

CITY OF BISHOP
CITY COUNCIL MINUTES
MAY 28, 2013

CALL TO ORDER	Mayor Smith called the meeting of the Bishop City Council to order at 7:03 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.
INVOCATION	The invocation was given by Pastor Kathleen Puntar of the United Methodist Church followed by the Pledge of Allegiance led by Councilmember Gardner.
COUNCIL PRESENT	Councilmembers David Stottlemyre, Pat Gardner, Keith Glidewell Mayor Pro Tem Jim Ellis Mayor Laura Smith
COUNCIL ABSENT	None
OTHERS PRESENT	Keith Caldwell, City Administrator/Community Services Director Robin Picken, Assistant City Clerk Peter Tracy, City Attorney Ray Seguire, Fire Chief Chris Carter, Police Chief David Grah, Public Works Director/City Engineer Deston Dishion, Public Works Superintendent Gary Schley, Public Services Officer Cheryl Solesbee, Assistant Finance Director
PUBLIC COMMENT	The Mayor announced the public comment period. No public comments were provided.
DEPARTMENT HEAD REPORTS	Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments' activities including upcoming and ongoing projects. It was reported by the Fire Chief, Police Chief and City Administrator that Mule Days was a success, those who attended enjoyed the event, and there were no major incidents to report.
CHAMBER OF COMMERCE UPDATE	Tawni Thomson, Executive Director of the Bishop Chamber of Commerce provided a report on Chamber activities and Visitors Bureau statistics. Ms. Thomson updated Council on the success of the Bishop Mule Days Celebration and the Inyo Council for the Arts Memorial Day Weekend Arts and Crafts Show at Bishop City Park. Ms. Thomson also gave Council many articles that were written recently about Bishop and the abundance of fishing and recreational activity here in the Eastern Sierra and announced the upcoming

California High School Rodeo Association 2013 State Finals to be held on June 9 through June 14, 2013.

CONSENT CALENDAR
(1)

A motion was made by Councilmember Stottlemyre and passed 5-0, to approve the Consent Calendar as presented:

Motion/Stottlemyre

FOR APPROVAL AND FILING

- (a) Study Session – May 13, 2013
- (b) Council Meeting – May 13, 2013
- (c) Personnel Status Change Report

FOR INFORMATION AND FILING

- (d) Planning Commission Agenda – May 29, 2013
- (e) Water & Sewer Commission Minutes – March 12, 2013
- (f) Fire Department Activity Log – April 2013

PUBLIC HEARINGS/
ACTION

ENVIRONMENTAL REVIEW –
Salvation Army Church and Store
(2)

The Mayor opened a public hearing to hear and consider public comment on the Initial Study and draft Negative Declaration prepared for a conditional use permit for the Salvation Army Church and Store.

Public Services Operator Gary Schley gave an overview of the project and explained that in keeping with CEQA an Initial Study has been completed and a Negative Declaration has been prepared for a Conditional Use Permit to allow the applicant, The Salvation Army, to construct a 9,000 square foot church/store facility and set aside the minimum parking requirements for the facility at 106 MacIver Street which is located in the C-1 district.

Core Officer of The Salvation Army for the City of Bishop Lieutenant Cathie McCulley reported that since she has been in Bishop for a year now, she has personally observed many benefits that The Salvation Army brings to the community in both social and financial programs. They have provided many people with food, clothing, furniture, and assistance with housing and utilities. Lt. McCulley reported that once the new church and store building is completed, it will provide all of the benefits to the community that she has already mentioned above plus it will also allow them to become more cost effective in their expenses.

Motion/Stottlemyre

No further public comment was provided. A motion was made by Councilmember Stottlemyre and passed 5-0, to close the Public Hearing.

ADOPTION – Salvation Army Church and Store Initial Study and Negative Declaration
(3)

Public Services Operator Gary Schley recommended that Council approve the adoption of the Initial Study and Negative Declaration of Environmental Impact for the proposed Salvation Army Church and Store.

Motion/Gardner

A motion was made by Councilmember Gardner and passed 5-0, to adopt the Initial Study and Negative Declaration of Environmental Impact for the proposed Salvation Army Church and Store.

ENVIRONMENTAL REVIEW – Positive Pressure Water System Improvement Project
(4)

The Mayor opened a public hearing to hear and consider public comment on the Initial Study and draft Negative Declaration prepared for a Positive Pressure Water System Improvement Project.

Public Works Director David Grah gave an overview of the project and explained that in keeping with CEQA and Initial Study has been completed and a Negative Declaration has been prepared for the proposed City of Bishop Positive Pressure Water System Improvement Project. He explained that after further updates to the original City of Bishop Water Master Plan, the current scope of the project relates to correcting a contamination concern in the area of the existing storage tank and the main water well, Well 4. The proposed solution is an addition of a small water tank at Well 4 and a control valve at the existing storage tank. These additions would maintain positive pressure on the line between the existing storage tank and Well 4, eliminating the contamination concern.

Motion/Stottlemire

No public comment was provided. A motion was made by Councilmember Stottlemire and passed 5-0, to close the Public Hearing.

ADOPTION – Positive Pressure Water System Improvement Project Initial Study and Negative Declaration
(5)

Public Works Director David Grah recommended that Council approve the adoption of the Initial Study and Negative Declaration for the Positive Pressure Water System Improvement Project.

Motion/Ellis

A motion was made by Mayor Pro Tem Ellis and passed 5-0, to adopt the Initial Study and Negative Declaration for the Positive Pressure Water System Improvement Project.

NEW BUSINESS

PLANNING COMMISSION – Appointment of Planning Commissioner
(6)

Councilmember Stottlemire made a motion to approve the appointment of Mark Heckman to fill the scheduled vacancy on the Planning Commission for the term ending on June 22, 2013. Motion passed 5-0.

Motion/Stottlemire

<p>REQUEST TO WAIVE HIRING FREEZE – Finance (7) Motion/Glidewell</p>	<p>On a motion by Councilmember Glidewell, the Council voted 5-0 to waive the hiring freeze to advertise and fill the vacant position of Part-Time Office Assistant in the Finance Department.</p>
<p>REQUEST TO ADVERTISE – Advertise bids for the Positive Pressure Water System Improvement Project (8) Motion/Stottlemire</p>	<p>Councilmember Stottlemire made a motion to approve the advertisement for bids for the Positive Pressure Water System Improvement Project. Motion passed 5-0.</p>
<p>REQUEST TO TERMINATE CONTRACT – Terminate Willdan Contract for 2013 Water and Sewer Rate Study (9) Motion/Stottlemire</p>	<p>Councilmember Stottlemire made a motion to approve terminating the contract with Willdan for the 2013 Water and Sewer Rate Study and to have staff issue a 30-day notice of termination to Willdan. Motion passed 5-0.</p>
<p>REQUEST TO APPROVE CONTRACT – Approve contract with Sustainable Resource Engineering (SRE) for 2013 Water and Sewer Rate Study (10) Motion/Glidewell</p>	<p>Councilmember Glidewell made a motion to approve the consultant contract with Sustainable Resource Engineering (SRE) for the 2013 City of Bishop Water and Sewer Rate Study effective on June 30, 2013 or earlier if, at such time, the City of Bishop receives a letter from Willdan specifying an earlier date of termination of their contract with the City of Bishop. Motion passed 5-0.</p>
<p>REQUEST TO AMEND CONTRACT – Amend contract with Nolte for the Sneden Street Improvements Project (11) Motion/Gardner</p>	<p>Councilmember Gardner made a motion to approve Change Order 4 to Street Delivery Services Contract with Nolte authorizing \$4,800 for this change order and pushing the total design cost to \$100,195. Motion passed 5-0.</p>
<p>REQUEST TO ADVERTISE – Advertise bids for the Emergency Water Main Repair Parts (12) Motion/Glidewell</p>	<p>Councilmember Glidewell made a motion to approve advertisement for bids for Emergency Water Main Repair Parts. Motion passed 5-0.</p>
<p>REQUEST TO ENTER INTO A MUTUAL AID AGREEMENT – Interagency Assistance Mutual Aid Agreement between Inyo County Sheriff’s Department /Inyo County and City of Bishop Police Department/City of Bishop (13)</p>	<p>Mayor Smith asked that this item be pulled from the agenda and brought back to Council after further review and discussion.</p>

AUDITOR AGREEMENTS –
Technical Support & Labor
Report Agreements for
Fiscal Year 2012-2013
(14)
Motion/Stottlemyre

Councilmember Stottlemyre made a motion to approve the
Technical Support and Labor Report Agreements for Fiscal
Year 2012/2013 with Larry Bain, CPA. Motion passed 5-0.

REVIEW OF BUDGETS FOR
FISCAL YEARS 2012/2013
AND 2013/2014
(15)
Motion/Gardner

Councilmember Gardner made a motion to approve the
Revised Budget for Fiscal Year 2013-2014. Motion passed
5-0.

COUNCIL REPORTS

Council Members reported on committee meetings and
announced upcoming community events.

ADJOURNMENT

The Mayor adjourned the meeting at 8:43 p.m. to the Study
Session scheduled for Monday, June 10, 2013 at 4:00 p.m. in
the City Council Chambers.

LAURA SMITH, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk