



# CITY OF BISHOP

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## Minutes

### Water and Sewer Commission Special Meeting

13 July 2010

#### **Call To Order:**

Chairman Cross called the meeting to order at 7:01 P.M.

#### **Pledge of Allegiance:**

The Pledge of Allegiance was led by Chairman Cross

#### **Commissioners Present:**

Cross, Mathieu, Martin, Underhill and Bhakta

#### **Commissioners Absent:**

None

#### **Others Present:**

Dave Grah, Public Works Director  
Deston Dishion, Public Works Superintendent  
Michele Thomas, Secretary

#### **Public Comment:**

None

#### **Correspondence:**

None

#### **CLOSED SESSION:**

##### **(1) POTENTIAL LITIGATION – The Commission will meet in closed session with the City Attorney pursuant to Government Code Section 54956.9(b)(1)**

Grah explained to the commission that the City Attorney had to postpone and will attend the next meeting in September to talk with the commission as an item of new business on the agenda not as a closed session. Grah also stated that the City Council spoke at their 12 July meeting in a closed session regarding recommendations from the Water Sewer Commission and will meet with the commission, possibly at the November meeting, after the City Attorney has attended the meeting in September.

**(2) Approval of the Minutes:**

Chairman Cross moved to approve the minutes of the June 3, 2010 meeting as written and motion carried.

**Old Business:**

**(3) Rebate program**

The City of Bishop benefits from water conservation largely because of the reduced electricity costs that result from pumping less water out of the ground. Water Agencies commonly provide incentives to customers that replace water wasting fixtures and appliances with water-conservation fixtures and appliances. An initial budget of \$5,000 is proposed for each of the 2010/2011 and 2011/2012 fiscal years. The City will be offering automatic shut off hose nozzles, garden hose times, irrigation times, toilet rebates, washing machine rebates and dishwasher rebates. The items and incentives would be provided to the customers through a first come first served application process and be limited to one per customer.

**MOTION:**

Commissioner Martin moved to approve the incentive program as proposed in the memo provided by Grah dated 8 July 2010 with the addition that cost associated with the savings be passed on to City Council.

Ayes: Martin, Underhill, Bhakta, Mathieu, and Cross

MOTION CARRIED: 5-0

**(4) Meter Readings**

In the past few months, approximately ten new water meters have been installed within City limits. The City of Bishop has over 80 meters installed on all the various user categories. Each month, the meters are read and the information is used to help determine the average amount used in each of the categories. Some businesses and residential properties tend to use an excessive amount of water compared to others. By the time of the next rate study, the City will have the information needed to adjust the appropriate rates to be charged for all business types and residential categories.

**(5) Cash balance and revenue & expenditures update on water and sewer reserves**

Balances in water and sewer are down due to the work on Hanby. Beginning this fiscal year, the department will monitor the capital fund balance separate from the operation fund. From the cash balance at the start of the fiscal year, six months worth of non capital expenditures will be put into a non capital fund with the remainder in the capital fund. Through the year, the expenditures and revenues will be split between capital and non capital and the balances will be tracked. At the end of each fiscal year, a possible adjustment would be made to the non-capital cash balance to reflect 6 months worth of funds.

**(6) Public Works reports for May and June**

During May, Pacific Engineering completed construction of the Hanby Avenue water line. The project included 2750 feet of 10 inch main line, new water services to all homes on Hanby and 5 new fire hydrants. Construction began on the Keough and Hobson Streets sewer replacement

project. During the beginning of the Hanby Avenue pavement project, the main sewer line collapsed. An emergency sewer replacement project was advertised for construction proposals. Staff interviewed candidate lessees for our 40 acre pasture and selected Roy Boothe as lessee.

In June, the Public Works crew removed and replaced a 12 inch mainline valve in the Vons driveway. Staff conducted a radio path study with ECO:LOGIC for the SCADA project. The May, Willow, and North Third Water Improvements project was advertised for bids. Construction was completed on the Keough and Hobson Streets sewer replacement project. Granite construction was awarded the bid to replace 15 inch sewer main under Hanby Avenue and replace all laterals due to the emergency sewer project.

**Staff and Commission Reports:**

Grah mentioned the May, Willow, North Third Water Improvement project would cost approximately \$550,000. This would use up a good amount of the water cash balance. The City is anticipating three small water projects for the spring; Church Street, Iris Street, and North Second Street. The California Transportation Commission allocated funds to Project A. This project would include a section of North Third Street's water and sewer line to be replaced. We will begin advertising in January and construction to begin in spring. The department teamed up with Mammoth Community Water District and began advertising on three local radio stations for water conservation and sewer related issues. Thomas lends her voice to the radio spots.

**Items to Be Discussed at the Meeting of 14 September 2010:**

- City Attorney to attend
- Ed Morris presentation
- Savings value through rebate program
- Rebate program update
- Meter readings
- Cash balance and revenue and expenditures update on water and sewer reserves

Chairman Cross adjourned the meeting at 7:59 P.M. The next regularly scheduled meeting will be Tuesday, 14 September 2010 at 7:00 P.M. in the City Council Chambers.

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Forrest Cross, Chairman

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Michele Thomas, Secretary