

CITY OF BISHOP  
CITY COUNCIL MINUTES  
NOVEMBER 25, 2013

CALL TO ORDER Mayor Smith called the meeting of the Bishop City Council to order at 7:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

INVOCATION The invocation was given by Pastor Rick Klug of the Calvary Baptist Church followed by the Pledge of Allegiance led by Mayor Pro Tem Ellis' daughters: Casey Ellis, Jackie Ellis, and Sydney Ellis.

COUNCIL PRESENT Councilmembers David Stottlemire, Pat Gardner, Keith Glidewell  
Mayor Pro Tem Jim Ellis  
Mayor Laura Smith

COUNCIL ABSENT None

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director  
Robin Picken, Assistant City Clerk  
Peter Tracy, Interim City Attorney  
Ray Seguine, Fire Chief  
Chris Carter, Police Chief  
Deston Dishion, Public Works Superintendent  
Gary Schley, Public Services Operator

PUBLIC COMMENT The Mayor announced the public comment period.

Lieutenant Cathie McCulley thanked Council for their willingness to participate in the Salvation Army's Sponsor Kettle Program on December 7th. However, due to the Christmas Parade scheduled that same day, it was agreed that December 14<sup>th</sup> would be a better day for Council's participation.

Chuck Kilpatrick announced that Mrs. Jean Jarvis, who had contributed so much to our community through the Chamber of Commerce, as an advocate of the Trout Derby, and in so many other ways, has passed away. He wanted to recognize Jean for her many years of support for the City of Bishop and to send his condolences to her family and friends.

No other public comments were provided.

## PRESENTATIONS

### INTRODUCTION OF MISS CITY OF BISHOP AND MISS TEEN CITY OF BISHOP (1)

City Administrator Caldwell introduced Miss City of Bishop Pageant Organizer Kristina Roberts and Immediate Past Miss City of Bishop Kristina Blum. Ms. Roberts announced that the 2<sup>nd</sup> Annual Miss City of Bishop Pageants was a success and have already lined up many events this year for the new Miss Bishops to participate in. Ms. Blum will also be assisting the new Miss Bishops during the year.

Ms. Blum proudly introduced the newly crowned Miss City of Bishop Chelsea Smart and Miss Teen City of Bishop Callie Kruse. Miss City of Bishop Chelsea Smart is a Sophomore in college and is working on new ideas to bring to the High School. Miss Teen City of Bishop Callie Kruse is a Senior at Bishop Union High School and is currently involved in many programs at the High School.

Council welcomed and congratulated the new Miss Bishops and thanked them for taking the time to serve the City. They will look forward to their quarterly reports at the Council meetings this coming year.

## PROCLAMATIONS

### NATIONAL AMERICAN INDIAN HERITAGE MONTH NOVEMBER 2013 (2)

Susan Cullen and Vivian Patterson presented information about the Daughters of the American Revolution (DAR) and Palisade Glacier DAR which is the local chapter founded in 1951 by Mrs. John Walker, Mrs. Alice Boothe, and Mrs. Martin Parent. They then requested that November be designated as National American Indian Heritage Month.

The Council read the proclamation designating November as National American Indian Heritage Month.

### HOME HEALTH CARE WEEK DECEMBER 1-7, 2013 (3)

Pioneer Home Health Care and Hospice Director Pat West announced that the hospice has now merged with Pioneer Home Health. She handed out flyers to invite everyone to join them at their Annual Open House on December 4<sup>th</sup> as they celebrate their 23<sup>rd</sup> Anniversary of service to the peoples of Inyo and Mono Counties and the start of a new hospice program. She then requested that December 1<sup>st</sup> through December 7<sup>th</sup> be designated as Home Health Care Week.

The Council read the proclamation designating December 1<sup>st</sup> through December 7<sup>th</sup>, 2013 as Home Health Care Week.

### HOSPICE AND PALLIATIVE CARE WEEK DECEMBER 1-7, 2013 (4)

Pioneer Home Health Care and Hospice Director Pat West requested that December 1<sup>st</sup> through December 7<sup>th</sup>, 2013 be designated as Hospice and Palliative Care Week.

The Council read the proclamation designating December 1<sup>st</sup> through December 7<sup>th</sup>, 2013 as Hospice and Palliative Care Week.

DEPARTMENT HEAD  
REPORTS

Reports from Fire, Police, Public Works, Administration, and Community Services were given on the departments' activities including upcoming and ongoing projects

INYO COUNTY UPDATE

Second District Supervisor Jeff Griffiths provided an update on Inyo County business and activities. Supervisor Griffiths discussed the following items: The proposed consolidated office building on Wye Road; talks with Los Angeles Department of Water and Power regarding Black Rock 94 Parcel and a long-term water agreement; funding for the damages incurred due to flooding from Lone Pine South through Death Valley; Homeless Services; Bishop Library's renovation and planned improvements; Adventure Trails update; Desert Renewable Energy Conservation Program (DRECP).

NORTHERN INYO HOSPITAL  
(NIH) QUARTERLY UPDATE

NIH Community Development, Marketing & Grant Writing Director Angie Aukee updated Council on their Chief Executive Officer recruitment, and the Accountable Care Organization (ACO) that pools resources from Northern Inyo Hospital, Southern Inyo Hospital and Mammoth Hospital to keep people well.

CONSENT CALENDAR  
(5)

Mayor Pro Tem Ellis abstained in approving the October 15, 2013 Study Session Minutes, the October 16, 2013 Budget Hearings for City Department Minutes, and the October 28, 2013 Study Session Minutes since he was not present at those meetings.

Motion/Stottlemyre

A motion was made by Councilmember Stottlemyre and passed 5-0, to approve the Consent Calendar as presented:

FOR APPROVAL AND FILING

- (a) Study Session – October 15, 2013
- (b) Council Meeting – October 15, 2013
- (c) Budget Hearings for City Departments – 10/16/13
- (d) Budget Hearings for Community Promotions – 10/17/13
- (e) Study Session – October 28, 2013
- (f) Council Meeting – October 28, 2013
- (g) Council Budget Workshop 4 – October 30, 2013
- (h) Personnel Status Change Report
- (i) Statement of Fund Transactions – 7/1/13-10/31/13
- (j) Investment Portfolio – October 2013

FOR INFORMATION/FILING

- (k) Water and Sewer Commission Minutes – 11/13/13

NEW BUSINESS

RESOLUTION 13-11 TO  
ESTABLISH SUPPORT FOR  
SENATE BILL 405 (PADILLA)  
TO PHASE OUT SINGLE-USE  
PLASTIC BAGS IN  
CALIFORNIA

(6)

No Action Taken

Council discussed their concerns in taking action on this Resolution to establish support for Senate Bill 405 (Padilla) that would prohibit grocery stores, large retailers, convenience stores, and food marts from providing free single-use plastic bags to consumers, and require those stores to have reusable bags available for purchase. Council requested that staff table this item and bring it back for their consideration at their first meeting in January. Council would like more time to review it and obtain public comment on this issue prior to taking action.

SET INTERVIEW  
COMMITTEE FOR PLANNING  
COMMISSION

(7)

Council discussed the appointment of two Council members to serve on the interview committee to fill the vacancies on the Planning Commission. Planning Commissioner Thomas Hardy resigned in order to accept the office as Inyo County's District Attorney and Planning Commissioner Darren Malloy's term expires on January 24, 2014. After a short discussion, both Mayor Smith and Councilmember Gardner volunteered to participate on the interview committee tentatively scheduled for the week of December 9<sup>th</sup>.

REQUEST TO ADVERTISE  
FOR BIDS TO PURCHASE  
TABLETS/WORKBOOKS FOR  
CITY COUNCIL

(8)

City Administrator Caldwell reviewed with Council their past discussions at several Budget Workshops on whether or not to move forward on purchasing tablets/workbooks for Council in an effort to go paperless, and not require the production of paper packets for future meetings. Councilmember Glidewell also reviewed discussions that took place at several Budget Workshops on going paperless to reduce costs on ink, paper, and labor for producing packets for Council and staff. He mentioned that Council also had the opportunity to review several tablets and workbooks for their consideration. He reiterated that the purchase of these tablets for Council is the first step toward using a new tool to start reducing costs and to start realizing immediate savings.

Motion/Glidewell

After a brief discussion and addressing several questions and concerns brought forward by Council, Councilmember Glidewell motioned to authorize the advertisement for bids for the purchase of five HP Envy notebooks for City Council. Motion passed 5-0.

REQUEST TO WAIVE THE  
HIRING FREEZE TO FILL  
VACANCY IN POLICE  
DISPATCH

(9)

Motion/Ellis

Police Chief Carter reviewed with Council the Police Department's current challenges with its Communication Operations (Dispatch). He expressed his concern in staff absences, coupled with overtime costs to the City. After further discussion and expressed concern by Council, Mayor Pro Tem Ellis motioned to waive the hiring freeze to fill a vacancy and a part-time vacancy in Police Dispatch. Motion

passed 5-0.

**STREET CLOSURE FOR  
STREET OF LIGHTS AND  
CHRISTMAS PARADE**

(10)

Motion/Stottlemyre

Councilmember Stottlemyre motioned to approve the closure of Academy Avenue between Warren and Main Street and the closure of East and West South Streets between Warren and Sneden for the annual Street of Lights and Christmas Parade. Motion passed 5-0.

**2013 WATER AND SEWER  
FEE – COMMISSION  
RECOMMENDATIONS**

(11)

No Action Taken

Discussion Received and Filed.

Public Works Superintendent Dishion introduced the Vice-Chairman of the Water and Sewer Commission Forrest Cross to Council. Vice-Chairman Cross presented the Bishop Water and Sewer Commission fee recommendations to Council. A discussion ensued on the proposed changes in fees. After hearing the Bishop Water and Sewer Commission fee recommendations, no action was taken. Discussion was received and filed.

**BUDGET  
ADJUSTMENTS/TRANSFERS**

(12)

Motion/Gardner

Councilmember Gardner made a motion to approve the budget adjustments and transfers for Fiscal Year 2013-2014 through October 31, 2013 as presented. Motion passed 5-0.

**COUNCIL REPORTS**

Council Members reported on committee meetings and announced upcoming community events.

**ADJOURNMENT**

The Mayor adjourned the meeting at 8:57 p.m. to the Study Session scheduled for Monday, December 9, 2013 at 4:00 p.m. in the City Council Chambers.

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LAURA SMITH, MAYOR

Attest: Keith Caldwell, City Clerk

By: \_\_\_\_\_  
Robin Picken, Assistant City Clerk