee meetings and announced upcoming community events.

ADJOURNMENT

The Mayor adjourned the meeting at 9:05 p.m. to the Council Budget Hearings for City Departments scheduled for Wednesday, October 16, 2013 at 1:00 p.m. in the Executive Conference Room.

LAURA SMITH, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

5c

CITY OF BISHOP
CITY COUNCIL MINUTES
BUDGET HEARINGS FOR CITY DEPARTMENTS
FISCAL YEAR 2014-2015
OCTOBER 16, 2013

- CALL TO ORDER Mayor Smith called the Bishop City Council Budget Hearings for City Departments to order at 1:05 p.m. in the Executive Conference Room, 377 West Line Street, Bishop, California.
- COUNCIL PRESENT Councilmembers David Stottlemire, Pat Gardner, Keith Glidewell
Mayor Laura Smith
- COUNCIL ABSENT Mayor Pro Tem Jim Ellis – absent and excused
- OTHERS PRESENT Keith Caldwell, City Administrator
Robin Picken, Assistant City Clerk
Cheryl Solesbee, Assistant Finance Director
Ray Seguire, Fire Chief
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
- PUBLIC COMMENT The Mayor announced the public comment period. No public comment was provided.
- PUBLIC HEARINGS Public Hearings and discussions were held as follows:
 - Administration/Finance The draft Administration and Finance departmental preliminary budgets for FY 2014-2015 which included City Council, Planning Department, Treasurer, Legal Services, Insurance, Elections, and others were reviewed with staff.
 - Community Services The draft Community Services departmental preliminary budgets for Parks and Recreation, Buildings and Grounds, Sunrise Mobile Home Park and TUT were reviewed with staff.
 - Break At 2:19 p.m. the Mayor recessed the hearings for a brief break reconvening at 2:26 p.m.
 - Police Department The draft Police Department preliminary budgets, including C.O.P.S. funding were reviewed with staff.
 - Public Works Department The draft Public Works departmental preliminary budgets for Building, Sewer, Water, Gas Tax, Street Maintenance and Projects, Grant Projects, and others were reviewed with staff.
 - Fire Department The draft Fire Department preliminary budget was reviewed with staff.

ADJOURNMENT

The Mayor adjourned the meeting at 4:02 p.m. to the Council Budget Hearings for Community Promotions scheduled for Thursday, October 17, 2013 at 4:00 p.m. in the Executive Conference Room.

LAURA SMITH, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

APPROVED BY COUNCIL ON: _____

CITY OF BISHOP
CITY COUNCIL MINUTES
BUDGET HEARINGS FOR COMMUNITY PROMOTIONS
FISCAL YEAR 2014-2015
OCTOBER 17, 2013

- CALL TO ORDER** Mayor Smith called the Bishop City Council Budget Hearings for Community Promotions to order at 4:02 p.m. in the Executive Conference Room, 377 West Line Street, Bishop, California.
- COUNCIL PRESENT** Councilmembers David Stottlemyre, Pat Gardner, Keith Glidewell
Mayor Pro Tem Jim Ellis
Mayor Laura Smith
- COUNCIL ABSENT** None
- OTHERS PRESENT** Keith Caldwell, City Administrator
Robin Picken, Assistant City Clerk
Cheryl Solesbee, Assistant Finance Director
Ray Seguire, Fire Chief
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
- PUBLIC COMMENT** The Mayor announced the public comment period. No public comment was provided.
- PUBLIC HEARINGS** Public Hearings and discussions were held as follows:
- Community Promotions** City Administrator Caldwell welcomed everyone and expressed his appreciation to those organizations present at the meeting for their on-going contributions to the community. He announced that Council will be awarding funding at the next regular City Council meeting scheduled for Monday, October 28, 2013 based on the requests made in today's budget hearings.
- Presentations were made by the following community organizations requesting funding from the City of Bishop for Fiscal Year 2014-2015: Tri-County Fairgrounds on behalf of the California High School Rodeo Association State Finals, Laws Museum, Inyo Council for the Arts, and Bishop Chamber of Commerce. The California Indian Legal Services submitted a written funding request for Council's consideration.
- There were no Council members assigned to represent the City that is currently serving as a board member on any of the organizations requesting funding.

ADJOURNMENT

The Mayor adjourned the meeting at 4:18 p.m. to the Study Session scheduled for Monday, October 28, 2013 at 4:00 p.m. in the City Council Chambers.

LAURA SMITH, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

APPROVED BY COUNCIL ON: _____

CITY OF BISHOP
CITY COUNCIL STUDY SESSION MINUTES
OCTOBER 28, 2013

CALL TO ORDER Mayor Smith called the meeting to order at 4:01 p.m. in the City Council Chambers at 301 West Line Street, Bishop, California.

COUNCIL PRESENT Council Members David Stottlemyre, Pat Gardner, Keith Glidewell
Mayor Laura Smith

COUNCIL ABSENT Mayor Pro Tem Jim Ellis – absent and excused

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director
Robin Picken, Assistant City Clerk
Peter Tracy, Interim City Attorney
Ray Seguine, Fire Chief
Fred Gomez, Police Lieutenant
David Grah, Public Works Director/City Engineer

PUBLIC COMMENT The Mayor announced the public comment period.
No public comments were provided.

CLOSED SESSION **POTENTIAL LITIGATION** – Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation pursuant to Government Code §54956.9 (b) – 1 potential case.

Due to a conflict of interest, Councilmember Stottlemyre excused himself from this Closed Session discussion (4:01 p.m. – 4:30 p.m.).

PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code §54957 – Title: Interim City Attorney.

Councilmember Stottlemyre participated in this Closed Session discussion (4:30 p.m. – 4:45 p.m.).

REPORT ON ACTIONS TAKEN IN CLOSED SESSION **Potential Litigation** - Further discussion on the Potential Litigation will continue at the City Council meeting scheduled at 7:00 p.m. in the City Council Chambers. No action was taken in Closed Session.

Public Employee Performance Evaluation – No action was taken in Closed Session.

SCHEDULED DISCUSSION Discussion was held on the following Study Session agenda items:

1. Current 7:00 p.m. agenda items Discussion was held on the upcoming agenda items for the evening meeting. Questions were answered by staff as needed.

2. Future agenda items The list of future agenda items was reviewed.

Mayor Smith asked to put on a future agenda a resolution regarding plastic bags.

Mayor Smith also asked if we can the VFW could be invited to do the pledge of allegiance at the November 12, 2013 Council Meeting.

3. Department Head Reports

No reports were given at this time. Department Heads decided to hold their reports for tonight's meeting.

COUNCIL DISCUSSION

Council Members gave committee reports, community announcements and/or made comments or inquiries to staff. No action was taken.

ADJOURNMENT

The meeting was adjourned at 5:11 p.m. to the regular meeting scheduled at 7:00 p.m.

LAURA SMITH, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

CITY OF BISHOP
CITY COUNCIL MINUTES
OCTOBER 28, 2013

CALL TO ORDER	Mayor Smith called the meeting of the Bishop City Council to order at 7:01 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.
INVOCATION	The invocation was given by Pastor Chris Costello of the Oasis of Grace Church followed by the Pledge of Allegiance led by Councilmember Stottlemyre.
COUNCIL PRESENT	Councilmembers David Stottlemyre, Pat Gardner, Keith Glidewell Mayor Pro Tem Jim Ellis – joined meeting at 7:06 p.m. Mayor Laura Smith
COUNCIL ABSENT	None
OTHERS PRESENT	Keith Caldwell, City Administrator/Community Services Director Robin Picken, Assistant City Clerk Peter Tracy, City Attorney Cheryl Solesbee, Assistant Finance Director Ray Seguire, Fire Chief Fred Gomez, Police Lieutenant David Grah, Public Works Director/City Engineer Gary Schley, Public Services Operator
PUBLIC COMMENT	The Mayor announced the public comment period. No public comments were provided.
DEPARTMENT HEAD REPORTS	Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments' activities including upcoming and ongoing projects. Public Works Director Grah reported on: 1) The Bishop Union High School Homecoming Parade went well; 2) He appreciated the opportunity to go to the CalPERS Educational Forum with other staff members this month; 3) The new water tower coating should be done in a month; 4) The SCADA part of the Sludge Transfer Project is complete and is currently being fine tuned; 5) The Public Meeting on the Water & Sewer Rate Review held on October 24 went very well; and 6) Contractors Marzano and Sons are currently working on widening the intersection for the Wye Road Project. City Administrator and Community Services Director Keith Caldwell reported on: 1) The advertising of the Assistant Finance Director position; 2) Budget Workshop (#4) is

scheduled for Wednesday, October 30th at 9:00 a.m. in the Executive Conference Room; 3) The State of the City address will be presented to Council at the November 12, 2013 Council meeting; 4) The Second Annual Miss Bishop Pageant will be held Saturday, November 2 at 6 p.m. at the Bishop Union High School Auditorium; 5) Trunk or Treat was a success with 250-300 participants this year; 6) Soccer is gearing up again; and 7) We will be starting a “Winter Movie Series” in the City Hall Auditorium soon.

**CHAMBER OF COMMERCE
UPDATE**

Tawni Thomson, Executive Director of the Bishop Chamber of Commerce provided a report on Chamber activities and Visitors Bureau statistics. Ms. Thomson reported on: 1) October has been a very busy month for the Visitor Center; 2) Spring and Summer projects and their new 2014 Vacation Planner and updated Treasure Map; 3) Chamber Mixer on Wednesday, October 30, 2013 starting at 6:00 p.m. at Karma Restaurant; 4) Helping the Salvation Army food drive on Saturday, November 2 in front of VONS; 5) Announced two new members of the Chamber of Commerce (Eastern Sierra Business Consulting and Inyo Portal); 6) Inyo Associates will be holding their monthly meeting and dinner at the Bishop Country Club on November 18th, and 7) Join this year’s Tree Lighting on December 6th and the Christmas Parade with this year’s theme “Miracle on Main Street” on December 7th.

**CONSENT CALENDAR
(1)
Motion/Stottlemyre**

A motion was made by Councilmember Stottlemyre and passed 5-0, to approve the Consent Calendar as presented:

FOR APPROVAL AND FILING

- (a) Investment Portfolio – September 2013
- (b) Statement of Fund Transactions for Sunrise Mobile Home Park (SMHP) – 7/1/13-9/30/13

FOR INFORMATION/FILING

- (c) Fire Activity Log – September 2013

NEW BUSINESS

**COMMUNITY PROMOTIONS
FUNDING
(2)
Motion/Stottlemyre**

After a thorough discussion, of how the City is doing its best to balance its future budgets while also acknowledging the community organizations that are also trying to continue the work they do for our community, the Council expressed their concern that they will not be able to sustain the kind of financial support that has been given in the past years. Council encouraged these organizations to start preparing for this change in the future.

A motion was made by Councilmember Stottlemyre and passed 5-0, to award the Community Promotions funding for Fiscal Year 2014-2015 as follows:

Chamber of Commerce = \$143,000
Laws Museum = \$12,600
Inyo Council for the Arts = \$20,000
Tri-County Fairgrounds for the CHRSA Finals = \$5,000
California Indian Legal Services = \$1,000

For a total of \$181,600.

SUPPLY OF PROPANE
(3)
Motion/Ellis

On a motion by Mayor Pro Tem Ellis, the Council voted 5-0 to extend the City's propane contract with Amerigas through October 31, 2014.

WASTE DISPOSAL SERVICES
(4)
Motion/Gardner

Councilmember Stottlemyre recused himself from discussing or voting on this item due to a financial relationship with this contractor.

On a motion by Councilmember Gardner, the Council voted 4-0 to extend the City's waste disposal services contract with Preferred Septic and Disposal, Inc. through September 9, 2014.

**BUDGET ADJUSTMENTS/
TRANSFERS**
(5)
Motion/Glidewell

Councilmember Glidewell made a motion to approve the budget adjustments and transfers for Fiscal Year 2013-2014 through September 30, 2013 as presented. Motion passed 5-0.

**CLAIM AGAINST THE CITY –
CORE**
(6)
No action taken.

Councilmember Stottlemyre recused himself from discussing or voting on this item due to a conflict of interest.

Council requested that this item be tabled to the next City Council meeting on Tuesday, November 12, 2013.
No action was taken.

COUNCIL REPORTS

Council Members reported on committee meetings and announced upcoming community events.

ADJOURNMENT

The Mayor adjourned the meeting at 8:03 p.m. to the Council Budget Workshop scheduled for Wednesday, October 30, 2013 at 9:00 a.m. in the Executive Conference Room.

LAURA SMITH, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

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CITY OF BISHOP
CITY COUNCIL MINUTES
BUDGET WORKSHOP
OCTOBER 30, 2013

CALL TO ORDER Mayor Smith called the meeting of the Bishop City Council Budget Workshop to order at 9:04 a.m. in the Executive Conference Room 377 West Line Street, Bishop, California.

COUNCIL PRESENT Councilmembers David Stottlemire, Patricia Gardner, Keith Glidewell
Mayor Pro Tem Jim Ellis
Mayor Laura Smith

COUNCIL ABSENT None

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director
Robin Picken, Assistant City Clerk
Peter Tracy, Interim City Attorney
Cheryl Solesbee, Assistant Finance Director
Ray Seguine, Fire Chief
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
Fred Gomez, Police Lieutenant
Bryan Rossy, Police Officer
Pam Galvin, Police Services Secretary/Records Supervisor
Jessica Scida, Communications Operator
Tawni Thomson, Executive Director of the Bishop Area Chamber of Commerce & Visitors Bureau
Jeff Griffiths, Inyo County Supervisor
Richard Pucci, Inyo County Supervisor
Several other members from the public

PUBLIC COMMENT Mayor Smith announced the public comment period. No public comment was provided.

Discussion was held on the following agenda items:

DISCUSS DISPATCH SERVICES
(1) Mayor Smith opened discussions on dispatch services. City Administrator Caldwell commented on what an asset dispatch services is to our community and how we are fortunate to have such excellent service in our local area provided by our police department. Police Chief Carter gave an overview on the Police Department's history of providing dispatch services, requested that Council give staff direction on this item due to the current operations at the Police Department, and expressed his reservations on having the County handle dispatch instead of the City.

A lengthy discussion ensued on what things could be effected by a change in dispatch services from the City to the County and why Council is looking at this item at this time. Council reiterated that through this budget workshop process, they are

looking at everything, every department, and every way in which the city operates. After further discussion, Council requested that staff write a letter to Inyo County Sheriff William Lutze expressing Council's interest in a cost and labor analysis regarding a potential consolidation of dispatch and police services between the City of Bishop and the County of Inyo and be placed on the consent calendar at the next regular City Council meeting.

BREAK

The meeting was recessed at 10:07 a.m. and Mayor Smith reconvened the meeting at 10:10 a.m.

**DISCUSS TAXES: SALES TAX AND "CRASH" TAX
(2)**

Mayor Smith opened discussions on Sales Tax and "Crash" Tax. Councilmember Stottlemire announced that since the time Council agreed to discuss "Crash" Tax as one of the "Opportunities" to discuss during our budget workshops, and the articles that he was able to find on this subject, he has since found out that other cities are now repealing this tax. Insurance companies are no longer covering "Crash" tax payments in their policies. Interim City Attorney Tracy also commented that there were other complications involved with the "Crash" Tax and that almost all of the cities who have implemented this tax have now repealed it. Everyone agreed that no further discussion was needed on this subject.

Sales Tax was discussed next. Interim City Attorney Tracy reviewed with Council how Sales Tax is implemented through the County and that the City has no authority to implement a Sales Tax. Other taxes such as Transaction and Use Tax (TUT) was discussed and how they can be proposed through the City and implemented by a vote of the people.

After further discussion on Sales Tax and TUT, the Council asked that a meeting be arranged with the County of Inyo representatives to discuss their interest in pursuing any changes to their current Sales Tax and our current arrangement of TUT.

At approximately 10:30 a.m. Mayor Smith excused herself from the remainder of the meeting and asked Mayor Pro Tem Ellis to continue leading the meeting in her absence.

**DISCUSS INFORMATION TECHNOLOGY
(3)**

City Administrator Caldwell opened up the discussions on Information Technology. Councilmember Glidewell and Assistant City Clerk Picken introduced Chris Carmichael from CBT (Carmichael Business Technologies) who was invited to share with Council several tablets and workbooks for their review and to discuss CBT's services and his review of the City's information technology.

Councilmember Glidewell explained that in an effort to start producing paperless agenda packets for City Council meetings, Mr. Carmichael was able to bring several tablets and workbooks for Council's consideration in choosing the right one for their needs. After a brief review of each tablet and workbook, council was invited to physically try out each of the tablets and

workbooks that were present.

Mr. Carmichael then gave a presentation on his company's services and his review of the City's information technology. After Mr. Carmichael answered Council's questions, Council thanked Mr. Carmichael for his presentation and for his thoughts and comments.

At 11:30 a.m. a short demonstration was presented to Council by a company called Granicus on their "government transparency" software.

**SCHEDULE NEXT
BUDGET WORKSHOP
(4)**

It was agreed that the next Budget Workshop will be held on Wednesday, November 13, 2013 from 9:00 a.m. – 12:00 p.m. in the Executive Conference Room. Topics for discussion will be Sales Tax and Information Technology (IT).

ADJOURNMENT

Mayor Pro Tem Ellis adjourned the meeting at 12:10 p.m. to the Study Session scheduled for Tuesday, November 12, 2013 at 4:00 p.m. in the City Council Chambers.

JIM ELLIS, MAYOR PRO TEM

Attest: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR

SUBJECT: CONSENT CALENDAR – PERSONNEL STATUS CHANGE REPORT

DATE: November 25, 2013

The following personnel item has been submitted for action at this meeting:

<u>COMMUNITY SERVICES</u>	<u>EFFECTIVE DATE</u>
(A) Program Coordinator	11/04/2013
Part-Time	
\$13.00/per hour	
HIRE: Aimee Banta	

CITY OF BISHOP

STATEMENT OF FUND TRANSACTIONS FOR THE PERIOD OF:

July 01, 2013 thru October 31, 2013

CITY FUND BALANCE	\$ 4,573,964.08
Plus Receipts	\$ 1,245,441.70
Less Expenditures	\$ (869,448.06)
 TOTAL CITY FUND BALANCE	 \$ 4,949,957.72
 CASH IN BANKS	
Union Bank Checking Accounts	\$ 535,183.62
State Treasurer LAIF	\$ 4,414,774.10
 TOTAL CASH IN BANKS	 \$ 4,949,957.72

CITY OF BISHOP
PUBLIC BUDGET ACCOUNTING
BREAKDOWN OF TOTAL CASH BALANCES
FOR THE MONTH OF OCTOBER

	BEGINNING BALANCE	EXPENDITURES	RECEIPTS	TRANSFERS DEBIT-CREDITS	ENDING BALANCE
000-	.00	.00	.00	.00	.00
001- GENERAL FUND	1,545,010.63	438,158.16	760,780.04	650.40-	1,876,982.14
002- SEWER FUND	1,074,919.80	71,498.80	65,932.42	.00	1,069,452.51
003- GAS TAX	2,914.11-	12,008.06	19,522.61	.00	3,449.44
004- WATER FUND	1,390,362.82	426,497.44	74,262.49	.00	1,038,127.87
005- CABLE TV PUBLIC ACCESS	.00	.00	.00	.00	.00
007- LOCAL TRANSPORTATION	.00	.00	.00	.00	.00
008- BOND AND TRUST FUND	2,571.00	.00	.00	.00	2,571.00
009- TRAFFIC SAFETY	8,959.46	2,159.57	170.84	.00	6,970.73
010- TUT MEASURE A	127,834.80-	43,574.30	185,536.35	.00	149,796.85
012- SURPLUS MHP	131,460.57	14,247.68	8,919.40	25.78-	126,116.51
013- GENERAL FIXED ASSETS	.00	.00	.00	.00	.00
014- REDEVELOPMENT FUND	.00	.00	.00	.00	.00
015- WATER IMPROVEMENT	.00	.00	.00	.00	.00
017- GENERAL LONG TERM DEBT	.00	.00	.00	.00	.00
018- STORE FRONT GRANT	.00	.00	.00	.00	.00
019- DEFERRED COMPENSATION	.00	.00	.00	.00	.00
021- CANINE DONATION	14,310.05	77.24	.00	.00	14,232.81
022- SPRUCE STREET EXTENSION	.00	.00	.00	.00	.00
024- WYE ROAD H E S PROJECT	.00	.00	.00	.00	.00
026- PIONEER LAKE PROJECT	.00	.00	.00	.00	.00
027- PARK AVE PROJECT	.00	.00	.00	.00	.00
028- WYE ROAD PROJECT	.00	.00	.00	.00	.00
029- HOME STREET PROJECT	.00	.00	.00	.00	.00
030- K MART	.00	.00	.00	.00	.00
032- CLEEPS/ENR/EQUIP PRGRM	.00	.00	.00	.00	.00

CITY OF BISHOP
 PUBLIC BUDGET ACCOUNTING
 BREAKDOWN OF TOTAL CASH BALANCES
 FOR THE MONTH OF OCTOBER

FISCAL YEAR 2014

	BEGINNING BALANCE	EXPENDITURES	RECEIPTS	TRANSFERS DEBITS-CREDIT	ENDING BALANCE
033- COPS	22,395.10	19,187.41	53,802.04	.00	57,010.73
034- SAFE ROUTE TO SCHOOLS	.00	.00	.00	.00	.00
035- MAC IVER ST EXT/STIPTE	.00	.00	.00	.00	.00
036- WYE RD INTERSECTION IMP	657,306.51	1,595.20	.00	.00	655,711.31
037- HOME FUNDS/WILLOW ST	.00	.00	.00	.00	.00
038- MACIVR/IMACA CDBG-1951	.00	.00	.00	.00	.00
039- GIS/GRANTS	2,889.32	.00	3,500.00	.00	6,389.32
040- PVMNT MNT PLAN PHASE	.00	.00	.00	.00	.00
041- PAVEMNT MIGHT PLAN 2	.00	.00	.00	.00	.00
042- FED GRANT/B06SP/CA0082	1,713.67	.00	.00	.00	1,713.67
043- ROAD PROJECT A	.00	.00	.00	.00	.00
046- SREDED IMPROVEMENTS	68,406.14	.00	54,013.40	.00	14,392.74
047- SOUTH SECOND IMPROV	.00	.00	.00	.00	.00
048- WARREN IMPROVEMENTS	36,370.75	14,572.75	.00	.00	21,798.00
049- W PINE IMPROVEMENTS	.00	.00	.00	.00	.00
050- BUS PULLOUTS	.00	.00	.00	.00	.00
052- GROVE ST SIDEWALKS	.00	.00	.00	.00	.00
053- ENVIR CONSTRAINTS	.00	.00	.00	.00	.00
054- E LINE ST BRIDGE	.00	.00	.00	.00	.00
055- JAY ST EXTENSION	.00	.00	.00	.00	.00
056- WYE RD EXTENSION	.00	.00	.00	.00	.00
057- SEIBU TO SCHL BIKE PATH	27,594.16	1,666.00	.00	.00	25,928.16
058- PINE TO PARK/STIP	11,915.37	11,000.00	.00	.00	915.37
059- HANBY PAVEMENT PROJECT	.00	.00	.00	.00	.00
070- HOME OWNER ASSIST PRGM	.00	.00	.00	.00	.00
071- SILVER PEAK/IMACA	.00	.00	.00	.00	.00

CITY OF BISHOP
 PUBLIC BUDGET ACCOUNTING
 BREAKDOWN OF TOTAL CASH BALANCES
 FOR THE MONTH OF OCTOBER

	FISCAL YEAR 2014				
	BEGINNING BALANCE	EXPENDITURES	RECEIPTS	TRANSFERS DEBITS-CREDITS	ENDING BALANCE
072- VALLEY APTE/13 COMM 897	.00	.00	.00	.00	.00
099- DEBT SERVICE	.00	.00	.00	.00	.00
TOTALS	6,577,964.08	868,771.88	1,245,441.70	876.18-	4,949,957.72

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
31010 PROPERTY TAXES SECUR	370,000.00	.00	.00	370,000.00	0
31020 PROPERTY TAXES UNSEC	90,000.00	64,848.49	64,848.49	25,151.51	72
31030 PROPERTY TAXES PRIOR	4,000.00	6,607.76	6,607.76	2,607.76-	165
31050 PROPERTY TAX HOMEOWN	3,000.00	1,560.83	1,560.83	1,439.17	52
31060 PROP TAX MISC	30,000.00	.00	.00	30,000.00	0
31065 VLF SWAP/PROP TX IN	280,000.00	.00	.00	280,000.00	0
31070 INYO COUNTY ADM FEE	.00	.00	.00	.00	0
31075 PROP 1A CSCDA	.00	.00	.00	.00	0
31120 SALES TAX	1,600,000.00	228,776.94	383,776.94	1,216,223.06	23
31122 TRIPLE FLIP/LIEU SLS	540,000.00	.00	.00	540,000.00	0
31126 DWP WTR AGREEMENT PA	186,000.00	.00	187,075.00	1,075.00-	100
31128 SALES TX 1/2%-PUBLIC	18,000.00	7,971.73	7,971.73	10,028.27	44
31130 TRANSIENT OCCUPANCY	1,800,000.00	437,343.57	571,431.94	1,228,568.06	31
31150 REAL PROPERTY TRANSF	4,000.00	484.55	872.85	3,127.15	21
32010 BUSINESS LICENSES	50,000.00	349.00	2,648.00	47,352.00	5
32020 SB 1186/ADA	20.00	4.00	26.00	6.00-	130
32035 TENTATIVE MAP PERMIT	750.00	.00	.00	750.00	0
32040 USE PERMITS	3,000.00	.00	1,620.00	1,380.00	54
32050 BUILDING PERMITS	40,000.00	3,054.01	14,677.67	25,322.33	36
32060 ELECTRICAL PERMITS	.00	.00	.00	.00	0
32070 PLUMBING/MECHANICAL	.00	.00	.00	.00	0
32080 ELECTRICAL FRANCHISE	34,000.00	.00	.00	34,000.00	0
32090 TV FRANCHISE	12,000.00	3,136.07	3,136.07	8,863.93	26
33010 INTEREST ON BANK DEP	12,000.00	38.54	59.88	11,940.12	0
33020 RENTAL OF REAL PROPE	120,000.00	13,242.15	41,568.12	78,431.88	34
34010 MOTOR VEHICLE IN LIE	.00	.00	1,651.63	1,651.63-	0
34015 MTR VEH LIC FEE 1100	.00	.00	.00	.00	0
34030 OFF HWY MOTOR VEH. F	100.00	.00	.00	100.00	0
34040 REIMB. HIGHWAY SWEEP	20,000.00	.00	3,333.34	16,666.66	16
34042 PROP 1B/LOCAL STREET	.00	.00	.00	.00	0
34045 PAVEMENT MGNT PLAN	.00	.00	.00	.00	0
34046 DOC/RECYCLING GRANT	5,000.00	.00	5,000.00	.00	100
34048 TRAFFIC CONGESTION	.00	.00	.00	.00	0
34050 REIMB. FOR RFD FACIL	1,800.00	.00	450.00	1,350.00	25
34070 REIMB. SMALL CLAIMS	.00	.00	.00	.00	0
34080 REIMB. RFD STATE COM	10,000.00	.00	1,930.01	8,069.99	19
34081 SALARY REIMB FRM RF	.00	.00	.00	.00	0
34082 MISC REIM FROM RF DI	50,000.00	4,750.45	33,621.47	16,378.53	67
34083 SMHP MANAGEMENT FEE	.00	.00	.00	.00	0
34090 LOAN RETIREMENT SUNR	.00	.00	.00	.00	0
34110 COURT RESTITUTIONS	.00	.00	.00	.00	0
34118 REIMB OF BOOKING FEE	.00	.00	.00	.00	0
34120 PEACE OFFICERS TRAIN	9,600.00	.00	1,411.44	8,188.56	14
34122 DVROS-STATE	.00	.00	.00	.00	0
34124 BUDGET ACT 2013/LAW	.00	.00	3,648.00	3,648.00-	0
34125 PARKING CITATIONS	15,000.00	668.50	2,048.50	12,951.50	13
34135 MANDATED COSTS REIMB	.00	.00	.00	.00	0
34140 DISPATCH CONTRACTS	18,000.00	.00	.00	18,000.00	0
34150 ASSET FORFEIT REFUND	52,000.00	.00	.00	52,000.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
34160 911 REIM-STATE	.00	.00	.00	.00	0
35010 PLAN CHECKING	5,000.00	.00	.00	5,000.00	0
35015 GRADING PERMIT	.00	.00	.00	.00	0
35020 STRONG MOTION INST.	200.00	13.29	121.52	78.48	60
35060 CBSC/BLDG PERMIT	100.00	5.00	34.00	66.00	34
36010 SALE OF PERSONAL PRO	4,000.00	.00	.00	4,000.00	0
36020 INS. REFUNDS & DIVID	45,000.00	.00	.00	45,000.00	0
36025 FORFEITURE OF DEPOSI	.00	.00	.00	.00	0
36030 MISCELLANEOUS	35,000.00	3,092.20	24,797.49	10,202.51	70
36032 CENTENNIAL COINS	.00	.00	.00	.00	0
36040 FINGERPRINTING & REP	35,000.00	1,848.01	8,345.01	26,654.99	23
36042 AB109/REALIGNMENT	.00	.00	.00	.00	0
36065 COMPUTER LOAN PAYBAC	.00	.00	.00	.00	0
36070 CIVIC ARTS	5,000.00	.00	.00	5,000.00	0
36078 AFTER SCHOOL PROGRAM	.00	.00	.00	.00	0
36079 LTC/CIRCULATION ELEM	.00	.00	.00	.00	0
36082 STATE SEC ENCHMNT	.00	.00	.00	.00	0
36084 STATE PARK GRANT PRO	.00	.00	.00	.00	0
36085 REIMB OF FED/STATE G	.00	.00	.00	.00	0
36086 FEMA GRANT/FIRE	.00	.00	.00	.00	0
36087 INDIAN GAMING GRANT/	.00	.00	.00	.00	0
36088 1ST FIVE GRANT/INYO	25,000.00	.00	.00	25,000.00	0
36090 SCE/ENERGY CONSV GRA	.00	.00	.00	.00	0
36091 CERTIFICATE OF COMP	.00	.00	.00	.00	0
39141 INT ON LOANS	.00	.00	.00	.00	0
39143 LOAN PMTS	.00	.00	.00	.00	0
39240 TENNIS	.00	.00	.00	.00	0
39250 SOFTBALL	.00	.00	.00	.00	0
39255 VOLLEYBALL	.00	.00	.00	.00	0
39260 BASKETBALL	.00	.00	.00	.00	0
39275 FACILITY RENTAL FEE	3,500.00	216.00	868.00	2,632.00	24
39278 TREE DEDICATION	.00	.00	2,057.00	2,057.00	0
39280 SUMMER YOUTH PROGRAM	.00	.00	.00	.00	0
39282 SKATE PARK DONATIONS	.00	.00	.00	.00	0
39290 SWIMMING POOL	38,000.00	.00	19,947.58	18,052.42	52
39292 SWIMMING POOL MISC I	200.00	.00	.00	200.00	0
39297 YOUTH ATHLETICS	20,000.00	1,272.00	9,788.00	10,212.00	48
39298 ADULT ATHLETICS	30,000.00	1,497.00	7,214.00	22,786.00	24
39901 PROCEEDS FROM LEASE	.00	.00	.00	.00	0
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>5,624,270.00</u>	<u>780,780.09</u>	<u>1,414,148.27</u>	<u>4,210,121.73</u>	<u>25</u>

EXPENDITURES

010 CITY COUNCIL

51001 SALARIES-FULL TIME	19,500.00	1,500.00	6,000.00	13,500.00	30
51007 HEALTH INSURANCE	42,000.00	2,568.39	10,273.56	31,726.44	24
51008 DENTAL INSURANCE	7,500.00	537.04	2,148.16	5,351.84	28
51010 WORKERS COMPENSATION	200.00	9.50	35.75	164.25	17
51011 MEDICARE TAX	300.00	17.70	70.80	229.20	23
51017 FICA	300.00	19.50	78.00	222.00	26

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
51025 RETIREE HEALTH INSUR	58,000.00	3,848.25	14,774.09	43,225.91	25
51043 DISABILITY INSURANCE	600.00	49.00	196.00	404.00	32
51046 OPEB/POST EMP BENEFI	.00	.00	.00	.00	0
52009 TRAINING	1,000.00	.00	.00	1,000.00	0
52011 ADVERTISING/PRINTING	4,500.00	227.10	314.89	4,185.11	6
52012 OFFICE SUPPLIES,POST	1,500.00	271.14	456.74	1,043.26	30
52013 COMMUNICATIONS	500.00	.00	.00	500.00	0
52014 MEETINGS, TRAVEL, CO	16,000.00	3,099.42	6,924.85	9,075.15	43
52015 PROFESSIONAL/TECH. S	15,000.00	4,338.87	10,073.12	4,926.88	67
52018 SPECIAL DEPT. SUPPLI	3,000.00	777.61	1,146.69	1,853.31	38
52019 MISC. DUES & SUBSCRI	3,000.00	.00	.00	3,000.00	0
56028 CAPITAL EQUIPMENT	1,000.00	.00	.00	1,000.00	0
TOTAL CITY COUNCIL	173,900.00	17,263.52	52,492.65	121,407.35	30

011 ADMINISTRATION

51001 SALARIES-FULL TIME	150,000.00	10,576.72	42,404.72	107,595.28	28
51002 SALARIES/PART-TIME	.00	.00	.00	.00	0
51004 OVERTIME WAGES	7,500.00	1,493.52	2,046.24	5,453.76	27
51007 HEALTH INSURANCE	27,000.00	2,277.98	8,949.95	18,050.05	33
51008 DENTAL INSURANCE	2,500.00	741.12	1,890.40	609.60	75
51009 PERS EMPLOYEE/EMPLOY	45,000.00	2,571.07	9,769.51	35,230.49	21
51010 WORKERS COMPENSATION	3,600.00	510.19	1,454.14	2,145.86	40
51011 MEDICARE TAX	2,300.00	168.22	617.34	1,682.66	26
51017 FICA	.00	.00	.00	.00	0
51022 P.A.R.S SYSTEM	35,000.00	1,161.90	4,407.60	30,592.40	12
51024 EMPLOYER COMP MATCH	3,200.00	109.00	436.00	2,764.00	13
51025 RETIREE HEALTH INSUR	30,000.00	2,988.23	12,604.40	17,395.60	42
51042 UNEMPLOYMENT INS.	14,000.00	.00	.00	14,000.00	0
51043 DISABILITY INSURANCE	3,000.00	164.75	661.13	2,338.87	22
51046 OPEB/POST EMP BENEFI	12,000.00	1,241.96	4,346.86	7,653.14	36
52009 TRAINING	1,000.00	.00	.00	1,000.00	0
52011 ADVERTISING/PRINTING	600.00	.00	.00	600.00	0
52012 OFFICE SUPPLIES,POST	1,600.00	412.73	984.91	615.09	61
52013 COMMUNICATIONS	1,000.00	15.48	59.40	940.60	5
52014 MEETINGS, TRAVEL, CO	7,000.00	2,776.42	3,066.42	3,933.58	43
52015 PROFESSIONAL/TECH. S	8,000.00	93.87	161.37	7,838.63	2
52018 SPECIAL DEPT. SUPPLI	800.00	.00	164.53	635.47	20
52019 MISC. DUES & SUBSCRI	1,500.00	.00	217.00	1,283.00	14
52030 MISC. ADM/EMP COMP P	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	3,600.00	180.53	989.44	2,610.56	27
56028 CAPITAL EQUIPMENT	2,000.00	.00	.00	2,000.00	0
TOTAL ADMINISTRATION	362,200.00	27,483.69	95,231.36	266,968.64	26

012 FINANCE

51001 SALARIES-FULL TIME	42,000.00	3,394.80	13,579.20	28,420.80	32
51002 SALARIES/PART-TIME	28,000.00	1,470.75	7,657.08	20,342.92	27
51004 OVERTIME WAGES	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	6,800.00	511.91	2,047.64	4,752.36	30

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
51008 DENTAL INSURANCE	700.00	61.76	247.04	452.96	35
51009 PERS EMPLOYEE/EMPLOY	13,000.00	1,113.65	4,307.51	8,692.49	33
51010 WORKERS COMPENSATION	1,000.00	30.64	124.68	875.32	12
51011 MEDICARE TAX	1,200.00	69.73	304.63	895.37	25
51017 FICA	1,000.00	85.12	231.54	768.46	23
51022 P.A.R.S SYSTEM	9,600.00	739.68	2,918.72	6,681.28	30
51024 EMPLOYER COMP MATCH	1,600.00	148.00	592.00	1,008.00	37
51025 RETIREE HEALTH INSUR	10,000.00	586.33	2,345.32	7,654.68	23
51043 DISABILITY INSURANCE	800.00	61.54	246.14	553.86	30
51046 OPEB/POST EMP BENEFI	5,000.00	407.36	1,425.76	3,574.24	28
52009 TRAINING	1,000.00	.00	.00	1,000.00	0
52011 ADVERTISING/PRINTING	500.00	.00	.00	500.00	0
52012 OFFICE SUPPLIES, POST	4,600.00	585.96	1,162.61	3,437.39	25
52013 COMMUNICATIONS	500.00	4.84	18.60	481.40	3
52014 MEETINGS, TRAVEL, CO	2,000.00	545.80	545.80	1,454.20	27
52015 PROFESSIONAL/TECH. S	43,000.00	1,120.90	9,541.65	33,458.35	22
52018 SPECIAL DEPT. SUPPLI	1,200.00	.00	.00	1,200.00	0
52019 MISC. DUES & SUBSCRI	500.00	.00	161.56	338.44	32
52116 E.S. TRANSIT AUTH LO	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	6,500.00	213.16	3,608.20	2,891.80	55
55023 EXP-SMALL CLAIMS	.00	.00	.00	.00	0
55024 RENTALS-REFUNDS	500.00	.00	.00	500.00	0
56028 CAPITAL EQUIPMENT	12,000.00	.00	.00	12,000.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
TOTAL FINANCE	193,000.00	11,151.93	51,065.68	141,934.32	26
013 TREASURER					
51001 SALARIES-FULL TIME	1,800.00	150.00	600.00	1,200.00	33
51007 HEALTH INSURANCE	.00	.00	.00	.00	0
51010 WORKERS COMPENSATION	50.00	.94	3.56	46.44	7
51011 MEDICARE TAX	30.00	1.70	6.80	23.20	22
51017 FICA	35.00	1.96	7.84	27.16	22
51046 OPEB/POST EMP BENEFI	.00	.00	.00	.00	0
52009 TRAINING	.00	.00	.00	.00	0
TOTAL TREASURER	1,915.00	154.60	618.20	1,296.80	32
014 LEGAL SERVICES					
51011 MEDICARE TAX	.00	.00	.00	.00	0
51012 CONTRACT SALARY	66,000.00	3,500.00	10,500.00	55,500.00	15
52014 MEETINGS, TRAVEL, CO	1,000.00	.00	.00	1,000.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
52019 MISC. DUES & SUBSCRI	3,300.00	456.15	1,580.26	1,719.74	47
55040 LITIGATION SERVICES	1,000.00	8,089.50	8,431.50	7,431.50	843
TOTAL LEGAL SERVICES	71,300.00	12,045.65	20,511.76	50,788.24	28
015 INSURANCE					

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
51008 DENTAL INSURANCE	.00	.00	.00	.00	0
51009 PERS EMPLOYEE/EMPLOY	200.00	.00	.00	200.00	0
51010 WORKERS COMPENSATION	6,000.00	.00	3,963.62	2,036.38	66
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	.00	.00	.00	.00	0
51046 OPEB/POST EMP BENEFI	.00	.00	.00	.00	0
52008 ADMINISTRATION FEES	4,200.00	310.47	1,225.00	2,975.00	29
52016 INSURANCE	350,000.00	.00	300,503.00	49,497.00	85
TOTAL INSURANCE	360,400.00	310.47	305,691.62	54,708.38	84

016 BUILDING AND GROUNDS					
51001 SALARIES-FULL TIME	36,000.00	3,854.34	15,417.36	20,582.64	42
51002 SALARIES/PART-TIME	26,000.00	884.00	4,108.00	21,892.00	15
51004 OVERTIME WAGES	1,000.00	.00	.00	1,000.00	0
51007 HEALTH INSURANCE	8,000.00	653.82	2,615.28	5,384.72	32
51008 DENTAL INSURANCE	800.00	60.41	241.64	558.36	30
51009 PERS EMPLOYEE/EMPLOY	16,000.00	1,246.45	4,836.77	11,163.23	30
51010 WORKERS COMPENSATION	7,000.00	358.89	1,293.41	5,706.59	18
51011 MEDICARE TAX	1,400.00	67.67	278.99	1,121.01	19
51017 FICA	800.00	55.50	141.42	658.58	17
51022 P.A.R.S SYSTEM	10,500.00	857.12	3,348.48	7,151.52	31
51024 EMPLOYER COMP MATCH	.00	.00	.00	.00	0
51025 RETIREE HEALTH INSUR	.00	.00	.00	.00	0
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	1,200.00	52.94	211.75	988.25	17
51046 OPEB/POST EMP BENEFI	6,000.00	462.52	1,618.82	4,381.18	26
52010 HEAT, LIGHT, POWER	42,500.00	2,603.01	13,290.16	29,209.84	31
52011 ADVERTISING/PRINTING	.00	28.40	28.40	28.40	0
52013 COMMUNICATIONS	6,000.00	487.12	2,465.95	3,534.05	41
52015 PROFESSIONAL/TECH. S	6,000.00	336.00	736.60	5,263.40	12
52017 WASTE FEES	2,100.00	185.07	715.88	1,384.12	34
52018 SPECIAL DEPT. SUPPLI	3,000.00	242.66	847.69	2,152.31	28
53020 VEHICLE OPERATION	1,000.00	16.00	106.34	893.66	10
54023 BUILDING OPERATION	7,500.00	515.28	3,091.26	4,408.74	41
56027 CAPITAL IMPROVEMENT	5,000.00	.00	.00	5,000.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
TOTAL BUILDING AND GROUNDS	187,800.00	12,967.20	55,394.20	132,405.80	29

018 ELECTIONS					
51002 SALARIES/PART-TIME	.00	.00	.00	.00	0
52009 TRAINING	.00	180.00	180.00	180.00	0
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES, POST	900.00	.00	.00	900.00	0
52013 COMMUNICATIONS	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	2,500.00	.00	.00	2,500.00	0
52018 SPECIAL DEPT. SUPPLI	500.00	.00	.00	500.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
TOTAL ELECTIONS	4,000.00	180.00	180.00	3,820.00	4
019 COMMUNITY PROMOTION					
52111 CHAMBER OF COMMERCE	143,000.00	11,916.66	59,583.38	83,416.62	41
52113 LAWS MUSEUM	12,000.00	.00	.00	12,000.00	0
52119 CIVIC ARTS	20,000.00	.00	20,000.00	.00	100
52120 SENIOR LEGAL PROGRAM	.00	.00	.00	.00	0
52121 ESAAA/SENIOR PROGRAM	5,000.00	.00	.00	5,000.00	0
52123 SENIOR REC. PROGRAM	250.00	.00	.00	250.00	0
52125 TRI COUNTY FAIR/CHSR	3,500.00	.00	.00	3,500.00	0
TOTAL COMMUNITY PROMOTION	183,750.00	11,916.66	79,583.38	104,166.62	43
020 POLICE DEPARTMENT					
51001 SALARIES-FULL TIME	1,370,000.00	100,873.60	409,179.38	960,820.62	29
51002 SALARIES/PART-TIME	48,000.00	3,655.93	7,712.45	40,287.55	16
51003 RESERVES-PART/TIME	.00	.00	.00	.00	0
51004 OVERTIME WAGES	110,000.00	9,349.59	30,340.93	79,659.07	27
51007 HEALTH INSURANCE	300,000.00	22,457.29	92,704.72	207,295.28	30
51008 DENTAL INSURANCE	30,000.00	2,282.42	9,331.07	20,668.93	31
51009 PERS EMPLOYEE/EMPLOY	500,000.00	41,373.66	166,063.86	333,936.14	33
51010 WORKERS COMPENSATION	100,000.00	6,015.37	23,525.16	76,474.84	23
51011 MEDICARE TAX	16,000.00	1,694.65	7,159.02	8,840.98	44
51015 SHIFT DIFFERENTIAL P	70,000.00	7,035.26	28,983.86	41,016.14	41
51017 FICA	1,000.00	73.14	240.27	759.73	24
51019 SALARIES-CADETS	.00	.00	.00	.00	0
51022 P.A.R.S SYSTEM	63,000.00	3,542.02	19,139.63	43,860.37	30
51024 EMPLOYER COMP MATCH	6,000.00	182.00	1,034.00	4,966.00	17
51025 RETIREE HEALTH INSUR	208,000.00	15,473.26	63,250.39	144,749.61	30
51042 UNEMPLOYMENT INS.	.00	.00	50.00	50.00	0
51043 DISABILITY INSURANCE	21,000.00	1,914.20	7,774.66	13,225.34	37
51044 LIABILITY CLAIMS	.00	.00	.00	.00	0
51046 OPEB/POST EMP BENEFI	72,000.00	12,402.94	45,128.25	26,871.75	62
52009 TRAINING	15,000.00	1,548.16	6,325.75	8,674.25	42
52010 HEAT,LIGHT,POWER	25,000.00	1,949.19	4,314.79	20,685.21	17
52011 ADVERTISING/PRINTING	3,000.00	.00	241.62	2,758.38	8
52012 OFFICE SUPPLIES,POST	6,000.00	1,141.42	2,212.76	3,787.24	36
52013 COMMUNICATIONS	35,000.00	4,259.71	10,184.17	24,815.83	29
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	30,000.00	1,077.00	8,865.60	21,134.40	29
52018 SPECIAL DEPT. SUPPLI	15,000.00	445.21	1,745.14	13,254.86	11
52019 MISC. DUES & SUBSCRI	2,000.00	.00	260.00	1,740.00	13
52021 FINGERPRINT FEES	13,000.00	745.00	2,527.00	10,473.00	19
52023 BOOKING FEES	.00	.00	.00	.00	0
52218 PRISONER TSP.& INVES	1,000.00	.00	.00	1,000.00	0
52650 ASSET FORFEIT EXPENS	.00	.00	.00	.00	0
52654 INDIAN GAMING GRANT	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	55,000.00	4,420.11	16,049.33	38,950.67	29
53022 OFFICE EQUIP. OPERAT	6,500.00	54.44	1,140.37	5,359.63	17

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
54023 BUILDING OPERATION	10,000.00	3,046.64	7,660.83	2,339.17	76
54024 AB 109/REALIGNMENT EX	.00	.00	.00	.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
55040 LITIGATION SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	14,814.40	14,814.40	14,814.40-	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
TOTAL POLICE DEPARTMENT	3,131,500.00	261,826.61	987,959.41	2,143,540.59	31
021 FIRE DEPARTMENT					
51001 SALARIES-FULL TIME	8,500.00	710.40	2,841.60	5,658.40	33
51002 SALARIES/PART-TIME	48,000.00	4,555.00	13,237.00	34,763.00	27
51007 HEALTH INSURANCE	3,500.00	217.93	871.72	2,628.28	24
51008 DENTAL INSURANCE	300.00	20.14	80.56	219.44	26
51009 PERS EMPLOYEE/EMPLOY	4,300.00	202.26	1,161.91	3,138.09	27
51010 WORKERS COMPENSATION	23,000.00	2,722.31	6,938.87	16,061.13	30
51011 MEDICARE TAX	1,000.00	35.52	128.23	871.77	12
51017 FICA	800.00	66.90	167.21	632.79	20
51022 P.A.R.S SYSTEM	1,800.00	150.60	602.40	1,197.60	33
51025 RETIREE HEALTH INSUR	6,800.00	458.22	1,832.88	4,967.12	26
51041 FIREMANS LIFE INS.	2,200.00	279.00	891.00	1,309.00	40
51043 DISABILITY INSURANCE	300.00	13.40	53.61	246.39	17
51046 OPEB/POST EMP BENEFI	1,000.00	85.24	298.34	701.66	29
52009 TRAINING	2,000.00	.00	.00	2,000.00	0
52010 HEAT,LIGHT,POWER	5,500.00	1,370.18	3,128.71	2,371.29	56
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES,POST	200.00	12.10	23.61	176.39	11
52013 COMMUNICATIONS	3,200.00	424.26	1,259.71	1,940.29	39
52014 MEETINGS, TRAVEL, CO	2,552.00	600.42	777.09	1,774.91	30
52015 PROFESSIONAL/TECH. S	3,700.00	777.24	1,888.73	1,811.27	51
52018 SPECIAL DEPT. SUPPLI	20,809.00	5,423.21	8,346.67	12,462.33	40
52019 MISC. DUES & SUBSCRI	1,300.00	.00	250.00	1,050.00	19
53020 VEHICLE OPERATION	24,750.00	10,909.20	13,204.49	11,545.51	53
53022 OFFICE EQUIP. OPERAT	100.00	.00	98.98	1.02	98
54023 BUILDING OPERATION	500.00	.00	75.22	424.78	15
55024 RENTALS-REFUNDS	500.00	.00	.00	500.00	0
56027 CAPITAL IMPROVEMENT	5,000.00	.00	.00	5,000.00	0
56028 CAPITAL EQUIPMENT	86,127.00	.00	57,417.49	28,709.51	66
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
TOTAL FIRE DEPARTMENT	257,838.00	29,033.55	115,576.03	142,261.97	44
022 BUILDING					
51001 SALARIES-FULL TIME	52,000.00	4,362.56	17,450.74	34,549.26	33
51004 OVERTIME WAGES	200.00	.00	.00	200.00	0
51007 HEALTH INSURANCE	12,000.00	919.12	3,768.75	8,231.25	31
51008 DENTAL INSURANCE	1,000.00	88.32	353.28	646.72	35
51009 PERS EMPLOYEE/EMPLOY	17,000.00	1,357.09	5,313.51	11,686.49	31
51010 WORKERS COMPENSATION	2,000.00	426.08	1,197.38	802.62	59

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
51011 MEDICARE TAX	800.00	61.78	247.00	553.00	30
51022 P.A.R.S SYSTEM	13,000.00	954.86	3,759.59	9,240.41	28
51024 EMPLOYER COMP MATCH	1,600.00	136.00	544.00	1,056.00	34
51025 RETIREE HEALTH INSUR	7,000.00	421.67	1,686.68	5,313.32	24
51043 DISABILITY INSURANCE	1,000.00	78.37	313.48	686.52	31
51046 OPEB/POST EMP BENEFI	6,200.00	523.52	1,831.42	4,368.58	29
52009 TRAINING	1,000.00	.00	.00	1,000.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES, POST	350.00	25.52	30.12	319.88	8
52013 COMMUNICATIONS	500.00	17.88	71.49	428.51	14
52014 MEETINGS, TRAVEL, CO	1,200.00	1,036.32	1,036.32	163.68	86
52015 PROFESSIONAL/TECH. S	1,250.00	158.20	158.20	1,091.80	12
52018 SPECIAL DEPT. SUPPLI	2,420.00	.00	.00	2,420.00	0
52019 MISC. DUES & SUBSCRI	675.00	125.00	227.00	448.00	33
53020 VEHICLE OPERATION	1,200.00	131.22	315.32	884.68	26
53022 OFFICE EQUIP. OPERAT	500.00	30.61	95.70	404.30	19
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL BUILDING	122,895.00	10,854.12	38,399.98	84,495.02	31

023 STREET MAINTENANCE					
51001 SALARIES-FULL TIME	39,000.00	1,627.70	6,711.93	32,288.07	17
51002 SALARIES/PART-TIME	.00	.00	.00	.00	0
51004 OVERTIME WAGES	2,000.00	46.44	185.76	1,814.24	9
51007 HEALTH INSURANCE	6,000.00	475.75	1,887.54	4,112.46	31
51008 DENTAL INSURANCE	900.00	41.69	182.64	717.36	20
51009 PERS EMPLOYEE/EMPLOY	13,000.00	434.20	1,731.06	11,268.94	13
51010 WORKERS COMPENSATION	6,000.00	50.29	395.42	5,604.58	6
51011 MEDICARE TAX	400.00	28.90	112.69	287.31	28
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51017 FICA	.00	.00	.00	.00	0
51018 DUTY TIME	4,800.00	371.25	1,080.00	3,720.00	22
51022 P.A.R.S SYSTEM	9,000.00	334.32	1,257.28	7,742.72	13
51024 EMPLOYER COMP MATCH	2,500.00	.00	.00	2,500.00	0
51025 RETIREE HEALTH INSUR	7,800.00	564.64	2,397.90	5,402.10	30
51043 DISABILITY INSURANCE	800.00	35.26	149.23	650.77	18
51044 LIABILITY CLAIMS	.00	.00	.00	.00	0
51046 OPEB/POST EMP BENEFI	5,000.00	237.42	826.08	4,173.92	16
52009 TRAINING	200.00	.00	22.00	178.00	11
52010 HEAT, LIGHT, POWER	1,000.00	.00	.00	1,000.00	0
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES, POST	1,000.00	39.41	43.46	956.54	4
52013 COMMUNICATIONS	925.00	104.19	190.70	734.30	20
52014 MEETINGS, TRAVEL, CO	160.00	.00	.00	160.00	0
52015 PROFESSIONAL/TECH. S	5,610.00	26.37	35.37	5,574.63	0
52017 WASTE FEES	750.00	34.56	111.19	638.81	14
52018 SPECIAL DEPT. SUPPLI	4,750.00	1,241.16	2,173.21	2,576.79	45
52019 MISC. DUES & SUBSCRI	185.00	9.95	9.95	175.05	5
52020 WATER CONSERVATION P	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
52034 RECYCLING GRANT/DOC	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	5,900.00	323.88	1,632.10	4,267.90	27
53022 OFFICE EQUIP. OPERAT	625.00	30.61	99.71	525.29	15
55024 RENTALS-REFUNDS	35,000.00	100.00	100.00	34,900.00	0
56027 CAPITAL IMPROVEMENT	17,000.00	.00	.00	17,000.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	17,500.00	.00	.00	17,500.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
57041 PAVEMENT CRACK SEAL	.00	.00	.00	.00	0
57043 TRAFFIC PAINTING	.00	.00	.00	.00	0
57045 TRAFFIC PAINTING	.00	.00	.00	.00	0
TOTAL STREET MAINTENANCE	187,905.00	6,157.99	21,335.22	166,569.78	11
024 PROP 1B/LOCAL STREET'S					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	.00	.00	.00	.00	0
51008 DENTAL INSURANCE	.00	.00	.00	.00	0
51009 PERS EMPLOYEE/EMPLOY	.00	.00	.00	.00	0
51010 WORKERS COMPENSATION	.00	.00	.00	.00	0
51011 MEDICARE TAX	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL PROP 1B/LOCAL STREET	.00	.00	.00	.00	0
025 STREET SWEEPING					
51001 SALARIES-FULL TIME	42,000.00	3,418.86	13,640.34	28,359.66	32
51004 OVERTIME WAGES	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	12,000.00	841.88	3,378.54	8,621.46	28
51008 DENTAL INSURANCE	1,000.00	77.22	310.85	689.15	31
51009 PERS EMPLOYEE/EMPLOY	12,000.00	944.18	3,770.98	8,229.02	31
51010 WORKERS COMPENSATION	6,000.00	84.08	704.75	5,295.25	11
51011 MEDICARE TAX	800.00	48.25	192.41	607.59	24
51022 P.A.R.S SYSTEM	9,000.00	674.06	2,696.24	6,303.76	29
51043 DISABILITY INSURANCE	1,000.00	60.38	243.27	756.73	24
51046 OPEB/POST EMP BENEFI	5,000.00	397.98	1,390.72	3,609.28	27
52017 WASTE FEES	300.00	.00	.00	300.00	0
53020 VEHICLE OPERATION	7,500.00	799.99	1,429.57	6,070.43	19
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
TOTAL STREET SWEEPING	96,600.00	7,346.88	27,757.67	68,842.33	28
026 STREET LIGHTING					
52010 HEAT, LIGHT, POWER	39,000.00	3,552.72	13,168.74	25,831.26	33
52018 SPECIAL DEPT. SUPPLI	1,000.00	.00	.00	1,000.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL STREET LIGHTING	40,000.00	3,552.72	13,168.74	26,831.26	32
028 EMERGENCY PREPAREDNESS					
52013 COMMUNICATIONS	3,000.00	215.85	726.56	2,273.44	24
52014 MEETINGS, TRAVEL, CO	1,000.00	.00	.00	1,000.00	0
52018 SPECIAL DEPT. SUPPLI	500.00	.00	.00	500.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL EMERGENCY PREPAREDNE	4,500.00	215.85	726.56	3,773.44	16
031 PARKS & REC					
51001 SALARIES-FULL TIME	115,000.00	9,150.52	36,602.08	78,397.92	31
51002 SALARIES/PART-TIME	400.00	.00	.00	400.00	0
51004 OVERTIME WAGES	1,500.00	.00	.00	1,500.00	0
51007 HEALTH INSURANCE	37,000.00	2,628.92	10,515.68	26,484.32	28
51008 DENTAL INSURANCE	4,000.00	242.93	971.72	3,028.28	24
51009 PERS EMPLOYEE/EMPLOY	45,000.00	2,842.30	10,875.26	34,124.74	24
51010 WORKERS COMPENSATION	15,000.00	179.44	1,441.22	13,558.78	9
51011 MEDICARE TAX	2,000.00	127.12	508.48	1,491.52	25
51017 FICA	300.00	.00	.00	300.00	0
51022 P.A.R.S SYSTEM	36,000.00	2,049.82	7,939.28	28,060.72	22
51024 EMPLOYER COMP MATCH	4,000.00	204.00	816.00	3,184.00	20
51025 RETIREE HEALTH INSUR	48,500.00	4,401.36	17,605.44	30,894.56	36
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	3,200.00	169.86	679.42	2,520.58	21
51046 OPEB/POST EMP BENEFI	19,000.00	1,086.68	3,803.38	15,196.62	20
52009 TRAINING	.00	.00	.00	.00	0
52010 HEAT, LIGHT, POWER	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES, POST	.00	.00	.00	.00	0
52013 COMMUNICATIONS	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	3,000.00	.00	185.88	2,814.12	6
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52017 WASTE FEES	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	250.00	.00	.00	250.00	0
52019 MISC. DUES & SUBSCRI	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
53021 SPECIAL EQUIP. OPERA	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	2,200.00	193.66	933.34	1,266.66	42
54023 BUILDING OPERATION	.00	.00	.00	.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
55058 STATE PARK GRANT PRO	.00	.00	.00	.00	0
55061 1ST FIVE GRANT/INYO	.00	.00	.00	.00	0
55063 DOC/RECYCLING GRANT	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	5,000.00	.00	.00	5,000.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
TOTAL PARKS & REC	<u>341,350.00</u>	<u>23,276.61</u>	<u>92,877.18</u>	<u>248,472.82</u>	<u>27</u>
034 PLANNING DEPARTMENT					
51001 SALARIES-FULL TIME	80,000.00	6,372.04	25,488.66	54,511.34	31
51002 SALARIES/PART-TIME	1,500.00	.00	600.00	900.00	40
51004 OVERTIME WAGES	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	16,000.00	1,208.61	5,003.97	10,996.03	31
51008 DENTAL INSURANCE	1,400.00	117.92	471.68	928.32	33
51009 PERS EMPLOYEE/EMPLOY	25,000.00	1,814.24	7,713.53	17,286.47	30
51010 WORKERS COMPENSATION	3,500.00	602.14	1,697.29	1,802.71	48
51011 MEDICARE TAX	1,600.00	90.48	370.41	1,229.59	23
51017 FICA	60.00	.00	7.80	52.20	13
51022 P.A.R.S SYSTEM	18,000.00	1,410.88	5,523.61	12,476.39	30
51025 RETIREE HEALTH INSUR	7,000.00	421.67	1,686.68	5,313.32	24
51043 DISABILITY INSURANCE	1,800.00	104.09	416.37	1,383.63	23
51046 OPEB/POST EMP BENEF1	10,000.00	764.64	2,675.34	7,324.66	26
52009 TRAINING	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	1,200.00	.00	48.95	1,151.05	4
52012 OFFICE SUPPLIES,POST	1,000.00	31.96	44.84	955.16	4
52013 COMMUNICATIONS	500.00	17.88	71.49	428.51	14
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	55,000.00	26.37	4,526.37	50,473.63	8
52018 SPECIAL DEPT. SUPPLI	200.00	.00	9.67	190.33	4
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	500.00	30.61	95.70	404.30	19
53025 LAFCO	11,000.00	.00	.00	11,000.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL PLANNING DEPARTMENT	<u>235,260.00</u>	<u>13,013.53</u>	<u>56,452.36</u>	<u>178,807.64</u>	<u>23</u>
048 CIVIC ARTS COMMISSION					
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
TOTAL CIVIC ARTS COMMISSIO	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>5,956,113.00</u>	<u>448,751.58</u>	<u>2,015,022.00</u>	<u>3,941,091.00</u>	<u>33</u>
NET REV & EXPENDITURE	<u>331,843.00-</u>	<u>332,028.51</u>	<u>600,873.73-</u>	<u>269,030.73</u>	<u>181</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

002 SEWER FUND
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39020 SEWER SERVICE COLLEC	1,140,000.00	65,578.10	609,010.80	530,989.20	53
39023 PENALTIES-SEWER SERV	3,500.00	112.12	815.82	2,684.18	23
39024 SEWER PERMITS	.00	.00	.00	.00	0
39025 SEWER ASSESSMENT FEE	.00	.00	.00	.00	0
39030 REIMB. SMALL CLAIMS	.00	.00	.00	.00	0
39040 INTEREST ON BANK DEP	3,000.00	.00	.00	3,000.00	0
39060 SEWER MISCELLANEOUS	5,000.00	242.21	9,874.33	4,874.33-	197
39070 REIM FRM WATER	.00	.00	.00	.00	0
39075 REIMB FROM ESCSD	.00	.00	.00	.00	0
39076 REIMB FRM FED/ST GRA	.00	.00	.00	.00	0
39077 REIMB FRM CAL TRANS	.00	.00	.00	.00	0
TOTAL REVENUES	<u>1,151,500.00</u>	<u>65,932.43</u>	<u>619,700.95</u>	<u>531,799.05</u>	<u>53</u>
EXPENDITURES					
051 SEWER					
51001 SALARIES-FULL TIME	272,000.00	22,601.84	90,409.48	181,590.52	33
51002 SALARIES/PART-TIME	5,200.00	657.50	2,973.26	2,226.74	57
51004 OVERTIME WAGES	1,000.00	.00	.00	1,000.00	0
51007 HEALTH INSURANCE	65,000.00	4,873.54	19,746.46	45,253.54	30
51008 DENTAL INSURANCE	5,600.00	470.13	1,885.35	3,714.65	33
51009 PERS EMPLOYEE/EMPLOY	83,000.00	6,777.22	26,588.95	56,411.05	32
51010 WORKERS COMPENSATION	35,000.00	850.74	4,664.02	30,335.98	13
51011 MEDICARE TAX	4,000.00	332.92	1,342.82	2,657.18	33
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51016 VEHICLE COMPENSATION	.00	.00	.00	.00	0
51017 FICA	400.00	61.10	126.03	273.97	31
51018 DUTY TIME	4,800.00	236.25	1,417.50	3,382.50	29
51022 P.A.R.S SYSTEM	62,000.00	4,697.84	18,471.36	43,528.64	29
51024 EMPLOYER COMP MATCH	8,000.00	759.00	3,036.00	4,964.00	37
51025 RETIREE HEALTH INSUR	34,500.00	2,394.26	10,515.41	23,984.59	30
51042 UNEMPLOYMENT INS.	.00	.00	21.00	21.00-	0
51043 DISABILITY INSURANCE	5,000.00	396.16	1,595.87	3,404.13	31
51046 OPEB/POST EMP BENEFI	33,000.00	2,696.66	9,466.28	23,533.72	28
52009 TRAINING	1,800.00	.00	249.00	1,551.00	13
52010 HEAT,LIGHT,POWER	32,500.00	4,379.06	10,152.41	22,347.59	31
52011 ADVERTISING/PRINTING	500.00	.00	.00	500.00	0
52012 OFFICE SUPPLIES,POST	4,000.00	169.44	970.08	3,029.92	24
52013 COMMUNICATIONS	3,290.00	270.20	634.15	2,655.85	19
52014 MEETINGS, TRAVEL, CO	2,570.00	383.72	383.72	2,186.28	14
52015 PROFESSIONAL/TECH. S	133,020.00	2,376.29	39,977.19	93,042.81	30
52017 WASTE FEES	3,600.00	156.84	574.60	3,025.40	15
52018 SPECIAL DEPT. SUPPLI	21,500.00	2,181.34	5,073.18	16,426.82	23
52019 MISC. DUES & SUBSCRI	965.00	20.00	226.50	738.50	23
53020 VEHICLE OPERATION	15,000.00	1,311.95	4,387.58	10,612.42	29
53021 SPECIAL EQUIP. OPERA	4,000.00	412.09	1,637.11	2,362.89	40
53022 OFFICE EQUIP. OPERAT	3,560.00	157.91	444.50	3,115.50	12
54023 BUILDING OPERATION	.00	.00	.00	.00	0
55023 EXP-SMALL CLAIMS	1,000.00	.00	.00	1,000.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

002 SEWER FUND
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** ACTUAL ***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
55027 TRANS TO FED/ST PROJ	.00	.00	.00	.00	0
56025 DEPRECIATION	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	410,000.00	11,774.80	24,771.37	385,228.63	6
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
56500 INTEREST	.00	.00	.00	.00	0
TOTAL SEWER	<u>1,255,805.00</u>	<u>71,398.80</u>	<u>281,741.18</u>	<u>974,063.82</u>	<u>22</u>
TOTAL EXPENDITURES	<u>1,255,805.00</u>	<u>71,398.80</u>	<u>281,741.18</u>	<u>974,063.82</u>	<u>22</u>
NET REV & EXPENDITURE	<u>104,305.00-</u>	<u>5,466.37-</u>	<u>337,959.77</u>	<u>442,264.77-</u>	<u>324-</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

003 GAS TAX
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39100 SECTION 2105	18,000.00	2,857.42	5,803.77	12,196.23	32
39110 SECTION 2107-5	1,000.00	.00	1,000.00	.00	100
39120 SECTION 2107	26,000.00	4,735.02	9,466.51	16,533.49	36
39130 SECTION 2106	17,000.00	2,979.55	6,043.19	10,956.81	35
39135 MISC/PROP 42	55,102.00	8,950.62	17,634.09	37,467.91	32
39138 TRAFFIC CONGESTION	.00	.00	.00	.00	0
39140 INTEREST ON BANK DEP	200.00	.00	.00	200.00	0
TOTAL REVENUES	<u>117,302.00</u>	<u>19,522.61</u>	<u>39,947.56</u>	<u>77,354.44</u>	<u>34</u>
EXPENDITURES					
030 GAS TAX					
51001 SALARIES-FULL TIME	61,000.00	6,692.44	26,629.42	34,370.58	43
51002 SALARIES/PART-TIME	2,500.00	.00	353.66	2,146.34	14
51004 OVERTIME WAGES	.00	.00	.00	.00	0
51005 SALARY-SNOW REMOVAL	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	15,000.00	1,523.60	6,210.15	8,789.85	41
51008 DENTAL INSURANCE	1,800.00	143.87	575.34	1,224.66	31
51009 PERS EMPLOYEE/EMPLOY	20,000.00	1,788.52	7,131.28	12,868.72	35
51010 WORKERS COMPENSATION	6,800.00	235.76	1,382.66	5,417.34	20
51011 MEDICARE TAX	1,200.00	94.63	381.41	818.59	31
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51016 VEHICLE COMPENSATION	.00	.00	.00	.00	0
51017 FICA	.00	.00	.00	.00	0
51018 DUTY TIME	100.00	.00	.00	100.00	0
51022 P.A.R.S SYSTEM	14,000.00	1,275.76	4,983.04	9,016.96	35
51024 EMPLOYER COMP MATCH	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	1,600.00	116.07	464.66	1,135.34	29
51046 OPEB/POST EMP BENEFI	5,000.00	787.91	2,741.49	2,258.51	54
52009 TRAINING	.00	.00	.00	.00	0
52010 HEAT,LIGHT,POWER	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52013 COMMUNICATIONS	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	2,000.00	.00	.00	2,000.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
52020 WATER CONSERVATION P	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
57041 PAVEMENT CRACK SEAL	.00	.00	.00	.00	0
57043 TRAFFIC PAINTING	.00	.00	.00	.00	0
57049 DRAINAGE IMPROVEMENT	.00	.00	.00	.00	0
TOTAL GAS TAX	<u>131,000.00</u>	<u>12,658.56</u>	<u>50,853.11</u>	<u>80,146.89</u>	<u>38</u>
TOTAL EXPENDITURES	<u>131,000.00</u>	<u>12,658.56</u>	<u>50,853.11</u>	<u>80,146.89</u>	<u>38</u>
NET REV & EXPENDITURE	<u>13,698.00-</u>	<u>6,864.05</u>	<u>10,905.55-</u>	<u>2,792.45-</u>	<u>79</u>

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

003 GAS TAX
PERIOD ENDING 10/31/13

FINAL	***** ACTUAL *****		OVER -	%
AMENDED	CURRENT	YEAR	UNDER	TO
BUDGET	PERIOD	TO DATE	BUDGET	DATE

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

004 WATER FUND
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39010 ESCSD/POLETA PROJECT	.00	.00	.00	.00	0
39012 WATER SERVICE COLLEC	1,238,000.00	71,003.53	679,546.25	558,453.75	54
39013 PENALTIES-WATER SERV	5,000.00	90.27	775.29	4,224.71	15
39014 REIMB SMALL CLAIMS	.00	.00	.00	.00	0
39015 INTEREST ON BANK DEP	6,000.00	.00	.00	6,000.00	0
39016 WATER PERMITS	.00	.00	.00	.00	0
39017 WATER MISCELLANEOUS	5,000.00	2,168.69	21,711.51	16,711.51-	434
39018 REIMB FRM FED/ST GRA	.00	.00	.00	.00	0
39019 WATER ASSESSMENT FEE	.00	.00	.00	.00	0
39026 REIMB FRM CAL TRANS	.00	.00	.00	.00	0
TOTAL REVENUES	<u>1,254,000.00</u>	<u>73,262.49</u>	<u>702,033.05</u>	<u>551,966.95</u>	<u>55</u>
EXPENDITURES					
050 WATER					
51001 SALARIES-FULL TIME	285,000.00	23,576.08	94,166.04	190,833.96	33
51002 SALARIES/PART-TIME	5,200.00	657.50	2,973.26	2,226.74	57
51004 OVERTIME WAGES	3,000.00	.00	.00	3,000.00	0
51007 HEALTH INSURANCE	65,000.00	5,199.20	20,989.83	44,010.17	32
51008 DENTAL INSURANCE	5,500.00	500.12	1,977.94	3,522.06	35
51009 PERS EMPLOYEE/EMPLOY	88,000.00	6,937.68	27,208.11	60,791.89	30
51010 WORKERS COMPENSATION	32,000.00	887.69	4,855.76	27,144.24	15
51011 MEDICARE TAX	4,200.00	349.52	1,395.72	2,804.28	33
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51016 VEHICLE COMPENSATION	.00	.00	.00	.00	0
51017 FICA	400.00	44.00	117.71	282.29	29
51018 DUTY TIME	4,500.00	438.75	1,417.50	3,082.50	31
51022 P.A.R.S SYSTEM	64,000.00	4,691.36	18,465.44	45,534.56	28
51024 EMPLOYER COMP MATCH	700.00	96.00	370.00	330.00	52
51025 RETIREE HEALTH INSUR	35,000.00	2,394.27	10,515.43	24,484.57	30
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	5,200.00	416.00	1,658.81	3,541.19	31
51046 OPEB/POST EMP BENEFI	35,000.00	2,830.07	9,848.46	25,151.54	28
52009 TRAINING	2,850.00	.00	24.00	2,826.00	0
52010 HEAT,LIGHT,POWER	54,200.00	4,855.39	25,168.80	29,031.20	46
52011 ADVERTISING/PRINTING	500.00	.00	.00	500.00	0
52012 OFFICE SUPPLIES,POST	4,700.00	241.70	1,167.64	3,532.36	24
52013 COMMUNICATIONS	3,540.00	68.48	497.65	3,042.35	14
52014 MEETINGS, TRAVEL, CO	1,820.00	383.72	383.72	1,436.28	21
52015 PROFESSIONAL/TECH. S	19,105.00	7,540.52	12,259.82	6,845.18	64
52017 WASTE FEES	800.00	69.12	214.87	585.13	26
52018 SPECIAL DEPT. SUPPLI	33,000.00	2,891.85	19,271.29	13,728.71	58
52019 MISC. DUES & SUBSCRI	1,340.00	20.00	226.50	1,113.50	16
52020 WATER CONSERVATION P	2,000.00	200.00	899.03	1,100.97	44
53020 VEHICLE OPERATION	12,000.00	892.29	3,508.56	8,491.44	29
53021 SPECIAL EQUIP. OPERA	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	2,760.00	157.92	431.25	2,328.75	15
54023 BUILDING OPERATION	.00	.00	.00	.00	0
55023 EXP-SMALL CLAIMS	1,000.00	.00	.00	1,000.00	0
55024 RENTALS-REFUNDS	1,500.00	.00	891.73	608.27	59

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

004 WATER FUND
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** ACTUAL ***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
55027 TRANS TO FED/ST PROJ	.00	.00	.00	.00	0
55040 LITIGATION SERVICES	.00	.00	.00	.00	0
56025 DEPRECIATION	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	590,000.00	162,158.21	252,093.23	337,906.77	42
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56030 LOAN PAYMENT SET ASI	43,000.00	.00	21,095.78	21,904.22	49
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
56500 INTEREST	13,000.00	.00	.00	13,000.00	0
TOTAL WATER	<u>1,419,815.00</u>	<u>228,497.44</u>	<u>534,093.88</u>	<u>885,721.12</u>	<u>37</u>
TOTAL EXPENDITURES	<u>1,419,815.00</u>	<u>228,497.44</u>	<u>534,093.88</u>	<u>885,721.12</u>	<u>37</u>
NET REV & EXPENDITURE	<u>165,815.00-</u>	<u>155,234.95-</u>	<u>167,939.17</u>	<u>333,754.17-</u>	<u>101-</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

008 BOND AND TRUST FUND
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39610 AUD. RENTAL REFUND	.00	.00	.00	.00	0
39620 FOUND MONEY	.00	.00	1.00	1.00-	0
39640 BID BONDS	.00	.00	.00	.00	0
39660 OVER AND SHORTAGES	.00	.00	.00	.00	0
39664 INTEREST ON DEPOSITS	.00	.00	.00	.00	0
39665 COLLECTION FEES	.00	.00	.00	.00	0
39670 CHECK RESTITUTION	.00	.00	.00	.00	0
39671 CANINE DONATION	.00	.00	.00	.00	0
39673 REFUNDS	.00	.00	.00	.00	0
39678 K MART PROJECT	.00	.00	.00	.00	0
39679 TUMBLEWEED/PERFMNCE	.00	.00	.00	.00	0
39680 BSHP PAUITE DEV CORP	.00	.00	.00	.00	0
39681 IMPERIAL CHINA/PERF	.00	.00	.00	.00	0
39689 CANDIDATE STATEMENT	.00	.00	.00	.00	0
39691 COBRA - INSURANCE	.00	.00	.00	.00	0
39692 DEPOSITS - MISC.	.00	.00	.00	.00	0
39694 H.C LUMBER ACCRUED I	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>1.00</u>	<u>1.00-</u>	<u>0</u>
EXPENDITURES					
039 BOND AND TRUST					
57056 OVERAGE & SHORTAGE	.00	.00	.00	.00	0
57058 BID BONDS DEPOSITS	.00	.00	.00	.00	0
57059 FOUND MONEY	.00	.00	.00	.00	0
57077 DEMOLITION DEPOSITS	.00	.00	.00	.00	0
57081 INTEREST ON DEPOSITS	.00	.00	.00	.00	0
TOTAL BOND AND TRUST	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>1.00</u>	<u>1.00-</u>	<u>0</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

009 TRAFFIC SAFETY
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** CURRENT PERIOD	***** ACTUAL YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39710 FINES & FOREFEITURES	2,000.00	170.84	668.33	1,331.67	33
39715 PARKING CITATIONS	.00	.00	.00	.00	0
39718 REIMB FROM BSHP SCHL	8,200.00	.00	8,250.00	50.00-	100
39720 OTS GRANT	.00	.00	.00	.00	0
TOTAL REVENUES	<u>10,200.00</u>	<u>170.84</u>	<u>8,918.33</u>	<u>1,281.67</u>	<u>87</u>
EXPENDITURES					
090 TRAFFIC SAFETY					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
51002 SALARIES/PART-TIME	10,550.00	2,015.00	5,342.50	5,207.50	50
51004 OVERTIME WAGES	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	.00	.00	.00	.00	0
51008 DENTAL INSURANCE	.00	.00	.00	.00	0
51010 WORKERS COMPENSATION	800.00	68.93	183.70	616.30	22
51011 MEDICARE TAX	150.00	29.22	77.45	72.55	51
51015 SHIFT DIFFERENTIAL P	.00	.00	.00	.00	0
51017 FICA	200.00	26.18	69.45	130.55	34
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	.00	.00	.00	.00	0
52009 TRAINING	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
52022 PD SPECIAL SUPPLIES	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL TRAFFIC SAFETY	<u>11,700.00</u>	<u>2,139.33</u>	<u>5,673.10</u>	<u>6,026.90</u>	<u>48</u>
TOTAL EXPENDITURES	<u>11,700.00</u>	<u>2,139.33</u>	<u>5,673.10</u>	<u>6,026.90</u>	<u>48</u>
NET REV & EXPENDITURE	<u>1,500.00-</u>	<u>1,968.49-</u>	<u>3,245.23</u>	<u>4,745.23-</u>	<u>216-</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

010 TUT MEASURE A
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39722 TUT MEASURE A	530,000.00	185,386.35	185,386.35	344,613.65	34
39723 REIMB FRM RURAL DIST	83,000.00	.00	20,389.34	62,610.66	24
39730 MISC	.00	150.00	250.00	250.00-	0
TOTAL REVENUES	<u>613,000.00</u>	<u>185,536.35</u>	<u>206,025.69</u>	<u>406,974.31</u>	<u>33</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	113,000.00	11,788.50	54,405.00	58,595.00	48
51002 SALARIES/PART-TIME	150,000.00	10,473.00	89,746.50	60,253.50	59
51007 HEALTH INSURANCE	18,000.00	1,810.53	8,348.64	9,651.36	46
51008 DENTAL INSURANCE	1,600.00	134.26	738.43	861.57	46
51009 PERS EMPLOYEE/EMPLOY	52,000.00	5,253.77	23,060.26	28,939.74	44
51010 WORKERS COMPENSATION	32,000.00	1,341.07	9,541.66	22,458.34	29
51011 MEDICARE TAX	4,000.00	318.58	2,067.52	1,932.48	51
51017 FICA	2,500.00	242.30	1,369.71	1,130.29	54
51022 P.A.R.S SYSTEM	.00	.00	.00	.00	0
51024 EMPLOYER COMP MATCH	2,500.00	187.00	748.00	1,752.00	29
51042 UNEMPLOYMENT INS.	6,000.00	.00	.00	6,000.00	0
51043 DISABILITY INSURANCE	2,200.00	135.80	746.90	1,453.10	33
51046 OPEB/POST EMP BENEFI	10,000.00	1,403.40	5,616.39	4,383.61	56
52009 TRAINING	2,500.00	621.79	1,574.79	925.21	62
52010 HEAT,LIGHT,POWER	42,000.00	5,331.40	13,460.66	28,539.34	32
52011 ADVERTISING/PRINTING	850.00	.00	.00	850.00	0
52012 OFFICE SUPPLIES,POST	1,000.00	3.68	15.74	984.26	1
52013 COMMUNICATIONS	6,000.00	696.04	2,018.28	3,981.72	33
52014 MEETINGS, TRAVEL, CO	300.00	.00	.00	300.00	0
52015 PROFESSIONAL/TECH. S	8,000.00	250.00	6,348.93	1,651.07	79
52017 WASTE FEES	8,500.00	555.07	2,806.09	5,693.91	33
52018 SPECIAL DEPT. SUPPLI	50,500.00	2,403.18	25,215.81	25,284.19	49
52019 MISC. DUES & SUBSCRI	1,000.00	.00	785.00	215.00	78
53020 VEHICLE OPERATION	7,000.00	498.93	5,081.70	1,918.30	72
53021 SPECIAL EQUIP. OPERA	1,000.00	.00	44.36	955.64	4
54023 BUILDING OPERATION	500.00	.00	.00	500.00	0
55024 RENTALS-REFUNDS	38,700.00	125.00	1,215.00	37,485.00	3
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
TOTAL	<u>561,650.00</u>	<u>43,573.30</u>	<u>254,955.37</u>	<u>306,694.63</u>	<u>45</u>
TOTAL EXPENDITURES	<u>561,650.00</u>	<u>43,573.30</u>	<u>254,955.37</u>	<u>306,694.63</u>	<u>45</u>
NET REV & EXPENDITURE	51,350.00	141,963.05	48,929.68-	100,279.68	95-
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

012 SUNRISE MHP
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39725 INT ON BANK DEP	1,000.00	.00	.00	1,000.00	0
39730 MISC	.00	.00	.00	.00	0
39732 INSURANCE REFUND	.00	.00	.00	.00	0
39735 UTILITY CLEARING ACC	22,000.00	2,380.00	9,095.00	12,905.00	41
39740 OPERATING SUBSIDY	.00	.00	.00	.00	0
39750 RENTS-ASSISTED UNITS	30,000.00	2,594.00	11,790.00	18,210.00	39
39760 RENTS-UNASSISTED UNI	70,000.00	3,920.40	15,430.80	54,569.20	22
39811 MISC	50,000.00	25.00	20,414.70	29,585.30	40
095 SUNRISE MHP					
39735 UTILITY CLEARING ACC	.00	.00	.00	.00	0
TOTAL REVENUES	173,000.00	8,919.40	56,730.50	116,269.50	32
EXPENDITURES					
095 SUNRISE MHP					
51001 SALARIES-FULL TIME	60,000.00	5,737.68	22,950.72	37,049.28	38
51002 SALARIES/PART-TIME	9,000.00	.00	522.50	8,477.50	5
51007 HEALTH INSURANCE	18,000.00	1,293.98	5,175.92	12,824.08	28
51008 DENTAL INSURANCE	1,200.00	119.57	478.28	721.72	39
51009 PERS EMPLOYEE/EMPLOY	20,000.00	1,633.64	6,534.56	13,465.44	32
51010 WORKERS COMPENSATION	3,000.00	317.66	1,256.76	1,743.24	41
51011 MEDICARE TAX	1,200.00	81.14	332.14	867.86	27
51017 FICA	399.00	.00	6.79	392.21	1
51020 FRINGE BENEFITS	.00	.00	.00	.00	0
51021 UTILITIES-MANAGER	.00	.00	.00	.00	0
51022 P.A.R.S SYSTEM	6,000.00	1,216.38	4,865.52	1,134.48	81
51042 UNEMPLOYMENT INS.	1,224.00	.00	1,224.00	.00	100
51043 DISABILITY INSURANCE	277.00	92.14	368.57	91.57-	133
51046 OPEB/POST EMP BENEFI	3,000.00	688.52	2,409.82	590.18	80
52010 HEAT,LIGHT,POWER	40,400.00	1,524.32	30,251.27	10,148.73	74
52015 PROFESSIONAL/TECH. S	15,000.00	1,157.40	2,207.60	12,792.40	14
52016 INSURANCE	4,778.00	.00	.00	4,778.00	0
52024 PROPERTY TAXES	600.00	.00	.00	600.00	0
52025 PAINTING & DECORATIN	.00	.00	334.18	334.18-	0
52026 SUPPLIES	2,300.00	400.57	1,578.59	721.41	68
52027 MAINT-SERVICE CONTRA	.00	.00	414.15	414.15-	0
52028 EXCESS PROGRAM PAYME	11,222.00	.00	11,222.00	.00	100
52030 MISC. ADM/EMP COMP P	2,000.00	.46	1.17	1,998.83	0
52031 RENTING EXPENSE	150.00	.00	.00	150.00	0
52032 ANNUAL DEBT SERVICE	.00	.00	.00	.00	0
52040 DISPOSAL OF ASSETS	.00	.00	.00	.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
56025 DEPRECIATION	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	5,000.00	.00	.00	5,000.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56040 REPLACEMENT RESERVE	.00	.00	.00	.00	0
TOTAL SUNRISE MHP	204,750.00	14,263.46	92,134.54	112,615.46	44
TOTAL EXPENDITURES	204,750.00	14,263.46	92,134.54	112,615.46	44

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

012 SUNRISE MHP
PERIOD ENDING 10/31/13

	FINAL	***** ACTUAL *****		OVER -	%
	AMENDED	CURRENT	YEAR	UNDER	TO
	BUDGET	PERIOD	TO DATE	BUDGET	DATE
NET REV & EXPENDITURE	31,750.00-	5,344.06-	35,404.04-	3,654.04	111
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

014 REDEVELOPMENT FUND
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39810 TRF FM FUNDS	.00	.00	.00	.00	0
39811 MISC	.00	.00	.00	.00	0
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

015 WATER IMPROVEMENT
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

021 CANINE DONATION
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39920 CANINE DONATIONS	.00	.00	253.00	253.00-	0
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>253.00</u>	<u>253.00-</u>	<u>0</u>
EXPENDITURES					
52009 TRAINING	5,000.00	.00	.00	5,000.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	2,500.00	67.23	67.23	2,432.77	2
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL	<u>7,500.00</u>	<u>67.23</u>	<u>67.23</u>	<u>7,432.77</u>	<u>0</u>
TOTAL EXPENDITURES	<u>7,500.00</u>	<u>67.23</u>	<u>67.23</u>	<u>7,432.77</u>	<u>0</u>
NET REV & EXPENDITURE	7,500.00-	67.23-	185.77	7,685.77-	2-
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

033 COPS
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39967 COPS/AB 1913	100,000.00	53,804.09	54,445.35	45,554.65	54
TOTAL REVENUES	<u>100,000.00</u>	<u>53,804.09</u>	<u>54,445.35</u>	<u>45,554.65</u>	<u>54</u>
EXPENDITURES					
033 COPS					
51001 SALARIES-FULL TIME	60,000.00	4,563.00	20,611.20	39,388.80	34
51002 SALARIES/PART-TIME	17,000.00	2,529.97	15,336.56	1,663.44	90
51003 RESERVES-PART/TIME	15,000.00	2,410.94	7,800.11	7,199.89	52
51004 OVERTIME WAGES	.00	575.12	575.12	575.12-	0
51007 HEALTH INSURANCE	.00	1,406.84	1,406.84	1,406.84-	0
51008 DENTAL INSURANCE	.00	134.26	134.26	134.26-	0
51009 PERS EMPLOYEE/EMPLOY	.00	1,511.93	1,511.93	1,511.93-	0
51010 WORKERS COMPENSATION	.00	203.96	203.96	203.96-	0
51011 MEDICARE TAX	.00	151.69	151.69	151.69-	0
51015 SHIFT DIFFERENTIAL P	.00	688.59	688.59	688.59-	0
51017 FICA	.00	15.85	15.85	15.85-	0
51022 P.A.R.S SYSTEM	.00	1,087.54	1,087.54	1,087.54-	0
51024 EMPLOYER COMP MATCH	.00	102.00	102.00	102.00-	0
51043 DISABILITY INSURANCE	.00	95.66	95.66	95.66-	0
51046 OPEB/POST EMP BENEFI	.00	753.04	753.04	753.04-	0
52009 TRAINING	10,000.00	.00	.00	10,000.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	10,000.00	2,957.02	3,837.74	6,162.26	38
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL COPS	<u>112,000.00</u>	<u>19,187.41</u>	<u>54,312.09</u>	<u>57,687.91</u>	<u>48</u>
TOTAL EXPENDITURES	<u>112,000.00</u>	<u>19,187.41</u>	<u>54,312.09</u>	<u>57,687.91</u>	<u>48</u>
NET REV & EXPENDITURE	12,000.00-	34,616.68	133.26	12,133.26-	1-
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

036 WYE RD INTERSECTION IMPR
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** CURRENT PERIOD	***** ACTUAL YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39938 REIMB FROM CAL TRANS	.00	.00	.00	.00	0
39939 MISC	.00	.00	600.00	600.00-	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>600.00</u>	<u>600.00-</u>	<u>0</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	129.00	.00	.00	129.00	0
52012 OFFICE SUPPLIES,POST	100.00	.00	19.47	80.53	19
52015 PROFESSIONAL/TECH. 5	50,000.00	1,595.20	6,252.70	43,747.30	12
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	738,940.00	.00	28.40	738,911.60	0
TOTAL	<u>789,169.00</u>	<u>1,595.20</u>	<u>6,300.57</u>	<u>782,868.43</u>	<u>0</u>
TOTAL EXPENDITURES	<u>789,169.00</u>	<u>1,595.20</u>	<u>6,300.57</u>	<u>782,868.43</u>	<u>0</u>
NET REV & EXPENDITURE	<u>789,169.00-</u>	<u>1,595.20-</u>	<u>5,700.57-</u>	<u>783,468.43-</u>	<u>0</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

037 HOME FUNDS/WILLOW ST
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39943 CDBG/WILLOW ST	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

039 GIS/GRANTS
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39944 CDBG IMACA HOUSING	.00	.00	.00	.00	0
39945 GIS TECH GRANT #1	.00	3,500.00	3,500.00	3,500.00-	0
39954 GIS GRANT/#2 EDBG259	.00	.00	.00	.00	0
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>3,500.00</u>	<u>3,500.00</u>	<u>3,500.00-</u>	<u>0</u>
EXPENDITURES					
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
57046 ENVIRONMENTAL	.00	.00	.00	.00	0
57093 EDBG2599/CONTRACT SV	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>3,500.00</u>	<u>3,500.00</u>	<u>3,500.00-</u>	<u>0</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

042 FED GRANT/B065P/CA0082
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
55059 FED GRANT/B065P CA 0	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

043 ROAD PROJECT A
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

046 SNEDEN IMPROVEMENTS
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39948 STIP/SNEDEN	15,000.00	54,013.40	54,013.40	39,013.40-	360
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>15,000.00</u>	<u>54,013.40</u>	<u>54,013.40</u>	<u>39,013.40-</u>	<u>360</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES, POST	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>15,000.00</u>	<u>54,013.40</u>	<u>54,013.40</u>	<u>39,013.40-</u>	<u>360</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

048 WARREN IMPROVEMENTS
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39947 STIP/ROAD PROJECT A	.00	.00	.00	.00	0
39950 STIP/N. WARREN	2,142,700.00	.00	.00	2,142,700.00	0
TOTAL REVENUES	<u>2,142,700.00</u>	<u>.00</u>	<u>.00</u>	<u>2,142,700.00</u>	<u>0</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	200.00	.00	.00	200.00	0
52012 OFFICE SUPPLIES,POST	500.00	.00	.46	499.54	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	40,000.00	14,572.75	32,716.75	7,283.25	81
56026 MANGINI GRANT 98/99	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	2,102,000.00	.00	.00	2,102,000.00	0
TOTAL	<u>2,142,700.00</u>	<u>14,572.75</u>	<u>32,717.21</u>	<u>2,109,982.79</u>	<u>1</u>
TOTAL EXPENDITURES	<u>2,142,700.00</u>	<u>14,572.75</u>	<u>32,717.21</u>	<u>2,109,982.79</u>	<u>1</u>
NET REV & EXPENDITURE	.00	14,572.75-	32,717.21-	32,717.21	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

049 W. PINE IMPROVEMENTS
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

050 BUS PULLOUTS
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
EXPENDITURES					
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

057 SEIBU TO SCHL BIKE PATH
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39961 SEIBU TO SCHL BIKE P	50,200.00	.00	.00	50,200.00	0
TOTAL REVENUES	<u>50,200.00</u>	<u>.00</u>	<u>.00</u>	<u>50,200.00</u>	<u>0</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES, POST	100.00	.00	.00	100.00	0
55026 CONTRACT SERVICES	50,000.00	1,686.00	2,361.00	47,639.00	4
TOTAL	<u>50,200.00</u>	<u>1,686.00</u>	<u>2,361.00</u>	<u>47,839.00</u>	<u>4</u>
TOTAL EXPENDITURES	<u>50,200.00</u>	<u>1,686.00</u>	<u>2,361.00</u>	<u>47,839.00</u>	<u>4</u>
NET REV & EXPENDITURE	.00	1,686.00-	2,361.00-	2,361.00	0
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

058 PINE TO PARK/STIP
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39960 PINE TO PARK STIP	200,000.00	.00	.00	200,000.00	0
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>200,000.00</u>	<u>.00</u>	<u>.00</u>	<u>200,000.00</u>	<u>0</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	200.00	.00	.00	200.00	0
52012 OFFICE SUPPLIES,POST	200.00	.00	.00	200.00	0
55026 CONTRACT SERVICES	25,000.00	11,000.00	14,150.00	10,850.00	56
56027 CAPITAL IMPROVEMENT	175,000.00	.00	.00	175,000.00	0
TOTAL	<u>200,400.00</u>	<u>11,000.00</u>	<u>14,150.00</u>	<u>186,250.00</u>	<u>7</u>
TOTAL EXPENDITURES	<u>200,400.00</u>	<u>11,000.00</u>	<u>14,150.00</u>	<u>186,250.00</u>	<u>7</u>
NET REV & EXPENDITURE	400.00-	11,000.00-	14,150.00-	13,750.00	537
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

070 HOME OWNER ASSIST PRGM
 PERIOD ENDING 10/31/13

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39980 HCD/HOME OWNER PROG	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
52015 PROFESSIONAL/TECH. S	.00	.00	10,000.00	10,000.00-	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>10,000.00</u>	<u>10,000.00-</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>10,000.00</u>	<u>10,000.00-</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	10,000.00-	10,000.00	0
	=====	=====	=====	=====	=====

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INVESTMENT PORTFOLIO FOR THE CITY OF BISHOP

MONTH OF OCTOBER 2013

<u>BANK NAME</u>	<u>TYPE</u>	<u>AMOUNT</u>	<u>PERCENTAGE</u>
STATE TREASURY	LAIF	\$ 4,417,629.72	.266%
TOTAL INVESTMENT PORTFOLIO			\$ 4,417,629.72

Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

www.treasurer.ca.gov/pmia
 -laif
 November 18,
 2013

CITY OF BISHOP

CITY ADMINISTRATOR
 P.O. BOX 1236
 BISHOP, CA 93514

PMIA Average Monthly Yields

Account Number:

Tran Type Definitions

October 2013 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
10/15/2013	10/11/2013	QRD	1411750	SYSTEM	2,855.62

Account Summary

Total Deposit:	2,855.62	Beginning Balance:	4,414,774.10
Total Withdrawal:	0.00	Ending Balance:	4,417,629.72



CALIFORNIA STATE TREASURER

Bill Lockyer

**Pooled Money Investment Account
PMIA Average Monthly Effective Yields**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.770	5.660	5.660	5.650	5.760	5.850	5.930	6.050	6.090	6.090	6.610	6.730
1978	6.920	7.050	7.140	7.270	7.386	7.569	7.652	7.821	7.871	8.110	8.286	8.769
1979	8.777	8.904	8.820	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.980	11.251	11.490	11.480	12.017	11.798	10.206	9.870	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.130	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
1995	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
1998	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
2011	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.340	0.324	0.326

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	0.300	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257	0.266		



CITY OF BISHOP

377 West Line Street - Bishop, California 93514
Post Office Box 1236 - Bishop, California 93515
760-873-8458 publicworks@ca-bishop.us
www.ca-bishop.us

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Minutes

Water and Sewer Commission

10 September 2013

(1) Call to Order

Vice Chairman Cross called the meeting to order at 7:00 P.M.

(2) Pledge of Allegiance

The Pledge of Allegiance was led by Vice Chairman Cross.

(3) Roll Call

Commissioners Present:

Cross, Martin and Bhakta

Commissioners Absent:

Pecsi and Mathieu

Others Present:

David Grah, Public Works Director

Deston Dishion, Public Works Superintendent

Michele Thomas, Public Works Secretary

Kate Nelson, Sustainable Resource Engineering, Rate Study Consultant

(4) Public Comment

None

(5) Approval of the Minutes

Vice Chairman Cross moved to approve the minutes of the 9 July 2013 meeting as written and motion carried.

(6) Discharge of Grease – Charges and Fees

Grease in the sewers continues to be an on growing problem. Plugged sewers can lead to raw sewage overflowing into homes, businesses, or into the environment. Through regular video inspection, we have identified areas where grease build up is an issue. In almost all cases, the source of the buildup can be traced to a restaurant. Restaurants should be controlling their grease through good housekeeping practices and grease interceptors. City staff attempts to work with customers to reduce the grease that gets into the sewers, but some customers do little to improve. To avoid plugged sewers, areas known to have grease build up are cleaned frequently at a significant expense to the city. City of Bishop Public Works staff proposes to start charging a fee to clean accumulated fats, oils, and grease from city sewers. Staff would send out news releases and also letters all restaurants to inform them of the fee.

Grah explained that the crew would continue to video the sewers. When issues arise, a letter would go out to the restaurant advising them of the problem and giving them a period of time to reduce the grease they release into the sewer. If after the allotted time, they do not fix the problem, a fee would be assessed for the actual cost of each sewer cleaning. In many cases, the cleanings are needed monthly. If a customer is working towards reducing their grease, the assessment of fees could be waived until those steps were complete. The cost to clean accumulated grease from a sewer is typically several hundred dollars.

The restaurants mentioned in previous commission meetings known to have grease issues are Jack's, Las Palmas, and Schat's Bakkery. The owner of Jack's has met with city staff and will be working with his staff on better housekeeping and will also install an additional interceptor. Las Palmas has purchased a new larger interceptor and Schat's has turned in plans to replace theirs.

Cross feels that the time period allotted to fix the sewer problems should be closer to 60 or 90 days to give the restaurant owners more time to correct the issues. Dishion mentioned that over the summer he has given the problem restaurants notice that the fee will be in place soon. And it is has made a positive impact with the three restaurants working towards fixing their grease issues.

Cross made a motion for public works to pursue the fees associated with PW5 for sewer cleaning that can be directly attributed to their release of fats, oil, and grease into the city sewer system and motion carried.

(7) Rate Study

The City's main concern for the review of the water and sewer rates is to ensure that the rates are fair and equitable to all customer categories. Grah explained to the commission the spreadsheet he created showing the existing rates and the recommended rates, combined for water and sewer, beginning July 2014. The spreadsheet lists each existing category including categories recommended to be combined going forward, along with the fee percentage change to each category with the proposed new rates. Rates are recommended to increase about 2% per year in each of the following five years to allow for inflation. Improvements to customer categories are recommended to improve fairness and efficiency. Grah also asked the commission to keep in mind that there are non-paying customers such as City Hall and the City Park. Staff would be interested to hear if the commission feels these sorts of facilities should start paying for water and sewer or possibly accessed by the acre for irrigation.

Nelson explained that the 2013 City of Bishop Water and Sewer Rate Study draft outlines the process that has been gone through to come up the proposed rate changes and updated categories. Based on water meter readings from 2011 and 2012, Table 3 shows the average gallons per day over the two year period for each customer category. Each customer category average gallons per day was then divided into the average gallons per day of the single family residence to determine the percentage of water use as related to the single family residence. Table 4 shows theoretical EDU factors based on an assumption that the total EDU factor for each category is the sum of portion related to fixed costs and a portion related to use costs. It has been concluded that about 84% of water costs and 94% of sewer costs are fixed costs. Fixed costs are costs that should be allocated between users independent of use and can be thought of as representing the

cost to provide the facility fire protection and to bring water to a customer. Use costs are mostly related to pumping and aeration costs. Table 5 shows a simplified and adjusted EDU chart based off of Table 4 percentage calculations to reflect reasonable changes that move the factors toward greater equity. In addition, further adjustments were included to Fairgrounds, Hotel Room, and Gas Station EDU's in an attempt to improve equity. These fees would cover fiscal years 2014/2015 through 2019/2020. Nelson stated that her recommendation to the City for yearly inflation during those additional years would be between 2% and 5%.

Cross asked for clarification on Table 5 wondering if the percentage changes reflect EDUs and not actual cost changes. And if the chart by Grah shows the actual percentage change cost wise. Grah confirmed both of those to be correct. Cross then asked what the difference was between categories Public School and Other School. Dishion stated that the categories were created many years back and it isn't clear why there were two school categories. Thomas said that currently Elm Street, Pine Street, and Home Street schools with Bishop High are charged as Public. And the Christian school on Home Street and the Preschool near the corner of West Line Street and Home Street are charged as Other. Cross then asked staff about the Gas Station category's percentage change for sewer. Dishion stated that staff was never able to resolve why the last rate study said their sewer was so much higher. Cross then questioned the large increase for the Bar category. Thomas stated that both Bar and Restaurant are charged per seat. Grah stated that currently, Bar is charged at 0.08 and Restaurant at 0.10 which is not too different. Part of this rate study is to simplify some of the categories that are similar. Cross asked if the increase pertaining to Bar came from meter data or other standards. Grah stated that if the commission is not comfortable with combining Bar and Restaurant they can remain split out. It was also brought up that customers eat meals at the bar seats in restaurants and the two "regular" bars in town now serve minimal food items. Thomas asked why the School category went up 19.5%. Nelson said that it is because schools are high water users because of irrigation. Thomas questioned why then could they not be charged an irrigation factor and then the schools that were previously charged Other School would not have to increase as much especially since one of the schools does not have any landscaping. Nelson said that it could be considered. Grah added that the reason for the irrigation factor is to help when one property uses a considerable amount of more water than others in the same category because of irrigation usage. Thomas pointed out that Churches went up 2.8% instead of only 1.1% because of the error in the last rate study. Thomas also questioned Hospital and if the high percentage increase was again due to high water usage at the hospital with irrigation. The Bishop Care Center and Sterling Heights would both be charged the additional percentage per bed even though they don't use as much water for irrigation. Dishion said that actually the hospital does not have a large amount of landscaping but what they do have, they over water. Martin asked if the irrigation category would be added to churches since most don't have much landscaping but the Catholic Church and Grace Lutheran both have large grass areas. Grah explained that the irrigation factor that has been brought up in the last meeting is not the same as the irrigation category presented in the document this evening. The irrigation category is to be applied in extraordinary cases. The irrigation category is thought to be an additive to Kmart due to their extreme irrigation water use and Bishop Nursery for their extreme use of water. Cross shared that Mammoth Community Water District requires an irrigation meter to be installed if there is more than 5000 square feet of irrigated land. Grah stated that the actual cost of water is very low and other EDU factors for each account is what pays the fixed cost, which is the cost of having the system available. The work that would go into managing over 1100 accounts for irrigation would not be worth the cost. Cross asked which accounts have a large area that is irrigated. The public schools, Kmart, the

Catholic Church, the park, and the hospital are the main accounts. Dishion stated that if we are looking at lots with over 5000 square feet that is irrigated, there aren't many in the city limits.

Cross questioned the Laundry and Laundromat categories being combined and if it pertains to Multi-Family Residence. Thomas explained that currently, some hotels are charged for a laundry as well as the hospital, Sterling Heights, and Bishop Care Center. Then Laundromats are charged per washer. Multi-Family categories are not charged for their coin-operated machines. Cross brought up that Commissioner Mathieu has been concerned with the idea of charging multi-family units for their coin-operated machines and she feels it is not fair to do so. Thomas shared that the owner of the Wash Tub stated that if an apartment complex has coin-operated machines that allow the owner to make money, they should be charged for each washer. It is believed that hotels that have coin-operated machines are charged per washer. Cross doesn't feel a multi-unit should be charged an additive for a laundry if they have coin-operated machines instead of machines in each unit. Cross does feel if a business such as a hotel has coin operated machines, they should be charged for each washer. Cross asked if it is common to charge hotels additives for their commercial washers or are the cost part of the charges given per room. Thomas isn't sure if it is part of the per room charge and will look into whether hotels currently are charged for a Laundromat as mentioned earlier. Cross also feels that hotels should not incur a Laundromat charge. He believes that the cost of washing sheets and towels should be reflected in the per room fees.

Discussion continued regarding how to charge bars and restaurants with bars. It is proposed to charge restaurants with bar seats as a restaurant only and to keep the bar category for charging the two "regular" bars only. The two "regular" bars do not serve food in the bar area as the restaurants do.

Cross asked what the next step for the rate study would be after tonight's meeting. With the proposed factors discussed this evening, we had planned to have the rates enacted by next summer, and what else needs to be accomplished to meet the timeline. Grah said that it is up to what the commission would like to do next. It was hoped to stay on schedule and have new rates in place for July 2014. At the July commission meeting, the direction from the commission was to take it slow and see what comes from tonight's meeting. At this moment, staff does not have a schedule going forward. Grah added that he believes Commissioner Peci is interested in a second public meeting. Grah asked the commission if they would still be interested in another public meeting, how soon, and then where would we go from there. There is also a public hearing that will be scheduled which is not to discuss the rate study but to protest the proposed rates. John commented that at the first public meeting there were over 30 attendees and he feels there should be more meetings for the public to attend. Martin then stated that he is concerned about the slight deficits in the water and sewer budgets. He feels the rates should be increased enough to cover those deficits in the next fiscal year and then build in a cost of living accelerator to keep pace with inflation. Martin said that the consumer price index (CPI) seems to be the safest to use. Martin added that he believes the reserves should be higher in case of an emergency. Cross brought up that we currently go by a "pay-as-you-go" system and the city could get inexpensive loans if necessary for an emergency situation. Cross added that he has heard concerns in the past from other commissioners and the public regarding the city having large balances. Grah stated that the sewer and water fund balances reflect what at one point the commission concurred as a reasonable base with a six month cushion of noncapital expenditures.

Cross asked staff if there is enough concrete information available to share with the public for another public meeting. Martin believes we should involve the public in the process and share what the consultant has come up with along with staff and the commission's recommendations from what was presented this evening. And then put together a proposed rate structure. Grah asked the commission if they want the public meeting to be an unofficial format like the previous meeting where only up to two commissions can attend, or part of a scheduled commission meeting. Nelson stated that unofficial open house meetings are more comfortable for the public to attend and voice their opinions. The commission agreed to hold an unofficial public meeting and that commissioners Martin and Pecsí should attend if both are available since they were part of the first meeting. Commissioners Cross and Bhakta said they would be available if necessary. Thomas will look into the availability of the auditorium for the public meeting otherwise it can be held in the Council Chambers. Nelson recommended that the meeting be closer to the next commission meeting in November. Thomas will look into scheduling a public meeting in the latter part of October leading up to the commission meeting in November. The commission agreed to have individual mailers sent out to all property owners and rate payers advertising the meeting as well as news releases in the media. Grah added that the idea of the November meeting would be to formulate recommendations to council. Notices would go out in December with a public hearing in February and the rates could still go into effect in July. One thought is that people have to announce their candidacy for City Council in June. As the rate study continues into spring, there is the possibility the water and sewer rates could become a political issue. Grah would prefer the rates to stand on their own merits as opposed to the politics of an election. This is one of the main reasons for the original schedule for the rate study.

(8) Meter Readings

Meters are for informational use only.

(9) Cash balances and revenue and expenditures update

Grah stated that the balances are up in sewer due to customers paying for the year in July and August. The installation of the grit equipment will take place over the next few months and payment will take place afterwards. We are also preparing for the Trunk Line Replacement project which is now estimated at over \$700,000.00.

Water is also up due to customers paying for the year in advance in July and August. The Positive Pressure project, aka Tank project, is under construction which is a \$400,000.00 expense.

Cross asked for explanation to what the negative change for increasing non-capital was about. Grah explained that if everything was perfect, we would start the year and end the year with the same non-capital balance. With an increase in non-capital expenses, notably personnel cost such as health care, the balance is being eroded away. Costs are higher than the figures from the 2008 Rate Study had planned on.

Martin asked if there are other large expenditures to come in the next 6 months that we don't have covered. Grah stated the largest expenditure is in sewer for the trunk line and we won't be able to do the project until we have the funds to cover it with a comfortable cushion. Otherwise, all projected projects are covered.

(10) Public Works reports July and August

Cross asked what work had been recently performed on East Line Street in front of the old Schat's warehouse. Dishion said that there was a leak at the building and from workers there turning the valve on and off, the valve eventually wouldn't turn off. Crew replaced the valve but the building still has a problem that is the owner's responsibility.

Dishion also commented on the Positive Pressure project, aka Tank project, which started in August. The pad for the tank is about done and work is continuing each week.

(11) Staff and Commission reports

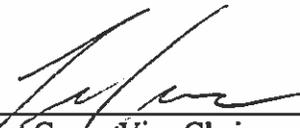
None

Items to be Discussed at the Meeting of 13 November 2013:

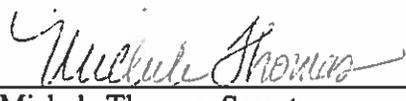
- Rate Study
- Meter readings
- Public Works reports for September and October
- Cash balance and revenue and expenditures update on water and sewer reserves

(12) Adjournment

Vice Chairman Cross adjourned the meeting at 9:02 P.M. The next regularly scheduled meeting will be Wednesday, 13 November 2013 at 7:00 P.M. in the City Council Chambers.



Forrest Cross, Vice Chairman



Michele Thomas, Secretary

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KSC*

SUBJECT: Resolution No. 13-11 Establishing Support for Senate Bill 405 (Padilla) to Phase Out Single-Use Plastic Bags

DATE: November 25, 2013

Attachments:

- Letter from California State Senator Alex Padilla
- Senate Bill 405 and Fact Sheet
- Resolution No. 13-11

BACKGROUND/SUMMARY

City Council received a letter from State Senator Alex Padilla dated October 1, 2013 requesting City Council's support of Senate Bill 405 which would phase out single-use plastic bags in California.

Attached is a copy of the letter from Senator Padilla, a copy of Senate Bill 405, a Fact Sheet, and Resolution No. 13-11. This resolution, if adopted, would add the City of Bishop to join 81 other cities and counties who support the phase out of single-use plastic bags in their communities.

RECOMMENDATION

City Council considers approving Resolution No. 13-11.

California State Senate

ALEX PADILLA
SENATOR, 20TH DISTRICT



RECEIVED

OCT 11 2013

CITY OF BISHOP

October 1, 2013

City of Bishop
Attn: City Council
PO Box 1236
Bishop, CA 93515-1236

Dear Colleague,

I respectfully ask for your support of Senate Bill 405 which would phase out single-use plastic bags in California.

Each year in California, more than 13 billion single-use plastic bags are handed out by retailers. CalRecycle reports that only 3% of single-use plastic bags are actually recycled. The other 97% litter our streams, rivers and coastline, and endanger birds, marine life and wildlife. Plastic bags remain one of the top items found during annual beach cleanups.

Plastic bags also contribute to blight in our communities and clog local storm water systems. Because plastic bags take 1,000 years to degrade, their impacts are compounded every year. California local governments spend more than \$25 million each year to collect and bury plastic bag waste. And the plastic bags that do enter our recycling centers slow the sorting process and jam machinery.

Earlier this year, I introduced SB 405. This bill would enact a statewide phase out of single-use plastic bags in California. This legislation is supported by a broad coalition that includes grocers, environmentalists and many local governments.

Despite strong support, SB 405 fell 3 votes short of passage this year. I remain committed to this effort, but I need your help. SB 405 will face another vote early next year. Between now and then, I am respectfully asking you to put your city on record in support of SB 405. The City of Los Angeles took this step in June of this year and joined 80 other California cities and counties who support the phase out of single-use plastic bags in their communities.

Please join me in this effort. Attached, please find a sample resolution in support of SB 405, a copy of the bill, and a fact sheet with additional information. I look forward to working with you so that single-use plastic bags are soon phased out in our state.

Thank you for your time and consideration. Please feel free to contact me at (916) 651-4020 if you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink that reads "Alex Padilla".

ALEX PADILLA
State Senator, 20th District



R E S O L U T I O N

WHEREAS, each year in California more than 13 billion single-use plastic bags are handed out by retailers and only 3% of these bags are recycled; and

WHEREAS, plastic bags cause slow sorting and jam machinery at recycling centers costing California more than \$25 million dollars each year to collect and bury the plastic bag waste; and

WHEREAS, according to a study commissioned by the US Marine Debris Monitoring Program, plastic bags remain one of the top items found consistently during annual beach cleanups; and

WHEREAS, The Convention on Biological Diversity reports a total of 663 species have been affected by plastic marine pollution through entanglement or ingestion; and

WHEREAS, the United States Environmental Protection Agency finds that reducing the use of an item is one of the most effective ways to save our natural resources and protect the environment; and

WHEREAS, a third of Californians are subject to laws phasing out the use of single-use plastic bags; and

WHEREAS, State Senator Padilla has authored SB 405, which would prohibit grocery stores and large retailers from providing single-use bags to customers in 2015, and would expand that prohibition to convenience stores and food marts in 2016; and

WHEREAS, by prohibiting the free distribution of plastic bags, SB 405 would help eliminate a major source of pollution in California; and

NOW, THEREFORE, BE IT RESOLVED, with the concurrence of the Mayor, that by the adoption of this Resolution, the _____ hereby SUPPORTS Senate Bill 405 (Padilla) that would prohibit grocery stores, large retailers, convenience stores, and food marts from providing free single-use plastic bags to consumers, and require those stores to have reusable bags available for purchase.

PRESENTED BY _____

SECONDED BY _____

AMENDED IN SENATE MAY 24, 2013

AMENDED IN SENATE APRIL 2, 2013

SENATE BILL

No. 405

Introduced by Senator Padilla
(Coauthor: Senator Leno)

February 20, 2013

An act to add Chapter 5.3 (commencing with Section 42280) to Part 3 of Division 30 of, and to repeal Section 42285 of, the Public Resources Code, relating to solid waste.

LEGISLATIVE COUNSEL'S DIGEST

SB 405, as amended, Padilla. Solid waste: single-use carryout bags.

Existing law, until January 1, 2020, requires an operator of a store, as defined, to establish an at-store recycling program that provides to customers the opportunity to return clean plastic carryout bags to that store.

With specified exceptions, this bill, as of January 1, 2015, would prohibit stores that have a specified amount of dollar sales or retail floor space from providing a single-use carryout bag to a customer. *The bill, on and after July 1, 2016, would additionally impose this prohibition on convenience food stores, foodmarts, and certain other specified stores.* The bill would require *all of* these stores to meet other specified requirements regarding providing recycled paper bags, compostable bags, or reusable grocery bags to customers.

~~The bill, on and after July 1, 2016, would additionally impose these prohibitions and requirements on convenience food stores, foodmarts, and certain other specified stores.~~

The bill would require a reusable grocery bag that a store is required to sell on and after July 1, 2016, to meet specified requirements. A

violation of that requirement and the requirements that would be imposed upon grocery bag producers to submit certain laboratory test results would be subject to an administrative civil penalty assessed by the Department of Resources Recycling and Recovery. The department would be required to deposit these penalties into the Reusable Bag Account, which would be created in the Integrated Waste Management Fund, for expenditure by the department, upon appropriation by the Legislature, to implement those requirements.

~~The bill would require the department, by January 1, 2017, to submit a report to the Legislature regarding the implementation of the bill's provisions. The bill would repeal this report requirement on January 1, 2018.~~

The bill would allow a city, county, or city and county, or the state to impose civil penalties for a violation of the bill's requirements. The bill would require these civil penalties to be paid to the office of the city attorney, city prosecutor, district attorney, or Attorney General, whichever office brought the action, and would allow the penalties collected by the Attorney General to be expended by the Attorney General, upon appropriation by the Legislature, to enforce the bill's provisions. The bill would provide that these remedies are not exclusive, as specified.

The bill would declare that it occupies the whole field of the regulation of reusable grocery bags, single-use carryout bags, and recycled paper bags and would prohibit a local public agency, on and after January 1, 2014, from enforcing or implementing an ordinance, resolution, regulation, or rule adopted on or after September 1, 2013, relating to those bags, unless expressly authorized. The bill would allow a local public agency that has adopted such an ordinance, resolution, regulation, or rule prior to September 1, 2013, to continue to enforce and implement that ordinance, resolution, regulation, or rule, but would require any amendments to that ordinance, resolution, regulation, or rule to be subject to state preemption.

Vote: majority. Appropriation: no. Fiscal committee: yes.
State-mandated local program: no.

The people of the State of California do enact as follows:

1 SECTION 1. Chapter 5.3 (commencing with Section 42280)
2 is added to Part 3 of Division 30 of the Public Resources Code, to
3 read:

CHAPTER 5.3. SINGLE-USE CARRYOUT BAGS

Article 1. Definitions

42280. For purposes of this chapter, the following definitions shall apply:

(a) "Department" means the Department of Resources Recycling and Recovery.

(b) "Postconsumer recycled material" means a material that would otherwise be destined for solid waste disposal, having completed its intended end use and product life cycle. Postconsumer recycled material does not include materials and byproducts generated from, and commonly reused within, an original manufacturing and fabrication process.

(c) "Recycled paper bag" means a paper carryout bag provided by a store to a customer at the point of sale that meets all of the following requirements:

(1) (A) Except as provided in subparagraph (B), contains a minimum of 40 percent postconsumer recycled materials.

(B) An eight pound or smaller recycled paper bag shall contain a minimum of 20 percent postconsumer recycled material.

(2) Is accepted for recycling in curbside programs in a majority of households that have access to curbside recycling programs in the state.

(3) Has printed on the bag the name of the manufacturer, the country where the bag was manufactured, and the minimum percentage of postconsumer content.

(d) "Reusable grocery bag" on and after July 1, 2016, means a bag that meets the requirements of Section 42281.

(e) "Reusable grocery bag producer" means a person or entity that does any of the following:

(1) Manufactures reusable grocery bags for sale or distribution to a store.

(2) Imports reusable grocery bags into this state, for sale or distribution to a store.

(3) Sells or distributes reusable bags to a store.

(f) (1) "Single-use carryout bag" means a bag made of plastic, paper, or other material that is provided by a store to a customer at the point of sale and that is not a recycled paper bag or a reusable grocery bag that meets the requirements of Section 42281.

1 (2) A single-use carryout bag does not include either of the
2 following:

3 (A) A bag provided by a pharmacy pursuant to Chapter 9
4 (commencing with Section 4000) of Division 2 of the Business
5 and Professions Code to a customer purchasing a prescription
6 medication.

7 (B) A nonhandled bag used to protect a purchased item from
8 damaging or contaminating other purchased items when placed in
9 a recycled paper bag or reusable grocery bag.

10 (g) "Store" means a retail establishment that meets any of the
11 following requirements:

12 (1) A full-line, self-service retail store with gross annual sales
13 of two million dollars (\$2,000,000) or more, and that sells a line
14 of dry groceries, canned goods, or nonfood items, and some
15 perishable items.

16 (2) Has at least 10,000 square feet of retail space that generates
17 sales or use tax pursuant to the Bradley-Burns Uniform Local Sales
18 and Use Tax Law (Part 1.5 (commencing with Section 7200) of
19 Division 2 of the Revenue and Taxation Code) and has a pharmacy
20 licensed pursuant to Chapter 9 (commencing with Section 4000)
21 of Division 2 of the Business and Professions Code.

22 (3) Is a convenience food store, foodmart, or other entity that
23 is engaged in the retail sale of a limited line of goods, generally
24 including milk, bread, soda, and snack foods, and that holds a Type
25 20 or Type 21 license issued by the Department of Alcoholic
26 Beverage Control.

27

28 Article 2. Reusable Grocery Bags

29

30 42281. (a) On and after July 1, 2016, a reusable grocery bag
31 that is sold pursuant to subdivision (c) of Section ~~42282~~ 42283
32 shall meet all of the following requirements:

33 (1) (A) Be designed and manufactured to withstand, at a
34 minimum, 125 uses.

35 (B) For purposes of this paragraph, "125 uses" means the
36 capability of carrying a minimum of 22 pounds 125 times over a
37 distance of at least 175 feet.

38 (2) Is machine washable or made from a material that can be
39 cleaned and disinfected.

1 (3) Have printed on the bag, or on a tag attached to the bag that
2 is not intended to be removed, and in a manner visible to the
3 consumer the following information:

4 (A) The name of the manufacturer.

5 (B) The country where the bag was manufactured.

6 (C) A recycling symbol or end-of-life management instructions.

7 (D) The percentage of postconsumer recycled material, if any.

8 (4) Does not contain lead, cadmium, or any other heavy metal
9 in toxic amounts. This requirement shall not affect any authority
10 of the Department of Toxic Substances Control pursuant to Article
11 14 (commencing with Section 25251) of Chapter 6.5 of Division
12 20 of the Health and Safety Code and, notwithstanding subdivision
13 (c) of Section 25257.1 of the Health and Safety Code, the reusable
14 grocery bag shall not be considered as a product category already
15 regulated or subject to regulation.

16 (5) Complies with Section 260.12 of Part 260 of Title 16 of the
17 Code of Federal Regulations related to recyclable claims if the
18 reusable grocery bag producer makes a claim that the reusable
19 grocery bag is ~~reecyclable~~ *recyclable*.

20 (b) In addition to the requirements in subdivision (a), a reusable
21 grocery bag made from plastic shall meet all of the following
22 requirements:

23 (1) On and after July 1, 2017, be made from a minimum of 20
24 percent postconsumer recycled material, except as provided in
25 subdivision (d).

26 (2) In addition to the information required to be printed on the
27 bag or on a tag, pursuant to paragraph (3) of subdivision (a), all
28 of the following information shall be printed on the bag, or on a
29 tag that complies with that paragraph:

30 (A) A statement that the bag is a reusable bag and designed for
31 at least 125 uses.

32 (B) Instructions to return the bag to the store for recycling or
33 to another appropriate recycling location.

34 (c) A plastic reusable grocery bag that also meets the
35 specifications of the American Society of Testing and Materials
36 (ASTM) Standard Specification for Compostable Plastics D6400,
37 as published in September 2004, is not required to meet the
38 requirements of paragraph (1) of subdivision (b), but shall be
39 labeled in accordance with the applicable state law regarding
40 compostable plastics.

1 (d) If a plastic reusable grocery bag producer is unable to obtain
2 sufficient amounts of postconsumer recycled material to comply
3 with this article because of unavailability, the producer shall
4 include the greatest amount of postconsumer recycled material
5 possible in the reusable grocery bag even if this amount is less
6 than required by paragraph (1) of subdivision (b) and shall indicate
7 the percentage that is postconsumer recycled material.

8 42282. (a) The department may inspect and audit a reusable
9 grocery bag producer subject to this article with all costs associated
10 with the audit being paid for by the reusable grocery bag producer.

11 (b) Upon request by the department, a reusable grocery bag
12 producer shall submit laboratory test results from independent,
13 accredited (ISO/IEC 17025) laboratories to the department
14 validating the reusable grocery bag meets the requirements of
15 Section 44281 for each type of reusable grocery bag that is
16 manufactured, imported, sold, or distributed in the state and
17 provided to a store for sale or distribution.

18 (c) The department may test any reusable grocery bag
19 manufactured by a reusable grocery bag producer and provided to
20 a store for sale or distribution for compliance with this article and
21 the regulations adopted pursuant to this article.

22 (d) The department may enter into an agreement with other state
23 entities that conduct inspections to provide necessary enforcement
24 of this article.

25 (e) Notwithstanding Section 42285, a violation of this article
26 shall be subject to an administrative civil penalty assessed by the
27 department in an amount not to exceed five hundred dollars (\$500)
28 for the first violation. A subsequent violation may be subject to
29 an increased penalty of up to five hundred dollars (\$500) per
30 violation, not to exceed five thousand dollars (\$5,000) per violation.

31 (f) The department shall deposit all penalties collected pursuant
32 to subdivision ~~(d)~~ (e) for a violation of this article into the Reusable
33 Bag Account, which is hereby created in the Integrated Waste
34 Management Fund. The moneys in the Reusable Bag Account
35 shall be expended by the department, upon appropriation by the
36 Legislature, to assist the department with its costs of implementing
37 this article.

Article 3. Single-Use Carryout Bags

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42283. (a) On and after January 1, 2015, a store, as defined in paragraph (1) or (2) of subdivision (g) of Section 42280, shall not provide a single-use carryout bag to a customer at the point of sale.

(b) On and after July 1, 2016, a store, as defined in paragraph (3) of subdivision (g) of Section 42280, shall not provide a single-use carryout bag to a customer at the point of sale.

(c) (1) On and after July 1, 2016, a store shall make available for purchase by a customer reusable grocery bags that meet the requirements of Section 42281.

(2) On and after July 1, 2016, a store shall not sell or distribute a reusable bag at the point of sale that does not meet the requirements of Section 42281.

(d) A store may make available for purchase at the point of sale a recycled paper bag.

(e) Notwithstanding any other law, on and after January 1, 2015, a store shall provide a customer participating in the California Special Supplemental Food Program for Women, Infants, and Children pursuant to Article 2 (commencing with Section 123275) of Chapter 1 of Part 2 of Division 106 of the Health and Safety Code and a customer participating in the Supplemental Food Program pursuant to Chapter 10 (commencing with Section 15500) of Part 3 of Division 9 of the Welfare and Institutions Code with a reusable grocery bag or a recycled paper bag at no cost at the point of sale.

(f) Notwithstanding subdivisions (a) and (b), a store may make available for purchase at the point of sale a compostable bag that, at a minimum, meets the American Society for Testing and Materials (ASTM) Standard Specification for Compostable Plastics D6400, if, in the jurisdiction where the compostable bag is sold, both of the following requirements are met:

(1) A majority of the residential households in the jurisdiction have access to curbside collection of foodwaste for composting.

(2) The governing authority for the jurisdiction has voted to allow stores in the jurisdiction to sell to a consumer at the point of sale a compostable bag at a cost not less than the actual cost of the bags.

1 Article 4. Reporting Requirements

2
3 ~~42284. (a) On or before January 1, 2017, the department shall~~
4 ~~submit a report to the Legislature in accordance with Section 9795~~
5 ~~of the Government Code regarding the effectiveness of this chapter~~
6 ~~and recommendations for statutory changes to increase~~
7 ~~effectiveness, which shall include all of the following:~~

8 ~~(1) A compilation of state cleanup data to evaluate pollution~~
9 ~~reduction.~~

10 ~~(2) Recommendations to further encourage the use of reusable~~
11 ~~grocery bags by customers and stores.~~

12 ~~(3) An evaluation of the requirements for reusable grocery bags~~
13 ~~specified in Section 42281.~~

14 ~~(4) Distribution of recycled paper bags.~~

15 ~~(5) Number and type of violations.~~

16 ~~(b) The department shall coordinate with other state and local~~
17 ~~agencies in compiling this report to maximize existing efforts and~~
18 ~~resources in the areas of litter reduction, water quality, and~~
19 ~~environmental protection.~~

20 ~~(c) Pursuant to Section 110231.5 of the Government Code, this~~
21 ~~section is repealed on January 1, 2018.~~

22
23 Article 5. Enforcement

24
25 Article 4. Enforcement

26
27 42285. (a) A city, a county, a city and county, or the state may
28 impose civil liability in the amount of five hundred dollars (\$500)
29 for the first violation of this chapter, one thousand dollars (\$1,000)
30 for the second violation, and two thousand dollars (\$2,000) for the
31 third and subsequent violations.

32 (b) Any civil penalties collected pursuant to subdivision (a)
33 shall be paid to the office of the city attorney, city prosecutor,
34 district attorney, or Attorney General, whichever office brought
35 the action. The penalties collected pursuant to this section by the
36 Attorney General may be expended by the Attorney General, upon
37 appropriation by the Legislature, to enforce this chapter.

38 (c) The remedies provided by this section shall not be exclusive
39 and shall be in addition to the remedies that may be available

1 pursuant to Chapter 5 (commencing with Section 17200) of Part
2 2 of Division 7 of the Business and Professions Code.

3
4 Article 5. Preemption

5
6 42287. (a) Except as provided in subdivision (c), this chapter
7 is a matter of statewide interest and concern and is applicable
8 uniformly throughout the state. Accordingly, this chapter occupies
9 the whole field of regulation of reusable grocery bags, single-use
10 carryout bags, and recycled paper bags, as defined in this chapter.

11 (b) On and after January 1, 2014, a city, county, or other local
12 public agency shall not enforce against a store, as defined in
13 subdivision (g) of Section 42280, or otherwise implement, an
14 ordinance, resolution, regulation, or rule adopted on or after
15 September 1, 2013, relating to reusable grocery bags, single-use
16 carryout bags, or recycled paper bags, as defined in this chapter,
17 unless expressly authorized by this chapter.

18 (c) A city, county, or other local public agency that has adopted,
19 prior to September 1, 2013, an ordinance, resolution, regulation,
20 or rule relating to reusable grocery bags, single-use carryout bags,
21 or recycled paper bags may continue to enforce and implement
22 that ordinance, resolution, regulation, or rule that was in effect
23 before that date. Any amendments to that ordinance, resolution,
24 regulation, or rule on or after January 1, 2014, shall be subject
25 to subdivision (b), except a city, county, or other local public
26 agency may amend that ordinance, resolution, regulation, or rule
27 with regard to the amount that a store shall charge with regard
28 to a recycled paper bag.

Senator Alex Padilla

Fact Sheet

SB 405 – PADILLA

Single-Use Bag Phase Out

(as amended 05/24/13)

Summary

SB 405 would phase out single-use plastic bags in California grocery stores, convenience stores, liquor stores, and pharmacies.

Background

Each year in California, more than 13 billion single-use plastic bags are handed out by retailers. According to the United States Environmental Protection Agency, 88% of plastic bags and sacks are not recycled. In California, only 3% are recycled, according to CalRecycle. Plastic bags cause litter, slow sorting and jam machinery at recycling centers costing California more than \$25 million dollars each year to collect and bury the plastic bag waste. According to a study commissioned by the US Marine Debris Monitoring Program, plastic bags remain one of the top items found consistently during annual beach cleanups.

Plastic bags are also harmful to the environment killing thousands of birds, turtles and other species. Most plastics do not degrade. Although they represent only 2.2% of waste stream in California, plastic waste is the predominate form of marine debris. Plastics are estimated to compose 60-80% of all marine debris and 90% of all floating debris worldwide.

Plastics not only entangle marine life, they are also ingested by marine life and birds. Most plastic marine debris exists as small plastic particles due to excessive UV radiation exposure and subsequent photo-degradation. The Convention on Biological Diversity reports a total of 663 species have been affected by plastic marine pollution through entanglement or ingestion.

The California Coastal Commission reports that “birds, fish and mammals often mistake plastic for food. Some birds even feed it to their young. With plastic filling their stomachs, animals have a false feeling of being full, and may die of starvation. Sea turtles mistake plastic bags for jellyfish, one of their favorite foods. Even grey whales have been found dead with plastic bags and sheeting in their stomachs.”

The Scripps Institution of Oceanography at UC San Diego found evidence of plastic waste in more than 9% of the stomachs of fish collected in the North Pacific Subtropical Gyre and estimate that fish who reside in the intermediate ocean depths ingest 12,000- to 24,000 tons of plastic per year.

According to the United States Environmental Protection Agency, reducing the use of an item is one of the most effective ways to save our natural resources and protect the environment. To date, many local jurisdictions in California have enacted ordinances. The ordinances vary with some requiring a charge for paper carry-out bags and others banning both single-use plastic and paper

carryout bags. These ordinances have both eliminated the costs associated with plastic bags as well as substantially reduced the volume and costs associated with paper bags in communities.

For example, San Francisco, Los Angeles County, San Jose, and San Luis Obispo County are already experiencing the benefits of reducing the use of plastic bags. After just one year of implementation of its bag ordinance, the City of San Jose is reporting 50% cleaner creeks. Los Angeles County is reporting a 95% reduction of all single-use bags distributed, including a 30% reduction of paper bags.

Existing Law

Section 42254 and 42257 of the Public Resources Code requires large grocery stores to establish a plastic bag recycling program and sunsets on January 1, 2020.

Current California law is silent on the reduction of single-use plastic bags.

This Bill

This bill would:

- prohibit a store, on and after January 1, 2015, from providing a *single-use carryout bag* (i.e., paper, plastic, or other material) to a customer at the point-of-sale. (§42283(a))
 - authorize a store, on and after July 1, 2016, to provide a *reusable grocery bag* (i.e., cloth or durable plastic) to a customer, which may be made available for purchase. (§42283(c)(1)).
 - authorize a store to make a *recyclable paper bag* available for purchase at the point of sale. (§42283(d)).
 - specifies standards for reusable grocery bags. (§42281)
- allows ordinances adopted prior to September 1, 2013 to continue to be enforced. (§42287 (b)).
 - prohibits any local agency from enforcing an ordinance related to single-use carryout bags after January 1, 2014. (§42287 (b))
 - allows local agencies to only amend the cost associated with the recyclable paper bag for existing ordinances (§42287 (c))
 - authorizes the California Department of Resources, Recycling, and Recovery to inspect and audit a reusable bag producer. (§42282 (a)).

Support

5 Gyres Institute
Azul
BagIt
Board of Supervisors
California Coastkeeper Alliance
California Coastal Coalition
California Resource Recovery Association
California State Lands Commission
Californians Against Waste
Central Contra Costa County Solid Waste Authority
City of El Cerrito
City of Long Beach
City of Palo Alto
City of Sacramento
City and County of San Francisco
City of Sunnyvale
City of San Francisco
Clean Water Action
Clean Water California
Contra Costa Clean Water Program
County of Los Angeles
County of San Mateo
Environment California
Greater San Fernando Valley Chamber of Commerce
Green Sangha

Green Vets Los Angeles
GreenWaste Recovery
Heal the Bay
Humboldt County Board of Supervisors
Humboldt Waste Management Authority
LMV Productions
Los Angeles County Board of Supervisors
Los Angeles County Integrated Waste
Management Task Force
Napa Valley CanDo Environment Group
National Hispanic Environmental Council
Natural Resources Defense Council
Pacifica's Environmental Family
Planning and Conservation League
Plasticbaglaws.org
Republic Services
Santa Clara County Board of Supervisors
Save Our Shores
Seventh Generation Advisors
Sierra Club California
Surfrider Foundation
Team Marine – Santa Monica High School
The Northern California Recycling Association
Turtle Island Restoration Network
United Food & Commercial Workers Western
States Council
William C. Velazquez Institute
Zanker Road Resource Management

RESOLUTION NO. 13-11

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BISHOP, STATE OF CALIFORNIA, ESTABLISHING SUPPORT
FOR SENATE BILL 405 (PADILLA) TO PHASE OUT
SINGLE-USE PLASTIC BAGS IN CALIFORNIA**

WHEREAS, each year in California more than 13 billion single-use plastic bags are handed out by retailers and only 3% of these bags are recycled; and

WHEREAS, plastic bags cause slow sorting and jam machinery at recycling centers costing California more than \$25 million dollars each year to collect and bury the plastic bag waste; and

WHEREAS, according to a study commissioned by the US Marine Debris Monitoring Program, plastic bags remain one of the top items found consistently during annual beach cleanups; and

WHEREAS, The Convention of Biological Diversity reports a total of 663 species have been affected by plastic marine pollution through entanglement or ingestion; and

WHEREAS, the United States Environmental Protection Agency finds that reducing the use of an item is one of the most effective ways to save our natural resources and protect the environment; and

WHEREAS, a third of Californians are subject to laws phasing out the use of single-use plastic bags; and

WHEREAS, State Senator Padilla has authored Senate Bill 405, which would prohibit grocery stores and large retailers from providing single-use bags to customers in 2015, and would expand that prohibition to convenience stores and food marts in 2016; and

WHEREAS, by prohibiting the free distribution of plastic bags, Senate Bill 405 would help eliminate a major source of pollution in California; and

NOW, THEREFORE, BE IT RESOLVED, with the concurrence of the City Council, that by the adoption of this Resolution, the City of Bishop hereby SUPPORTS Senate Bill 405 (Padilla) that would prohibit grocery stores, large retailers, convenience stores, and food marts from providing free single-use plastic bags to consumers, and require those stores to have reusable bags available for purchase.

PASSED, APPROVED AND ADOPTED this 25th day of November, 2013.

LAURA SMITH, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KSC*

SUBJECT: SET INTERVIEW COMMITTEE – PLANNING COMMISSION

DATE: November 25, 2013

ATTACHMENTS:

- Letter from Tom Hardy
- Letter from Darren Malloy
- Notice of Advertisement

BACKGROUND/SUMMARY

There has been a vacancy on the Planning Commission due to a Tom Hardy's resignation effective September 5, 2013 and there will be another vacancy on the Planning Commission at the end of Darren Malloy's term as commissioner ending January 24, 2014. These vacancies have been and are currently being advertised according to procedure with the deadline for all applications to be submitted by Friday, December 6, 2013.

It is anticipated that we will need to establish an interview committee made up of two Council members and two members from the Planning Commission to interview any potential candidates and make a recommendation to the full Council at the meeting of January 13, 2014. Interviews can be scheduled starting December 9, 2013 to accommodate the candidates and members of the interview committee. Staff plans to schedule and complete the interviews prior to Thanksgiving and Christmas, in order to make a recommendation at the January 13, 2014 meeting.

RECOMMENDATION

Appoint two Council members to serve on the interview committee to fill two vacancies on the Planning Commission.



HARDY & PLACE
attorneys at law

COPY STEPHEN M. PLACE
THOMAS L. HARDY

106 South Main Street, Suite 201
Bishop, California 93514
phone: 760.873.8711
fax: 760.873.8787
www.hardyplace.com

September 5, 2013

RECEIVED

SEP 05 2013

CITY OF BISHOP

The Honorable Laura Smith, Mayor
Bishop City Council
377 West Line Street
Bishop, CA 93514

RE: Resignation from City of Bishop Planning Commission

Dear Mayor Smith and City Councilors:

I am writing to resign my seat as a Planning Commissioner for the City of Bishop, effective immediately. I have enjoyed my years on the Planning Commission, and I hope that I have been of service to the City. As you may know, the Inyo County Board of Supervisors has appointed me to fill the unexpired term of the District Attorney, and I am not allowed to hold multiple offices that subject me to conflicting loyalties.

Thank you for the opportunity that this Council has given me to be of service to the City, and I look forward to working with all of the officials, elected and appointed, and the citizens of Inyo County as we all work to make our communities safe and prosperous.

Very truly yours,



THOMAS L. HARDY

cc: Peter E. Tracy, City Attorney

COPY

November 8, 2013

RECEIVED

NOV - 8 2013

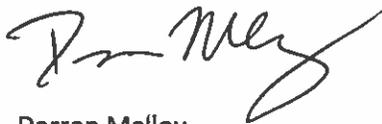
CITY OF BISHOP

Bishop City Council
PO Box 1236
Bishop, CA 93515

To the Bishop City Council :

I am interested in continuing service on the Planning Commission. I request Council consideration for my reappointment to a four-year term on the Commission.

Thank you -



Darren Malloy

CITY OF BISHOP
PLANNING COMMISSION VACANCIES

The City of Bishop will be filling two seats on the City Planning Commission. One seat is open due to a resignation and the other seat on the City Planning Commission will expire on January 24, 2014. The City of Bishop is seeking persons interested in serving on this commission. All interested persons may contact Bishop City Hall, 377 West Line Street, Bishop, 760-873-5863. Applications and descriptions of duties and responsibilities of the commission are available at City Hall and on the City's website at <http://www.ca-bishop.us>. Applications will be accepted until the close of business at 4:30 p.m. on Friday, December 6, 2013.

PUBLISH: 11/9, 11/16, 11/23, 11/30

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KAC*

SUBJECT: **Advertise for Bids to Purchase Tablets/Workbooks for City Council**

DATE: November 25, 2013

BACKGROUND/SUMMARY

City Council has been discussing Information Technology at several of the past Council Budget Workshops held in September and October. After several discussions Council would like to purchase five tablets and/or workbooks in order to go forward with a paperless agenda packet. Currently, the Assistant City Clerk prepares several paper agenda packets for Council members, staff, and the public. After doing a cost analysis to produce a paper agenda packet for two meetings a month, it was determined that there could be a cost savings to the City of up to \$27,261.

Cost estimates of approximately \$5,000 have been received via local vendors and searches on store websites.

The cost would be allocated from Unbudgeted Reserves.

RECOMMENDATION

Council consideration to authorize the advertisement for bids for the purchase of five tablets/workbooks for City Council.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KSC*

SUBJECT: Request to Waive the Hiring Freeze to fill a Vacancy in Police Dispatch

DATE: November 25, 2013

Attachments:

- Staff Memo

BACKGROUND/SUMMARY

Chief Carter provides an update to the current situation with Communication Operations (Dispatch).

Chief Carter also expresses concern on how the operation is effected through staff absences coupled with the tremendous overtime cost to the City.

The Police Department is requesting Council to consider waiving the hiring freeze in order to hire the part-time employee currently working in the Operation Center and to advertise and hire a part-time communication operator to fill that void.

RECOMMENDATION

Council consideration to waive the hiring freeze to fill a vacancy in Police Dispatch.



BISHOP POLICE DEPARTMENT

207 W. Line St.
Bishop, CA 93514
760-873-5866

Chris Carter, Chief of Police

To: Members of the Bishop City Council via
Mr. Keith Caldwell, City Administrator *KSC*

From: Chris Carter, Chief of Police

Date: November 18, 2013

Subject: Request to Waive Hiring Freeze to Fill Vacancies

Currently the Police Department Communications Center is staffed by four full time and one part time Communications Operators (Dispatchers). Previously there were five full time Dispatchers but in 2011 the Department created the position of Police Services Technician (PST). This position was created to help provide support for all divisions of the Department. In lieu of adding additional staff and creating additional costs, the PST position was filled utilizing existing staff and one of the Dispatchers was assigned to this position. This fifth Dispatch position was left vacant to avoid increases in full time salary costs and because the PST position could also be used to help cover absences in the Communications Center. Since 2011, this arrangement has worked very well and has not only increased productivity and efficiency in the Department but has also saved significant monies in salary and overtime.

In January of 2013, one of our full time Communications Operators began to experience a disabling condition which prevented them from regularly and predictably attending work as scheduled. The Department was able to address this issue through the use of our part time Dispatcher and utilizing the PST to cover absences in the Dispatch schedule.

In September of this year another Communications Operator was forced to go on medical leave. This Dispatcher is currently on leave and is not scheduled to return to work until February of 2014 at the earliest. This leaves the Communications center at 50% strength.

Since we began to experience these issues in January of 2013, our part time Communications Operator has been working 40+ hours per week to help cover gaps in the schedule. This employee has been held to the same performance standards and has been expected to perform the same work as our full time Dispatchers, however at a rate of pay roughly equivalent to ½ of what our full time Dispatchers make and with almost no additional benefits. With the current situation involving the absence of two full time Dispatchers, I can anticipate that we will continue to be forced to utilize this part time employee in a full time commitment. This will mean that this employee has been required to fulfill all the requirements of a full time employee for over a year, while only making a part time wage.

At the present time, I have also been informed that our part time Dispatcher and at least one of our remaining full time Dispatchers are currently on the eligibility list for the position of California Highway Patrol dispatcher. This would indicate that there is a reasonable likelihood that we could experience an additional vacancy within the ranks of our Dispatch personnel at any time. In the past 30 days, the Department has been forced to assign uniform officers to work in the Communications Center to cover absences in the schedule. This has resulted in a decreased level of deployment and service in the patrol division and a decreased level of service in the Communications Center as Police Officers and not trained as Dispatchers.

Taking these circumstances into consideration, I believe that the Department is in a position to have to take some immediate action to address this situation and not only deal with the current personnel crisis but also prevent a worsening of the situation. It takes approximately 10-12 weeks of initial training before a Dispatcher is competent and able to work alone handling Police, Fire, and EMS calls for service. Dispatchers must also undergo a complete and thorough background check and must also become POST certified (an additional 120 hours of training) within 1 year of full time employment. They are a valuable commodity and replacing them is time consuming and expensive.

Therefore, I am requesting that the City Council waive the current hiring freeze and allow me to fill a full time position in the Communications Center. Should Council grant this request, our current part time employee would transfer into that position. This would create a vacant part time Dispatch position which would need to be filled in order to maintain 24/7 coverage of the Communications Center and begin to train a replacement for any future vacancies in our full time staff. Therefore I am also requesting that the Council waive the hiring freeze to allow the hiring of a part time Communications Operator as well.

I am available at Council's convenience should you have any questions.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KXC*

SUBJECT: **Street Closure for the Street of Lights and Christmas Parade**

DATE: November 25, 2013

Attachments:

- Staff Memo

BACKGROUND/SUMMARY

Director Grah outlines the Chamber of Commerce plans for the Street of Lights celebration on Friday, December 6, 2013 and the Christmas Parade on Saturday, December 7, 2013.

The Chamber has scheduled various events on both dates and is requesting street closures to accommodate.

RECOMMENDATION

Council consideration to approve the closure of Academy Avenue between Warren and Main Street and the closure of East and West South Streets between Warren and Sneden for the annual Street of Lights and Christmas Parade.



To: Keith Caldwell, City Administrator *KAC*
From: David Grah, Director of Public Works *DG*
Subject: Street Closure for Street of Lights and Christmas Parade
Date: 18 November 2013
Previous: None
Funding: General Fund

General:

The Bishop Chamber of Commerce proposes street closures for the 2013 Street of Lights and Christmas Parade.

Background:

The Bishop Chamber of Commerce plans their annual Street of Lights celebration Friday evening, 6 December 2013 and Christmas Parade Saturday, 7 December 2013. The activities include the closure of Academy Street Friday evening and the placement of "fire rings" for warming fires at two locations on city property (in addition to other locations on private property) and the closure of portions of South Street, Park Street, and Bruce Street for parade staging.

The City Council typically approves street closures. The activities will be covered by an encroachment permit. A draft permit for the closures is attached. As is often the case with activities on city streets, Public Works staff would provide, set up, and take down the traffic control devices such as signs, cones, and no parking signs.

Recommendation:

The City Council approve the closure of Academy Avenue between Warren Street and Main Street and the closure of East and West South Streets between Warren and Sneden for the annual Street of Lights and Christmas Parade.



CITY OF BISHOP

377 West Line Street - Bishop, California 93514
Post Office Box 1236 - Bishop, California 93515
760-873-8458 publicworks@ca-bishop.us
www.ca-bishop.us

Encroachment Permit 2013-023

Permittee: Bishop Chamber of Commerce

Title: Street of Lights and Christmas Parade

Location: City of Bishop right of way and property on Academy Avenue between Warren Street and Main Street, on parking lot west of the Elks Lodge, on south sidewalk of Lagoon Street between Main Street and Warren Street, on South Street between Warren and Sneden, on Park Street between Main Street and Bruce Street, and on Bruce Street as shown on attached Traffic Control Overview.

Description of Activities: On Academy, parking lots, and Lagoon sidewalk, activities will be entertainment related to Chamber's Street of Lights event requiring closure. On South, Bruce, and Park, activities will be staging related to the Christmas Parade requiring street closure. Staging may include marking on pavement using characters not larger than 18 inches located no closer than 12 feet from centerline of street.

1. **Responsible Party:** No activities other than the described activities under the purview of the Permittee are authorized under this permit.
2. **Dates and Times:** The closure of Academy Street and the use of the parking lot and sidewalk on Lagoon shall be within the hours 5:00 pm and 10:00 pm 6 December 2013. The closure of South Street, Bruce Street, and Park Street shall be within the hours of 9:00 am and 12:00pm 7 December 2013.
3. **Traffic Control:** The City of Bishop will provide traffic control for activities. Permittee is responsible for keeping all permitted activities within traffic control area.
4. **Additional Conditions:** At any time the city may prescribe additional conditions necessary for the protection of the public property, for the prevention of undue interference with traffic, to assure public safety, or to otherwise act in the best interest of the city.
5. **Permits From Other Agencies:** The permittee shall secure the written authorization for any work that must be approved or permitted by any federal, state or local agency having jurisdiction.
6. **Responsibility:** The permittee accepts all responsibility for damage or injury that results from activity under this permit.
7. **Insurance:** Prior to the beginning of and throughout the duration of activities, the Permittee shall maintain insurance in accordance with the following.
 - Permittee shall provide General Liability Insurance. Coverage for an additional insured shall not be limited to its vicarious liability. Defense costs must be paid in addition to

limits. Limits shall be no less than \$1,000,000 per occurrence for all covered losses and no less than \$2,000,000 general aggregate.

- Permittee shall provide Excess or Umbrella Liability Insurance (Over Primary), if used to meet limit requirements, shall provide coverage at least as broad as specified for the underlying coverages. Such policy or policies shall include as insureds those covered by the underlying policies, including additional insureds.
 - Coverage shall be "pay on behalf", with defense costs payable in addition to policy limits.
 - There shall be no cross liability exclusion precluding coverage for claims or suits by one insured against another.
 - Coverage shall be applicable to City for injury to employees of Permittee, subcontractors or others involved in the work.
 - The scope of coverage provided is subject to approval of City following receipt of proof of insurance as required herein.
 - Any insurance proceeds in excess of the required limits and coverage and which is applicable to a given loss will be available to City.
 - The City, including its officers, agents, and employees shall be named as additional insureds under the general and umbrella liability policies.
8. **Indemnity:** As an express and material term of City's issuance of this Permit, Permittee agrees to indemnify and hold harmless the City, its officers, employees and agents from any and all claims, demands, causes of action, losses or other liabilities for any damage, whether to person or property, whatsoever arising out of or related to the permitted encroachment. Permittee further agrees to indemnify and hold harmless the City, its officers, employees and agents for any injury to persons or property occasioned by reason of or arising out of the acts or omissions of Permittee, his/her/its agents, employees, contractors and subcontractors and/or any other person or entity performing work authorized by this Permit. It is the intent of this condition that Permittee shall be responsible for all liability for design, construction, and maintenance of the improvements installed or activities performed pursuant to this Permit and that the City, its officers, employees and agents shall not be liable for any negligence, whether active or passive in nature, nonfeasance, misfeasance, or malfeasance related to or arising from this Permit, including but not limited to approving, reviewing, checking, or correcting any plans or specifications or in approving, reviewing, or inspecting any work or construction arising from this Permit.
9. **Duty to Defend:** As an express and material term of City's issuance of this Permit, Permittee agrees to defend, at its sole expense, the City, its officers, employees and agents from and against any and all claims, demands, causes of action, losses or other liabilities for any damage, whether to person or property, whatsoever arising out of or related to the permitted encroachment. Permittee's duty to defend shall apply to the City, its officers, employees and agents for any injury to persons or property occasioned by reason of or arising out of the acts or omissions of the City, its officers, employees and/or agents and the acts or omissions of Permittee, his/her/its agents, employees, contractors and subcontractors and/or any other person or entity performing work authorized by this Permit.

10. Legal Costs: In the event of any controversy, claim or dispute arising out of or relating to this Permit or the violation of any covenant contained herein, the prevailing party shall be entitled to receive from the losing party reasonable expenses, including attorney's fees and costs.

Agreed to by:

Signature
Bishop Chamber of Commerce

Date

Issued by:

David Grah
Director of Public Works

Date

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KJC*

SUBJECT: 2013 City of Bishop Water and Sewer Fee - Commission Recommendations

DATE: November 25, 2013

Attachments:

- Staff Memo
- Memo to Water and Sewer Commission
- Notice of Proposed Water and Sewer Fee Changes and Public Hearing
- 2013 City of Bishop Water and Sewer Rate Study – Sustainable Resource Engineering (Consultant)

BACKGROUND/SUMMARY

Director Grah has provided a detailed packet for Council review and direction. The 2013 City of Bishop Water and Sewer Rate Study's primary focus was to provide for equity within the current fee structure.

Water and Sewer Commissioner Forrest Cross will present the following recommendations:

1. Draft Notice for user categories and fees presented.
2. Current practice of not charging municipal customers.
3. Request for relief from Water and Sewer fees through, first, the Water and Sewer Commission and if recommended, on to City Council.

RECOMMENDATION

Council consideration of the recently updated Bishop Water and Sewer fee recommendations and make appropriate direction to staff.



To: Keith Caldwell, City Administrator *KAC*
From: David Grah, Director of Public Works *DG*
Subject: 2013 Water and Sewer Fee Commission Recommendations
Date: 18 November 2013

General:

The Bishop Water and Sewer Commission will present its water and sewer fee recommendations to City Council.

Background:

Periodic reviews of water and sewer fees are needed to assure fees are adequate to cover appropriate costs related to the systems and that the burden of the fees are borne between customers in as fair a manner as possible. The current 2013 review of water and sewer fees follows reviews in 2004 and 2008.

Work has been underway on the 2013 review for most of the last year. After consultant difficulties, public meetings, and Water and Sewer Commission meetings, final consultant and city staff recommendations were presented to the Bishop Water and Sewer Commission 13 November. At that meeting the Commission formulated its water and sewer fee recommendations for City Council. The recommendations are described in the attached memo from me to Forrest Cross, Water and Sewer Commission Vice Chair, and the attachments to that memo. Forrest will present the Commission's recommendations to Council.

The process following the presentation is expected to include the City Council considering the Commission's recommendations, making changes it sees fit, directing staff to finalize the public notice for Council consideration at the City Council meeting 9 December, and holding a public hearing on the fees at the City Council meeting 10 February 2014. On this schedule, new fees would be implemented July 2014.

Recommendation:

Hear Bishop Water and Sewer Commission fee recommendations and make appropriate direction to staff.



To: Forrest Cross, Water and Sewer Commission
From: David Grah, Director of Public Works
Subject: Summary of 2013 Water and Sewer Fee Recommendations
Date: 18 November 2013

General:

This is to summarize my understanding of the Water and Sewer Commission recommendation to City Council regarding the 2013 Water and Sewer Rate Study water and sewer rates.

Background:

Periodic reviews of water and sewer fees are needed to assure fees are adequate to cover appropriate costs related to the systems and that the burden of the fees are borne between customers in as fair a manner as possible. The current 2013 review of water and sewer fees follows reviews in 2004 and 2008.

Work has been underway on the 2013 review for most of the last year. After consultant difficulties, public meetings, and Water and Sewer Commission meetings, final consultant and city staff recommendations were presented to the Bishop Water and Sewer Commission 13 November. Most of the recommendations were included in the attached Technical Memorandum prepared by the consultant, Sustainable Resource Engineering.

One objective of the discussion at that Commission meeting was to develop fee recommendations for City Council. Although approved minutes will not be available until the January Bishop Water and Sewer Commission meeting, the Commission is scheduled to present its water and sewer fee recommendations to the Bishop City Council at their regular meeting 25 November 2013. I understand you will be presenting the recommendations to City Council on behalf of the Commission. My understanding of the Commission's recommendations are outlined below. The recommendations are also reflected on the attached draft notice.

User Categories

To improve the fairness of the fees, refinements to the water and sewer user categories are recommended. In general, as part of the 2013 study, the categories were refined to differentiate between users that have different characteristics and to combine user categories where users have similar characteristics. Even though it is recommended that 3 categories are added through this process, the total number of recommended categories goes down by 3 due to combining some of the existing user categories. More information on the recommended categories is included in the Technical Memorandum.

Recommended Fees

Recommended fees are as shown on the second page of the attached draft notice. The draft notice provides notice of proposed fees and of a public hearing related to the proposed fees. The

notice shows existing fees and the proposed fees for the 5 fiscal years 2014/2015 through 2018/2019. Proposed fees go up slightly for some user categories and down for other categories when existing rates are compared to recommended rates for 2014/2015. The proposed fees include about a 2% increase each year following. Inflation is expected to be in the 2% to 5% range over the 5 year period. Current combined water and sewer fees are \$63.30 per month for a single family residence. The recommended combined water and sewer fees for a single family residence are \$64 per month, a 1.1% increase.

Public Hearing

Water and sewer fee changes are subject to Proposition 218. Proposition 218 requires that a public hearing on the fees be held and that property owners affected by fee changes be notified of the hearing 45 days in advance. The public hearing for the 2013 study is proposed for the City Council meeting 10 February 2014. Hearings such as this one and that are required by Proposition 218, are sometimes called "protest hearings". They get this name because a purpose of the hearing is to hear and receive protests from property owners affected by fee changes. If more than 50% of the properties in the city protest fee adjustments, the fee changes can not be made. It is recommended the City Council approve the attached draft notice at its next meeting 9 December 2013 so they can be mailed in time to provide the required 45 day notice of the public hearing.

Municipal Customers

No change is recommended to the practice of not charging municipal customers such as City Hall and the City Park for water and sewer service.

Requests for Relief

Sometimes community or non-profit customers propose relief from water and sewer fees. It appears that any relief from fees would need to be made up with transfers from the city General Fund. It is recommended the Water and Sewer Commission consider the requests and then, if the Commission supported the relief, the requests could be brought to the City Council for their consideration of the use of General Funds.

Recommendation:

I understand the Water and Sewer Commission will make the following recommendations to City Council:

- User categories and fees presented in draft notice
- Municipal customers would continue not to be charged for water and sewer service
- Request for relief from fees would be handled as described above.



*Small Town with a
Big Backyard!*

CITY OF BISHOP

377 West Line Street - Bishop, California 93514
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City of Bishop

Notice of Proposed Water and Sewer Fee Changes and Public Hearing

Proposed Water and Sewer Fees:

The City of Bishop proposes to change its water and sewer fees starting in July 2014 and continuing through June 2019. Fee changes are to fund operating and maintenance costs, pay for critical repairs and replacements to the city's infrastructure, comply with mandated health and environmental requirements, and improve fairness.

The proposed water and sewer fees are shown on the back of this page and reflect changes to customer categories and annual increases for inflation.

Public Hearing:

Before taking action on the proposed fees, the City Council will hold a public hearing on February 10, 2014 at 7:00 pm, or as soon thereafter as the matter may be heard, in the City Council chambers, 301 West Line Street. Upon conclusion of the hearing, the Council will consider adoption of the proposed fees. If written protests against the proposed fees are submitted by a majority of affected parcels, the City will not approve the proposed fees.

Your Rights Under Proposition 218:

You may file a written protest against the proposed fee changes with the City Clerk at or before close of the Public Hearing on February 10, 2014. Only one protest will be counted per parcel and each protest must be in writing. The protest must be received by the time of the hearing. Postmarks do not count.

A written protest must:

- identify the affected parcel number or address
- identify the person signing the protest as property owner or tenant and
- include an original signature with the date of signature.

A protest by a trust must be signed by the Trustee. Protests by corporations, partnerships or similar entities must be signed by a person authorized to execute documents on behalf of the entity. Protests may be submitted at the public hearing or prior to the hearing by mail or hand delivery to the City Clerk at 377 West Line Street. Emails will not be accepted.

Questions:

If you have questions about the proposed water and sewer fees, please contact David Grah, Public Works Director at 760-873-8458 or at publicworks@ca-bishop.us.

Proposed Water Fees:

User Category	Basis	Monthly Fee					
		Current	Proposed				
		July 2013	July 2014	July 2015	July 2016	July 2017	July 2018
Single Family Residence	Each	\$ 34.00	\$ 34.00	\$ 35.00	\$ 36.00	\$ 36.00	\$ 37.00
Multiple Family Residence (detached)	Unit	\$ 27.20	\$ 25.50	\$ 26.25	\$ 27.00	\$ 27.00	\$ 27.75
Multiple Family Residence (attached)	Unit	\$ 27.20	\$ 23.80	\$ 24.50	\$ 25.20	\$ 25.20	\$ 25.90
Church	Each	\$ 34.00	\$ 34.00	\$ 35.00	\$ 36.00	\$ 36.00	\$ 37.00
Hall	Each	\$ 34.00	\$ 34.00	\$ 35.00	\$ 36.00	\$ 36.00	\$ 37.00
Hospital	Bed	\$ 11.33	\$ 11.90	\$ 12.25	\$ 12.60	\$ 12.60	\$ 12.95
School	Student	\$ 1.36	\$ 1.36	\$ 1.40	\$ 1.44	\$ 1.44	\$ 1.48
Fairgrounds	Each	\$ 238.00	\$ 170.00	\$ 175.00	\$ 180.00	\$ 180.00	\$ 185.00
Gas Station	Island	\$ 13.60	\$ 13.60	\$ 14.00	\$ 14.40	\$ 14.40	\$ 14.80
Car Wash	Stall	\$ 102.00	\$ 102.00	\$ 105.00	\$ 108.00	\$ 108.00	\$ 111.00
Beauty or Barber Shop	Each	\$ 34.00	\$ 34.00	\$ 35.00	\$ 36.00	\$ 36.00	\$ 37.00
Restaurant	Seat	\$ 3.40	\$ 3.40	\$ 3.50	\$ 3.60	\$ 3.60	\$ 3.70
Bar	Seat	\$ 2.72	\$ 2.72	\$ 2.80	\$ 2.88	\$ 2.88	\$ 2.96
Hotel Room	Each	\$ 8.50	\$ 8.50	\$ 8.75	\$ 9.00	\$ 9.00	\$ 9.25
Laundry and Laundromat	Washer	\$ 27.20	\$ 23.80	\$ 24.50	\$ 25.20	\$ 25.20	\$ 25.90
Trailer Dump Facility	Each	\$ 68.00	\$ 68.00	\$ 70.00	\$ 72.00	\$ 72.00	\$ 74.00
General Commercial	Toilet	\$ 34.00	\$ 32.30	\$ 33.25	\$ 34.20	\$ 34.20	\$ 35.15
Brewery (with pretreatment)	1KBbl/Yr	-	\$ 6.80	\$ 7.00	\$ 7.20	\$ 7.20	\$ 7.40
Irrigation	Acre	-	\$ 10.20	\$ 10.50	\$ 10.80	\$ 10.80	\$ 11.10
Other	Case by case	-	\$ -	\$ -	\$ -	\$ -	\$ -

Proposed Sewer Fees:

User Category	Basis	Monthly Fee					
		Current	Proposed				
		July 2013	July 2014	July 2015	July 2016	July 2017	July 2018
Single Family Residence	Each	\$ 29.30	\$ 30.00	\$ 30.00	\$ 31.00	\$ 32.00	\$ 32.00
Multiple Family Residence (detached)	Unit	\$ 23.44	\$ 22.50	\$ 22.50	\$ 23.25	\$ 24.00	\$ 24.00
Multiple Family Residence (attached)	Unit	\$ 23.44	\$ 21.00	\$ 21.00	\$ 21.70	\$ 22.40	\$ 22.40
Church	Each	\$ 28.24	\$ 30.00	\$ 30.00	\$ 31.00	\$ 32.00	\$ 32.00
Hall	Each	\$ 28.24	\$ 30.00	\$ 30.00	\$ 31.00	\$ 32.00	\$ 32.00
Hospital	Bed	\$ 9.77	\$ 10.50	\$ 10.50	\$ 10.85	\$ 11.20	\$ 11.20
School	Student	\$ 1.05	\$ 1.20	\$ 1.20	\$ 1.24	\$ 1.28	\$ 1.28
Fairgrounds	Each	\$ 197.68	\$ 210.00	\$ 210.00	\$ 217.00	\$ 224.00	\$ 224.00
Gas Station	Island	\$ 55.67	\$ 12.00	\$ 12.00	\$ 12.40	\$ 12.80	\$ 12.80
Car Wash	Stall	\$ 64.97	\$ 90.00	\$ 90.00	\$ 93.00	\$ 96.00	\$ 96.00
Beauty or Barber Shop	Each	\$ 29.30	\$ 30.00	\$ 30.00	\$ 31.00	\$ 32.00	\$ 32.00
Restaurant	Seat	\$ 2.93	\$ 3.00	\$ 3.00	\$ 3.10	\$ 3.20	\$ 3.20
Bar	Seat	\$ 2.34	\$ 2.40	\$ 2.40	\$ 2.48	\$ 2.56	\$ 2.56
Hotel Room	Each	\$ 14.06	\$ 7.50	\$ 7.50	\$ 7.75	\$ 8.00	\$ 8.00
Laundry and Laundromat	Washer	\$ 21.74	\$ 21.00	\$ 21.00	\$ 21.70	\$ 22.40	\$ 22.40
Trailer Dump Facility	Each	\$ 58.60	\$ 60.00	\$ 60.00	\$ 62.00	\$ 64.00	\$ 64.00
General Commercial	Toilet	\$ 29.30	\$ 28.50	\$ 28.50	\$ 29.45	\$ 30.40	\$ 30.40
Brewery (with pretreatment)	1KBbl/Yr	-	\$ 6.00	\$ 6.00	\$ 6.20	\$ 6.40	\$ 6.40
Irrigation	Acre	-	\$ -	\$ -	\$ -	\$ -	\$ -
Other	Case by case	-	\$ -	\$ -	\$ -	\$ -	\$ -



Technical Memorandum

To: City of Bishop Water and Sewer Commission
City of Bishop Department of Public Works

From: Kate S. Nelson, PE

Date: November 7, 2013

RE: **2013 CITY OF BISHOP WATER AND SEWER RATE STUDY**

BACKGROUND

The City of Bishop has contracted with Sustainable Resource Engineering (SRE) to review and analyze the City's water and sewer rates, revenue needs, and ensure the rates are instituted in a fair and equitable system for all customer categories. The City strives to review the water and sewer rates charged to their customers every five (5) years.

The City's main concern for the review of the water and sewer rates is to ensure that they are fair and equitable to all customer categories. The current revenues generated from the water and sewer rates are sufficiently covering the cost of operation, maintenance, administration, and capital improvements each year. Except for the water storage tank constructed about 20 years ago, all capital improvements are completed on a pay-as-you-go basis. The loan payments for the remaining 10 years or so left on the loan for the storage tank are considered to be a part of ongoing capital expenses.

The City of Bishop's water and sewer rates are based on Equivalent Dwelling Units (EDU) to establish a flat rate by customer category. The City currently uses 22 consumer categories and the rates for each category are related to single family residences (equates to 1.0 EDU). Over the years, the City of Bishop has installed approximately 80 water meters representing all 22 customer

categories to assist with determining water use patterns among each category. The water meter data was heavily relied on in revising the EDU factors for each category.

CUSTOMER CATEGORIES

As part of this study, the City requested that SRE review the customer categories and determine if simplifications could be made to reflect similar uses and determine if new categories would be needed to reflect the changing dynamics of the City. Currently the City has a total of 22 customer categories as shown in the following table:

Table 1. Current Customer Categories

	Current Customer Category	Per
1	Single Family Residence	Each
2	Multiple Family Residence	Unit
3	Church	Each
4	Church Recreation Hall	Each
5	Hospital	Bed
6	Convalescent Home	Bed
7	Lodge or Meeting Hall	Each
8	Hall Bar	Each
9	Public School	Student
10	Other School	Student
11	Fairgrounds	Each
12	Gas Station	Island
13	Self Serve Car Wash	Stall
14	Beauty or Barber Shop	Each
15	Bar	Seat
16	Hotel Manager's Quarters	Each
17	Hotel Room	Each
18	Laundry	Each
19	Laundromat	Washer
20	Restaurant	Seat
21	Trailer Dump Facility	Each
22	Other	Toilet

In general, the categories have been refined to differentiate between users that have different characteristics and to combine user categories where users have similar characteristics. The category listing was simplified where possible and where equity would not be compromised. The proposed changes to the customer categories are shown in the following table:

Table 2. Preliminary Proposed Customer Categories

	Proposed Customer Category	Per
1	Single Family Residence	Each
2	Multiple Family Residence (detached)	Unit
3	Multiple Family Residence (attached)	Unit
4	Church	Each
5	Hall	Each
6	Hospital	Bed
7	School	Student
8	Fairgrounds	Each
9	Gas Station	Island
10	Car Wash	Stall
11	Beauty or Barber Shop	Each
12	Bar or Restaurant	Seat
13	Hotel Room	Each
14	Laundry or Laundromat	Washer
15	Trailer Dump Facility	Each
16	General Commercial	Toilet
17	Brewery (with pretreatment)	1K Barrels/Year
18	Irrigation	Acre
19	Other	Case by case

For the preliminary proposed categories, many of the changes have been made to combine categories that are similar in use and have been using the same EDU for water and sewer rates. These changes include: Church Hall and Lodge or Meeting Hall are combined into Hall, Hospital and Convalescent Home are combined into Hospital, Hall Bar, Bar, and Restaurant were combined into Bar or Restaurant, Public School and Other School are combined into School, and Laundry and Laundromat are combined into one category Laundry or Laundromat.

Multi Family Residences are split into attached and detached to account for the difference in water use and demand on the system between an apartment building with limited landscaping and a trailer park with small yards around each unit.

Other was changed, in most cases to General Commercial because the majority of the uses that fell into the “Other” category are considered General Commercial. This language is also more consistent with the City’s zoning map.

New additions to the customer categories have been included as well. A brewery category has been added to accommodate proposed future business growth within the City. Breweries would be assessed based on their associated categories such as General Commercial (for Mammoth Brewery) or Bar/Restaurant (for Mountain Rambler brewery). A brewery fee would be added based on their production capacity. Breweries will also be required to install pretreatment prior to allowing waste to enter the City's wastewater infrastructure. Irrigation was added, but would only be added to accounts that have extraordinary water usage related to irrigation such as schools and hospital.

The Hotel Manager Quarters category was deleted and instead will be billed as Multi Family (attached). We have retained the "Other" category to account for uses that are not anticipated in this study.

WATER AND SEWER EQUIVALENT DWELLING UNIT ANALYSIS

Over the last few years, the City of Bishop has installed approximately 80 water meters throughout their system. These meters have been placed on various users representing each category. Based on water meter readings for 2011 and 2012, the following water use for each proposed category was developed:

Table 3. Water Use by Category

	User Category	Per	Gallons per Day (GPD)	Percent of SFR
1	Single Family Residence (SRF)	Each	837	100%
2	Multiple Family Residence (detached)	Unit	178	21%
3	Multiple Family Residence (attached)	Unit	145	17%
4	Church	Each	400	48%
5	Hall	Each	60	7%
6	Hospital	Bed	570	68%
7	School	Student	56.4	7%
8	Fairgrounds	Each		
9	Gas Station	Island	350	42%
10	Car Wash	Stall	726	87%
11	Beauty or Barber Shop	Each	310	37%
12	Bar or Restaurant	Seat	20	2%
13	Hotel Room	Each	74	9%
14	Laundry and Laundromat	Washer	110	13%
15	Trailer Dump Facility	Each		
16	General Commercial	Toilet	500	60%
17	Brewery (with pretreatment)	1K Barrels/Year		
18	Irrigation	Acre	1540	184%
19	Other	Case by case		

The gallons per day (GPD) are the average gallons per day over the two year period for each customer category. Each customer category average gallons per day was then divided into the average gallons per day of the single family residence to determine the percentage of water use as related to the single family residence. The categories with no data are categories the City did not have meter data.

Theoretical EDU factors were calculated for each proposed category based on an assumption that the total EDU factor for each category is the sum of portion related to fixed costs and a portion related to use costs. The portion of each EDU assumed to be associated with fixed costs and use costs was described in the Public Works Department memo to the Water and Sewer Commission dated 8 November 2006 (Appendix A). This memo concluded that about 84% of water costs and 94% of sewer costs were fixed costs. Fixed costs are costs that should be allocated between users independent of use and can be thought of as representing the cost to provide the facility to provide fire protection and to bring water to a customer. Use costs are mostly related to pumping and aeration costs.

The theoretical EDU factors were calculated based on the presumption that existing EDU factors are not significantly different from what is equitable. This is supported by the fact that the existing EDU's have been in use for many decades, and the understanding that relatively small changes are desired. The fixed portion of the theoretical EDU's was calculated to be 84% of the current EDU's for water and 94% for sewer. Therefore the use portion for a single family residence is represented by the remaining percentage (16% water and 6% sewer). The theoretical EDU factors were calculated to be as follows:

Table 4. Theoretical EDU Factors

	User Category	Per	Water	Sewer
1	Single Family Residence	Each	1.00	1.00
2	Multiple Family Residence (detached)	Unit	0.71	0.76
3	Multiple Family Residence (attached)	Unit		
4	Church	Each	0.92	0.97
5	Hall	Each	0.85	0.94
6	Hospital	Bed	0.39	0.35
7	School	Student	0.04	0.04
8	Fairgrounds	Each	5.88	6.58
9	Gas Station	Island	0.40	1.81
10	Car Wash	Stall	2.66	2.87
11	Beauty or Barber Shop	Each	0.90	0.96
12	Bar or Restaurant	Seat	0.09	0.10
13	Hotel Room	Each	0.22	0.46
14	Laundry and Laundromat	Washer	0.69	0.76
15	Trailer Dump Facility	Each	1.68	1.88
16	General Commercial	Toilet	0.94	0.98
17	Brewery (with pretreatment)	1K Barrels/Year		
18	Irrigation	Acre	0.29	0.11
19	Other	Case by case		

Although they are rational, these theoretical EDU's are over-precise and indicate differences between categories and between water and sewer that do not seem to be meaningful. As a result, using purely calculated EDU's does not represent an ideal and understandable way to assess water and sewer fees to the City of Bishop customers. In addition, simpler EDU factors and fees will reduce staff workload and potential for error. In light of this, an attempt was made to simplify the EDU's. In addition, further adjustments were included to Fairgrounds, Hotel Room, and Gas Station EDU's in an attempt to improve equity.

The result of the simplification and adjustment process was as follows:

Table 5. Preliminary Proposed EDU Factors

	User Category	Per	Water	Sewer	Water Change	Sewer Change
1	Single Family Residence	Each	1	1	0%	0%
2	Multiple Family Residence (detached)	Unit	0.75	0.75	-7%	-7%
3	Multiple Family Residence (attached)	Unit	0.7	0.7		
4	Church	Each	1	1	0%	0%
5	Hall	Each	1	1	0%	0%
6	Hospital	Bed	0.4	0.4	17%	19%
7	School	Student	0.045	0.045	11%	12%
8	Fairgrounds	Each	5	7	-34%	0%
9	Gas Station	Island	0.4	0.4	0%	-83%
10	Car Wash	Stall	3	3	0%	0%
11	Beauty or Barber Shop	Each	1	1	0%	0%
12	Bar or Restaurant	Seat	0.1	0.1	0%	0%
13	Hotel Room	Each	0.25	0.25	0%	-50%
14	Laundry and Laundromat	Washer	0.7	0.7	-14%	-13%
15	Trailer Dump Facility	Each	2	2	0%	0%
16	General Commercial	Toilet	0.95	0.95	-5%	-5%
17	Brewery (with pretreatment)	1K Barrels/Year	0.2	0.2		
18	Irrigation	Acre	0.3	0		
19	Other	Case by case	0	0		

These values and percent change columns seem to reflect reasonable changes that move the factors toward greater equity.

INFLATION INCREASE

The City of Bishop would like to have this rate study cover fiscal years 2014/2015 through 2018/2019. There has been some discussion regarding the best way to account for inflation. There are two common types of inflators that are used. One is a set annual percent increase (not to exceed) typically 3 to 5 percent.

The other option is to adjust the rates using the consumer price index (CPI) as published by the Bureau of Labor statistics. In 2011 the CPI was approximately 3.1% and in 2012 the CPI was

approximately 2.1%. Our recommendation to the City would be to determine a fixed percentage between 2% and 5% and increase the rates by that flat percentage each year.

We advocate increasing water and sewer rates each year by a small percentage as opposed to not increasing rates over a period of time and then having to institute a larger rate increase. It is important to understand that increasing based on a flat percentage or adjusting according to the CPI should be a short term approach to adjusting rates between comprehensive rate studies.

PUBLIC MEETING

The Water and Sewer Commission requested that a public meeting be held to address any concerns that the customers may have and ensure that the public was informed of the proposed changes to the rates/categories. A public meeting was held on October 24, 2013. The information presented to the public was similar to what has been outlined above in the Water and Sewer Rate section of this report. The public works staff, two (2) Water and Sewer Commissioners, and six (6) members of the public were present. The meeting was approximately a half an hour long.

The questions/concerns regarding the proposed changes to the rates/categories were limited. The feedback from the public was more procedural questions; for example, one member of the public was wondering if an audit of the accounts have been completed to ensure that they are being billed under the correct category. An audit of the accounts was performed in 2008 and have been updated as needed each year since.

Based on the limited amount of feedback by the public, we can deduce that the adjustments made have created a more fair and equitable rate structure for the citizens of Bishop.

WATER AND SEWER RATES

City of Bishop Public Works, SRE, and the Water and Sewer Commission reviewed the proposed rate and category changes at their regularly scheduled meeting in September. A public meeting was held at the end of October. Based on all of the feedback from these meetings, some categories have been further revised and altered. For example the Hotel Managers Quarters will no longer be its own category, but it will be included under the attached multifamily category.

The revisions made based on the feedback from the meetings has resulted in revising the proposed EDU's. Below are the recommended final revised EDU factors to be used for the next five (5) years.

Table 6. Revised Final EDU Factors

	Customer Category	Water EDU	Sewer EDU
1	Single Family Residence	1.00	1.00
2	Multiple Family Residence (detached)	0.75	0.75
3	Multiple Family Residence (attached)	0.70	0.70
4	Church	1.00	1.00
5	Hall	1.00	1.00
6	Hospital	0.35	0.35
7	School	0.04	0.04
8	Fairgrounds	5.00	7.00
9	Gas Station	0.40	0.40
10	Car Wash	3.00	3.00
11	Beauty or Barber Shop	1.00	1.00
12	Restaurant	0.10	0.10
13	Bar	0.08	0.08
14	Hotel Room	0.25	0.25
15	Laundry or Laundromat	0.70	0.70
16	Trailer Dump Facility	2.00	2.00
17	General Commercial	0.95	0.95
18	Brewery (with pretreatment)	0.20	0.20
19	Irrigation	0.30	0.30
20	Other	Case by case	Case by case

Water and sewer rates are calculated by taking total required annual revenue divided by the total number of EDU's. The total required annual revenue covers all operation and maintenance, salaries and benefits, as well as yearly capital improvement projects. The total number of EDU's in the system is determined by summing the product of all of the units in each of the categories with the EDU factor for that category.

Based on the proposed EDU factors listed above, the total number of EDU's in the system goes down by about 4% from the current EDU factors. The total water and sewer EDU factors do not match exactly, because the new Irrigation category is only applied to the water system billings.

To reduce workload and the potential for error, it has been suggested to round fees for single family residences to nearest dollars. For July 2014, the result would be to leave water fees at \$34 and increase sewer fees from \$29.30 to \$30, \$64 per month per EDU. It should be noted that although the total water and sewer bill remains \$64 per month, the split between water and sewer is different than the drafts presented in this document.

RECOMENDED RATE STRUCTURE 2014/2015 – 2018/2019

All information and suggested changes were compiled into the following recommended water and sewer rate structure for the next five (5) years.

Table 7. Recommended Rate Structure 2014/2015 – 2018/2019

User Category	Basis	Current	Monthly Fee				
			July 2014	July 2015	July 2016	July 2017	July 2018
Single Family Residence	Each	\$ 34.00	\$ 34.00	\$ 35.00	\$ 36.00	\$ 36.00	\$ 37.00
Multiple Family Residence (detached)	Unit	\$ 27.20	\$ 25.50	\$ 26.25	\$ 27.00	\$ 27.00	\$ 27.75
Multiple Family Residence (attached)	Unit	\$ 27.20	\$ 23.80	\$ 24.50	\$ 25.20	\$ 25.20	\$ 25.90
Church	Each	\$ 34.00	\$ 34.00	\$ 35.00	\$ 36.00	\$ 36.00	\$ 37.00
Hall	Each	\$ 34.00	\$ 34.00	\$ 35.00	\$ 36.00	\$ 36.00	\$ 37.00
Hospital	Bed	\$ 11.33	\$ 11.90	\$ 12.25	\$ 12.60	\$ 12.60	\$ 12.95
School	Student	\$ 1.36	\$ 1.36	\$ 1.40	\$ 1.44	\$ 1.44	\$ 1.48
Fairgrounds	Each	\$238.00	\$170.00	\$175.00	\$180.00	\$180.00	\$185.00
Gas Station	Island	\$ 13.60	\$ 13.60	\$ 14.00	\$ 14.40	\$ 14.40	\$ 14.80
Car Wash	Stall	\$102.00	\$102.00	\$105.00	\$108.00	\$108.00	\$111.00
Beauty or Barber Shop	Each	\$ 34.00	\$ 34.00	\$ 35.00	\$ 36.00	\$ 36.00	\$ 37.00
Restaurant	Seat	\$ 3.40	\$ 3.40	\$ 3.50	\$ 3.60	\$ 3.60	\$ 3.70
Bar	Seat	\$ 2.72	\$ 2.72	\$ 2.80	\$ 2.88	\$ 2.88	\$ 2.96
Hotel Room	Each	\$ 8.50	\$ 8.50	\$ 8.75	\$ 9.00	\$ 9.00	\$ 9.25
Laundry and Laundromat	Washer	\$ 27.20	\$ 23.80	\$ 24.50	\$ 25.20	\$ 25.20	\$ 25.90
Trailer Dump Facility	Each	\$ 68.00	\$ 68.00	\$ 70.00	\$ 72.00	\$ 72.00	\$ 74.00
General Commercial	Tollet	\$ 34.00	\$ 32.30	\$ 33.25	\$ 34.20	\$ 34.20	\$ 35.15
Brewery (with pretreatment)	1KBbl/Yr	-	\$ 6.80	\$ 7.00	\$ 7.20	\$ 7.20	\$ 7.40
Irrigation	Acre	-	\$ 10.20	\$ 10.50	\$ 10.80	\$ 10.80	\$ 11.10
Other	Case by case	-	\$ -	\$ -	\$ -	\$ -	\$ -

RECOMMENDED SEWER RATE STRUCTURE

User Category	Basis	Current	Monthly Fee				
			July 2014	July 2015	July 2016	July 2017	July 2018
Single Family Residence	Each	\$ 29.30	\$ 30.00	\$ 30.00	\$ 31.00	\$ 32.00	\$ 32.00
Multiple Family Residence (detached)	Unit	\$ 23.44	\$ 22.50	\$ 22.50	\$ 23.25	\$ 24.00	\$ 24.00
Multiple Family Residence (attached)	Unit	\$ 23.44	\$ 21.00	\$ 21.00	\$ 21.70	\$ 22.40	\$ 22.40
Church	Each	\$ 28.24	\$ 30.00	\$ 30.00	\$ 31.00	\$ 32.00	\$ 32.00
Hall	Each	\$ 28.24	\$ 30.00	\$ 30.00	\$ 31.00	\$ 32.00	\$ 32.00
Hospital	Bed	\$ 9.77	\$ 10.50	\$ 10.50	\$ 10.85	\$ 11.20	\$ 11.20
School	Student	\$ 1.05	\$ 1.20	\$ 1.20	\$ 1.24	\$ 1.28	\$ 1.28
Fairgrounds	Each	\$197.68	\$210.00	\$210.00	\$217.00	\$224.00	\$224.00
Gas Station	Island	\$ 55.67	\$ 12.00	\$ 12.00	\$ 12.40	\$ 12.80	\$ 12.80
Car Wash	Stall	\$ 64.97	\$ 90.00	\$ 90.00	\$ 93.00	\$ 96.00	\$ 96.00
Beauty or Barber Shop	Each	\$ 29.30	\$ 30.00	\$ 30.00	\$ 31.00	\$ 32.00	\$ 32.00
Restaurant	Seat	\$ 2.93	\$ 3.00	\$ 3.00	\$ 3.10	\$ 3.20	\$ 3.20
Bar	Seat	\$ 2.34	\$ 2.40	\$ 2.40	\$ 2.48	\$ 2.56	\$ 2.56
Hotel Room	Each	\$ 14.06	\$ 7.50	\$ 7.50	\$ 7.75	\$ 8.00	\$ 8.00
Laundry and Laundromat	Washer	\$ 21.74	\$ 21.00	\$ 21.00	\$ 21.70	\$ 22.40	\$ 22.40
Trailer Dump Facility	Each	\$ 58.60	\$ 60.00	\$ 60.00	\$ 62.00	\$ 64.00	\$ 64.00
General Commercial	Toilet	\$ 29.30	\$ 28.50	\$ 28.50	\$ 29.45	\$ 30.40	\$ 30.40
Brewery (with pretreatment)	1KBbl/Yr	-	\$ 6.00	\$ 6.00	\$ 6.20	\$ 6.40	\$ 6.40
Irrigation	Acre	-	\$ -	\$ -	\$ -	\$ -	\$ -
Other	Case by case	-	\$ -	\$ -	\$ -	\$ -	\$ -

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: BUDGET ADJUSTMENTS/TRANSFERS FY 2013-2014

DATE: NOVEMBER 25, 2013

ATTACHMENTS:

- Finance Department Memorandum

BACKGROUND/SUMMARY

Attached is a Budget Adjustments/Transfers Report for Fiscal Year 2013-2014 through October 31, 2013 prepared by Assistant Finance Director Cheryl Solesbee. Action to approve the transactions will bring the listed accounts into reconciliation with expenditures for that period.

RECOMMENDATION

Council consideration to take action to approve the budget adjustments and transfers for Fiscal Year 2013-2014 through October 31, 2013 as presented.

TO: City Council/City Administrator
 FROM: Cheryl Solesbee, Assistant Finance Director
 DATE: November 25, 2013
 SUBJECT: Budget Adjustments/Transfers

The following are budget adjustments and transfers which would bring the listed accounts into reconciliation with expenditures through October 31, 2013.

BUDGET ADJUSTMENT AS FOLLOWS:
From Unbudgeted Reserves

FUND	AMOUNT	TO FUND/DEPT	AMOUNT
General Fund	\$ 220	Building 001-022-52014	\$ 220
		Travel Note:Trvl Reimb frm employee	
Sewer Fund	\$ 416	Sewer 002-051-55023	\$ 416
		Small Claims Note:Over chg on sewer fees	
Water Fund	\$ 920	Water 004-050-55023	\$ 920
		Small Claims Note: Over chg on water fees	
Warren Improvements	\$100,000	Warren Street Improvements 048-000-55026	\$100,000
		Contract Svcs Note:Project Budgeted in Pr Yr Not carried over to current yr	
		To	
<u>Department Line Item</u>		<u>Department Line Item</u>	
Legal Services 001-014-51012	\$ 7,500	001-014-55040	\$ 7,500
Contract Svcs		Litigation Services	
Bldgs & Grounds 001-016-52010	\$ 29	001-016-52011	\$ 29
Heat, Light, Power		Adv/printing	
Elections			

<u>Department Line Item</u>	To	<u>Department Line Item</u>	
001-018-52015 Prof/tech svcs	\$ 180	001-018-52009 Training	\$ 180
Police Dept 001-020-51025 Retiree Hlth Ins	\$ 50	001-020-51042 Unemployment Ins	\$ 50
SMHP 012-095-52016 Insurance	\$ 842	012-095-51043 Disb Insurance	\$ 92
		012-095-52025 Painting & Decorating	\$ 335
		012-095-52027 Maint-Service Contract	\$ 415