



# CITY OF BISHOP

## CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California

### NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the City Clerk at 760-873-5863. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 13.102-35.104 ADA Title II)

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code § 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration. NOTE: Comments for all agenda items are limited to a speaking time of three minutes.

**MONDAY, JUNE 24, 2013**

**7:00 P.M.**

### INVOCATION

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**PUBLIC COMMENT – NOTICE TO THE PUBLIC:** This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

### DEPARTMENT HEAD REPORTS

Updates on department activities will be given by the Department Heads

- A. Fire Chief Ray Seguire
- B. Police Chief Chris Carter
- C. Public Works Director/City Engineer Dave Grah
- D. City Administrator/Community Services Director Keith Caldwell

**NEW WEBSITE DESIGN** – Public Works Secretary Michele Thomas

**MISS CITY OF BISHOP AND MISS TEEN CITY OF BISHOP QUARTERLY REPORTS** – Miss City of Bishop Kristina Blum and Miss Teen City of Bishop Indica Morgenstein.

**CONSENT CALENDAR – NOTICE TO THE PUBLIC:** All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.

(1)

#### FOR APPROVAL/FILING

Minutes

- (a) Study Session – June 10, 2013
- (b) Council Meeting – June 10, 2013
- (c) Council Retreat – June 14, 2013

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|-------------------------------|---|
| Reports                       | (d) Personnel Status Change Report                            |
|                               | (e) Request to surplus found property – Log #BPD-151-13       |
|                               | (f) Statement of Fund Transactions 7/1/12 - 5/31/13           |
| Agreements                    | (g) Inyo County Lease Agreement for Office Space in City Hall |
|                               | (h) Inyo County Nutrition & Fitness Services Agreement        |
| <b>FOR INFORMATION/FILING</b> |   |
| Reports                       | (i) Water Fund Monthly Balances 2012/2013                     |
|                               | (j) Sewer Fund Monthly Balances 2012/2013                     |

**PUBLIC HEARINGS**

- (2) CLOSEOUT OF THE 2009 GENERAL ALLOCATION OF THE STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND FINAL GRANTEE PERFORMANCE REPORT (GPR) – A public hearing will be held to give citizens an opportunity to make their comments known regarding the 2009 General Allocation of the State Community Development Block Grant (CDBG) program, and to provide an opportunity for interested parties to comment and review the Final Grantee Performance Report on the closeout of the grant, 09-STBG-6407.
- (3) NOTICE OF FINAL PUBLIC HEARING FOR ACCEPTANCE OF FINAL PRODUCT – A public hearing will be held to give citizens an opportunity to make their comments known regarding the City’s acceptance of a final product funded by the 2011-2013 Community Development Block Grant (CDBG) Planning and Technical Assistance Program, Grant 11-PTEC-7613 in the amount of \$35,000.
- (4) SUBMITTAL OF A STATE HOME INVESTMENT PARTNERSHIP PROGRAM APPLICATION – A public hearing will be held to give citizens an opportunity to make their comments known regarding the submittal of a grant application to the California State Department of Housing and Community Development for funding under the HOME Investment Partnerships Program for First-Time Homebuyer Programs.
- (5) PROPOSED ZONING ORDINANCE AMENDMENT RESPECTING HOME OCCUPATIONS – A public hearing will be held to give citizens an opportunity to make their comments known regarding a draft ordinance allowing cottage food operations as a home occupation as required by State Law.

**NEW BUSINESS**

- (6) RESOLUTION 13-08 IN SUPPORT OF A HOME INVESTMENT PARTNERSHIPS PROGRAM GRANT – Consideration to adopt a resolution approving an application for funding and the execution of a grant agreement and any amendments thereto from the 2013 Allocation of the California State Department of Housing and Community Development HOME Investment Partnership Program – Administration.
- (7) ORDINANCE RELATING TO HOME OCCUPATIONS – Council consideration to approve the first reading/introduction of an ordinance amending the Bishop Municipal Code, Chapter 17 Zoning, to provide a definition for Cottage Food Operation and amending Uses Permitted – Planning Department.
- (8) RESOLUTION NO. 13-09 – Council consideration to adopt a resolution appropriating fund balances pursuant to Article XIII B of the California Constitution (Proposition 4) – Administration.
- (9) POST NO PARKING AT DESIGNATED LOCATIONS FOR JULY 4, 2013 – Consideration to approve “No Parking” at designated locations for July 4, 2013 – Fire Department
- (10) REQUEST TO APPROVE SLUDGE TRANSFER WORK ORDER – Consideration to approve the execution of Amendment 5 to the contract with Stantec for the SCADA Project – Public Works Department.

- (11) REQUEST TO APPROVE SLUDGE TRANSFER PURCHASE ORDER – Consideration to approve the purchase of sludge valve actuators for the Automated Sludge Transfer Project – Public Works Department.
- (12) REQUEST TO APPROVE PURCHASE OF EMERGENCY WATER MAIN REPAIR PARTS – Consideration to approve the purchase of Emergency Water Main Repair Parts - Public Works Department.
- (13) BUDGET ADJUSTMENTS/TRANSFERS – Council consideration to approve budget adjustments/transfers for Fiscal Year 2012-2013 through May 31, 2013 – Administration/Finance.

**COUNCIL AND COMMITTEE REPORTS**

**CLOSED SESSION**

- (14) PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code § 54957 – Titles: Fire Chief, Police Chief, Public Works Director/City Engineer, and City Administrator/Community Services Director.

**REPORT ON ACTIONS TAKEN IN CLOSED SESSION IF REQUIRED**

**ADJOURNMENT**

Monday, July 8, 2013 – 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers  
Monday, July 22, 2013 – 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers  
Monday, August 12, 2013 – 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers  
Monday, August 26, 2013 – 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers  
Monday, September 9, 2013 – 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers  
Monday, September 23, 2013 – 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers