



CITY OF BISHOP CITY COUNCIL MEETING AGENDA

Monday, March 28, 2011

7:00 p.m.

**City Council Chambers – 301 West Line Street
Bishop, California 93514**

NOTICE TO THE PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (760) 873-5863. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II).

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California, during normal business hours.

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda.

PROCLAMATIONS

- (1) Declaring April as Sexual Assault Awareness Month in the City of Bishop as requested by Wild Iris.
- (2) Declaring April as Child Abuse Prevention Awareness Month In the City of Bishop as requested by Wild Iris.

PRESENTATIONS

- (3) Council will make a presentation to the Bishop Union High School Dance Team – State Champs at the recent Sharp International Competition in southern California.

DEPARTMENT HEAD REPORTS

- (4) Updates on department activities will be given by the Department Heads.
 - A. Assistant City Administrator / Community Services Director
 - B. Fire Chief
 - C. Police Chief
 - D. Public Works Director/City Engineer
 - E. City Administrator

CONSENT CALENDAR

(5)

NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.

FOR APPROVAL AND FILING

Minutes

- (a) Study Session Meeting – 2/28/11
- (b) Council Meeting – 2/28/11

FOR INFORMATION AND FILING

Agenda

Minutes

- (c) Planning Commission – 3/29/11
- (d) Water and Sewer Commission – 1/11/11
- (e) Water and Sewer Commission Special Meeting – 1/24/11

PUBLIC HEARING

- (6) Environmental Review – Emergency Shelter Combining Zoning Ordinance – A public hearing will be held to hear and consider citizen input on the Initial Study and Negative Declaration for a proposed amendment to the City of Bishop Zoning Regulations and official Zoning District Map to include a definition for “Emergency Shelter”, an Emergency Shelter overlay zone, and standards for emergency shelters.

NEW BUSINESS

- (7) Consideration of adoption of a Negative Declaration and Notice of Determination on the proposed amendment to the Zoning Regulations and official Zoning District Map to include a definition for “Emergency Shelter”, an Emergency Shelter overlay zone, and standards for emergency shelters – Administration.
- (8) Consideration to approve the advertisement of the Iris Street Water Line Project – Public Works Department.
- (9) Consideration to approve waiving the hiring freeze and the promotional process to fill one vacant Police Sergeant position – Police Department.
- (10) Consideration to award the bid for fertilizer and seed for the City Park – Community Services Department.
- (11) Consideration to authorize staff to develop a scope of work and release a Request for Proposals (RFP) for preparation of an Economic Development Element for the General Plan – Administration.
- (12) Discussion and modification to the Mayoral Committee Appointments and Assignments for 2011– Council.

PRESENTATIONS

- (13) Presentations will be made to Sherry Tiedemann, Retired Police Services Secretary/Records Manager for nearly 12 years of public service to the community.

- (14) Presentations will be made to Devon Smith, Retiring Public Works Maintenance Worker for more than 27 years of public service to the community.

COUNCIL REPORTS

ADJOURNMENT – Refreshments will be served following the meeting in honor of the City retirees. A Special Council Meeting is scheduled for Tuesday, April 5, 2011. The next regularly scheduled meeting will be held on Monday, April 11, 2011.

April 5, 2011 – 1:30 p.m. City Administrator Six-Month Review (Executive Conference Room)

April 11, 2011 – 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting

April 25, 2011 – 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting

Regularly scheduled meetings will be held in the City Council Chambers, 301 West Line Street, Bishop, California.



CITY OF BISHOP

CITY COUNCIL STUDY SESSION AGENDA

Monday, March 28, 2011

3:30 p.m.

**City Council Chambers – 301 West Line Street
Bishop, California 93514**

NOTICE TO THE PUBLIC: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (760) 873-5863. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II).

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CALL TO ORDER

ROLL CALL

PUBLIC COMMENT

NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda.

TOUR OF D.U.I. TRAILER

SCHEDULED DISCUSSION

1. Current 7:00 p.m. agenda items
2. General Plan Project – Progress Update
3. Topics of discussion for City County Liaison Committee meeting.
4. Review process for City Administrator six-month review and evaluation to be held in closed session April 5.
5. City's position on redistricting (Griffiths for ESCOG report)
6. Future agenda items

DEPARTMENT HEAD REPORTS

1. Assistant City Administrator / Community Services Director
2. Fire Chief
3. Police Chief
4. Public Works Director/City Engineer
5. City Administrator

DISCUSSION

1. Councilmember Ellis
2. Councilmember Cullen
3. Councilmember Griffiths
4. Mayor Pro Tem Stottlemire
5. Mayor Smith

ADJOURNMENT – To City Council Meeting scheduled at 7:00 p.m. in the City Council Chambers.

TO: CITY COUNCIL

FROM: JAMES M. SOUTHWORTH, CITY ADMINISTRATOR 

SUBJECT: SS Topic: Topics for Discussion - City-County Liaison Meeting

DATE:

Discussion:

First Reading: n/a

Budget/Source: n/a

Attachments: 1. n/a

Background/Discussion:

The City-County Liaison Committee is scheduled to meet Friday, April 8, in the City Council Chambers at 9:00 A.M. Some broad topic ideas that might be considered include:

1. General Plan Update - Mobility Element Update, Sustainable Communities grant application development
2. Adventure Trials - pending legislation, support, implementation
3. Economic development efforts - Airport, Digital 395, DWP Land Releases
4. Potential development of County parcel at end of S. Fowler
5. County Legislative Platform for 2011

Other topics might be brought forth by Council members. The County might also have topics for the meeting; we will recheck.

Past agendas have listed only a few items. That could be a time consideration.

Recommendation:

Select agenda topics for the next City-County Liaison Committee meeting.

AGENDA PLANNING FOR UPCOMING MEETINGS

3/21/2011 10:50 AM

APRIL 5, 2011

- City Administrator six-month review with City Council.

APRIL 11, 2011 – MEMOS DUE: Tues April 5th 10 am

4:00 PM

- Workshop on application development for Sustainable Communities Planning Grant
 - Street Vendor Permit Process
 - DWP Land Release Process (3 views – Hanby property environmental constraints and release (discussed 2/14 – hold over until after City/County Liaison meeting)
- Memorandum of Understanding with the Master Gardeners - (Consen()) Update on the Eastern

7:00 PM

- Presentation – Quarterly Citizenship Award
- Presentation - Sierra ATV Adventure Trails project by Advocates for Access to Public Land (AAPL) Dick Noles and Randy Gillespie.
- PUBLIC HEARING – FEES AND CHARGES 2011-2012
- EMERGENCY SHELTER ZONING OVERLAY DISTRICT AND ZONING MAP AMENDMENT – FIRST READING
- Consideration to waive the hiring freeze and fill vacant Maintenance Worker position.
- Consideration to approve waiving the hiring freeze to advertise and hire Part-Time Engineers – Public Works Department.
- Award North Second Street Water Line Project (authorized 2/28)
- Consideration for approval of Headworks contract amendment – Public Works Department.

APRIL 25, 2011 – MEMOS DUE: Tues April 19th 10 am

4:00 PM

- Discussion on pros and cons for consolidating the City's General Municipal Election with an Inyo County election. (Kammi Foote, Inyo County Clerk/Recorder and Peter Tracy, City Attorney)
- General Plan Project – Progress Update
- FY 2011-2012 and FY 2012-2013 BUDGET REVIEW (VERIFY W/CHERYL)

7:00 PM

- EMERGENCY SHELTER ZONING OVERLAY DISTRICT AND ZONING MAP AMENDMENT – SECOND READING/ADOPTION
- ADVERTISE CHURCH STREET WATER LINE PROJECT
- ADOPTION OF RESOLUTION AND FEE SCHEDULE FOR 2011-2012

TO: CITY COUNCIL

FROM: JAMES M. SOUTHWORTH, CITY ADMINISTRATOR

SUBJECT: PROCLAMATION – SEXUAL ASSAULT AWARENESS MONTH

DATE: MARCH 28, 2011

Attachments: Correspondence from Lynne Rounds, Program Manager, Wild Iris Proclamation designating April as Sexual Assault Awareness Month

BACKGROUND:

Wild Iris has requested that Sexual Assault Awareness Month be recognized by the City of Bishop to help promote any events and educate every member of the community in how to prevent sexual violence and help survivors heal.

RECOMMENDATION:

Read the proclamation and hear the report.

Wild Iris

(760) 873-6601
FAX: (760) 873-8104
Post Office Box 697
Bishop, CA 93515
wildiris@wild-iris.org

(760) 934-2491
FAX: (760) 934-1568
Post Office Box 2858
Mammoth Lakes, CA 93546
wildiris@wild-iris.org

Bishop City Council
PO Box 1236
Bishop, CA 93515

RECEIVED
MAR 08 2011
CITY OF BISHOP

Dear City Council,

April is nationally recognized as Sexual Assault Awareness Month. Throughout April, Wild Iris is organizing a series of events to help raise awareness within our community. Our goal is to encourage everyone in Inyo County to learn about sexual violence, how to help prevent it, and how to help survivors heal.

Wild Iris is calling for city-wide participation, and we would be honored if you would sponsor an official proclamation to recognize April as Sexual Assault Awareness Month. You can further support Sexual Assault Awareness Month by attending events throughout the city during the month and/or encouraging others to do so as well.

Wild Iris is taking action to prevent sexual violence by organizing awareness raising events in coordination with California's rape crisis centers and the California Coalition Against Sexual Assault (CALCASA). We share the view of the World Health Organization that sexual violence is a serious health problem that profoundly affects the physical, emotional, mental and social well-being of victims. With leadership and commitment, we believe that we can work together with others to create short and long-term solutions to the endemic problem of sexual violence, including unhealthy and unsafe relationships.

A sample proclamation is enclosed. Please contact me to confirm your support of these critical violence prevention efforts. We look forward to partnering with you to achieve our vision of a world without sexual violence.

Sincerely,



Lynne Rounds

Sexual Assault Prevention Program Manager

The wild iris — symbolizing spirit and resilience.

PROCLAMATION
Designating the Month of April 2011 as
Sexual Assault Awareness Month

WHEREAS, sexual assault is an intolerable violent crime with public health implications for every person in Bishop as a victim/survivor or as a family member, significant other, neighbor or co-worker of a victim/survivor; and

WHEREAS, no one person, organization, agency or community can eliminate sexual assault on their own – we must work together to educate our entire population about what can be done to prevent sexual assault, support victim/survivors and their significant others, and increase support for agencies providing services to victim/survivors; and

WHEREAS, Wild Iris has lead the way in Bishop in addressing sexual assault by providing 24-hour hotline services to victim/survivors and their significant others, responding to emergency calls, offering support and comfort to those affected by sexual assault during medical exams, criminal proceedings, and empowering those impacted by sexual assault to chart their own course for healing; and

WHEREAS, ending sexual assault in Bishop must include active public and private efforts to prevent sexual violence in collaboration with Wild Iris, including conversation about what sexual violence is, how to prevent it, how to help survivors connect with crucial counseling and other support services, and how every segment of our society can work together to better address sexual violence; and

WHEREAS, staff and volunteers of sexual assault programs work year round to encourage every person in Bishop to prevent sexual violence and to support survivors by providing prevention education and survivor empowerment information to schools, churches, civic organizations, as well as medical, mental health, law enforcement, education, and criminal justice personnel regarding sexual assault issues;

WHEREAS, Wild Iris has set an important example of how forging collaborative relationships between service agencies and organizations serves to improve the quality of service for those most profoundly and directly impacted by sexual violence, thus setting an important example for how the rest of the community might work together to speak out and find solutions to sexual violence;

WHEREAS, Wild Iris requests public support and assistance as it continues its effort to bring real hope for freeing Bishop from the tragedy of sexual violence to create a future where all women, men and children can live free from violence and exploitation;

NOW, THEREFORE, I, Laura Smith, Mayor of the City of Bishop do proclaim the month of April as Sexual Assault Awareness Month in the City of Bishop and I commend this observance to all citizens.



A handwritten signature in cursive script, appearing to read "Laura Smith", written in black ink.

Mayor Laura Smith
March 28, 2011

TO: CITY COUNCIL

FROM: JAMES M. SOUTHWORTH, CITY ADMINISTRATOR 

SUBJECT: PROCLAMATION – CHILD ABUSE PREVENTION MONTH

DATE: MARCH 28, 2011

Attachments: Correspondence from Wild Iris
Proclamation designating April as Child Abuse Prevention Month

BACKGROUND:

Wild Iris has requested that Child Abuse Prevention Month be recognized by the City of Bishop to help promote their events and educate every member of the community in how to recognize and prevent child abuse.

RECOMMENDATION:

Read the proclamation and hear the report.

Wild Iris

(760) 873-6601
FAX: (760) 873-8104
Post Office Box 697
Bishop, CA 93515
wildiris@wild-iris.org

(760) 934-2491
FAX: (760) 934-1568
Post Office Box 2858
Mammoth Lakes, CA 93546
wildiris@wild-iris.org

TO: Bishop City Council, Denise

FROM: Lynne Rounds

DATE: 3/17/11

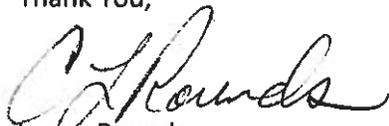
RE: Child Abuse Awareness Month

Hi Denise,

Once again, we want to thank the Council Members for their continued support in declaring April as Child Abuse Awareness Month. Wild Iris will be recognizing this awareness by supporting community efforts in the newspaper as well as on the radio. We would like to request the attached proclamation to be adopted by the Council.

If you have room at your March 28, 2011 meeting, we would love this proclamation to be added to the agenda with the Sexual Assault Awareness Month Proclamation. Please call the Bishop Office to let us know if this will work out @ 760.873.6601.

Thank You,



Lynne Rounds
Sexual Assault Program Manager

The wild iris — symbolizing spirit and resilience.

**PROCLAMATION BY THE BISHOP CITY COUNCIL
DECLARING APRIL 2011 AS
CHILD ABUSE PREVENTION MONTH**

WHEREAS, the public cares deeply about child abuse, and a majority report that child abuse is a very important moral issue to them; and

WHEREAS, preventing child abuse and neglect is a community problem that depends on involvement among people throughout Bishop; and

WHEREAS, child abuse and neglect not only directly harm children, but also increases the likelihood of long-term physical and mental health problems, alcohol and substance abuse, continued family violence and criminal behavior; and

WHEREAS, child maltreatment occurs when people find themselves in stressful situations, without community resources, and don't know how to cope; and

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; and

WHEREAS, child abuse and neglect can be reduced in Bishop by making sure each family has the support they need in raising their children in a safe, nurturing environment; and

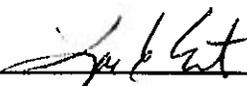
WHEREAS, effective child abuse prevention programs succeed because of partnerships created among social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community; and

WHEREAS, Wild Iris has set an important example of how forging collaborative relationships between service agencies and organizations serves to improve the quality of service for those profoundly and directly affected by child abuse, thus providing a model for how the rest of the community might work together to speak out and find solutions to end child abuse;

WHEREAS, Wild Iris requests public support and assistance as it continues its effort to bring real hope for ending child abuse in Bishop and creating a future where all children can live free from child abuse.

NOW, THEREFORE, BE IS PROCLAIMED that the City Council of the City of Bishop designates the month of April 2011 as Child Abuse Prevention Month and call upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.





Laura Smith, Mayor
March 28, 2011

TO: CITY COUNCIL

FROM: JAMES M. SOUTHWORTH, CITY ADMINISTRATOR 

SUBJECT: **PRESENTATION TO THE STATE CHAMPIONS BUHS DANCE TEAM**

DATE: MARCH 28, 2011

Attachment: Inyo Register article from March 5, 2011 edition
Sample of the City Council Commendation

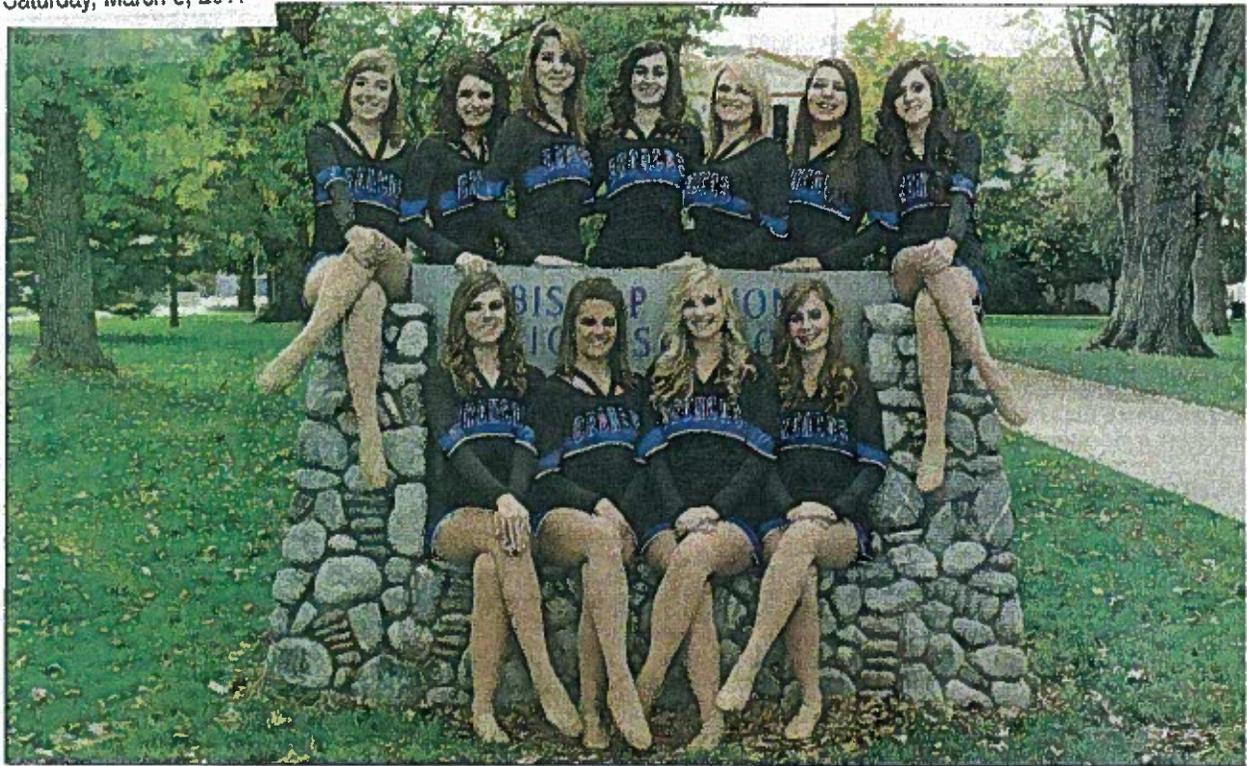
BACKGROUND/DISCUSSION:

The Bishop Union High School has another state championship team! At the Sharp International Competition held the weekend of February 19-20th at Knotts Berry Farm, the Bishop Dance Team came away with top honors for overall competing achievement in jazz, Hip Hop, Pom and six solos performances.

Team members include: Kathern Boehling, Ashley Chinzi, McKenna Cortez, Cassie Dagenhart, Christina McClean, Missy Moffett, Nikki Musch, Sarah Stryffeler, Abby Rossi, Piper Wright, Ariel Willey and Coach Sarah Yerkes.

RECOMMENDATION:

Make the presentation to the coach and members of the Bishop Union High School Dance Team in recognition of their outstanding representation of the Bishop community.



The Bishop High dance team took top honors at last month's Sharp International dance competition. Photo submitted

Bishop dance team named champs at Sharp competition

By Deb Murphy
Sports Editor

This Bishop High team of 11 athletes runs three miles a day, hits the gym for strength training and practices two hours four or five days a week. Their season is year-round with summers spent at special camps to hone their skills.

No, this isn't the championship Broncos football team. It's the Broncos dance team just recently named state champions at the Sharp International competition held in Knotts Berry Farm, Feb. 19-20.

The weekend competition is grueling, according to team coach Sarah Yerkes. "You go into it blind, not knowing your competition until you get there. You get one shot. We did team routines in pom, jazz and hip hop. And, six of the girls choreographed individual solos, three coming away with top scores. The championship is a result of being judged as a whole."

Joining the team is no less rigorous than trying out for any athletic team. Yerkes



The practice schedule for the dance team is as demanding as any Broncos athletic program. Show above left are Kaihem Boehling, Sarah Stryffeler, Missy Moffett and Nikki Musch. At right is Piper Wrigley. Photo by Deb Murphy

holds week-long auditions every spring. The criterion to make the cut includes talent, technique, GPA and recommendations.

During the summer, the team begins its practice schedule and attends specialized camps. Then begins the process of choreographing routines for performances during home Broncos football and basketball games. "We do the choreography from the ground up," said Yerkes. "It's a very

organic process."

This year's team is made up of nine seniors and two underclassmen. "They are all dedicated," said Yerkes. "They soak up the knowledge."

The dance team is a self-funded school organization. One of the major fund raisers is an annual dance clinic for local children, a way to pass on the girls' passion for dance.

Yerkes was a member of

the Bishop High dance team 12 years ago and knew she found her passion. Not all the girls use this as the first step to a dance career. But, according to Yerkes, the effort they give the team provides "strong foundation they can use for the future."

For Yerkes, it's the teamwork that makes the Bishop High dance team special. "When you work together in a creative way," she said, "it's like magic."

TO: CITY COUNCIL
FROM: JAMES M. SOUTHWORTH, CITY ADMINISTRATOR
SUBJECT: DEPARTMENT HEAD UPDATES
DATE: MARCH 28, 2011



BACKGROUND/SUMMARY:

The department heads from Community Services, Fire, Police, Public Works and Administration will provide updates on various departmental activities, current and on-going projects.

RECOMMENDATION:

Hear the reports.

CITY OF BISHOP
CITY COUNCIL STUDY SESSION MINUTES
February 28, 2011

- CALL TO ORDER** Mayor Griffiths called the meeting to order at 4:05 p.m.
- COUNCIL PRESENT** Councilmembers Laura Smith, Susan Cullen, David Stottlemyre
Mayor Pro Tem Bruce Dishion
Mayor Jeff Griffiths
- COUNCIL ABSENT** None
- OTHERS PRESENT** James Southworth, City Administrator
Denise Gillespie, Assistant City Clerk
Keith Caldwell, Assistant City Administrator/
Community Services Director
Ray Seguire, Fire Chief
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
- PUBLIC COMMENT** The Mayor announced the public comment period. No public comment was provided.
- JOINT MEETING WITH THE CITY OF BISHOP PARKS AND RECREATION COMMISSION** Parks and Recreation Commissioners attending: Chairperson Kellie Hallenbeck, Barry Simpson, and Cheryl Stanford; Lee Cox and John Weatherford were absent. Also attending were City staff Keith Caldwell, Assistant City Administrator/Community Services Director; Karey Poole, Community Services Secretary; Dan McElroy, Parks and Recreation Supervisor; and Waylon Cleland, Parks, Recreation and Facilities Worker.
- The group reviewed the roles and responsibilities and format for the forming of the Commission. Discussion was held on issues of concern to the Commission which included:
- Park security near skate park: It was the consensus of the Commission that a part-time security person in uniform would be helpful to enforce the rules and call the PD when appropriate. A volunteer program was discussed as a possibility along with the continued patrol by the Police Department.
 - Dogs in the park: There is a blatant disregard for dogs not being allowed in the park. On a regular basis staff is seeing 15-20 dogs a day with more on weekends, some off leash. Chair Hallenbeck feels it is vital for people to feel safe in the park and loose dogs create an unsafe environment. Possible solutions are to tighten up the municipal code, initiate a

leash law, enforce the rules, and communicate with the nearby motels. Efforts for establishing a dog park are ongoing.

- Community Garden: Work will begin in March on irrigation system. MOU with Master Gardeners has not been finalized but progressing.
- City Park Master Plan: It was recommended by the Commission that the Master Plan be updated to add the new amenities and give a vision for moving forward. Other upcoming improvements were discussed.

ADJOURNMENT OF JOINT MEETING WITH PARKS AND RECREATION COMMISSION

The joint meeting with the Parks and Recreation Commission and the City Council was adjourned at 4:42 p.m.

RECESS/RECONVENE

The Council took a five-minute break and reconvened with all five Council Members present. The Bishop City Council continued with the items on the Study Session agenda.

SCHEDULED DISCUSSION

1. Current 7:00 p.m. agenda items
2. General Plan Project – Progress Update
3. Future agenda items

Councilmember Stottlemyre requested a future agenda item be scheduled for discussion with the Planning Commission on the feasibility of the Commission conducting studies on the City's behalf on the following topics:

1. Compact parking within the City
2. Tightening up the sign ordinances
3. Potential direction signage for public parking lots

DEPARTMENT HEAD REPORTS

Reports from Community Services, Fire, Police, Public Works and Administration were given on the departments' activities including upcoming and ongoing projects.

COUNCIL DISCUSSION

Council Members gave committee reports, community announcements and/or made comments or inquiries to staff. No action was taken.

ADJOURNMENT

The Mayor adjourned the meeting at 5:30 p.m. to the regular City Council meeting scheduled at 7:00 p.m.

JEFF GRIFFITHS, MAYOR

By: _____
Denise Gillespie, Assistant City Clerk

CITY OF BISHOP
CITY COUNCIL MINUTES
FEBRUARY 28, 2011

- CALL TO ORDER** Mayor Griffiths called the meeting to order at 7:05 p.m.
- INVOCATION** The invocation was given by Pastor Kelly Larson of the Bishop Creek Community Church followed by the Pledge of Allegiance led by Mayor Pro Tem Dishion.
- COUNCIL PRESENT** Councilmembers Laura Smith, Susan Cullen, David Stottlemyre
Mayor Pro Tem Bruce Dishion
Mayor Jeff Griffiths
- COUNCIL ABSENT** None
- OTHERS PRESENT** James Southworth, City Administrator
Denise Gillespie, Assistant City Clerk
Peter Tracy, City Attorney
Keith Caldwell, Assistant City Administrator/
Community Services Director
Ray Seguine, Fire Chief
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
Gary Schley, Public Services Officer
- PUBLIC COMMENT** The Mayor announced the public comment period. Pastor Rick Klug from the Calvary Baptist Church provided information on a leadership development program scheduled on May 6. The new Captain for the Bishop Office of the California Highway Patrol, Andria Witmer, was introduced by Police Chief Carter. Skandar Reid suggested public services announcements be made to encourage the voters in Bishop to turn out for the March 8th General Municipal Election.
- ADDITION OF AGENDA ITEM – Agreement for First Five Grants** Due to time constraints on a late-arriving agenda item, Council action is needed to add it to this agenda for consideration and possible approval.
- Motion/Stottlemyre** On a motion by Councilmember Stottlemyre, the Council voted 5-0 to add Agenda Item 12 – “Consideration to approve the agreement between County of Inyo and City of Bishop Parks and Recreation for the provision of School Readiness Services (First Five Grants) and authorize execution by the City Administrator – Community Services Department.”
- PROCLAMATION**
- California Arbor Week** A proclamation declaring March 7-14, 2011 as California Arbor

(1) Week was presented to Community Services Director Keith Caldwell.

PRESENTATION
Eastern Sierra Energy Initiative

Rick Phelps gave an update on the Eastern Sierra Energy Initiative activities and future plans.

(2)

DEPARTMENT HEAD REPORTS

Reports from Community Services, Fire, Police, Public Works and Administration were given on the departments' activities including upcoming and ongoing projects.

(3)

CONSENT CALENDAR

A motion was made by Councilmember Cullen and passed unanimously to approve the Consent Calendar as presented:

(4)

Motion/Cullen

FOR APPROVAL AND FILING

- (a) Study Session Meeting Minutes – 2/14/11
- (b) Council Meeting Minutes 2/14/11
- (c) Personnel Status Change Report
- (d) Surplus Property Request – Fire Department

FOR INFORMATION AND FILING

- (e) Planning Commission Meeting Cancellation Notice 2/22/11
- (f) Public Works Report – 1/11
- (g) Inyo County Board of Supervisors Chair Susan Cash dated February 4, 2011 relating to emergency medical services

PUBLIC HEARING

2009-2010 PROP 4 - California Constitution Article XIII B Appropriations Limit and Calculations

The Mayor opened the public hearing to hear and consider comments on the 2009-2010 Proposition 4 Appropriations Limit and Calculations for the City of Bishop.

(5)

Motion/Cullen

Staff provided the background on the calculations. No further comment was provided.

A motion was made by Councilmember Cullen to close the public hearing. Motion passed 5-0.

NEW BUSINESS

ADOPTION - 2009-2010 California Constitution Article XIII B – Prop 4 Appropriations Limit and Calculations

On a motion by Councilmember Stottlemyre, the Council voted 5-0 to adopt the final Article XIII B of the California Constitution (Proposition 4) Appropriations Limit for Fiscal Year 2009-2010.

(6)

Motion/Stottlemyre

<p>APPROVAL – Water Storage Tank Project Consultant Services Contract (7) Motion/Stottlemyre</p>	<p>On a motion by Councilmember Stottlemyre, the Council voted 5-0 to: 1) approve the execution of a contract with Resource Concepts Inc. of Carson City, Nevada for consultant services on the new Water Storage Tank Project; 2) approve Work Order 1; and 3) authorized the work order expenditure not to exceed \$29,900.</p>
<p>APPROVAL – LiDAR Data Collection Contract (8) Motion/Stottlemyre</p>	<p>On a motion by Councilmember Stottlemyre, the Council voted 5-0 to approve the execution of a contract with HJW Geospatial of Oakland, California, for Light Detection And Ranging (LiDAR) Data Collection and Provision Project in an amount not to exceed \$46,562.00 with funding from water funds (25%), sewer funds (25%) and Proposition 1B (50%).</p>
<p>APPROVAL – Request to Advertise North Second St. Water Line Project (9) Motion/Cullen</p>	<p>On a motion by Councilmember Cullen, the Council voted 5-0 to approve the advertisement for bids for the North Second Street Water Line Project.</p> <p>This project will be eligible for the Local Contractors Preference because no grant funding will be used.</p>
<p>LETTER OF SUPPORT I.M.A.C.A. Federal Funding (10)</p>	<p>It was the consensus of the Council to send a letter of support to be sent to federal legislators and the President of the United States requesting the continuation of Community Services Block Grant funding for the Inyo Mono Advocates for Community Action due to the essential services the organization provides to the communities of Inyo and Mono Counties.</p>
<p>ADOPTION – Final Budget Fiscal Years 2010-2011 / 2011-2012 (11) Motion/Stottlemyre</p>	<p>On a motion by Councilmember Stottlemyre, the Council voted 5-0 to adopt the Final Budget for Fiscal Years 2010-2011 and 2011-2012 as presented.</p>
<p>APPROVAL – Agreement with Inyo County for First Five Grants (12) Motion/Smith</p>	<p>On a motion by Councilmember Smith, the Council voted 5-0 to approve the execution of an agreement between the County of Inyo and the City of Bishop Parks and Recreation for the provision of School Readiness Services (First Five Grants).</p>
<p>RECESS/RECONVENE</p>	<p>At 8:17 p.m. Mayor Griffiths recessed the meeting to convene as the Bishop Redevelopment Agency. At 8:19 p.m. the Council reconvened with all Council Members present.</p>
<p>COUNCIL REPORTS</p>	<p>Council Members gave committee reports and community announcements. No action was taken.</p>

ADJOURNMENT

The Mayor adjourned the meeting at 8:22 p.m. to the next Council meeting scheduled for Monday, March 14, 2011 at 4:00 p.m. in the City Council Chambers.

JEFF GRIFFITHS, MAYOR

Attest: James Southworth, City Clerk

By: _____
Denise Gillespie, Assistant City Clerk

(C)

City of Bishop
PLANNING COMMISSION MEETING AGENDA
City Council Chambers – 301 West Line Street
Bishop, California 93514

Date:
March 29, 2011
7:00 P.M.

Notice to the Public:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (760) 873-5863. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35.104 ADA Title II).

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California.

Call to Order

Pledge of Allegiance

Roll Call

Public Comment: This time is set aside to receive public comment on matters not calendared on the agenda.

Approval of Minutes:

- (1) Minutes of the Planning Commission meetings held on January 25 and February 14, 2011 for approval.

Public Hearings: Notice of this public hearing has been given to the applicant and surrounding property owners in accordance with law. At the hearing, staff will introduce the application, and present its report, recommendations, and any written comments received. This presentation will be followed by testimony from the applicant, and then any interested persons who may wish to comment on the application. After the public hearing the Commission will either: (1) approve, (2) approve with conditions, or (3) deny the application. The Commission may also continue consideration to a specified time, date, and place.

- (2) **Public Hearing on a Proposed Amendment** of Chapter/Section 17.38 of the Zoning Ordinance to provide provisions for an Emergency Shelter Combining District.
 - (a.1) Open Hearing – If anyone wishes to appeal any decisions by the Planning Commission, they can do so by writing to the City Council within 5 days of the meeting.
 - (a.2) Staff introduction, report, recommendations, written comments received
 - a. Staff report
 - b. Proposed ordinance to create a new Chapter 17.38 Emergency Shelter (ES) Combining District
 - c. HCD conference call summary of key points

d. Emergency Shelter Open House Comment Summary

- (a.3) Testimony of applicant – City of Bishop
 - (a.4) Testimony of interested persons
 - (b.1) Close Public Testimony
 - (b.2) Discussion by Commission
 - (b.3) Close Public Hearing
 - (c) Consider action to recommend to City Council the proposed amendment of Chapter/Section 17.38 of the Zoning Ordinance to provide for an Emergency Shelter Combining District.
- (3) **Public Hearing to Amend the Zoning Map** to establish an Emergency Shelter Combining District.
- (a.1) Open Hearing – If anyone wishes to appeal any decisions by the Planning Commission, they can do so by writing to the City Council within 5 days of the meeting.
 - (a.2) Staff introduction, report, recommendations, written comments received
 - a. Proposed zoning map
 - b. For background, see staff report and information provided above
 - (a.3) Testimony of applicant – City of Bishop
 - (a.4) Testimony of interested persons
 - (b.1) Close Public Testimony
 - (b.2) Discussion by Commission
 - (b.3) Close Public Hearing
 - (c) Consider action to recommend to City Council to amend the zoning map to establish an Emergency Shelter Combining District.

New Business:

- (4) Reorganization
- (5) Follow-up discussion to Joint Meeting with City Council
 - a. Review Government Code 65103; planning agency functions
 - b. Sign Ordinance and Parking Regulations
- (6) General Plan – Mobility Element Update
 - a. Briefing on update 4/26/11
 - b. Joint City Council /Planning Commission Mobility Workshop – Tentatively July 25

Staff and Commission Reports

Adjournment:

The next regularly scheduled meeting of the Planning Commission will be April 26, 2011 at 7:00 P.M. in the Bishop City Council Chambers, 301 West Line Street, Bishop.

(d)



CITY OF BISHOP

377 West Line Street - Bishop, California 93514
Post Office Box 1236 - Bishop, California 93515
760-873-8458 publicworks@ca-bishop.us
www.ca-bishop.us

Minutes

Water and Sewer Commission

11 January 2011

Call To Order:

Chairman Cross called the meeting to order at 7:03 P.M.

Pledge of Allegiance:

The Pledge of Allegiance was led by Chairman Cross

Commissioners Present:

Cross, Underhill, Mathieu, Pecsí and Bhakta

Commissioners Absent:

None

Others Present:

Dave Grah, Public Works Director
Deston Dishion, Public Works Superintendent
Michele Thomas, Secretary

Public Comment

None

Correspondence

None

(1) Approval of the Minutes

Commissioner Underhill moved to approve the minutes of the November 9, 2010 meeting as written and motion carried.

New Business:

None

Old Business:

(2) Discuss possible joint meeting with City Council scheduled for 24 January

The joint meeting with City Council is scheduled for 24 January at 4:00 pm in the City Council Chambers. The topics of discussion will be to review the roles, responsibilities, priorities for the

Commission and Council / Commission communications. The meeting will be lead by the City Council. The City Administrator and possibly the City Attorney will also be present.

(3) Debit/credit card payment option update

The Commission and staff agree card fees should be paid by the customer using the card rather than the city if cards were to be used when making payments. Even though the city may not pay fees, it was noted there could be significant additional work load for staff if card payments were allowed. Thomas hopes to have the final documentation regarding the service from Union Bank by the March meeting to share with the Commission. The Commission is still interested in finding out more information on the subject before making their final decision of whether or not offering the option is beneficial to both our customers and the city.

(4) March 2011 meeting date confirmed for 15 March

To avoid conflict with the municipal election on 8 March, it was proposed to move the March Commission meeting. Underhill made a motion to change the March Commission meeting from 8 March to 15 March at 7:00 P.M. and motion was approved.

(5) Rebate program update

Staff will look into additional incentive ideas to offer residents for irrigation conservation for spring /summer 2011. Thomas will contact local radio stations for pricing on radio advertising and present the information to the Commission at the March meeting.

(6) Meter readings

Water production for 2010 resulted in 596,301,290 gallons of water used with May through August the heaviest months for water consumption. After the upcoming summer months, the City will have a year worth of data from each category to show a more accurate average use.

(7) Cash balance and revenue & expenditures update on water and sewer reserves

The sewer balance has remained flat the past couple months because of no recent sewer projects. The water balance is down due to the May, Willow, North Third Street Waterline project being recently completed.

(8) Public Works reports November and December

During the month of November construction continued on the May, Willow and North Third Streets water line replacement project, Southern California Edison performed efficiency testing on Wells 2 and 4, the crew repaired a couple water leaks, a 2 inch conduit was installed at Well 4 for the SCADA project, a Request for Proposals for the construction of a new water tank was released and thirteen proposals were received, the crew continued to video sewer mains with concentration on mains that serve restaurants that are discharging grease into the city sewer system, and letters went out to five local restaurants addressing concerns related to disposal of grease.

For the month of December, Marzano and Sons completed the May, Willow and North Third Streets Water Line project, a flow meter was installed on the discharge of the one million gallon storage tank, leak detection was performed on 12 miles of water main (no leaks were found on

the City's main water line, but one leak was found on a service) and Ecologic began installing cabinets at Wells 2 and 4 as part of the SCADA project.

Cross asked staff if the City is looking into the Inyo Mono Integrated Regional Water Management Plan for grant funds. Grah said the City Administrator and the City Attorney determined there is not enough benefit to the City to justify the risk of pursuing funds.

Staff and Commission Reports:

Grah presented the Commission with updated charts showing water revenue and usage on broad categories of users. Data on the charts suggested the next rate study may make some significant adjustments between categories.

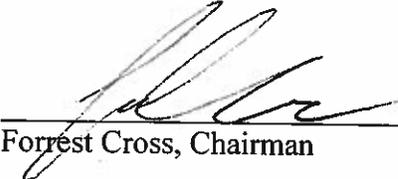
Road Improvement Project A will be starting in February. It will construct 900 feet of new water line and about 1100 feet of sewer line. We are still looking at addition water projects following Project A. The sewer plant Head Works Project is moving ahead.

Pecsi shared with the commission his knowledge of the water and sewer commission as a previous City employee. He stated that he looks forward to working with the Commission.

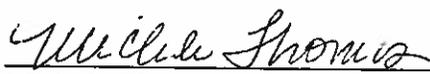
Items to Be Discussed at the meeting of 15 March 2011:

- Debit/Credit card payment option update
- Rebate program update
- Meter readings
- Cash balance and revenue and expenditures update on water and sewer reserves

Chairman Cross adjourned the meeting at 8:30 P.M. The next regularly scheduled meeting will be Tuesday, 15 March 2011 at 7:00 P.M. in the City Council Chambers.



Forrest Cross, Chairman



Michele Thomas, Secretary

(e)



CITY OF BISHOP

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Special Meeting Minutes Water and Sewer Commission

24 January 2011

Call To Order:

Mayor Griffiths called the meeting to order at 4:00 p.m.

Commissioners Present:

Underhill, Peci and Bhakta

Commissioners Absent:

Cross and Mathieu

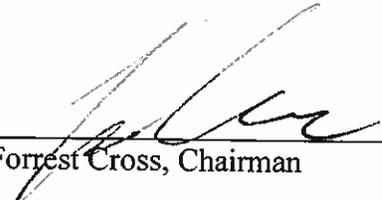
Others Present:

James M. Southworth, City Administrator
Peter Tracy, City Attorney
Jeff Griffiths, Mayor
Bruce Dishion, Mayor Pro Tem
Susan Cullen, Council Member
David Stottlemyre, Council Member
Laura Smith, Council Member
Denise Gillespie, Assistant City Clerk
Dave Grah, Public Works Director
Deston Dishion, Public Works Superintendent
Michele Thomas, Secretary

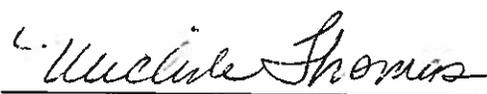
(1) Joint meeting with City Council

The group reviewed the roles, responsibilities, communication, and formation of the Commission. It was agreed that the ongoing installation of commercial and residential water meters provides a good source of information for setting fair rates for all categories.

The joint meeting of the City Council and the Water and Sewer Commission was adjourned at 4:42 p.m. The next regularly scheduled meeting will be Tuesday, 15 March 2011 at 7:00 P.M. in the City Council Chambers.



Forrest Cross, Chairman



Michele Thomas, Secretary

TO: CITY COUNCIL

FROM: JAMES M. SOUTHWORTH, CITY ADMINISTRATOR 

SUBJECT: PUBLIC HEARING - Environmental Review for amendment of the Zoning Ordinance (Municipal Code Title 17) to establish provisions and regulations for an Emergency Shelter Combining (ES) District and amendment of the City of Bishop Zoning Map to establish an Emergency Shelter (ES) overlay zone.

DATE: March 28, 2010

Discussion: Routine updates on ES zoning project provided since 10/12/10
First Reading: n/a
Budget/Source: n/a

Attachments:

1. *Emergency Shelter Combining Zone Ordinance*, (memo from Gary Schley, Public Services Office)
2. *Draft Negative Declaration of Environmental Impact*
3. *Zoning Map showing proposes Emergency Shelter (ES) Overlay Zone*

Background/Discussion:

The amendment of the Zoning Ordinance (BMC Title 17) providing for Emergency Shelters as a permitted use by right, and the amendment of the Zoning Map of the City are required by the City's *2009 Housing Element* of the General Plan, and for continued eligibility for many grant programs. An environmental review is required of the proposed Zoning Ordinance amendment to create a new Chapter 17.38, Emergency Shelter Combining (ES) District, and the proposed amendment of the City of Bishop Zoning Map to establish an Emergency Shelter (ES) overlay zone.

A *Draft Negative Declaration of Environmental Impact* has been prepared, commented on, and is submitted for Public Hearing tonight.

Recommendation:

Hold Public Hearing to receive and consider comments on the *Draft Negative Declaration of Environmental Impact*.

PROOF OF PUBLICATION

(2015.5 C.C.P.)

This space is for County Clerk's Filing Stamp

STATE OF CALIFORNIA,
COUNTY OF INYO

I am a citizen of the United States and a resident of the County aforesaid. I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of the
The Inyo Register

County of Inyo

The Inyo Register has been adjudged a newspaper of general circulation by the Superior Court of the County of Inyo, State of California, under date of Oct. 5, 1953, Case Number 5414; that the notice, of which the annexed is a printed copy (set in type not smaller than non-pareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof, on the following dates, to wit:

FEBRUARY 3

in the year **2011**

I certify (or declare) under penalty of perjury that the foregoing is true and correct.
on this **3RD** day of **FEBRUARY**, **2011**



Signature

Proof of Publication of Public Notice

NOTICE OF PREPARATION AND NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that in keeping with CEQA an Initial Study has been completed and a Negative Declaration has been prepared for a proposed amendment to the City of Bishop Zoning Regulations and official Zoning District Map to include a definition for "Emergency Shelter," an Emergency Shelter overlay zone, and standards for emergency shelters.

The Initial Study may be inspected in the Public Works Department at 377 West Line Street, Bishop, and will be considered by the City Council of the City of Bishop on Monday, March 28, 2011 at 7:00 P.M. in the Bishop City Council Chambers, 301 West Line Street, Bishop, California.

The City of Bishop will hold a Public Hearing on March 28, 2011 at 7:00 P.M. to hear and consider citizen input on the above mentioned project.

ANY persons wishing to comment are invited to attend, or send comments to the City Council, P.O. Box 1236, Bishop, to be received on or before the end of the review period, which will be March 14, 2011.

If you challenge the findings, determination or decision made on the Initial Study in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing, or in written correspondence delivered to the City Council at, or prior to, the Public Hearing.

(IR 2/3 #9319)

Memorandum

March 17, 2011

To: James Southworth, City Administrator

From: Gary Schley, Public Services Officer

Subject: Emergency Shelter Combining Zoning Ordinance

Project Title: Environmental Review / Emergency Shelter Combining Zoning Ordinance

Project Proponent: City of Bishop
P.O. Box 1236
Bishop, CA 93515

Background: An Environmental Initial Study was completed for the proposed project and a Draft Negative Declaration and Initial Study was submitted to the State Clearinghouse and select state agencies for review and comments. No person or agencies submitted comments regarding the Emergency Shelter Combining Zoning Ordinance and Zoning Map Overlay Initial Study and Draft Negative Declaration. We received a letter from the Governor's Office of Planning and Research that acknowledges that we have complied with State Clearinghouse review requirements for draft environmental documents, pursuant to the California Environmental Quality Act. Please find attached the Environmental Initial Study and Draft Negative Declaration for a proposed Emergency Shelter Combining Zoning Ordinance and Zoning Map Overlay.

Recommendation: Review the Initial Study and Draft Negative Declaration for the request of a Negative Declaration of Environmental Impact.



CITY OF BISHOP

377 West Line Street - Bishop, California 93514
P. O. Box 1236 - Bishop, California 93515
City Hall 760-873-5863 Public Works 760-873-8458
Fax 760-873-4873

Draft Negative Declaration of Environmental Impact

Date: February 1, 2011

Subject: Emergency Shelter Combining Zoning Ordinance

Project Title: Environmental Review / Emergency Shelter Combining Zoning Ordinance

Project Proponent: City of Bishop
P.O. Box 1236
Bishop, CA 93515

Project Location: The City of Bishop

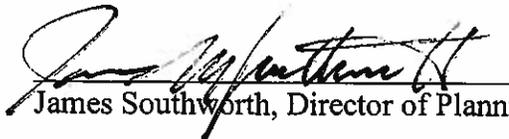
Project Description: The City of Bishop is proposing an amendment to the Zoning Regulations and official Zoning District Map to include a definition for "Emergency Shelter," an Emergency Shelter overlay zone, and standards for emergency shelters.

Proposed Findings: The Initial Study finds that the proposed project would not have a significant adverse impact on the environment for the following reasons:

- The information provided in this Initial Study indicates that there would be no significant cumulative impacts, or substantial adverse impacts on human beings, or substantial adverse impacts on fish or wildlife or sensitive species or cultural resources. No significant adverse impacts are foreseen, and no mitigation measures are required.

The City of Bishop has determined that the project could not have a significant effect on the environment, and a Negative Declaration will be prepared. This Initial Study has been prepared to generally describe the proposed project and solicit input from agencies and the public regarding the scope of the proposed project.

The review period for this Draft Negative Declaration expires: March 14, 2011. In order to meet State requirements for consideration of this Ordinance, the City of Bishop will not have an opportunity to respond to any comments received after this date.


James Southworth, Director of Planning

February 1, 2011

City of Bishop
Environmental Initial Study

1. Project title: *Emergency Shelter Combining District Zoning Ordinance*
2. Lead agency name and address: *City of Bishop*
377 W. Line Street
Bishop, Ca 93514
3. Contact person and phone number: *James Southworth 760/873-5863*
4. Project location: *City of Bishop*
5. Project sponsor's name and address: *City of Bishop*
P.O. Box 1236
Bishop, CA 93515
6. General plan designation: *General Commercial*
/Retail, High Density Residential and High Density
Residential and/or Professional and Administrative
Offices
7. Zoning *C-1, R-3 and R-3-P*
8. Description of project: (Describe the whole action involved, including but not limited to later phases of the project, and any secondary, support, or off-site features necessary for its implementation. Attach additional sheets if necessary.)
The City of Bishop is proposing an amendment to the Zoning Regulations and official Zoning Map to include a definition for "Emergency Shelter," an Emergency Shelter overlay zone, and standards for emergency shelters.
State Law (Government Code §65583) was amended on January 1, 2008 through Chapter 633 Statutes of 2007 (SB2) to strengthen requirements governing emergency shelters. The law now requires:
 - *At least 1 zone to allow emergency shelters without CUP or other discretionary action*
 - *Sufficient capacity to accommodate need and at least 1 year-round emergency shelter*
 - *Permit procedures that encourage and facilitate shelter development or conversion*
 - *Requirements no greater than required for other approved uses in the zone*
 - *Written and objective standards may be provided (3 beds, length of stay, security, etc.)*
 - *Allows need to be met with existing ordinances or demonstrate that need can be met through existing shelters or an adopted multi-jurisdictional agreement*
 - *Limits ability to deny approval to qualified shelter projects*
9. Surrounding land uses and setting: Briefly describe the project's surroundings:
The proposed project area encompasses about 38 acres of land bounded on the west by a point east of North Main, on the south by a point north of Yaney, on the east by a point west of the municipal town boundary, and on the north by a point well south of Wye Road (see map). The majority of land inside the proposed district boundary is currently vacant and zoned for R-3 residential and C-1 commercial uses; two high density mobile home parks occupies a small area on the north side of the project area and a high

density mobile home park for senior citizens occupies a small area on the south side of the project area. Surrounding lands contain commercial and residential uses as well as park land.

10. Other public agencies whose approval is required (e.g., permits, financing approval, or participation agreement.)
No other agency approvals are required for adoption of the proposed Ordinance.

ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED:

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicated by the checklist on the following pages.

Aesthetics	Agriculture Resources	Air Quality
Biological Resources	Cultural Resources	Geology /Soils
Hazards & Hazardous Materials	Hydrology / Water Quality	Land Use / Planning
Mineral Resources	Noise	Population / Housing
Public Services	Recreation	Transportation/Traffic
Utilities / Service Systems	Mandatory Findings of Significance	

DETERMINATION: On the basis of this initial evaluation:

- ◆ I find that the proposed project **COULD NOT** have a significant effect on the environment, and a **NEGATIVE DECLARATION** will be prepared.
- I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A **MITIGATED NEGATIVE DECLARATION** will be prepared.
- I find that the proposed project **MAY** have a significant effect on the environment, and an **ENVIRONMENTAL IMPACT REPORT** is required.
- I find that the proposed project **MAY** have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An **ENVIRONMENTAL IMPACT REPORT** is required, but it must analyze only the effects that remain to be addressed.
- I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or **NEGATIVE DECLARATION** pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or **NEGATIVE DECLARATION**, including revisions or

mitigation measures that are imposed upon the proposed project, nothing further is required.


 Signature James Southworth - Director of Planning February 1, 2011
 Date

Signature _____ Date _____

Issues:

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
I. AESTHETICS -- Would the project:				
<i>The State of California Department of Housing and Community Development, and the City of Bishop 2009 Housing Element, require a least one zone within the city limits allow emergency shelter by right. The C-1, R-3 and R-3-P zoning districts have been identified for the placement of emergency shelters. The three zones identified are considered compatible for the placement of emergency shelters because they are proximate to social services, transportation and commercial areas. Emergency shelters provided in this district would be required to comply with all standard regulations (landscaping, setbacks, etc.), and adoption by ordinance of an Emergency Shelter Combining Zoning District is not expected to have a significant impact on aesthetic resources</i>				
a) Have a substantial adverse effect on a scenic vista?				◆
b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?				◆
c) Substantially degrade the existing visual character or quality of the site and its surroundings?				◆
d) Create a new source of substantial light or glare which would adversely affect day or				◆

Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
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nighttime views in the area?

II. AGRICULTURE RESOURCES: In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Dept. of Conservation as an optional model to use in assessing impacts on agriculture and farmland. Would the project:

The identified zoning districts for the placement of emergency shelters are not used for agriculture or located within an agriculture resource area, therefore, the adoption by ordinance of an Emergency Shelter Combining Zoning District will have no impact on agricultural resources.

a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use? ◆

b) Conflict with existing zoning for agricultural use, or a Williamson Act contract? ◆

c) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use? ◆

III. AIR QUALITY -- Where available, the significance criteria set by the applicable air quality management or air pollution control district may be relied upon to make the following determinations. Would the project:

The uses that would be permitted in the proposed combining district are consistent (in terms of standards, density, traffic, utility consumption and related factors) with uses allowed in these underlying zones. Adoption by ordinance of an Emergency Shelter Combining Zoning District will have no significant impact on air quality.

a) Conflict with or obstruct implementation of the

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
applicable air quality plan?				◆
b) Violate an air quality standard or contribute substantially to an existing or projected air quality violation?				◆
c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including emissions that exceed quantitative thresholds for ozone precursors)?				◆
d) Expose sensitive receptors to substantial pollutant concentrations?				◆
e) Create objectionable odors affecting a substantial number of people?				◆
IV. BIOLOGICAL RESOURCES--Would the project:				
<i>The proposed project area contains no native plant communities, streams or wetlands, and is not subject to any conservation plan, nor does the project area connect to adjoining open space lands and have potential value as a migration corridor. Adoption by ordinance of an Emergency Shelter Combining Zoning District will have no significant impact on biological resources.</i>				
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the Calif. Dept. of Fish and Game or U.S. Fish and Wildlife Service?				◆
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies or regulations, or by the Calif. Dept. of Fish and Game or US Fish and Wildlife Service?				◆
c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through				◆

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
direct removal, filling, hydrological interruption, or other means?				
d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?				◆
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?				◆
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?				◆
V. CULTURAL RESOURCES--Would the project:				
<i>The proposed ordinance for a Emergency Shelter zoning overlay will not impact historical, archaeological and unique paleontological resources or disturb any human remains, therefore, have no impact on cultural resources.</i>				
a) Cause a substantial adverse change in the significance of a historical resource as defined in §15064.5?				◆
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to '15064.5?				◆
c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?				◆
d) Disturb any human remains, including those interred outside of formal cemeteries?				◆
VI. GEOLOGY AND SOILS--Would the project:				
<i>An emergency shelter zoning overlay ordinance will not directly impact the geology or soils in the overlay area, and future proposals to develop an emergency shelter would be subject to applicable codes and</i>				

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
<i>standards. No significant impact is foreseen.</i>				
a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:				◆
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.				◆
ii) Strong seismic ground shaking?				◆
iii) Seismic-related ground failure, including liquefaction?				◆
iv) Landslides?				◆
b) Result in substantial soil erosion or the loss of topsoil?				◆
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?				◆
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?				◆
e) Have soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water?				◆
VII. HAZARDS AND HAZARDOUS MATERIALS -- Would the project:				
<i>Neither the proposed zoning amendment nor the use (emergency shelters) is associated with the transport, use, or disposal of hazardous materials or public safety hazards, and no significant impact is foreseen.</i>				
a) Create a significant hazard to the public or the environment through the routine transport, use, or				◆

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
disposal of hazardous materials?				
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?				◆
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?				◆
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?				◆
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?				◆
f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?				◆
g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?				◆
h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands adjoin urbanized areas or where homes intermix with wildlands?				◆

VIII. HYDROLOGY AND WATER

QUALITY -- Would the project:

Future uses within the proposed emergency shelter zone overlay would be required to comply with all applicable water quality standards, water supply and drainage requirements, and flood hazard protection measures. No significant impacts on hydrology or water quality are foreseen.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
a) Violate any water quality standards or waste discharge requirements?				◆
b) Substantially deplete groundwater supplies or interfere with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?				◆
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?				◆
d) Substantially alter existing drainage patterns of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner that would cause flooding on- or off-site?				◆
e) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?				◆
f) Otherwise substantially degrade water quality?				◆
g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?				◆
h) Place structures in a 100-year flood hazard area that would impede or redirect flood flows?				◆
i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?				◆
j) Inundation by seiche, tsunami or mudflow?				◆

IX. LAND USE AND PLANNING--Would the project:

The project does not physically divide the

Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
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community, conflict with any land use plan, policy, or regulation. The project will implement and bring the City of Bishop into conformance with state requirements. No significant impacts on land use and planning are foreseen.

a) Physically divide an established community?



b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?



c) Conflict with any applicable habitat conservation plan or natural community conservation plan?



X. MINERAL RESOURCES--Would the project:

The project area is not a designated mineral resource zone, and adoption by ordinance of an Emergency Shelter Combining Zoning District will have no significant impact on mineral resources.

a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?



b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?



XI. NOISE B Would the project result in:

Future uses within the proposed emergency shelter zone overlay would be required to comply with all applicable standards and requirements pertaining to noise and vibration. The project will not produce or increase the vicinity ambient noise levels beyond the standards set by the City's Municipal Code (§8.12). The proposed ordinance of an Emergency Shelter Combining

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
<i>Zoning District will have no significant impact on noise.</i>				
a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?				◆
b) Exposure of persons to or generation of excessive groundborne vibration or groundborne noise levels?				◆
c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?				◆
d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?				◆
e) For a project located in an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?				◆
<i>The Bishop Eastern Sierra Airport located within one mile of the project area should not expose people residing in the area to excessive noise levels, therefore, having no impact.</i>				
f) If in the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive noise levels?				◆

XII. POPULATION AND HOUSING --

Would the project:

The proposed project is intended to serve residents of Bishop in need of emergency shelter, and will not induce population growth. The majority of land inside the proposed district boundary is currently vacant and zoned for R-3 residential and C-1 commercial uses; two high density mobile home parks occupies a small area on the north side of the project area and a high density mobile home park for senior citizens occupies a small area

Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
---	--	---	----------------------

on the south side of the project area. The project will not displace existing housing or substantial numbers of people necessitating replacement of housing elsewhere. The Emergency Shelter Combining Zoning District will have no impact on population and housing.

a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?



b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?



c) Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere?



XIII. PUBLIC SERVICES

The proposed ordinance of an Emergency Shelter Combining Zoning District will not significantly impact the City of Bishop public services, therefore, have no impact.

a) Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:

Fire protection?



Police protection?



Schools?



Parks?



Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
--------------------------------	---	------------------------------	-----------

Other public facilities?



XIV. RECREATION

The emergency shelter zoning overlay will not significantly impact the use of local public parks or necessitate the expansion of recreational facilities, therefore have no impact on recreation.

a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?



b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?



**XV. TRANSPORTATION/TRAFFIC --
Would the project:**

Neither the proposed emergency shelter zoning overlay nor future uses permitted within the zone (which would be limited to a maximum of 10 beds) would have potential to cause a substantial increase to existing traffic load or conditions; therefore, no significant impact on traffic conditions is foreseen.

a) Cause an increase in traffic which is substantial in relation to the existing traffic load and capacity of the street system (i.e., result in a substantial increase in either the number of vehicle trips, the volume to capacity ratio on roads, or congestion at intersections)?



b) Exceed, either individually or cumulatively, a level of service standard established by the county congestion management agency for designated roads or highways?



c) Result in a change in air traffic patterns, including an increase in traffic levels or a change in location that results in substantial safety risks?



d) Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous



	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
intersections) or incompatible uses (e.g., farm equipment)?				
e) Result in inadequate emergency access?				◆
f) Result in inadequate parking capacity?				◆
G) Conflict with adopted policies, plans, or programs supporting alternative transportation (e.g., bus turnouts, bicycle racks)?				◆
XVI. UTILITIES AND SERVICE SYSTEMS				
--Would the project:				
<i>The proposed project is the adoption by ordinance of an Emergency Shelter Combining Zoning District. Future emergency shelter uses within the proposed zoning district would be consistent with the types of land uses allowed in the underlying zones, and would be limited to a maximum of ten beds. No significant impact on utilities and service systems is foreseen.</i>				
a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?				◆
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?				◆
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?				◆
d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?				◆
e) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?				◆

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?				◆
g) Comply with federal, state, and local statutes and regulations related to solid waste?				◆

XVII. MANDATORY FINDINGS OF SIGNIFICANCE --

a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?

Based on considerations presented in this Initial Study, it is concluded that the project will not have the potential to eliminate, degrade, reduce, restrict or endanger existing plant, fish and animal environment or historic resources.

b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?

The potential impacts are not cumulatively considerable when viewed in light of past, current, or future projects.

c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?

This project does not have any significant environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly.

CITY OF BISHOP
PROPOSED ORDINANCE
TO CREATE AN EMERGENCY SHELTER (ES)
COMBINING DISTRICT

DEFINITIONS

Sections:

[17.08.100 - Dwelling.](#)

[17.08.110 - Dwelling, multiple.](#)

17.08.115 – Emergency Shelter

“Emergency shelter” means housing with minimal supportive services for homeless persons that is limited to occupancy of six months or less by a homeless person. (Government Code Section 65582; Health & Safety Code Section 85801) “Emergency shelter” specifically does not include Residential Care Facility for the Elderly (Health & Safety Code Section 1569.2), Residential Care Facility (Health & Safety Code Section 1568.01), Community Care Facility (Health & Safety Code Section 1502), Residential Rehabilitation Hotel (Health & Safety Code Section 50519), Residential Living Unit (Health & Safety Code Section 1771), Group Home (Welfare & Institutions Code Section 11400) or other similar facility.

[17.08.120 - Dwelling, single-family.](#)

REGULATIONS

Sections:

[17.38.010 - Purpose.](#)

[17.38.020 - Applicability.](#)

[17.38.030 - Permitted Uses.](#)

[17.38.040 - Uses Expressly Prohibited.](#)

[17.38.050 - Standards and Requirements.](#)

17.38.010 – Purpose.

The ES emergency shelter combining district is intended to be combined with C-1, R-3 and/or R-3-P districts to permit a specified area in which emergency shelters will be allowed by right. The location of the ES emergency shelter combining district reflects a close association with, provides convenience to and/or is compatible with surrounding uses with a range of complementary services, including the availability of public transportation, basic goods and grocery stores, and social welfare facilities.

(Ord. ____ §____, 2011)

17.38.020 – Applicability.

The ES emergency shelter combining district may be combined with any C-1, R-3 and/or R-3-P district which in the judgment of the city council possesses the desired locational and site design characteristics as set forth in Section 17.38.050(A). All operators of emergency shelters, prior to commencing such operation, shall apply to the City Planning Department to assure that all standards and requirements set forth in §17.38.050 will be met.

(Ord. ____ §____, 2011)

17.38.030 – Permitted Uses

The permitted uses in an ES emergency shelter combining district include emergency shelters that comply with the standards and requirements set forth in Section 17.38.050 and associated supportive services. Such permitted uses shall be in addition to the permitted uses allowed by the underlying district with which the ES emergency shelter combining district is combined. If an ES emergency shelter combining district overlies more than one type of district (C-1, R-3 and/or R-3-P), then such additional permitted uses shall only be those which are permitted in the district which underlies the proposed project.

(Ord. ___ §___, 2011)

17.38.040 – Uses Expressly Prohibited.

Prohibited uses shall be those set forth in Section 17.48.030 for C-1 districts, those set forth in Section 17.36.030 for R-3 §17.36.030 for R-3 districts, and those set forth in Section 17.40.030 for R-3-P districts.

17.38.050 – Standards and Requirements.

A. Standards: Except as provided hereafter, standards shall be as provided in the underlying district.

B. Requirements: Any proposed emergency shelter located in an ES emergency shelter combining district shall operate under the requirements set forth below. Such requirements are in addition to any other requirements set forth in federal, state or local laws, rules, regulations, ordinances or policies.

1. Capacity: The maximum number of clients permitted in an emergency shelter is 10.

2. Vehicle Parking: the operator of an emergency shelter shall provide onsite vehicle parking as follows: one (1) parking space for each two (2) client beds.

3. Bicycle Parking: The operator of an emergency shelter shall provide a bicycle or racks that allow for the secure storage of bicycles. Bicycle racks shall accommodate at least one bicycle storage space for every five (5) client beds. All bicycle racks shall be on site and located in an area that is not visible from a public right-of-way.

4. Intake Areas: If the intake area of an emergency shelter is located onsite, the operator of an emergency shelter shall provide an enclosed interior waiting area. There shall be no outdoor queuing of potential clients.

5. Management:

(a). Onsite management. The operator of an emergency shelter shall provide an onsite management or support employee during all hours of operation. Only persons who are not residential emergency shelter clients may serve as onsite management or support employees.

(b). Client restrictions. The emergency shelter operator may conduct a background check on all prospective clients using all means allowed by law, and may restrict client intake in accordance with state and local registered sex offender residency restrictions and comply with any applicable parolee obligations. An operator of an emergency shelter shall not intake any person as a client of the emergency shelter who that operator knows is a fugitive from justice, nor any person known by such operator to be a threat to the safety of other clients.

(c). Personal storage. The operator of an emergency shelter shall provide a private storage area or closet for each onsite bed. At no time shall any client keep on site any alcoholic beverages, or any type of illegal drugs or other illegal or dangerous substances, or weapons, in accordance with all applicable provisions of the law. An emergency shelter manager shall conduct routine inspections of each onsite client's assigned personal space to verify compliance with the foregoing, and shall report to the police any client violation of this paragraph.

(d). Shower and toilet facilities. The operator of an emergency shelter shall provide toilets, sinks and showers onsite. The emergency shelter manager shall be responsible for ensuring that all restroom and shower facilities comply with the City's building code requirements. Secured restroom and shower facilities shall be provided.

(e). Food service areas. The operator of an emergency shelter shall be responsible for ensuring that any food service or onsite meal preparation areas comply with all applicable requirements of the County Health Department.

(f). Outdoor storage. The operator of an emergency shelter shall screen all outdoor storage areas from view from all public rights of way and onsite parking lots. The emergency shelter manager shall ensure that all outside storage areas be maintained in a neat, clean and orderly manner at all times.

6. Length of Stay: the operator of an emergency shelter shall not allow any emergency shelter client to stay for a period longer than six (6) months in any consecutive twelve (12) month period.

7. Hours of Operation: The operator of an emergency shelter shall establish and maintain set hours of operation for client intake and discharge. These hours shall be clearly displayed at the entrance to the emergency shelter at all times. In the event that an emergency shelter client is socially disruptive, a threat to the safety of others, or in violation of emergency shelter facility rules, the emergency shelter manager may proceed to discharge that client immediately.

8. Lighting: The operator of an emergency shelter shall provide nighttime lighting in all exterior parking areas and along the periphery of the building. All such lighting shall be screened from adjoining properties by down lights, hoods or similar means.

9. Security: The emergency shelter operator shall submit an onsite security plan to the Planning Department and to the Police Department. The emergency shelter operator shall be responsible for ensuring that the approved security plan is implemented at all times during the operation of the emergency shelter.

10. Inability to Pay: No individual or household may be denied emergency shelter because of an inability to pay.

11. Signs:

(a). Exterior signs—C-1 District. Exterior signs in the portion of an ES emergency shelter combining district that overlays a C-1 district shall comply with standards for the C-1 district as set forth in §17.48.060.

(b). Exterior signs--R-3 and R-3-P Districts. Notwithstanding Section 17.36.060 and 17.40.070, exterior signs in the portion of an ES emergency shelter combining district that overlays an R-3 and/or R-3-P district shall be permitted, solely for purposes of identifying the emergency shelter, up to a maximum area of nine (9) square feet.

(Ord. ___ § ___, 2011)

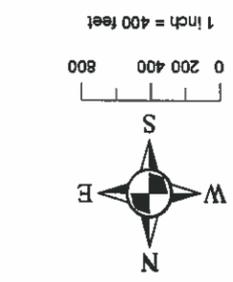
ZONING MAP

of the City of Bishop
Adopted by City Council XXX 2011

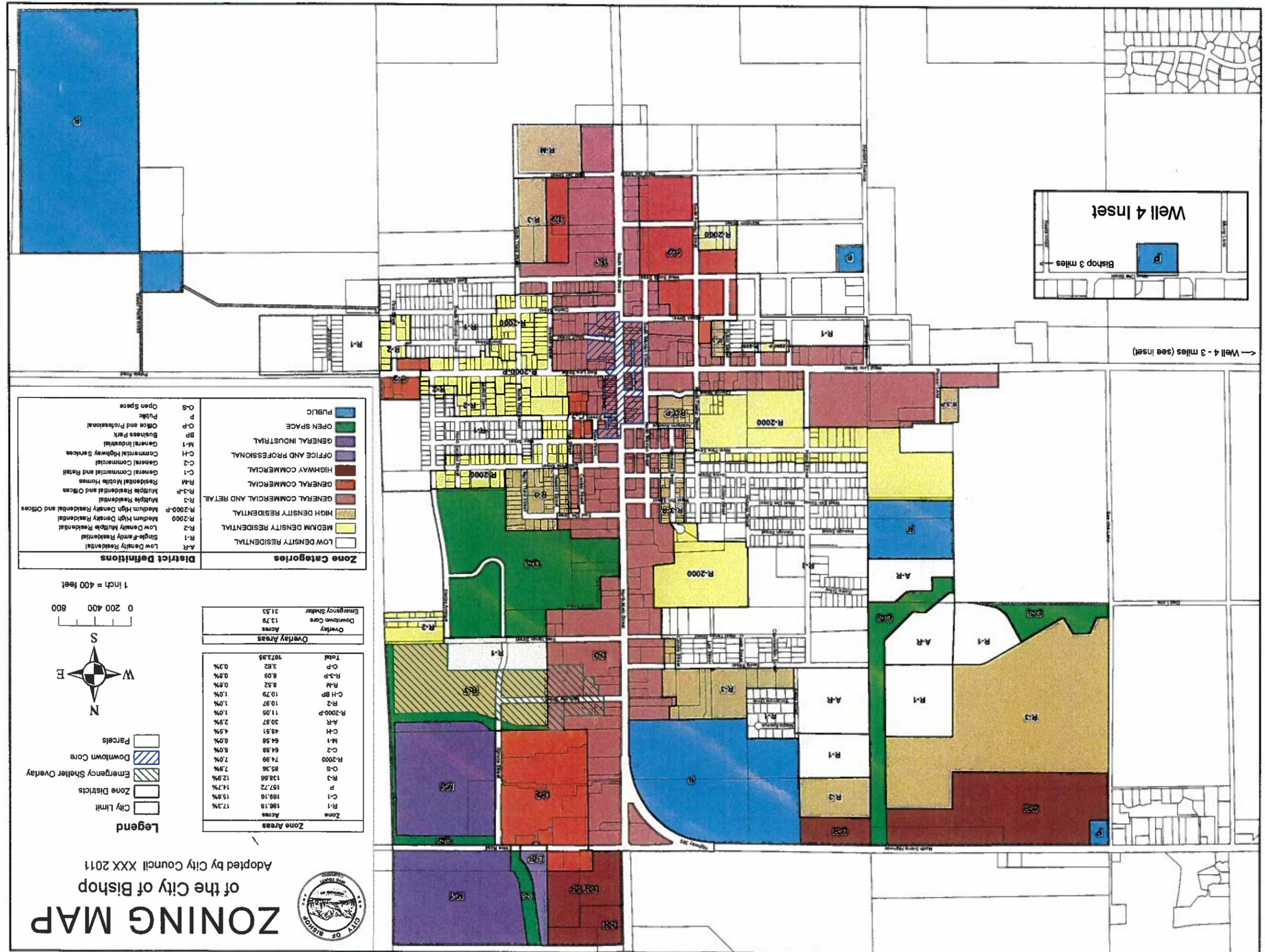


Zone Categories		District Definitions	
	PUBLIC		A-R Low Density Residential
	OPEN SPACE		R-1 Single-Family Residential
	GENERAL INDUSTRIAL		R-2 Low Density Multiple Residential
	OFFICE AND PROFESSIONAL		R-2000 Medium High Density Residential
	HIGHWAY COMMERCIAL		R-2000-P Medium High Density Residential and Offices
	GENERAL COMMERCIAL		R-2000-P Multiple Residential and Offices
	GENERAL COMMERCIAL AND RETAIL		R-2 Multiple Residential and Offices
	MEDIUM DENSITY RESIDENTIAL		R-2 Residential Mobile Homes
	LOW DENSITY RESIDENTIAL		R-1 General Commercial and Retail
	GENERAL COMMERCIAL		C-1 General Commercial
	GENERAL COMMERCIAL		C-2 Commercial Highway Services
	GENERAL COMMERCIAL		M-1 General Industrial
	GENERAL COMMERCIAL		BP Business Park
	GENERAL COMMERCIAL		O-P Office and Professional
	GENERAL COMMERCIAL		P Public
	GENERAL COMMERCIAL		O-S Open Space

Zone Areas		Overlay Areas	
R-1	188.18	Downtown Core	13.79
R-1	189.16	Emergency Shelter	31.53
C-1	169.16		
C-2	157.72		
R-3	138.66		
O-S	85.36		
R-2000	74.99		
R-2	64.88		
M-1	64.56		
C-H	49.51		
A-R	30.87		
R-2000-P	11.05		
R-2	10.97		
C-H BP	10.79		
R-4M	8.52		
R-3-P	8.09		
O-P	3.52		
Total	1873.95		



Legend	
	City Limit
	Zone Districts
	Emergency Shelter Overlay
	Downtown Core
	Parcels



Well 4 - 3 miles (see inset)

TO: CITY COUNCIL

FROM: JAMES M. SOUTHWORTH, CITY ADMINISTRATOR 

SUBJECT: **Negative Declaration & Notice of Determination - Proposed amendment of the Zoning Ordinance (Municipal Code Title 17) to establish provisions and regulations for an Emergency Shelter Combining (ES) District and amendment of the City of Bishop Zoning Map to establish an Emergency Shelter (ES) overlay zone.**

DATE: March 28, 2010

Discussion: Routine updates on ES zoning project provided since 10/12/10

First Reading: n/a

Budget/Source

Attachments: 1. (See attachments provided above for the Public Hearing)

Background/Discussion:

See above coversheet for the Public Hearing for background discussion. With completion of the Public Hearing, the City Council can now consider action on the *Draft Negative declaration of Environmental Impact*.

Recommendation:

Consider adoption of a *Negative Declaration and Notice of Determination* on the proposed amendment of the Zoning Regulations / Title 17 of the Bishop Municipal Code and the proposed amendment of the Official Zoning Map of the City of Bishop to include a definition for "Emergency Shelter," an Emergency Shelter Overlay Zone, and standards for Emergency Shelters.

TO: CITY COUNCIL

FROM: JAMES M. SOUTHWORTH, CITY ADMINISTRATOR 

SUBJECT: **Request to Advertise Iris Street Water Main Project**

DATE: March 28, 2010

Discussion:

First Reading: n/a

Budget/Source: Water Capital Improvements Funds

Attachments: 1. Memo from Public Works Director Grah

Background/Discussion:

Public Works Director Grah is to advertise for bids for the Iris Street Water Line project. This project will replace the existing, very substandard 2" water line with an 8" water main. This will greatly enhance fire protection and water flow for residents.

Recommendation:

Consider request to advertise the Iris Street Water Line project for bids.



To: James M. Southworth, City Administrator
From: David Grah, Director of Public Works
Subject: Advertise the Iris Street Water Improvements Project for Bids
Date: 17 March 2011
Previous: None
Funding: Water capital improvement funds

General:

Public Works is ready to advertise the Iris Street Water Improvements project for construction bids.

Background:

The Iris Street Water Improvements project will replace the water main and services along Iris Street. This section of Iris Street has one of the three remaining 2 inch water mains in the city. These 2 inch lines are leak prone and extremely small by current standards. The project replaces this small water line with an 8 inch water line.

The total cost of the project is estimated to be about \$65,000 and this level of funding is included in the 2010/2011 fiscal year budget, line item 004-050-56027 (Capital Improvements). Since this project is entirely funded by the city, contracting preferences apply to the project.

The schedule for the project is proposed to be:

Advertise	29 March
Open Bids	29 April
Award Contract	9 May
Start Construction	7 June
Finish Construction	27 June

Recommendation:

That the City Council approve the advertisement of the Iris Street Water Improvements project for construction bids.

TO: CITY COUNCIL

FROM: JAMES M. SOUTHWORTH, CITY ADMINISTRATOR 

SUBJECT: **Waive Hiring Freeze - Promotional for One Police Sergeant**

DATE: March 28, 2010

Discussion:

First Reading: n/a

Budget/Source General Fund, Police Department

Attachments: 1. Memo from Police Chief Carter

Background/Discussion:

The memo from Chief of Police Carter notes that there are two current Police Sergeant vacancies and he requests waiving the hiring freeze to fill one vacancy from the current promotional list.

Recommendation:

Consider waiving hiring freeze and authorize promotional process to fill one vacant Police Sergeant position.

RECEIVED

MAR 15 2011

CITY OF BISHOP



BISHOP POLICE DEPARTMENT

207 W. Line St.
Bishop, CA 93514
760-873-5866

Chris Carter, Chief of Police

To: Mr. Jim Southworth, City Administrator
Members of the City Council

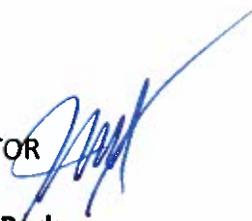
From: Chris Carter, Chief of Police 

Date: March 15, 2011

Subject: Request to Waive Hiring Freeze

As a result of recent employee status changes, the Police Department currently has two (2) openings for the position of Police Sergeant. I would request to waive the hiring freeze at this time in order to fill one of these vacant positions. There currently exists an active promotional list within the ranks of the Police Department and it would be my intention to fill this position utilizing this list. Please feel free to contact me at your convenience if you have questions or wish to discuss this request further.

TO: CITY COUNCIL

FROM: JAMES M. SOUTHWORTH, CITY ADMINISTRATOR 

SUBJECT: Award Contract - Fertilizer and Seed for City Park

DATE: March 28, 2010

Discussion: Authorization to bid 3/14/11

First Reading: n/a

Budget/Source

Attachments: 1. Memo from Assistant City Admin / Community Service Dtr Caldwell

Background/Discussion:

The attached memo from Assistant City Administrator / Community Service Director Caldwell provides a brief discussion of fertilizer and seed needs for the City Park. Bids will be received on Monday, March 28, 2011, opened, and tabulated. It is anticipated that responsive local bids will be received. A tabulation of bids will be provided to the City Council for consideration.

Recommendation:

Consider awarding the contract for purchased of fertilizer and seed to the lowest responsive.

MEMORANDUM

TO: James M. Southworth, City Administrator

FROM: Keith Caldwell, Assistant City Administrator / Community Services Director *KSC*

DATE: March 28, 2011

SUBJECT: Request permission to award fertilizer and grass seed bid - Bishop City Park.

The Community Services Department is preparing for the spring and summer at Bishop City Park.

Twice annually Park Staff fertilizes and spreads grass seed to prepare for the various programs and activities.

The Community Services Department has advertised and accepted bids on the following items;

- “Nitro-King” with Iron Fertilizer – 3 palates
- 10 bags of Rye Grass Seed
- 9-9-9 (11) Iron Fertilizer – 3 palates

****Local Preference Ordinance does apply.**

Recommendations;

Award the fertilizer and grass seed for Bishop City Park to the lowest responsive bidder.

TO: CITY COUNCIL

FROM: JAMES M. SOUTHWORTH, CITY ADMINISTRATOR

SUBJECT: **Authorize Staff to Develop a Scope of Work and Release a Request for Proposals (RFP) for Preparation of an Economic Development Element for the General Plan**

DATE: March 28, 2010

Discussion: Related discussions regarding General Plan Update since October, 2010

First Reading: n/a

Budget/Source: Grant Funds

Attachments: 1. n/a

Background/Discussion:

As a result of work to update the *Mobility Element* for the General Plan and preparations for the Sustainable Communities grant application to be submitted this summer, our General Plan update team has determined that seeking funding to update the *Economic Development Element* of the General Plan could produce a very competitive grant application.

To assist in grant application development, and to continue the update if the grant is approved, we request that Council authorize staff to develop a Scope of Work and release a Request for Proposals (RFP) for preparation of an update of the *Economic Development Element* for the General Plan, using and expanding on results of the Retail Gap Analysis, and identifying additional opportunities for the City of Bishop.

The *Economic Development Element* update will be:

- Integrated with the proposed *Land Use Element* update previously discussed;
- Funded by a Sustainable Communities Planning Grant; and
- Will coordinate with objectives and policies from the *Mobility (Transportation) Element* update and revisions.

Recommendation:

Authorize Staff to develop a Scope of Work and release a Request for Proposals (RFP) for preparation of an update of the Economic Development Element for the General Plan

TO: CITY COUNCIL

FROM: JAMES M. SOUTHWORTH, CITY ADMINISTRATOR 

SUBJECT: MODIFICATION TO THE MAYORAL COMMITTEE APPOINTMENTS

DATE: MARCH 28, 2011

Attachments: Draft Mayoral Committee Appointments/Assignments List

BACKGROUND/SUMMARY:

With the recent reorganization of the Council following the March 8th election it is necessary to review and modify the Mayoral Committee Appointments and Assignments for 2011. This list was provided to the new Council for review at the March 14th meeting and scheduled for this meeting to allow time for the new Mayor to consider appointments.

RECOMMENDATION:

Make modifications to the Mayoral Committee Appointments and Assignments for 2011 and direct staff to make the appropriate notifications to the committees and agencies.

DRAFT

**BISHOP CITY COUNCIL
COMMITTEE/AGENCY ASSIGNMENTS
2011**

DRAFT

COMMITTEE/AGENCY	MEMBER	General Info
Bishop Airport Task Force	Southworth, Stottlemyre, Smith	Notice sent when meeting planned
Collaborative Planning Committee	Southworth Griffiths	3/9/09 3/8/10
Desert Mountain Division Voting Delegate *	Cullen	3/9/09
Desert Mountain Resource Conservation & Development Council	Susan Cullen	3/8/10
ESCOG* Eastern Sierra Council of Governments	Griffiths Cullen Alternate: Dishion	3/9/09 3/12/07 3/9/09
Eastern Sierra Foundation (Community College Committee)	Smith Griffiths	3/8/10 3/12/07
ESTA* Eastern Sierra Transit Authority	Griffiths Stottlemyre	3/12/07 3/9/09
EMS Emergency Medical Services	Smith Alternate: Fire Chief Seguine	3/9/09 3/24/03
IGLCBC* Indian Gaming Local Community Benefit Committee	Cullen Alternate: Stottlemyre	3/14/05 3/9/09
IMAAA Advisory Council Inyo Mono Area Agency on Aging	Smith Alternate: Dishion	3/8/10 3/12/07
IMACA Inyo Mono Association for Community Action	Cullen	3/14/05
Inyo Council for the Arts (This is an Informal Membership)	Smith Alternate: Griffiths Alternate: Cullen Alternate: Dishion	3/9/09 3/12/07 3/14/05 3/8/10
Joint Land Use Studies State of California	Dishion Alternate: Smith	3/9/09 3/9/09
JPIA * Joint Powers Insurance Authority	Stottlemyre Alternates: Griffiths, Cullen, Southworth	3/9/09
LAFCO * Local Agency Formation Commission	Cullen Dishion Alternate: Griffiths	3/12/07 3/12/07 3/9/09
Liaison Committee City Council and Board of Supervisors	Griffiths Dishion Alternate: Cullen	3/10/08 3/9/09 3/10/08
LTC * Local Transportation Commission	Dishion Cullen Alternate: Smith Non-Council Rep: Bob Kimball - No term limit	3/12/07 3/9/09 3/9/09 3/26/01
RAN Remote Access Network	Dishion	3/9/09

*Formal Appointment
Updated:

**COMMITTEES/AGENCIES
REFERENCE LIST**

COMMITTEE/AGENCY	CONTACT PERSON/ADDRESS
<p>DESERT MOUNTAIN RC&D 1525 N. Norma Street, Suite C Ridgecrest, CA 93555 760-446-1974</p> <p>Meetings held Quarterly</p>	<p>Purpose to develop partnerships and projects that enhance economic development and protect the environment, creating a better quality of life for the communities we serve.</p>
<p>E.S.C.O.G. – EASTERN SIERRA COUNCIL OF GOVERNMENTS – Meetings held quarterly. Members: Town of Mammoth Lakes, City of Bishop, County of Inyo, County of Mono</p>	<p>Lead agency changes each year.</p>
<p>E.S.T.A. – EASTERN SIERRA TRANSIT AUTHORITY Meetings held monthly (Bishop and Mammoth)</p> <p>Established October 2006 Members on this Board cannot be a member of LTC because of a conflict of interest. FPPC reporting required Send to Committee Secretary</p>	<p>Susan Rottner ESTA Board Clerk P.O. Box 1357 Bishop, CA 93515 Phone: 760-872-1901 Fax: 760-872-0936 E-mail:</p>
<p>E.M.S. Laura Smith, appointed member Fire Chief will attend these meetings.</p>	<p>Department of Public Health Emergency Medical Services Agency 164 W. Hospitality lane, Suite 4A San Bernardino, CA 92415-0060</p>
<p>I.G.L.C.B.C. – Indian Gaming Local Community Benefit Committee – Meetings held when grant money is available. Established 5/04</p> <p>Membership changed from 3 seats to 1 seat 6/09 1 alternate is alright</p> <p>FPPC reporting required – send to Committee Secretary (Assistant to County Administrator)</p>	<p>County Administrator is the coordinator for the Committee. The purpose of the committee will be to allocate certain funds which are made available to mitigate impacts caused by gaming.</p> <p>County of Inyo Assistant to County Administrator P. O. Drawer N Independence, CA 93526 T: 760/878-0292 F: 760/878-2241 E-mail:</p>
<p>I.M.A.A.A. Advisory Council Inyo County Health & Human Services Inyo Mono Area Agency on Aging 163 May St. Bishop 873-3305</p>	<p>Gina Ellis, Executive Secretary 760-873-3305</p> <p>Meetings held at 912 N. Main Street</p>

COMMITTEE/AGENCY	CONTACT PERSON/ADDRESS
L.A.F.C.O. 2005 - FPPC reporting required Send to Committee Secretary	P.O. Drawer L Independence 878-0263 or 872-2706 This is a paid commission
L.T.C. Meetings held 3rd Wednesday of each month. 2007 - FPPC reporting required Send to Committee Secretary	Linda Baffrey Inyo County Public Works P.O. Drawer L Independence, CA 93526 872-2707 (no reimbursements)

TO: CITY COUNCIL

FROM: JAMES M. SOUTHWORTH, CITY ADMINISTRATOR 

SUBJECT: **PRESENTATIONS TO SHERRY TIEDEMANN
RETIRED POLICE SERVICES SECRETARY/RECORDS
MANAGER**

DATE: MARCH 28, 2011

BACKGROUND:

In June of 1999, Sherry Tiedemann was hired as the Police Services Secretary serving under Former Police Chief Bruce Dishion. In 2005, Sherry was reclassified to include Records Manager for the Police Department.

Sherry retired on January 31, 2011 after serving for more than 11 ½ years with the department. She served under Police Chief Dishion, Peksi, Sheehan and Carter.

It is appropriate the City honor her for her very dedicated service.

RECOMMENDATION:

Make presentations to Sherry Tiedemann. Refreshments will be served at the conclusion of the meeting.

TO: CITY COUNCIL

FROM: JAMES M. SOUTHWORTH, CITY ADMINISTRATOR 

**SUBJECT: PRESENTATIONS TO DEVON SMITH,
RETIRING PUBLIC WORKS MAINTENANCE WORKER**

DATE: MARCH 28, 2011

BACKGROUND:

In September of 1982, Devon Smith was hired by the City of Bishop as a Part-Time Maintenance Man Trainee for the Public Works Department earning \$3.75 an hour under the supervision of Clyde Coons, Public Works Director.

In October 1983, Devon began working full time for the City as a Park Attendant. The notation made on the paper work noted his employment as a part-time employee was excellent. Devon continued his employment with the City transferring to Maintenance Worker with the Public Works Department in January 1997 under Andrew Boyd, Public Works Director, and has continued in this position since that time also serving under Public Works Director Dave Grah since 2005.

His full time employment serving the City of Bishop is 27 years and 6 months.

It is appropriate the City honor him for his very dedicated service.

RECOMMENDATION:

Make presentations to Devon Smith. Refreshments will be served at the conclusion of the meeting.