



# CITY OF BISHOP

## WATER AND SEWER COMMISSION AGENDA

City Council Chambers – 301 West Line Street  
Bishop, California 93514

Date: March 9, 2010  
7:00 P.M.

### NOTICE TO THE PUBLIC:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (760) 873-5863. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California, during normal business hours.

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**PUBLIC COMMENT: NOTICE TO THE PUBLIC:** This time is set aside to receive public comment on matters not calendared on the agenda.

### APPROVAL OF MINUTES

- (1) Minutes of the Water and Sewer Commission meeting held on January 12, 2010 subject for approval.

### CORRESPONDENCE

### NEW BUSINESS

- (2) News Release draft regarding meters
- (3) Charging water and sewer connection fees
- (4) Elections

### OLD BUSINESS

- (5) Information regarding water wasters from other cities
- (6) Meter Readings
- (7) Cash balance and revenue & expenditures update on water and sewer reserves
- (8) Public Works reports for December, January and February

### STAFF AND COMMISSION REPORTS

**ADJOURNMENT:** The next regularly scheduled meeting will be May 11, 2010 at 7:00 P.M. in the City Council Chambers, 301 West Line Street, Bishop.



# CITY OF BISHOP

377 West Line Street - Bishop, California 93514  
Post Office Box 1236 - Bishop, California 93515  
760-873-8458 publicworks@ca-bishop.us  
www.ca-bishop.us

## Minutes

### Water and Sewer Commission

January 12, 2010

#### Call To Order:

Chairman Cross called the meeting to order at 7:04 P.M.

#### Pledge of Allegiance:

The Pledge of Allegiance was led by Chairman Cross

#### Commissioners Present:

Cross, Mathieu, Martin and Underhill

#### Commissioners Absent:

Bhakta (excused)

#### Others Present:

Dave Grah, Public Works Director  
Deston Dishion, Public Works Superintendent  
Michele Thomas, Secretary

#### Public Comment:

None

#### Agenda Item 1: Approval of the Minutes

Commissioner Underhill moved to approve the minutes of the November 10, 2009 meeting as written and motion carried.

#### Correspondence

Grah responded to a letter sent in by Janna Van Ness regarding sewer charges for her property.

#### New Business:

##### Agenda Item 2: Option to be charged by meter

The City is continuing to look towards moving to charge customers by meters for water services, at least as an option. We are looking into adding the option to the Bishop Municipal Code to make it possible to charge by meter if a customer requests. Our current billing system is not set up to charge by meters at this time. We are in the process of updating our billing system and plan to accommodate this change as part of that update.

Martin is concerned that the customers who would ask to have meters installed might not be the best ones to have them. He feels the customers that think they use less would request a meter and the water wasters would not. If an account that is currently charged a certain EDU amount goes to a meter and their count decreases the loss of revenue could be an issue.

Grah feels there is an advantage of using a meter system and any opportunities to take steps in this direction would be a benefit in the long run. In the beginning, adding meters may be counter productive, but is an investment for the future.

Underhill brought up the idea of a customer who chooses to use a meter realizes they are now paying more for their water. Would they be able to take it out and go back to the current billing system?

The City is here to serve our customers. If someone wants a meter at one point and then changes their mind, we would probably go back to the original way we billed. We would not want a customer to continually go back and forth though. If a meter was placed at a property and the customer later wants to go back to the current billing, we would keep the meter on the property for future use. At this time, we have over five requests to be billed by a water meter. Making a change to the Municipal Code is the first step.

Charging by a meter would consist of fees for base and usage rates. Water costs have been calculated to be 84% base and 16% usage. Using a \$32 per month rate those percentages equate to about \$27 base and \$5 usage for an EDU for water. Sewer was calculated to be 94% base and 6% usage. Using a \$20 per month rate those percentages equate to about \$19 base and \$1 usage for an EDU for sewer. If a property used a reasonable average, the charges would match standard EDU rates, \$32 water and \$20 sewer. If the property used twice a reasonable average of water in a month, water and sewer charges would be the base rates plus twice the usage portions of the standard rates.

The Public Works Department is currently in the process of installing over thirty new meters at different properties to have a better idea of how much water is used in each category we charge currently. Having more accurate information will be beneficial for the next fee study in three years.

### **Agenda Item 3: Consequences for chronic water wasters**

Installing meters on chronic water wasters would give the appropriate supporting data of how much water the customer uses. Grah will take this to City Council.

### **Agenda Item 4: Residential shut-offs**

Currently, the City of Bishop shuts off water to delinquent non-residential accounts only. The Bishop Municipal Code does not clearly state residential accounts can not be shut off as well. Several other similar communities were contacted regarding delinquent residential accounts and they all shut off water after providing notice of impending shut off. At this time, the City places liens on properties that are delinquent. Currently about \$1,000 is spent each year on placing and releasing these liens.

Chairman Cross made a motion to recommend to the City Council we consider changing Code 13.04.095 to allow for shut offs to all delinquent accounts along with providing to Council the process to be used with appropriate door hangers.

Motion carried.

**Agenda Item 5: Update to billing cycle and system**

The State allows the City the ability to charge a basic penalty of 10 percent plus an additional penalty of 1.5 percent per month for delinquent accounts. Our current billing system has some issues with the programming of these fees. We also bill in advance and would like to switch to billing at the end of the month of usage which would be best if we were to go to meters in the future.

By billing at the end of the month, users would have until the time the next bills are printed to pay their bill in full. The amount of the bill would consist of the past due balance, plus 1.5 percent of the past due balance, plus the new regular monthly fees. Bills would be mailed before the 5<sup>th</sup> of the following month. The 10 percent penalty would be dropped even though it is allowed in state law.

The switch from billing in advance to billing after could amount to billing twice for the month when the switch was made. A solution from any problems by this switch could be to waive the fees for the month when the switch is made. If the switch was made in July 2010, this could help reduce the impact of the rate increase scheduled to go in place then. The loss in revenue for one month amounts to about \$100,000 water and about \$75,000 sewer with the new rates. Another option is to define fees and charges as based on the prior month.

Martin would like to review the information and also have input from Peter Tracy, City Attorney, before making a recommendation to City Council. The topic will be discussed further at the next Water Sewer meeting in March.

**Old Business:**

**Agenda Item 6: Council action on water and sewer rates**

The City Council adopted the water and sewer rates as recommended by the commission. The rates will go into effect July 2010.

**Agenda Item 7: Cash balance and revenue & expenditures update on water and sewer reserves**

The sewer balances have declined over the past two months. We had planned about \$150,000 in sewer improvements with Project A that was delayed. With this project not going forward, we have funds available to do additional work. With the rate increase going into effect in July, we will be able to do other capital improvements we have planned.

The water balances did increase over the past two months. We are getting ready to advertise for a \$700,000 water line project on Hanby Avenue, May Street and Willow. Public Works is looking forward to larger projects in the future, maybe increasing our water storage.

Martin asked what the status is with us sharing storage with Indian Creek Community Services District and with The Tribe. Grah stated that the Tribe had some concerns with others having access to their water and it is no longer being pursued. We are looking into an inner-tie with Indian Creek.

**Agenda Item 8: Public Works reports for November**

All fire hydrants in city limits were flushed and flow tested and everything went well without any leaks or pressure problems.

The City has selected ECO:LOGIC as the contractor to design and build a SCADA system for the city's water system and will begin negotiations in early December.

**Staff and Commission Reports:**

The City would like to put into place connection fees. Currently we do not charge for water and sewer connections and we will be updating the Fee Resolution to include them.

The Head Works project at the sewer plant will begin with hiring an engineering firm. The project will replace the bar screen, grit chambers and drying beds at the sewer plant.

The City will also be replacing the worst sewers in city limits, starting with Keough Street, between Hobson and Home Streets.

**Items to Be Discussed at the Meeting of March 9, 2010:**

- Elections
- Charging water/sewer connection fees
- News Release draft regarding meters
- Meter readings
- Cash balance and revenue and expenditures update on water and sewer reserves

Chairman Cross adjourned the meeting at 8:34 P.M. The next regularly scheduled meeting will be Tuesday, March 9, 2010 at 7:00 P.M. in the City Council Chambers.

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Forrest Cross, Chairman

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Michele Thomas, Secretary



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[www.ca-bishop.us/CityofBishopPublicWorks.htm](http://www.ca-bishop.us/CityofBishopPublicWorks.htm)

## **Water and Sewer Commission News Release**

### **Water Meters in Bishop**

The City of Bishop is installing about 25 water meters to help ensure water customers aren't charged too much for water. The meter readings won't be used to charge customers, they'll just be used to gather general water usage information.

The city's current flat rate billing makes assumptions for the different amounts of water used by different types of water customers. These assumptions were developed many years ago. Some customers are concerned they are being charged too much for the water they use. They don't think those old assumptions are right.

The city is installing meters to find out how much water different customer types use so current information can be used instead of the old assumptions. To do this, the city is making sure there is at least one meter in each of its 22 categories of user.

There were about 60 water meters already in place in the city. Once the new meters are installed, there will be about 85 meters in place. Bars, schools, beauty salons, and barber shops are examples of user categories that are having meters installed for the first time. After a year or so of tracking typical water use in each of the 22 user categories, the flat rates could be adjusted to be more fair. That is the city's plan.

Even if the flat rates are adjusted to be more fair, several Bishop water customers want to be charged by meter instead of by flat rate. These customers believe they use less water than other customers and think they should pay less as a result. Charging by meter has advantages to both the customer and to the water provider. Also, there is some state and federal pressure to move to a metered system. As a result, it is possible that some water users in Bishop will move to meter-based charges in the coming years.

For more information contact City of Bishop Public Works at [publicworks@ca-bishop.us](mailto:publicworks@ca-bishop.us) or 760-873-8458. Press releases posted at <http://www.ca-bishop.us/Advertisements/Releases/Releases.html>



**To:** Bishop Water and Sewer Commissioners  
**From:** David Grah, Director of Public Works  
**Subject:** Connection Fees  
**Date:** 4 March 2010

**General:**

The City of Bishop fee schedule is being updated to include charges for new connections to the city water and sewer systems.

**Background:**

Most water and sewer utilities charge new developments connection or development fees. These fees are generally related to the cost of developing the existing system and the cost to expand the system to new developments. Connection fees can be an important source of income for a utility.

The subject of connection fees has come up at Water and Sewer Commission meetings including during discussions about vacant properties. Owners of vacant properties often want to terminate water and sewer service in order to save the monthly fee. If the termination was allowed, a connection fee could be a vehicle for a property to "buy back in" to the system.

For some time, the City of Bishop fee schedule has included "Development Impact Fees" for water and for sewer, but those fees were set at \$0. As part of the update of fees to go into place 1 July, the Development Impact Fees have been set above \$0 for the first time.

A straight calculation for these fees would take the value of the system and divide it by the number of customers. Using the system values developed for the rate study and the total number of Equivalent Dwelling Units (EDU's) currently in the system resulted in a \$4,975.35 per EDU fee for water and a \$4,792.51 per EDU fee for sewer.

These fees were discussed at a City Council Retreat meeting 26 January 2010. The Council considered these calculated values and then set the fees at \$2,000 per EDU for both water and for sewer. The \$2,000 fees are included in the 2010/2011 fiscal year fee schedule adopted by City Council at their meeting 22 February 2010.

Given the small number of developable parcels in the city, the slow development rate, and the poor likelihood that termination and later buy-in to the system would be cost effective, it is unlikely these fees will be collected anytime soon.

# WATER WASTER INFORMATION FROM OTHER CITIES

## City of Brisbane:

Spoke to representative regarding water wasters. Due to their high water rates, they do not have many issues regarding this concern.

## City of Mount Shasta:

Each spring, the Public Works Department goes around and places a door hanger on all residents and businesses asking everyone to conserve water listing how to tips.

The city has a code ordinance in effect listing violations and penalties.

1. **Waste of water through plumbing system** – It is unlawful for any water user or property owner to waste water derived from the City’s water system. The Water Superintendent has the right to inspect or cause to be inspected the hydrants, faucets, taps, traps, plumbing, laterals, and water outlets on the premises to see that no water is wasted. If it is found to have water wasted by means of any of these, the Superintendent of Water shall notify or cause to be notified the water user in writing to repair the issue. The repair and stoppage of wasting water is to be completed within 48 hours of notification or within a time specified in writing. In the case of a ruptured line where excessive water is being wasted, in the opinion of the Water Superintendent, the water shall be ordered shut off until repairs are made with a \$50 fee to turn the water back on after repairs are complete.

2. **Waste of water through usage** – It is unlawful for any water user or property owner to waste water derived from the City’s water system. It shall be presumed that water is being used wastefully when any one of the following conditions is found to exist:

- A. water is dispersed from a pipe or hose freely across any surface without a sprinkler head.
- B. water washes down an asphaltic or concrete surface (parking lot or gas station island and yard) during May 1st through October 31<sup>st</sup>, without a permit from the PW director. (Residential surfaced driveways, sidewalks or patios are except as long as the user washes down with a hand held hose)
- C. Watering lawn for more than 1 hour in one place.
- D. Watering or irrigating for more than 4 hours in a 24 hour period.
- E. At commercial establishments, water supply hose is allowed to disperse water across a surface, or into a drain, while the washing operation takes place. At private residents, a hose with a shut-off nozzle is permissible; however, water shall not disperse onto a street, or alley, for a period longer than 30 minutes.
- F. Water user allows water to run onto a city street or alley for more than thirty minutes.
- G. Water user allows water to be used for the source of cooling, save and except properly installed evaporation coolers and /or cooling towers.

# **WATER WASTER INFORMATION FROM OTHER CITIES**

3. When any City employee or police officer finds that water is being wasted, the user shall be punished.

4. Penalties: Any willful violation shall be an infraction, and shall be punished in the manner as specified, at the time of the violation, in Government Code 36900, or any successor statute which specifies the penalties for violation of infractions. Nothing herein shall prevent a person who violates this Title from, in the alternative, being charged with and convicted of a misdemeanor or felony under any other applicable provision of the California Penal code or any other local, county, state, or federal law or regulation.

## **Town of Mammoth Lakes:**

1. Wastage of Water - No person and/or consumer shall cause or permit any water furnished to his property by the District to run to waste in any gutter or otherwise. The District may, after two warnings by registered mail or personal service, disconnect the service to any property and/or consumer for failure to comply with the foregoing rule. Such service shall be restored only upon payment of the turn-on charge set by the Board of Directors. Water of the turn-on charge is set by the Board of Directors. Water wasted in this manner will be estimated and charged for at the rates set by the Board of Directors.

Mammoth has requirements for water saving and conservation devices for residential and commercial. They have 4 different levels of water restrictions for watering lawns, washing vehicles and construction uses. Restaurants have guidelines of not serving water unless the customer requests it.

For first violations, a warning is issued usually verbally but noted. For the second, a written warning is sent. These letters do not have to be sent certified, first class mail is fine. And if a third is issued due to landscaping, the district may disconnect the customer's irrigation if their meter is separate from their home meter. If there is only one meter, the district will install a flow restrictor. The home owner may choose to install an irrigation meter instead to be shut off. If the violations are due to another nature, a flow restrictor will be installed and not removed for at least 6 months. There is also a \$200 fee per flow restrictor removed or service turned back on. There is also a \$20 per month fee for a flow restrictor installed.

	12/21/2009	1/25/2010	35		
LOCATION	START READ	END READING	USED	GPD	CATEGORY
WINDOW FAIR	1,041,790	1,049,660	7,870	225	OTHER
145 FULTON	2,604,200	2,613,050	8,850	253	SINGLE
149 FULTON	1,916,690	1,923,580	6,890	197	SINGLE
153 FULTON	1,673,600	1,675,130	1,530	44	SINGLE
RURAL HEALTH CLINIC	634,170	649,870	15,700	449	OTHER
174 SUNLAND (STORAGE SHEDS)	3,179,780	3,179,780	0	0	STORAGE UNIT
760 WEST LINE	8,967,020	8,967,020	0	0	STORAGE UNIT
DAYS INN	18,165,400	18,361,200	195,800	5,594	HOTEL
METHODIST CHURCH	7,399,700	7,403,900	4,200	120	CHURCH
759 HOME STREET	4,074,840	4,090,210	15,370	439	SINGLE
724 ROME DRIVE	4,740,230	4,755,670	15,440	441	SINGLE
668 KELSO	5,297,200	5,299,000	1,800	51	SINGLE
647 MAPLE	5,826,000	5,863,120	37,120	1,061	SINGLE
668 SYCAMORE	7,489,740	7,492,430	2,690	77	SINGLE
691 HAMMOND	5,561,300	5,585,100	23,800	680	SINGLE
HOLIDAY INN EXPRESS	28,673,000	28,848,100	175,100	5,003	HOTEL
106 MAC IVER	7,074,900	7,074,900	0	0	OTHER
OUR WATER WORKS	2,698,300	2,750,800	52,500	1,500	CAR WASH
CREEKSIDE INN	41,563,700	41,796,600	232,900	6,654	HOTEL
SIZZLER	3,394,950	3,493,390	98,440	2,813	RESTAURANT
235 WYE ROAD	32,450	32,450	0	0	OTHER
KMART DOMESTIC	7,897,400	7,928,900	31,500	900	OTHER
K MART IRRIGATION	72,676,300	72,676,300	0	0	OTHER
VONS DOMESTIC	8,282,100	8,382,700	100,600	2,874	OTHER
495 EAST YANEY	5,808,930	5,818,260	9,330	267	SINGLE
RUNNING SPRINGS 193	250,843	251,120	277	58	OTHER
172 WILLOW	3,227,300	3,244,260	16,960	485	OTHER
275 WILLOW	1,911,060	1,915,660	4,600	131	SINGLE
EASTERN SIERRA OIL	490,210	492,470	2,260	65	OTHER
462 SHORT STREET	6,562,040	6,578,110	16,070	459	SINGLE
WASHTUB	2,347,300	2,472,300	125,000	3,571	LAUNDROMAT
WILLOW PAZA APTS	1,898,100	1,949,000	50,900	1,454	MULTI FAMILY
SIERRA SUDS	2,286,250	2,320,740	34,490	985	LAUNDROMAT
SIERRA COMANAGERS QUARTERS	515,150	524,500	9,350	267	MULTI FAMILY
1	88,250	92,650	4,400	126	MULTI FAMILY
2	64,290	66,730	2,440	70	MULTI FAMILY
3	23,660	23,660	0	0	MULTI FAMILY
4	65,910	67,080	1,170	33	MULTI FAMILY
5	154,809	159,020	4,211	120	MULTI FAMILY
6	109,880	109,910	30	1	MULTI FAMILY
7	72,970	77,180	4,210	120	MULTI FAMILY
8	305,730	309,240	3,510	100	MULTI FAMILY
9	41,370	43,840	2,470	71	MULTI FAMILY
10	615,680	615,680	0	0	MULTI FAMILY
11	44,210	45,650	1,440	41	MULTI FAMILY
12	38,840	38,840	0	0	MULTI FAMILY
13	31,690	32,460	770	22	MULTI FAMILY
14	30,890	33,670	2,780	79	MULTI FAMILY
15	74,960	79,090	4,130	118	MULTI FAMILY
16	39,030	39,060	30	1	MULTI FAMILY



	1/25/2010	2/22/2010	28		
LOCATION	START READ	END READING	USED	GPD	CATEGORY
WINDOW FAIR	1,049,660	1,056,850	7,190	257	OTHER
145 FULTON	2,613,050	2,625,740	12,690	453	SINGLE
149 FULTON	1,923,580	1,930,110	6,530	233	SINGLE
153 FULTON	1,675,130	1,676,660	1,530	55	SINGLE
RURAL HEALTH CLINIC	649,870	666,600	16,730	598	OTHER
174 SUNLAND (STORAGE SHEDS)	3,179,780	3,179,780	0	0	STORAGE UNIT
760 WEST LINE	8,967,020	8,967,020	0	0	STORAGE UNIT
DAYS INN	18,361,200	18,450,500	89,300	3,189	HOTEL
METHODIST CHURCH	7,403,900	7,411,000	7,100	254	CHURCH
759 HOME STREET	4,090,210	4,098,240	8,030	287	SINGLE
724 ROME DRIVE	4,755,670	4,770,670	15,000	536	SINGLE
668 KELSO	5,299,000	5,300,460	1,460	52	SINGLE
647 MAPLE	5,863,120	5,868,560	5,440	194	SINGLE
668 SYCAMORE	7,492,430	7,498,170	5,740	205	SINGLE
691 HAMMOND	5,585,100	5,600,600	15,500	554	SINGLE
HOLIDAY INN EXPRESS	28,848,100	28,985,800	137,700	4,918	HOTEL
106 MAC IVER	7,074,900	7,074,900	0	0	OTHER
OUR WATER WORKS	2,750,800	2,807,000	56,200	2,007	CAR WASH
CREEKSIDE INN	41,796,600	41,946,200	149,600	5,343	HOTEL
SIZZLER	3,493,390	3,559,560	66,170	2,363	RESTAURANT
235 WYE ROAD	32,450	32,450	0	0	OTHER
KMART DOMESTIC	7,928,900	7,952,000	23,100	825	OTHER
K MART IRRIGATION	72,676,300	72,676,300	0	0	OTHER
VONS DOMESTIC	8,382,700	8,458,100	75,400	2,693	OTHER
495 EAST YANEY	5,818,260	5,822,930	4,670	167	SINGLE
RUNNING SPRINGS 193	251,120	251,164	44	2	OTHER
172 WILLOW	3,244,260	3,256,890	12,630	58	OTHER
275 WILLOW	1,915,660	1,920,010	4,350	155	SINGLE
EASTERN SIERRA OIL	492,470	495,200	2,730	98	OTHER
462 SHORT STREET	6,578,110	6,599,990	21,880	781	SINGLE
WASHTUB	2,472,300	2,541,300	69,000	2,464	LAUNDROMAT
WILLOW PAZA APTS	1,949,000	1,991,300	42,300	1,511	MULTI FAMILY
SIERRA SUDS	2,320,740	2,347,940	27,200	971	LAUNDROMAT
SIERRA COMANAGERS QUARTERS	524,500	531,700	7,200	257	MULTI FAMILY
1	92,650	94,740	2,090	75	MULTI FAMILY
2	66,730	68,880	2,150	77	MULTI FAMILY
3	23,660	23,760	100	4	MULTI FAMILY
4	67,080	67,830	750	27	MULTI FAMILY
5	159,020	163,120	4,100	146	MULTI FAMILY
6	109,910	114,800	4,890	175	MULTI FAMILY
7	77,180	82,550	5,370	192	MULTI FAMILY
8	309,240	311,300	2,060	74	MULTI FAMILY
9	43,840	45,700	1,860	66	MULTI FAMILY
10	615,680	615,680	0	0	MULTI FAMILY
11	45,650	46,480	830	30	MULTI FAMILY
12	38,840	38,960	120	4	MULTI FAMILY
13	32,460	34,460	2,000	71	MULTI FAMILY
14	33,670	35,980	2,310	83	MULTI FAMILY
15	79,090	82,150	3,060	109	MULTI FAMILY
16	39,060	39,380	320	11	MULTI FAMILY



February 2010

Currently cash in the City of Bishop water and sewer programs does not differentiate between capital and non capital. The Bishop Water and Sewer Commission requested that the cash be split into capital and non capital portions so need for capital funding can be monitored. This will be accomplished as follows:

1 July of each fiscal year starting with the 2010/2011 fiscal year an amount equal to 6 months of non-capital expenditures will be put into the non-capital fund for both water and sewer. The amount will initially be based on expenditures anticipated in the 2008 fee study and should be adjusted as necessary in future years. The remaining balance will be put in the capital fund.

Total expenditures will be determined each month from the city-wide financial system. Capital expenditures will be determined each month from the spreadsheets used in Public Works to track expenditures and budgets and check periodically against capital expenditures shown in the city-wide system. Non-capital expenditures will be calculated as the difference.

Monthly revenue will be determined each month from the city-wide financial system and will be split between capital and non-capital based on the portions of total expenditures projected in the 2008 fee study. The capital and non capital balances at the end of each month will be determined by the balances at the beginning of the month minus expenditures plus revenues.

The difference between the non-capital cash balance at the end of one year and the amount calculated as described above will be noted and reported to the Commission.

## Water Fund Monthly Balances 2010/2011

		End Previous	Change		
<b>Start of Year Combined</b>			\$ -		
Non capital (6 months)			\$ -		
Capital		\$ -	\$ -		
		Start Balance	Expend	Revenue	End Balance
July	Combined	\$ -			\$ -
	Non Capital	\$ -	\$ -	\$ -	\$ -
	Capital	\$ -		\$ -	\$ -
August	Combined	\$ -			\$ -
	Non Capital	\$ -	\$ -	\$ -	\$ -
	Capital	\$ -		\$ -	\$ -
September	Combined	\$ -			\$ -
	Non Capital	\$ -	\$ -	\$ -	\$ -
	Capital	\$ -		\$ -	\$ -
October	Combined	\$ -			\$ -
	Non Capital	\$ -	\$ -	\$ -	\$ -
	Capital	\$ -		\$ -	\$ -
November	Combined	\$ -			\$ -
	Non Capital	\$ -	\$ -	\$ -	\$ -
	Capital	\$ -		\$ -	\$ -
December	Combined	\$ -			\$ -
	Non Capital	\$ -	\$ -	\$ -	\$ -
	Capital	\$ -		\$ -	\$ -
January	Combined	\$ -			\$ -
	Non Capital	\$ -	\$ -	\$ -	\$ -
	Capital	\$ -		\$ -	\$ -
February	Combined	\$ -			\$ -
	Non Capital	\$ -	\$ -	\$ -	\$ -
	Capital	\$ -		\$ -	\$ -
March	Combined	\$ -			\$ -
	Non Capital	\$ -	\$ -	\$ -	\$ -
	Capital	\$ -		\$ -	\$ -
April	Combined	\$ -			\$ -
	Non Capital	\$ -	\$ -	\$ -	\$ -
	Capital	\$ -		\$ -	\$ -
May	Combined	\$ -			\$ -
	Non Capital	\$ -	\$ -	\$ -	\$ -
	Capital	\$ -		\$ -	\$ -
June	Combined	\$ -			\$ -
	Non Capital	\$ -	\$ -	\$ -	\$ -
	Capital	\$ -		\$ -	\$ -
<b>End of Year Combined</b>					
Capital %				62%	

# CITY OF BISHOP WATER SEWER CASH BALANCES

## SEWER

<u>DATE:</u>	<u>BEGINNING BALANCE:</u>	<u>EXPENDITURES:</u>	<u>RECEIPTS:</u>	<u>ENDING BALANCE:</u>
OCTOBER	\$639,622.63	\$59,634.17	\$51,429.93	\$631,418.39
NOVEMBER	\$616,418.39	\$63,997.86	\$46,554.76	\$598,975.29
DECEMBER	\$598,975.29	\$63,191.51	\$51,748.63	\$587,532.41
JANUARY	\$587,532.41	\$74,181.27	\$46,559.92	\$559,911.06
FEBRUARY	\$559,911.06	\$75,535.10	\$52,487.46	\$536,863.42
MARCH	\$536,863.42	\$81,192.38	\$56,422.91	\$512,093.95
APRIL	\$512,093.95	\$52,202.51	\$56,449.60	\$516,341.04
MAY	\$516,341.04	\$60,764.11	\$46,809.74	\$492,115.27
JUNE	\$492,115.27	\$44,083.86	\$43,349.89	\$491,381.30
JULY	\$491,381.30	\$57,259.54	\$237,312.59	\$671,434.35
AUGUST	\$671,434.35	\$62,801.52	\$47,834.64	\$656,403.47
SEPTEMBER	\$656,403.47	\$60,202.48	\$51,526.76	\$647,608.36
OCTOBER	\$647,608.36	\$58,685.35	\$44,922.57	\$633,845.58
NOVEMBER	\$633,845.58	\$44,869.38	\$43,820.81	\$632,797.01
DECEMBER	\$632,797.01	\$69,848.89	\$47,014.53	\$609,962.65
JANUARY	\$667,790.93	\$75,687.50	\$51,800.43	\$643,903.86
FEBRUARY	\$643,903.86	\$64,995.47	\$46,257.60	\$625,165.99
MARCH	\$625,165.99			
APRIL	\$0.00			
MAY	\$0.00			
JUNE	\$0.00			
JULY	\$0.00			
AUGUST	\$0.00			
SEPTEMBER	\$0.00			
OCTOBER	\$0.00			
NOVEMBER	\$0.00			
DECEMBER	\$0.00			

# WATER

<u>DATE:</u>	<u>BEGINNING BALANCE:</u>	<u>EXPENDITURES:</u>	<u>RECEIPTS:</u>	<u>ENDING BALANCE:</u>
OCTOBER	\$1,538,475.92	\$73,383.71	\$80,031.91	\$1,545,124.12
NOVEMBER	\$1,530,124.12	\$64,030.67	\$77,732.81	\$1,543,826.26
DECEMBER	\$1,543,826.26	\$54,511.06	\$77,541.98	\$1,566,857.18
JANUARY	\$1,566,857.18	\$68,933.30	\$85,636.39	\$1,583,560.27
FEBRUARY	\$1,583,560.27	\$67,580.48	\$63,859.28	\$1,579,839.07
MARCH	\$1,579,839.07	\$121,795.34	\$92,828.38	\$1,550,872.11
APRIL	\$1,550,872.11	\$85,359.03	\$69,390.77	\$1,534,903.85
MAY	\$1,534,903.85	\$98,147.25	\$73,561.49	\$1,475,880.59
JUNE	\$1,475,880.59	\$202,629.74	\$70,119.82	\$1,343,370.67
JULY	\$1,343,370.67	\$68,116.73	\$382,941.13	\$1,658,195.07
AUGUST	\$1,658,195.07	\$309,858.93	\$73,327.04	\$1,421,560.78
SEPTEMBER	\$1,421,560.78	\$88,906.55	\$73,056.09	\$1,405,519.31
OCTOBER	\$1,405,519.31	\$75,894.71	\$69,978.46	\$1,399,618.06
NOVEMBER	\$1,399,618.06	\$41,656.59	\$70,298.93	\$1,428,260.40
DECEMBER	\$1,428,260.40	\$52,981.92	\$70,472.64	\$1,445,751.12
JANUARY	\$1,504,999.89	\$63,400.76	\$71,713.96	\$1,513,313.09
FEBRUARY	\$1,513,313.09	\$78,746.62	\$70,754.10	\$1,505,320.57
MARCH	\$1,505,320.57			
APRIL	\$0.00			
MAY	\$0.00			
JUNE	\$0.00			
JULY	\$0.00			
AUGUST	\$0.00			
SEPTEMBER	\$0.00			
OCTOBER	\$0.00			
NOVEMBER	\$0.00			
DECEMBER	\$0.00			

PUBLIC BUDGET ACCOUNTING  
 BREAKDOWN OF TOTAL CASH BALANCES  
 FOR THE MONTH OF JANUARY

	BEGINNING BALANCE	EXPENDITURES	RECEIPTS	TRANSFERS DEBITS-CREDITS	ENDING BALANCE
001- GENERAL FUND	2,435,251.84	484,917.43	374,489.48	5,719.26	2,330,543.15
002- SEWER FUND	667,790.93	75,687.50	51,800.43	.00	643,903.86
003- GAS TAX	38,221.56	7,115.09	.00	.00	31,106.47
004- WATER FUND	1,504,999.89	63,400.76	71,713.96	.00	1,513,313.09
005- CABLE-TV PUBLIC ACCESS	.00	.00	.00	.00	.00
007- LOCAL TRANSPORTATION	.00	.00	.00	.00	.00
008- BOND AND TRUST FUND	1,748.43-	49.55	60.00	.00	1,737.98-
009- TRAFFIC SAFETY	1,453.31-	706.36	.00	2,093.00	66.67-
010- TUT MEASURE A	285,908.92	16,107.61	50.00	.00	269,851.31
012- SUNRISE MHP	189,990.76	5,023.01	7,685.80	.00	192,653.55
013- GENERAL FIXED ASSETS	.00	.00	.00	.00	.00
014- REDEVELOPMENT FUND	755.05-	.00	.00	.00	755.05-
015- WATER IMPROVEMENT	.00	.00	.00	.00	.00
017- GENERAL-LONG-TERM DEBT	.00	.00	.00	.00	.00
018- STORE FRONT GRANT	.00	.00	.00	.00	.00
019- DEFERRED COMPENSATION	.00	.00	.00	.00	.00
020- DARE-PROGRAM	.00	.00	.00	.00	.00
021- CANINE DONATION	19,650.57	4,121.24	777.00	.00	16,306.33
022- SPRUCE STREET EXTENSION	.00	.00	.00	.00	.00
024- WYE-ROAD H.E-S PROJECT	.00	.00	.00	.00	.00
026- PIONEER LANE PROJECT	.00	.00	.00	.00	.00
027- PARK AVE PROJECT	.00	.00	.00	.00	.00
028- WYE ROAD PROJECT	.00	.00	.00	.00	.00
029- HOME STREET PROJECT	.00	.00	.00	.00	.00
030- K MART	.00	.00	.00	.00	.00
032- CLEEPS/ENP&EQUIP PRGM	.00	.00	.00	.00	.00

PUBLIC BUDGET ACCOUNTING  
 BREAKDOWN OF TOTAL CASH BALANCES  
 FOR THE MONTH OF JANUARY

	BEGINNING BALANCE	EXPENDITURES	RECEIPTS	TRANSFERS DEBITS-CREDITS	ENDING BALANCE
033- COPS	23,587.50				
034- SAFE ROUTE TO SCHOOLS	.00	.00	.00	.00	.00
035- MAC IVER ST EXP/STIP&E	.00	.00	.00	.00	.00
036- HWY 6 & WYE RD	886,401.18	.00	.00	.00	886,401.18
037- HOME FUNDS/WILLOW ST	.00	.00	.00	.00	.00
038- MACIVR/IMACA CDBG-1951	.00	.00	.00	.00	.00
039- GIS/GRANTS	15,145.00	.00	.00	.00	15,145.00
040- PAVEMENT MGMT PLAN PHASE	.00	.00	.00	.00	.00
041- PAVEMENT MGMT PLAN 2	.00	.00	.00	.00	.00
042- FED GRANT/B06SP/CA0082	47,158.89	202.50	.00	.00	46,956.39
043- ROAD PROJECT A	2,389.00-	.00	.00	.00	2,389.00-
046- SNEEDEN IMPROVEMENTS	14,076.61-	.44	.00	.00	14,077.05-
047- SOUTH SECOND IMPROV	624,830.32	.00	.00	.00	624,830.32
048- N WARREN IMPROVEMENTS	.00	.00	.00	.00	.00
049- W. PINE IMPROVEMENTS	15,505.10-	.00	.00	.00	15,505.10-
050- BUS PULLOUTS	4,984.90-	.00	.00	.00	4,984.90-
052- GROVE ST SIDEWALKS	237,098.75-	1.56	372,484.29	.00	135,383.98
053- ENVIR CONSTRAINTS	33,262.00-	840.00	.00	.00	34,102.00-
054- E. LINE ST BRIDGE	201.60	.00	.00	.00	201.60
055- JAY ST EXTENSION	302.42	.00	.00	.00	302.42
056- WYE RD EXTENSION	302.42	.00	.00	.00	302.42
057- SEIBU TO SCHL BIKE PATH	17,494.19-	.00	.00	.00	17,494.19-
058- PINE TO PARK/STIP	17,250.00-	.00	.00	.00	17,250.00-
059- HANBY PAVEMENT PROJECT	21,865.33-	18,115.33	.00	.00	39,980.66-
099- DEBT SERVICE	.00	.00	.00	.00	.00
TOTALS	6,371,881.13	680,161.40	935,307.23	631.74-	6,626,395.22

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

002 SEWER FUND  
 PERIOD ENDING 1/31/10

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** ACTUAL ***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39020 SEWER SERVICE COLLEC	710,000.00	44,147.19	502,074.70	207,925.30	70
39023 PENALTIES-SEWER SERV	5,000.00	404.34	468.55-	5,468.55	9-
39024 SEWER PERMITS	.00	.00	.00	.00	0
39025 SEWER ASSESSMENT FEE	.00	.00	.00	.00	0
39030 REIMB. SMALL CLAIMS	.00	.00	24.00	24.00-	0
39040 INTEREST ON BANK DEP	21,500.00	.00	.00	21,500.00	0
39060 SEWER MISCELLANEOUS	17,000.00	7,248.90	20,714.06	3,714.06-	121
39070 REIM FRM WATER	.00	.00	.00	.00	0
39075 REIMB FROM ESCSD	.00	.00	.00	.00	0
39076 REIMB FRM FED/ST GRA	.00	.00	.00	.00	0
39077 REIMB FRM CAL TRANS	.00	.00	.00	.00	0
TOTAL REVENUES	<u>753,500.00</u>	<u>51,800.43</u>	<u>522,344.21</u>	<u>231,155.79</u>	<u>69</u>

**EXPENDITURES**

051 SEWER

51001 SALARIES-FULL TIME	232,000.00	21,457.82	147,939.32	84,060.68	63
51002 SALARIES/PART-TIME	3,700.00	257.97	2,447.14	1,252.86	66
51004 OVERTIME WAGES	2,000.00	.00	788.30	1,211.70	39
51007 HEALTH INSURANCE	46,000.00	4,059.27	21,810.55	24,189.45	47
51008 DENTAL INSURANCE	5,200.00	410.70	2,816.76	2,383.24	54
51009 PERS EMPLOYEE/EMPLOY	62,000.00	5,724.47	39,125.20	22,874.80	63
51010 WORKERS COMPENSATION	23,000.00	2,141.62	14,753.89	8,246.11	64
51011 MEDICARE TAX	3,500.00	292.56	1,997.67	1,502.33	57
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51016 VEHICLE COMPENSATION	.00	.00	.00	.00	0
51017 FICA	400.00	12.84	123.40	276.60	30
51018 DUTY TIME	4,800.00	472.50	2,598.75	2,201.25	54
51022 P.A.R.S SYSTEM	58,000.00	5,417.15	37,079.34	20,920.66	63
51024 EMPLOYER COMP MATCH	7,300.00	605.00	3,970.50	3,329.50	54
51025 RETIREE HEALTH INSUR	35,000.00	2,366.98	11,926.39	23,073.61	34
51043 DISABILITY INSURANCE	5,000.00	523.71	2,754.56	2,245.44	55
51046 OPEB/POST EMP BENEFI	27,000.00	4,292.28	28,140.36	1,140.36-	104
52009 TRAINING	3,000.00	100.00	2,740.98	259.02	91
52010 HEAT,LIGHT,POWER	24,800.00	2,902.19	13,333.76	11,466.24	53
52011 ADVERTISING/PRINTING	200.00	15.70	65.86	134.14	32
52012 OFFICE SUPPLIES,POST	3,600.00	53.60	1,227.56	2,372.44	34
52013 COMMUNICATIONS	4,080.00	110.07	1,665.27	2,414.73	40
52014 MEETINGS, TRAVEL, CO	2,000.00	.00	136.98	1,863.02	6
52015 PROFESSIONAL/TECH. S	18,000.00	8,831.50	12,970.14	5,029.86	72
52017 WASTE FEES	1,230.00	100.80	702.20	527.80	57
52018 SPECIAL DEPT. SUPPLI	10,000.00	1,753.89	8,368.69	1,631.31	83
52019 MISC. DUES & SUBSCRI	620.00	.00	.00	620.00	0
53020 VEHICLE OPERATION	9,000.00	914.96	4,775.65	4,224.35	53
53021 SPECIAL EQUIP. OPERA	5,600.00	6,096.29	9,895.79	4,295.79-	176
53022 OFFICE EQUIP. OPERAT	2,650.00	338.58	1,040.73	1,609.27	39
54023 BUILDING OPERATION	.00	.00	.00	.00	0
55023 EXP-SMALL CLAIMS	200.00	.00	24.00	176.00	12
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

002 SEWER FUND  
 PERIOD ENDING 1/31/10

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
55027 TRANS TO FED/ST PROJ	.00	.00	.00	.00	0
56025 DEPRECIATION	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	219,000.00	6,435.05	41,370.43	177,629.57	18
56028 CAPITAL EQUIPMENT	8,000.00	.00	.00	8,000.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56032 CAP EXP - COP PAYMEN	11,200.00	.00	5,557.50	5,642.50	49
56500 INTEREST	.00	.00	.00	.00	0
<b>TOTAL SEWER</b>	<u>838,080.00</u>	<u>75,687.50</u>	<u>422,147.67</u>	<u>415,932.33</u>	<u>50</u>
<b>TOTAL EXPENDITURES</b>	<u>838,080.00</u>	<u>75,687.50</u>	<u>422,147.67</u>	<u>415,932.33</u>	<u>50</u>
<b>NET REV &amp; EXPENDITURE</b>	<u>84,580.00-</u>	<u>23,887.07-</u>	<u>100,196.54</u>	<u>184,776.54-</u>	<u>118-</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

004 WATER FUND  
PERIOD ENDING 1/31/10

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39010 ESCSD/POLETA PROJECT	.00	.00	.00	.00	0
39012 WATER SERVICE COLLEC	1,147,000.00	70,667.03	803,711.73	343,288.27	70
39013 PENALTIES-WATER SERV	6,000.00	646.93	716.28-	6,716.28	11-
39014 REIMB SMALL CLAIMS	.00	.00	24.00	24.00-	0
39015 INTEREST ON BANK DEP	45,000.00	.00	.00	45,000.00	0
39016 WATER PERMITS	.00	.00	.00	.00	0
39017 WATER MISCELLANEOUS	2,000.00	400.00	3,576.47	1,576.47-	178
39018 REIMB FRM FED/ST GRA	.00	.00	.00	.00	0
39019 WATER ASSESSMENT FEE	.00	.00	.00	.00	0
39026 REIMB FRM CAL TRANS	.00	.00	.00	.00	0
TOTAL REVENUES	<u>1,200,000.00</u>	<u>71,713.96</u>	<u>806,595.92</u>	<u>393,404.08</u>	<u>67</u>

EXPENDITURES

050 WATER

51001 SALARIES-FULL TIME	243,000.00	21,858.65	148,433.87	94,566.13	61
51002 SALARIES/PART-TIME	3,700.00	257.72	2,370.69	1,329.31	64
51004 OVERTIME WAGES	3,500.00	.00	2,238.50	1,261.50	63
51007 HEALTH INSURANCE	48,000.00	4,072.89	22,016.64	25,983.36	45
51008 DENTAL INSURANCE	5,200.00	417.72	2,866.63	2,333.37	55
51009 PERS EMPLOYEE/EMPLOY	64,000.00	5,823.85	39,248.05	24,751.95	61
51010 WORKERS COMPENSATION	21,000.00	2,158.57	14,919.54	6,080.46	71
51011 MEDICARE TAX	4,000.00	291.13	2,029.15	1,970.85	50
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51016 VEHICLE COMPENSATION	.00	.00	.00	.00	0
51017 FICA	400.00	12.84	118.70	281.30	29
51018 DUTY TIME	4,500.00	236.25	2,362.50	2,137.50	52
51022 P.A.R.S SYSTEM	66,000.00	5,505.37	37,150.50	28,849.50	56
51025 RETIREE HEALTH INSUR	35,000.00	2,366.98	11,926.39	23,073.61	34
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	7,500.00	389.85	2,672.98	4,827.02	35
51046 OPEB/POST EMP BENEFI	30,000.00	.00	.00	30,000.00	0
52009 TRAINING	3,800.00	55.00	873.56	2,926.44	22
52010 HEAT,LIGHT,POWER	57,800.00	2,487.89	29,450.42	28,349.58	50
52011 ADVERTISING/PRINTING	300.00	15.70	109.97	190.03	36
52012 OFFICE SUPPLIES,POST	4,200.00	93.91	1,838.86	2,361.14	43
52013 COMMUNICATIONS	7,920.00	477.75	4,693.25	3,226.75	59
52014 MEETINGS, TRAVEL, CO	2,000.00	.00	.00	2,000.00	0
52015 PROFESSIONAL/TECH. S	25,170.00	189.50	9,986.72	15,183.28	39
52017 WASTE FEES	280.00	.00	47.00	233.00	16
52018 SPECIAL DEPT. SUPPLI	16,200.00	1,834.65	10,618.92	5,581.08	65
52019 MISC. DUES & SUBSCRI	795.00	65.00	374.00	421.00	47
53020 VEHICLE OPERATION	9,000.00	774.51	3,464.50	5,535.50	38
53022 OFFICE EQUIP. OPERAT	2,650.00	290.63	753.05	1,896.95	28
54023 BUILDING OPERATION	.00	.00	.00	.00	0
55023 EXP-SMALL CLAIMS	200.00	.00	24.00	176.00	12
55024 RENTALS-REFUNDS	1,200.00	.00	.00	1,200.00	0
55027 TRANS TO FED/ST PROJ	.00	.00	.00	.00	0
55040 LITIGATION SERVICES	.00	.00	.00	.00	0
56025 DEPRECIATION	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

004 WATER FUND  
 PERIOD ENDING 1/31/10

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
56027 CAPITAL IMPROVEMENT	799,000.00	13,724.40	308,457.42	490,542.58	38
56028 CAPITAL EQUIPMENT	8,000.00	.00	.00	8,000.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56030 LOAN PAYMENT SET ASI	43,000.00	.00	21,095.78	21,904.22	49
56032 CAP EXP - COP PAYMEN	11,200.00	.00	5,557.50	5,642.50	49
56500 INTEREST	.00	.00	.00	.00	0
<b>TOTAL WATER</b>	<u>1,528,515.00</u>	<u>63,400.76</u>	<u>685,699.09</u>	<u>842,815.91</u>	<u>44</u>
<b>TOTAL EXPENDITURES</b>	<u>1,528,515.00</u>	<u>63,400.76</u>	<u>685,699.09</u>	<u>842,815.91</u>	<u>44</u>
<b>NET REV &amp; EXPENDITURE</b>	328,515.00-	8,313.20	120,896.83	449,411.83-	36-
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CITY OF BISHOP  
PUBLIC BUDGET ACCOUNTING  
BREAKDOWN OF TOTAL CASH BALANCES  
FOR THE MONTH OF FEBRUARY

	BEGINNING BALANCE	EXPENDITURES	RECEIPTS	TRANSFERS DEBITS-CREDITS	ENDING BALANCE
001 - GENERAL FUND	2,330,543.15	461,818.55	170,834.49	660.63-	2,038,938.46
002 - SEWER FUND	643,903.86	64,995.47	46,257.60	.00	625,165.99
003 - GAS TAX	31,106.47	6,825.31	.00	.00	24,281.16
004 - WATER FUND	1,513,313.09	78,746.62	70,754.10	.00	1,505,320.57
005 - CABLE TV PUBLIC ACCESS	.00	.00	.00	.00	.00
007 - LOCAL TRANSPORTATION	.00	.00	.00	.00	.00
008 - BOND AND TRUST FUND	1,737.98-	.00	.00	.00	1,737.98-
009 - TRAFFIC SAFETY	66.67-	.00	213.31	.00	146.64
010 - TUT MEASURE A	269,851.31	45,714.89	.00	.00	224,136.42
012 - SUNRISE MHP	192,653.55	36,362.51	8,096.14	56.47-	164,330.71
013 - GENERAL FIXED ASSETS	.00	.00	.00	.00	.00
014 - REDEVELOPMENT FUND	755.05-	482.82	.00	.00	1,237.87-
015 - WATER IMPROVEMENT	.00	.00	.00	.00	.00
017 - GENERAL LONG TERM DEBT	.00	.00	.00	.00	.00
018 - STORE FRONT GRANT	.00	.00	.00	.00	.00
019 - DEFERRED COMPENSATION	.00	.00	.00	.00	.00
020 - DARE PROGRAM	.00	.00	.00	.00	.00
021 - CANINE DONATION	16,306.33	34,693.42	38,250.00	.00	19,862.91
022 - SPRUCE STREET EXTENSION	.00	.00	.00	.00	.00
024 - WYE ROAD H.E.S PROJECT	.00	.00	.00	.00	.00
026 - PIONEER LANE PROJECT	.00	.00	.00	.00	.00
027 - PARK AVE PROJECT	.00	.00	.00	.00	.00
028 - WYE ROAD PROJECT	.00	.00	.00	.00	.00
029 - HOME STREET PROJECT	.00	.00	.00	.00	.00
030 - K MART	.00	.00	.00	.00	.00
032 - CLEEPS/ENF&EQUIP PRGRM	.00	.00	.00	.00	.00

CITY OF BISHOP  
PUBLIC BUDGET ACCOUNTING  
BREAKDOWN OF TOTAL CASH BALANCES  
FOR THE MONTH OF FEBRUARY

	BEGINNING BALANCE	EXPENDITURES	RECEIPTS	TRANSFERS DEBITS-CREDITS	ENDING BALANCE
033- COBS	67,516.75	3,726.48	.00	.00	63,790.27
034- SAFE ROUTE TO SCHOOLS	.00	.00	.00	.00	.00
035- MAC IVER ST EXT/STIP&TE	.00	.00	.00	.00	.00
036- HWY 6 & WYE RD	886,401.18	337.50	.00	.00	886,063.68
037- HOME FUNDS/WILLOW ST	.00	.00	.00	.00	.00
038- MACIVR/IMACA CDBG-1951	.00	.00	.00	.00	.00
039- GIS/GRANTS	15,145.00	.00	.00	.00	15,145.00
040- PVENTM NGNT PLAN PHASE	.00	.00	.00	.00	.00
041- PAVEMNT MNGMT PLAN 2	.00	.00	.00	.00	.00
042- FED GRANT/B06SP/CA0082	46,956.39	3,646.70	.00	.00	43,309.69
043- ROAD PROJECT A	2,369.00-	.00	.00	.00	2,369.00-
046- SNEEDN IMPROVEMENTS	14,077.05-	.00	.00	.00	14,077.05-
047- SOUTH SECOND IMPROV	624,830.32	.00	.00	.00	624,830.32
048- N WARREN IMPROVEMENTS	.00	.00	.00	.00	.00
049- W. PINE IMPROVEMENTS	15,505.10-	.00	.00	.00	15,505.10-
050- BUS PULLOUTS	4,984.90-	9,640.50	.00	.00	14,625.40-
052- GROVE ST SIDEWALKS	135,383.98	.00	.00	.00	135,383.98
053- ENVIR CONSTRAINITS	34,102.00-	.00	.00	.00	34,102.00-
054- E. LINE ST BRIDGE	201.60	.00	.00	.00	201.60
055- JAY ST EXTENSION	302.42	.00	.00	.00	302.42
056- WYE RD EXTENSION	302.42	.00	.00	.00	302.42
057- SEIBU TO SCHL BIKE PATH	17,494.19-	.00	.00	.00	17,494.19-
058- PINE TO PARK/STIP	17,250.00-	.00	.00	.00	17,250.00-
059- HANBY PAVEMENT PROJECT	39,980.66-	.00	100.00	.00	39,880.66-
099- DEBT SERVICE	.00	.00	.00	.00	.00
TOTALS	6,626,395.22	746,990.77	334,505.64	717.10-	6,213,192.99

## STATEMENT OF BUDGETED REVENUES &amp; EXPENDITURES COMPARED TO ACTUAL

002 SEWER FUND  
PERIOD ENDING 2/28/10

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39020 SEWER SERVICE COLLEC	710,000.00	43,190.64	545,265.34	164,734.66	76
39023 PENALTIES-SEWER SERV	5,000.00	386.03	82.52	5,082.52	1-
39024 SEWER PERMITS	.00	.00	.00	.00	0
39025 SEWER ASSESSMENT FEE	.00	.00	.00	.00	0
39030 REIMB. SMALL CLAIMS	.00	.00	24.00	24.00-	0
39040 INTEREST ON BANK DEP	21,500.00	.00	.00	21,500.00	0
39060 SEWER MISCELLANEOUS	17,000.00	2,680.93	23,394.99	6,394.99-	137
39070 REIM FRM WATER	.00	.00	.00	.00	0
39075 REIMB FROM ESCSD	.00	.00	.00	.00	0
39076 REIMB FRM FED/ST GRA	.00	.00	.00	.00	0
39077 REIMB FRM CAL TRANS	.00	.00	.00	.00	0
TOTAL REVENUES	<u>753,500.00</u>	<u>46,257.60</u>	<u>568,601.81</u>	<u>184,898.19</u>	<u>75</u>
<b>EXPENDITURES</b>					
<b>051 SEWER</b>					
51001 SALARIES-FULL TIME	232,000.00	21,585.24	169,524.56	62,475.44	73
51002 SALARIES/PART-TIME	3,700.00	164.37	2,611.51	1,088.49	70
51004 OVERTIME WAGES	2,000.00	.00	788.30	1,211.70	39
51007 HEALTH INSURANCE	46,000.00	4,079.58	25,890.13	20,109.87	56
51008 DENTAL INSURANCE	5,200.00	417.67	3,234.43	1,965.57	62
51009 PERS EMPLOYEE/EMPLOY	62,000.00	5,759.02	44,884.22	17,115.78	72
51010 WORKERS COMPENSATION	23,000.00	2,134.43	16,888.32	6,111.68	73
51011 MEDICARE TAX	3,500.00	291.58	2,289.25	1,210.75	65
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51016 VEHICLE COMPENSATION	.00	.00	.00	.00	0
51017 FICA	400.00	10.20	133.60	266.40	33
51018 DUTY TIME	4,800.00	236.25	2,835.00	1,965.00	59
51022 P.A.R.S SYSTEM	58,000.00	5,448.36	42,527.70	15,472.30	73
51024 EMPLOYER COMP MATCH	7,300.00	649.00	4,619.50	2,680.50	63
51025 RETIREE HEALTH INSUR	35,000.00	2,366.98	14,293.37	20,706.63	40
51043 DISABILITY INSURANCE	5,000.00	388.50	3,143.06	1,856.94	62
51046 OPEB/POST EMP BENEFI	27,000.00	4,583.28	32,723.64	5,723.64-	121
52009 TRAINING	3,150.00	.00	2,740.98	409.02	87
52010 HEAT,LIGHT,POWER	24,800.00	2,843.28	16,177.04	8,622.96	65
52011 ADVERTISING/PRINTING	200.00	44.10	109.96	90.04	54
52012 OFFICE SUPPLIES,POST	3,450.00	463.65	1,691.21	1,758.79	49
52013 COMMUNICATIONS	4,080.00	137.76	1,803.03	2,276.97	44
52014 MEETINGS, TRAVEL, CO	2,000.00	.00	136.98	1,863.02	6
52015 PROFESSIONAL/TECH. S	18,000.00	271.32	13,241.46	4,758.54	73
52017 WASTE FEES	1,230.00	100.80	803.00	427.00	65
52018 SPECIAL DEPT. SUPPLI	10,000.00	146.89	8,515.58	1,484.42	85
52019 MISC. DUES & SUBSCRI	620.00	.00	.00	620.00	0
53020 VEHICLE OPERATION	9,000.00	567.21	5,342.86	3,657.14	59
53021 SPECIAL EQUIP. OPERA	10,600.00	8,194.20	18,089.99	7,489.99-	170
53022 OFFICE EQUIP. OPERAT	2,650.00	103.55	1,144.28	1,505.72	43
54023 BUILDING OPERATION	.00	.00	.00	.00	0
55023 EXP-SMALL CLAIMS	200.00	.00	24.00	176.00	12
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

002 SEWER FUND

PERIOD ENDING 2/28/10

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
55027 TRANS TO FED/ST PROJ	.00	.00	.00	.00	0
56025 DEPRECIATION	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	219,000.00	4,008.25	45,378.68	173,621.32	20
56028 CAPITAL EQUIPMENT	8,000.00	.00	.00	8,000.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56032 CAP EXP - COP PAYMEN	11,200.00	.00	5,557.50	5,642.50	49
56500 INTEREST	.00	.00	.00	.00	0
<b>TOTAL SEWER</b>	<u>843,080.00</u>	<u>64,995.47</u>	<u>487,143.14</u>	<u>355,936.86</u>	<u>57</u>
<b>TOTAL EXPENDITURES</b>	<u>843,080.00</u>	<u>64,995.47</u>	<u>487,143.14</u>	<u>355,936.86</u>	<u>57</u>
<b>NET REV &amp; EXPENDITURE</b>	<u>89,580.00-</u>	<u>18,737.87-</u>	<u>81,458.67</u>	<u>171,038.67-</u>	<u>90-</u>
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## STATEMENT OF BUDGETED REVENUES &amp; EXPENDITURES COMPARED TO ACTUAL

## 004 WATER FUND

PERIOD ENDING 2/28/10

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39010 ESCSD/POLETA PROJECT	.00	.00	.00	.00	0
39012 WATER SERVICE COLLEC	1,147,000.00	69,136.43	872,848.16	274,151.84	76
39013 PENALTIES-WATER SERV	6,000.00	617.67	98.61-	6,098.61	1-
39014 REIMB SMALL CLAIMS	.00	.00	24.00	24.00-	0
39015 INTEREST ON BANK DEP	45,000.00	.00	.00	45,000.00	0
39016 WATER PERMITS	.00	.00	.00	.00	0
39017 WATER MISCELLANEOUS	2,000.00	1,000.00	4,576.47	2,576.47-	228
39018 REIMB FRM FED/ST GRA	.00	.00	.00	.00	0
39019 WATER ASSESSMENT FEE	.00	.00	.00	.00	0
39026 REIMB FRM CAL TRANS	.00	.00	.00	.00	0
TOTAL REVENUES	<u>1,200,000.00</u>	<u>70,754.10</u>	<u>877,350.02</u>	<u>322,649.98</u>	<u>73</u>
<b>EXPENDITURES</b>					
<b>050 WATER</b>					
51001 SALARIES-FULL TIME	243,000.00	22,466.28	170,900.15	72,099.85	70
51002 SALARIES/PART-TIME	3,700.00	164.62	2,535.31	1,164.69	68
51004 OVERTIME WAGES	3,500.00	.00	2,238.50	1,261.50	63
51007 HEALTH INSURANCE	48,000.00	4,238.29	26,254.93	21,745.07	54
51008 DENTAL INSURANCE	5,200.00	433.84	3,300.47	1,899.53	63
51009 PERS EMPLOYEE/EMPLOY	64,000.00	5,977.35	45,225.40	18,774.60	70
51010 WORKERS COMPENSATION	21,000.00	2,274.96	17,194.50	3,805.50	81
51011 MEDICARE TAX	4,000.00	296.62	2,325.77	1,674.23	58
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51016 VEHICLE COMPENSATION	.00	.00	.00	.00	0
51017 FICA	400.00	10.20	128.90	271.10	32
51018 DUTY TIME	4,500.00	472.50	2,835.00	1,665.00	63
51022 P.A.R.S SYSTEM	66,000.00	5,654.24	42,804.74	23,195.26	64
51025 RETIREE HEALTH INSUR	35,000.00	2,366.98	14,293.37	20,706.63	40
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	7,500.00	404.71	3,077.69	4,422.31	41
51046 OPEB/POST EMP BENEFI	30,000.00	.00	.00	30,000.00	0
52009 TRAINING	3,800.00	35.00	908.56	2,891.44	23
52010 HEAT,LIGHT,POWER	57,800.00	2,010.81	31,461.23	26,338.77	54
52011 ADVERTISING/PRINTING	400.00	235.20	345.17	54.83	86
52012 OFFICE SUPPLIES,POST	4,200.00	534.77	2,373.63	1,826.37	56
52013 COMMUNICATIONS	7,920.00	533.20	5,226.45	2,693.55	65
52014 MEETINGS, TRAVEL, CO	2,000.00	.00	.00	2,000.00	0
52015 PROFESSIONAL/TECH. S	25,170.00	251.34	10,238.06	14,931.94	40
52017 WASTE FEES	280.00	.00	47.00	233.00	16
52018 SPECIAL DEPT. SUPPLI	16,200.00	553.51	11,172.43	5,027.57	68
52019 MISC. DUES & SUBSCRI	695.00	.00	374.00	321.00	53
53020 VEHICLE OPERATION	9,000.00	345.89	3,810.39	5,189.61	42
53022 OFFICE EQUIP. OPERAT	2,650.00	55.60	808.65	1,841.35	30
54023 BUILDING OPERATION	.00	.00	.00	.00	0
55023 EXP-SMALL CLAIMS	200.00	.00	24.00	176.00	12
55024 RENTALS-REFUNDS	1,200.00	.00	.00	1,200.00	0
55027 TRANS TO FED/ST PROJ	.00	.00	.00	.00	0
55040 LITIGATION SERVICES	.00	.00	.00	.00	0
56025 DEPRECIATION	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

004 WATER FUND  
 PERIOD ENDING 2/28/10

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
56027 CAPITAL IMPROVEMENT	799,000.00	29,430.71	337,888.13	461,111.87	42
56028 CAPITAL EQUIPMENT	8,000.00	.00	.00	8,000.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56030 LOAN PAYMENT SET ASI	43,000.00	.00	21,095.78	21,904.22	49
56032 CAP EXP - COP PAYMEN	11,200.00	.00	5,557.50	5,642.50	49
56500 INTEREST	.00	.00	.00	.00	0
<b>TOTAL WATER</b>	<u>1,528,515.00</u>	<u>78,746.62</u>	<u>764,445.71</u>	<u>764,069.29</u>	<u>50</u>
<b>TOTAL EXPENDITURES</b>	<u>1,528,515.00</u>	<u>78,746.62</u>	<u>764,445.71</u>	<u>764,069.29</u>	<u>50</u>
<b>NET REV &amp; EXPENDITURE</b>	<u>328,515.00-</u>	<u>7,992.52-</u>	<u>112,904.31</u>	<u>441,419.31-</u>	<u>34-</u>
	=====	=====	=====	=====	=====



# CITY OF BISHOP

377 West Line Street - Bishop, California 93514  
Post Office Box 1236 - Bishop, California 93515  
760-873-8458 publicworks@ca-bishop.us  
www.ca-bishop.us

## **Public Works Report**

December 2009

### **Water**

1. Repaired leak on 8 inch steel line at 237 South Third.
2. Installed new Mueller fire hydrant and 6 inch at the intersection of West Pine and Hammond Streets.
3. Continued negotiations with ECO:LOGIC for the SCADA project.
4. Replaced failed water service and curb stop valve at 476 Church Street.
5. Built valve key to operate 2 inch valves.
6. Lowered fire hydrant at North Main and Grove Street to finish grade.
7. Performed grounds maintenance at Well 2.
8. Took monthly readings of all water meters.
9. Took routine bacteria samples.
10. Developed plans, specifications, and estimate for Schley Street Waterline Improvement project.
11. Negotiated contract with Triad Holmes for water line and minor sewer work to be done in conjunction with Hanby Street Pavement Reconstruction project.
12. Held "Proposition 218 Hearing" related to water and sewer rate adjustments. City Council approved adjustments.

### **Sewer**

1. Removed and replaced manhole surround in North Main Street at the Creek Side Inn.
2. Performed maintenance on the Johnston Drive lift station.
3. Cleaned plugged sewer under the 400 block of High Street.
4. Performed grounds maintenance at the Waste Water Treatment Plant.
5. Took flows from the Wye Road diversion for 2 weeks.

6. Made routine inspections of grease interceptors.
7. Generated a No Spill Certification for the state and reported the same.
8. Performed routine main line cleaning in trouble areas.
9. Placed soil spoils from the Grove Street project in low areas of the 40 acre pasture.
10. Calibrated footage counter on sewer camera to ensure accuracy.

### **Streets**

1. Provided snow removal on city streets and alleys during storm.
2. Repaired and or replaced various street signs.
3. Patched potholes and gutters where needed.
4. Serviced hand tools and small motors.
5. Swept city streets and alleys.
6. Continued work with consultants on plans and environmental documents for future street projects.
7. Submitted plans, specifications, estimate and a large number of related documents to Caltrans for the Hanby Pavement Reconstruction project.
8. Met with Southern California Edison concerning the Mac Iver Street Lights project.
9. Provided information to City Attorney related to stop notices on the Grove Street Sidewalks project.
10. Applied for funding to reconstruct the Sierra Street Bike Path.

### **Miscellaneous**

1. Assisted the Chamber of Commerce with the annual Christmas Parade by providing traffic control.
2. Performed major cleanup of shop compound and reorganized it.
3. Planted trees and shrubs in shop planters.
4. Provided weekly safety meetings for Public Works Crew.
5. Made minor repairs and performed maintenance to light trucks, heavy equipment, and snow removal equipment.
6. Continued discussions with the Los Angeles Department of Water and Power about constructing new facilities in the City of Bishop.

7. Met with the potential developers of the Cottonwood Plaza to discuss possible development scenarios and requirements.
8. Worked toward hiring a temporary Public Works Intern.
9. Submitted application for Community Development Block Grant funding for the LIDAR project.



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## Public Works Report

January 2010

### Water

1. Installed a new Mueller hydrant at the intersection of Lagoon and South Warren Street.
2. Removed old Pacific States hydrant at the intersection of Lagoon and South Fowler Street.
3. Opened bids for the Schley Street Water Line Improvements Project. Con Spec is the low bidder with a bid of \$61,225.46
4. Continued negotiations with ECO:LOGIC for the SCADA project..
5. Replaced failed curb stop valve and installed valve box at 262 First Street.
6. Repaired leak on sodium hypochlorite generator and installed new level switches.
7. Attended webinar produced by Inductive Automation to learn more about SCADA. Inductive Automation runs the operating system we will be using.
8. Performed grounds maintenance at Well 2.
9. Took monthly readings of all water meters.
10. Took routine bacteria samples.

### Sewer

1. Cleaned and video sewer main under Keough and Hobson Streets in preparation of the sewer replacement project.
2. Videoed over 2 miles of 6" sewer main with new transporter that was loaned to us by Cues. 2 miles is about five times what we can get done with existing transporter in same amount of time.
3. Met with several engineering firms that are interested in proposing on the Headworks project
4. Installed new sludge collection equipment in the south clarifier. We now have both clarifiers in working order.
5. Discovered buried manhole on South Warren Street with camera.
6. Performed grounds maintenance at the Waste Water Treatment Plant.

7. Made routine inspections of grease interceptors.
8. Generated a No Spill Certification for the state and reported the same.
9. Performed routine main line cleaning in trouble areas.
10. Placed soil spoils from the Grove Street project in low areas of the 40 acre pasture.
11. Developed draft lease and Request for Proposals for the sewer pasture.

### **Streets**

1. Repaired damaged storm drain culvert at the east end of Clarke Street.
2. Cleaned storm drain inlets in anticipation of coming storms.
3. Applied cinders in icy intersections following storms.
4. Repaired and or replaced various street signs.
5. Patched potholes where needed.
6. Swept city streets and alleys at a reduced level due to budget constraints.
7. Continued work with consultants on plans and environmental documents for future street projects.
8. Met with Seth Roberts, Director of Public Works, and Matt Schober, Triad Holmes Associates, about the Seibu to School Bike Path project. The tribe's position is they can not support an alignment on the reservation at this time.
9. Presented a concept for East Line Street that includes a median with large trees to the Bishop Tree Committee. The committee supported the concept.
10. Participated in Inyo Local Transportation Commission meeting.
11. Participated in training for Micropaver pavement management system.
12. Met with park staff concerning potential traffic calming features in park.
13. Negotiated the cost for environmental analysis and documentation for the Pine to Park Path project.
14. Provided review and comment of Inyo County Regional Transportation Program including potential "reprogramming" or delaying Bishop street projects due to the state's financial situation.
15. Worked with City Attorney to change Municipal Code to allow City Council to designate parking in alleys.

**Miscellaneous**

1. Removed and replaced track for shop gate.
2. Performed major cleanup of shop compound and reorganized it.
3. Provided weekly safety meetings for Public Works Crew.
4. Made minor repairs and performed maintenance to light trucks, heavy equipment, and snow removal equipment.
5. Hauled trash from Fowler Street pit to the Sunland Landfill.
6. Commented on proposal to expand Caltrans yard on Spruce Street.



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## Public Works Report

February 2010

### Water

1. Began process of installing water meters at accounts classifications where we needed information on that type of water use. Meters were installed at:
  - 156 East Pine Street (Studio 27 beauty shop)
  - 168 Short Street (trailer park)
  - Rusty's Saloon
  - 287 Grove Street (Church of Christ)
  - 484 Short Street (VFW Hall)
  - 730 Home Street (Seventh Day Adventist, church-school)
2. Finalized plans and went out to bid on the Hanby Avenue and May Street Utility Project.
3. Signed contract for the Schley Street Water Line Improvements Project. Conspec is scheduled to start construction in the first week of March.
4. Continued negotiations with ECO:LOGIC for the SCADA project..
5. Met with Western Nevada Supply meter personnel and explored the idea of going to an automatic read meter system. At this point the start up costs are far too expensive.
6. Installed a valve box at 131 Moffett Drive.
7. Performed grounds maintenance at Wells 2 and 4.
8. Took monthly readings of all water meters.
9. Took routine bacteria samples.
10. Finalized proposed language to update the Bishop Municipal Code to allow water shut-off for delinquent residential customers.

### Sewer

1. Received seven proposals for the Waste Water Treatment Plant Headworks project and began evaluating them
2. Inspected the construction of a sewer lateral replacement at 193 May Street.

3. Cleaned plugged sewer under the 600 block of Hobson Street.
4. Completed plans and put out to bid the Keough and Hobson Sewer Improvements project.
5. Performed grounds maintenance at the Waste Water Treatment Plant.
6. Made routine inspections of grease interceptors.
7. Generated a No Spill Certification for the state and reported the same.
8. Performed routine main line cleaning in trouble areas.
9. Placed soil spoils from the Grove Street Project in low areas of the 40 acre pasture.
10. Purchased new transporter for the sewer camera.

### **Streets**

1. Cleaned storm drain inlets in anticipation of coming storms.
2. Patched potholes where needed.
3. Continued work with consultants on plans and environmental documents for future street projects.
4. Teleconferenced with R. O. Anderson about strategy for environmental studies on Pine to Park Path project.
5. Met with Caltrans planner concerning planned update to the Circulation Element of the Bishop General Plan.
6. Worked on 2 encroachment permits involving Verizon and hospital underground work on Pioneer Lane.
7. Worked with Triad to meet Caltrans environmental requirements on the Wye Road Intersection Improvements project.
8. Identified 2 potential street projects for additional economic stimulus funding including the West Elm Street Improvements and West South Street Improvements projects.

### **Miscellaneous**

1. Assisted Parks Department with asphalt patching in the Sunrise Mobile Home Park.
2. Provided weekly Safety Meetings for Public Works crew.
3. Made minor repairs and performed maintenance to light trucks, heavy equipment, and snow removal equipment.
4. Hauled trash from Fowler Street pit to the Sunland Landfill.

5. Participated in meeting about Bishop Paiute Tribe's Bishop Creek Watershed project.
6. Worked with Enplan toward completion of Environmental Constraints project.
7. Investigated the use of "E-Verify" by cities in California to verify the legal working status of employees on Public Works projects.