

CITY OF BISHOP
CITY COUNCIL MINUTES
JUNE 24, 2013

CALL TO ORDER Mayor Smith called the meeting of the Bishop City Council to order at 7:01 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

INVOCATION The invocation was given by Bishop resident Westley Blum followed by the Pledge of Allegiance led by Mayor Pro Tem Ellis.

COUNCIL PRESENT Councilmembers David Stottlemyre, Pat Gardner, Keith Glidewell
Mayor Pro Tem Jim Ellis
Mayor Laura Smith

COUNCIL ABSENT None

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director
Robin Picken, Assistant City Clerk
Peter Tracy, City Attorney
Ray Seguine, Fire Chief
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
Gary Schley, Public Services Operator

PUBLIC COMMENT The Mayor announced the public comment period.

Southern California Edison Local Public Affairs Region Manager Daniel S. Brady announced that he was leaving the area and will be working for Southern California Edison in Valencia, California.

Katherine Little of Health Insurance Counseling & Advocacy Program (HICAP) of Inyo and Mono Counties presented Council with a handout of information on HICAP and the services they provide to the community regarding Medicare.

No further public comments were provided.

DEPARTMENT HEAD REPORTS Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments' activities including upcoming and ongoing projects.

NEW WEBSITE DESIGN

Public Works Secretary Michele Thomas gave a presentation on the city’s new website design and ease of navigation to locate items most used by the public at this time. Ms. Thomas thanked everyone who assisted her in this project and answered all questions from Council.

MISS CITY OF BISHOP AND MISS TEEN CITY OF BISHOP QUARTERLY REPORTS

Miss City of Bishop Kristina Blum and Miss Teen City of Bishop Indica Morgenstein presented Council with their final quarterly reports and expressed that they are now ready to pass the baton on to the next Miss City of Bishop and Miss Teen City of Bishop. They both reported that they have enjoyed all the events that they participated in and will continue to participate in the community and school activities that they have started and have been a part of.

CONSENT CALENDAR (1)

A motion was made by Councilmember Stottlemyre and passed 5-0, to approve the Consent Calendar as presented:

Motion/Stottlemyre

FOR APPROVAL AND FILING

- (a) Study Session – June 10, 2013
- (b) Council Meeting – June 10, 2013
- (c) Council Retreat – June 14, 2013
- (d) Personnel Status Change Report
- (e) Request to surplus found property – Log #BPD-151-13
- (f) Statement of Fund Transactions 7/1/12-5/31/13
- (g) Inyo County Lease Agreement for Office Space in City Hall
- (h) Inyo County Nutrition & Fitness Services Agreement

FOR INFORMATION AND FILING

- (i) Water Fund Monthly Balances 2012/2013
- (j) Sewer Fund Monthly Balances 2012/2013

PUBLIC HEARINGS

CLOSEOUT OF THE 2009 GENERAL ALLOCATION OF THE STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND FINAL GRANTEE PERFORMANCE REPORT (GPR) (2)

Mayor Smith opened the Public Hearing to hear and consider public input on the closeout of the 2009 General Allocation of the State Community Development Block Grant (CDBG) Program and Final Grantee Performance Report (GPR).

Mammoth Lakes Housing Executive Director Jennifer Halferty reviewed and answered questions on the 2009 General Allocation of the State CDBG Program and the Final Grantee Performance Report.

No comments were received from the public.

Motion/Stottlemyre

On a motion by Councilmember Stottlemyre the Council voted 5-0 to close the public hearing.

NOTICE OF FINAL PUBLIC HEARING FOR ACCEPTANCE OF A FINAL PRODUCT
(3)

Mayor Smith opened the Public Hearing to hear and consider public input on the notice of final public hearing for acceptance of a final product.

Public Works Director Grah gave an overview of the final product funded by the 2011-2013 Community Development Block Grant (CDBG) Planning and Technical Assistance Program, Grant 11-PTEC-7613 in the amount of \$35,000.

No comments were received from the public.

Motion/Stottlemire

On a motion by Councilmember Stottlemire the Council voted 5-0 to close the public hearing.

SUBMITTAL OF A STATE HOME INVESTMENT PARTNERSHIP PROGRAM APPLICATION
(4)

Mayor Smith opened the Public Hearing to hear and consider public input on the submittal of a State HOME Investment Partnership Program application.

Mammoth Lakes Housing Executive Director Jennifer Halferty reviewed and answered questions on the submittal of a State HOME investment partnership program application.

No comments were received from the public.

Motion/Gardner

On a motion by Councilmember Gardner the Council voted 5-0 to close the public hearing.

PROPOSED ZONING ORDINANCE AMENDMENT RESPECTING HOME OCCUPATIONS
(5)

Mayor Smith opened the Public Hearing to hear and consider public input on the proposed zoning ordinance amendment respecting home occupations.

Public Services Operator Gary Schley reviewed the proposed ordinance with the Council.

No comments were received from the public.

Motion/Stottlemire

On a motion by Councilmember Stottlemire the Council voted 5-0 to close the public hearing.

NEW BUSINESS

RESOLUTION 13-08 IN SUPPORT OF A HOME INVESTMENT PARTNERSHIP PROGRAM GRANT
(6)
Motion/Ellis

On a motion by Mayor Pro Tem Ellis, the Council voted 5-0 to adopt Resolution No. 13-08 by title only, "RESOLUTION NO. 13-08 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2013 ALLOCATION OF THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT HOME INVESTMENT

PARTNERSHIPS PROGRAM.”

ORDINANCE RELATING TO
HOME OCCUPATIONS
(7)
Motion/Stottlemyre

Councilmember Stottlemyre made a motion to introduce the proposed ordinance by title only, of “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, ADDING SECTION 17.08.085 TO CHAPTER 17.08 DEFINITIONS OF TITLE 17 ZONING OF THE BISHOP MUNICIPAL CODE; AND AMENDING SECTION 17.20.020 R-1 SINGLE FAMILY RESIDENTIAL DISTRICT, USES PERMITTED RESPECTING HOME OCCUPATIONS.” Motion passed 5-0.

RESOLUTION 13-09
APPROPRIATING FUND
BALANCES PURSUANT TO
ARTICLE XIII B OF THE
CALIFORNIA CONSTITUTION
(PROPOSITION 4)
(8)
Motion/Gardner

On a motion by Councilmember Gardner, the Council voted 5-0 to adopt Resolution No. 13-09 by title only, “RESOLUTION 13-09 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, APPROPRIATING FUND BALANCES PURSUANT TO ARTICLE XIII B OF THE CALIFORNIA CONSTITUTION (PROPOSITION 4).”

POST “NO PARKING” AT
DESIGNATED LOCATIONS
FOR JULY 4, 2013
(9)
Motion/Glidewell

Councilmember Glidewell made a motion to approve the posting of “No Parking” on both sides of the street for Spruce Street from Wye Road to East Yaney, on both sides of the street for East Yaney Street from Spruce to Hanby, on both sides of the street for Hanby from East Yaney to East Pine, and on both sides of the street for East Line Street from the canal to Johnston Drive on July 4, 2013 from 6:00 AM to 10:00 PM. Motion passed 4-1.

SCADA CONTRACT
AMENDMENT 5
(10)
Motion/Stottlemyre

Councilmember Stottlemyre made a motion to approve the execution of Amendment 5 to the contract with Stantec for the SCADA project with a not to exceed amount for the total project of \$238,654. Motion passed 5-0.

PURCHASE – SLUDGE
VALVE ACTUATORS
(11)
Motion/Glidewell

Councilmember Glidewell made a motion to approve the purchase of sludge valve actuators from Bay Valve for the Automated Sludge Transfer Project not to exceed \$20,000. Motion passed 5-0.

PURCHASE EMERGENCY
WATER MAIN REPAIR PARTS
(12)
Motion/Glidewell

Councilmember Glidewell made a motion to approve the purchase of Emergency Water Main Repair Parts from Western Nevada Supply not to exceed \$15,000 and authorize the necessary budget adjustments in funding for Water-Special Department Supplies. Motion passed 5-0.

BUDGET ADJUSTMENTS/
TRANSFERS FY 2012-2013
(13)
Motion/Gardner

Councilmember Gardner made a motion to approve the budget adjustments and transfers for Fiscal Year 2012-2013 through May 31, 2013 as presented. Motion passed 5-0.

COUNCIL REPORTS	Council Members reported on committee meetings and announced upcoming community events.
RECESSED TO SPECIAL MEETING	At 8:49 p.m. the Mayor recessed to the Special Meeting of the Bishop City Council as posted and agendized:
CALL TO ORDER	Mayor Smith called the Special Meeting of the Bishop City Council to order at 8:49 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.
COUNCIL PRESENT	Councilmembers David Stottlemyre, Pat Gardner, Keith Glidewell Mayor Pro Tem Jim Ellis Mayor Laura Smith
COUNCIL ABSENT	None
PUBLIC COMMENT	No comments were received from the public.
NEW BUSINESS	
ACCEPTANCE OF A FINAL PRODUCT (1) Motion/Stottlemyre	Councilmember Stottlemyre made a motion to accept the final GIS products produced with funding from the 2011-2013 CDBG PTA (General Allocation) program, grant 11-PTEC-7613, known as the Third GIS grant in the amount of \$35,000. Motion passed 5-0.
RECONVENE TO REGULAR MEETING	At 8:50 p.m. Mayor Smith reconvened the Regular Meeting of the Bishop City Council as agendized:
REPORT OF ACTION TAKEN AT CLOSED SESSION HELD AT 4:00 PM STUDY SESSION	City Attorney Peter Tracy reported that the action taken during the Closed Session held at the Study Session at 4:00 p.m. is the announcement of his retirement from the City of Bishop. City Council approved the temporary appointment of the Law Office of Peter E. Tracy and Peter E. Tracy, Esq. to the position of Interim City Attorney during the recruitment for a permanent appointment to the City Attorney position. The temporary appointment as Interim City Attorney was agreed to by both Peter E. Tracy and the City of Bishop to take effect on July 1, 2013 for 10 months.
Motion/Stottlemyre	Councilmember Stottlemyre made a motion to pay Peter E. Tracy, Esq. a flat monthly fee of \$3,500 for the next ten months for all legal and professional services as written in his new contract effective July 1, 2013. Motion passed 5-0.

CLOSED SESSION

At 8:55 p.m. the Mayor recessed to closed session as agendized:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code § 54957 – Titles: Fire Chief, Police Chief, Public Works Director/City Engineer, and City Administrator/Community Services Director.

RECONVENE TO OPEN SESSION

At 9:11 p.m. the Mayor reconvened the meeting to open session. The City Administrator announced that no action was taken by the Council during closed session.

ADJOURNMENT

The Mayor adjourned the meeting at 9:11 p.m. to the Study Session scheduled for Monday, July 8, 2013 at 4:00 p.m. in the City Council Chambers.

LAURA SMITH, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk