

"SMALL TOWN WITH A BIG BACKYARD"



COUNCIL AGENDA PACKET

JANUARY 14, 2013



CITY OF BISHOP

CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California

NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the City Clerk at 760-873-5863. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 13.102-35.104 ADA Title II)

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code § 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration. NOTE: Comments for all agenda items are limited to a speaking time of three minutes.

MONDAY, JANUARY 14, 2013
7:00 P.M.

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT – NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

DEPARTMENT HEAD REPORTS

- (1) Updates on department activities will be given by the Department Heads
- A. Fire Chief Ray Seguire
 - B. Police Chief Chris Carter
 - C. Public Works Director/City Engineer Dave Grah
 - D. City Administrator/Community Services Director Keith Caldwell

CONSENT CALENDAR – NOTICE TO THE PUBLIC: All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.

(2)

FOR APPROVAL/FILING

Minutes

- (a) Study Session – 11/26/12
- (b) Council Meeting – 11/26/12
- (c) Study Session – 12/10/12
- (d) Council Meeting – 12/10/12
- (e) Warrant Register – December 2012
- (f) Statement of Fund Transactions – 7/1/12 – 12/31/12
- (g) Investment Portfolio – November 2012
- (h) Sunrise Mobile Home Replacement Reserve Account
Statement of Fund Transactions 7/1/12 – 12/31/12

FOR INFORMATION/FILING

- Agendas (i) Planning Commission Meeting Cancellation Notice – 12/26/12
- (j) Water and Sewer Commission Meeting – 1/8/13
- Reports (k) Fire Department Activity Log – December 2012
- (l) Police Department Patrol Statistics – Nov-Dec 2011 / Nov-Dec 2012
- (m) Building Permits Report – December 2012
- (n) Water/Sewer Monthly Fund Balances 2012-2013

NEW BUSINESS

- (3) ALCOHOLIC BEVERAGE LICENSE APPLICATION - Council action has been requested by Black Sheep Coffee Roasters LLC for a determination of *Public Convenience and/or Necessity for an Alcoholic Beverage License – Administration.*
- (4) DETERMINATION OF THE PROCESS TO FILL A VACANCY ON THE CITY COUNCIL – Discussion and direction to staff on the process to be used to fill a vacancy on the City Council created by the resignation of Jeff Griffiths on December 31, 2012 – Administration.
- (5) SEWER PLANT HEADWORKS PROJECT – Council consideration to authorize the advertisement to purchase the Sewer Plant Headworks Grit Equipment – Public Works Department.
- (6) SEWER PLANT HEADWORKS PROJECT – Council authorization to purchase fiberglass grating for the sewer Plant Headworks Project from the lowest responsive bidder – Public Works Department.
- (7) BID AWARD - FIRST STREET DRAINAGE PROJECT – Council consideration to award the bid for the First Street Drainage Project – Public Works Department.
- (8) EQUIPMENT REPAIRS – Council consideration to approve the backhoe transmission repair by the company with the lowest quote – Public Works Department.
- (9) 2013 SEASON PARK PERSONNEL – Council consideration to waive the hiring freeze and authorize the hiring of seasonal park and aquatic staff for the 2013 season – Community Services Department.
- (10) UPDATED JOB DESCRIPTION – ASSISTANT CITY CLERK - Council approval of the updated job description for the position of Assistant City Clerk – Administration.
- (11) BUDGET ADJUSTMENTS/TRANSFERS – Consideration to approve the budget adjustments and transfers for Fiscal Year 2012-2013 through December 31, 2012 – Administration.
- (12) PROPOSITION 4 – Presentation of the 2011-2012 California Constitution Article XIII B (Proposition 4) Appropriations Limit and Calculations and set schedule for public review – Administration.
- (13) FINAL AUDIT/FINANCIAL STATEMENT 2011-2012 – Consideration to approve the City of Bishop Final Audit/Financial Statement for Fiscal Year 2011-2012 – Administration.
- (14) SUNRISE MOBILE HOME PARK AUDIT – Consideration to approve the Bishop Sunrise Mobile Home Park Final Audit for Fiscal Year 2011-2012 – Administration.
- (15) MAYORAL COMMITTEE APPOINTMENTS - Discussion and potential action on 2013 Committee/Agency Assignments.

COUNCIL AND COMMITTEE REPORTS

ADJOURNMENT

- Monday, January 28, 2013 - 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers
- Monday, February 11, 2013 - 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers
- Monday, February 25, 2013 - 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers



CITY OF BISHOP

STUDY SESSION AGENDA

Council Chambers - 301 West Line Street - Bishop, California

NOTICES TO THE PUBLIC

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MONDAY, JANUARY 14, 2013

4:00 p.m.

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT - NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

SCHEDULED DISCUSSION

1. Introduction of new police officers
2. Sierra Street Parking Lot
3. Website proposals
4. CDBG Down Payment Assistance Program
5. Mayor Committee Appointments
6. Current 7:00 p.m. agenda items
7. Future agenda items
8. Department Head Reports

DISCUSSION

1. Councilmember David Stottlemire
2. Councilmember Pat Gardner
3. Mayor Pro Tem Jim Ellis
4. Mayor Laura Smith

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – one case; pursuant to Government Code § 54956.9
2. PUBLIC EMPLOYEE APPOINTMENT pursuant to Government Code § 54957 – City Council Member

ADJOURNMENT – To City Council meeting scheduled at 7:00 p.m. in the City Council Chambers.

AGENDA PLANNING FOR UPCOMING MEETINGS

MON – JANUARY 28, 2013 MEETINGS

4:00 PM

- Sterling Heights parking requests

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7:00 PM

- Chamber of Commerce Update
- Policy for sale of city-owned mobile homes
- Grant SCE easements – Wye Road
- Public Hearing Seibu to School Environmental
- Mitigated Negative Declaration – Seibu to School Path Project
- Update from District 2 Supervisor Jeff Griffiths
- Final Budget FY 2012-2013 Tentative
- Consent Calendar - Surplus of City Property – Administration
- Resolution amending Tier 2 retirement medical
- Draft ordinance for street vendors in the park
- Request to extend the Public Works Intern

MON – FEBRUARY 11, 2013 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented March 11

7:00 PM

- Mayoral Committee Appointments TENTATIVE
- Lifetime achievement recognition
- Public Hearing – Warren Street Environmental
- Mitigated Negative Declaration – Warren Street
- Public Hearing – Prop 4
- Prop 4 - Adoption
- PRESENTATIONS – OUTGOING COUNCILMEMBERS GRIFFITHS AND CULLEN (Refreshments will be served following the meeting)

MON – FEBRUARY 25, 2013 MEETINGS

4:00 PM

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7:00 PM

MON – MARCH 11, 2013 MEETINGS

4:00 PM

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7:00 PM

- Presentation of Quarterly Citizen Award
- Chamber of Commerce Update

1/10/2013 10:48 AM

MON – MARCH 25, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce Update

MON – APRIL 8, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Public Hearing – Fees and Charges for City Services FY 2013-2014

MON – APRIL 22, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce Update
- Resolution adopting Fees and Charges for City Services FY 2013-2014

MON – MAY 13, 2013 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented June 10

7:00 PM

TUES – MAY 28, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Presentation of Quarterly Citizen Award
- Chamber of Commerce Update
-

MON – JUNE 10, 2013 MEETINGS

4:00 PM

-

7:00 PM

-

MON, JUNE 24, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce Update

MON – JULY 8, 2013 MEETINGS

4:00 PM

-

7:00 PM

-

MON, JULY 22, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce Update

-

MON, AUGUST 12, 2013 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented September 9th

7:00 PM

-

MON – AUGUST 26, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce Update

-

MON, SEPTEMBER 9, 2013 MEETINGS

4:00 PM

7:00 PM

- Presentation of Quarterly Citizen Award
- Water and Sewer Commission rate recommendations
- Chamber of Commerce Update

MON – SEPTEMBER 23, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce Update

-

TUES, OCTOBER 15, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Approve Water and Sewer Rate hearing notices

1/10/2013 10:48 AM

MON – OCTOBER 28, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce Update
-

TUES, NOVEMBER 12, 2013 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented December 9

7:00 PM

- Chamber of Commerce Update
-

MON, NOVEMBER 25, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Presentation of Quarterly Citizen Award
-

MON, DECEMBER 9, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Presentation of Quarterly Citizen Award
- Chamber of Commerce Update
- Public Hearing - water and sewer rates

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KJC*

SUBJECT: DEPARTMENT HEAD UPDATES

DATE: JANUARY 14, 2013

BACKGROUND/SUMMARY

The department heads from Fire, Police, Public Works and Administration/Community Services will provide updates on various departmental activities, current and on-going projects.

RECOMMENDATION

Hear the reports.

CITY OF BISHOP
CITY COUNCIL STUDY SESSION MINUTES
NOVEMBER 26, 2012

CALL TO ORDER	Mayor Stottlemyre called the meeting to order at 4:00 p.m. in the City Council Chambers at 301 West Line Street, Bishop, California.
COUNCIL PRESENT	Council Members Jim Ellis, Laura Smith Mayor Pro Tem Susan Cullen Mayor David Stottlemyre
COUNCIL ABSENT	Griffiths - excused
OTHERS PRESENT	Keith Caldwell, City Administrator/Community Services Director Denise Gillespie, Assistant City Clerk Cheryl Solesbee, Assistant Finance Director Ray Seguine, Fire Chief Chris Carter, Police Chief David Grah, Public Works Director/City Engineer
PUBLIC COMMENT	The Mayor announced the public comment period. Public Works Director Grah introduced Jaymie Robertson, the new Public Works Intern.
SCHEDULED DISCUSSION	Discussion was held on the following Study Session agenda items:
1. Reorganization	Council reviewed the schedule for reorganization at the evening meeting.
2. Council Retreat	Council and staff scheduled February 21, 2013 as the next date for a Council Retreat.
3. Public Budget Enhancement Program	Mayor Stottlemyre reviewed the software that would enable the City to submit budget information to Delphi that would be placed in a format accessible to the public on their website.
4. Current 7:00 p.m. Items	Discussion was held on the agenda items scheduled for the 7:00 p.m. meeting.
5. Future Agenda Items	Discussion was held on the draft agenda planning list.
6. Department Head Reports	As needed staff answered questions from the Council and provided reports.
COUNCIL DISCUSSION	Council Members gave committee reports, community announcements and/or made comments or inquiries to staff.

CLOSED SESSION

At 4:47 p.m. the Council recessed to closed session as agendized:

CONFERENCE WITH LABOR NEGOTIATOR Keith Caldwell, City Administrator, pursuant to Government Code § 54957.6(a) – Bishop Police Officers Association.

RECONVENED TO OPEN SESSION

At 4:52 p.m. the meeting was reconvened to open session. The City Administrator announced that an agreement had been made with the Bishop Police Officers Association

On a motion by Councilmember Ellis, the Council voted 4-0 with Griffiths absent, to ratify the Memorandum of Understanding between the City of Bishop and the Bishop Police Officers Association for Fiscal Years 2012-2013, 2013-2014 and 2014-2015. The following summary of the M.O.U. was read:

1. Three-year agreement effective July 1, 2012 through June 30, 2015.
2. There is no cost of living adjustment for fiscal year beginning July 1, 2012. A 1% cost of living adjustment will be made on July 1st of fiscal years 2013 and 2014.
3. Non-sworn employees hired after June 30, 2012 will not be eligible for the PARS 1% supplemental retirement plan.
4. The City will pay 90% and the employee will pay 10% of medical insurance costs.
5. Employee incentive pay will be capped at 12%. Those employees with incentives more than 12% will be held at their current accumulation.
6. For non-sworn employees, the length of time between the Salary Schedule Step 1 and Step 2 will increase from 6 months to 1 year.
7. Employees, spouses and children will be allowed to participate in City recreational programs at no cost on a space-available process only.
8. The City's Wellness Program will be modified to include eligibility for the members at 50% of the annual cost up to a maximum of \$200 per year at the following local fitness centers: Bishop Fitness Center, Crossfit Bishop, Curves, and Pilates Studio.
9. Family Sick Leave will be increased to 96 hours per fiscal

year. When used, the time will be deducted from the employee's accrued sick leave.

10. Bereavement Leave – The definition of "Immediate Family" will be changed to include grandmother and grandfather.
11. Employees who work on holidays shall be compensated on actual number of hours worked at time and one-half.
12. The maximum accrual of holiday time will be raised from 120 hours to 180 hours.
13. Layoff Policy and Procedures for sworn and non-sworn personnel were revised.
14. The City agrees to maintain and incur the costs of the present benefit packages which include health insurance as defined, employees' portion of contribution to PERS retirement, PARS retirement benefit for existing employees hired prior to June 30, 2012, dental insurance, vision care, disability insurance, 2% voluntary deferred compensation match for non-sworn, and Longevity Pay.

ADJOURNMENT

The meeting was adjourned at 5:00 p.m. to the regular meeting scheduled at 7:00 p.m.

DAVID STOTTLEMYRE, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____
Denise Gillespie, Assistant City Clerk

(b)

CITY OF BISHOP
CITY COUNCIL MINUTES
NOVEMBER 26, 2012

CALL TO ORDER Mayor Stottlemire called the meeting of the Bishop City Council to order at 7:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

INVOCATION The invocation was given by Pastor Chris Costello of the Oasis of Grace Church followed by the Pledge of Allegiance led by Mayor Pro Tem Cullen.

COUNCIL PRESENT Councilmembers Laura Smith, Jim Ellis
Mayor Pro Tem Susan Cullen
Mayor David Stottlemire

COUNCIL ABSENT Jeff Griffiths - excused

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director
Denise Gillespie, Assistant City Clerk
Peter Tracy, City Attorney
Ray Seguine, Fire Chief
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
Gary Schley, Public Services Officer
Cheryl Solesbee, Assistant Finance Director

PUBLIC COMMENT The Mayor announced the public comment period. Coco Sly from Pioneer Home Health Care announced the organization will hold their Annual Open House on December 5th. Julie Faber from the Bishop Chamber of Commerce thanked the Council and welcomed the new and returning Council Members. Faber stated the Chamber is willing to work with the City for stronger and more frequent communication.

DEPARTMENT HEAD REPORTS (1) Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments' activities including upcoming and ongoing projects.

CONSENT CALENDAR (2) A motion was made by Mayor Pro Tem Cullen and passed 4-0 (Griffiths absent), to approve the Consent Calendar as presented:

- Motion/Cullen
- FOR APPROVAL AND FILING
 - (a) Personnel Status Change Report
 - (b) Request to surplus found property – #BPD97-12

 - FOR INFORMATION AND FILING
 - (c) Water and Sewer Commission Agenda – 11/4/12
 - (d) Planning Commission Meeting Cancellation Notice 11/17/12
 - (e) Water and Sewer Commission – 7/10/12

- (f) Patrol Statistics August-September 2011 and 2012
- (g) Water and Sewer Funds Monthly Balances Sept-Oct 2012
- (h) Application for Alcoholic Beverage License – Black Sheep Coffee Roasters LLC

NEW BUSINESS

HIRING FREEZE WAIVED
Police Officer Positions
(3)
Motion/Ellis

On a motion by Councilmember Ellis, the Council voted 4-0 with Griffiths absent to approve waiving the hiring freeze to fill one vacant Police Officer position and a second vacancy contingent upon that vacancy being created by the resignation of an existing employee within the next ninety days.

ORDINANCE NO. 524
Relating to Parking
Violations – Adoption
(4)
Motion/Cullen

On a motion by Mayor Pro Tem Cullen, the Council voted 4-0 with Griffiths absent to adopt Ordinance No. 524 by title only, “AN ORDINANCE OF THE CITY COUNCIL, CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING BISHOP MUNICIPAL CODE TITLE 10 VEHICLES AND TRAFFIC, CHAPTER 10.28 RELATING TO PARKING VIOLATIONS”.

SUNRISE MOBILE HOME
PARK – Request to Lower
Monthly Rental Rates
(5)
Motion/Smith

On a motion by Councilmember Smith, the Council voted 4-0 with Griffiths absent to lower the monthly rental rates for owner-occupied mobile homes in the Sunrise Mobile Park from \$250.00 to \$225.00 based on updated information on lower City costs for operation.

PERSONNEL MANUAL
UPDATE
(6)
Motion/Smith

On a motion by Councilmember Smith, the Council voted 4-0 with Griffiths absent to approve the execution of an agreement with Burke, Williams, & Sorensen, LLP for Phase 1 to update the 1986 City of Bishop Personnel Manual for the not-to-exceed amount of \$20,000.00.

PARS SUPPLEMENTAL
PLAN AMENDMENTS
(7)
Motion/Cullen

On a motion by Mayor Pro Tem Cullen, the Council voted 4-0 with Griffiths absent to adopt and execute the Public Agency Retirement Services (PARS) Plan Amendment to cover those employees who will have their PARS benefits at retirement reduced by the limitations imposed by Section 415 of the Internal Revenue Code.

WATER AND SEWER
RATE STUDY – Approval
of Contract
(8)
Motion/Smith

On a motion by Councilmember Smith, the Council voted 4-0 with Griffiths absent to approve the execution of the consultant contract with Willdan of Temecula, California, for the 2013 rate equity study and authorize the expenditure of up to \$29,885.00 from the water and sewer funds.

GENERAL MUNICIPAL
ELECTION RESULTS

PRESENTATION
County Clerk/Recorder
(9)

Kammi Foote, County Clerk/Recorder presented the certified results of the 2012 Presidential General Election to the Council which is the first City’s General Municipal Election consolidated

with Inyo County. It was the consensus of the Council and Recorder's Office that the consolidation went smoothly with a greater savings to the City of Bishop than estimated earlier in the process and a significant increase in voter turnout. The Council and staff thanked Ms. Foote for the support and expertise provided during the process.

RESOLUTION NO. 12-23
Declaring Results of the
General Municipal Election
held November 6, 2012
(10)
Motion/Smith

On a motion by Councilmember Smith, the Council voted 4-0 with Griffiths absent to adopt Resolution No. 12-23 by title only, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 6, 2012 DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW".

Votes for Council

Susan Cullen	419
David Stottlemeyre	724
Laura Smith	624
Patricia L. Gardner	659
Keith Glidewell	435

Votes for Treasurer

Robert Kimball	939
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OATH OF OFFICE /
CERTIFICATES OF
ELECTION
(11)

City Administrator/City Clerk Caldwell gave the oath of office to the newly-elected City Council Members David Stottlemeyre, Patricia Gardner and Laura Smith. They were then presented with Certificates of Election and the new Council Members were seated at the dais.

ROLL CALL

Roll call was taken. Present were Gardner, Smith, Ellis, Stottlemeyre. Absent: Griffiths.

REORGANIZATION
(12)

Nominations for Mayor

Mayor Stottlemeyre turned the nominations for mayor over to the City Administrator/City Clerk. A call for nominations for the position of mayor was made. Mayor Stottlemeyre nominated Laura Smith. No further nominations were made.

The motion by Councilmember Ellis to close the nominations passed 4-0 with Griffiths absent.

Election of Mayor

The roll call vote was taken on the election of Laura Smith as mayor. Ayes: Ellis, Smith, Gardner, Stottlemeyre. Absent: Griffiths. Laura Smith will serve a one-year term.

Nominations for Mayor Pro
Tempore

Newly-elected Mayor Smith opened the nominations for mayor pro tempore. Mayor Smith nominated Jim Ellis. No further

nominations were made.

The motion by Councilmember Stottlemyre to close the nominations for mayor pro tempore passed on a 4-0 vote with Griffiths absent.

Election of Mayor Pro Tempore

A roll call vote was taken on the election of Jim Ellis as mayor pro tempore. Ayes: Ellis, Gardner, Stottlemyre, Smith. Ellis will serve a one-year term.

MAYORAL COMMITTEE APPOINTMENTS (13)

Discussion was held and it was determined with the upcoming process to appoint a replacement to fill the vacancy that will be created by the resignation of Jeff Griffiths who will be leaving the Council to serve as Inyo County Supervisor for District 2, the committee appointments would be postponed until the vacancy has been filled.

COUNCIL REPORTS

Council Members reported on committee meetings and announced upcoming community events. No action was taken.

ADJOURNMENT

The Mayor adjourned the meeting at 9:00 p.m. to the Study Session scheduled for Monday, December 10, 2012 at 4:00 p.m. in the City Council Chambers.

DAVID STOTTLEMYRE, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Denise Gillespie, Assistant City Clerk

(c)

CITY OF BISHOP
CITY COUNCIL STUDY SESSION MINUTES
DECEMBER 10, 2012

- CALL TO ORDER Mayor Stottlemyre called the meeting to order at 4:00 p.m. in the City Council Chambers at 301 West Line Street, Bishop, California.

- COUNCIL PRESENT Council Members Jim Ellis, Jeff Griffiths, Laura Smith
Mayor Pro Tem Susan Cullen
Mayor David Stottlemyre

- COUNCIL ABSENT None

- OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director
Denise Gillespie, Assistant City Clerk
Cheryl Solesbee, Assistant Finance Director
Ray Seguine, Fire Chief
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
Robert Kimball, City Treasurer

- PUBLIC COMMENT The Mayor announced the public comment period. Joe Pecs, Chairperson for the City of Bishop Water and Sewer Commission stated the recent article in the Inyo Register on the water and sewer rate study did a good job summarizing what the City hopes to accomplish.

- SCHEDULED DISCUSSION Discussion was held on the following Study Session agenda items:
 - 1. Food Vendors in the Park City Administrator Caldwell reviewed the request recently received to allow food vendors in the City Park. He handed out policies from other cities and discussion was held. Staff will prepare a draft ordinance for Council review at the next meeting and a public hearing will be scheduled when the ordinance is ready for introduction.

 - 2. Community Promotion Report Schedule The Council decided they would like to have a monthly report from the Chamber of Commerce and to hear from the other organizations two times a year about how they are doing. Letters will be sent out.

 - 3. Topics for Retreat Agenda Additions were made to the draft agenda for a Retreat scheduled in February.

 - 4. Current 7 p.m. Agenda Discussion was held on the agenda items scheduled for the 7:00 p.m. meeting.

5. Future Agendas The agenda planning list for upcoming meetings was provided for comment and modification.
6. Department Head Reports Reports were provided as requested by the Council or Department Head.
- COUNCIL DISCUSSION Council Members gave committee reports, community announcements and/or made comments or inquiries to staff.
- ADJOURNMENT The meeting was adjourned at 5:00 p.m. to the regular meeting scheduled at 7:00 p.m.

DAVID STOTTLEMYRE, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____
Denise Gillespie, Assistant City Clerk

(d)

CITY OF BISHOP
CITY COUNCIL MINUTES
DECEMBER 10, 2012

CALL TO ORDER Mayor Smith called the meeting of the Bishop City Council to order at 7:04 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

INVOCATION The invocation was given by Rick Klug of the Calvary Baptist Church followed by the Pledge of Allegiance led by Councilmember Gardner.

COUNCIL PRESENT Councilmembers David Stottlemyre, Jeff Griffiths, Pat Gardner
Mayor Pro Tem Jim Ellis
Mayor Laura Smith

COUNCIL ABSENT None

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director
Denise Gillespie, Assistant City Clerk
Peter Tracy, City Attorney
Ray Seguire, Fire Chief
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
Gary Schley, Public Services Officer
Cheryl Solesbee, Assistant Finance Director
Robert Kimball, City Treasurer

PUBLIC COMMENT The Mayor announced the public comment period. Captain Witmer reported the California Highway Patrol is collecting toys for kids for Christmas. CHP will also be recruiting officers in January.

Tawni Thomson, Bishop Chamber of Commerce, thanked the various city departments and other agencies that helped make the Street of Lights and the Christmas Parade successfully.

PRESENTATIONS

QUARTERLY CITIZEN AWARD – Dean Stout (1) Councilmember Griffiths read the list of accomplishments of Judge Dean Stout and Mayor Smith made the presentation of the Quarterly Citizen Award to the Judge.

INTRODUCTIONS Miss City of Bishop and Miss Teen City of Bishop (2) Kristina Blum, Miss City of Bishop, and Indica Morgenstein, Miss Teen City of Bishop, were introduced to the audience.

UNVEILING OF BANNER Dan and Holly Moore were presented with a City of Bishop City Slogan Contest Winner The Moore Family Centennial Coin and a family swim pass for 2013 for the family’s winning entry in the City’s slogan contest “Small town with a big

- (3) backyard". The new banner bearing the slogan was unveiled by the Council Members and the Moores.
- DEPARTMENT HEAD REPORTS
(4) Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments' activities including upcoming and ongoing projects.
- CONSENT CALENDAR
(5) A motion was made by Councilmember Stottlemire and passed 5-0, to approve the Consent Calendar as presented:
- Motion/Stottlemire
- FOR APPROVAL AND FILING
- (a) Study Session Minutes – November 13, 2012
 - (b) Council Meeting Minutes – November 13, 2012
 - (c) Statement of Fund Transactions – 7/1/12 – 11/31/12
 - (d) Warrant Register – November 2012
 - (e) Personnel Status Change Report
- FOR INFORMATION AND FILING
- (f) Fire Department Activity Log – November 2012
 - (g) Building Permits Report – November 2012
 - (h) Suddenlink Correspondence dated November 19, 2012
- NEW BUSINESS
- STREET VENDOR PERMITS – 2013
(6)
Motion/Griffiths
Motion/Ellis
- On a motion by Councilmember Griffiths, the Council voted 5-0 to approve the 2013 renewal of the Hot Diggity Dogs Street Vendor Permit for Bob and Paige Van Velzer.
- On a motion by Mayor Pro Tem Ellis, the Council voted 5-0 to approve the 2013 renewal of the Mad Dogs of Bishop Street Vendor Permit for Rudy and Estela Madera.
- HIRING FREEZE WAIVED
Administration
(7)
Motion/Stottlemire
- On a motion by Councilmember Stottlemire, the Council voted 5-0 to waive the hiring freeze to advertise and fill the upcoming vacancy for the Assistant City Clerk position.
- WATER STORAGE TANK CONSULTANT CONTRACT
Work Order 5
(8)
Motion/Griffiths
- On a motion by Councilmember Griffiths, the Council voted 5-0 to approve the execution of Work Order 5 under the contract with Resource Concepts Incorporated for the New Water Storage Tank Project and authorized the expenditure not to exceed \$5,600.00 under the work order with a total for the contract not to exceed \$82,200.00.
- FIRST STREET DRAINAGE PROJECT
Advertisement
(9)
Motion/Gardner
- Councilmember Stottlemire recused himself from discussion and action on the First Street Drainage Project due to ownership of property located within 500 feet of the property to be discussed. He left the Council Chambers for the duration of discussion and action on this agenda item.
- On the following roll call vote, the Council approved the

advertisement of the First Street Drainage Project for construction bids. Ayes: Gardner, Griffiths, Ellis, Smith. Disqualified: Stottlemire.

SEWER HEADWORKS
PROJECT – Grating
(10)
Motion/Griffiths

On a motion by Councilmember Griffiths, the Council voted 5-0 to approve the advertisement for purchasing fiberglass grating for the Sewer Plant Headworks Project.

BUDGET
TRANSPARENCY
SOFTWARE - Delphi
(11)
Motion/Stottlemire

On a motion by Councilmember Stottlemire, the Council voted 5-0 to approve the execution of an agreement with Delphi for a six-month trial period at the cost of \$249.00 per month.

BUDGET ADJUSTMENTS/
TRANSFERS FY 2012-2013
(12)
Motion/Ellis

On a motion by Mayor Pro Tem Ellis, the Council voted 5-0 to approve the budget adjustments and transfers for Fiscal Year 2012-2013 through November 30, 2012 as presented.

RESOLUTION NO. 12-24
Relating to Medical Benefits
Bishop Police Officers
Association
(13)
Motion/Stottlemire

Councilmember Gardner recused herself from discussion and action on this agenda item due to her husband's status as a retired member of the Bishop Police Officers Association. She left the Council Chambers for the duration of discussion and action on this agenda item.

With the conclusion on negotiations with the B.P.O.A. it is necessary to adopt a resolution in order to implement the cost share changes with CalPERS.

On the following roll call vote, the Council adopted Resolution No. 12-24 by title only, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT". Ayes: Stottlemire, Griffiths, Ellis, Smith. Disqualified: Gardner.

RESOLUTION NO. 12-25
Relating to Medical Benefits
City Council
(14)
Motion/Griffiths

In order to implement a cost share for City Council medical benefits equal to the costs paid by current and retired employees, action was taken as follows.

On a motion by Councilmember Griffiths, the Council voted 5-0 to adopt Resolution 12-25 by title only, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT".

COUNCIL REPORTS

With this being Councilmember Griffiths' last meeting on the Council, he thanked the staff, department heads and citizens who

helped him over his six-year term with the City of Bishop. He stated it has been a true joy to serve the citizens of the city. The other members of the Council thanked him and wished him success as Inyo County Supervisor District 2.

ADJOURNMENT

The Mayor adjourned the meeting at 8:35 p.m. to the Study Session scheduled for Monday, January 14, 2013 at 4:00 p.m. in the City Council Chambers. The regular meetings scheduled for December 24, 2012 were previously cancelled.

LAURA SMITH, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Denise Gillespie, Assistant City Clerk

(e)

TO: City Council/City Administrator
FROM: Finance/Accounting Secretary
DATE: January 14, 2013
SUBJECT: Warrant Register for the month of December 2012

PAYABLE CHECK NUMBERS ISSUED

CK#63345 thru 63347	\$	1,710.53
CK#63348 thru 63389	\$	37,808.99
Ck#63389 VOID	\$	(56.85)
CK#63390 thru 63422	\$	80,839.51
CK#63423 thru 63456	\$	76,311.32
CK#63457 thru 63480	\$	20,559.61

TOTAL PAYABLE EXP FOR DECEMBER \$ 217,173.11

PAYROLL CHECK NUMBERS ISSUED

Regular Payroll, December 15, 2012	\$	124,765.16
CK#37645 thru 37683		
DD#06402 thru 06442		
DD#06443 thru 06456 Void		

Special Payroll, December 15, 2012	\$	16,191.63
CK#37684 thru 37689		

Regular Payroll, December 31, 2012	\$	124,546.43
CK#37690 thru 37731		
DD#6457 thru 6499		

Special Payroll, December 31, 2012	\$	5,838.48
CK #37732 thru 37736		

Medicare	\$	3,862.62
PERS	\$	71,240.92
PERS/OPEB	\$	26,546.76
Workers Comp	\$	20,056.49
Medical	\$	51,657.87
Dental	\$	5,219.76
Life Insurance	\$	382.20
Vision	\$	783.97
Disability	\$	3,537.42
Def Comp Programs	\$	2,536.00
P.A.R.S.	\$	25,809.29
PARS/ARS	\$	245.27
Gym Dues		-0-

TOTAL PAYROLL EXP FOR DECEMBER 31, 2012 \$ 483,220.27

TOTAL EXPENDITURES FOR DECEMBER 2012 \$ 700,393.38

Run Date : 12/03/12 CHECK REGISTER 12/03/12

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
63345	STATE COMPENSATION INSURA	DEC2012	STCOMP/DEC2012	12/03/12	57924	1,571.93	1,571.93
63346	VISION SERVICE PLAN	DEC2012	VSP/DEC2012	12/03/12	57925	12.53	12.53
63347	SECURITY LIFE INSURANCE	DEC2012	SECLIFE/STHWRTHDCPRM12/03/12	12/03/12	57923	126.07	126.07
CHECKS TOTAL						1,710.53	1,710.53

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
63348	BROWN'S SUPPLY						
		80016	BRWN/FIRE	12/06/12	57938	39.47	
		80017	BRWN/PLUG	12/06/12	57930	11.97	
		80021	BRWN/WATRBOX	12/06/12	57931	87.28	
		80063	BRWS/SWRPLNT	12/06/12	57937	47.61	
		80072	BWNSPLY/WIRE	12/06/12	57936	19.45	
		80156	BRWS/BAFFLES	12/06/12	57935	11.54	
		80164	BWNSPLY/CLAMPS	12/06/12	57932	12.83	
		80165	BRWN/CLAMPS	12/06/12	57934	25.67	
		80171	BRWN/GASMIXR	12/06/12	57933	34.22	
		80188	BRWS/SLIP	12/06/12	57929	16.12	
63349	BISHOP NURSERY						306.16
		173347	BSHNRS/HOSE	12/06/12	57943	8.59	
		173348	BSHNRS/ROLL	12/06/12	57944	28.00	
		173399	BSHNRS/ENDCAP	12/06/12	57945	5.83	
		173463	BSHNRS/TUBING	12/06/12	57942	35.56	
		173535	BSHNRS/CONNCTR	12/06/12	57946	1.29	
63350	HIGH COUNTRY LUMBER						79.27
		937535	HGCNTY/TAPE	12/06/12	58040	13.55	
		937538	HGCNTY/DRILL	12/06/12	58041	20.57	
		937553	HGCNTY/MARKING	12/06/12	58039	36.31	
		937587	HGCNTY/PLYFCT1	12/06/12	58038	27.00	
		937843	HGCNTY/CLOVES	12/06/12	58042	26.16	
		938040	HGCNTY/CEMENT	12/06/12	58047	7.26	
		938044	HGCNTY/BRACKET	12/06/12	58048	50.67	
		938093	HGCNTY/BULB	12/06/12	58043	55.22	
		938129	HGCNTY/SPYNT	12/06/12	58045	8.71	
		938139	HGCNTY/PLUG	12/06/12	58044	3.86	
		938148	HGCNTY/STENCILS	12/06/12	58046	5.80	
		938210	HGCNTY/STENCIL	12/06/12	58037	7.25	
		938214	HGCNTY/CORK	12/06/12	58051	21.69	
		938215	HGCNTY/HAREBOARD	12/06/12	58052	65.39	
		938229	HGCNTY/SCRDRVR	12/06/12	58049	9.55	
		938269	HGCNTY/NUTS	12/06/12	58050	32.02	
		938289	HGCNTY/PLIERS	12/06/12	58053	28.53	
		938414	HGCNTY/CHAIN	12/06/12	58054	24.62	
		938425	HGCNTY/OIL	12/06/12	58056	42.10	
		938433	HGCNTY/WASHRS	12/06/12	58055	15.31	
		938706	HGCNTY/STUCCO	12/06/12	58033	14.52	
		938956	HGCNTY/ANCHOR	12/06/12	58058	4.64	
		938960	HGCNTY/ROPE	12/06/12	58057	42.60	
		938983	HGCNTY/PHONLINE	12/06/12	58059	32.08	
		939095	HGCNTY/HEATER	12/06/12	58061	23.69	
		939111	HGCNTY/PLUG	12/06/12	58063	3.86	
		939170	HGCNTY/METAL	12/06/12	58060	31.02	
		939213	HGCNTY/BLADE	12/06/12	58062	3.19	
		939271	HGCNTY/BLKNUTS	12/06/12	58064	31.96	
		939298	HGCNTY/SNIPLEFT	12/06/12	58065	39.71	
		939429	HGCNTY/DRILLBIT	12/06/12	58032	27.87	
		939506	HGCNTY/BULES	12/06/12	58066	14.54	
		939884	HGCNTY/ELBOW	12/06/12	58068	4.83	
		939913	HGCNTY/BUSHING	12/06/12	58069	6.48	
		939963	HGCNTY/COUPLNG	12/06/12	58070	1.34	
		940213	HGCNTY/DEADLTC	12/06/12	58072	76.07	

CITY OF BISHOP
CHECK REGISTER 12/06/12

Report No: PBI302
Run Date : 12/06/12
CHECK
NUMBER

CHECK
TOTAL

AMOUNT

TRANS#

DATE

DESCRIPTION

INVOICE #

VENDOR

29.07

58071

12/06/12

HGCNTY/HINGE

940214

HGCNTY/HINGE

26.13

58067

12/06/12

HGCNTY/POST

940270

HGCNTY/POST

5.58

58036

12/06/12

HGCNTY/SCREWS

940357

HGCNTY/SCREWS

32.58

58073

12/06/12

HGCNTY/KEY

940531

HGCNTY/KEY

13.33

58074

12/06/12

HGCNTY/OIL

940628

HGCNTY/OIL

64.38

58075

12/06/12

HGCNTY/SAW

940712

HGCNTY/SAW

6.77

58076

12/06/12

HGCNTY/OILS

940773

HGCNTY/OILS

25.40

58035

12/06/12

HGCNTY/PADLOCK

940800

HGCNTY/PADLOCK

10.86

58034

12/06/12

HGCNTY/BATTERY

940801

HGCNTY/BATTERY

24.23

58079

12/06/12

HGCNTY/CREDIT

940824

HGCNTY/CREDIT

85.65

58078

12/06/12

HGCNTY/SMHP

940825

HGCNTY/SMHP

9.69

58077

12/06/12

HGCNTY/BLADE

940827

HGCNTY/BLADE

1,144.98

20.87

57996

12/06/12

STVS/RAGS

43115

STEVES AUTO & TRUCK PARTS

54.11

57993

12/06/12

STEVES/WIPRBLDE

44395

STEVES

43.00

57995

12/06/12

STEVES/BRAKECLNR

47111

STEVES

10.10

57994

12/06/12

STVS/LAMP

47462

STVS

128.08

384.90

58000

12/06/12

SCE/OCTNOV2012

SWRPLNT

24.24

57997

12/06/12

SCE/OCTNOV12

85JAY

1,333.01

57999

12/06/12

SCE/OCTNOV

900PLTA

57.34

57998

12/06/12

SCE/FIRE

960POLETA

1,799.49

472.22

57956

12/06/12

DWPLA/OCTNOV12

175WRN

35.84

57952

12/06/12

DWP/OCTNOV12

20SHOME

34.64

57959

12/06/12

DWP/PDOCTNOV12

207WLN

1,260.29

57953

12/06/12

LADWP/OCTNOV12

209WLN

302.31

57958

12/06/12

DWP/OCT12

237WRN

121.29

57955

12/06/12

DWP/NOV2012

377APT

3,337.09

57957

12/06/12

DWP/CHOCTNOV12

377WLN

65.94

57954

12/06/12

DWP/NOV12

701WLN

5,629.62

191.20

57960

12/06/12

EDDYS/LINTRAP

6430

EDDY'S AUTO UPHOLSTERY

4,066.00

57941

12/06/12

BVFD/NOV12

NOV12

BISHOP VOLUNTEER FIRE DEP

12.00

58003

12/06/12

UNDERGRD/PW

20053

UNDERGROUND SERVICE ALERT

12.00

57973

12/06/12

MNRTVL/ADAPTRS

135183

MANOR-TRUE VALUE HARDWARE

75.39

57976

12/06/12

MNRTV/COMMSERV

57164

WESTERN NEVADA SUPPLY CO.

122.30

57974

12/06/12

MRTVLU/OBLCLAMP

57394

WESTERN NEVADA SUPPLY CO.

11.26

58020

12/06/12

WSNTNDA/SMHP

SMHP11/08

34.52

58012

12/06/12

WSNTNDA/BOLTS

356068

WESTERN NEVADA SUPPLY CO.

75.18

58008

12/06/12

WSNTNDA/BULB

373741

WESTERN NEVADA SUPPLY CO.

3.91

58019

12/06/12

WSNTNDA/BVCSWR

374958

WESTERN NEVADA SUPPLY CO.

7.37

58007

12/06/12

WSNTNDA/SLIPFIX

376624

WESTERN NEVADA SUPPLY CO.

20.59

58021

12/06/12

WSNTNDA/DRIPADPT

377276

WESTERN NEVADA SUPPLY CO.

9.74

208.95

CHECK
NUMBER

VENDOR

INVOICE #

DESCRIPTION

DATE

TRANS#

AMOUNT

CHECK
TOTAL

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
63359	BISHOP HEATING & AIR COND	379038	WSNDA/PVCFMR	12/06/12	58011	305.24	
		379434	WSNDA/PVC	12/06/12	58009	104.11	
		380170	WSNDA/FORDAPT	12/06/12	58010	150.25	
		385358	WSNDA/FLATTOP	12/06/12	58014	422.38	
		385366	WSNDA/LIDMRK	12/06/12	58013	372.75	
		386454	WSNDA/SPRAY	12/06/12	58018	14.50	
		388210	WSNDA/PRIMER	12/06/12	58017	65.10	
		388730	WSNDA/PLUG	12/06/12	58016	102.36	
		388986	WSNDA/PVCPIPE	12/06/12	58015	317.15	
		393096	WSNDA/HEADWRKS	12/06/12	58006	209.82	
						2,224.97	
63360	BISHOP DRY CLEANERS	NOV12	DRYCLNR/NOV12	12/06/12	57947	81.75	
63361	KMART	112712	KMART/AWRDBANQT	12/06/12	57926	49.36	
63362	SIELECT SUPPLY	151157	SIELECT/ELCTBLST	12/06/12	58023	49.37	
		151196	SIELECT/SWRPLNT	12/06/12	58024	8.89	
		151318	SIELECT/BALLAST	12/06/12	58022	24.69	
						82.95	
63363	HACH COMPANY	8047520	HACH/CHLORNE	12/06/12	57963	80.76	
63364	HIGH SIERRA AWARDS & ENGR	120430	HSRWRDWS/NAMEPLNTS	12/06/12	57961	43.91	
63365	AMERIGAS - BISHOP	POLICE WARREN	AMRGS/PD AMRGS/SHOPWRN	12/06/12 12/06/12	57928 57927	194.84 344.80	
63366	XEROX CORP	65289489 65289592 65289595	XEROX/POLICE XEROX/PW XEROX/ADMIN	12/06/12 12/06/12 12/06/12	58026 58027 58028	537.90 213.42 492.00	1,243.32
63367	QUILL CORP	7413250 7485076 7529289 7534976	QUILL/CALNDRS QUILL/CDSLEEVE QUILL/SPPLTES QUILL/FLDRS	12/06/12 12/06/12 12/06/12 12/06/12	57986 57987 57984 57985	96.80 90.23 50.04 23.25	260.32
63368	COMMUNITY PRINTING	39821 39851	COMPRNT/PWENVLP CHPRNT/BUSCARDS	12/06/12 12/06/12	57949 57950	95.26 201.55	296.81
63369	INTEGRATED WASTE MNGMENT	55310 56129 56395 56428	INTGWST/SUNRISE INTWST/FOWLERST INTWST/WS INTWST/STSWPNG	12/06/12 12/06/12 12/06/12 12/06/12	57968 57965 57969 57970	13.00 64.00 26.00 30.00	

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
63370	INVO REGISTER	3096	INVOREG/PW	12/06/12	57983	82.00	82.00
63371	SUDDENLINK PAYMENT CNTR	12011	SDNLK/PW	12/06/12	57991	69.95	
		120112	SDNLK/680MAIN	12/06/12	57988	209.90	
		1201122	SDNLK/377LN	12/06/12	57990	69.95	349.80
63372	HOME LUMBER COMPANY	42096	HMLUMBR/HEADWRKS	12/06/12	57982	140.05	140.05
63373	VERIZON WIRELESS	FIRE	VRZNWRLS/FIREDPT	12/06/12	58005	119.25	119.25
63374	BIG MTN BOTTLED WATER	29654	BIGMTN/PDWTR	12/06/12	57948	80.25	80.25
63375	CALPERS	NOV12	PERS EPMC/NOV12	12/06/12	58030	5,646.27	5,646.27
63376	MYERS STEVENS & TOOHEY	1042131	MYRS/BVFD	12/06/12	57972	324.00	324.00
63377	ESAAA	2012-13	ESAAA/1213	12/06/12	58029	5,000.00	5,000.00
63378	THOMAS PETROLEUM, LLC	0888954	THMPET/PW	12/06/12	58002	965.72	965.72
63379	UPS STORE, THE	2131	UPSSTR/PW	12/06/12	58025	54.41	54.41
63380	SUDDENLINK COMMUNICATIONS	MCIVR	SDNLK/120112	12/06/12	57992	1,224.06	1,224.06
63381	MIKE MAIRS	MAIRS	MILEAGE	12/06/12	57980	695.41	695.41
63382	TYCO INTEGRATED SECURITY	84081023	TYCO/DEC12	12/06/12	58001	253.72	253.72
63383	LEHR AUTO ELECTRIC	01077607	LEHRAUTO/FIRE	12/06/12	57971	403.74	403.74
63384	MISSION JANITORIAL	335977	MISSN/TOWEL	12/06/12	57978	114.09	
		336646	MISSN/LINERS	12/06/12	57977	141.68	
		338940	MISSJAN/TWLS	12/06/12	57979	144.57	400.34
63385	MICHELLE DENAULT	554	MCLDNALT/XMASPRTY	12/06/12	57975	2,010.20	2,010.20

Report No: PB1302
Run Date : 12/06/12
CHECK
NUMBER

CITY OF BISHOP
CHECK REGISTER 12/06/12

Page 5

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
63386	VERIZON BUSINESS	OCT12	VRZN/OCT12	12/06/12	58004	50.75	50.75
63387	CARMICHAEL BUSINESS TECH.	10535	CBT/PD	12/06/12	57951	743.36	743.36
63388	O'REILLY AUTOMOTIVE, INC.	234196 234219	ORELY OREILY/MOLDING	12/06/12 12/06/12	57982 57981	108.46 16.11	124.57
63389	SHOPLET.COM	64561	SHOPLET/ENVELOPE	12/06/12	58031	56.85	56.85
CHECKS TOTAL						37,808.99	

CITY OF BISHOP
TRANSACTION POSTING
FOR FISCAL YEAR 2013

Report No: PB0235
Run Date : 12/27/12

TP	Record#	Post Dt	Tran#	Vend#	Name	Debit Account	Credit Account	Invoice #	Amount	Seq#	Total	
	BATCH 01											
CC	4662	12/27/12	58031	004298	SHOPLET.COM	001-012-52012-000		64561	42.64	1		
						004-050-52012-000		64561	7.10	2		
						002-051-52012-000		64561	7.11	3		
							001-000-10100-000		42.64	4		
							004-000-10100-000		7.10	5		
							002-000-10100-000		7.11	6	56.85-	
						BATCH DEBITS	BATCH CREDITS		56.85-			
						DEBITS	CREDITS		56.85-			
									GRAND TOTAL		56.85-	

CITY OF BISHOP
 POSTING SUMMARY BY FUND
 FOR FISCAL YEAR 2013

REPT: PB0700
 Run: 12/27/12 08:19:50

-----DEBITS-----
 ---CREDITS---

FUND ACCOUNT	DEBITS	CREDITS
001-000-10100-000		42.64-
001-012-52012-000	42.64-	
OFFICE SUPPLIES, POSTAGE		
CASH		7.11-
002-000-10100-000		
002-051-52012-000	7.11-	
OFFICE SUPPLIES, POSTAGE		
CASH		7.10-
004-000-10100-000		
004-050-52012-000	56.85-	
OFFICE SUPPLIES, POSTAGE		
CASH		56.85-
*** 2013 TOTALS ***		
POSTED REVENUE SUBSIDIARY		
POSTED EXPENDITURE SUBSIDIARY	56.85-	
BALANCE ACCOUNT DEBITS	56.85-	
BALANCE ACCOUNT CREDITS		56.85-
*** GRAND TOTALS ***		
POSTED REVENUE SUBSIDIARY		
POSTED EXPENDITURE SUBSIDIARY	56.85-	
BALANCE ACCOUNT DEBITS	56.85-	
BALANCE ACCOUNT CREDITS		56.85-

FUND ACCOUNT		DEBITS	CREDITS
001-000-10100-000	CASH		42.64-
001-012-52012-000	OFFICE SUPPLIES,POSTAGE	42.64-	
002-000-10100-000	CASH		7.11-
002-051-52012-000	OFFICE SUPPLIES,POSTAGE	7.11-	
004-000-10100-000	CASH		7.10-
004-050-52012-000	OFFICE SUPPLIES,POSTAGE	56.85-	56.85-
*** 2013 TOTALS ***			
POSTED REVENUE SUBSIDIARY			
POSTED EXPENDITURE SUBSIDIARY		56.85-	
BALANCE ACCOUNT DEBITS		56.85-	
BALANCE ACCOUNT CREDITS			56.85-
*** GRAND TOTALS ***			
POSTED REVENUE SUBSIDIARY			
POSTED EXPENDITURE SUBSIDIARY		56.85-	
BALANCE ACCOUNT DEBITS		56.85-	
BALANCE ACCOUNT CREDITS			56.85-

Rept: PB1395
 Run: 12/27/12 08:19:50
 CHECK FISCAL
 CITY OF BISHOP
 CANCELLED CHECKS REGISTER
 CHECK CHECK
 NUMBER YEAR RECORD# VENDOR NAME

NUMBER	YEAR	RECORD#	VENDOR NAME	AMOUNT	TOTAL	DATE	INVOICE#	DESCRIPTION
2013		4662		42.64-			64561	SHOPLET/ENVELPE
2013		4662		7.10-			64561	SHOPLET/ENVELPE
2013		4662		7.11-			64561	SHOPLET/ENVELPE
63389			SHOPLET.COM		56.85-	12/27/12		

CANCELLED CHECKS TOTAL 56.85-

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
63390	LEAGUE OF CALIF. CITIES	125987	LOFCA/2013	12/13/12	58131	2,578.40	2,578.40
63391	DEPARTMENT OF WATER & POW	125GRV 293MAIN 648MN 688MAIN 690MAIN 700MAIN	LADWP/OCTNOV2012 LADWP/OCTNOV12 DWP./OCTNOV12 DWPP/OCT12 DWP/OCTNOV DWPLA/OCTNOV DWPLA/OCTNOV12	12/13/12 12/13/12 12/13/12 12/13/12 12/13/12 12/13/12 12/13/12	58092 58090 58095 58094 58091 58096 58093	91.25 45.49 101.04 530.93 58.43 261.58 508.79	
63392	ADVANCED DATA SYSTEMS, INC	1211002	ADS/NOV12	12/13/12	58082	820.00	820.00
63393	DEANS PLUMBING & HEATING	44478 44479	DEANS/SMHP DEANS/HEADWRKS	12/13/12 12/13/12	58087 58088	547.00 375.00	922.00
63394	KMART	121012	KMART/ARTCLS	12/13/12	58104	43.01	43.01
63395	OUR WATER WORKS	NOV12	OURWTRWRK/PD	12/13/12	58106	10.00	10.00
63396	HIGH SIERRA AWARDS & ENGR	120438	HGHSWARD/MISSCITY	12/13/12	58102	14.98	14.98
63397	FOUNDATION CROSS-CONN. CO	9570	USC/2013MMBR	12/13/12	58135	120.00	120.00
63398	AMERICAS - BISHOP	CIVIC POLICE	AMRGS/774300 AMRGS/54641	12/13/12 12/13/12	58080 58081	354.54 176.72	531.26
63399	BANK OF AMERICA	DENISE	BOFA/NOVDEC12	12/13/12	58084	736.63	736.63
63400	QUILL CORP	7612012 7632856 7632930 7673655 7690989	QUILL/CERTHOLDER QUILL/PW QUILL/SUPLIES QUILL/FLASHDR QUILL/BATTRY	12/13/12 12/13/12 12/13/12 12/13/12 12/13/12	58109 58111 58112 58113 58110	34.03 241.06 105.45 53.86 21.54	455.94
63401	DEPT OF JUSTICE	NOV12	DEPTOFJST/NOV12	12/13/12	58115	1,205.00	1,205.00
63402	MISSION UNIFORM & LINEN	NOV12	MISSION/FIRE	12/13/12	58105	46.37	46.37
63403	INYO REGISTER	36664	INYOREG/ORDINCES	12/13/12	58103	203.15	203.15
63404	BISHOP AUTOMOTIVE CENTER	82990	BSHAUTO/05FRD	12/13/12	58083	111.09	111.09

RECYCLABLE PRINTED IN U.S.A.

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
63405	HOME LUMBER COMPANY	42160	HNELMBR/PW	12/13/12	58101	62.50	111.09
63406	VERIZON	1420033,	VRZN/DEC2012.	12/13/12	58125	43.99	62.50
		1810109,	VRZN/POLICDPT	12/13/12	58126	43.99	
		181015	VRZN/DEC12	12/13/12	58127	43.99	
		1811001.	VRZN/PDDEC12	12/13/12	58128	43.99	
		1812455.	VRZN/DEC12	12/13/12	58121	43.99	
		8724240	VRZN/PARK	12/13/12	58123	41.41	
		8727201	VRZN/POOL	12/13/12	58122	38.58	
		8729321.	VRZN/FIRE	12/13/12	58124	42.21	343.13
63407	PARS PHASE II SYSTEMS	24555	PARSARS/OCT12	12/13/12	58107	400.00	
		24644	REPFEES/OCT12	12/13/12	58108	1,000.00	1,400.00
63408	RESERVE ACCOUNT	NOV12	POSTAGE/NOV12	12/13/12	58129	311.00	311.00
63409	UNITED PARCEL SERVICE	292E492	UPS/POLICE	12/13/12	58120	15.45	15.45
63410	EARTHLINK INC	458662092	ERTHLNK/NOV12	12/13/12	58097	21.95	21.95
63411	TRIAD/HOLMES ASSOCIATES	4002515	TRIAD/4.0542	12/13/12	58117	1,485.00	
		4002518	TRIAD/SCANS	12/13/12	58116	182.00	1,667.00
63412	THOMAS PETROLEUM, LLC	69602	THMSPET/FIRE	12/13/12	58118	762.47	
		69603	THMSPET/POLICE	12/13/12	58119	2,377.88	3,140.35
63413	INYO MONO TITLE	ESCRW52961	DEPON \$24500	12/13/12	58132	1,000.00	1,000.00
63414	BANK OF AMERICA	GRAH	BOFA/NOVDEC12	12/13/12	58085	1,438.01	1,438.01
63415	BANK OF AMERICA	RAY	BOFA/NOVDEC12	12/13/12	58086	257.08	257.08
63416	DOUG CLAIR, INC	121012	CLAIR/WSTWTRCONCRETE	12/13/12	58089	45,507.85	45,507.85
63417	FREDA LINDSAY	12012	FREDA/OCTDEC12	12/13/12	58098	375.00	375.00
63418	RAY ALLEN MANUFACTURING	286238	RAYALLN/K9SPLIES	12/13/12	58114	231.85	231.85
63419	FROST COMPANY	700012	FROST/WRK#3	12/13/12	58099	5,000.00	
		701012	FROST/WRK#5	12/13/12	58100	10,250.00	

CITY OF BISHOP
 CHECK REGISTER 12/13/12

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
63420	WARREN'S AUTO REPAIR	96400	WRENS/05FRD	12/13/12	58130	154.00	154.00
63421	BISHOP UNITED METHODIST	DONATION	COMMNASDINR	12/13/12	58133	232.00	232.00
63422	FLYERS ENERGY #225	NOV12	FLYRS/CARWASHES	12/13/12	58134	37.00	37.00
CHECKS TOTAL							80,839.51

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
63423	BISHOP CHAMBER OF COMMERC	JAN13	CHMBR/JAN13	12/20/12	58150	10,692.00	10,692.00
63424	PETER TRACY	DEC12	TRACY/DEC12	12/20/12	58161	5,500.00	5,500.00
63425	PUBLIC EMP RETIREMENT SYS	JAN12	CALPERS/JAN13	12/20/12	58164	35,258.25	35,258.25
63426	EASTERN SIERRA COMMUNITY	NOVDEC	ESCS/NOVDEC12	12/20/12	58151	304.81	304.81
63427	ROLLINS ELECTRIC, INC.	109484	ROLLNS/HEADWRKS	12/20/12	58163	172.00	172.00
63428	SOUTHERN CALIFORNIA EDISO	BRCEST MAINST MCIVR#42 MCIVR#42 MGOVRPH MYER 1005MAIN 201JHNST 85SIER 65WHTMTN	SCE/NOVDEC2012 EDSN/NOVDEC12 EDISON/NOVDEC12 SCE/NOVDEC12 SCE/DEC12 SCE/NOVDEC12 SCE/NOVDEC2012 SCE/OCTNOV12 SCE/NOVDEC12 SCE/DEC2012	12/20/12 12/20/12 12/20/12 12/20/12 12/20/12 12/20/12 12/20/12 12/20/12 12/20/12 12/20/12	58181 58183 58182 58180 58166 58168 58167 58165 58168 58170	23.88 158.09 82.26 11.69 22.68 1,040.74 400.80 68.96 31.66 34.74	1,875.50
63429	DEPARTMENT OF WATER & POW	BHP380 BSH380 NOVDEC 380 380B 380BSH	DWP/.NOVDEC DWP/NOVDEC DWP/380BISH DWP/.NOVDEC DWP/NOVDEC2012 LADWP/NOVDEC12	12/20/12 12/20/12 12/20/12 12/20/12 12/20/12 12/20/12	58149 58146 58144 58147 58148 58145	643.84 18.76 16.57 19.14 39.71 569.49	1,307.51
63430	LAWS RAILROAD MUSEUM	2012/13	LAWS/12/13	12/20/12	58158	5,832.00	5,832.00
63431	KMART	121812	KMART/CUPS	12/20/12	58166	23.76	23.76
63432	PAM GALVIN	GALVIN	PITCHES/JAN912	12/20/12	58160	135.00	135.00
63433	AMERIGAS - BISHOP	CIVIC POOL SWRPLNT	AMRGS/31404 AMRGS/31397 AMRGS/61128	12/20/12 12/20/12 12/20/12	58138 58139 58137	348.79 671.22 260.90	1,280.91
63434	FRED GOMEZ	FGOMEZ	PITCHES/JAN912	12/20/12	58152	135.00	135.00
63435	ABLE RIBBON TECHNOLOGY	181145	ABLBN/IBMRBNS	12/20/12	58136	265.12	265.12
63436	BISHOP CHAMBER OF COMMERC						

CITY OF BISHOP
CHECK REGISTER 12/20/12

Report No: PBL302
Run Date : 12/20/12
CHECK NUMBER

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
63437	SIERRA SECURITY SYSTEMS	STOTLMYRE	INYOASSDINNR	12/20/12	58153	70.00	70.00
		NOV12	SIERSEC/NOV12	12/20/12	58173	89.00	89.00
63438	INYO REGISTER	36802	INYOREG/FIRSTST	12/20/12	58154	28.40	
		36865	INYOREG/HEADWRKS	12/20/12	58155	14.70	43.10
63439	HDS WHITE CAP CONST SUPPL	40173484	WHITECAP/PW	12/20/12	58176	96.93	96.93
63440	VERIZON	INTERNT.	VERZN/INTNT	12/20/12	58174	89.99	89.99
63441	VERIZON WIRELESS	FIRE	VERZN/NOV12	12/20/12	58175	256.39	256.39
63442	LARRY BAIN, CPA	BAIN	AUPLABOR	12/20/12	58177	2,500.00	2,500.00
63443	JONES & MAYER LAW OFFICE	61825	JONEMAYR/NOV12	12/20/12	58156	200.00	200.00
63444	PREFERRED SEPTIC	45967	PRFDSPT/45967	12/20/12	58187	1,084.30	1,084.30
63445	THOMAS PETROLEUM, LLC	69604	THMSPET/PARKREC	12/20/12	58185	105.30	105.30
63446	NOLTE ASSOCIATES	OCTNOV12	NOLTE/OCTNV12	12/20/12	58171	769.67	769.67
63447	CHANCE JOHNSON	JOHNSON	REIMB/JEANS	12/20/12	58142	49.99	49.99
63448	SIERRA CONSERVATION PROJE	2304	SIERCONV/DEC12	12/20/12	58172	39.00	39.00
63449	BANK OF AMERICA	KEITH	BOFA/NOVDEC12	12/20/12	58184	4,010.08	4,010.08
63450	DEPT OF PUBLIC HEALTH	MAPPUS	OPCERT/MAPPUS	12/20/12	58143	55.00	55.00
63451	PACIFIC TELEMAGEMENT	473680	PACIFIC/JAN13	12/20/12	58159	65.00	65.00
63452	RESOURCE CONCEPTS, INC.	1201434	RSRCNPT/NOV12	12/20/12	58162	675.00	675.00
63453	BARNETT/GATRELL RENTALS	17045	BARNET/TRENCHER	12/20/12	58141	137.71	137.71
63454	BURKE WILLIAMS & SORENSEN	162037	BRKEWILL/NOV12	12/20/12	58157	3,053.00	3,053.00

REPORT No: PB1302 CITY OF BISHOP
 Run Date : 12/20/12 CHECK REGISTER 12/20/12

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
63455	BSK ASSOCIATES	232064	BSK/CRWA	12/20/12	58140	40.00	3,053.00
63456	TERI GIOVANINE	TERI	TOILETREPATE	12/20/12	58179	100.00	40.00
CHECKS TOTAL						76,311.32	100.00

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CITY OF BISHOP
CHECK REGISTER 12/27/12

Report No: PBI302
Run Date : 12/27/12

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
63457	EASTERN SIERRA MOTORS, INC	134062	ESTMTR/POLICE	12/27/12	58191	757.87	757.87
63458	PETER TRACY	NOVDEC12	TRACY/NOVDEC12	12/27/12	58193	1,618.50	1,618.50
63459	PETTY CASH - PUBLIC WORKS	PW	PETCYSH/PWRKS	12/27/12	58194	10.48	10.48
63460	SOUTHERN CALIFORNIA EDISO	MCIVRSP3	STHREDS/NOVDEC12	12/27/12	58212	7.69	
		198MCVR	SCE/NOVDEC2012	12/27/12	58211	1.68	
		85YANY	SCE/NOVDEC12	12/27/12	58196	47.55	56.92
63461	THOMAS STUDIO	GARDNER	THMSTUDIO/PICS	12/27/12	58201	225.74	225.74
63462	KMART	111612	KMART/ARTSCRFTS	12/27/12	58207	47.29	47.29
63463	BRITT'S DIESEL & AUTOMOTI	35085	BRITS/COLDROOL	12/27/12	58209	11.52	11.52
63464	AMERIGAS - BISHOP	POLICE	AMRGS/236457	12/27/12	58189	174.31	174.31
63465	PITNEY BOWES INC.	SEPDEC12	PITNYBOW/LEASE	12/27/12	58206	772.57	772.57
63466	QUILL CORP	7937824	QUILL/PW	12/27/12	58195	8.93	8.93
63467	VERIZON	8735863	VRZN/CITYHL	12/27/12	58208	264.70	264.70
63468	VERIZON WIRELESS	NOVDEC12	VRZWRLS/PRKS	12/27/12	58213	192.47	192.47
63469	VERIZON (EQUIPMENT SALES)	07988	VRZN/POLICEST	12/27/12	58205	200.00	200.00
63470	BANK OF AMERICA	PD	BOFA/NOVDEC12	12/27/12	58190	5,623.99	5,623.99
63471	ACKERMAN'S UNIFORMS	5608	ACKMNS/PD	12/27/12	58188	327.11	327.11
63472	UNITED PARCEL SERVICE	292E502	UPS/PD	12/27/12	58202	11.82	11.82
63473	FEDEX	12165535	FEDEX/CITYHALL	12/27/12	58192	48.42	48.42
63474	TRIAD/HOLMES ASSOCIATES	4002519	TRIAD/4.0493	12/27/12	58198	7,170.83	7,170.83

CITY OF BISHOP
CHECK REGISTER 12/27/12

Report No: PB1302
Run Date : 12/27/12

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
63475	THOMAS PETROLEUM, LLC	69455	THMPET/PW	12/27/12	58197	1,837.07	1,837.07
63476	ROSSIGNOL GROUP, THE	30021063	ROSGNL/PRKS	12/27/12	58210	39.63	39.63
63477	TYCO INTEGRATED SECURITY	JAN13	TYCO/86211555	12/27/12	58200	253.72	253.72
63478	VERIZON CALIFORNIA	UH9LN	VERZN/PD	12/27/12	58203	590.09	590.09
63479	711 MATERIALS, INC	41061668	711/PW	12/27/12	58199	239.21	239.21
63480	VERIZON BUSINESS	61819454	VRZNLDPD	12/27/12	58204	76.42	76.42
CHECKS TOTAL						20,559.61	

(f)

CITY OF BISHOP

STATEMENT OF FUND TRANSACTIONS FOR THE PERIOD OF:

July 01, 2012 thru December 31, 2012

CITY FUND BALANCE	\$	5,136,268.12
Plus Receipts	\$	1,174,635.75
Less Expenditures	\$	(701,026.31)
TOTAL CITY FUND BALANCE	\$	5,609,877.56
CASH IN BANKS		
Union Bank Checking Accounts	\$	1,105,633.22
State Treasurer LAIF	\$	4,504,244.34
TOTAL CASH IN BANKS	\$	5,609,877.56

CITY OF BISHOP
PUBLIC BUDGET ACCOUNTING
BREAKDOWN OF TOTAL CASH BALANCES
FOR THE MONTH OF DECEMBER

Rept: PB2100
Run: 01/03/13

	FISCAL YEAR 2013				ENDING BALANCE
	BEGINNING BALANCE	EXPENDITURES	RECEIPTS	TRANSFERS DEBITS-CREDITS	
000-	.00	.00	.00	.00	.00
001- GENERAL FUND	1,906,985.40	434,531.21	886,252.68	12,351.55-	2,346,355.32
002- SEWER FUND	843,879.14	118,340.45	57,166.22	44.12-	782,660.79
003- GAS TAX	20,242.52	13,149.94	.00	.00	7,092.58
004- WATER FUND	1,359,696.79	53,599.72	62,518.56	652.09-	1,367,963.54
005- CABLE TV PUBLIC ACCESS	.00	.00	.00	.00	.00
007- LOCAL TRANSPORTATION	.00	.00	.00	.00	.00
008- BOND AND TRUST FUND	2,544.60	.00	.00	.00	2,544.60
009- TRAFFIC SAFETY	12,386.21	1,716.83	.00	.00	10,669.38
010- TUT MEASURE A	46,717.81	46,580.00	161,758.49	21.51-	161,874.79
012- SUNRISE MHP	113,828.09	6,189.64	6,939.80	25.33-	114,552.92
013- GENERAL FIXED ASSETS	.00	.00	.00	.00	.00
014- REDEVELOPMENT FUND	.00	.00	.00	.00	.00
015- WATER IMPROVEMENT	.00	.00	.00	.00	.00
017- GENERAL LONG TERM DEBT	.00	.00	.00	.00	.00
018- STORE FRONT GRANT	.00	.00	.00	.00	.00
019- DEFERRED COMPENSATION	.00	.00	.00	.00	.00
021- CANINE DONATION	15,681.05	231.85	.00	.00	15,449.20
022- SPRUCE STREET EXTENSION	.00	.00	.00	.00	.00
024- WYE ROAD H.E.S PROJECT	.00	.00	.00	.00	.00
026- PIONEER LANE PROJECT	.00	.00	.00	.00	.00
027- PARK AVE PROJECT	.00	.00	.00	.00	.00
028- WYE ROAD PROJECT	.00	.00	.00	.00	.00
029- HOME STREET PROJECT	.00	.00	.00	.00	.00
030- K MART	.00	.00	.00	.00	.00
032- CLEEPS/ENF&EQUIP PRGRM	.00	.00	.00	.00	.00

CITY OF BISHOP
PUBLIC BUDGET ACCOUNTING
BREAKDOWN OF TOTAL CASH BALANCES
FOR THE MONTH OF DECEMBER

FISCAL YEAR 2013

	BEGINNING BALANCE	EXPENDITURES	RECEIPTS	TRANSFERS DEBITS-CREDITS	ENDING BALANCE
033- COPS	92,965.73	15,617.76	.00	12,461.67	89,809.64
034- SAFE ROUTE TO SCHOOLS	.00	.00	.00	.00	.00
035- MAC IVER ST EXT/STIP&TE	.00	.00	.00	.00	.00
036- WYE RD INTERSECTION IMP	832,950.79	1,000.00	.00	.00	831,950.79
037- HOME FUNDS/WILLOW ST	57,748.46-	.00	.00	57,311.00	437.46-
038- MACIVR/IMACA CDBG-1951	.00	.00	.00	.00	.00
039- GIS/GRANTS	4,543.64-	.00	.00	.00	4,543.64-
040- PVMNT MGMT PLAN PHASE	.00	.00	.00	.00	.00
041- PAVEMNT MNGT PLAN 2	.00	.00	.00	.00	.00
042- FED GRANT/B06SP/CA0082	1,713.67	.00	.00	.00	1,713.67
043- ROAD PROJECT A	.00	.00	.00	.00	.00
046- SNEDED IMPROVEMENTS	31,613.50-	769.67	.00	.00	32,383.17-
047- SOUTH SECOND IMPROV	.00	.00	.00	.00	.00
048- WARREN IMPROVEMENTS	42,786.32-	1,495.48	.00	.00	44,281.80-
049- W. PINE IMPROVEMENTS	.00	.00	.00	.00	.00
050- BUS PULLOUTS	.00	.00	.00	.00	.00
052- GROVE ST SIDEWALKS	.00	.00	.00	.00	.00
053- ENVIR CONSTRAINTS	.00	.00	.00	.00	.00
054- E. LINE ST BRIDGE	.00	.00	.00	.00	.00
055- JAY ST EXTENSION	.00	.00	.00	.00	.00
056- WYE RD EXTENSION	.00	.00	.00	.00	.00
057- SEIBU TO SCHL BIKE PATH	25,217.41-	7,170.83	.00	.00	32,388.24-
058- PINE TO PARK/STIP	8,725.35-	.00	.00	.00	8,725.35-
059- HANBY PAVEMENT PROJECT	.00	.00	.00	.00	.00
070- HOME OWNER ASSIST PRGM	57,311.00	.00	.00	57,311.00-	.00
071- SILVER PEAK/IMACA	.00	.00	.00	.00	.00

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
31010 PROPERTY TAXES SECUR	370,000.00	200,607.46	200,607.46	169,392.54	54
31020 PROPERTY TAXES UNSEC	108,000.00	60,379.74	60,379.74	47,620.26	55
31030 PROPERTY TAXES PRIOR	.00	.00	3,528.57	3,528.57-	0
31050 PROPERTY TAX HOMEOWN	3,000.00	.00	.00	3,000.00	0
31060 PROP TAX MISC	24,000.00	1,918.53	1,918.53	22,081.47	7
31065 VLF SWAP/PROP TX IN	280,000.00	139,798.68	139,798.68	140,201.32	49
31070 INYO COUNTY ADM FEE	.00	.00	.00	.00	0
31075 PROP 1A CSCDA	.00	.00	.00	.00	0
31120 SALES TAX	1,600,000.00	108,885.11	621,496.04	978,503.96	38
31122 TRIPLE FLIP/LIEU SLS	550,000.00	274,618.69	274,618.69	275,381.31	49
31126 DWP WTR AGREEMENT PA	180,000.00	.00	185,406.00	5,406.00-	103
31128 SALES TX 1/2%-PUBLIC	13,000.00	4,538.38	7,757.72	5,242.28	59
31130 TRANSIENT OCCUPANCY	1,800,000.00	43,271.55	733,872.85	1,066,127.15	40
31150 REAL PROPERTY TRANSF	5,000.00	597.57	1,198.16	3,801.84	23
32010 BUSINESS LICENSES	50,000.00	26,788.00	29,897.50	20,102.50	59
32020 SB 1186/ADA	.00	.00	.00	.00	0
32035 TENTATIVE MAP PERMIT	750.00	.00	.00	750.00	0
32040 USE PERMITS	4,000.00	.00	.00	4,000.00	0
32050 BUILDING PERMITS	15,000.00	1,257.37	18,894.99	3,894.99-	125
32060 ELECTRICAL PERMITS	3,000.00	.00	.00	3,000.00	0
32070 PLUMBING/MECHANICAL	4,000.00	.00	10.00	3,990.00	0
32080 ELECTRICAL FRANCHISE	34,000.00	.00	.00	34,000.00	0
32090 TV FRANCHISE	12,000.00	.00	3,070.86	8,929.14	25
33010 INTEREST ON BANK DEP	14,000.00	24.53	2,317.78	11,682.22	16
33020 RENTAL OF REAL PROPE	110,000.00	9,300.70	59,877.74	50,122.26	54
34010 MOTOR VEHICLE IN LIE	12,000.00	.00	1,995.70	10,004.30	16
34015 MTR VEH LIC FEE 1100	.00	.00	.00	.00	0
34030 OFF HWY MOTOR VEH. F	100.00	.00	.00	100.00	0
34040 REIMB. HIGHWAY SWEEP	20,000.00	.00	6,666.68	13,333.32	33
34042 PROP 1B/LOCAL STREET	.00	.00	.00	.00	0
34045 PAVEMENT MGNT PLAN	.00	.00	.00	.00	0
34046 DOC/RECYCLING GRANT	5,000.00	.00	.00	5,000.00	0
34048 TRAFFIC CONGESTION	.00	.00	.00	.00	0
34050 REIMB. FOR RFD FACIL	1,800.00	.00	900.00	900.00	50
34070 REIMB. SMALL CLAIMS	.00	.00	.00	.00	0
34080 REIMB. RFD STATE COM	10,031.00	.00	5,071.00	4,960.00	50
34081 SALARY REIMB FRM RF	.00	.00	.00	.00	0
34082 MISC REIM FROM RF DI	30,000.00	.00	29,075.61	924.39	96
34083 SMHP MANAGEMENT FEE	.00	.00	.00	.00	0
34090 LOAN RETIREMENT SUNR	.00	.00	.00	.00	0
34110 COURT RESTITUTIONS	.00	.00	.00	.00	0
34118 REIMB OF BOOKING FEE	.00	.00	.00	.00	0
34120 PEACE OFFICERS TRAIN	9,600.00	1,403.20	3,885.25	5,714.75	40
34122 DVROS-STATE	.00	20.88	20.88	20.88-	0
34125 PARKING CITATIONS	15,000.00	348.00	2,941.87	12,058.13	19
34135 MANDATED COSTS REIMB	.00	.00	.00	.00	0
34140 DISPATCH CONTRACTS	500.00	3,740.00	5,140.00	4,640.00-	1,028
34150 ASSET FORFEIT REFUND	.00	.00	.00	.00	0
34160 911 REIM-STATE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
35010 PLAN CHECKING	5,000.00	.00	3,258.76	1,741.24	65
35015 GRADING PERMIT	.00	.00	.00	.00	0
35020 STRONG MOTION INST.	200.00	4.21	138.04	61.96	69
35060 CBSC/BLDG PERMIT	100.00	5.00	57.00	43.00	57
36010 SALE OF PERSONAL PRO	6,800.00	14.65	919.34	5,880.66	13
36020 INS. REFUNDS & DIVID	45,000.00	.00	9,936.46	35,063.54	22
36025 FORFEITURE OF DEPOSI	.00	.00	.00	.00	0
36030 MISCELLANEOUS	30,000.00	1,049.43	25,959.47	4,040.53	86
36032 CENTENNIAL COINS	.00	.00	.00	.00	0
36040 FINGERPRINTING & REP	33,000.00	3,797.00	19,814.00	13,186.00	60
36065 COMPUTER LOAN PAYBAC	.00	.00	.00	.00	0
36070 CIVIC ARTS	5,000.00	.00	.00	5,000.00	0
36078 AFTER SCHOOL PROGRAM	.00	.00	.00	.00	0
36079 LTC/CIRCULATION ELEM	.00	.00	.00	.00	0
36082 STATE SEC ENCHMNT	.00	.00	.00	.00	0
36084 STATE PARK GRANT PRO	.00	.00	.00	.00	0
36085 REIMB OF FED/STATE G	.00	.00	.00	.00	0
36086 FEMA GRANT/FIRE	.00	.00	.00	.00	0
36087 INDIAN GAMING GRANT/	.00	.00	.00	.00	0
36088 1ST FIVE GRANT/INYO	.00	.00	.00	.00	0
36091 CERTIFICATE OF COMP	.00	.00	.00	.00	0
39141 INT ON LOANS	.00	.00	.00	.00	0
39143 LOAN PMTS	.00	.00	.00	.00	0
39240 TENNIS	.00	.00	.00	.00	0
39250 SOFTBALL	.00	.00	.00	.00	0
39255 VOLLEYBALL	.00	.00	.00	.00	0
39260 BASKETBALL	.00	.00	.00	.00	0
39275 FACILITY RENTAL FEE	3,500.00	204.00	657.00	2,843.00	18
39278 TREE DEDICATION	.00	.00	.00	.00	0
39280 SUMMER YOUTH PROGRAM	.00	.00	.00	.00	0
39282 SKATE PARK DONATIONS	.00	.00	.00	.00	0
39290 SWIMMING POOL	32,000.00	.00	20,198.54	11,801.46	63
39292 SWIMMING POOL MISC I	200.00	.00	.00	200.00	0
39297 YOUTH ATHLETICS	25,000.00	214.00	5,538.00	19,462.00	22
39298 ADULT ATHLETICS	30,000.00	3,466.00	14,337.45	15,662.55	47
39901 PROCEEDS FROM LEASE	.00	.00	.00	.00	0
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>5,499,581.00</u>	<u>886,252.68</u>	<u>2,501,162.36</u>	<u>2,998,418.64</u>	<u>45</u>

EXPENDITURES					
59999	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>

010 CITY COUNCIL					
51001 SALARIES-FULL TIME	18,000.00	1,500.00	9,000.00	9,000.00	50
51007 HEALTH INSURANCE	54,000.00	3,921.90	25,176.60	28,823.40	46
51008 DENTAL INSURANCE	7,500.00	528.85	3,680.60	3,819.40	49
51010 WORKERS COMPENSATION	200.00	13.80	96.60	103.40	48
51011 MEDICARE TAX	300.00	18.59	121.50	178.50	40

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
51017 FICA	300.00	19.50	117.00	183.00	39
51025 RETIREE HEALTH INSUR	56,000.00	4,206.56	25,548.33	30,451.67	45
51043 DISABILITY INSURANCE	600.00	39.20	284.20	315.80	47
51046 OPEB/POST EMP BENEFI	.00	.00	.00	.00	0
52009 TRAINING	625.00	.00	625.00	.00	100
52011 ADVERTISING/PRINTING	4,375.00	674.35	1,182.53	3,192.47	27
52012 OFFICE SUPPLIES,POST	1,500.00	35.84	252.91	1,247.09	16
52013 COMMUNICATIONS	500.00	.00	.00	500.00	0
52014 MEETINGS, TRAVEL, CO	15,000.00	2,100.16	5,954.17	9,045.83	39
52015 PROFESSIONAL/TECH. S	10,000.00	1,607.00	2,907.00	7,093.00	29
52018 SPECIAL DEPT. SUPPLI	3,000.00	95.90	797.57	2,202.43	26
52019 MISC. DUES & SUBSCRI	3,000.00	2,578.40	2,578.40	421.60	85
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL CITY COUNCIL	174,900.00	17,340.05	78,322.41	96,577.59	44
011 ADMINISTRATION					
51001 SALARIES-FULL TIME	150,000.00	13,042.66	76,283.62	73,716.38	50
51002 SALARIES/PART-TIME	.00	.00	.00	.00	0
51004 OVERTIME WAGES	7,500.00	705.70	3,449.22	4,050.78	45
51007 HEALTH INSURANCE	26,000.00	2,069.78	11,197.57	14,802.43	43
51008 DENTAL INSURANCE	2,500.00	347.59	1,936.09	563.91	77
51009 PERS EMPLOYEE/EMPLOY	44,000.00	3,735.11	21,861.11	22,138.89	49
51010 WORKERS COMPENSATION	3,600.00	252.11	1,742.37	1,857.63	48
51011 MEDICARE TAX	2,300.00	192.83	1,132.63	1,167.37	49
51017 FICA	.00	.00	.00	.00	0
51022 P.A.R.S SYSTEM	35,000.00	2,837.32	16,508.86	18,491.14	47
51024 EMPLOYER COMP MATCH	3,200.00	121.00	1,401.00	1,799.00	43
51025 RETIREE HEALTH INSUR	28,000.00	1,887.89	12,283.50	15,716.50	43
51042 UNEMPLOYMENT INS.	14,000.00	.00	3,223.00	10,777.00	23
51043 DISABILITY INSURANCE	3,000.00	193.81	1,212.51	1,787.49	40
51046 OPEB/POST EMP BENEFI	12,000.00	1,538.12	8,331.12	3,668.88	69
52009 TRAINING	1,000.00	550.00	575.00	425.00	57
52011 ADVERTISING/PRINTING	600.00	.00	.00	600.00	0
52012 OFFICE SUPPLIES,POST	1,500.00	107.35	793.39	706.61	52
52013 COMMUNICATIONS	2,000.00	9.05	47.93	1,952.07	2
52014 MEETINGS, TRAVEL, CO	3,800.00	.00	1,847.68	1,952.32	48
52015 PROFESSIONAL/TECH. S	2,700.00	3,053.00	5,669.75	2,969.75	209
52018 SPECIAL DEPT. SUPPLI	500.00	23.76	23.76	476.24	4
52019 MISC. DUES & SUBSCRI	1,500.00	.00	606.00	894.00	40
52030 MISC. ADM/EMP COMP P	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	3,000.00	412.90	1,944.66	1,055.34	64
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL ADMINISTRATION	347,700.00	31,079.98	172,070.77	175,629.23	49
012 FINANCE					
51001 SALARIES-FULL TIME	36,000.00	3,361.24	19,454.64	16,545.36	54
51002 SALARIES/PART-TIME	25,000.00	2,028.25	13,550.20	11,449.80	54
51004 OVERTIME WAGES	6,000.00	.00	1,126.73	4,873.27	18

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
51007 HEALTH INSURANCE	6,200.00	511.91	2,843.36	3,356.64	45
51008 DENTAL INSURANCE	700.00	61.76	432.89	267.11	61
51009 PERS EMPLOYEE/EMPLOY	12,000.00	1,059.88	6,013.47	5,986.53	50
51010 WORKERS COMPENSATION	800.00	49.60	369.90	430.10	46
51011 MEDICARE TAX	1,200.00	77.36	491.61	708.39	40
51017 FICA	1,000.00	92.37	440.16	559.84	44
51022 P.A.R.S SYSTEM	9,400.00	732.60	4,204.46	5,195.54	44
51024 EMPLOYER COMP MATCH	1,600.00	146.00	844.50	755.50	52
51025 RETIREE HEALTH INSUR	10,000.00	586.33	4,044.04	5,955.96	40
51043 DISABILITY INSURANCE	800.00	60.96	433.36	366.64	54
51046 OPEB/POST EMP BENEFI	3,200.00	403.36	2,200.52	999.48	68
52009 TRAINING	1,000.00	.00	.00	1,000.00	0
52011 ADVERTISING/PRINTING	500.00	.00	162.44	337.56	32
52012 OFFICE SUPPLIES,POST	3,000.00	268.55	1,453.22	1,546.78	48
52013 COMMUNICATIONS	500.00	3.89	18.91	481.09	3
52014 MEETINGS, TRAVEL, CO	2,000.00	.00	1,446.99	553.01	72
52015 PROFESSIONAL/TECH. S	45,000.00	3,231.78	24,315.14	20,684.86	54
52018 SPECIAL DEPT. SUPPLI	3,000.00	.00	43.72	2,956.28	1
52019 MISC. DUES & SUBSCRI	500.00	.00	82.00	418.00	16
52116 E.S. TRANSIT AUTH LO	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	8,500.00	398.77	5,000.90	3,499.10	58
55023 EXP-SMALL CLAIMS	.00	.00	.00	.00	0
55024 RENTALS-REFUNDS	500.00	.00	.00	500.00	0
56028 CAPITAL EQUIPMENT	5,500.00	.00	.00	5,500.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
TOTAL FINANCE	183,900.00	13,074.61	88,973.16	94,926.84	48
013 TREASURER					
51001 SALARIES-FULL TIME	1,800.00	150.00	900.00	900.00	50
51007 HEALTH INSURANCE	.00	146.59	146.59	146.59	0
51010 WORKERS COMPENSATION	50.00	1.38	9.66	40.34	19
51011 MEDICARE TAX	30.00	1.94	12.84	17.16	42
51017 FICA	35.00	1.96	11.76	23.24	33
51046 OPEB/POST EMP BENEFI	.00	.00	.00	.00	0
52009 TRAINING	.00	.00	.00	.00	0
TOTAL TREASURER	1,915.00	301.87	1,080.85	834.15	56
014 LEGAL SERVICES					
51011 MEDICARE TAX	.00	.00	.00	.00	0
51012 CONTRACT SALARY	66,000.00	5,500.00	33,000.00	33,000.00	50
52014 MEETINGS, TRAVEL, CO	1,254.00	.00	1,253.28	.72	99
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
52019 MISC. DUES & SUBSCRI	2,946.00	.00	702.15	2,243.85	23
55040 LITIGATION SERVICES	4,196.00	.00	4,195.12	.88	99
TOTAL LEGAL SERVICES	74,396.00	5,500.00	39,150.55	35,245.45	52

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
015 INSURANCE					
51008 DENTAL INSURANCE	.00	.00	.00	.00	0
51009 PERS EMPLOYEE/EMPLOY	200.00	.00	200.00	.00	100
51010 WORKERS COMPENSATION	11,000.00	.00	10,537.68	462.32	95
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	.00	.00	.00	.00	0
51046 OPEB/POST EMP BENEFI	.00	.00	.00	.00	0
52008 ADMINISTRATION FEES	4,200.00	208.63-	817.36	3,382.64	19
52016 INSURANCE	382,000.00	.00	279,241.00	102,759.00	73
TOTAL INSURANCE	397,400.00	208.63-	290,796.04	106,603.96	73
016 BUILDING AND GROUNDS					
51001 SALARIES-FULL TIME	48,000.00	3,782.90	22,563.90	25,436.10	47
51002 SALARIES/PART-TIME	26,000.00	1,196.00	6,864.00	19,136.00	26
51004 OVERTIME WAGES	1,000.00	781.56	781.56	218.44	78
51007 HEALTH INSURANCE	8,000.00	781.19	3,570.15	4,429.85	44
51008 DENTAL INSURANCE	800.00	59.53	275.75	524.25	34
51009 PERS EMPLOYEE/EMPLOY	15,000.00	1,177.18	6,904.12	8,095.88	46
51010 WORKERS COMPENSATION	7,000.00	527.18	2,878.46	4,121.54	41
51011 MEDICARE TAX	1,400.00	82.28	433.66	966.34	30
51017 FICA	800.00	59.54	265.21	534.79	33
51022 P.A.R.S SYSTEM	10,500.00	841.98	4,943.59	5,556.41	47
51024 EMPLOYER COMP MATCH	.00	.00	.00	.00	0
51025 RETIREE HEALTH INSUR	.00	.00	.00	.00	0
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	1,200.00	52.14	251.32	948.68	20
51046 OPEB/POST EMP BENEFI	6,000.00	511.63	2,523.86	3,476.14	42
52010 HEAT,LIGHT,POWER	42,500.00	3,691.63	21,829.12	20,670.88	51
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52013 COMMUNICATIONS	6,000.00	579.58	3,115.90	2,884.10	51
52015 PROFESSIONAL/TECH. S	6,000.00	343.70	3,149.57	2,850.43	52
52017 WASTE FEES	2,100.00	185.07	1,201.43	898.57	57
52018 SPECIAL DEPT. SUPPLI	3,000.00	33.42	425.56	2,574.44	14
53020 VEHICLE OPERATION	1,000.00	6.77	490.31	509.69	49
54023 BUILDING OPERATION	7,500.00	772.09	4,652.46	2,847.54	62
56027 CAPITAL IMPROVEMENT	27,497.00	.00	3,496.04	24,000.96	12
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
TOTAL BUILDING AND GROUNDS	221,297.00	15,465.37	90,615.97	130,681.03	40
018 ELECTIONS					
51002 SALARIES/PART-TIME	.00	.00	.00	.00	0
52009 TRAINING	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	103.00	.00	95.55	7.45	92
52012 OFFICE SUPPLIES,POST	857.00	.00	5.55	851.45	0
52013 COMMUNICATIONS	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	2,455.00	.00	921.36	1,533.64	37

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
52018 SPECIAL DEPT. SUPPLI	436.00	.00	.00	436.00	0
TOTAL ELECTIONS	3,851.00	.00	1,022.46	2,828.54	26
019 COMMUNITY PROMOTION					
52111 CHAMBER OF COMMERCE	128,304.00	10,692.00	74,844.00	53,460.00	58
52113 LAWS MUSEUM	11,664.00	5,832.00	11,664.00	.00	100
52114 TRAIN PROGRAM	.00	.00	.00	.00	0
52118 CHRISTMAS LIGHTS	.00	.00	.00	.00	0
52120 SENIOR LEGAL PROGRAM	1,000.00	.00	1,000.00	.00	100
52121 ESAAA/SENIOR PROGRAM	5,000.00	5,000.00	5,000.00	.00	100
52123 SENIOR REC. PROGRAM	250.00	.00	.00	250.00	0
52125 TRI COUNTY FAIR/CHSR	1,094.00	.00	.00	1,094.00	0
TOTAL COMMUNITY PROMOTION	147,312.00	21,524.00	92,508.00	54,804.00	62
020 POLICE DEPARTMENT					
51001 SALARIES-FULL TIME	1,200,000.00	110,003.13	585,172.27	614,827.73	48
51002 SALARIES/PART-TIME	28,000.00	832.00	5,172.50	22,827.50	18
51003 RESERVES-PART/TIME	.00	.00	.00	.00	0
51004 OVERTIME WAGES	110,000.00	8,296.06	56,138.10	53,861.90	51
51007 HEALTH INSURANCE	250,000.00	24,858.61	120,372.90	129,627.10	48
51008 DENTAL INSURANCE	26,000.00	2,411.28	12,370.81	13,629.19	47
51009 PERS EMPLOYEE/EMPLOY	500,000.00	39,121.61	224,900.92	275,099.08	44
51010 WORKERS COMPENSATION	115,000.00	8,135.51	49,256.04	65,743.96	42
51011 MEDICARE TAX	20,000.00	1,787.03	9,975.79	10,024.21	49
51015 SHIFT DIFFERENTIAL P	60,000.00	11,213.19	43,942.53	16,057.47	73
51017 FICA	1,000.00	66.82	291.26	708.74	29
51019 SALARIES-CADETS	.00	.00	.00	.00	0
51022 P.A.R.S SYSTEM	70,000.00	6,484.05	31,097.40	38,902.60	44
51024 EMPLOYER COMP MATCH	5,000.00	378.00	1,575.00	3,425.00	31
51025 RETIREE HEALTH INSUR	235,000.00	16,859.40	97,998.77	137,001.23	41
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	23,000.00	1,968.14	10,601.13	12,398.87	46
51044 LIABILITY CLAIMS	.00	.00	.00	.00	0
51046 OPEB/POST EMP BENEFI	85,000.00	12,836.32	64,534.57	20,465.43	75
52009 TRAINING	15,045.00	4,855.12	17,586.75	2,541.75-	116
52010 HEAT,LIGHT,POWER	25,000.00	1,336.68	5,877.79	19,122.21	23
52011 ADVERTISING/PRINTING	3,000.00	.00	309.54	2,690.46	10
52012 OFFICE SUPPLIES,POST	6,000.00	367.17	2,645.71	3,354.29	44
52013 COMMUNICATIONS	35,271.00	1,343.10	13,687.37	21,583.63	38
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	30,235.00	1,804.09	16,893.78	13,341.22	55
52018 SPECIAL DEPT. SUPPLI	10,619.00	415.17	3,338.22	7,280.78	31
52019 MISC. DUES & SUBSCRI	2,000.00	.00	1,148.42	851.58	57
52021 FINGERPRINT FEES	13,000.00	1,205.00	7,509.00	5,491.00	57
52023 BOOKING FEES	.00	.00	.00	.00	0
52218 PRISONER TSP.& INVES	1,000.00	.00	.00	1,000.00	0
52650 ASSET FORFEIT EXPENS	26,512.00	.00	.00	26,512.00	0
52654 INDIAN GAMING GRANT	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** ACTUAL ***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
53020 VEHICLE OPERATION	59,903.00	4,134.68	28,619.30	31,283.70	47
53022 OFFICE EQUIP. OPERAT	6,500.00	638.33	2,573.07	3,926.93	39
54023 BUILDING OPERATION	10,000.00	906.02	4,374.48	5,625.52	43
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
55040 LITIGATION SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
TOTAL POLICE DEPARTMENT	2,972,085.00	262,256.51	1,417,963.42	1,554,121.58	47

021 FIRE DEPARTMENT					
51001 SALARIES-FULL TIME	8,500.00	703.34	4,220.04	4,279.96	49
51002 SALARIES/PART-TIME	52,100.00	5,569.00	24,111.50	27,988.50	46
51007 HEALTH INSURANCE	3,500.00	217.93	1,200.58	2,299.42	34
51008 DENTAL INSURANCE	300.00	20.14	221.85	78.15	73
51009 PERS EMPLOYEE/EMPLOY	4,300.00	362.84	2,517.07	1,782.93	58
51010 WORKERS COMPENSATION	35,071.00	1,720.59	9,389.68	25,681.32	26
51011 MEDICARE TAX	1,000.00	31.66	214.56	785.44	21
51017 FICA	800.00	63.54	315.06	484.94	39
51022 P.A.R.S SYSTEM	1,800.00	149.10	894.60	905.40	49
51025 RETIREE HEALTH INSUR	6,800.00	485.48	3,153.52	3,646.48	46
51041 FIREMANS LIFE INS.	2,106.00	324.00	1,260.00	846.00	59
51043 DISABILITY INSURANCE	300.00	13.29	200.09	99.91	66
51046 OPEB/POST EMP BENEFI	1,000.00	84.40	464.20	535.80	46
52009 TRAINING	1,000.00	.00	.00	1,000.00	0
52010 HEAT,LIGHT,POWER	7,500.00	643.12	3,858.90	3,641.10	51
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES,POST	300.00	.90	32.44	267.56	10
52013 COMMUNICATIONS	3,180.00	344.51	1,739.28	1,440.72	54
52014 MEETINGS, TRAVEL, CO	1,705.00	.00	2,315.93	610.93-	135
52015 PROFESSIONAL/TECH. S	3,200.00	.00	4,357.44	1,157.44-	136
52018 SPECIAL DEPT. SUPPLI	34,893.00	891.49	31,202.83	3,690.17	89
52019 MISC. DUES & SUBSCRI	1,300.00	.00	409.94	890.06	31
53020 VEHICLE OPERATION	24,000.00	824.95	19,904.24	4,095.76	82
53022 OFFICE EQUIP. OPERAT	100.00	.00	.00	100.00	0
54023 BUILDING OPERATION	500.00	.00	377.89	122.11	75
55024 RENTALS-REFUNDS	900.00	.00	.00	900.00	0
56027 CAPITAL IMPROVEMENT	4,000.00	.00	1,165.46	2,834.54	29
56028 CAPITAL EQUIPMENT	57,418.00	.00	57,417.49	.51	99
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
TOTAL FIRE DEPARTMENT	257,673.00	12,450.28	170,944.59	86,728.41	66

022 BUILDING					
51001 SALARIES-FULL TIME	50,000.00	4,319.70	25,565.03	24,434.97	51
51004 OVERTIME WAGES	200.00	.00	.00	200.00	0
51007 HEALTH INSURANCE	12,000.00	955.90	5,167.39	6,832.61	43
51008 DENTAL INSURANCE	1,000.00	88.33	421.07	578.93	42
51009 PERS EMPLOYEE/EMPLOY	16,000.00	1,290.88	7,552.01	8,447.99	47

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
51010 WORKERS COMPENSATION	2,000.00	126.22	869.68	1,130.32	43
51011 MEDICARE TAX	800.00	61.12	364.47	435.53	45
51022 P.A.R.S SYSTEM	13,000.00	945.78	5,539.72	7,460.28	42
51024 EMPLOYER COMP MATCH	1,600.00	131.00	786.00	814.00	49
51025 RETIREE HEALTH INSUR	7,000.00	421.67	2,703.48	4,296.52	38
51043 DISABILITY INSURANCE	1,000.00	76.15	379.82	620.18	37
51046 OPEB/POST EMP BENEFI	4,000.00	518.36	2,815.81	1,184.19	70
52009 TRAINING	1,000.00	.00	238.75	761.25	23
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	350.00	35.82	73.66	276.34	21
52013 COMMUNICATIONS	500.00	.00	81.28	418.72	16
52014 MEETINGS, TRAVEL, CO	1,500.00	.00	286.59	1,213.41	19
52015 PROFESSIONAL/TECH. S	1,250.00	18.20	233.69	1,016.31	18
52018 SPECIAL DEPT. SUPPLI	920.00	8.20	31.64	888.36	3
52019 MISC. DUES & SUBSCRI	675.00	.00	377.00	298.00	55
53020 VEHICLE OPERATION	1,200.00	209.84	502.71	697.29	41
53022 OFFICE EQUIP. OPERAT	430.00	21.34	131.63	298.37	30
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL BUILDING	116,425.00	9,228.51	54,121.43	62,303.57	46
023 STREET MAINTENANCE					
51001 SALARIES-FULL TIME	40,000.00	1,580.72	9,407.11	30,592.89	23
51002 SALARIES/PART-TIME	.00	.00	.00	.00	0
51004 OVERTIME WAGES	2,000.00	529.54	666.62	1,333.38	33
51007 HEALTH INSURANCE	9,500.00	533.18	2,464.04	7,035.96	25
51008 DENTAL INSURANCE	900.00	55.71	217.79	682.21	24
51009 PERS EMPLOYEE/EMPLOY	12,000.00	409.86	2,440.05	9,559.95	20
51010 WORKERS COMPENSATION	6,800.00	358.23	2,075.36	4,724.64	30
51011 MEDICARE TAX	700.00	34.17	173.35	526.65	24
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51017 FICA	.00	.00	.00	.00	0
51018 DUTY TIME	4,800.00	303.75	2,126.25	2,673.75	44
51022 P.A.R.S SYSTEM	10,000.00	331.54	1,896.88	8,103.12	18
51024 EMPLOYER COMP MATCH	2,500.00	.00	.00	2,500.00	0
51025 RETIREE HEALTH INSUR	8,000.00	619.64	3,753.87	4,246.13	46
51043 DISABILITY INSURANCE	1,000.00	41.77	177.82	822.18	17
51044 LIABILITY CLAIMS	.00	.00	.00	.00	0
51046 OPEB/POST EMP BENEFI	3,500.00	269.50	1,290.31	2,209.69	36
52009 TRAINING	100.00	.00	78.75	21.25	78
52010 HEAT,LIGHT,POWER	750.00	68.96	96.14	653.86	12
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES,POST	1,000.00	90.96	606.17	393.83	60
52013 COMMUNICATIONS	925.00	2.40	226.78	698.22	24
52014 MEETINGS, TRAVEL, CO	250.00	.00	34.59	215.41	13
52015 PROFESSIONAL/TECH. S	4,110.00	29.12	1,841.54	2,268.46	44
52017 WASTE FEES	750.00	39.56	134.96	615.04	17
52018 SPECIAL DEPT. SUPPLI	4,750.00	151.84	2,046.65	2,703.35	43
52019 MISC. DUES & SUBSCRI	185.00	8.20	8.20	176.80	4

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
52020 WATER CONSERVATION P	.00	.00	.00	.00	0
52034 RECYCLING GRANT/DOC	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	5,200.00	445.66	2,021.43	3,178.57	38
53022 OFFICE EQUIP. OPERAT	625.00	21.34	135.62	489.38	21
55024 RENTALS-REFUNDS	35,000.00	.00	2,204.17	32,795.83	6
56027 CAPITAL IMPROVEMENT	45,000.00	.00	.00	45,000.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	17,500.00	.00	.00	17,500.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
57041 PAVEMENT CRACK SEAL	.00	.00	.00	.00	0
57043 TRAFFIC PAINTING	12,000.00	.00	.00	12,000.00	0
57045 TRAFFIC PAINTING	.00	.00	.00	.00	0
TOTAL STREET MAINTENANCE	229,945.00	5,925.65	36,124.45	193,820.55	15
024 PROP 1B/LOCAL STREETS					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	.00	.00	.00	.00	0
51008 DENTAL INSURANCE	.00	.00	.00	.00	0
51009 PERS EMPLOYEE/EMPLOY	.00	.00	.00	.00	0
51010 WORKERS COMPENSATION	.00	.00	.00	.00	0
51011 MEDICARE TAX	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
57043 TRAFFIC PAINTING	.00	.00	.00	.00	0
59999	.00	.00	.00	.00	0
TOTAL PROP 1B/LOCAL STREET	.00	.00	.00	.00	0
025 STREET SWEEPING					
51001 SALARIES-FULL TIME	42,000.00	3,353.00	20,107.01	21,892.99	47
51004 OVERTIME WAGES	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	12,000.00	784.69	4,299.84	7,700.16	35
51008 DENTAL INSURANCE	1,000.00	77.55	370.77	629.23	37
51009 PERS EMPLOYEE/EMPLOY	12,500.00	894.88	5,368.34	7,131.66	42
51010 WORKERS COMPENSATION	6,500.00	497.58	3,483.38	3,016.62	53
51011 MEDICARE TAX	800.00	47.38	286.40	513.60	35
51022 P.A.R.S SYSTEM	9,000.00	667.28	4,005.30	4,994.70	44
51043 DISABILITY INSURANCE	1,000.00	59.78	298.32	701.68	29
51046 OPEB/POST EMP BENEFI	3,000.00	386.71	2,146.35	853.65	71
52017 WASTE FEES	300.00	129.00	129.00	171.00	43
53020 VEHICLE OPERATION	7,500.00	603.15	1,902.45	5,597.55	25
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
TOTAL STREET SWEEPING	95,600.00	7,501.00	42,397.16	53,202.84	44

026 STREET LIGHTING

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
52010 HEAT,LIGHT,POWER	39,000.00	2,973.85	16,757.52	22,242.48	42
52018 SPECIAL DEPT. SUPPLI	1,000.00	.00	.00	1,000.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL STREET LIGHTING	40,000.00	2,973.85	16,757.52	23,242.48	41
028 EMERGENCY PREPAREDNESS					
52013 COMMUNICATIONS	3,000.00	214.50	1,220.67	1,779.33	40
52014 MEETINGS, TRAVEL, CO	1,000.00	.00	.00	1,000.00	0
52018 SPECIAL DEPT. SUPPLI	500.00	.00	.00	500.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL EMERGENCY PREPAREDNE	4,500.00	214.50	1,220.67	3,279.33	27
031 PARKS & REC					
51001 SALARIES-FULL TIME	120,000.00	11,992.86	71,518.45	48,481.55	59
51002 SALARIES/PART-TIME	400.00	.00	.00	400.00	0
51004 OVERTIME WAGES	1,500.00	.00	900.97	599.03	60
51007 HEALTH INSURANCE	42,000.00	3,368.50	18,876.40	23,123.60	44
51008 DENTAL INSURANCE	4,000.00	322.26	1,922.31	2,077.69	48
51009 PERS EMPLOYEE/EMPLOY	45,000.00	3,398.32	20,328.91	24,671.09	45
51010 WORKERS COMPENSATION	16,500.00	1,308.89	9,213.11	7,286.89	55
51011 MEDICARE TAX	2,200.00	167.17	1,020.46	1,179.54	46
51017 FICA	304.00	.00	.00	304.00	0
51022 P.A.R.S SYSTEM	38,000.00	2,652.58	15,557.81	22,442.19	40
51024 EMPLOYER COMP MATCH	4,000.00	197.00	1,164.00	2,836.00	29
51025 RETIREE HEALTH INSUR	48,500.00	4,401.36	23,651.17	24,848.83	48
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	3,600.00	223.43	1,370.92	2,229.08	38
51046 OPEB/POST EMP BENEFI	14,000.00	1,377.79	7,822.13	6,177.87	55
52009 TRAINING	.00	.00	.00	.00	0
52010 HEAT,LIGHT,POWER	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	21.51-	.00	.00	0
52013 COMMUNICATIONS	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	3,000.00	43.55	130.41	2,869.59	4
52015 PROFESSIONAL/TECH. S	1,060.00	.00	1,060.00	.00	100
52017 WASTE FEES	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	250.00	.00	.00	250.00	0
52019 MISC. DUES & SUBSCRI	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
53021 SPECIAL EQUIP. OPERA	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	2,200.00	291.89	1,407.02	792.98	63
54023 BUILDING OPERATION	.00	.00	.00	.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
55058 STATE PARK GRANT PRO	.00	.00	.00	.00	0
55061 1ST FIVE GRANT/INYO	.00	.00	.00	.00	0
55063 DOC/RECYCLING GRANT	5,209.00	.00	.00	5,209.00	0
56027 CAPITAL IMPROVEMENT	5,000.00	.00	.00	5,000.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
TOTAL PARKS & REC	<u>356,723.00</u>	<u>29,724.09</u>	<u>175,944.07</u>	<u>180,778.93</u>	<u>49</u>
034 PLANNING DEPARTMENT					
51001 SALARIES-FULL TIME	79,700.00	6,308.80	37,499.55	42,200.45	47
51002 SALARIES/PART-TIME	300.00	.00	600.00	300.00-	200
51004 OVERTIME WAGES	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	18,000.00	1,276.02	6,897.78	11,102.22	38
51008 DENTAL INSURANCE	1,400.00	117.92	560.58	839.42	40
51009 PERS EMPLOYEE/EMPLOY	26,000.00	1,943.02	11,368.68	14,631.32	43
51010 WORKERS COMPENSATION	3,500.00	179.96	1,251.49	2,248.51	35
51011 MEDICARE TAX	1,176.00	89.44	543.50	632.50	46
51017 FICA	20.00	.00	5.85	14.15	29
51022 P.A.R.S SYSTEM	18,000.00	1,397.46	8,189.97	9,810.03	45
51025 RETIREE HEALTH INSUR	7,000.00	421.67	2,703.48	4,296.52	38
51043 DISABILITY INSURANCE	2,000.00	101.79	505.99	1,494.01	25
51046 OPEB/POST EMP BENEFI	7,000.00	757.06	4,126.15	2,873.85	58
52009 TRAINING	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	1,200.00	.00	.00	1,200.00	0
52012 OFFICE SUPPLIES,POST	1,000.00	35.77	64.58	935.42	6
52013 COMMUNICATIONS	500.00	.00	81.28	418.72	16
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	30,000.00	18.20	49.70	29,950.30	0
52018 SPECIAL DEPT. SUPPLI	200.00	8.20	10.10	189.90	5
53020 VEHICLE OPERATION	.00	145.53-	.00	.00	0
53022 OFFICE EQUIP. OPERAT	500.00	21.34	131.62	368.38	26
53025 LAFCO	22,000.00	.00	.00	22,000.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL PLANNING DEPARTMENT	<u>219,496.00</u>	<u>12,531.12</u>	<u>74,590.30</u>	<u>144,905.70</u>	<u>33</u>
048 CIVIC ARTS COMMISSION					
52018 SPECIAL DEPT. SUPPLI	18,225.00	.00	18,225.00	.00	100
TOTAL CIVIC ARTS COMMISSIO	<u>18,225.00</u>	<u>.00</u>	<u>18,225.00</u>	<u>.00</u>	<u>100</u>
TOTAL EXPENDITURES	<u>5,863,343.00</u>	<u>446,882.76</u>	<u>2,862,828.82</u>	<u>3,000,514.18</u>	<u>48</u>
NET REV & EXPENDITURE	<u>363,762.00-</u>	<u>439,369.92</u>	<u>361,666.46-</u>	<u>2,095.54-</u>	<u>99</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

002 SEWER FUND
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39020 SEWER SERVICE COLLEC	1,074,000.00	57,057.33	694,048.94	379,951.06	64
39023 PENALTIES-SEWER SERV	4,000.00	108.89	1,230.30	2,769.70	30
39024 SEWER PERMITS	.00	.00	.00	.00	0
39025 SEWER ASSESSMENT FEE	.00	.00	.00	.00	0
39030 REIMB. SMALL CLAIMS	.00	.00	.00	.00	0
39040 INTEREST ON BANK DEP	3,000.00	.00	998.32	2,001.68	33
39060 SEWER MISCELLANEOUS	30,000.00	.00	1,770.38	28,229.62	5
39070 REIM FRM WATER	.00	.00	.00	.00	0
39075 REIMB FROM ESCSD	.00	.00	.00	.00	0
39076 REIMB FRM FED/ST GRA	.00	.00	.00	.00	0
39077 REIMB FRM CAL TRANS	.00	.00	.00	.00	0
TOTAL REVENUES	<u>1,111,000.00</u>	<u>57,166.22</u>	<u>698,047.94</u>	<u>412,952.06</u>	<u>62</u>
EXPENDITURES					
59999	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
051 SEWER					
51001 SALARIES-FULL TIME	272,000.00	22,218.72	133,106.71	138,893.29	48
51002 SALARIES/PART-TIME	5,200.00	570.00	2,339.71	2,860.29	44
51004 OVERTIME WAGES	1,000.00	.00	.00	1,000.00	0
51007 HEALTH INSURANCE	62,000.00	4,768.66	25,795.17	36,204.83	41
51008 DENTAL INSURANCE	5,600.00	469.75	2,856.77	2,743.23	51
51009 PERS EMPLOYEE/EMPLOY	78,000.00	6,429.38	38,285.63	39,714.37	49
51010 WORKERS COMPENSATION	31,000.00	2,461.87	17,018.65	13,981.35	54
51011 MEDICARE TAX	4,000.00	329.66	1,961.39	2,038.61	49
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51016 VEHICLE COMPENSATION	.00	.00	.00	.00	0
51017 FICA	400.00	58.85	223.12	176.88	55
51018 DUTY TIME	4,800.00	472.50	2,193.75	2,606.25	45
51022 P.A.R.S SYSTEM	60,000.00	4,652.52	27,477.58	32,522.42	45
51024 EMPLOYER COMP MATCH	6,000.00	891.00	5,346.00	654.00	89
51025 RETIREE HEALTH INSUR	32,500.00	2,788.44	16,894.27	15,605.73	51
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	5,000.00	391.81	2,466.15	2,533.85	49
51046 OPEB/POST EMP BENEFI	20,000.00	2,655.39	14,590.33	5,409.67	72
52009 TRAINING	3,400.00	520.63	1,734.38	1,665.62	51
52010 HEAT,LIGHT,POWER	32,500.00	2,185.69	11,511.34	20,988.66	35
52011 ADVERTISING/PRINTING	500.00	.00	64.15	435.85	12
52012 OFFICE SUPPLIES,POST	4,900.00	124.44	1,829.60	3,070.40	37
52013 COMMUNICATIONS	3,290.00	4.80	744.52	2,545.48	22
52014 MEETINGS, TRAVEL, CO	2,850.00	.00	75.68	2,774.32	2
52015 PROFESSIONAL/TECH. S	23,020.00	465.55	14,238.28	8,781.72	61
52017 WASTE FEES	3,600.00	166.86	817.36	2,782.64	22
52018 SPECIAL DEPT. SUPPLI	14,000.00	883.09	8,897.85	5,102.15	63
52019 MISC. DUES & SUBSCRI	965.00	28.70	235.20	729.80	24
53020 VEHICLE OPERATION	12,500.00	1,005.49	5,018.94	7,481.06	40
53021 SPECIAL EQUIP. OPERA	4,000.00	.00	909.26	3,090.74	22

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

002 SEWER FUND
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
53022 OFFICE EQUIP. OPERAT	3,560.00	237.55	922.73	2,637.27	25
54023 BUILDING OPERATION	.00	.00	.00	.00	0
55023 EXP-SMALL CLAIMS	1,000.00	.00	.00	1,000.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
55027 TRANS TO FED/ST PROJ	.00	.00	.00	.00	0
56025 DEPRECIATION	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	457,500.00	63,559.10	307,244.72	150,255.28	67
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
56500 INTEREST	.00	.00	.00	.00	0
59999	.00	.00	.00	.00	0
TOTAL SEWER	<u>1,155,085.00</u>	<u>118,340.45</u>	<u>644,799.24</u>	<u>510,285.76</u>	<u>55</u>
TOTAL EXPENDITURES	<u>1,155,085.00</u>	<u>118,340.45</u>	<u>644,799.24</u>	<u>510,285.76</u>	<u>55</u>
NET REV & EXPENDITURE	<u>44,085.00-</u>	<u>61,174.23-</u>	<u>53,248.70</u>	<u>97,333.70-</u>	<u>120-</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

003 GAS TAX
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** CURRENT PERIOD	***** ACTUAL YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39100 SECTION 2105	18,000.00	.00	6,036.46	11,963.54	33
39110 SECTION 2107-5	1,000.00	.00	5,824.09	4,824.09-	582
39120 SECTION 2107	25,000.00	.00	11,190.99	13,809.01	44
39130 SECTION 2106	17,000.00	.00	7,629.83	9,370.17	44
39135 MISC/PROP 42	42,250.00	.00	9,718.98	32,531.02	23
39138 TRAFFIC CONGESTION	.00	.00	.00	.00	0
39140 INTEREST ON BANK DEP	.00	.00	47.54	47.54-	0
TOTAL REVENUES	<u>103,250.00</u>	<u>.00</u>	<u>40,447.89</u>	<u>62,802.11</u>	<u>39</u>

EXPENDITURES

030 GAS TAX

51001 SALARIES-FULL TIME	44,800.00	6,499.64	38,906.10	5,893.90	86
51002 SALARIES/PART-TIME	2,500.00	302.50	779.71	1,720.29	31
51004 OVERTIME WAGES	.00	.00	.00	.00	0
51005 SALARY-SNOW REMOVAL	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	13,000.00	1,476.71	7,996.97	5,003.03	61
51008 DENTAL INSURANCE	1,000.00	143.54	685.19	314.81	68
51009 PERS EMPLOYEE/EMPLOY	15,000.00	1,687.72	10,109.43	4,890.57	67
51010 WORKERS COMPENSATION	9,000.00	801.01	5,532.51	3,467.49	61
51011 MEDICARE TAX	900.00	96.31	565.91	334.09	62
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51016 VEHICLE COMPENSATION	.00	.00	.00	.00	0
51017 FICA	.00	.00	.00	.00	0
51018 DUTY TIME	100.00	.00	.00	100.00	0
51022 P.A.R.S SYSTEM	16,000.00	1,263.68	7,458.51	8,541.49	46
51024 EMPLOYER COMP MATCH	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	1,300.00	113.82	563.94	736.06	43
51046 OPEB/POST EMP BENEFI	3,800.00	765.01	4,208.31	408.31-	110
52009 TRAINING	.00	.00	.00	.00	0
52010 HEAT,LIGHT,POWER	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52013 COMMUNICATIONS	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	1,800.00	.00	.00	1,800.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
52020 WATER CONSERVATION P	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
57041 PAVEMENT CRACK SEAL	.00	.00	.00	.00	0
57043 TRAFFIC PAINTING	.00	.00	.00	.00	0
57049 DRAINAGE IMPROVEMENT	.00	.00	.00	.00	0

TOTAL GAS TAX	<u>109,200.00</u>	<u>13,149.94</u>	<u>76,806.58</u>	<u>32,393.42</u>	<u>70</u>
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TOTAL EXPENDITURES	<u>109,200.00</u>	<u>13,149.94</u>	<u>76,806.58</u>	<u>32,393.42</u>	<u>70</u>
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NET REV & EXPENDITURE	5,950.00-	13,149.94-	36,358.69-	30,408.69	611
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

003 GAS TAX
PERIOD ENDING 12/31/12

FINAL	***** ACTUAL *****		OVER -	%
AMENDED	CURRENT	YEAR	UNDER	TO
BUDGET	PERIOD	TO DATE	BUDGET	DATE

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

004 WATER FUND
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39010 ESCSD/POLETA PROJECT	.00	.00	.00	.00	0
39012 WATER SERVICE COLLEC	1,166,000.00	61,480.00	740,303.92	425,696.08	63
39013 PENALTIES-WATER SERV	5,000.00	101.44	1,212.08	3,787.92	24
39014 REIMB SMALL CLAIMS	.00	.00	.00	.00	0
39015 INTEREST ON BANK DEP	6,000.00	.00	1,236.02	4,763.98	20
39016 WATER PERMITS	.00	.00	.00	.00	0
39017 WATER MISCELLANEOUS	5,000.00	937.12	1,636.45	3,363.55	32
39018 REIMB FRM FED/ST GRA	.00	.00	.00	.00	0
39019 WATER ASSESSMENT FEE	.00	.00	.00	.00	0
39026 REIMB FRM CAL TRANS	.00	.00	.00	.00	0
TOTAL REVENUES	<u>1,182,000.00</u>	<u>62,518.56</u>	<u>744,388.47</u>	<u>437,611.53</u>	<u>62</u>
EXPENDITURES					
59999	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>

050 WATER					
51001 SALARIES-FULL TIME	272,000.00	23,057.16	137,620.51	134,379.49	50
51002 SALARIES/PART-TIME	5,200.00	270.00	2,051.67	3,148.33	39
51004 OVERTIME WAGES	3,000.00	.00	.00	3,000.00	0
51007 HEALTH INSURANCE	60,000.00	4,926.35	26,849.95	33,150.05	44
51008 DENTAL INSURANCE	5,200.00	486.47	2,980.58	2,219.42	57
51009 PERS EMPLOYEE/EMPLOY	76,000.00	6,567.82	39,103.90	36,896.10	51
51010 WORKERS COMPENSATION	31,000.00	2,535.89	17,688.42	13,311.58	57
51011 MEDICARE TAX	4,200.00	334.34	2,017.09	2,182.91	48
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51016 VEHICLE COMPENSATION	.00	.00	.00	.00	0
51017 FICA	400.00	44.00	176.00	224.00	44
51018 DUTY TIME	4,500.00	270.00	1,890.00	2,610.00	42
51022 P.A.R.S SYSTEM	60,000.00	4,646.02	27,458.67	32,541.33	45
51024 EMPLOYER COMP MATCH	600.00	82.00	485.00	115.00	80
51025 RETIREE HEALTH INSUR	34,000.00	2,788.44	16,894.27	17,105.73	49
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	5,000.00	400.75	2,558.32	2,441.68	51
51046 OPEB/POST EMP BENEFI	22,000.00	2,728.49	15,034.41	6,965.59	68
52009 TRAINING	4,150.00	575.62	3,034.37	1,115.63	73
52010 HEAT,LIGHT,POWER	47,000.00	1,139.61	27,957.01	19,042.99	59
52011 ADVERTISING/PRINTING	500.00	28.40	35.75	464.25	7
52012 OFFICE SUPPLIES,POST	5,300.00	188.03	2,362.99	2,937.01	44
52013 COMMUNICATIONS	3,290.00	74.75	827.64	2,462.36	25
52014 MEETINGS, TRAVEL, CO	3,100.00	.00	2,901.11	198.89	93
52015 PROFESSIONAL/TECH. S	33,105.00	200.74	7,072.26	26,032.74	21
52017 WASTE FEES	800.00	79.10	269.80	530.20	33
52018 SPECIAL DEPT. SUPPLI	18,800.00	724.10	7,443.08	11,356.92	39
52019 MISC. DUES & SUBSCRI	1,304.00	148.70	355.20	948.80	27
52020 WATER CONSERVATION P	2,000.00	100.00	450.00	1,550.00	22
53020 VEHICLE OPERATION	9,000.00	891.28	4,032.28	4,967.72	44
53021 SPECIAL EQUIP. OPERA	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

004 WATER FUND
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
53022 OFFICE EQUIP. OPERAT	2,760.00	237.55	922.75	1,837.25	33
54023 BUILDING OPERATION	.00	.00	.00	.00	0
55023 EXP-SMALL CLAIMS	1,000.00	.00	.00	1,000.00	0
55024 RENTALS-REFUNDS	1,500.00	.00	1,367.38	132.62	91
55027 TRANS TO FED/ST PROJ	.00	.00	.00	.00	0
55040 LITIGATION SERVICES	.00	.00	.00	.00	0
56025 DEPRECIATION	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	619,500.00	675.00	18,073.85	601,426.15	2
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56030 LOAN PAYMENT SET ASI	43,000.00	.00	21,095.78	21,904.22	49
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
56500 INTEREST	.00	.00	.00	.00	0
59999	.00	.00	.00	.00	0
59999	.00	.00	.00	.00	0
TOTAL WATER	<u>1,379,209.00</u>	<u>54,200.61</u>	<u>391,010.04</u>	<u>988,198.96</u>	<u>28</u>
TOTAL EXPENDITURES	<u>1,379,209.00</u>	<u>54,200.61</u>	<u>391,010.04</u>	<u>988,198.96</u>	<u>28</u>
NET REV & EXPENDITURE	<u>197,209.00-</u>	<u>8,317.95</u>	<u>353,378.43</u>	<u>550,587.43-</u>	<u>179-</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

007 LOCAL TRANSPORTATION
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39510 FROM LOCAL AGENCY	.00	.00	.00	.00	0
39512 P/Y TDA ALLOCATIONS	.00	.00	.00	.00	0
39515 MISCELLANEOUS	.00	.00	.00	.00	0
39516 REIMB FR FED/STATE G	.00	.00	.00	.00	0
39520 INTEREST ON BANK DEP	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

008 BOND AND TRUST FUND
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39610 AUD. RENTAL REFUND	.00	.00	.00	.00	0
39620 FOUND MONEY	.00	.00	36.30	36.30-	0
39640 BID BONDS	.00	.00	.00	.00	0
39660 OVER AND SHORTAGES	.00	.00	.00	.00	0
39664 INTEREST ON DEPOSITS	.00	.00	.00	.00	0
39665 COLLECTION FEES	.00	.00	.00	.00	0
39670 CHECK RESTITUTION	.00	.00	.00	.00	0
39671 CANINE DONATION	.00	.00	.00	.00	0
39673 REFUNDS	.00	.00	.00	.00	0
39678 K MART PROJECT	.00	.00	.00	.00	0
39679 TUMBLEWEED/PERFMNCE	.00	.00	.00	.00	0
39680 BSHP PAUITE DEV CORP	.00	.00	.00	.00	0
39681 IMPERIAL CHINA/PERF	.00	.00	.00	.00	0
39689 CANDIDATE STATEMENT	.00	.00	.00	.00	0
39691 COBRA - INSURANCE	.00	.00	.00	.00	0
39692 DEPOSITS - MISC.	.00	.00	.00	.00	0
39694 H.C LUMBER ACCRUED I	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>36.30</u>	<u>36.30-</u>	<u>0</u>
EXPENDITURES					
039 BOND AND TRUST					
57056 OVERAGE & SHORTAGE	.00	.00	.00	.00	0
57058 BID BONDS DEPOSITS	.00	.00	.00	.00	0
57059 FOUND MONEY	.00	.00	35.00	35.00-	0
57076 K MART&CAL TRNS 6&WY	.00	.00	.00	.00	0
57077 DEMOLITION DEPOSITS	.00	.00	.00	.00	0
57079 ERICK SCHAT REFUND	.00	.00	.00	.00	0
57081 INTEREST ON DEPOSITS	.00	.00	.00	.00	0
57086 IMPERIAL CHINA/PERF	.00	.00	.00	.00	0
TOTAL BOND AND TRUST	<u>.00</u>	<u>.00</u>	<u>35.00</u>	<u>35.00-</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>35.00</u>	<u>35.00-</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	1.30	1.30-	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

009 TRAFFIC SAFETY
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39710 FINES & FOREFEITURES	2,000.00	.00	406.17	1,593.83	20
39715 PARKING CITATIONS	.00	.00	.00	.00	0
39718 REIMB FROM BSHP SCHL	.00	.00	8,250.00	8,250.00-	0
39720 OTS GRANT	.00	.00	.00	.00	0
TOTAL REVENUES	<u>2,000.00</u>	<u>.00</u>	<u>8,656.17</u>	<u>6,656.17-</u>	<u>432</u>
EXPENDITURES					
090 TRAFFIC SAFETY					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
51002 SALARIES/PART-TIME	6,000.00	1,460.00	5,630.00	370.00	93
51004 OVERTIME WAGES	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	.00	.00	.00	.00	0
51008 DENTAL INSURANCE	.00	.00	.00	.00	0
51010 WORKERS COMPENSATION	800.00	216.67	835.51	35.51-	104
51011 MEDICARE TAX	150.00	21.17	81.63	68.37	54
51015 SHIFT DIFFERENTIAL P	.00	.00	.00	.00	0
51017 FICA	200.00	18.99	72.06	127.94	36
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	.00	.00	.00	.00	0
52009 TRAINING	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
52022 PD SPECIAL SUPPLIES	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL TRAFFIC SAFETY	<u>7,150.00</u>	<u>1,716.83</u>	<u>6,619.20</u>	<u>530.80</u>	<u>92</u>
TOTAL EXPENDITURES	<u>7,150.00</u>	<u>1,716.83</u>	<u>6,619.20</u>	<u>530.80</u>	<u>92</u>
NET REV & EXPENDITURE	<u>5,150.00-</u>	<u>1,716.83-</u>	<u>2,036.97</u>	<u>7,186.97-</u>	<u>39-</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

010 TUT MEASURE A
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39722 TUT MEASURE A	530,000.00	161,758.49	249,688.49	280,311.51	47
39723 REIMB FRM RURAL DIST	83,000.00	.00	40,433.64	42,566.36	48
39730 MISC	.00	.00	148.53	148.53-	0
TOTAL REVENUES	<u>613,000.00</u>	<u>161,758.49</u>	<u>290,270.66</u>	<u>322,729.34</u>	<u>47</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	247,232.00	18,526.00	111,156.00	136,076.00	44
51002 SALARIES/PART-TIME	139,000.00	4,601.50	90,510.40	48,489.60	65
51007 HEALTH INSURANCE	36,571.00	2,905.84	15,708.08	20,862.92	42
51008 DENTAL INSURANCE	3,000.00	268.52	1,277.08	1,722.92	42
51009 PERS EMPLOYEE/EMPLOY	107,303.00	7,740.82	46,384.17	60,918.83	43
51010 WORKERS COMPENSATION	27,103.00	2,094.63	21,090.34	6,012.66	77
51011 MEDICARE TAX	4,322.00	330.75	2,905.42	1,416.58	67
51017 FICA	2,500.00	158.27	1,576.67	923.33	63
51022 P.A.R.S SYSTEM	.00	.00	.00	.00	0
51024 EMPLOYER COMP MATCH	4,400.00	370.00	2,220.00	2,180.00	50
51042 UNEMPLOYMENT INS.	6,000.00	.00	2,523.00	3,477.00	42
51043 DISABILITY INSURANCE	4,302.00	271.60	1,358.00	2,944.00	31
51046 OPEB/POST EMP BENEFI	20,001.00	2,223.12	12,227.16	7,773.84	61
52009 TRAINING	2,500.00	718.00	733.00	1,767.00	29
52010 HEAT,LIGHT,POWER	42,000.00	2,649.81	13,677.30	28,322.70	32
52011 ADVERTISING/PRINTING	850.00	.00	588.10	261.90	69
52012 OFFICE SUPPLIES,POST	1,000.00	1.00	150.38	849.62	15
52013 COMMUNICATIONS	6,000.00	593.31	3,083.83	2,916.17	51
52014 MEETINGS, TRAVEL, CO	300.00	.00	.00	300.00	0
52015 PROFESSIONAL/TECH. S	8,000.00	137.71	5,928.93	2,071.07	74
52017 WASTE FEES	8,500.00	555.07	3,835.44	4,664.56	45
52018 SPECIAL DEPT. SUPPLI	50,500.00	2,244.30	26,332.43	24,167.57	52
52019 MISC. DUES & SUBSCRI	1,000.00	.00	290.00	710.00	29
53020 VEHICLE OPERATION	7,000.00	184.26	2,937.82	4,062.18	41
53021 SPECIAL EQUIP. OPERA	1,000.00	.00	118.46	881.54	11
53022 OFFICE EQUIP. OPERAT	.00	.00	.00	.00	0
54023 BUILDING OPERATION	500.00	27.00	124.50	375.50	24
55024 RENTALS-REFUNDS	38,700.00	.00	2,813.22	35,886.78	7
56027 CAPITAL IMPROVEMENT	3,758.00	.00	3,757.50	.50	99
56028 CAPITAL EQUIPMENT	29,000.00	.00	.00	29,000.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
59999	.00	.00	.00	.00	0
59999	.00	.00	.00	.00	0
TOTAL	<u>802,342.00</u>	<u>46,601.51</u>	<u>373,307.23</u>	<u>429,034.77</u>	<u>46</u>
TOTAL EXPENDITURES	<u>802,342.00</u>	<u>46,601.51</u>	<u>373,307.23</u>	<u>429,034.77</u>	<u>46</u>
NET REV & EXPENDITURE	<u>189,342.00-</u>	<u>115,156.98</u>	<u>83,036.57-</u>	<u>106,305.43-</u>	<u>43</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

012 SUNRISE MHP
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39725 INT ON BANK DEP	2,000.00	.00	95.08	1,904.92	4
39730 MISC	.00	.00	.00	.00	0
39732 INSURANCE REFUND	.00	.00	.00	.00	0
39735 UTILITY CLEARING ACC	23,000.00	1,805.80	10,194.90	12,805.10	44
39740 OPERATING SUBSIDY	.00	.00	.00	.00	0
39750 RENTS-ASSISTED UNITS	56,564.00	3,433.00	21,692.00	34,872.00	38
39760 RENTS-UNASSISTED UNI	17,610.00	1,701.00	9,175.90	8,434.10	52
39811 MISC	.00	.00	.00	.00	0
095 SUNRISE MHP					
39735 UTILITY CLEARING ACC	.00	.00	.00	.00	0
TOTAL REVENUES	99,174.00	6,939.80	41,157.88	58,016.12	41

EXPENDITURES

095 SUNRISE MHP

51001 SALARIES-FULL TIME	31,500.00	1,321.22	7,853.91	23,646.09	24
51002 SALARIES/PART-TIME	20,100.00	.00	3,561.00	16,539.00	17
51007 HEALTH INSURANCE	.00	238.16	1,340.03	1,340.03-	0
51008 DENTAL INSURANCE	.00	23.68	108.54	108.54-	0
51009 PERS EMPLOYEE/EMPLOY	.00	361.58	2,149.41	2,149.41-	0
51010 WORKERS COMPENSATION	.00	104.32	1,651.34	1,651.34-	0
51011 MEDICARE TAX	.00	18.79	186.95	186.95-	0
51017 FICA	200.00	.00	66.99	133.01	33
51020 FRINGE BENEFITS	1,000.00	.00	540.00	460.00	54
51021 UTILITIES-MANAGER	3,500.00	11.69	468.14	3,031.86	13
51022 P.A.R.S SYSTEM	.00	280.10	1,665.06	1,665.06-	0
51043 DISABILITY INSURANCE	.00	19.52	92.42	92.42-	0
51046 OPEB/POST EMP BENEFI	.00	150.94	847.60	847.60-	0
52010 HEAT,LIGHT,POWER	40,400.00	1,555.33	31,776.72	8,623.28	78
52015 PROFESSIONAL/TECH. S	2,000.00	572.33	700.66	1,299.34	35
52016 INSURANCE	5,000.00	.00	.00	5,000.00	0
52024 PROPERTY TAXES	600.00	.00	541.92	58.08	90
52025 PAINTING & DECORATIN	1,000.00	272.01	1,235.41	235.41-	123
52026 SUPPLIES	1,000.00	.00	321.33	678.67	32
52027 MAINT-SERVICE CONTRA	6,000.00	697.96	5,568.60	431.40	92
52028 EXCESS PROGRAM PAYME	16,437.00	.00	16,437.00	.00	100
52030 MISC. ADM/EMP COMP P	2,000.00	587.34	1,008.55	991.45	50
52031 RENTING EXPENSE	150.00	.00	.00	150.00	0
52032 ANNUAL DEBT SERVICE	4,197.00	.00	.00	4,197.00	0
52040 DISPOSAL OF ASSETS	.00	.00	.00	.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
56025 DEPRECIATION	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	5,000.00	.00	.00	5,000.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56040 REPLACEMENT RESERVE	20,000.00	.00	1,849.06	18,150.94	9
TOTAL SUNRISE MHP	160,084.00	6,214.97	79,970.64	80,113.36	49
TOTAL EXPENDITURES	160,084.00	6,214.97	79,970.64	80,113.36	49

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

012 SUNRISE MHP

PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
NET REV & EXPENDITURE	60,910.00-	724.83	38,812.76-	22,097.24-	63
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

014 REDEVELOPMENT FUND
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** CURRENT PERIOD	***** ACTUAL YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39810 TRF FM FUNDS	.00	.00	.00	.00	0
39811 MISC	.00	.00	.00	.00	0
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
029 REDEVLOPMENT AGENCY					
51002 SALARIES/PART-TIME	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	.00	.00	.00	.00	0
51008 DENTAL INSURANCE	.00	.00	.00	.00	0
51010 WORKERS COMPENSATION	.00	.00	.00	.00	0
51011 MEDICARE TAX	.00	.00	.00	.00	0
51017 FICA	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	.00	.00	.00	.00	0
52009 TRAINING	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52013 COMMUNICATIONS	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
TOTAL REDEVLOPMENT AGENCY	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

015 WATER IMPROVEMENT
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

021 CANINE DONATION
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39920 CANINE DONATIONS	.00	.00	.00	.00	0
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
52009 TRAINING	3,000.00	.00	.00	3,000.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	5,000.00	231.85	981.35	4,018.65	19
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
59999	.00	.00	.00	.00	0
TOTAL	<u>8,000.00</u>	<u>231.85</u>	<u>981.35</u>	<u>7,018.65</u>	<u>12</u>
TOTAL EXPENDITURES	<u>8,000.00</u>	<u>231.85</u>	<u>981.35</u>	<u>7,018.65</u>	<u>12</u>
NET REV & EXPENDITURE	<u>8,000.00-</u>	<u>231.85-</u>	<u>981.35-</u>	<u>7,018.65-</u>	<u>12</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

028 WYE ROAD PROJECT
PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** CURRENT PERIOD	ACTUAL YEAR TO DATE	***** OVER - UNDER BUDGET	% TO DATE
REVENUES					
39931 WYE ROAD PROJECT	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

033 COPS
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39967 COPS/AB 1913	.00	.00	95.08	95.08-	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>95.08</u>	<u>95.08-</u>	<u>0</u>
EXPENDITURES					
033 COPS					
51001 SALARIES-FULL TIME	61,000.00	4,518.00	26,118.77	34,881.23	42
51002 SALARIES/PART-TIME	38,500.00	3,124.76	21,549.12	16,950.88	55
51003 RESERVES-PART/TIME	16,900.00	1,622.06	11,099.55	5,800.45	65
51004 OVERTIME WAGES	.00	175.16-	.00	.00	0
51007 HEALTH INSURANCE	.00	1,287.55-	1,333.70	1,333.70-	0
51008 DENTAL INSURANCE	.00	137.05-	115.09	115.09-	0
51009 PERS EMPLOYEE/EMPLOY	.00	1,274.42-	1,274.42	1,274.42-	0
51010 WORKERS COMPENSATION	3,000.00	242.98	1,593.97	1,406.03	53
51011 MEDICARE TAX	1,000.00	140.63	637.04	362.96	63
51015 SHIFT DIFFERENTIAL P	.00	2,484.08-	652.40	652.40-	0
51017 FICA	1,000.00	40.62	280.15	719.85	28
51022 P.A.R.S SYSTEM	.00	1,072.72-	1,072.72	1,072.72-	0
51024 EMPLOYER COMP MATCH	.00	99.00-	99.00	99.00-	0
51043 DISABILITY INSURANCE	.00	108.34-	81.28	81.28-	0
51046 OPEB/POST EMP BENEFI	.00	659.44-	535.30	535.30-	0
52009 TRAINING	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	25,000.00	764.80	12,060.96	12,939.04	48
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL COPS	<u>146,400.00</u>	<u>3,156.09</u>	<u>78,503.47</u>	<u>67,896.53</u>	<u>53</u>
TOTAL EXPENDITURES	<u>146,400.00</u>	<u>3,156.09</u>	<u>78,503.47</u>	<u>67,896.53</u>	<u>53</u>
NET REV & EXPENDITURE	<u>146,400.00-</u>	<u>3,156.09-</u>	<u>78,408.39-</u>	<u>67,991.61-</u>	<u>53</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

035 MAC IVER ST EXT/STIP&TE
PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** CURRENT PERIOD	ACTUAL YEAR TO DATE	***** OVER - UNDER BUDGET	% TO DATE
REVENUES					
39935 MAC IVER STREET	.00	.00	.00	.00	0
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

036 WYE RD INTERSECTION IMPR
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39938 REIMB FROM CAL TRANS	.00	.00	.00	.00	0
39939 MISC	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	75,000.00	.00	1,048.50	73,951.50	1
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	600,000.00	1,000.00	1,000.00	599,000.00	0
TOTAL	<u>675,000.00</u>	<u>1,000.00</u>	<u>2,048.50</u>	<u>672,951.50</u>	<u>0</u>
TOTAL EXPENDITURES	<u>675,000.00</u>	<u>1,000.00</u>	<u>2,048.50</u>	<u>672,951.50</u>	<u>0</u>
NET REV & EXPENDITURE	<u>675,000.00-</u>	<u>1,000.00-</u>	<u>2,048.50-</u>	<u>672,951.50-</u>	<u>0</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

137 HOME FUNDS/WILLOW ST
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39943 CDBG/WILLOW ST	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
52015 PROFESSIONAL/TECH. S	.00	57,311.00-	.00	.00	0
TOTAL	<u>.00</u>	<u>57,311.00-</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>57,311.00-</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>57,311.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

039 GIS/GRANTS
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39944 CDBG IMACA HOUSING	.00	.00	.00	.00	0
39945 GIS TECH GRANT #1	35,000.00	.00	21,875.00	13,125.00	62
39947 STIP/ROAD PROJECT A	.00	.00	.00	.00	0
39954 GIS GRANT/#2 EDBG259	.00	.00	.00	.00	0
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>35,000.00</u>	<u>.00</u>	<u>21,875.00</u>	<u>13,125.00</u>	<u>62</u>
EXPENDITURES					
52012 OFFICE SUPPLIES,POST	100.00	.00	1.14	98.86	1
55026 CONTRACT SERVICES	34,900.00	.00	10,937.50	23,962.50	31
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
57046 ENVIRONMENTAL	.00	.00	.00	.00	0
57093 EDBG2599/CONTRACT SV	.00	.00	.00	.00	0
TOTAL	<u>35,000.00</u>	<u>.00</u>	<u>10,938.64</u>	<u>24,061.36</u>	<u>31</u>
TOTAL EXPENDITURES	<u>35,000.00</u>	<u>.00</u>	<u>10,938.64</u>	<u>24,061.36</u>	<u>31</u>
NET REV & EXPENDITURE	.00	.00	10,936.36	10,936.36-	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

042 FED GRANT/B06SP/CA0082
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39946 FED GRANT/B06SP CA 0	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
55059 FED GRANT/B06SP CA 0	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

043 ROAD PROJECT A
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39947 STIP/ROAD PROJECT A	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES, POST	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

046 SNEDEN IMPROVEMENTS
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39948 STIP/SNEDEN	75,000.00	.00	32,832.61	42,167.39	43
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>75,000.00</u>	<u>.00</u>	<u>32,832.61</u>	<u>42,167.39</u>	<u>43</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	75,000.00	769.67	35,874.57	39,125.43	47
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>75,000.00</u>	<u>769.67</u>	<u>35,874.57</u>	<u>39,125.43</u>	<u>47</u>
TOTAL EXPENDITURES	<u>75,000.00</u>	<u>769.67</u>	<u>35,874.57</u>	<u>39,125.43</u>	<u>47</u>
NET REV & EXPENDITURE	.00	769.67-	3,041.96-	3,041.96	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

047 SOUTH SECOND IMPROV
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39949 STIP/S SECOND ST	.00	.00	.00	.00	0
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

048 WARREN IMPROVEMENTS
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39947 STIP/ROAD PROJECT A	.00	.00	.00	.00	0
39950 STIP/N. WARREN	200,700.00	.00	23,679.25	177,020.75	11
TOTAL REVENUES	<u>200,700.00</u>	<u>.00</u>	<u>23,679.25</u>	<u>177,020.75</u>	<u>11</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	200.00	.00	.00	200.00	0
52012 OFFICE SUPPLIES,POST	500.00	10.48	92.38	407.62	18
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	144,000.00	1,485.00	19,212.79	124,787.21	13
56026 MANGINI GRANT 98/99	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>144,700.00</u>	<u>1,495.48</u>	<u>19,305.17</u>	<u>125,394.83</u>	<u>13</u>
TOTAL EXPENDITURES	<u>144,700.00</u>	<u>1,495.48</u>	<u>19,305.17</u>	<u>125,394.83</u>	<u>13</u>
NET REV & EXPENDITURE	<u>56,000.00</u>	<u>1,495.48-</u>	<u>4,374.08</u>	<u>51,625.92</u>	<u>7</u>
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

049 W. PINE IMPROVEMENTS
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39951 STIP/W. PINE ST	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

050 BUS PULLOUTS
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39952 STIP/BUS PULL OUTS	.00	.00	.00	.00	0
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES, POST	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

052 GROVE ST SIDEWALKS
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39953 GROVE ST SDWLKS/SRTS	.00	.00	.00	.00	0
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

053 ENVIR CONSTRAINTS
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39954 GIS GRANT/#2 EDBG259	.00	.00	.00	.00	0
39958 ENVIR CONSTNTS/PTAG	.00	.00	.00	.00	0
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
59999	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

054 E. LINE ST BRIDGE
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39955 STIP/E. LINE ST BRID	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

055 JAY ST EXTENSION
PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39956 STIP/JAY ST EXT	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

056 WYE RD EXTENSION
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39957 STIP/WYE RD EXT	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

057 SEIBU TO SCHL BIKE PATH
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39961 SEIBU TO SCHL BIKE P	50,400.00	.00	.00	50,400.00	0
TOTAL REVENUES	<u>50,400.00</u>	<u>.00</u>	<u>.00</u>	<u>50,400.00</u>	<u>0</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES,POST	100.00	.00	.00	100.00	0
55026 CONTRACT SERVICES	50,000.00	7,170.83	15,318.83	34,681.17	30
TOTAL	<u>50,200.00</u>	<u>7,170.83</u>	<u>15,318.83</u>	<u>34,881.17</u>	<u>30</u>
TOTAL EXPENDITURES	<u>50,200.00</u>	<u>7,170.83</u>	<u>15,318.83</u>	<u>34,881.17</u>	<u>30</u>
NET REV & EXPENDITURE	200.00	7,170.83-	15,318.83-	15,518.83	659-
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

058 PINE TO PARK/STIP
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39960 PINE TO PARK STIP	245,200.00	.00	50,936.11	194,263.89	20
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>245,200.00</u>	<u>.00</u>	<u>50,936.11</u>	<u>194,263.89</u>	<u>20</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES,POST	100.00	.00	.67	99.33	0
55026 CONTRACT SERVICES	70,000.00	.00	.00	70,000.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>70,200.00</u>	<u>.00</u>	<u>.67</u>	<u>70,199.33</u>	<u>0</u>
TOTAL EXPENDITURES	<u>70,200.00</u>	<u>.00</u>	<u>.67</u>	<u>70,199.33</u>	<u>0</u>
NET REV & EXPENDITURE	<u>175,000.00</u>	<u>.00</u>	<u>50,935.44</u>	<u>124,064.56</u>	<u>29</u>
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

059 HANBY PAVEMENT PROJECT
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39959 HANBY PAVEMENT PROJE	.00	.00	.00	.00	0
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

070 HOME OWNER ASSIST PRGM
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39980 HCD/HOME OWNER PROG	.00	.00	57,311.00	57,311.00-	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>57,311.00</u>	<u>57,311.00-</u>	<u>0</u>
EXPENDITURES					
52015 PROFESSIONAL/TECH. S	104,962.00	57,311.00	57,311.00	47,651.00	54
TOTAL	<u>104,962.00</u>	<u>57,311.00</u>	<u>57,311.00</u>	<u>47,651.00</u>	<u>54</u>
TOTAL EXPENDITURES	<u>104,962.00</u>	<u>57,311.00</u>	<u>57,311.00</u>	<u>47,651.00</u>	<u>54</u>
NET REV & EXPENDITURE	104,962.00-	57,311.00-	.00	104,962.00-	0
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

071 SILVER PEAK/IMACA
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
EXPENDITURES					
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

099 DEBT SERVICE
 PERIOD ENDING 12/31/12

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39999 REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
56500 INTEREST	.00	.00	.00	.00	0
56501 COP-PRINCIPAL	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
	=====	=====	=====	=====	=====

(9)

INVESTMENT PORTFOLIO FOR THE CITY OF BISHOP

MONTH OF NOVEMBER 2012

<u>BANK NAME</u>	<u>TYPE</u>	<u>AMOUNT</u>	<u>PERCENTAGE</u>
STATE TREASURY	LAIF	\$ 4,904,244.34	.324%
TOTAL INVESTMENT PORTFOLIO			\$ 4,904,244.34

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif
 December 05, 2012

CITY OF BISHOP

PMIA Average Monthly Yields

CITY ADMINISTRATOR
 P.O. BOX 1236
 BISHOP, CA 93514

Account Number:

Tran Type Definitions

November 20

Account
Summary

Total Deposit:	0.00	Beginning Balance:	4,904,244.34
Total Withdrawal:	0.00	Ending Balance:	4,904,244.34



CALIFORNIA STATE TREASURER
Bill Lockyer

Pooled Money Investment Account

PMIA Average Monthly Effective Yields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.770	5.660	5.660	5.650	5.760	5.850	5.930	6.050	6.090	6.090	6.610	6.730
1978	6.920	7.050	7.140	7.270	7.386	7.569	7.652	7.821	7.871	8.110	8.286	8.769
1979	8.777	8.904	8.820	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.980	11.251	11.490	11.480	12.017	11.798	10.206	9.870	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.130	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
1995	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
1998	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
2011	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.340	0.324	

(h)

CITY OF BISHOP

**Sunrise Mobile Home Replacement Reserve Account
Statement of Fund Transactions for the Period Of:
July 01, 2012 thru December 31, 2012**

BEGINNING FUND BALANCE	\$	19,052.11
Plus Receipts	\$	2.34
Les Expenditures	\$	(1,927.03)
TOTAL FUND BALANCE	\$	17,127.42
Union Bank Checking Account	\$	17,127.42

SMHP RESERVE ACCOUNT
2012-13

UNION BANK

	Interest	Checks	Bank Charges	Deposits	Balance
07/01/12 BEGINNING BALANCE					\$ 19,130.14
July Interest	0.77		(26.03)		\$ 19,104.88
August Interest	0.81		(28.21)		\$ 19,077.48
September Interest	0.73		(26.10)		\$ 19,052.11
October Interest	0.86		(25.99)		\$ 19,026.98
November Bank Chgs	0.77	(1,849.06)	(25.94)		\$ 17,152.75
December Bank Chgs	0.71		(26.04)		\$ 17,127.42
January 13 Bank Chgs					
February 13 Bank Chgs					
March 13 Bank Chgs					
April 13 Bank Chgs					
May 13 Bank Chgs					
June 2013 Bank Chgs					
2012-13 Reserve Replcmnt Pmt					
	4.65	(1,849.06)	(158.31)	-	

CR 12-000-10100
DB 12-095-52015
DB 12-000-10100
CR 12-000-10103



[My Requests](#) | [Profile](#) | [Privacy & Security](#) | [Home](#)

Online Statements: Bank Account Statement

CHERYL SOLESBEE

csbishop@ca-bishop.us

[Statement Analyzer](#) | [CSV Export](#) | [Excel Export](#) | [PDF Statement](#)

Select Bank Account:



CITY OF BISHOP SMHP RESERVE ACCOUNT

Select Time Period:

Recent 90 Days

December 31, 2012

SUBMIT

CR 12-000-10100 (25.33)
 DD 12-095-52016 25.33
 DD 12-000-10100 25.33
 CR 12-000-10103 (25.33)

Go To ▶ [Business MoneyMarket Account Summary](#) | [Other credits and adjustments](#) | [Other debits, fees and adjustments](#) | [Daily Ledger Balance](#)

Effective 1/1/2013, non-interest checking account and IOLTA (Interest on Lawyers Trust Account) balances will no longer receive unlimited deposit insurance coverage, but will be FDIC-insured to the legal maximum of \$250,000 for each ownership category. For more information, please visit <http://www.fdic.gov/deposit/deposits/unlimited/expiration.html>.

CITY OF BISHOP
 SMHP RESERVE ACCOUNT
 PO BOX 1236
 BISHOP CA 93515-1236

[Your Banking Office and How to Contact Us](#)
[Disclosure](#)

Business MoneyMarket Account Summary

Account Number: 2740029021

Days in statement period: 31

Balance on 12/ 1	\$		17,152.75		
Total Credits			0.71	Interest	
Other credits (1)		0.71		Paid this period	\$ 0.71
Total Debits			-26.04	Paid year-to-date	\$ 9.25
Other debits (1)		-26.04		Interest Rates	
Balance on 12/31	\$		17,127.42	12/1/12-12/31/12	0.05%

Other credits and adjustments	Date	Description	Reference	Amount
	12/31	INTEREST PAYMENT		\$ 0.71
				↑
Other debits, fees and adjustments	Date	Description	Reference	Amount
	12/26	ANALYSIS DEFICIT NOV 2 012	90267052	\$ 26.04
				↑

25.33



Daily Ledger Balance	Date	Ledger Balance	Date	Ledger Balance
	12/1-12/25	\$ 17,152.75	12/31	\$ 17,127.42
	12/26-12/30	17,126.71		



(i)

City of Bishop
Planning Commission

There will be no Planning Commission Meeting

December 26, 2012

The next regularly scheduled meeting will be

January 29, 2013

Bishop City Council Chambers
301 West Line Street
Bishop, CA 93514
760/873-8458



CITY OF BISHOP

(j)

WATER AND SEWER COMMISSION AGENDA

City Council Chambers – 301 West Line Street
Bishop, California 93514

Date: 8 January 2013
7:00 P.M.

Notice to the Public:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk (760) 873-5863. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California, during normal business hours.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Public Comment:

This time is set aside to receive public comment on matters not calendared on the agenda.

5. Correspondence:

Letter from Janice L. Clover dated 6 December 2012 regarding water meters.

6. Approval of Minutes:

Minutes of the Water and Sewer Commission meetings held on 14 November 2012 subject for approval.

7. Updated project list

8. Meter Readings

9. Cash balance and revenue and expenditures update

10. Public Works reports September, October, November, and December

11. Staff and Commission Reports

12. Adjournment:

The next regularly scheduled meeting will be 12 March 2013 at 7:00 P.M. in the City Council Chambers, 301 West Line Street, Bishop.

BISHOP FIRE DEPARTMENT

(K)

ACTIVITY LOG

December, 2012

Date	RunID #	ACTIVITY	City	District	Contract	Other
2-Dec	12-0212207	Good Intent, Hazmat Investigation, No Hazmat South Main	17			
4-Dec	12-0412208	Good Intent Wires Down, Front of 806 South Barlow Lane		12		
5-Dec	12-0512209	HazMat Oil Spill, Front of 611 West Line Street	*			
4-Dec		Training/Classroom S-190, Wildland Fire Basic	14	14		
5-Dec		Departmental Meeting	15	16		
6-Dec	12-0612210	Good Intent, Hazmat Investigation, No Hazmat Sierra Street	11			
11-Dec	12-1112211	Vehicle Fire, Rear of 399 See Vee Lane				22
12-Dec	12-1212212	Police Assist, 587 E Elm St. Unit #3	3			
12-Dec	12-1212213	Good Intent, Authorized Burning, 856 Tu Su Lane				13
12-Dec	12-1212214	Smoldering Trash Receptacle Outside, Front of 524 N Main	16			
12-Dec		Work Night	11	11		
13-Dec	12-1312215	Cooking Fire, 162 Fulton St. Apt. A	17			
13-Dec	12-1312216	Good Intent, 2302 McGalliard Av.		18		
17-Dec	12-1712217	Drier Fire, 2481 West Line Street				18
17-Dec	12-1712218	Good Intent, Smoke, Unable to Locate Pleasant Valley				11
18-Dec	12-1812219	Good Intent, Smoke Scare, 1456 Dubar Ave.		13		
18-Dec	12-1812220	Vehicle Rollover, Hwy 395, Sherwin Grade				16
18-Dec		Training/Classroom Hazmat DOT Emergency RG	9	9		
19-Dec	12-1912221	Good Intent, Authorized Burning, Rear of City Park	14			
19-Dec	12-1912222	Service Call, Flooding Threat, 295 Meadow Lane		16		
19-Dec		Departmental Meeting	14	13		
20-Dec	12-2012223	Service Call, Water Problem, 440 East Yeany St.	13			
21-Dec	12-2112224	Equipment Fire, 805 North Main St. Comfort Inn	14			
21-Dec	12-2112225	Malfunction Heating Equipment 551 Sunland Rd. Unit 16		18		
26-Dec	12-2612226	Chimney Fire, 2286 Cheyenne Drive		14		
29-Dec	12-2912227	Two Vehicle T.C., North Sierra Hwy @ Rock W Drive		21		

21 * 101 Responded Only

Total Responding Personnel

City	168
District	228
Contract	53
Other	27

Totals Calls

9
7
3
2
<hr/> 21



BISHOP POLICE DEPARTMENT

PATROL STATISTICS

REPORTING PERIOD: 11/01/2011 - 12/31/2011

01/02/2013

Statistic	Count
Total Incidents	2021
Calls for Service	1046
Officer Initiated Incidents	975
Traffic Stops	430
Other OIA Incidents	545
Bus/Building checks	25
Veh/Ped Check	36
Total Officer Reports	150
Accident	3
Criminal Accident	1
Felony	22
Information	69
Infraction	4
Misdemeanor	51
Unclassified Reports	0
Total Misdemeanor & Felony Arrests	51
Misdemeanor Arrests	33
Felony Arrests	18
Total Citations	197
BISHOP MUNI CODE	38
FELONY	1
Infraction	67
Misdemeanor	10
Parking	20
Unclassified	61
FIs	0

(L)

NOV-DEC 2011



BISHOP POLICE DEPARTMENT

PATROL STATISTICS

REPORTING PERIOD: 11/01/2012 - 12/31/2012

01/02/2013

Statistic	Count
Total Incidents	2312
Calls for Service	1198
Officer Initiated Incidents	1114
Traffic Stops	332
Other OIA Incidents	782
Bus/Building checks	46
Veh/Ped Check	48
Total Officer Reports	154
Accident	6
Criminal Accident	0
Felony	20
Information	65
Infraction	1
Misdemeanor	61
Unclassified Reports	1
Total Misdemeanor & Felony Arrests	44
Misdemeanor Arrests	33
Felony Arrests	11
Total Citations	145
BISHOP MUNI CODE	63
Infraction	58
Misdemeanor	20
Parking	2
Unclassified	2
FIs	1

NOV-DEC 2012



CITY OF BISHOP

377 West Line Street - Bishop, California 93514
Post Office Box 1236 - Bishop, California 93515
760-873-8458 publicworks@ca-bishop.us
www.ca-bishop.us/CityofBishopPublicWorks.htm

(m)

Department of Public Works Building Permits Issued

12/2012

Date	Owner/Location/Contractor	Short Description	Value	SMIP	Rev Fund
Commercial					
12/18/2012	Matt & Candice Kile 287 Academy Avenue	tenant improvements	\$500.00	\$0.50	\$1.00
12/14/2012	Steve Ingram 180 Home Street Masala Construction	ADA bathroom upgrade	\$7,500.00	\$1.58	\$1.00
12/10/2012	Greg Corliss 107 South Main Street Aldridge Plumbing & Heating	electrical	\$600.00		
12/6/2012	Harmey Bancroft 324 North Main Street	tenant improvements	\$1,000.00		
12/4/2012	Perry Motors 310 South Main Street Robert D. Allen's Roofing	re roof	\$5,400.00	\$1.13	\$1.00
12/3/2012	Reagan Slee 963 North Main Street	tenant improvements	\$1,000.00	\$0.50	\$1.00
12/6/2012	Inyo County 682 Spruce Street Bishop Heating & Air Conditio		0		
Commercial Totals			\$16,000.00	\$3.71	\$4.00
Residential					
12/27/2012	Julie Spencer 387 Clark Street Bishop Heating & Air Conditio		\$4,987.00		
12/20/2012	George Clarkson 895 Lee Street Dean's Plumbing & Heating, In	Replace furnace	\$2,200.00		

Date	Owner/Location/Contractor	Short Description	Value	SMIP	Rev Fund
12/19/2012	Britt & Karolyn Nelson 774 Grove Street Scott Chism	tenant improvements	\$1,500.00	\$0.50	\$1.00
12/10/2012	Linda Little 563 West Elm Street Bishop Nursery	irrigation	0		
Residential Totals			\$8,687.00	\$0.50	\$1.00

(N)

Water Funds Monthly Balances 2012/2013

		End Previous	Change		
Start of Year Combined		\$ 1,082,078.11	\$ 1,082,078.11	\$ -	
Non capital (6 months)		\$ 311,940.00		\$ (311,940.00)	Audit reconcile
Capital		\$ 770,138.11		\$ (770,138.11)	Audit reconcile
		Start Balance	Expend	Revenue	End Balance
July	Combined	\$ 1,082,078.11	\$ 141,501.81	\$ 383,358.07	\$ 1,323,934.37
	Non Capital	\$ 311,940.00	\$ 141,501.81	\$ 237,682.00	\$ 408,120.19
	Capital	\$ 770,138.11	\$ -	\$ 145,676.07	\$ 915,814.18
August	Combined	\$ 1,323,934.37	\$ 72,468.66	\$ 91,872.88	\$ 1,343,338.59
	Non Capital	\$ 408,120.19	\$ 68,873.25	\$ 56,961.19	\$ 396,208.13
	Capital	\$ 915,814.18	\$ 3,595.41	\$ 34,911.69	\$ 947,130.46
September	Combined	\$ 1,343,338.59	\$ 93,208.54	\$ 74,308.43	\$ 1,324,438.48
	Non Capital	\$ 396,208.13	\$ 86,512.61	\$ 46,071.23	\$ 355,766.75
	Capital	\$ 947,130.46	\$ 6,695.93	\$ 28,237.20	\$ 968,671.73
October	Combined	\$ 1,347,834.23	\$ 62,145.99	\$ 65,933.52	\$ 1,351,621.76
	Non Capital	\$ 355,766.75	\$ 56,806.31	\$ 40,878.78	\$ 339,839.22
	Capital	\$ 968,671.73	\$ 5,339.68	\$ 25,054.74	\$ 988,386.79
November	Combined	\$ 1,351,621.76	\$ 59,239.88	\$ 67,314.91	\$ 1,359,696.79
	Non Capital	\$ 339,839.22	\$ 57,472.05	\$ 41,735.24	\$ 324,102.41
	Capital	\$ 988,386.79	\$ 1,767.83	\$ 25,579.67	\$ 1,012,198.63
December	Combined	\$ 1,359,696.79	\$ 53,599.72	\$ 62,518.56	\$ 1,368,615.63
	Non Capital	\$ 324,102.41	\$ 52,924.72	\$ 38,761.51	\$ 309,939.20
	Capital	\$ 1,012,198.63	\$ 675.00	\$ 23,757.05	\$ 1,035,280.68
January	Combined	\$ 1,368,615.63	\$ -	\$ -	\$ 1,368,615.63
	Non Capital	\$ 309,939.20	\$ -	\$ -	\$ 309,939.20
	Capital	\$ 1,035,280.68	\$ -	\$ -	\$ 1,035,280.68
February	Combined	\$ 1,368,615.63	\$ -	\$ -	\$ 1,368,615.63
	Non Capital	\$ 309,939.20	\$ -	\$ -	\$ 309,939.20
	Capital	\$ 1,035,280.68	\$ -	\$ -	\$ 1,035,280.68
March	Combined	\$ 1,368,615.63	\$ -	\$ -	\$ 1,368,615.63
	Non Capital	\$ 309,939.20	\$ -	\$ -	\$ 309,939.20
	Capital	\$ 1,035,280.68	\$ -	\$ -	\$ 1,035,280.68
April	Combined	\$ 1,368,615.63	\$ -	\$ -	\$ 1,368,615.63
	Non Capital	\$ 309,939.20	\$ -	\$ -	\$ 309,939.20
	Capital	\$ 1,035,280.68	\$ -	\$ -	\$ 1,035,280.68
May	Combined	\$ 1,368,615.63	\$ -	\$ -	\$ 1,368,615.63
	Non Capital	\$ 309,939.20	\$ -	\$ -	\$ 309,939.20
	Capital	\$ 1,035,280.68	\$ -	\$ -	\$ 1,035,280.68
June	Combined	\$ 1,368,615.63	\$ -	\$ -	\$ 1,368,615.63
	Non Capital	\$ 309,939.20	\$ -	\$ -	\$ 309,939.20
	Capital	\$ 1,035,280.68	\$ -	\$ -	\$ 1,035,280.68
End of Year Combined					
Capital %				38%	

Sewer Fund Monthly Balances 2012/2013

		End Previous	Change		
Start of Year Combined		\$ 720,361.67	\$ 720,361.67	\$ -	
Non capital (6 months)		\$ 280,300.00		\$ (280,300.00) Audit reconcile	
Capital		\$ 440,061.67		\$ (440,061.67) Audit reconcile	
		Start Balance	Expend	Revenue	
				End Balance	
July	Combined	\$ 720,361.67	\$ 52,253.81	\$ 355,822.29	\$ 1,023,930.15
	Non Capital	\$ 280,300.00	\$ 52,253.81	\$ 209,935.15	\$ 437,981.34
	Capital	\$ 440,061.67	\$ -	\$ 145,887.14	\$ 585,948.81
August	Combined	\$ 1,023,930.15	\$ 79,271.79	\$ 89,480.84	\$ 1,034,139.20
	Non Capital	\$ 437,981.34	\$ 68,888.09	\$ 52,793.70	\$ 421,886.95
	Capital	\$ 585,948.81	\$ 10,383.70	\$ 36,687.14	\$ 612,252.25
September	Combined	\$ 1,034,139.20	\$ 68,285.63	\$ 70,631.93	\$ 1,036,485.50
	Non Capital	\$ 421,886.95	\$ 55,860.79	\$ 41,672.84	\$ 407,699.00
	Capital	\$ 612,252.25	\$ 12,424.84	\$ 28,959.09	\$ 628,786.50
October	Combined	\$ 1,059,337.17	\$ 55,447.58	\$ 61,180.49	\$ 1,065,070.08
	Non Capital	\$ 407,699.00	\$ 55,447.58	\$ 36,096.49	\$ 388,347.90
	Capital	\$ 628,786.50	\$ -	\$ 25,084.00	\$ 653,870.51
November	Combined	\$ 1,065,070.08	\$ 285,569.05	\$ 64,378.11	\$ 843,879.14
	Non Capital	\$ 388,347.90	\$ 64,691.97	\$ 37,983.08	\$ 361,639.02
	Capital	\$ 653,870.51	\$ 220,877.08	\$ 26,395.03	\$ 459,388.45
December	Combined	\$ 843,879.14	\$ 118,340.45	\$ 57,166.22	\$ 782,704.91
	Non Capital	\$ 361,639.02	\$ 54,781.35	\$ 33,728.07	\$ 340,585.74
	Capital	\$ 459,388.45	\$ 63,559.10	\$ 23,438.15	\$ 419,267.50
January	Combined	\$ 782,704.91	\$ -	\$ -	\$ 782,704.91
	Non Capital	\$ 340,585.74	\$ -	\$ -	\$ 340,585.74
	Capital	\$ 419,267.50	\$ -	\$ -	\$ 419,267.50
February	Combined	\$ 782,704.91	\$ -	\$ -	\$ 782,704.91
	Non Capital	\$ 340,585.74	\$ -	\$ -	\$ 340,585.74
	Capital	\$ 419,267.50	\$ -	\$ -	\$ 419,267.50
March	Combined	\$ 782,704.91	\$ -	\$ -	\$ 782,704.91
	Non Capital	\$ 340,585.74	\$ -	\$ -	\$ 340,585.74
	Capital	\$ 419,267.50	\$ -	\$ -	\$ 419,267.50
April	Combined	\$ 782,704.91	\$ -	\$ -	\$ 782,704.91
	Non Capital	\$ 340,585.74	\$ -	\$ -	\$ 340,585.74
	Capital	\$ 419,267.50	\$ -	\$ -	\$ 419,267.50
May	Combined	\$ 782,704.91	\$ -	\$ -	\$ 782,704.91
	Non Capital	\$ 340,585.74	\$ -	\$ -	\$ 340,585.74
	Capital	\$ 419,267.50	\$ -	\$ -	\$ 419,267.50
June	Combined	\$ 782,704.91	\$ -	\$ -	\$ 782,704.91
	Non Capital	\$ 340,585.74	\$ -	\$ -	\$ 340,585.74
	Capital	\$ 419,267.50	\$ -	\$ -	\$ 419,267.50
End of Year Combined					
Capital %				41%	

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KAC*

SUBJECT: Request from Black Sheep Coffee Roasters LLC for On-Site Sales of Beer at 232 N. Main Street Bishop, CA

DATE: January 14, 2013

- Attachments:
- Department of Alcohol and Beverage Control, (ABC) letter dated November 15, 2012
 - Application for Alcoholic Beverage License – Black Sheep

BACKGROUND/SUMMARY

The State of California Government Code 23958.4, for the purposes of alcoholic beverage licensing, refers to “undue concentration” of retail license applications within a census tract or division in which the applicant premises are located exceeds the ratio of on-site retail licenses to the population in the county in which the applicant premises are located. In other words, the request exceeds the number of allowable on-site alcoholic beverage locations within the county based on the most recent yearly retail license count.

In order for the application to be approved the Department of Alcoholic Beverage Control Bakersfield Office requires the applicant, Black Sheep, to request a letter from the City of Bishop governing body determining that the ABC license would provide a public convenience or necessity.

RECOMMENDATION

Council consideration to determine that a public convenience or necessity would be met by approving the Black Sheep Coffee Roasters LLC On-Sale Beer license and approve the appropriate City of Bishop correspondence be sent to the Department of Alcoholic Beverage Control.

DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

Bakersfield District Office
4800 Stockdale Highway, Ste. 213
Bakersfield, CA 93309

 (661) 395-2731 Phone Number

 (661) 322-5929 Fax Number

SALLY - ABC -
661 395-2731



Public Convenience or Necessity to be determined by local governing body

Date: NOVEMBER 15TH 2012

RECEIVED

DEC 27 2012

Applicant(s): BLACK SHEEP COFFEE ROASTERS LLC

CITY OF BISHOP

Dear Applicant(s):

Due to legislation passed in 1994, effective as of January 1st, 1995, per section 23958.4 of the **Business and Professions Code**, “the Department shall deny an application if issuance (of a license) would result in or add to an undue concentration of licenses.” In part per this Section, exceptions can be made “if the local governing body of the area in which the applicant premises are located determines that public convenience or necessity would be served by the issuance.”

The “local governing body” is the City Council or County Board of Supervisors. They may delegate such determination to another Department, such as Planning or City Manager’s Office, but such delegation must be in writing or passed by a resolution. Also, the determination itself must be in writing from the properly delegated authority to the Department. The Department will not accept a verbal determination of public convenience or necessity.

Because your application has been filed after January 1st, 1995, you must contact whatever local governing body which has jurisdiction over the area in which the applied-for premises is located and obtain a determination of public convenience or necessity.

Your application will not be submitted for review to our Department Headquarters until written documentation has been received from the appropriate governing body finding such determination. If you have any questions, please feel free to contact this office at the telephone number listed above.

Sincerely,

BAKERSFIELD A.B.C. DISTRICT OFFICE

In letter that they have approved.

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE(S)

ABC 211 (6/99)

TO: Department of Alcoholic Beverage Control
 4800 STOCKDALE HWY
 STE 213
 BAKERSFIELD, CA 93309
 (661) 395-2731

File Number: **527824**
 Receipt Number: **2143947**
 Geographical Code: **1401**
 Copies Mailed Date: **November 15, 2012**
 Issued Date:

DISTRICT SERVING LOCATION: **BAKERSFIELD**

First Owner: **BLACK SHEEP COFFEE ROASTERS LLC**
 Name of Business: **BLACK SHEEP COFFEE ROASTERS**
 Location of Business: **232 N MAIN ST
 BISHOP, CA 93514-2739**

County: **INYO**

Is Premise inside city limits? **Yes** Census Tract **0004.00**

Mailing Address: **124 S MAIN ST
 BISHOP, CA 93514-3415**
 (If different from premises address)

Type of license(s): **40**

Transferor's license/name: Dropping Partner: Yes No

<u>License Type</u>	<u>Transaction Type</u>	<u>Fee Type</u>	<u>Master</u>	<u>Dup</u>	<u>Date</u>	<u>Fee</u>
40 - On-Sale Beer	ANNUAL FEE	NA	Y	0	11/15/12	\$261.00
40 - On-Sale Beer	ORIGINAL FEES	NA	Y	0	11/15/12	\$200.00
NA	FEDERAL FINGERPRINTS	NA	N	2	11/15/12	\$48.00
NA	STATE FINGERPRINTS	NA	N	2	11/15/12	\$78.00
Total						\$587.00

Have you ever been convicted of a felony? **No**

Have you ever violated any provisions of the Alcoholic Beverage Control Act, or regulations of the Department pertaining to the Act? **No**

Explain any "Yes" answer to the above questions on an attachment which shall be deemed part of this application.

Applicant agrees (a) that any manager employed in an on-sale licensed premises will have all the qualifications of a licensee, and (b) that he will not violate or cause or permit to be violated any of the provisions of the Alcoholic Beverage Control Act.

STATE OF CALIFORNIA County of INYO

Date: November 15, 2012

Under penalty of perjury, each person whose signature appears below, certifies and says: (1) He is an applicant, or one of the applicants, or an executive officer of the applicant corporation, named in the foregoing application, duly authorized to make this application on its behalf; (2) that he has read the foregoing and knows the contents thereof and that each of the above statements therein made are true; (3) that no person other than the applicant or applicants has any direct or indirect interest in the applicant or applicant's business to be conducted under the license(s) for which this application is made; (4) that the transfer application or proposed transfer is not made to satisfy the payment of a loan or to fulfill an agreement entered into more than ninety (90) days preceding the day on which the transfer application is filed with the Department or to gain or establish a preference to or for any creditor or transferor or to defraud or injure any creditor of transferor; (5) that the transfer application may be withdrawn by either the applicant or the licensee with no resulting liability to the Department.

Effective July 1, 2012, Revenue and Taxation Code Section 7057, authorizes the State Board of Equalization and the Franchise Tax Board to share taxpayer information with Department of Alcoholic Beverage Control. The Department may suspend, revoke, and refuse to issue a license if the licensee's name appears in the 500 largest tax delinquencies list. (Business and Professions Code Section 494.5.)

Applicant Name(s)

Applicant Signature(s)

See 211 Signature Page

BLACK SHEEP COFFEE ROASTERS LLC

X PCN Given

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KSC*

**SUBJECT: RESIGNATION OF COUNCILMEMBER JEFF GRIFFITHS /
PROCESS TO FILL CITY COUNCIL VACANCY**

DATE: JANUARY 14, 2013

Attachments: Griffiths letter of resignation dated 12/31/12
Memo from City Attorney Peter Tracy
Samples of procedures for filling vacancies from:

- California Municipal Elections Handbook - Martin & Chapman Co.
- City of Elk Grove
- San Rafael

BACKGROUND/SUMMARY

The City received Jeff Griffith's letter of resignation from the City Council on December 31st. Government Code § 36512 allows the City Council 60 days from the commencement of the vacancy to appoint someone to the position.

Attached are three sample procedures for consideration. Other appropriate options can be discussed if needed.

RECOMMENDATION

Accept the letter of resignation from Jeff Griffiths and provide direction to staff for proceeding with filling the Council vacancy.

Jeff Griffiths
387 Willow St.
Bishop, CA 93514

December 31, 2012

Bishop City Council
377 W. Line Street
Bishop, CA 93514

RECEIVED
DEC 31 2012
CITY OF BISHOP

Dear Mayor Smith and the Bishop City Council,

I have thoroughly enjoyed the past six years serving the City of Bishop with such a fine group of people. I truly appreciate the dedication and kindness of the City Council, employees and residents of this community.

This letter serves as notice of my resignation from the Bishop City Council. My resignation is effective at midnight December 31, 2012.

While it is with sadness that a move on to the next chapter of my life, I hope to remain a part of the Bishop family. I am at your service as an Inyo County Supervisor. Please don't hesitate to call if you need anything. Thank you all for everything you do for our city.

Respectfully,

A handwritten signature in cursive script, appearing to read "Jeff Griffiths".

Jeff Griffiths

cc: Keith Caldwell, Denise Gillespie



CITY OF BISHOP

106 South Main Street, #200
P. O. Box 485
Bishop, California 93515
(760) 872-1101

PETER E. TRACY
City Attorney

To: Bishop City Council, Keith Caldwell, City Administrator
From: Peter E. Tracy, City Attorney 
Date: January 7, 2013
Subject: Filling Vacancy on City Council

MEMORANDUM

On December 31, 2012 Councilmember, Jeff Griffiths, resigned his seat on the City Council prior to his assumption of office as Inyo County Supervisor for the Second District. The resignation creates a vacancy in his seat on the City Council.

California Government Code §36512(b) governs the filling of vacancies on city councils. This section reads as follows:

"(b) If a vacancy occurs in an elective office provided for in this chapter, the council shall within 60 days from the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy. The special election shall be held on the next regularly established election date not less than 114 days from the call of the special election. A person appointed or elected to fill a vacancy holds office for the unexpired term of the former incumbent."

Bishop Municipal Code §2.04.040(a) restates state law. This section reads as follows:

"Section 2.40.040 Filling of Vacancies.

a. Whenever a vacancy occurs on the City Council, the City Council shall, in its discretion, either appoint a person to fill the vacancy, or in the alternative, shall call a special election to fill the vacancy pursuant to the provisions of Government Code §36512(A)."

Given the foregoing, the City Council must either fill the vacancy by appointment or call a special election to fill the vacancy within sixty (60) days. The sixty (60) day period expires on March 1, 2013.¹

If the City Council chooses to call a special election to fill the vacancy, that election shall be held on the next regularly established election date not less than one hundred fourteen (114) days from the call of the special election.

A person appointed or elected to fill a vacancy holds office for the unexpired term of the former incumbent.

¹ There is some authority that the sixty (60) day period commences when the City Clerk informs the City Council of the vacancy in an open meeting. However, this authority is not absolutely clear. Given this uncertainty, the safe position is to deem a city council seat vacant after the City Clerk's receipt of the letter of resignation, and upon the effective date of the resignation as set forth in the letter of resignation. In this case, the effective date of the resignation is December 31, 2012.

VACANCIES

When a vacancy occurs in an elective office in a general law city or a charter city which follows the general law on vacancies, Government Code § 36512 allows the City Council **60** days from the commencement of the vacancy to appoint someone to the position. For purposes of determining the **60 day** deadline, commencement of the vacancy occurs when the Council receives notice of the vacancy at a council meeting. In the case of the death of an elected official, the office becomes vacant upon the death of the official. (G.C. 1770a).

The council may not make an appointment to fill a vacancy on the city council if the appointment would result in a majority of the members serving on the council having been appointed. In that case the council must call an election to fill the vacancy.

Election date: If the council is unable to make an appointment to fill a vacancy in an elective office, it shall call a special election. The special election shall be held on the next regularly established election date not less than 114 days from the call of the special election. Election Code § 1000 establishes the following regularly established election dates:

- a. The second Tuesday of April of each even-numbered year.
- b. The first Tuesday after the first Monday in March of each odd-numbered year.
- c. The first Tuesday after the first Monday in June of each year.
- d. The first Tuesday after the first Monday in November of each year.

A person appointed or elected to fill a vacancy holds office for the unexpired term of the former incumbent.

The Government Code would require the council to call the election before the **60 day** period expires. Since the election must be held on a specified election day, calling the election after the close of the **60 day** period but prior to the 114th day before the election would *usually* have the same effect as calling the election within the **60 day** period. Once called, the timing and mechanics of an election to fill a vacancy vary little, if any, from a General Municipal Election.

The council has three alternative procedures it may follow to fill a vacancy.

1. First, it may enact an ordinance which requires that a special election be called immediately to fill any vacancy *on the city council* or in the office of *elective mayor* designated pursuant to Government Code § 34902. The ordinance shall provide that the special election shall be held on the next regularly established election date not less than 114 days from the call of the special election.

2. Second, it may enact an ordinance which requires that a special election be held to fill any vacancy *on the city council* or in the office of *elective mayor* when petitions bearing a specified number of verified signatures are filed. The ordinance shall provide that the special election be held on the next regularly established election date not less than 114 days from the filing of the petition. A governing body which has enacted such an ordinance may also call a special election without waiting for the filing of a petition.

3. Third, it may provide that a person appointed to fill any vacancy *on the city council* (it does not include the office of elective mayor) holds office only until the date of a special election which shall immediately be called to fill the remainder of the term. The special election may be held on the date of the next regularly established election or regularly scheduled municipal election to be held throughout the city not less than 114 days from the call of the special election.

If your city is a charter city, check your charter first for vacancy provisions.

Note: Section 34902 refers to the office of Mayor as an elective position, and filling of vacancies is the same as above.

See elsewhere in the Election Handbook:

Resolutions: R-1-V Calling an Election to Fill a Vacancy
 Notices: N-10 Notice of Intention to Fill Vacancy by Appointment
 Forms: F-V-1 thru F-V-5 Applications, Questionnaires, Transmittal Letters, Procedures

Sections referenced above:

EC:	GC:	34902
1000	1770	36512

VACANCY

NOTICE OF INTENTION TO FILL A VACANCY FOR MEMBER OF THE CITY COUNCIL BY APPOINTMENT

Notice is hereby given that the City of _____ is accepting applications for appointment to the City Council to fill the vacancy created by the (resignation) (death) of Council Member _____, effective _____, 200__.

The term of this Council seat is from the date of appointment to _____, 200__.

Candidates must be 18 years of age, reside within the corporate limits of the City of _____, and be registered to vote in the City of _____ at the time the application is issued.

The City Council will interview candidates separately and each applicant will have the opportunity to present their qualifications and discuss their candidacy with the City Council.

Applications must be returned by _____ p.m., _____, _____. Applicants may be invited for an oral interview before the city council.

At a (regular) (special) (adjourned) meeting of the City Council on _____, each approved applicant will be asked to make a 3 minute presentation to the City Council. The applicant may then be asked to respond to questions the City Council may have regarding their presentation or application. The order in which the applicants will make their presentation will be determined by a random draw of all the applicant's names. This random draw will take place (at the meeting on _____.) (on _____, 200__.)

The City Council may make a decision at the special meeting or may direct staff to place the matter on a future agenda for action

Application Period: day, date through
 day, date, close of office hours

Applications are available from: City Clerk's Office at City Hall
 Address

and on the City website

Applications must be returned to: City Clerk's Office at City Hall
 Address

Application Deadline: day, date, close of office hours

VACANCY

**APPLICATION FOR
APPOINTMENT TO CITY COUNCIL
CITY OF _____**

ALL APPLICANTS MUST BE RESIDENTS AND REGISTERED VOTERS WITHIN THE CITY OF _____.
THE APPOINTED COUNCIL PERSON IS REQUIRED TO FILE A STATEMENT OF ECONOMIC INTEREST
PURSUANT TO THE POLITICAL REFORM ACT OF 1974

Applications must be returned by _____ p.m. _____, 200__	To: City Clerk's Office _____ _____
--	---

Name: _____ Home Phone: _____

Home Address: _____ Years resided at address: _____

Have you lived at any other address in the city: _____ Yes _____ No

If yes, give previous address: _____

Employer: _____

Employer Address: _____ Employer Phone: _____

Occupation: _____ How Long: _____

Education (Highest Grade Completed): _____

Licenses or special certificates held: _____

Name, location of Colleges/Universities attended	Major	Degree	Last Year Attended

Have you ever been convicted of any crime or violation of any law or statute other than minor traffic violations?

Yes _____ No _____ (If yes, please attach a separate sheet of explanation.)

Prior or Current Civic Experience (Include Membership in Professional, charitable or community organizations)	Office Held (if any)	Dates of Membership

I declare under penalty or perjury that all statements in this application and the attached responses are true and complete to the best of my knowledge and belief.

Signature of Applicant

Date

VACANCY QUESTIONNAIRE

**ANSWERS TO QUESTIONS ARE REQUIRED. PLEASE USE NO MORE THAN FIVE TYPED OR
HANDWRITTEN PAGES FOR ALL OF YOUR ANSWERS.**

1. Why do you want to be appointed to the City Council? What do you feel you will bring to the position?
2. What future plans do you have for seeking elected or appointive office at any level of government?
3. Look 10 years into the future and describe what you want this city to look like and why.
4. What do you see as the role of the City Council? What do you see as the role of City Staff?
5. Give an example of how you would resolve a situation where your personal philosophy is at odds with what is best for the City.
6. What would you do if you were contacted directly by a resident or business to resolve a city related problem?
7. If you are currently contracting with or providing services to the City, are you willing to suspend those activities?
8. What do you see as the biggest challenges facing this city next year?
9. What are your three top priorities for the City?
10. What do you feel needs to be done to maintain and enhance the City's economic health?
11. Circumstances outside the City's control can and have impacted dramatically the City's budget. What approach would you take as a Council Member to balance the budget or address the issues?
12. Have you reviewed the City's budget and are you familiar with where and how the City receives its funding?
13. Have you reviewed the City's General Plan?
14. Have you attended and/or participated in any civic meetings and if so, which ones and describe your participation.

CANDIDATES WILL BE INVITED FOR AN ORAL INTERVIEW BEFORE THE CITY COUNCIL

Signature of Applicant

Date

(Added 10/05)

Vacancy - Questionnaire for Application to Fill Vacancy by Appointment
F - V - 3

SAMPLE LETTERS

VACANCY

TRANSMITTAL LETTERS

APPLICATION DENIED

Date

Dear _____:

Thank you for your application to be considered for appointment to the City Council of the City of _____.

Unfortunately, I was unable to verify your residency and voter registration. As a result, your application has been rejected. If you have questions about your registration status, please contact the _____ County Registrar of Voters at (____) _____.

Sincerely,

City Clerk

INTERVIEW SCHEDULED

Date

Dear _____:

Thank you for your application to be considered for appointment to the _____ City Council.

An interview has been scheduled for you on _____, _____, 200__, at ____:____ p.m. Please be prepared to arrive at the City Hall, at least 15 minutes prior to your interview time. A staff proctor will escort you to the Council Chambers for the formal interview.

Applicants will be interviewed in open session; however, in deference to others being interviewed, you are asked to leave the Chambers immediately following your interview and not stay to observe other candidates in the interview process.

Again, thank you for your application. If you have any questions, please feel free to call me at (____) _____.

Sincerely,

City Clerk

APPLICANT CHOSEN

Date

Dear _____:

On behalf of the _____ City Council, I want to thank you for your participation in the process to fill the vacancy on the _____ City Council. All of the finalists were excellent candidates. After reviewing applications, personal interviews and Council deliberation, _____ was selected to fill the vacant position.

The applicant pool was reflective of the commitment that _____ residents have to volunteerism and to making _____ a better place in which to live, work, and play.

Thank you again for your willingness to serve.

Sincerely,

Mayor

(Added 10/05)

Vacancy - Transmittal Letters
F - V - 4

VACANCY

PROCEDURES FOR SELECTING CANDIDATE TO APPOINT

Procedures for making a selection at the meeting:

All applicants will be asked to make a 3 minute presentation. The City Clerk will start the 3 minute timer when the applicant begins speaking. When the applicant has 30 seconds remaining, the clerk will hold up a pink card. When the timer sounds, please conclude your presentation. You will not be allowed additional time to speak after the timer sounds. The applicant is to remain at the podium to answer any questions the council may wish to ask. After the applicant is excused, he/she shall leave the council chambers.

After all the applicants have made their presentations, each Councilmember shall list three (3) applicants in order of preference. The candidates will be assigned a point value:

- 3 points for your top candidate
- 2 points for your second choice
- 1 point for your third choice.

The ballots will be forwarded to the City Clerk for tabulation. The City Clerk will announce the voting record of each Councilmember and the total score for each applicant.

The applicant receiving the most points will be appointed.

If there is a tie, the Council will vote again from among those that tied, with each member naming one applicant.



**CITY OF ELK GROVE ACCEPTING
APPLICATIONS FOR
COUNCIL MEMBER – DISTRICT 4**

The City of Elk Grove is seeking applications from residents in the area of City Council District 4 to apply for appointment to the position of Council Member.

Elk Grove is a general law city under California law. The City Council is the legislative body of Elk Grove. It has a broad range of municipal powers including the review and approval of an annual budget, establishing community goals and objectives, approving the City's general plan and proposed sphere of influence, reviewing and approving major projects and hearing community problems and concerns.

Each Council Member must reside within the district of the city that he or she oversees. Applicants must be at least 18 years of age, a United States citizen, a resident of the City of Elk Grove within Council District 4, and be registered to vote. Members may not be an officer or employee of the City. Members may not be an elected or appointed official of another public entity whose jurisdiction includes any portion of the City. The appointment term is for the remainder term of the vacated seat, which concludes December 10, 2014.

A Fact Sheet and application are available at the Office of the City Clerk, 8401 Laguna Palms Way, Elk Grove, California 95758 and are posted on the City's website at <http://www.elkgrovecity.org/council/member-vacancies.asp>. Appointees will be required to take an Oath of Allegiance, ethics training course, and disclose personal assets and interests as required by the Political Reform Act. For any questions regarding the application for appointment please contact City Clerk Jason Lindgren, (916) 478-2286, jlindgren@elkgrovecity.org.

Completed applications must be returned to the City Clerk no later than Friday, **January 2, 2013** at 5:00 p.m.

Jason Lindgren, City Clerk
(916) 478-2286

Dated / published: November 21, 2012 and November 30, 2012

**City of Elk Grove – Council Member District 4
City Council
Fact Sheet: Part I**



Please read the following carefully before completing Part II of this form.

The scope of the City of Elk Grove City Council is as follows:

Specific Task or Objective:

Elk Grove is a general law city under California law. The City Council is the legislative body of Elk Grove. It has a broad range of municipal powers including the review and approval of an annual budget, establishing community goals and objectives, approving the City's general plan and proposed sphere of influence, reviewing and approving major projects and hearing community problems and concerns.

Composition:

Each Council Member must reside within the district of the city that he or she oversees (the City District Map is attached as Exhibit A to the application). Applicants must be at least 18 years of age, a United States citizen, a resident of the City of Elk Grove within Council District 4, and be registered to vote. Members may not be an officer or employee of the City. Members may not be an elected or appointed official of another public entity whose jurisdiction includes any portion of the City

Term:

The term of office for the appointment is for the remaining term of the vacated Council Member District 4 seat, which is until December 10, 2014

Approving Authority:

The appointee shall be approved by vote of the City Council.

Requirements upon appointment:

Appointees will be required to take an Oath of Allegiance, complete an ethics training course as required by Government Code Section 53243, and disclose personal assets and interests as required by the Political Reform Act.

Meetings:

The Elk Grove City Council meets on the second and fourth Wednesday of each month at 6:00 p.m., 8400 Laguna Palms Way, Elk Grove, CA 95758, City Council Chambers.

The attached application may be used to apply for the appointed position of Council Member for District 4. For any questions regarding the application for appointment please contact City Clerk Jason Lindgren, (916) 478-2286, jlindgren@elkgrovecity.org.

Please return the completed, originally signed application to the Office of the City Clerk at 8401 Laguna Palms Way, Elk Grove, CA 95758. The appointment for the position of Council Member for District 4 is scheduled to first be considered at the regular City Council meeting of January 9, 2013.

DETACH BEFORE SUBMITTING COMPLETED APPLICATION TO THE OFFICE OF THE CITY CLERK.

**City of Elk Grove – Council Member District 4
City Council
Applicant Biographical Information: Part II**



*Please retain Part I for reference and return the completed application, Part II, to the Office of the City Clerk, 8401 Laguna Palms Way, Elk Grove, California 95758 no later than **January 2, 2013**.
Please be advised that your completed application will become a public record, may be posted to the City of Elk Grove website, and will be subject to disclosure upon request under the California Public Records Act.*

NAME (First, Middle, and Last)				HOME ADDRESS (No. Street, City, State, and Zip)	
Resident of Elk Grove District 4 <input type="checkbox"/> Yes <input type="checkbox"/> No	Registered Voter <input type="checkbox"/> Yes <input type="checkbox"/> No	18 Years of Age <input type="checkbox"/> Yes <input type="checkbox"/> No	United States Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No		

TELEPHONE (Home): TELEPHONE (Business):	MAILING ADDRESS (if different from home address) E-MAIL ADDRESS:
--	---

EMPLOYER NAME (Optional)

EMPLOYER ADDRESS (Optional)

PRESENT OCCUPATION OR TITLE:

PLEASE STATE THE REASON(S) YOU WOULD LIKE TO BE, AND YOUR QUALIFICATION(S) TO BE, A MEMBER OF THE ELK GROVE CITY COUNCIL:

HAVE YOU SERVED ON AN AGENCY LEGISLATIVE BODY BEFORE? IF YES, PLEASE EXPLAIN:

IF APPOINTED, WILL YOU BE ABLE TO ATTEND MEETINGS REGULARLY AND DEVOTE THE TIME NECESSARY TO FULFILL YOUR DUTIES AS A MEMBER?

DO YOU OR IMMEDIATE FAMILY MEMBERS HAVE ANY RELATIONSHIP (PROFESSIONAL, FINANCIAL, OTHER) THAT MAY PRESENT A POTENTIAL CONFLICT OF INTEREST FOR THIS ADVISORY GROUP? ___ YES ___ NO IF YES, PLEASE EXPLAIN:

BACKGROUND INFORMATION

A resume reflecting experience, community activities, or other qualifications and any supplemental information may be attached in order to assist the Council in evaluating your application.

I DECLARE, UNDER PENALTY OF DISQUALIFICATION AND TERMINATION, THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. BY MY SIGNATURE BELOW, I GIVE THE CITY OF ELK GROVE OFFICE OF THE CITY CLERK PERMISSION TO POST THIS APPLICATION INFORMATION TO THE CITY OF ELK GROVE WEBSITE.

APPLICANT'S SIGNATURE	DATE
-----------------------	------



MAYOR GARY O. PHILLIPS
VICE MAYOR MARC LEVINE
COUNCILMEMBER DAMON CONNOLLY
COUNCILMEMBER BARBARA HELLER
COUNCILMEMBER ANDREW CUYUGAN MCCULLOUGH

CITY CLERK'S OFFICE
PHONE: 415-485-3066
FAX: 415-485-3133

December 4, 2012

RE: SPECIAL CITY COUNCIL MEETING – INTERVIEWS FOR CITY COUNCIL VACANCY AND SELECTION OF NEW COUNCILMEMBER

Dear Applicant:

Thank you for your interest in serving the San Rafael community as an appointed Councilmember. The appointment will fill a Council position until December 2013, which was vacated by Councilmember Marc Levine.

Attached is the application. To be eligible for consideration of this appointment, your original signed application must be received by the City Clerk's office by 5 p.m. on Monday, December, 17th. No late submittals will be accepted, nor any submissions by fax or email. Delivery can be made via postal service to City Clerk, P.O. Box 151560, San Rafael, CA 94915 or in person between the hours of 8:30 a.m.-5 p.m., Monday through Friday at 1400 Fifth Avenue, Room 209.

For important information that may be helpful in your preparation for an interview before the City Council, please visit the City website at <http://www.cityofsanrafael.org/council-home> and look for "City Council Applicant Materials." In particular, please read the document entitled "Protocols for City Council Applicants Requesting Information." In accordance with the protocols, additional information requested by applicants will be posted online at <http://www.cityofsanrafael.org/council-home>.

Interviews will take place at a Special City Council meeting on Thursday, January 3, 2013 at 6 p.m. at City Hall. Please arrive no later than 5:45 p.m., 15 minutes early that night, for an orientation by the City Manager. The format for the meeting of January 3rd will be as follows:

Each candidate will be given six minutes in which to respond to three questions. The three questions are:

1. How would the Council be a better Council with you on it?
2. What have you done to prepare yourself for taking over this role?
3. Please give us more detail on what your "Vision" is for the City of San Rafael.

It is up to each candidate to allocate the time as they wish within the six minutes allocated. The order of the presentations by the applicants will be determined immediately prior to the meeting on Thursday night through random selection conducted by the City Clerk.

Should you have any questions, please call 485-3065, and thank you for applying.

Sincerely,

ESTHER BEIRNE, City Clerk
By: JEANNE M. LEONCINI, Deputy City Clerk

Attachment: Application

CITY OF SAN RAFAEL

APPLICATION TO SERVE AS MEMBER OF THE
SAN RAFAEL CITY COUNCIL

NAME: _____

HOME ADDRESS: _____

RESIDENT OF THE CITY OF SAN RAFAEL FOR _____ YEARS

PRESENT OCCUPATION: _____

NAME OF BUSINESS: _____

BUSINESS ADDRESS: _____

*HOME & BUSINESS PHONE: _____

*E-MAIL ADDRESS: _____

EDUCATION: _____

PARTICIPATION IN THE FOLLOWING CIVIC AND COMMUNITY ACTIVITIES / ORGANIZATIONS:

WHY DO YOU WANT TO BE CONSIDERED FOR THE POSITION OF CITY COUNCILMEMBER?

WHAT ARE THE THREE MAJOR ISSUES FACING THE CITY OF SAN RAFAEL?

WHAT IS YOUR VISION FOR THE CITY OF SAN RAFAEL?

DATE: _____ SIGNATURE: _____

NOTE: APPLICANT MUST BE AT LEAST 18 YEARS OF AGE AND A REGISTERED VOTER OF THE CITY OF SAN RAFAEL

Filing Deadline:

Date: Monday, December 17, 2012
Time: 5:00 p.m.

Mail or deliver to:

City of San Rafael, Dept. of City Clerk
City Hall, 1400 Fifth Avenue, Room 209
P.O. Box 151560
San Rafael, CA 94915

*This information will be kept confidential, to the extent permitted by law.



CITY COUNCIL APPLICANT MATERIALS

December 4, 2012

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Protocols for City Council Applicants Requesting Information

Applicant Equity Statement

All applicants will be treated equally.

Applicant Requests to Meet with City Staff

Requests to meet with City staff shall be submitted to the City Manager in advance. The City Manager will contact the appropriate department director to arrange a meeting. Any documentation produced or provided at the meeting will be shared with all applicants.

Requests for Information

All applicant requests for information are processed as citizen requests through the City Manager's Office via the City Clerk. Wherever possible, information will be provided electronically. Any requested information will be distributed to all applicants.

Nancy Mackle
City Manager
City of San Rafael
(415) 485-3384
nancy.mackle@cityofsanrafael.org

CITY OF SAN RAFAEL ORIENTATION INFORMATION FOR CITY COUNCIL APPLICANTS

The City of San Rafael, California is managed utilizing the council-manager form of government. This document will explain what the council-manager form of government is and how it works here in San Rafael. Under the council-manager form of government, adopted by municipal code, the City Council provides policy direction to the city manager who is responsible for administering city operations. The following information has been extracted from publications provided by the International City/County Management Association in order to provide citizens, as well as council candidates, with a general overview of how this form of government works in communities throughout the United States:

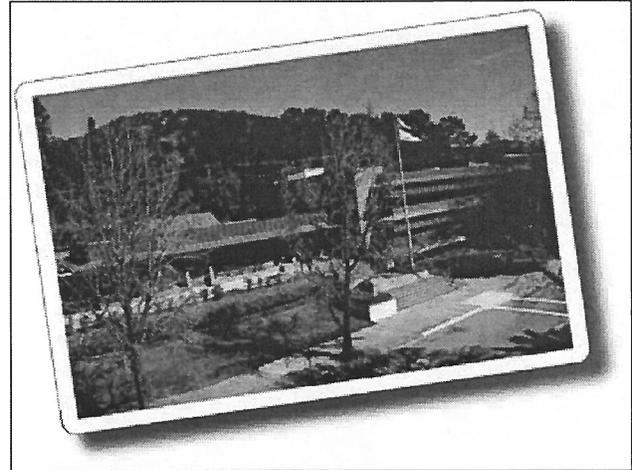


Photo: San Rafael City Hall

What is the council-manager form of government, which is used today by so many cities, towns, and counties?

- Council-manager government combines the strong political leadership of elected officials with the strong managerial experience of an appointed manager or administrator. All power and authority to set policy rests with an elected governing body, which includes a mayor or chairperson and members of the council, commission, or board. The governing body in turn hires a nonpartisan manager who has very broad authority to run the organization and oversee the delivery of public services. Born out of the U.S. progressive reform movement at the turn of the 20th century, the council-manager system was designed to combat corruption and unethical activity in local government by promoting effective management within a transparent, responsive, and accountable structure. Since its establishment, the council-manager form has become the most popular structure of local government in the United States. The form is also widely used throughout the world in countries such as Canada, Australia, the Netherlands, New Zealand, and the United Kingdom.

Is it a responsive form of government?

- In council-manager government, council members are the leaders and policy makers elected to represent various segments of the community and to concentrate on policy issues that are responsive to citizens' needs and wishes. The manager is appointed by council to carry out policy and ensure that the entire community is being served. If the manager is not responsive to the council's wishes, the council has authority to terminate the manager at any time. In that sense, a manager's responsiveness is tested daily.

What is the role of the council?

- The council is the community's legislative and policymaking body. Power is centralized in the elected council, which, for example, approves the budget. The council also focuses on the community's goals, major projects, and such long-term considerations as community growth, land use development, capital improvement and financing, and strategic planning. The council hires a professional manager to implement the administrative responsibilities related to these goals and supervises the manager's performance.

What is the role of the mayor or chairperson?

- Mayors or chairpersons in council-manager communities are key political and policy leaders, and their specific duties, responsibilities, and authorities depend on the organization's charter. In council-manager communities, typically the mayor or chairperson is a voting member of the city council who presides at council meetings, represents the city in intergovernmental relationships, appoints members of citizen advisory boards and commissions (with the advice and consent of council), assigns agenda items to committees, facilitates communication and understanding between elected and appointed officials, and assists the council in setting goals and advocating policy decisions.

What is the role of the manager under council-manager government?

- The manager is hired to serve the council and the community and brings to the local government the benefits of his/her training and experience in administering municipal or county projects and programs. The manager prepares a budget for the council's consideration; recruits, hires, terminates, and supervises government staff; serves as the council's chief advisor; and carries out the council's policies. Council members and residents count on the manager to provide complete and objective information about local operations, discuss the pros and cons of alternatives, and offer an assessment of the long-term consequences of their decisions.

Appointed managers serve at the pleasure of the governing body. The manager makes policy recommendations to the council for consideration and final decision. The manager is bound by whatever action the council takes, and control is always in the hands of the elected representatives of the people.

What value does a professional manager contribute to a community?

Professional managers contribute value to a community because they:

- Work in partnership with elected officials to develop sound approaches to community challenges by bringing together resources to make the right things happen and produce results that matter
- Bring a community-wide perspective to policy discussions and strive to connect the past and future while focusing on the present. They help the governing body develop the long-term vision for the community that provides a framework for policy development and goal setting
- Promote ethical government through commitment to a set of ethical standards that goes beyond those required by law. Managers who are members of ICMA subscribe to the organization's Code of Ethics, which requires them to "affirm the dignity and worth of the services rendered by government and maintain . . . a deep sense of social responsibility as a trusted public servant"
- Encourage inclusion and build consensus among diverse interests (including those of elected officials, the business community, and citizens) by focusing on the entire community rather than the centralized interests of one or two individuals
- Promote equity and fairness by ensuring that services are fairly distributed and that administrative decisions (such as hiring and contracting) are based on merit rather than favoritism
- Develop and sustain organizational excellence and promote innovation. Professional managers focus relentlessly on efficient and equitable service delivery, policy implementation, and evaluation. They align the local government's administrative systems with the values, mission, and policy goals defined by the community and elected officials

What is the cost to the local government of appointing a professional manager?

- Local governments have found that overall costs actually have been reduced with competent management. Savings come in the form of reduced operating costs, increased efficiency and productivity, improved revenue collection, and effective use of technology.

Does the manager participate in policy determination?

- The manager makes policy recommendations to the council, but the council may or may not adopt them and may modify the recommendations. The manager is bound by whatever action the council takes.

Are all manager governments structured the same way?

- No. One of the most attractive features that the council-manager forms is adaptable to local conditions and preferences. For example, some cities have councils that are elected at large while other councils are elected by district. Some local governments, such as San Rafael, have mayors who are elected by the voters at large. Others are elected by their colleagues on the council.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *Krc*

SUBJECT: Advertise to Purchase Sewer Plant Headworks Grit Equipment

DATE: January 14, 2013

Attachments:

- Director Grah's Memo
- Draft - Request for Bids
- Site Photos
- Engineered Drawings

BACKGROUND/SUMMARY

Staff has provided a detailed overview of the installation of the grit equipment and overall Sewer Plant Headworks project. Staff has also provided a timetable for advertisement, bid opening, purchase approval and installation.

The grit installation is anticipated to cost between \$75,000 and \$100,000. Other expenditures designated in this fiscal year's budget could be as much as \$350,000. The current sewer cash balance is \$780,000.

RECOMMENDATION

Council consideration to advertise the purchase of grit equipment as part of the Sewer Plant Headworks project.



To: Keith Caldwell, City Administrator *KSC*
From: David Grah, Director of Public Works *David Grah*
Subject: Advertise to Purchase Sewer Plant Headworks Grit Equipment
Date: 8 January 2013
Previous: 27 August 2010, 5 July 2011, 1 December 2011, 3 January 2012, 12 July 2012
12 October 2012
Funding: Sewer Capital Improvements

General:

Public Works is ready to advertise for the purchase and installation of grit equipment as part of the Headworks project.

Background:

Improving the headworks of the wastewater treatment plant is one of the highest priority sewer projects for the city. The project is improving screening and grit removal processes and reducing the need for staff to handle and be exposed to waste. The project has been underway for a few years and is finally nearing completion.

The project has been accomplished in several ways including consultant contracts, construction contracts, and purchases. We are ready for the last of the three major parts of the project, the installation of grit equipment. The other two major parts of the project are screen installation, which is nearing completion, and concrete construction, which is complete. The attached Request for Bids has been prepared for the purchase and installation of the grit equipment. The following schedule is anticipated for the grit equipment:

Advertise	15 January 2013
Open Bids	15 February 2013
Approve Purchase	25 February 2013
Complete Installation	1 July 2013

The grit equipment is anticipated to cost between \$75,000 and \$100,000. Other large expenditures on the project this fiscal year include screen installation and concrete construction. Screen installation will cost \$149,000 and the concrete cost about \$106,000. The total of these large expenditures could be as much as \$350,000. There is \$300,000 budgeted for the project in this current 2012/2013 fiscal year so, depending on grit equipment bids and other costs, a budget adjustment may be necessary to complete the project. The current sewer cash balance is about \$780,000.

Recommendation:

Authorize advertising to purchase grit equipment for the Sewer Plant Headworks project.



CITY OF BISHOP

377 West Line Street - Bishop, California 93514
Post Office Box 1236 - Bishop, California 93515
760-873-8458 publicworks@ca-bishop.us
www.ca-bishop.us

Request For Bids

Grit Equipment

Release: 15 January 2013

Closes: 15 February 2013

Contact: David Grah, Director of Public Works

General: The City of Bishop requests bids to detail, fabricate, provide, install and put into service a complete grit collection, washing and removal equipment in the existing headworks at the City of Bishop Wastewater Treatment Plant. Bids shall be received by Bishop Public Works at City Hall at 377 West Line Street, Bishop, California 93514, publicworks@ca-bishop.us. Bids shall be accepted until 3 pm on the close date of this request and shall be clearly identified "Grit Equipment Bid".

Purchasing Preferences: City of Bishop contracting preferences apply to this purchase. The city provides a preference to small and local businesses in accordance with Section 3.26 of the Municipal Code.

Information and Minimum Requirements:

1. The existing headworks is generally as shown in the photos and attached drawings.
2. All equipment and materials shall be provided including the grit equipment, drives, mounting, controls, cabinets, and wiring.
3. Equipment, materials and installation shall be readily available for purchase, properly sized, and of high quality normally associated with state-of-the-art equipment installed at wastewater treatment plants in California.
4. Equipment shall be non-corroding.
5. Equipment installation shall anticipate minor variations in the existing headworks from what is shown in the drawings.

6. Grouting up to several inches thick shall be anticipated to shape existing channels to fit grit equipment as generally shown in the attached drawings.
7. A system different than specified in this Request for Bids may be considered if adequate information to demonstrate the proposed system is equal or better than these requirements is provided.
8. Equipment shall operate on 240 volt three phase power.
9. Wiring connection shall start at the power disconnect shown in the photos.
10. Equipment is anticipated to include a chain and flight system in the main grit chamber and a chain and flight system in the grit dewatering channel.
11. The chain and flight system in the main grit channel shall deliver grit to the chain and flight system in the grit dewatering channel.
12. The chain and flight system in the grit dewatering channel shall deliver grit from the hopper in the main grit channel to a bagging attachment chute at the top of the grit dewatering channel.
13. Flights shall run on replaceable non-metallic wear strips.
14. Each chain and flight system shall be independently and automatically controlled.
15. The control panel and cabinet for the equipment shall be generally located where shown on the drawings.
16. All existing conduit at the control panel location shall be connected to the control panel whether or not it is used for the grit equipment.
17. Chain and flight systems shall operate for set periods at set intervals and speeds.
18. Chain and flight periods shall range from 5 seconds to 6 hours
19. Chain and flight intervals shall range from continuous to once every 24 hours.
20. Flight speeds shall be adjustable between 1 and 20 feet per minute.
21. Chain and flight intervals shall be controlled from the control panel.
22. Controls for the grit dewatering channel shall include 240 and 110 volt output to provide power to spray bar installed in grit dewatering channel by others. This output shall activate when grit dewatering channel flights are in operation.
23. The drive for the main grit channel shall be mounted between the control panel and the grit dewatering channel.

24. The drive for the grit dewatering channel shall be mounted at the upper end of the channel.
25. Each drive shall be equipped with a shear pin and limit switch, thermal overload protection, and include output for reporting failure to the Supervisory Control and Data Acquisition (SCADA) system 4/20 MA output running.
26. Putting equipment into service shall consist of a minimum of 6 continuous hours of error free operation.
27. Two paper copies and one electronic copy of training, operation, and service manuals shall be provided.
28. The purchase contract shall include a full submittal and review process including written approval by the city prior to procurement or fabrication of any equipment.
29. Submittals shall be of sufficient detail to determine that requirements and intent of requirements are met.
30. It is anticipated the purchase contract will have the following provisions.
 - a. **Insurance:** Prior to the beginning of and throughout the duration of installation work, the Contractor shall maintain insurance in accordance with the following.
 - Contractor shall provide Commercial General Liability Insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01, with an edition date prior to 2004, or the exact equivalent. Coverage for an additional insured shall not be limited to its vicarious liability. Defense costs must be paid in addition to limits. Limits shall be no less than \$1,000,000 per occurrence for all covered losses and no less than \$2,000,000 general aggregate.
 - Contractor shall provide Workers' Compensation on a state-approved policy form providing statutory benefits as required by law with employer's liability limits no less than \$1,000,000 per accident for all covered losses.
 - Excess or Umbrella Liability Insurance (Over Primary), if used to meet limit requirements, shall provide coverage at least as broad as specified for the underlying coverages. Such policy or policies shall include as insureds those covered by the underlying policies, including additional insureds.
 - Coverage shall be "pay on behalf", with defense costs payable in addition to policy limits.
 - There shall be no cross liability exclusion precluding coverage for claims or suits by one insured against another.
 - Coverage shall be applicable to City for injury to employees of Contractor, subcontractors or others involved in the work.
 - The scope of coverage provided is subject to approval of City following receipt of proof of insurance as required herein.

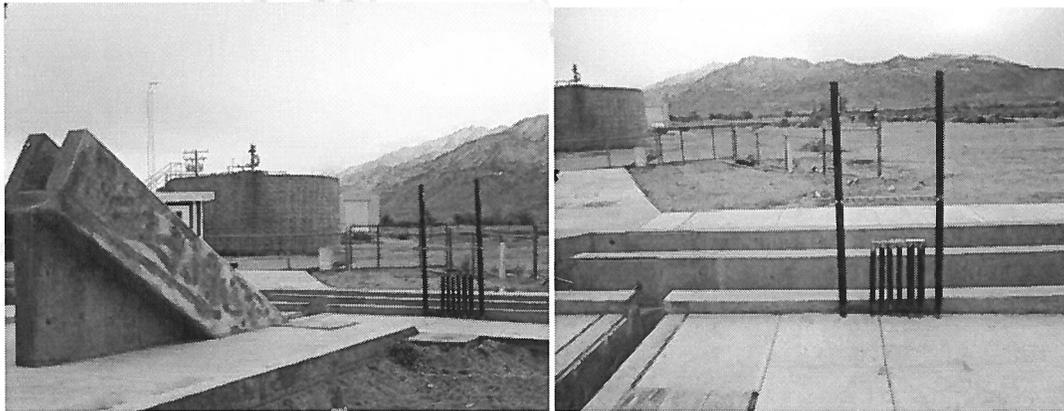
- Any insurance proceeds in excess of the required limits and coverage and which is applicable to a given loss will be available to City.
 - The City, including its officers, agents, and employees shall be named as additional insureds under the general and umbrella liability policies.
- b. **Indemnity:** As an express and material term of City's issuance of the Contract, Contractor agrees to indemnify and hold harmless the City, its officers, employees and agents from any and all claims, demands, causes of action, losses or other liabilities for any damage, whether to person or property, whatsoever arising out of or related to the Contractor's work. Contractor further agrees to indemnify and hold harmless the City, its officers, employees and agents for any injury to persons or property occasioned by reason of or arising out of the acts or omissions of Contractor, his/her/its agents, employees, contractors and subcontractors and/or any other person or entity performing work under this contract. It is the intent of this condition that Contractor shall be responsible for all liability for design, fabrication, and installation performed pursuant to this contract and that the City, its officers, employees and agents shall not be liable for any negligence, whether active or passive in nature, nonfeasance, misfeasance, or malfeasance related to or arising from this contract, including but not limited to approving, reviewing, checking, or correcting any plans or specifications or in approving, reviewing, or inspecting any work or construction arising from this contract.
- c. **Payment:** Contractor shall be paid as follows:
- 10% at receipt of complete submittals.
 - 10% at submittal approval.
 - After delivery of the first materials and equipment to the site, payments shall be made as often as monthly based on substantiated payment requests from the Contractor. Substantiation shall include evidence of the materials delivered to the site and the percentage of installation completed.
 - From payments made after the delivery of the first materials and equipment to the site, the City shall retain 10 percent of the estimated value of the work done and 10 percent of the value of estimated to have been furnished and delivered and unused or furnished and stored as aforesaid as part security for the fulfillment of the contract by the Contractor. No retention shall be applied to payments for submittals. Retention shall be paid when all contract requirements are met.

Bid Requirements:

1. Bids shall include all information necessary to determine if bid requirements are met. The documentation accompanying the bid shall be checked to verify requirements are met.
2. Bids shall include a recommended spare parts list.
3. Bids shall include examples of similar projects bidder has accomplished at similar facilities as well as contacts at those facilities that can serve as references for the bidder and the project.
4. Bids shall include a list of staff to be involved in this installation of detailing, fabricating, and installing similar equipment at similar facilities.

5. The bidder shall include a schedule of construction and the date of completion. Bid must include time frame for, submittals, fabrication and delivery to City of Bishop Waste Water Treatment Plant.
6. The bidder may be aware that the city Public Works Crew may be capable of performing some of the installation. The bid shall include a price difference, if any, for the Public Works Crew performing this part of the installation under the direction of the new bidder.
7. The bid shall include one year warrantee for the equipment and for the installation done by the successful bidder. Warrantee shall include the full cost of correcting failures in the system.
8. The city reserves the right to reject any and all proposals and to waive any formalities in the proposal.
9. Only bids from bidders that can provide references and project experience that, in the opinion of the city, demonstrates the bidders ability to successfully implement the work shall be considered.
10. If small business contracting preference is claimed, bid shall be accompanied by the bidders California Small Business number.
11. If local business contracting preference is claimed, bid shall be accompanied with the attached form, completed by the bidder.

Site Photos:



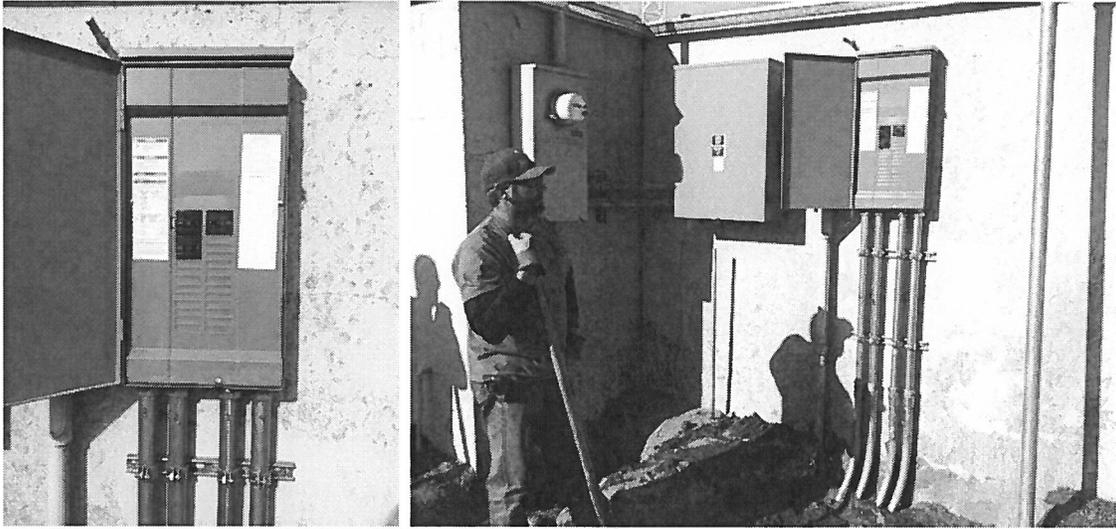
Looking South: The grit dewatering channel (seen on the left), grit chamber drive, conduit stub-ups and panel location



Looking North: Pull Box 1



Looking Northwest: Pull box 2 and conduit stub-up for grit dewatering drive

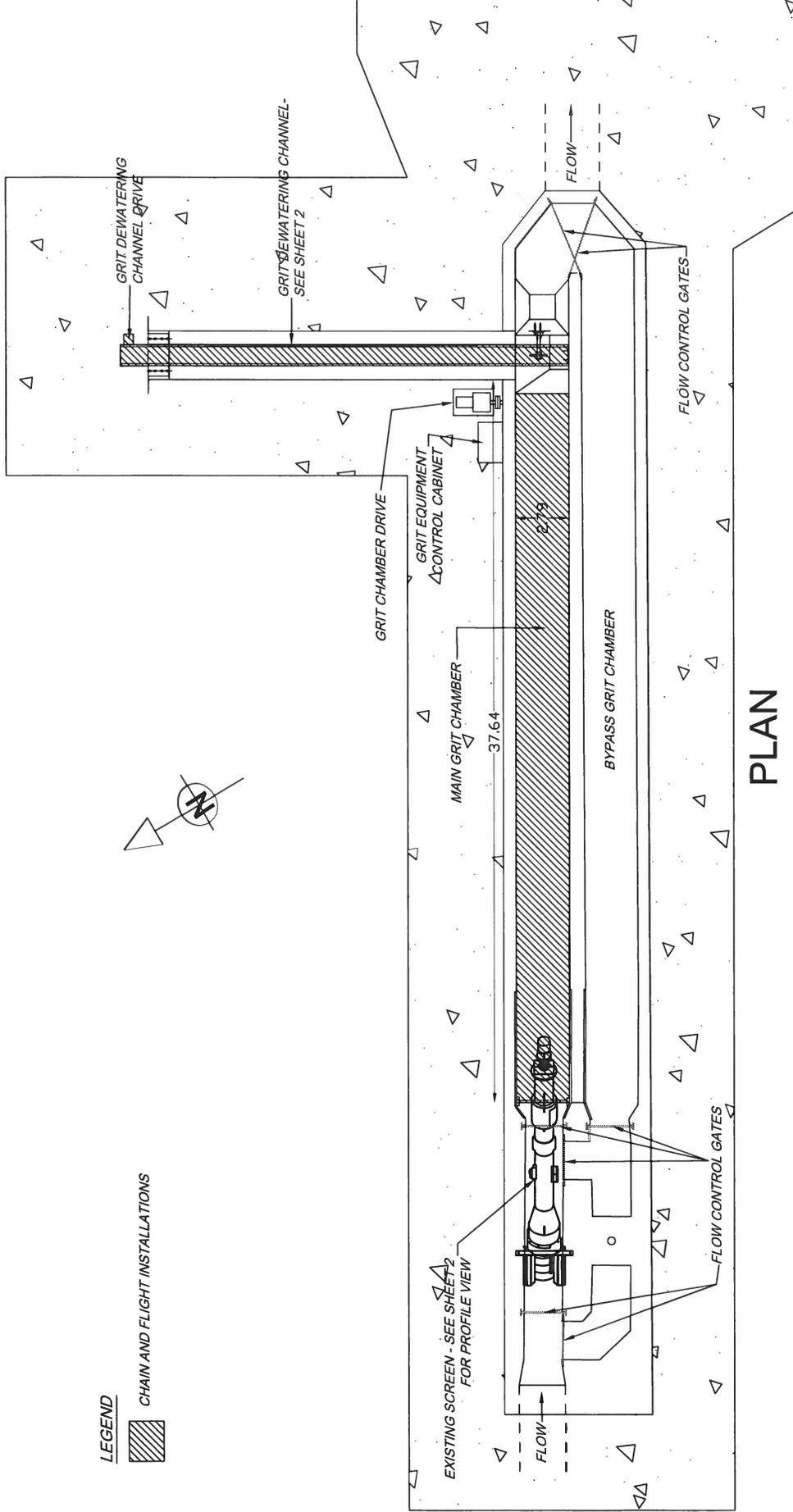
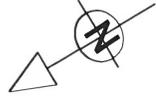


The power disconnect at the City of Bishop's Sewage Plant is located approximately 182 feet from Pull Box #1

DRAFT

NOTE: DIMENSIONS ARE IN FEET

LEGEND
CHAIN AND FLIGHT INSTALLATIONS



PLAN

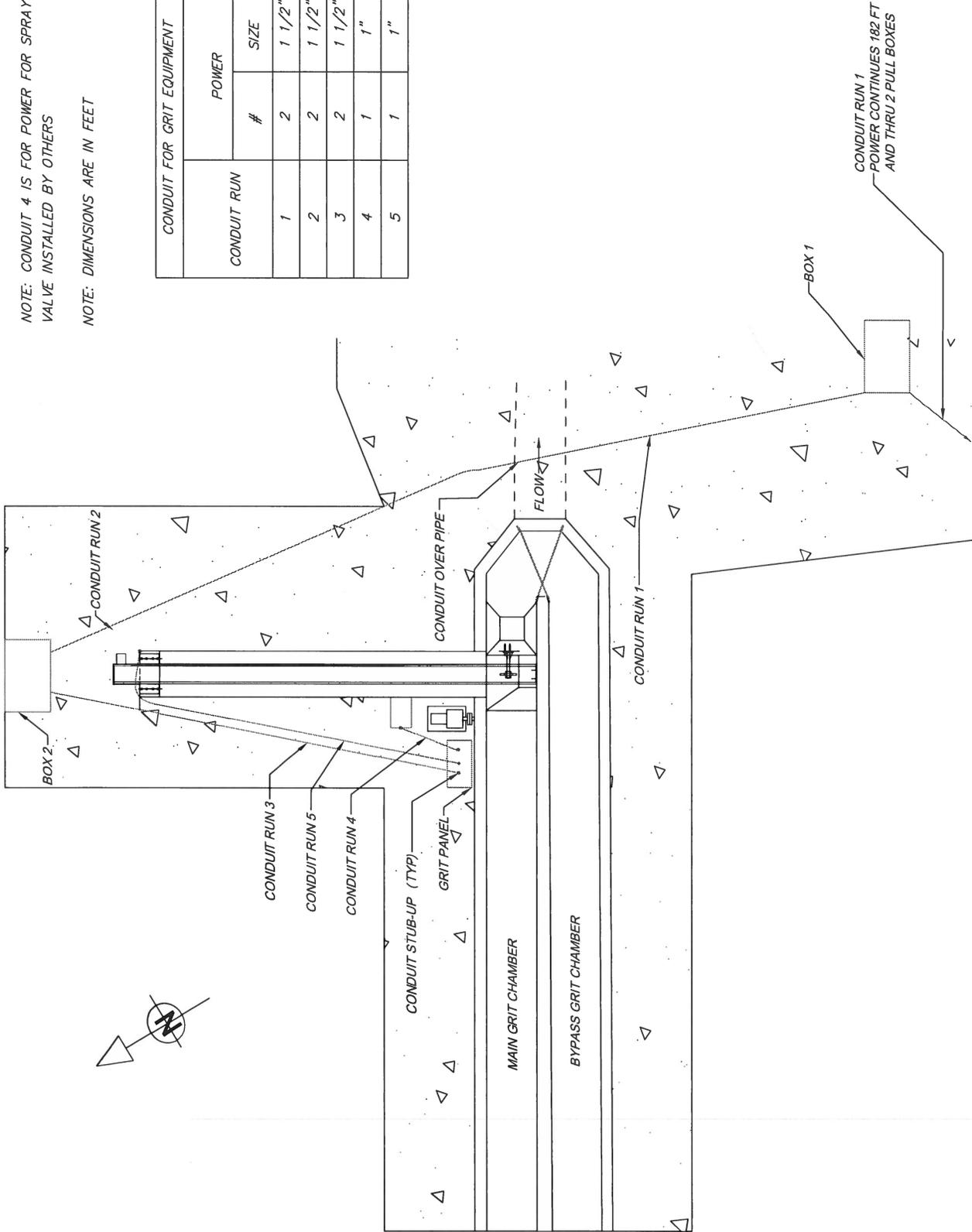
CITY OF BISHOP WWTP
HEADWORKS GRIT EQUIPMENT
GRIT CHAMBER/GRIT DEWATERING CHANNEL LAYOUT
PLAN
CITY OF BISHOP
PUBLIC WORKS

DATE: 12/18/2012
DRAWN BY: J. W. ...
SCALE: 1"=5'
SHEET NO.: 1 OF 3
JOB NO.:

NOTE: CONDUIT 4 IS FOR POWER FOR SPRAY BAR CONTROL VALVE INSTALLED BY OTHERS

NOTE: DIMENSIONS ARE IN FEET

CONDUIT FOR GRIT EQUIPMENT		
CONDUIT RUN	POWER	
	#	SIZE
1	2	1 1/2"
2	2	1 1/2"
3	2	1 1/2"
4	1	1"
5	1	1"



CONDUIT RUN 1
POWER CONTINUES 182 FT
AND THRU 2 PULL BOXES

BOX 1

BOX 2

CONDUIT RUN 2

CONDUIT RUN 3

CONDUIT RUN 5

CONDUIT RUN 4

CONDUIT STUB-UP (TYP.)

GRIT PANEL

CONDUIT OVER PIPE

MAIN GRIT CHAMBER

BYPASS GRIT CHAMBER

CONDUIT RUN 1

FLOW

CITY OF BISHOP
PUBLIC WORKS

CITY OF BISHOP WWT
HEADWORKS CONDUIT LAYOUT
CONDUIT LAYOUT

DATE 12/18/2012
SCALE 1"=5'
SHEET NO. 3 OF 3
JOB NO.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KJC*

SUBJECT: Purchasing Grating for Sewer Plant Headworks Projects

DATE: January 14, 2013

Attachments: Director Grah's Memo

BACKGROUND/SUMMARY

Director Grah has provided a description of the grating device and its function for the Sewer Plant Headworks Project.

Requested cost is \$2, 677.32 and budgeted through Sewer Capital Improvements, line item 002-051-56027.

RECOMMENDATION

Council consideration to approve the purchase of the fiberglass grating from McNichols from Seattle, Washington for the Sewer Plant Headworks project for \$2,677.32.



To: Keith Caldwell, City Administrator KSC
[Signature]
From: David Grah, Director of Public Works
Subject: Purchase Grating for Sewer Plant Headworks Project
Date: 8 January 2013
Previous: 27 August 2010, 5 July 2011, 1 December 2011, 3 January 2012,
12 July 2012, 12 October 2012
Funding: Sewer Capital Improvements

General:

Public Works proposes the purchase of fiberglass grating for the Sewer Plant Headworks project.

Background:

The grating is fabricated of a non-corrosive material and used in sewage plants as flooring. The grating will span over the grit chamber and will allow workers to freely move over the headworks. The grating, in conjunction with a planned future purchase and installation of handrail, will protect workers from falls into the headworks.

Bids for the fiberglass grating were received until 8 January. Three bids were received.

Bidder/Location	Bid	Preference
McNichols Co. / Seattle, WA	\$2,677.32	None
Amico/Seasafe / Layayette, LA	\$2,858.00	None
Grating Pacific / Los Alamitos, CA	\$5,050.00 (Without Shipping)	None

The lowest bids have been determined to be responsive (meet requirements).

This purchase was expected under the Headworks project, which is entirely a capital improvements expenditure. The purchase will be coded to the Sewer Capital Improvements, budget line item 002-051-56027.

Recommendation:

Approve the purchase of the fiberglass grating from McNichols for the Sewer Plant Headworks project based on their bid.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KSC*

SUBJECT: Award First Street Drainage Project

DATE: January 14, 2013

Attachments: Director Grah's Memo

BACKGROUND/SUMMARY

The First Street Drainage Project will construct curb and gutter on the west side of the block of First Street from Short Street to Clarke Street and allow proper drainage. The project will also provide additional street and landscape improvements. These improvements and a proposed timeline for construction are outlined in Director Grah's memo.

Anticipated cost is between \$25,000 and \$30,000. The project is an approved 2012/2013 Capital Improvement budgeted item.

RECOMMENDATION

Council consideration to award the construction contract for the First Street Drainage Project.



To: Keith Caldwell, City Administrator
From: David Grah, Director of Public Works
Subject: Award First Street Drainage Project
Date: 8 January 2013
Previous: 11 December 2012
Funding: Capital Improvements

General:

Public Works expects to be ready to award the First Street Drainage project at the 14 January 2013 City Council Meeting.

Background:

The First Street Drainage project will construct a curb and gutter on the west side of the block of First Street from Short Street to Clarke Street. The project improvements include curb, gutter, driveway, tree removal, tree replacement and preserving most other landscaping. The purpose of the project is to reconstruct the gutter since trees roots have raised the street and cause ponding, which can result in ice during the winter months. This will allow the street to properly drain.

Bid opening is 9 January and results of the opening and an award recommendation are expected in time for the 14 January City Council Meeting. The project is expected to cost between \$25,000 and \$30,000. The 2012/13 budget includes \$30,000 for in capital improvements, line 001-023-56027.

The schedule for the project is proposed to be:

Award Contract	13 January
Start Construction	12 February
Finish Construction	5 March

Recommendation:

The City Council be prepared to award the construction contract for the First Street Drainage project at its meeting on 14 January 2013.



To: Keith Caldwell, City Administrator
From: David Grah, Director of Public Works
Subject: Award First Street Drainage Project - SUPPLEMENT
Date: 9 January 2013
Previous: 11 December 2012, 8 January 2013
Funding: Street Capital Improvements

General:

Bids were opened today on the First Street Drainage project. Public Works proposes to award the construction contract to V and C Construction of Minden, Nevada. This supplements my 8 January 2013 memo on this subject.

Background:

Bids were as follows:

Bidder / Location	Bid	Preference
Truhls Concrete / Bishop	\$31,500	Local
Conspec / Lee Vining	\$50,757	Local
V and C Construction / Minden, Nevada (low)	\$29,000	None
Hawkeye Enterprises / Bishop	\$52,356	Small and Local
Kendall Engineering / Bishop	\$41,468	Small and Local
Doug Clair / Bishop	\$30,452	Local

V and C's low bid has been determined to be responsive. In other words, the low bid meets bidding requirements. The low bid plus 5% is \$30,450.

The city's contracting preferences apply to this project. Under the preference, a local or small preferred bidder within 5% of the lowest "non-preferred" bidders bid, would be the winning bid. In the case of this project, the lowest bid was submitted by a non-preferred bidder and the second lowest bid, submitted by a preferred local bidder, was \$2 more than the lowest bid plus 5% (\$30,452 versus \$30,450). So, under the city's contracting preferences, the lowest bid submitted by V and C is still the winning bid.

Although unrelated to contracting preferences, a typical contingency allowed on a construction project is 5%. Contingencies are needed to address unforeseen costs that are common on construction projects.

Recommendation:

That the City Council:

- Award the First Street Drainage project construction contract to V and C Construction.

- Authorize the execution of the construction contract with V and C.
- Authorize the expenditure of up to \$30,450 through the construction contract.

- Authorize the execution of the construction contract with V and C.
- Authorize the expenditure of up to \$30,450 through the construction contract.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KJC*

SUBJECT: Transmission Work on Backhoe

DATE: January 14, 2013

Attachments: Director Grah's Memo
Quotes for refurbishing of backhoe transmission

BACKGROUND/SUMMARY

The transmission for the City's backhoe has failed. Staff has provided quotes from three different equipment providers. The backhoe is a necessary and vital piece of city equipment.

A list of firms and cost has been provided for Council consideration.

Budget adjustments are requested as this repair was unexpected and unbudgeted. It is proposed to split cost between water and sewer funds 80% of the total cost and streets 20% of the total cost.

RECOMMENDATION

Council consideration to approve the repair of the City's backhoe and make the necessary budget adjustments.



To: Keith Caldwell, City Administrator
From: David Grah, Director of Public Works
Subject: Approve Transmission Work on Backhoe
Date: 7 January 2013
Previous: None
Funding: Water, sewer, and streets vehicle operations

KG

General:

The transmission in the city backhoe has unexpectedly failed and needs repair.

Background:

The city backhoe is one of the most essential tools. It is used for digging up water and sewer pipes to fix water leaks and plugged sewers and for clearing snow, among many other uses.

In December 2012, the transmission in the backhoe unexpectedly failed. This failure makes the backhoe almost unusable. For emergencies, the use of a private backhoe has been arranged although its use has been avoided so far.

Public Works contacted a number of firms concerning the repair or replacement of the transmission. The installation of a remanufactured transmission was determined to be the best way to fix this problem. The three attached quotes for the installation of a remanufactured transmission were received:

Firm	Location	Cost
Britt's Diesel	Laws	\$7,070.96
Case Power	Sparks	\$8,135.50
Pioneer Equipment	Bakersfield	\$12,891.25

Although there are limited funds for vehicle repair in the 2012/2013 fiscal year budget, this large repair was not anticipated. If this repair is made, we will strive to minimize other vehicle expenditures the remainder of this fiscal year, although it is likely budget adjustments will still be necessary. Budget line items involved are streets 001-023-53020, sewer 002-051-53020, and water 004-050-53020. It is proposed to split the cost 40% to each of water and sewer and 20% to streets.

Recommendation:

Approve the repair of the city backhoe transmission based on Britt's Diesel low bid and authorize the necessary budget adjustments.

Britt's Diesel & Automotive
 383 Joe Smith Road
 Bishop, CA 93514
 (760) 872-1883
 BAR #123232 EPA # CAL912693081
 DUNS #605557032

Quote # **Q1231**

City Of Bishop
 P.O. BOX 1236
 BISHOP, CA 93515-1236

 (760) 873-8458 Business
 (760) 873-4873 Ex: FAX - Fax

1900 CASE 580L

VIN: JYG0258459
 Engine:
 Trans:

License # ?
 ODO In:0
 Color:
 Mfg. Date

 Unit #

Inv Date: 1/07/2013

 Service Writer:
 Status:
 Driver:
 PO #

Vehicle Problems	Requests for Service	Services Performed	Hrs	Qty	Price	Ext
Requests for Service & Vehicle Problems -						
Labor Service - RVI TRANS & CONVERTER,CLEAN LINES-STEAM & TEST DRIVE			10.00		95.00	950.00
New	372705R7198	HYTRAN FLUID		1.00	86.18	86.18
Rebuilt	1995137C1R198	REMAN-TORQUE CONVERT		1.00	400.00	400.00
Core	1995137C1R198	Core Received		1.00	0.00	0.00
Rebuilt	123842A3R198	REMAN TRANS		1.00	4,481.38	4,481.38
New	FRT/TRUCK 2WAYS	Return core		1.00	600.00	600.00

Warranty

From the date of delivery for a period of 4,000 miles or 90 days, whichever comes first. This firm will repair free of charge any defects in material and workmanship to the vehicle mentioned here. All work to be done in our shop only. This does not include towing charges.

QUOTE

Quote Summary:

Parts 5,567.56
 Labor 950.00
 Supply Charge 100.00

Sub Total 6,617.56
 Sales Tax (CA) 453.40

Case Power and Equipment

1455 Glendale Avenue
Sparks, NV 89434
(775)358-5000 Fax (775)355-5148

SHOP QUOTE

CUSTOMER: City of Bishop

CONTACT: Deston Dishon

PHONE NO.: 1 760 937 1335

W/O# _____

MAKE: Case

MODEL: 580SL Ser2

CUSTOMER PO: _____

S/N: _____

HRS: _____

	PARTS		<u>\$5,500.00</u>
<u>22</u>	HRS @	<u>\$105.00</u>	LABOR
			<u>\$2,310.00</u>
			SHOP SUPPLIES
			<u>\$115.50</u>
			E.P.A.
			<u>\$92.40</u>
			OUTSIDE LABOR
			<u>\$500.00</u>
			ZONE
			<u>\$225.00</u>
	TOTAL ESTIMATE:		<u>\$8,650.50</u>

JOB DESCRIPTION

Travel to Bishop Cal and return to Sparks Nv
remove trans and converter. Install reman trans and converter
refill trans with new fuild and test trans for leaks
perform free 101 ck

thank you and happy holidays
greg

Accepted by: _____

Title: _____

SIGNED ACCEPTANCE AUTHORIZES CP&E TO CHARGE YOUR
CREDIT CARD ACCOUNT FOR ABOVE AMOUNT

*Estimate does not include
tax or freight charges.*

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KIC

SUBJECT: Waiving of the Hiring Freeze – Seasonal and Summer Staff

DATE: January 14, 2013

BACKGROUND/SUMMARY

The Community Services Department is busily preparing for Spring, Summer and Fall activities at Bishop City Park. Many programs and events are on the schedule and appropriate staffing is necessary to provide safe and effective facilities.

Pending permission from the City Council, the Community Services Director and staff would like to proceed to interview and hire appropriate candidates.

RECOMMENDATION

Request City Council waive the hiring freeze and the hiring of 6 part-time seasonal park helpers and 20 aquatics personnel.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KCC*

SUBJECT: ASSISTANT CITY CLERK UPDATED JOB DESCRIPTION

DATE: JANUARY 14, 2013

Attachment: Draft Job Description

BACKGROUND/SUMMARY

With the recruitment of a new Assistant City Clerk it was appropriate to update the job description to accurately reflect the changes to the duties of the position. This draft was provided to all applicants as part of the recruitment process.

RECOMMENDATION

Review the job description and, if appropriate, take action to approve the job description for the City of Bishop Assistant City Clerk/Executive Secretary.

CITY OF BISHOP
ASSISTANT CITY CLERK/EXECUTIVE SECRETARY
Draft to be considered by the Bishop City Council

DEFINITION

To perform highly responsible and complex administrative support to the City Administrator/City Clerk and the City Council including preparation and recording of the activities and decisions of the City Council; process and maintain official City documents and records and ensure compliance with legal requirements for municipal records management; administrate municipal elections.

SUPERVISION RECEIVED AND EXERCISED

- Receives general supervision from the City Administrator/City Clerk.
- May exercise functional or technical supervision over clerical staff.

EXAMPLES OF DUTIES

Duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position:

1. Serve as Executive Secretary to the City Council and the City Administrator/City Clerk.
2. Organize and prepare agendas for City Council meetings; prepare applicable public notices for agenda items as needed; attend regular and special Council meetings to oversee or perform the recording, preparation and maintenance of notes and minutes of proceedings and record in the official minute books.
3. Receive, prepare and process actions of the City Council with respect to resolutions, ordinances, petitions, bids, agreements and other documents; prepare follow-up correspondence on City Council actions; prepare proclamations as directed; receive, index, classify, purge and file records applicable to official actions taken by City Council; plan and participate in the publication, filing, indexing and safekeeping of all proceedings of the Council.
4. Maintain updates to the salary schedule for full time and part-time employees; maintain current memorandums of understanding with the bargaining groups.
5. Provide official notification to the public regarding public hearings including legal advertising of notices; certify city documents; attest to proper execution of all public documents; serve as custodian of official records and archives of the city including ordinances, resolutions, contracts, agreements, deeds, insurance and minutes; certify copies as required.
6. Administer the candidate process and other related election activities for municipal elections or special elections consolidated with county general elections in November of even-numbered years; coordinate with county elections office; ensure compliance with local, state and federal laws and standards.

7. Record and certify all ordinances and resolutions; maintain ordinance book and resolution files; maintain the City's municipal code paper version and on-line.
8. Monitor the Fees and Charges for City Services; annually establish a timeline for processing department requests for changes pursuant to the municipal code and state law to become effective at the beginning of each fiscal year; schedule and notice public hearings as required.
9. Act as purchasing agent for the City; sign purchase orders.
10. Distribute and process Fair Political Practices Commission documents and materials; serve as filing officer for statements of economic interest for elected officials, candidates, and designated employees as required by law.
11. Provide support services to City Administrator/City Clerk and City Council assisting with correspondence, conference reservations, invitation reservations and ordering supplies.
12. Assist the public and city staff by answering questions, providing information and research assistance; schedule appointments with City Administrator.
13. Prepare, administer, and file oaths of allegiance for city employees and commissioners; prepare and file oaths of office for elected officials.
14. Receive and transmit accident reports, potential claims and claims filed against the City to insurance carrier; participate in annual reports required by the California Joint Powers Insurance Authority.
15. Maintain confidential personnel/medical files with record of service, salary placement, college units completed, personnel status and evaluation reports; audit employee leave registers.
16. Assist office personnel on a variety of activities when needed; perform special projects and assignments as requested.
17. Oversee the Fixed Assets and Inventory Policy; work with the departments and auditor to maintain records of fixed assets.
18. Develop annual calendars for council and commission meetings and authorized holidays.
19. Perform related duties as assigned.

QUALIFICATIONS/REQUIREMENTS

Knowledge of/Skill in/Ability to:

- Follow oral and written directions; utilize proper English usage, spelling, vocabulary, grammar and punctuation; strong business, writing and communication skills.

- Take and transcribe minutes of public meetings; communicate effectively with individuals and in group settings in written and oral form.
- Develop and maintain effective and cooperative working relationships with Council, City Administrator, city staff, outside agencies and the public; work independently and with City Administrator/City Clerk exercising sound judgment and decision making skills, problem analysis and resolution.
- Utilize a variety of computer software applications including word processing at a desired speed of 60 wpm; spreadsheet applications; utilize modern technology and equipment; organize and prioritize work to accomplish goals within required time frames; maintain confidentiality and handle sensitive information; work necessary hours and times to accomplish goals, objectives and required tasks; attend meetings in the evenings as required.
- Understand pertinent federal, state and local laws, codes, rules and regulations related to the responsibilities of the City Clerk's Office including but not limited to the Ralph M. Brown Act, the California Elections Code as it relates to municipalities, California Public Records Act, Conflict of Interest regulations, Political Reform Act and other related reporting requirements;
- Provide information and organize material in compliance with laws, regulations and policies.
- Respond to inquires, complaints and requests from the public.
- Take shorthand and or speedwriting at a rate necessary to meet the requirements of public meetings and dictated correspondence.
- Communicate clearly and concisely, both orally and in writing.
- Cross train if required.

EXPERIENCE AND TRAINING GUIDELINES

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

- Five years of increasingly responsible secretarial and administrative experience.

Training:

- Equivalent to the completion of the twelfth grade. Additional training or college level course work in public administration, business administration or a related field is desirable.
- Possession of or ability to obtain a Valid California Driver's License prior to employment.

PHYSICAL ABILITIES

Terminology:

Term	Description
Not Present	Activity or condition does not exist.
Rarely	Activity or condition exists up to one-sixth of the time.
Occasionally	Activity or condition exists up to one-third of the time.
Frequently	Activity or condition exists from one-third to two-thirds of the time.
Constantly	Activity or condition exists two-thirds or more of the time.
Required	Must be able to perform activity or perform subject to condition.

Physical Demands:

- **Standing – Frequently.** To maintain the entire body in erect posture without change in location, but often in conjunction with walking. The worker stands while doing many jobs including greeting visitors. Ability to perform equivalent to standing in a wheelchair or other device acceptable.
- **Walking – Frequently.** Movement of the entire body for certain distances using a heel/toe gait. The worker walks while moving between tasks and while performing some tasks that require short trips out of the office. Ability to perform equivalent to walking in a wheelchair or other device acceptable.
- **Sitting – Required.** The ability to rest weight on buttocks and back of thighs while legs are bent at the knees. Most tasks are performed while sitting.
- **Driving – Not Present.**
- **Lifting – Occasionally.** The exertion of physical strength necessary to move objects from one level to another and often used in conjunction with carrying. Lifting is used when filing and when using or moving office supplies. About 90 percent of all lifting is 0 to 10 pounds, 10 percent of all lifting is 10 to 25 pounds.
- **Carrying – Rarely.** Used in conjunction with walking, and often with lifting, weight is either held or rested directly on hands, arms, shoulders and back. As with lifting, it is estimated that about 90 percent of all carrying is 0 to 10 pounds, 10 percent of all carrying is 10 to 25 pounds.
- **Pushing and Pulling – Not Present.** The exertion of force upon or against an object in order to move it away and/or draw or haul toward oneself. Except very light pushing and pulling such as required to open and close office drawers and cabinets, pushing and pulling is not present.
- **Bending – Frequently.** The ability to flex the under-trunk forward with knees extended, standing with knees flexed or while sitting. Bending is frequently required when picking items off the floor or when filing.
- **Twisting at the waist – Frequently.** Rotation of the entire body to a change in direction.

- **Stooping – Not Present.**
- **Kneeling – Occasionally.** Positioning the body with one or both knees fully flexed and resting on a level surface.
- **Crawling – Not Present.**
- **Climbing – Not Present.**
- **Balancing – Not Present.**
- **Reaching Overhead – Frequently.** Positioning arms with any degree of elbow flexion in front of the body.
- **Reaching below waist level – Required.** Positioning arms with extension of elbows below waist level.
- **Handling – Required.** Items handled include papers, folders, boxes, pencils, pens, paperclips, and other office equipment and supplies.
- **Fine finger and hand dexterity – Required.** Flexion and extension of the fingers with opposition of thumb. Fine finger and hand dexterity is utilized when doing paperwork.
- **Gross hand and finger dexterity – Required.** Flexion and extension of fingers and with the opposition of the thumb while using the palm of the hand.
- **Hand and wrist movement – Required.** Average hand and wrist movement is used in all phases of this job.
- **Vision – Required.** The worker will use average visual acuity in order to complete all job tasks.
- **Hearing – Required.** The worker uses average hearing ability in order to communicate with others.
- **Speech – Required.** The worker uses average verbal communication skills to communicate with the public and other workers.

Environmental Factors:

- Environmental factors that are **not present** include: unprotected heights, being around moving machinery, exposure to dust fumes, smoke, gases or other irritants. driving automotive equipment, exposure to excessive noises, exposure to radiant or electrical energy, confined spaces, exposure to sewer gases, methane, hydrogen sulfide, carbon dioxide, exposure to solvents, grease or oils, exposure to slippery or uneven walking surfaces, working below ground, working with combustible materials and gases, excessive vibration, and working with hands in water or other substances.

- **Unusual fatigue factors – Constantly.** Almost constant use of keyboards and other tasks that have the potential to cause repetitive stress injury are required.
- **Working in close proximity – Required.** About 50% of the work is with at least one other person.
- **Working inside – Required.** The work setting is in a typical office setting.
- **Working outside – Frequently.** Short trips are required out of the office.
- **Temperature –** The office is normally climate controlled to typical office temperatures. Outside work can require worker to be outside for short periods in temperatures below freezing and above 100 degrees Fahrenheit.

12/10/12

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KSC*

SUBJECT: BUDGET ADJUSTMENTS/TRANSFERS FY 2012-2013

DATE: JANUARY 14, 2013

Attachment: Finance Department Memorandum

BACKGROUND/SUMMARY:

Attached is a Budget Adjustment/Transfers Report for Fiscal Year 2012-2013 through December 31, 2012, from Cheryl Solesbee, Assistant Finance Director. Action to approve the transactions will bring the listed accounts into reconciliation with expenditures for that period.

RECOMMENDATION:

Council consideration to take action to approve the budget adjustments and transfers for Fiscal Year 2012-2013 through December 31, 2012 as presented.

TO: City Council/City Administrator
 FROM: Cheryl Solesbee, Assistant Finance Director
 DATE: January 14, 2013
 SUBJECT: Budget Adjustments/Transfers

The following are budget adjustments and transfers which would bring the listed accounts into reconciliation with expenditures through December 31, 2012.

BUDGET ADJUSTMENT AS FOLLOWS:
From Unbudgeted Reserves

FUND	AMOUNT	TO FUND/DEPT	AMOUNT
General Fund	\$ 7,536	Administration	
Unassigned Fund Balance		001-011-52015	\$ 5,000
001-20405-000		Prof/tech svcs	
		Note:Burke,Wllsm,Sorenson	
		Labor law Contract	
		Fire Dept	
		001-021-51010	\$ 2,536
		Workers Comp Ins	
		Note:Reimb from Fire Dist	
		3 rd quarter costs	
TUT FUND	\$ 20,348	TUT Fund	
		010-000-51001	\$ 11,117
		Salary/Fire Chief	
		Note:Reimb from Fire Dist	
		010-000-51007	\$ 1,717
		Hlth Insurance	
		Note: Reimb from Fire Dist	
		010-000-51008	\$ 200
		Dental Ins	
		Note: Reimb from Fire Dist	
		010-000-51009	\$ 4,951
		PERS	
		Note: Reimb from Fire Dist	

FUND	AMOUNT	TO FUND/DEPT	AMOUNT
		010-000-51010 Workers Comp ins Note: Reimb from Fire Dist	\$ 1,051
		010-000-51011 Medicare Tax Note: Reimb from Fire Dist	\$ 161
		010-000-51043 Disability Ins Note: Reimb from Fire Dist	\$ 151
		010-000-51046 OPEB Benefits Note: Reimb from Fire Dist	\$ 1,000

<u>Department Line Item</u>	To	<u>Department Line Item</u>	
Police Dept 001-020-52650 Asset Forfeit Exp	\$ 6,000	001-020-52009 Training	\$ 6,000
Fire Dept 001-021-51002 Part-time Salaries	\$ 2,000	001-021-52015 Prof/tech svcs	\$ 2,000
001-021-56027 Capital Equipment	\$ 1,000	001-021-52014 Meetings, Travel	\$ 1,000

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR

KSC

**SUBJECT: 2011-2012 CALIFORNIA CONSTITUTION ARTICLE XIII B (PROPOSITION 4)
APPROPRIATIONS LIMIT AND CALCULATIONS**

DATE: JANUARY 14, 2013

BACKGROUND/SUMMARY:

The analysis and calculations to determine the City of Bishop's appropriations limits pursuant to Article XIII B of the California Constitution have been completed by an independent auditor and are provided for Council review.

The procedure for public review and adoption of proposed 2011-2012 Appropriations Limit and Calculations is listed below. The report will be available for public review and comment at City Hall and the Bishop Public Library from January 15 – February 11, 2013.

Staff is recommending a public hearing be set for February 11, 2013.

RECOMMENDATION:

Set the following schedule for review and adoption of the 2011-2012 Proposition 4 Appropriations Limit:

1. Give immediate notice of the initial public review period of January 15 – February 11, 2013.
2. Set a public hearing at the Council meeting of February 11, 2013.
3. Set February 11, 2013 as the scheduled date for final adoption.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KSC*

SUBJECT: CITY OF BISHOP FINANCIAL STATEMENT/AUDITS FY 2011-2012

DATE: JANUARY 14, 2013

Reports under separate cover: Financial Statements/Audit for FY 2011-2012
Sunrise Mobile Home Park Final Audit FY 2011-2012

BACKGROUND/SUMMARY:

Please find enclosed the City of Bishop final audits for Fiscal Year 2011-2012. This year, as in the past, was a continued transitional year for our City. The transition was facilitated by new federal mandates relating to public agency financial reporting. Our accounting and computer systems are continually modified to be compatible with the new accounting requirements.

The independent audits presented to you this evening confirm the City's compliance with the new mandates and also confirm the fact that our budgets and financial documents are in conformance with the federal and generally accepted principles of public accounting.

We also have independent confirmation that the City of Bishop has procedures in place to insure the public assets which we are charged with protecting. Recommendations made in the Financial Statement schedule of findings have been addressed by staff.

I would like to thank the entire City staff for their dedicated work but especially acknowledge the outstanding work of Cheryl Solesbee, Assistant Finance Director, who is charged with managing our budgets and financial records.

RECOMMENDATION:

Review the various financial documents and consider action to be taken separately on the following agenda items:

- AGENDA ITEM NO. 13 – Accept the City of Bishop Financial Statement/Audit for FY 2011-2012.
- AGENDA ITEM NO. 14 – Accept the City of Bishop Sunrise Mobile Home Park Final Audit for 2011-2012.

**SUNRISE MIBILE HOME PARK
FINAL AUDIT FISCAL YEAR
2011-2012**

**REFER TO ACTION RECOMMENDED
IN STAFF MEMO UNDER AGENDA
ITEM NO.13**

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KSC dg*

SUBJECT: MAYORAL COMMITTEE APPOINTMENTS

DATE: JANUARY 14, 2013

Attachments: Mayoral Committee Appointments/Assignments List

BACKGROUND/SUMMARY

Due to the pending appointment of a new Council Member, the Mayoral Committee Appointments for 2013 was delayed until the process was completed. However it has become necessary to assign membership to certain committees in order for the City to have representation for upcoming meetings prior to the filling of the Council vacancy.

RECOMMENDATION

Discuss and consider modifications to the some or all of the Mayoral Committee Appointments and Assignments for 2013 and direct staff to make the appropriate notifications to the committees and agencies.

**BISHOP CITY COUNCIL
COMMITTEE/AGENCY ASSIGNMENTS
2012**

COMMITTEE/AGENCY	MEMBER	General Info/ Appt Date
Bishop Airport Task Force	Caldwell, Stottlemyre, Smith	Notice sent when meeting planned
Collaborative Planning Committee	Caldwell Griffiths	10/1/10 3/8/10
Desert Mountain Division Voting Delegate *	Cullen	3/9/09
Desert Mountain Resource Conservation & Development Council	Cullen	3/8/10
ESCOG* Eastern Sierra Council of Governments	Griffiths Cullen Alternate: Stottlemyre	3/9/09 3/12/07 3/14/11
ESTA* Eastern Sierra Transit Authority	Griffiths Stottlemyre	3/12/07 3/9/09
EMS Emergency Medical Services	Smith Alternate: Fire Chief Seguire	3/9/09 3/24/03
IGLCBC* Indian Gaming Local Community Benefit Committee	Cullen Alternate: Stottlemyre	3/14/05 3/9/09
IMAAA Advisory Council Inyo Mono Area Agency on Aging	Ellis Alternate: Smith	3/14/11 3/8/10
IMACA Inyo Mono Association for Community Action	Cullen	3/14/05
Inyo Council for the Arts (This is an Informal Membership)	Smith Alternate: Griffiths Alternate: Cullen	3/9/09 3/12/07 3/14/05
Joint Land Use Studies State of California	Smith Alternate: Ellis	3/9/09 3/14/11
JPIA * Joint Powers Insurance Authority	Stottlemyre Alternates: Griffiths, Cullen, Caldwell	3/9/09
LAFCO * Local Agency Formation Commission	Cullen Griffiths Alternate: Ellis	3/12/07 3/9/09 3/14/11
Liaison Committee City Council and Board of Supervisors	Griffiths Smith Alternate: Stottlemyre	3/10/08 3/14/11 3/14/11
LTC * Local Transportation Commission	Smith Cullen Alternate: Ellis Non-Council Rep: Bob Kimball - No term limit	3/9/09 3/9/09 3/14/11 3/26/01
RAN Remote Access Network	Ellis	3/14/11

*Formal Appointment
Updated: 3/13/12

COMMITTEES/AGENCIES
REFERENCE LIST

COMMITTEE/AGENCY	CONTACT PERSON/ADDRESS
<p>DESERT MOUNTAIN RC&D 1525 N. Norma Street, Suite C Ridgecrest, CA 93555 760-446-1974</p> <p>Meetings held Quarterly</p>	<p>Purpose to develop partnerships and projects that enhance economic development and protect the environment, creating a better quality of life for the communities we serve.</p>
<p>E.S.C.O.G. – EASTERN SIERRA COUNCIL OF GOVERNMENTS – Meetings held quarterly. Members: Town of Mammoth Lakes, City of Bishop, County of Inyo, County of Mono</p> <p>Each member appointed will serve a 4-year term</p>	<p>Lead agency changes each year. Meetings held quarterly and are coordinated with dates for ESTA meetings.</p>
<p>E.S.T.A. – EASTERN SIERRA TRANSIT AUTHORITY Meetings held monthly (Bishop and Mammoth)</p> <p>Established October 2006 Members on this Board cannot be a member of LTC because of a conflict of interest.</p> <p>FPPC reporting required Send to Committee Secretary</p>	<p>Susan Rottner ESTA Board Clerk P.O. Box 1357 Bishop, CA 93515 Phone: 760-872-1901 Fax: 760-872-0936 E-mail:</p>
<p>E.M.S. Laura Smith, appointed member Fire Chief will attend these meetings.</p>	<p>Department of Public Health Emergency Medical Services Agency 164 W. Hospitality lane, Suite 4A San Bernardino, CA 92415-0060</p> <p>Meetings held on 4th Mondays 6:00 p.m.</p>
<p>E.S.A.A.A. Advisory Council Inyo County Health & Human Services Eastern Sierra Area Agency on Aging 163 May St. Bishop 873-3305</p>	<p>Gina Ellis, Executive Secretary 760-873-3305</p> <p>Meetings held quarterly at 912 N. Main Street</p>
<p>I.G.L.C.B.C. – Indian Gaming Local Community Benefit Committee – Meetings held when grant money is available. Established May 2004</p> <p>Membership changed from 3 seats to 1 seat 6/09 1 alternate is alright</p> <p>FPPC reporting required – send to Committee Secretary (Assistant to County Administrator)</p>	<p>County Administrator is the coordinator for the Committee. The purpose of the committee will be to allocate certain funds which are made available to mitigate impacts caused by gaming.</p> <p>County of Inyo Assistant to County Administrator P. O. Drawer N Independence, CA 93526 T: 760/878-0292 F: 760/878-2241 E-mail:</p>

COMMITTEE/AGENCY	CONTACT PERSON/ADDRESS
<p>L.A.F.C.O.</p> <p>Commission consists of 5 members 2 City, 2 County and 1 public.</p> <p>FPPC reporting required Send to Committee Secretary</p>	<p>P.O. Drawer L Independence 878-0263 or 872-2706</p> <p>This is a paid commission Contact: County Planning Department</p>
<p>L.T.C. Meetings held 3rd Wednesday of each month. First meeting in each quarter held in south county. All other meetings are held in Bishop.</p> <p>FPPC reporting required Send to Committee Secretary</p>	<p>Inyo County Public Works P.O. Drawer L Independence, CA 93526 872-2707 (no reimbursements)</p>
<p>R.A.N. Board</p>	<p>Inyo District Attorney's Office oversees Disbursement of funding for law enforcement agencies in County.</p> <p>Committee meets once a year.</p>