

"SMALL TOWN WITH A BIG BACKYARD"



COUNCIL AGENDA PACKET

OCTOBER 28, 2013



CITY OF BISHOP

CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California

NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the City Clerk at 760-873-5863. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 13.102-35.104 ADA Title II)

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code § 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration. NOTE: Comments for all agenda items are limited to a speaking time of three minutes.

MONDAY, OCTOBER 28, 2013

7:00 P.M.

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT – NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

DEPARTMENT HEAD REPORTS

Updates on department activities will be given by the Department Heads

- A. Fire Chief Ray Seguire
- B. Police Chief Chris Carter
- C. Public Works Director/City Engineer Dave Grah
- D. City Administrator/Community Services Director Keith Caldwell

CHAMBER OF COMMERCE & VISITORS BUREAU UPDATE – Executive Director Tawni Thomson

CONSENT CALENDAR – NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.

(1)

FOR APPROVAL/FILING

Reports

- (a) Investment Portfolio – September 2013
- (b) Statement of Fund Transactions for Sunrise Mobile Home Park (SMHP) – 7/1/13-9/30/13

FOR INFORMATION/FILING

Reports

- (c) Fire Activity Log - September 2013

NEW BUSINESS

- (2) **COMMUNITY PROMOTIONS FUNDING** – Council consideration to award Community Promotions funding – Council.
- (3) **SUPPLY OF PROPANE** – Council consideration to approve the one-year extension to the contract for the supply of propane to City facilities with Amerigas – Community Services Department.
- (4) **WASTE DISPOSAL SERVICES** – Council consideration to approve the one-year extension to the waste disposal services contract for City facilities with Preferred Septic and Disposal Inc. – Community Services Department.
- (5) **BUDGET ADJUSTMENTS/TRANSFERS** – Council consideration to approve budget adjustments/transfers for Fiscal Year 2013-2014 through September 30, 2013 – Administration/Finance.
- (6) **CLAIM AGAINST THE CITY** – Council consideration and action on claim: Core – Administration.

COUNCIL AND COMMITTEE REPORTS

ADJOURNMENT

Wednesday, October 30, 2013 – 9:00 a.m. Budget Workshop 4 – Executive Conference Room
Tuesday, November 12, 2013 - 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers
Monday, November 25, 2013 - 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers
Monday, December 9, 2013 - 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers
Monday, December 23, 2013 - 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers



CITY OF BISHOP

STUDY SESSION AGENDA

Council Chambers - 301 West Line Street - Bishop, California

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MONDAY, OCTOBER 28, 2013

4:00 p.m.

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT - NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

CLOSED SESSION

POTENTIAL LITIGATION – Conference with Legal Counsel – Anticipated Litigation - Significant exposure to litigation pursuant to Government Code §54956.9 (b) – 1 potential case.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code §54957 – Title: Interim City Attorney.

REPORT ON ACTIONS TAKEN IN CLOSED SESSION IF REQUIRED

SCHEDULED DISCUSSION

1. Current 7:00 p.m. agenda items
2. Future agenda items
3. Department Head Reports

DISCUSSION

1. Councilmember David Stottlemyre
2. Councilmember Pat Gardner
3. Councilmember Keith Glidewell
4. Mayor Pro Tem Jim Ellis
5. Mayor Laura Smith

ADJOURNMENT – To City Council meeting scheduled at 7:00 p.m. in the City Council Chambers.

AGENDA PLANNING FOR UPCOMING MEETINGS

OCTOBER 28, 2013
STUDY SESSION
DISCUSSION ITEM # 2

WEDNESDAY - OCTOBER 30, 2013 MEETING

9:00 AM – 12:00 PM – Executive Conference Room

- Budget Workshop 4

TUESDAY - NOVEMBER 12, 2013 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented December 9

7:00 PM

- Proclamation – Bishop Noon Rotary Club celebrates 85th Anniversary
- Adoption of Preliminary 2014/2015 Budget - Finance
- State of the City 2012-2013 – Administration (K.Caldwell)

MONDAY - NOVEMBER 25, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Update by Supervisor Jeff Griffiths
- Northern Inyo Hospital Quarterly Update – (Angie Aukee and/or Cheryl Underhill)
- Water and Sewer Commission rate recommendations – Public Works

MONDAY - DECEMBER 9, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Presentation of Quarterly Citizen Award
- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Approve Water and Sewer Rate hearing notices – Public Works

MONDAY – DECEMBER 23, 2014 MEETINGS

4:00 PM

-

7:00 PM

-

10/17/2013 2:25 PM

MONDAY - JANUARY 13, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Northern Inyo Hospital Quarterly Update – (Angie Aukee and/or Cheryl Underhill)
- Reorganization – Selection of Mayor and Mayor Pro Tem
- Review of Mayoral Committee Appointments

MONDAY - JANUARY 27, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)
- Final Budget FY 2013-2014 – TENTATIVE
- Financial Statement for FY 2012-2013 - TENTATIVE
- Prop 4 – June 30, 2013 - TENTATIVE
- Sunrise Mobile Home Park Financial Statement – June 30, 2013 - TENTATIVE

MONDAY – FEBRUARY 10, 2014 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented March 10

7:00 PM

- Public Hearing – water and sewer rates – Public Works
- Public Hearing – Prop 4
- Adoption – Prop 4

MONDAY – FEBRUARY 24, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

MONDAY – MARCH 10, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Presentation of Quarterly Citizen Award

MONDAY – MARCH 24, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

MONDAY – APRIL 14, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Northern Inyo Hospital Quarterly Update – (Angie Aukee and/or Cheryl Underhill)
- Public Hearing – Fees and Charges for City Services FY 2014-2015

MONDAY – APRIL 28, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)
- Resolution adopting Fees and Charges for City Services FY 2014-2015

MONDAY – MAY 12, 2014 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented June 9

7:00 PM

- Chamber of Commerce & Visitors Bureau Update

TUESDAY – MAY 27, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

MONDAY – JUNE 9, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Presentation of Quarterly Citizen Award

10/17/2013 2:25 PM

MONDAY – JUNE 23, 2014 MEETINGS

4:00 PM

•

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

MONDAY – JULY 14, 2014 MEETINGS

4:00 PM

•

7:00 PM

- Northern Inyo Hospital Quarterly Update – (Angie Aukee and/or Cheryl Underhill)

MONDAY – JULY 28, 2014 MEETINGS

4:00 PM

•

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

MONDAY – AUGUST 11, 2014 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented September 8

7:00 PM

MONDAY – AUGUST 25, 2014 MEETINGS

4:00 PM

•

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

MONDAY – SEPTEMBER 8, 2014 MEETINGS

4:00 PM

- Discuss and set dates for Budget Hearings

7:00 PM

- Presentation of Quarterly Citizen Award

MONDAY – SEPTEMBER 22, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

TUESDAY – OCTOBER 14, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Northern Inyo Hospital Quarterly Update – (Angie Aukee and/or Cheryl Underhill)

MONDAY – OCTOBER 27, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

MONDAY – NOVEMBER 10, 2014 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented December 8

7:00 PM

- Adoption of Preliminary 2015-2016 Budget - Finance
- State of the City 2013-2014 – Administration (K.Caldwell)
- Reorganization – Selection of Mayor and Mayor Pro Tem – FOLLOWING 2014 ELECTION
- Review of Mayoral Committee Appointments – FOLLOWING 2014 ELECTION

MONDAY – NOVEMBER 24, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

MONDAY – DECEMBER 8, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Presentation of Quarterly Citizen Award

10/17/2013 2:25 PM

MONDAY – DECEMBER 22, 2014 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce & Visitors Bureau Update - (Tawni Thomson)
- Update from Inyo County District 2 Supervisor – (Jeff Griffiths)

INVESTMENT PORTFOLIO FOR THE CITY OF BISHOP**MONTH OF SEPTEMBER 2013**

<u>BANK NAME</u>	<u>TYPE</u>	<u>AMOUNT</u>	<u>PERCENTAGE</u>
STATE TREASURY	LAIF	\$ 4,414,774.10	.257%
TOTAL INVESTMENT PORTFOLIO			\$ 4,414,774.10

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001
CITY OF BISHOP

www.treasurer.ca.gov/pmia
-laif
October 15, 2013

CITY ADMINISTRATOR
P.O. BOX 1236
BISHOP, CA 93514

PMIA Average Monthly Yields

Account Number:

Tran Type Definitions

September 2013 Statement

Account
Summary

Total Deposit:	0.00	Beginning Balance:	4,414,774.10
Total Withdrawal:	0.00	Ending Balance:	4,414,774.10

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.340	0.324	0.326
2013	0.300	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257			



CALIFORNIA STATE TREASURER
Bill Lockyer

Pooled Money Investment Account
PMIA Average Monthly Effective Yields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.770	5.660	5.660	5.650	5.760	5.850	5.930	6.050	6.090	6.090	6.610	6.730
1978	6.920	7.050	7.140	7.270	7.386	7.569	7.652	7.821	7.871	8.110	8.286	8.769
1979	8.777	8.904	8.820	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.980	11.251	11.490	11.480	12.017	11.798	10.206	9.870	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.130	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
1995	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
1998	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
2011	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382

CITY OF BISHOP

**Sunrise Mobile Home Replacement Reserve Account
Statement of Fund Transactions for the Period Of:
July 1, 2013 thru September 30, 2013**

BEGINNING FUND BALANCE	\$	16,419.14
Plus Receipts	\$	2.07
Les Expenditures	\$	(79.40)
TOTAL FUND BALANCE	\$	16,341.81
Union Bank Checking Account	\$	16,341.81

SMHP RESERVE ACCOUNT
2013-14

UNION BANK

	Interest	Checks	Bank Charges	Deposits	Balance
07/01/13 BEGINNING BALANCE					\$ 16,419.14
July Interest	0.73		(26.47)		\$ 16,393.40
August Interest	0.66		(26.47)		\$ 16,367.59
September Interest	0.68		(26.46)		\$ 16,341.81
October Interest					
November Bank Chgs					
December Bank Chgs					
January 13 Bank Chgs					
February 13 Bank Chgs					
March 13 Bank Chgs					
April 13 Bank Chgs					
May 13 Bank Chgs					
June 2013 Bank Chgs					
	2.07	-	(79.40)	-	

CR 12-000-10100
DB 12-095-52015
DB 12-000-10100
CR 12-000-10103



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Online Statements: Bank Account Statement

CHERYL SOLESBEE

csbishop@ca-bishop.us

[Statement Analyzer](#) | [CSV Export](#) | [Excel® Export](#) | [PDF Statement](#)

Select Bank Account:

CITY OF BISHOP SMHP RESERVE ACCOU

Select Time Period:

Recent 90 Days

September 30, 2013

SUBMIT

Go To [Business MoneyMarket Account Summary](#) | [Other credits and adjustments](#) | [Other debits, fees and adjustments](#) | [Daily Ledger Balance](#)

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CITY OF BISHOP
SMHP RESERVE ACCOUNT
PO BOX 1236
BISHOP CA 93515-1236

[Your Banking Office and How to Contact Us](#)
[Disclosure](#)

Business MoneyMarket Account Summary

Account Number: 2740029021

Days in statement period: 31

Balance on 8/31	\$		16,367.59		
Total Credits			0.68	Interest	
Other credits (1)		0.68		Paid this period	\$ 0.68
Total Debits			-26.46	Paid year-to-date	\$ 6.16
Other debits (1)		-26.46		Interest Rates	
Balance on 9/30	\$		16,341.81	8/31/13-9/30/13	0.05%

Other credits and adjustments	Date	Description	Reference	Amount
	9/30	INTEREST PAYMENT		\$ 0.68

Other debits, fees and adjustments	Date	Description	Reference	Amount
	9/25	ANALYSIS DEFICIT AUG 2 013	90268875	\$ 26.46



Daily Ledger Balance	Date	Ledger Balance	Date	Ledger Balance
	8/31-9/24	\$ 16,367.59	9/30	\$ 16,341.81
	9/25-9/29	16,341.13		



**BISHOP FIRE DEPARTMENT
ACTIVITY LOG**

1c

September, 2013

DATE	RunID #	ACTIVITY	City	District	Contract	Other
1-Sep	13-0109159	Fire Alarm Act, False, 1190 No. Main Street St., Von's	19			
2-Sep	13-0209160	Fire Alarm Act, False, 1190 No. Main Street St., Von's	*			
3-Sep	13-0309161	Fire Alarm Act, False, 371 So. Warren St. I.M.A.A Store	14			
3-Sep		Training/Drill, 611 Brockmen Ln. Building Construction	10	10		
4-Sep	13-0409162	Fire Alarm Act, False, No. Main St. Holiday Inn Express	13			
4-Sep	13-0409163	Residential Structure Fire, Mutual Aid Chalfant Valley FD		16		
4-Sep		Departmental Meeting	11	11		
7-Sep	13-0709164	Good Intent, Hot Brakes, Sherwin Grade				13
9-Sep	13-0909165	Hazmat Investigation, No Hazmat 1812 Valley View Dr.		9		
9-Sep	13-0909166	Hazmat, Propane Leak, 1824 Valley View Dr.		9		
10-Sep	13-1009167	Good Intent, Smoke Investigation, 124 So. Main Street	16			
11-Sep	13-1109168	Fire Alarm Act, False, 151 Pioneer Lane, Bishop Care CT.	9			
11-Sep		Work Night				
12-Sep	13-1209169	Fire Alarm Act, Malfunction, 371 So. Warren St. I.M.A	11			
16-Sep		Inspection, 162 Sedan, Church	*			
17-Sep		Training/Live Fire, Fire Attack	9	9		
18-Sep	13-1809170	Police Assist, Mustang Masa Round up Storage				*
18-Sep	13-1809171	Good Intent, Hot Brakes, Sherwin Grade				10
18-Sep		Departmental Meeting	13	13		
25-Sep		Work Night	11	11		
27-Sep		Training/Classroom, PPE and Accountability System	1	1		
27-Sep	13-2709172	Fire Alarm Act, Malfunction, 371 So. Warren St. I.M.A	9			
30-Sep	13-3009173	Fire Out Investigation, 130 Short St. Wellness Center	1			

15

Total Responding Personnel

City	147
District	89
Contract	0
Other	23

Totals Calls

9
3
0
3
<hr/> 15

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR 

SUBJECT: **Community Promotion Award – Fiscal Year 2014/2015**

DATE: October 28, 2013

BACKGROUND/SUMMARY

In a public meeting held Wednesday, October 16, 2013 City staff presented budget requests for the preliminary budget fiscal year 2014/2015.

In a public meeting held on Thursday, October 17, 2013 representatives from the community presented their requests to City Council for funding in fiscal year 2014/2015.

City Council has had an opportunity to consider all requests and is prepared to allocate Community Promotion Funding as deemed appropriate.

RECOMMENDATION

Council consideration to award Community Promotions funding for fiscal year 2014/2015.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KSC*

SUBJECT: EXTENSION OF PROPANE CONTRACT

DATE: OCTOBER 28, 2013

Attachments:

- Letter from Amerigas of Bishop

BACKGROUND/SUMMARY

The City of Bishop last bid for the supply of propane for city facilities and Sunrise Mobile Home Park in October 2011. At that time the contract was awarded to Amerigas of Bishop. The contract was for one year and allowed for up to two one-year extensions by mutual agreement.

We are in receipt of a letter from Amerigas of Bishop requesting a one-year extension (November 1, 2013 through October 31, 2014) to their contract. This would be the second one-year extension. It would be our recommendation that the City approve the one-year extension from November 1, 2013 through October 31, 2014.

RECOMMENDATION

Review the request to extend the City's propane contract with Amerigas through October 31, 2014.

RECEIVED

OCT - 9 2013

CITY OF BISHOP

Amerigas

1230 N Main St

Bishop CA 93514

To the City of Bishop

Amerigas will honor its current contract for propane thru the 2014 year.

This will extend the contract for a period of one year from the current expiration date



District Manager

10-9-13

Date

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KSC*

SUBJECT: EXTENSION OF WASTE DISPOSAL SERVICES CONTRACT

DATE: OCTOBER 28, 2013

Attachments:

- Letter from Preferred Septic and Disposal, Inc.

BACKGROUND/SUMMARY

The City of Bishop last bid for waste disposal services for city facilities in August 2012. At that time the contract was awarded to Preferred Septic and Disposal, Inc. The contract was for one year and allowed for up to two one-year extensions by mutual agreement.

We are in receipt of a letter from Preferred Septic and Disposal, Inc. requesting a one-year extension (September 10, 2013 through September 9, 2014) to their contract. This would be the first one-year extension. It would be our recommendation that the City approve the one-year extension from September 10, 2013 through September 9, 2014.

RECOMMENDATION

Review the request to extend the City's waste disposal services contract with Preferred Septic and Disposal, Inc. through September 9, 2014.

Preferred Septic and Disposal, Inc.

1280 N. Main St., Suite I

Bishop, Ca. 93514

(760) 873-5699

RECEIVED

OCT 10 2013

CITY OF BISHOP

10/9/13

Keith Caldwell
377 W. Line St.
Bishop, Ca. 93514
(f) 760-873-4873

Mr. Caldwell,

Preferred Septic and Disposal, Inc. is requesting that we continue our contract for "Waste Disposal Services" for an additional year from September 10, 2013 through September 9, 2014.

Effective 9/1/13 there is a rate increase of 8%, which we will be adding to the contract. We appreciate doing business with the City and will continue to donate to the Fire training facility.

Thank you,



Dale Comontofski
Owner
Preferred Septic and Disposal, Inc.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KSC*

SUBJECT: BUDGET ADJUSTMENTS/TRANSFERS FY 2013-2014

DATE: October 28, 2013

ATTACHMENTS:

- Finance Department Memorandum

BACKGROUND/SUMMARY

Attached is a Budget Adjustments/Transfers Report for Fiscal Year 2013-2014 through September 30, 2013 prepared by Assistant Finance Director Cheryl Solesbee. Action to approve the transactions will bring the listed accounts into reconciliation with expenditures for that period.

RECOMMENDATION

Council consideration to take action to approve the budget adjustments and transfers for Fiscal Year 2013-2014 through September 30, 2013 as presented.

TO: City Council/City Administrator
 FROM: Cheryl Solesbee, Assistant Finance Director
 DATE: October 28, 2013
 SUBJECT: Budget Adjustments/Transfers

The following are budget adjustments and transfers which would bring the listed accounts into reconciliation with expenditures through September 30, 2013.

BUDGET ADJUSTMENT AS FOLLOWS:
From Unbudgeted Reserves

FUND	AMOUNT	TO FUND/DEPT	AMOUNT
General Fund	\$	Police Dept 001-020-52015 Prof/tech svcs	\$
Traffic Safety Fund	\$ 8,250	Traffic Safety 009-090-51002 Part-time Salaries Reimb from School Dist	\$ 8,250
		Fire Dept 001-021-52018 Special Dept Supplies	\$
		To	
<u>Department Line Item</u>		<u>Department Line Item</u>	
SMHP Fund			
012-095-51017	\$ 301	012-095-51042 Unemployment Ins	\$ 224
FICA		012-095-51043 Disb Ins	\$ 77
012-095-52016	\$ 222	012-095-52028 Excess Program Pmt	\$ 222
Insurance			

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KC

SUBJECT: Claim against the City - Core

DATE: October 28, 2013

BACKGROUND/SUMMARY

The City of Bishop has received a claim from Mr. Jerry Core regarding his water/sewer bill. Council will hear the details of the claim in closed session and make a determination as part of tonight's meeting.

RECOMMENDATION

Council consideration to;

1. Accept the claim and reimburse in full.
2. Reject the claim and authorize Interim City Attorney to negotiate a settlement.
3. Reject the claim.