CITY OF BISHOP
STUDY SESSION AGENDA
Council Chambers - 301 West Line Street - Bishop, California

NOTICES TO THE PUBLIC
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the City Clerk at 760-873-5863. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 13.102-35.104 ADA Title II)

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code § 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration. NOTE: Comments for all agenda items are limited to a speaking time of three minutes.

MONDAY, FEBRUARY 13, 2012
4:00 p.m.

CALL TO ORDER
ROLL CALL

PUBLIC COMMENT - NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

SCHEDULED DISCUSSION
1. Preview / discussion – Public Service Announcements – Skandar Reid
2. Bishop slogan contest
3. Potential date for conducting a Study Session and Council meeting at Bishop Union High School
4. Update on technology opportunities
5. Sunrise Mobile Home Park
6. Current 7:00 p.m. agenda items
7. Future agenda items

DEPARTMENT HEAD REPORTS
1. Fire Chief Ray Seguine
2. Police Chief Chris Carter
3. Public Works Director/City Engineer Dave Grah
4. City Administrator / Community Services Director Keith Caldwell

DISCUSSION
1. Councilmember Jim Ellis
2. Councilmember Susan Cullen
3. Councilmember Jeff Griffiths
4. Mayor Pro Tem Dave Stottlemyre
5. Mayor Laura Smith

ADJOURNMENT – To City Council meeting scheduled at 7:00 p.m. in the City Council Chambers.

AGENDA PLANNING FOR UPCOMING MEETINGS

MON – FEB 27, 2012 MEETINGS – MEMOS DUE: Tues Feb 21 10 am

4:00 PM

- Effects of election consolidation on annual reorganization
- Quarterly citizen award nominations

7:00 PM

- Chamber of Commerce Update
- Consideration to approve Tank Work Order 4 – Public Works Department.
- Consideration to approve the Warren Street consultant contract – Public Works Department
- Adoption of final budget for fiscal year 2011-2012 and amendments to preliminary budget for fiscal year 2012-2013.
- Request to advertise the Fowler Street sidewalk project
- Update hiring freeze
- Approve application for First Five grant funding for the Childhood Obesity program.
- Closed Session - Negotiations

MON – MARCH 12, 2012 MEETINGS

4:00 PM

7:00 PM

- Reorganization 2012
- Public hearing Fees and Charges 2012-2013
- Ordinance for amending and/or adding new fees – Introduction/First Reading.
- Public Hearing – Initial Study and Negative Declaration RJG Plaza signage– 174 S. Main St.
- Negative Declaration – RJG Plaza signage – 174 S. Main St.
- Approve sewer trunk consultant contract
- Closed Session - Negotiations

MON – MARCH 26, 2012 MEETINGS

4:00 PM

7:00 PM

- Quarterly Citizen Award – 1st Quarter
- Ordinance for Amending and/or adding new fees – Adoption
- Resolution adopting Fees and Charges
- Closed Session - Negotiations

MON – APRIL 9, 2012 MEETINGS

4:00 PM
7:00 PM

2/9/2012 9:14 AM

AGENDA ITEM NO.

1

TO: CITY COUNCIL

FROM: KEITH CALDWELL, INTERIM CITY ADMINISTRATOR KC (dg)

SUBJECT: DEPARTMENT HEAD UPDATES

DATE: FEBRUARY 13, 2012

BACKGROUND/SUMMARY:

The department heads from Fire, Police, Public Works and Administration/Community Services will provide updates on various departmental activities, current and on-going projects.

RECOMMENDATION:

Hear the reports.

2(a)

CITY OF BISHOP
CITY COUNCIL STUDY SESSION MINUTES
JANUARY 23, 2012

CALL TO ORDER	Mayor Smith called the meeting to order at 4:00 p.m. in the City Council Chambers at 301 West Line Street, Bishop, California.
COUNCIL PRESENT	Council Members Jim Ellis, Susan Cullen, Jeff Griffiths, Mayor Pro Tem David Stottlemyre Mayor Laura Smith
COUNCIL ABSENT	None
OTHERS PRESENT	Keith Caldwell, Interim City Administrator/ Community Services Director Denise Gillespie, Assistant City Clerk Ray Seguine, Fire Chief Chris Carter, Police Chief David Grah, Public Works Director/City Engineer
PUBLIC COMMENT	The Mayor announced the public comment period. No public comment was provided.
SCHEDULED DISCUSSION	Discussion was held on the following Study Session agenda items:
1. Sustainable Communities Planning Grant	Sandra Bauer and Bill Taylor of Bauer Environmental Services reported on the Land Use Element Sustainable Communities Planning grant. The funding is provided through Proposition 84. Action on a resolution for the grant application is scheduled for the regular meeting.
2. Annual Award Dinner	Mayor Smith and Councilmember Cullen will review options for possible restructuring of the Annual Award Dinner and report back at a future meeting.
3. Current 7:00 p.m. Agenda Items	There was no discussion on the items scheduled for the evening meeting.
4. Future Agenda Items	It was requested by Mayor Smith to add an agenda item to the next Study Session for discussion on a Bishop slogan contest.
DEPARTMENT HEAD REPORTS	Reports from Community Services, Fire, Police, Public Works and Administration were given on the departments' activities including upcoming and ongoing projects.
COUNCIL DISCUSSION	Council Members gave committee reports, community announcements and/or made comments or inquiries to staff. No action was taken.

ADJOURNMENT

The Mayor adjourned the meeting at 4:52 p.m. to the regular City Council meeting scheduled at 7:00 p.m.

_____

LAURA SMITH, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____

Denise Gillespie, Assistant City Clerk

(b)

CITY OF BISHOP
CITY COUNCIL MINUTES
JANUARY 23, 2012

CALL TO ORDER	Mayor Smith called the meeting of the Bishop City Council to order at 7:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.
INVOCATION	The invocation was given by Pastor Kelly Larson of the Bishop Creek Community Church followed by the Pledge of Allegiance led by Councilmember Cullen.
COUNCIL PRESENT	Councilmembers Jim Ellis, Susan Cullen, Jeff Griffiths Mayor Pro Tem Dave Stottlemyre Mayor Laura Smith
COUNCIL ABSENT	None
OTHERS PRESENT	Keith Caldwell, Interim City Administrator/ Community Services Director Denise Gillespie, Assistant City Clerk Peter Tracy, City Attorney Ray Seguine, Fire Chief Chris Carter, Police Chief David Grah, Public Works Director/City Engineer Gary Schley, Public Services Officer
PUBLIC COMMENT	The Mayor announced the public comment period. Captain Andria Witmer of the California Highway Patrol Bishop office reported on 2011 statistics. Sam Vargas, representing the Owensville Radio-Controlled Vehicle Club, informed the Council that the organization has pulled their request to construct a race track at the City Park. He stated it was not intended to upset those in the neighborhood opposing the project. Vargas thanked the Council for their patience.
DEPARTMENT HEAD REPORTS (1)	Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments' activities including upcoming and ongoing projects.
CONSENT CALENDAR (2)	A motion was made by Mayor Pro Tem Stottlemyre and passed unanimously to approve the Consent Calendar as presented:
Motion/Stottlemyre	FOR APPROVAL AND FILING (a) Study Session Minutes – 1/9/12 (b) Council Meeting Minutes – 1/9/12 FOR INFORMATION AND FILING (c) Parks and Recreation Commission Agenda – 1/25/12 (d) Planning Commission Agenda – 1/31/12 (e) Water and Sewer Commission Minutes – 11/8/11

UNFINISHED BUSINESS

ORDINANCE NO. 537
RE-INTRODUCTION
Relating to Moving Dates of the General Municipal Elections
(3)

Staff reported that following the introduction of Ordinance No. 537 relating to moving the dates of the City's General Municipal Elections to consolidate with the County General Elections, it was determined by the City's election consultants, Martin & Chapman, that a technical change was needed to the wording to clarify which Tuesdays future consolidated elections would be held.

Motion/Cullen

On a motion by Councilmember Cullen, the Council voted 5-0 to approve the re-introduction of Ordinance No. 537 by title only, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, RESPECTING MOVING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION FROM THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH IN ODD-NUMBERED YEARS TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER IN EVEN-NUMBERED YEARS, REPEALING ORDINANCE NUMBER 475, AND AMENDING SECTION 1.12.030 OF CHAPTER 1.12 OF THE BISHOP MUNICIPAL CODE".

NEW BUSINESS

RESOLUTION NO. 12-03
Sustainable Communities Planning Grant Application
(4)
Motion/Cullen

On a motion by Councilmember Cullen, the Council voted 5-0 to adopt Resolution No. 12-03 by title only, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, APPROVING THE CITY OF BISHOP TARGETED GENERAL PLAN UPDATE APPLICATION FUNDED BY THE SUSTAINABLE COMMUNITIES PLANNING GRANT AND INCENTIVES PROGRAM UNDER PROPOSITION 84".

BID AWARD – Well Materials – Public Works
(5)
Motion/Griffiths

Mayor Pro Tem Stottlemyre stated he was disqualifying himself from discussion and action on this agenda item due to business conducted with one of the bidders. He was required to leave the Council Chambers until action was taken.

Staff reported that two local businesses submitted bids to supply the materials needed to address deficiencies at Well 2 and Well 4:

Western Nevada Supply, Bishop	$5,420.90
Brown's Supply, Bishop	$5,315.73

A motion was made by Councilmember Griffiths to award the bid for the purchase of the materials for Well 2 and Well 4 to Brown's Supply of Bishop in the amount of $5,315.73. Motion passed 4-0 on the following roll call vote: Ayes: Griffiths, Ellis, Cullen, Smith. Disqualified: Stottlemyre. Stottlemyre returned to the dais.

APPROVAL OF REQUEST TO GO TO BID – City Park Lawn Mower – Parks Dept. (6) Motion/Ellis	On a motion by Councilmember Ellis, the Council voted 5-0 to approve the request to advertise for bids for the purchase of a lawn mower to be used at the City Park.
APPROVAL OF REQUEST TO GO TO BID – ADA Pool Lift – Parks Dept. (7) Motion/Griffiths	On a motion by Councilmember Griffiths, the Council voted 5-0 to approve the request to go to bid for the purchase of an ADA compliant pool lift in order to comply with a federal law.
COUNCIL AND COMMITTEE REPORTS	Council Members announced upcoming community events and reported on recent committee meetings. No action was taken.
CLOSED SESSIONS	The Mayor recessed the meeting at 7:38 p.m. to convene in closed session on the following agenda items:
CONFERENCE WITH LEGAL COUNSEL (8)	Pursuant to Government Code § 54954.5 Council met with the City Attorney to discuss one case of anticipated litigation.
CONFERENCE WITH LABOR NEGOTIATOR (9)	Conference with Labor Negotiator Keith Caldwell, Interim City Administrator, pursuant to Government Code § 54957.6(a) – Bishop Employees Association, Bishop Police Officers Association, Mid-Management and Management.
PERSONNEL (10)	Pursuant to Government Code § 54954.5 the Council met with Interim City Administrator Keith Caldwell to conduct a public employee evaluation and discussion of potential appointment.
RECONVENE	At 8:30 p.m. the Council reconvened in open session. City Attorney Tracy reported that Council took action to appoint Keith Caldwell as City Administrator and authorized the Mayor to execute the "City Administrator/City Clerk Employment Agreement". The motion was made by Councilmember Griffiths and passed unanimously.
ADJOURNMENT	The Mayor adjourned the meeting at 8:32 p.m. to the Study Session scheduled for Monday, February 13, 2012 at 4:00 p.m. in the City Council Chambers.

_____
LAURA SMITH, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Denise Gillespie, Assistant City Clerk

(C)

CITY OF BISHOP
CITY COUNCIL MINUTES
RETREAT
JANUARY 25, 2012

CALL TO ORDER	Mayor Smith called the meeting to order at 12:30 p.m.
COUNCIL PRESENT	Councilmembers Jim Ellis, Susan Cullen, Jeff Griffiths Mayor Pro Tem Dave Stottlemyre Mayor Laura Smith
COUNCIL ABSENT	None
OTHERS PRESENT	Keith Caldwell, City Administrator/Community Services Director Ray Seguine, Fire Chief Chris Carter, Police Chief David Grah, Public Works Director Denise Gillespie, Assistant City Clerk Cheryl Solesbee, Budget Manager
PUBLIC COMMENT	The Mayor announced the public comment period. No public comment was provided.
DISCUSSION	Discussion was held on the following agendized items:
1. Sunrise Mobile Home Park	With the upcoming conclusion of the 30-year CDBG grant obtained in 1983 to construct the Sunrise Mobile Home Park, options for the Park were discussed. The City Administrator was directed to continue researching the City management option and draft a letter to the residents.
2. Preliminary Budget FY 2012-2013	Actual revenues and projections were provided as an update on the Preliminary Budget for Fiscal Year 2012-2013.
3. Tri-County Fairgrounds	The status of the Tri-County Fairgrounds funding and future options were discussed.
4. Water and Sewer Rate Study	The draft timeline for the next Water and Sewer Rate Study was reviewed.
5. GASB 54 Fund Balance Policy	The Fund Balance Policy required by GASB 54 was reviewed. It will be placed on the next regular meeting agenda for action.
6. Hanby LADWP Parcel	The Hanby parcel owned by the Los Angeles Department of Water and Power was discussed.
7. Emergency Preparedness Training	Staff will organize a tabletop exercise to provide a basic overview of Council responsibilities during emergencies.
8. Sierra Street Parking Lot	Discussion was held on current unauthorized and authorized uses of the parking lot on Sierra Street.

9. Technology Opportunities	Staff provided information on a new "green" option for agenda packets. More information will be provided at a later meeting.
10. Recycling Opportunities	Discussion was held.
DEPARTMENTAL REPORTS	Department heads provided reports relating to their departments.
ADJOURNMENT	The Mayor adjourned the meeting at 4:33 p.m. to the next Council meeting scheduled for Monday, February 13, 2012 at 7:00 p.m. in the City Council Chambers.

_____
LAURA SMITH, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Denise Gillespie, Assistant City Clerk

(d)

CITY OF BISHOP

STATEMENT OF FUND TRANSACTIONS FOR THE PERIOD OF:

July 01, 2011 thru January 31, 2012

CITY FUND BALANCE	$	5,543,314.73
Plus Receipts		619,356.73
Less Expenditures		723,088.56
TOTAL CITY FUND BALANCE	**$**	**5,439,582.90**
CASH IN BANKS		
Union Bank Checking Accounts	$	298,987.72
State Treasurer LAIF	$	5,140,595.18
TOTAL CASH IN BANKS	**$**	**5,439,582.90**

CITY OF BISHOP
PUBLIC BUDGET ACCOUNTING
BREAKDOWN OF TOTAL CASH BALANCES
FOR THE MONTH OF JANUARY

FISCAL YEAR 2012

	BEGINNING BALANCE	EXPENDITURES	RECEIPTS	TRANSFERS DEBITS-CREDITS	ENDING BALANCE
036- HWY 6 & WYE RD	846,727.79	.00	.00	.00	846,727.79
037- HOME FUNDS/WILLOW ST	2,762.54	.00	.00	.00	2,762.54
038- MACIVR/IMACA CDBG-1951	.00	.00	.00	.00	.00
039- GIS/GRANTS	15,145.00	.00	.00	.00	15,145.00
040- PVMENT MGNT PLAN PHASE	.00	.00	.00	.00	.00
041- PAVEMNT MNGMT PLAN 2	.00	.00	.00	.00	.00
042- FED GRANT/B06SP/CA0082	29,320.67	.00	.00	.00	29,320.67
043- ROAD PROJECT A	128,575.44-	.00	.00	.00	128,575.44-
046- SNEDEN IMPROVEMENTS	5,723.80-	.00	.00	.00	5,723.80-
047- SOUTH SECOND IMPROV	11,359.12-	.00	.00	.00	11,359.12-
048- N WARREN IMPROVEMENTS	43.10-	.00	.00	.00	43.10-
049- W. PINE IMPROVEMENTS	11,623.86-	.00	.00	.00	11,623.86-
050- BUS PULLOUTS	.00	.00	.00	.00	.00
052- GROVE ST SIDEWALKS	11,239.59	.00	.00	.00	11,239.59
053- ENVIR CONSTRAINTS	126.60-	.00	.00	.00	126.60-
054- E. LINE ST BRIDGE	201.60	.00	.00	.00	201.60
055- JAY ST EXTENSION	302.42	.00	.00	.00	302.42
056- WYE RD EXTENSION	302.42	.00	.00	.00	302.42
057- SEIBU TO SCHL BIKE PATH	11,002.80-	.00	.00	.00	11,002.80-
058- PINE TO PARK/STIP	40,113.83-	.00	.00	.00	40,113.83-
059- HANBY PAVEMENT PROJECT	.00	.00	.00	.00	.00
070- HOME OWNER ASSIST PRGM	.00	.00	.00	.00	.00
071- SILVER PEAK/IMACA	2,200.00-	.00	.00	.00	2,200.00-
099- DEBT SERVICE	.00	.00	.00	.00	.00
TOTALS	5,543,314.73	722,458.37	619,356.73	630.19-	5,439,582.90

CITY OF BISHOP
PUBLIC BUDGET ACCOUNTING
BREAKDOWN OF TOTAL CASH BALANCES
FOR THE MONTH OF JANUARY

FISCAL YEAR 2012

	BEGINNING BALANCE	EXPENDITURES	RECEIPTS	TRANSFERS DEBITS-CREDITS	ENDING BALANCE
001- GENERAL FUND	2,345,458.13	412,686.64	423,130.07	653.78	2,356,555.34
002- SEWER FUND	747,066.04	143,577.20	57,317.47	.00	660,806.31
003- GAS TAX	57,355.24	12,444.84	7,843.63	.00	52,754.03
004- WATER FUND	1,070,470.50	59,839.91	66,065.29	.00	1,076,695.88
005- CABLE TV PUBLIC ACCESS	.00	.00	.00	.00	.00
007- LOCAL TRANSPORTATION	.00	.00	.00	.00	.00
008- BOND AND TRUST FUND	2,907.30	509.00	.00	.00	2,398.30
009- TRAFFIC SAFETY	13,421.60	235.23	933.64	581.52	14,701.53
010- TUT MEASURE A	292,544.88	80,178.58	20,647.15	.00	233,013.45
012- SUNRISE MHP	167,330.12	5,326.80	7,276.60	21.11-	169,258.81
013- GENERAL FIXED ASSETS	.00	.00	.00	.00	.00
014- REDEVELOPMENT FUND	653.23-	.00	.00	653.23	.00
015- WATER IMPROVEMENT	.00	.00	.00	.00	.00
017- GENERAL LONG TERM DEBT	.00	.00	.00	.00	.00
019- DEFERRED COMPENSATION	.00	.00	.00	.00	.00
021- CANINE DONATION	17,134.62	.00	125.00	.00	17,259.62
022- SPRUCE STREET EXTENSION	.00	.00	.00	.00	.00
024- WYE ROAD H.E.S PROJECT	.00	.00	.00	.00	.00
026- PIONEER LANE PROJECT	.00	.00	.00	.00	.00
027- PARK AVE PROJECT	.00	.00	.00	.00	.00
028- WYE ROAD PROJECT	.00	.00	.00	.00	.00
030- K MART	.00	.00	.00	.00	.00
032- CLEEPS/ENF&EQUIP PRGRM	.00	.00	.00	.00	.00
033- COPS	135,046.05	7,660.17	36,017.88	2,497.61-	160,906.15
034- SAFE ROUTE TO SCHOOLS	.00	.00	.00	.00	.00
035- MAC IVER ST EXT/STIP&TE	.00	.00	.00	.00	.00

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
31010 PROPERTY TAXES SECUR	370,000.00	.00	191,241.10	178,758.90	51
31020 PROPERTY TAXES UNSEC	108,000.00	.00	64,099.04	43,900.96	59
31030 PROPERTY TAXES PRIOR	.00	.00	2,277.82	2,277.82-	0
31050 PROPERTY TAX HOMEOWN	3,000.00	.00	.00	3,000.00	0
31060 PROP TAX MISC	23,000.00	.00	18,502.31	4,497.69	80
31065 VLF SWAP/PROP TX IN	280,000.00	.00	137,507.57	142,492.43	49
31070 INYO COUNTY ADM FEE	.00	.00	.00	.00	0
31075 PROP 1A CSCDA	.00	.00	.00	.00	0
31120 SALES TAX	1,600,000.00	107,800.00	701,870.48	898,129.52	43
31122 TRIPLE FLIP/LIEU SLS	550,000.00	.00	264,818.34	285,181.66	48
31126 DWP WTR AGREEMENT PA	180,000.00	.00	182,666.00	2,666.00-	101
31128 SALES TX 1/2%-PUBLIC	13,000.00	.00	7,161.42	5,838.58	55
31130 TRANSIENT OCCUPANCY	1,800,000.00	264,595.33	1,013,095.72	786,904.28	56
31150 REAL PROPERTY TRANSF	5,000.00	409.20	989.72	4,010.28	19
32010 BUSINESS LICENSES	50,000.00	6,873.60	44,340.90	5,659.10	88
32035 TENTATIVE MAP PERMIT	750.00	.00	.00	750.00	0
32040 USE PERMITS	4,000.00	400.00	900.00	3,100.00	22
32050 BUILDING PERMITS	12,000.00	265.00	5,929.99	6,070.01	49
32060 ELECTRICAL PERMITS	2,500.00	77.25	955.50	1,544.50	38
32070 PLUMBING/MECHANICAL	4,000.00	183.75	1,392.75	2,607.25	34
32080 ELECTRICAL FRANCHISE	34,000.00	.00	.00	34,000.00	0
32090 TV FRANCHISE	12,000.00	3,180.15	6,271.99	5,728.01	52
33010 INTEREST ON BANK DEP	18,000.00	4,373.15	9,118.17	8,881.83	50
33020 RENTAL OF REAL PROPE	110,000.00	18,072.37	68,021.35	41,978.65	61
34010 MOTOR VEHICLE IN LIE	12,000.00	.00	1,925.96	10,074.04	16
34015 MTR VEH LIC FEE 1100	.00	.00	.00	.00	0
34030 OFF HWY MOTOR VEH. F	100.00	.00	.00	100.00	0
34040 REIMB. HIGHWAY SWEEP	20,000.00	3,333.34	10,000.02	9,999.98	50
34042 PROP 1B/LOCAL STREET	.00	.00	.00	.00	0
34045 PAVEMENT MGNT PLAN	.00	.00	.00	.00	0
34046 DOC/RECYCLING GRANT	5,000.00	.00	5,000.00	.00	100
34048 TRAFFIC CONGESTION	.00	.00	.00	.00	0
34050 REIMB. FOR RFD FACIL	1,800.00	450.00	1,350.00	450.00	75
34070 REIMB. SMALL CLAIMS	.00	.00	.00	.00	0
34080 REIMB. RFD STATE COM	10,031.00	2,408.00	7,423.60	2,607.40	74
34081 SALARY REIMB FRM RF	.00	.00	.00	.00	0
34082 MISC REIM FROM RF DI	28,709.00	2,626.46	39,878.07	11,169.07-	138
34083 SMHP MANAGEMENT FEE	.00	.00	.00	.00	0
34090 LOAN RETIREMENT SUNR	4,200.00	.00	.00	4,200.00	0
34110 COURT RESTITUTIONS	.00	.00	.00	.00	0
34118 REIMB OF BOOKING FEE	.00	.00	.00	.00	0
34120 PEACE OFFICERS TRAIN	9,600.00	.00	3,895.43	5,704.57	40
34122 DVROS-STATE	.00	.00	.00	.00	0
34125 PARKING CITATIONS	15,000.00	1,437.00	6,939.12	8,060.88	46
34135 MANDATED COSTS REIMB	.00	.00	.00	.00	0
34140 DISPATCH CONTRACTS	500.00	.00	325.00	175.00	65
34150 ASSET FORFEIT REFUND	.00	.00	.00	.00	0
34160 911 REIM-STATE	.00	.00	.00	.00	0
35010 PLAN CHECKING	5,000.00	.00	2,837.66	2,162.34	56

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
35015 GRADING PERMIT	.00	.00	.00	.00	0
35020 STRONG MOTION INST.	150.00	2.55	84.00	66.00	56
35060 CBSC/BLDG PERMIT	100.00	4.00	44.00	56.00	44
36010 SALE OF PERSONAL PRO	6,800.00	14.73	1,243.73	5,556.27	18
36020 INS. REFUNDS & DIVID	45,000.00	.00	3,787.79	41,212.21	8
36025 FORFEITURE OF DEPOSI	.00	.00	.00	.00	0
36030 MISCELLANEOUS	40,000.00	426.69	10,596.42	29,403.58	26
36032 CENTENNIAL COINS	.00	.00	.00	.00	0
36040 FINGERPRINTING & REP	33,000.00	2,347.00	16,413.25	16,586.75	49
36065 COMPUTER LOAN PAYBAC	.00	.00	.00	.00	0
36070 CIVIC ARTS	5,000.00	.00	.00	5,000.00	0
36078 AFTER SCHOOL PROGRAM	.00	.00	.00	.00	0
36079 LTC/CIRCULATION ELEM	55,000.00	.00	.00	55,000.00	0
36082 STATE SEC ENCHMNT	.00	.00	.00	.00	0
36084 STATE PARK GRANT PRO	.00	.00	.00	.00	0
36085 REIMB OF FED/STATE G	.00	.00	.00	.00	0
36086 FEMA GRANT/FIRE	.00	.00	.00	.00	0
36087 INDIAN GAMING GRANT/	.00	.00	.00	.00	0
36088 1ST FIVE GRANT/INYO	13,573.00	.00	.00	13,573.00	0
36091 CERTIFICATE OF COMP	.00	.00	.00	.00	0
39141 INT ON LOANS	.00	.00	.00	.00	0
39143 LOAN PMTS	25,000.00	.00	.00	25,000.00	0
39240 TENNIS	.00	.00	.00	.00	0
39250 SOFTBALL	.00	.00	.00	.00	0
39255 VOLLEYBALL	.00	.00	.00	.00	0
39260 BASKETBALL	.00	.00	.00	.00	0
39275 FACILITY RENTAL FEE	2,500.00	854.00	1,987.25	512.75	79
39278 TREE DEDICATION	.00	.00	600.00	600.00-	0
39280 SUMMER YOUTH PROGRAM	.00	.00	70.00	70.00-	0
39282 SKATE PARK DONATIONS	.00	.00	.00	.00	0
39290 SWIMMING POOL	32,000.00	.00	18,388.46	13,611.54	57
39292 SWIMMING POOL MISC I	200.00	.00	.00	200.00	0
39297 YOUTH ATHLETICS	25,000.00	2,182.00	6,842.00	18,158.00	27
39298 ADULT ATHLETICS	17,000.00	814.50	4,329.50	12,670.50	25
39901 PROCEEDS FROM LEASE	.00	.00	.00	.00	0
39999 PROCEEDS FROM LEASE	.00	.00	.00	.00	0
TOTAL REVENUES	5,591,513.00	423,130.07	2,865,121.43	2,726,391.57	51
EXPENDITURES					
010 CITY COUNCIL					
51001 SALARIES-FULL TIME	18,000.00	2,099.25	11,398.50	6,601.50	63
51007 HEALTH INSURANCE	57,000.00	4,600.52	29,390.91	27,609.09	51
51008 DENTAL INSURANCE	7,500.00	504.28	3,376.16	4,123.84	45
51010 WORKERS COMPENSATION	200.00	15.45	104.20	95.80	52
51011 MEDICARE TAX	300.00	24.00	156.90	143.10	52
51017 FICA	300.00	19.50	124.41	175.59	41
51025 RETIREE HEALTH INSUR	56,000.00	4,265.82	29,482.84	26,517.16	52
51043 DISABILITY INSURANCE	600.00	49.00	343.00	257.00	57
51046 OPEB/POST EMP BENEFI	.00	.00	.00	.00	0
52009 TRAINING	950.00	.00	950.00	.00	100

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
52011 ADVERTISING/PRINTING	4,000.00	37.71	345.68	3,654.32	8
52012 OFFICE SUPPLIES,POST	1,500.00	43.70	613.67	886.33	40
52013 COMMUNICATIONS	500.00	.00	37.58	462.42	7
52014 MEETINGS, TRAVEL, CO	16,550.00	31.00	8,935.91	7,614.09	53
52015 PROFESSIONAL/TECH. S	10,000.00	.00	2,099.97	7,900.03	20
52018 SPECIAL DEPT. SUPPLI	3,000.00	127.02	979.08	2,020.92	32
52019 MISC. DUES & SUBSCRI	3,000.00	2,844.00	2,844.00	156.00	94
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL CITY COUNCIL	179,400.00	14,661.25	91,182.81	88,217.19	50
011 ADMINISTRATION					
51001 SALARIES-FULL TIME	150,500.00	11,139.93	111,937.63	38,562.37	74
51002 SALARIES/PART-TIME	.00	.00	.00	.00	0
51004 OVERTIME WAGES	7,500.00	.00	1,227.88	6,272.12	16
51007 HEALTH INSURANCE	23,000.00	1,662.78	16,438.64	6,561.36	71
51008 DENTAL INSURANCE	2,500.00	180.94	1,616.06	883.94	64
51009 PERS EMPLOYEE/EMPLOY	42,956.00	3,047.07	22,648.90	20,307.10	52
51010 WORKERS COMPENSATION	3,800.00	202.07	2,735.13	1,064.87	71
51011 MEDICARE TAX	2,500.00	161.54	1,640.43	859.57	65
51017 FICA	44.00	44.00	132.00	88.00-	300
51022 P.A.R.S SYSTEM	35,000.00	2,387.52	18,614.78	16,385.22	53
51024 EMPLOYER COMP MATCH	3,200.00	314.50	2,380.68	819.32	74
51025 RETIREE HEALTH INSUR	21,132.00	2,016.19	14,856.87	6,275.13	70
51042 UNEMPLOYMENT INS.	8,868.00	.00	2,217.00	6,651.00	25
51043 DISABILITY INSURANCE	3,000.00	162.17	1,321.11	1,678.89	44
51046 OPEB/POST EMP BENEFI	10,500.00	1,283.50	10,197.03	302.97	97
52009 TRAINING	2,000.00	.00	475.00	1,525.00	23
52011 ADVERTISING/PRINTING	600.00	.00	88.20	511.80	14
52012 OFFICE SUPPLIES,POST	1,500.00	253.76	921.70	578.30	61
52013 COMMUNICATIONS	2,000.00	.00	848.57	1,151.43	42
52014 MEETINGS, TRAVEL, CO	7,000.00	937.89	3,735.47	3,264.53	53
52015 PROFESSIONAL/TECH. S	1,500.00	.00	281.25	1,218.75	18
52018 SPECIAL DEPT. SUPPLI	500.00	.00	57.50	442.50	11
52019 MISC. DUES & SUBSCRI	1,500.00	80.00	352.18	1,147.82	23
52030 MISC. ADM/EMP COMP P	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	3,000.00	165.59	1,782.10	1,217.90	59
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL ADMINISTRATION	334,100.00	24,039.45	216,506.11	117,593.89	64
012 FINANCE					
51001 SALARIES-FULL TIME	36,000.00	3,238.99	22,007.76	13,992.24	61
51002 SALARIES/PART-TIME	25,000.00	2,201.63	14,953.77	10,046.23	59
51004 OVERTIME WAGES	6,000.00	447.98	3,081.53	2,918.47	51
51007 HEALTH INSURANCE	6,200.00	517.28	3,404.75	2,795.25	54
51008 DENTAL INSURANCE	700.00	64.87	436.34	263.66	62
51009 PERS EMPLOYEE/EMPLOY	11,000.00	879.22	5,922.30	5,077.70	53
51010 WORKERS COMPENSATION	600.00	54.75	384.96	215.04	64
51011 MEDICARE TAX	1,000.00	85.38	580.69	419.31	58

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
51017 FICA	500.00	72.62	481.39	18.61	96
51022 P.A.R.S SYSTEM	8,800.00	631.84	4,382.88	4,417.12	49
51024 EMPLOYER COMP MATCH	1,600.00	125.00	875.00	725.00	54
51025 RETIREE HEALTH INSUR	14,000.00	666.88	4,592.56	9,407.44	32
51043 DISABILITY INSURANCE	700.00	59.28	417.30	282.70	59
51046 OPEB/POST EMP BENEFI	2,500.00	392.28	2,691.97	191.97-	107
52009 TRAINING	1,000.00	.00	.00	1,000.00	0
52011 ADVERTISING/PRINTING	500.00	.00	152.80	347.20	30
52012 OFFICE SUPPLIES,POST	4,000.00	905.19	2,709.37	1,290.63	67
52013 COMMUNICATIONS	500.00	.00	34.89	465.11	6
52014 MEETINGS, TRAVEL, CO	2,000.00	.00	1,776.07	223.93	88
52015 PROFESSIONAL/TECH. S	43,000.00	2,134.60	35,893.73	7,106.27	83
52018 SPECIAL DEPT. SUPPLI	3,000.00	.00	.00	3,000.00	0
52019 MISC. DUES & SUBSCRI	380.00	.00	164.00	216.00	43
52116 E.S. TRANSIT AUTH LO	25,000.00	.00	25,000.00	.00	100
53022 OFFICE EQUIP. OPERAT	7,535.00	204.37	7,557.63	22.63-	100
55023 EXP-SMALL CLAIMS	.00	.00	.00	.00	0
55024 RENTALS-REFUNDS	120.00	387.21	437.60	317.60-	364
56028 CAPITAL EQUIPMENT	5,965.00	.00	.00	5,965.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
TOTAL FINANCE	207,600.00	13,069.37	137,939.29	69,660.71	66
013 TREASURER					
51001 SALARIES-FULL TIME	1,800.00	150.00	1,050.00	750.00	58
51007 HEALTH INSURANCE	.00	.00	.00	.00	0
51010 WORKERS COMPENSATION	50.00	1.40	10.13	39.87	20
51011 MEDICARE TAX	30.00	2.18	15.26	14.74	50
51017 FICA	35.00	1.96	13.72	21.28	39
51046 OPEB/POST EMP BENEFI	.00	.00	.00	.00	0
52009 TRAINING	.00	.00	.00	.00	0
TOTAL TREASURER	1,915.00	155.54	1,089.11	825.89	56
014 LEGAL SERVICES					
51011 MEDICARE TAX	.00	.00	.00	.00	0
51012 CONTRACT SALARY	66,000.00	.00	27,500.00	38,500.00	41
52014 MEETINGS, TRAVEL, CO	1,500.00	.00	.00	1,500.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	300.00	.00	.00	300.00	0
52019 MISC. DUES & SUBSCRI	3,000.00	1,412.99	2,269.31	730.69	75
55040 LITIGATION SERVICES	1,000.00	3,121.94	3,121.94	2,121.94-	312
TOTAL LEGAL SERVICES	71,800.00	4,534.93	32,891.25	38,908.75	45
015 INSURANCE					
51008 DENTAL INSURANCE	.00	.00	.00	.00	0
51009 PERS EMPLOYEE/EMPLOY	200.00	.00	.00	200.00	0
51010 WORKERS COMPENSATION	28,624.00	.00	15,311.33	13,312.67	53
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
51043 DISABILITY INSURANCE	.00	.00	.00	.00	0
51046 OPEB/POST EMP BENEFI	.00	.00	.00	.00	0
52008 ADMINISTRATION FEES	4,000.00	312.46	1,980.06	2,019.94	49
52016 INSURANCE	388,376.00	.00	305,393.00	82,983.00	78
TOTAL INSURANCE	421,200.00	312.46	322,684.39	98,515.61	76
016 BUILDING AND GROUNDS					
51001 SALARIES-FULL TIME	38,000.00	3,736.15	27,996.07	10,003.93	73
51002 SALARIES/PART-TIME	15,000.00	1,001.00	7,514.00	7,486.00	50
51004 OVERTIME WAGES	1,000.00	.00	.00	1,000.00	0
51007 HEALTH INSURANCE	9,000.00	642.74	4,412.29	4,587.71	49
51008 DENTAL INSURANCE	1,300.00	68.63	412.92	887.08	31
51009 PERS EMPLOYEE/EMPLOY	11,000.00	1,105.22	8,285.84	2,714.16	75
51010 WORKERS COMPENSATION	4,000.00	348.92	2,620.55	1,379.45	65
51011 MEDICARE TAX	1,400.00	68.68	514.85	885.15	36
51017 FICA	1,800.00	57.01	317.70	1,482.30	17
51022 P.A.R.S SYSTEM	9,600.00	832.07	6,135.18	3,464.82	63
51024 EMPLOYER COMP MATCH	1,300.00	.00	.00	1,300.00	0
51025 RETIREE HEALTH INSUR	.00	.00	.00	.00	0
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	2,000.00	64.21	386.06	1,613.94	19
51046 OPEB/POST EMP BENEFI	3,500.00	444.91	3,356.08	143.92	95
52010 HEAT,LIGHT,POWER	41,000.00	2,602.62	24,474.08	16,525.92	59
52011 ADVERTISING/PRINTING	100.00	.00	47.10	52.90	47
52013 COMMUNICATIONS	6,000.00	248.04	3,460.80	2,539.20	57
52015 PROFESSIONAL/TECH. S	6,000.00	50.00	3,601.55	2,398.45	60
52017 WASTE FEES	1,600.00	185.07	1,149.42	450.58	71
52018 SPECIAL DEPT. SUPPLI	2,900.00	73.00	539.96	2,360.04	18
53020 VEHICLE OPERATION	1,000.00	8.52	331.48	668.52	33
54023 BUILDING OPERATION	7,500.00	346.61	2,733.08	4,766.92	36
56027 CAPITAL IMPROVEMENT	8,000.00	.00	.00	8,000.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
TOTAL BUILDING AND GROUNDS	173,000.00	11,883.40	98,289.01	74,710.99	56
018 ELECTIONS					
51002 SALARIES/PART-TIME	.00	.00	.00	.00	0
52009 TRAINING	500.00	.00	.00	500.00	0
52011 ADVERTISING/PRINTING	.00	.00	82.50	82.50-	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52013 COMMUNICATIONS	.00	139.30	139.30	139.30-	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
TOTAL ELECTIONS	500.00	139.30	221.80	278.20	44

019 COMMUNITY PROMOTION

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
52111 CHAMBER OF COMMERCE	128,304.00	10,692.00	85,536.00	42,768.00	66
52113 LAWS MUSEUM	11,664.00	.00	11,664.00	.00	100
52114 TRAIN PROGRAM	.00	.00	.00	.00	0
52118 CHRISTMAS LIGHTS	.00	.00	.00	.00	0
52120 SENIOR LEGAL PROGRAM	1,271.00	.00	1,000.00	271.00	78
52121 IMAAA/SENIOR PROGRAM	9,696.00	.00	.00	9,696.00	0
52123 SENIOR REC. PROGRAM	250.00	.00	.00	250.00	0
52125 TRI COUNTY FAIR/CHSR	1,094.00	.00	.00	1,094.00	0
TOTAL COMMUNITY PROMOTION	152,279.00	10,692.00	98,200.00	54,079.00	64
020 POLICE DEPARTMENT					
51001 SALARIES-FULL TIME	1,200,000.00	95,733.91	727,209.41	472,790.59	60
51002 SALARIES/PART-TIME	15,000.00	825.50	11,684.77	3,315.23	77
51003 RESERVES-PART/TIME	.00	.00	.00	.00	0
51004 OVERTIME WAGES	110,000.00	4,600.58	63,012.60	46,987.40	57
51007 HEALTH INSURANCE	240,000.00	19,357.83	137,435.69	102,564.31	57
51008 DENTAL INSURANCE	26,000.00	1,891.05	14,207.23	11,792.77	54
51009 PERS EMPLOYEE/EMPLOY	475,000.00	35,703.18	261,524.75	213,475.25	55
51010 WORKERS COMPENSATION	110,000.00	7,575.48	62,381.67	47,618.33	56
51011 MEDICARE TAX	18,000.00	1,429.50	12,033.53	5,966.47	66
51015 SHIFT DIFFERENTIAL P	61,800.00	6,632.37	46,446.53	15,353.47	75
51017 FICA	1,000.00	56.73	381.92	618.08	38
51019 SALARIES-CADETS	.00	.00	.00	.00	0
51022 P.A.R.S SYSTEM	70,000.00	5,286.41	39,306.05	30,693.95	56
51024 EMPLOYER COMP MATCH	5,000.00	234.00	1,939.25	3,060.75	38
51025 RETIREE HEALTH INSUR	211,700.00	16,857.49	116,300.63	95,399.37	54
51042 UNEMPLOYMENT INS.	300.00	.00	283.00	17.00	94
51043 DISABILITY INSURANCE	23,000.00	1,652.86	12,630.56	10,369.44	54
51044 LIABILITY CLAIMS	.00	.00	.00	.00	0
51046 OPEB/POST EMP BENEFI	82,000.00	11,163.74	85,045.02	3,045.02-	103
52009 TRAINING	16,600.00	1,580.53-	19,231.15	2,631.15-	115
52010 HEAT,LIGHT,POWER	25,000.00	2,521.88	13,412.59	11,587.41	53
52011 ADVERTISING/PRINTING	3,000.00	.00	300.00	2,700.00	10
52012 OFFICE SUPPLIES,POST	6,000.00	414.41	3,189.20	2,810.80	53
52013 COMMUNICATIONS	30,000.00	1,444.86	16,341.96	13,658.04	54
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	30,000.00	3,473.62	13,622.36	16,377.64	45
52018 SPECIAL DEPT. SUPPLI	8,000.00	416.05	4,476.58	3,523.42	55
52019 MISC. DUES & SUBSCRI	2,000.00	120.00	465.00	1,535.00	23
52021 FINGERPRINT FEES	13,000.00	1,027.00	5,671.00	7,329.00	43
52023 BOOKING FEES	.00	.00	.00	.00	0
52218 PRISONER TSP.& INVES	1,000.00	.00	.00	1,000.00	0
52650 ASSET FORFEIT EXPENS	33,124.00	.00	.00	33,124.00	0
52654 INDIAN GAMING GRANT	21,770.00	.00	10,455.32	11,314.68	48
53020 VEHICLE OPERATION	55,000.00	6,060.08	32,840.99	22,159.01	59
53022 OFFICE EQUIP. OPERAT	6,500.00	605.91	2,966.59	3,533.41	45
54023 BUILDING OPERATION	10,000.00	472.77	3,715.46	6,284.54	37
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
55040 LITIGATION SERVICES	.00	.00	95.00	95.00-	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
TOTAL POLICE DEPARTMENT	2,909,794.00	223,976.68	1,718,605.81	1,191,188.19	59
021 FIRE DEPARTMENT					
51001 SALARIES-FULL TIME	7,500.00	639.30	4,475.10	3,024.90	59
51002 SALARIES/PART-TIME	47,100.00	3,691.00	23,280.60	23,819.40	49
51007 HEALTH INSURANCE	3,500.00	193.59	1,337.76	2,162.24	38
51008 DENTAL INSURANCE	500.00	18.91	126.62	373.38	25
51009 PERS EMPLOYEE/EMPLOY	3,500.00	335.25	2,125.13	1,374.87	60
51010 WORKERS COMPENSATION	30,760.00	2,125.20	11,441.04	19,318.96	37
51011 MEDICARE TAX	1,000.00	38.22	233.40	766.60	23
51017 FICA	800.00	69.94	371.46	428.54	46
51022 P.A.R.S SYSTEM	1,800.00	135.54	948.78	851.22	52
51025 RETIREE HEALTH INSUR	6,800.00	539.68	3,739.48	3,060.52	54
51041 FIREMANS LIFE INS.	2,064.00	315.00	1,737.00	327.00	84
51043 DISABILITY INSURANCE	300.00	12.21	85.47	214.53	28
51046 OPEB/POST EMP BENEFI	1,000.00	76.72	537.04	462.96	53
52009 TRAINING	4,000.00	330.11	4,075.51	75.51-	101
52010 HEAT,LIGHT,POWER	7,500.00	674.25-	4,211.63	3,288.37	56
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES,POST	300.00	4.31	38.34	261.66	12
52013 COMMUNICATIONS	2,880.00	196.78	2,205.81	674.19	76
52014 MEETINGS, TRAVEL, CO	1,550.00	1,893.81	3,396.26	1,846.26-	219
52015 PROFESSIONAL/TECH. S	2,500.00	1,361.75	2,947.46	447.46-	117
52018 SPECIAL DEPT. SUPPLI	48,543.00	2,622.76	53,933.06	5,390.06-	111
52019 MISC. DUES & SUBSCRI	1,300.00	92.50	1,276.00	24.00	98
53020 VEHICLE OPERATION	14,000.00	1,029.86	12,252.89	1,747.11	87
53022 OFFICE EQUIP. OPERAT	100.00	.00	48.38	51.62	48
54023 BUILDING OPERATION	500.00	.00	281.55	218.45	56
55024 RENTALS-REFUNDS	500.00	.00	.00	500.00	0
56027 CAPITAL IMPROVEMENT	5,000.00	.00	2,286.79	2,713.21	45
56028 CAPITAL EQUIPMENT	57,418.00	.00	57,417.49	.51	99
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
TOTAL FIRE DEPARTMENT	252,815.00	15,048.19	194,810.05	58,004.95	77
022 BUILDING					
51001 SALARIES-FULL TIME	50,000.00	4,199.54	29,183.28	20,816.72	58
51004 OVERTIME WAGES	200.00	.00	.00	200.00	0
51007 HEALTH INSURANCE	9,800.00	838.86	5,796.69	4,003.31	59
51008 DENTAL INSURANCE	1,000.00	81.94	548.63	451.37	54
51009 PERS EMPLOYEE/EMPLOY	13,000.00	1,210.32	8,215.81	4,784.19	63
51010 WORKERS COMPENSATION	2,000.00	130.46	940.92	1,059.08	47
51011 MEDICARE TAX	800.00	60.90	423.20	376.80	52
51022 P.A.R.S SYSTEM	13,000.00	920.28	6,336.76	6,663.24	48
51024 EMPLOYER COMP MATCH	1,600.00	131.00	917.00	683.00	57
51025 RETIREE HEALTH INSUR	6,000.00	466.30	2,758.32	3,241.68	45

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
51043 DISABILITY INSURANCE	1,000.00	74.72	523.04	476.96	52
51046 OPEB/POST EMP BENEFI	4,000.00	503.94	3,501.98	498.02	87
52009 TRAINING	500.00	.00	.00	500.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	500.00	31.70	124.47	375.53	24
52013 COMMUNICATIONS	400.00	133.54	253.48	146.52	63
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	2,000.00	.00	31.50	1,968.50	1
52018 SPECIAL DEPT. SUPPLI	200.00	.00	100.29	99.71	50
52019 MISC. DUES & SUBSCRI	650.00	.00	227.00	423.00	34
53020 VEHICLE OPERATION	1,500.00	125.85	480.25	1,019.75	32
53022 OFFICE EQUIP. OPERAT	430.00	25.87	175.94	254.06	40
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL BUILDING	108,580.00	8,935.22	60,538.56	48,041.44	55
023 STREET MAINTENANCE					
51001 SALARIES-FULL TIME	18,000.00	1,469.26	14,380.52	3,619.48	79
51002 SALARIES/PART-TIME	.00	.00	.00	.00	0
51004 OVERTIME WAGES	2,000.00	.00	1,218.78	781.22	60
51007 HEALTH INSURANCE	4,000.00	406.95	3,799.24	200.76	94
51008 DENTAL INSURANCE	900.00	41.43	347.20	552.80	38
51009 PERS EMPLOYEE/EMPLOY	7,000.00	369.78	3,690.15	3,309.85	52
51010 WORKERS COMPENSATION	2,500.00	260.40	2,358.84	141.16	94
51011 MEDICARE TAX	400.00	28.14	266.17	133.83	66
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51017 FICA	.00	.00	.00	.00	0
51018 DUTY TIME	4,800.00	472.50	2,767.50	2,032.50	57
51022 P.A.R.S SYSTEM	4,800.00	312.86	3,016.92	1,783.08	62
51024 EMPLOYER COMP MATCH	2,500.00	.00	514.50	1,985.50	20
51025 RETIREE HEALTH INSUR	7,100.00	624.27	4,368.20	2,731.80	61
51043 DISABILITY INSURANCE	500.00	34.89	303.31	196.69	60
51044 LIABILITY CLAIMS	.00	.00	.00	.00	0
51046 OPEB/POST EMP BENEFI	1,900.00	224.33	2,113.19	213.19-	111
52009 TRAINING	250.00	.00	12.00	238.00	4
52010 HEAT,LIGHT,POWER	900.00	116.17	262.79	637.21	29
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES,POST	1,000.00	26.55	710.08	289.92	71
52013 COMMUNICATIONS	1,200.00	42.85	307.73	892.27	25
52014 MEETINGS, TRAVEL, CO	250.00	.00	.00	250.00	0
52015 PROFESSIONAL/TECH. S	7,500.00	.00	1,825.92	5,674.08	24
52017 WASTE FEES	950.00	119.16	417.51	532.49	43
52018 SPECIAL DEPT. SUPPLI	4,100.00	70.36	1,894.83	2,205.17	46
52019 MISC. DUES & SUBSCRI	50.00	.00	16.40	33.60	32
52020 WATER CONSERVATION P	2,000.00	.00	1,294.00	706.00	64
52034 RECYCLING GRANT/DOC	5,000.00	.00	.00	5,000.00	0
53020 VEHICLE OPERATION	4,500.00	253.98	2,304.46	2,195.54	51
53022 OFFICE EQUIP. OPERAT	500.00	26.75	188.22	311.78	37
55024 RENTALS-REFUNDS	35,000.00	30,212.60	32,012.60	2,987.40	91

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
56027 CAPITAL IMPROVEMENT	1,500.00	.00	836.86	663.14	55
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
57041 PAVEMENT CRACK SEAL	.00	.00	.00	.00	0
57043 TRAFFIC PAINTING	.00	.00	.00	.00	0
57045 TRAFFIC PAINTING	.00	.00	.00	.00	0
TOTAL STREET MAINTENANCE	121,200.00	35,113.23	81,227.92	39,972.08	67
024 PROP 1B/LOCAL STREETS					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	.00	.00	.00	.00	0
51008 DENTAL INSURANCE	.00	.00	.00	.00	0
51009 PERS EMPLOYEE/EMPLOY	.00	.00	.00	.00	0
51010 WORKERS COMPENSATION	.00	.00	.00	.00	0
51011 MEDICARE TAX	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	20,000.00	.00	.00	20,000.00	0
57043 TRAFFIC PAINTING	.00	.00	.00	.00	0
TOTAL PROP 1B/LOCAL STREET	20,000.00	.00	.00	20,000.00	0
025 STREET SWEEPING					
51001 SALARIES-FULL TIME	42,000.00	3,320.06	22,960.36	19,039.64	54
51004 OVERTIME WAGES	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	10,000.00	734.31	4,978.63	5,021.37	49
51008 DENTAL INSURANCE	1,000.00	72.75	478.37	521.63	47
51009 PERS EMPLOYEE/EMPLOY	12,000.00	859.14	5,958.72	6,041.28	49
51010 WORKERS COMPENSATION	6,500.00	445.22	3,179.68	3,320.32	48
51011 MEDICARE TAX	800.00	48.14	332.95	467.05	41
51022 P.A.R.S SYSTEM	9,000.00	665.22	4,635.76	4,364.24	51
51043 DISABILITY INSURANCE	1,000.00	58.90	406.17	593.83	40
51046 OPEB/POST EMP BENEFI	3,000.00	386.85	2,649.13	350.87	88
52017 WASTE FEES	300.00	.00	273.00	27.00	91
53020 VEHICLE OPERATION	10,060.00	715.70	6,836.61	3,223.39	67
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
TOTAL STREET SWEEPING	95,660.00	7,306.29	52,689.38	42,970.62	55
026 STREET LIGHTING					
52010 HEAT,LIGHT,POWER	36,000.00	2,559.21	21,245.68	14,754.32	59
52018 SPECIAL DEPT. SUPPLI	.00	10.19-	.00	.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL STREET LIGHTING	36,000.00	2,549.02	21,245.68	14,754.32	59

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
028 EMERGENCY PREPAREDNESS					
52013 COMMUNICATIONS	3,000.00	80.58	1,139.96	1,860.04	37
52014 MEETINGS, TRAVEL, CO	1,000.00	.00	.00	1,000.00	0
52018 SPECIAL DEPT. SUPPLI	500.00	.00	.00	500.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL EMERGENCY PREPAREDNE	4,500.00	80.58	1,139.96	3,360.04	25
031 PARKS & REC					
51001 SALARIES-FULL TIME	162,160.00	11,028.80	79,512.14	82,647.86	49
51002 SALARIES/PART-TIME	400.00	.00	.00	400.00	0
51004 OVERTIME WAGES	1,500.00	.00	.00	1,500.00	0
51007 HEALTH INSURANCE	46,000.00	3,097.60	22,156.94	23,843.06	48
51008 DENTAL INSURANCE	4,800.00	303.84	2,071.84	2,728.16	43
51009 PERS EMPLOYEE/EMPLOY	34,000.00	2,993.10	21,966.77	12,033.23	64
51010 WORKERS COMPENSATION	15,000.00	1,106.66	7,649.03	7,350.97	50
51011 MEDICARE TAX	2,500.00	159.29	1,149.58	1,350.42	45
51017 FICA	200.00	.00	.00	200.00	0
51022 P.A.R.S SYSTEM	39,000.00	2,435.72	17,474.07	21,525.93	44
51024 EMPLOYER COMP MATCH	4,200.00	185.00	1,512.50	2,687.50	36
51025 RETIREE HEALTH INSUR	46,000.00	3,906.66	26,812.43	19,187.57	58
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	2,800.00	207.82	1,460.13	1,339.87	52
51046 OPEB/POST EMP BENEFI	15,000.00	1,310.45	9,528.41	5,471.59	63
52009 TRAINING	.00	.00	.00	.00	0
52010 HEAT,LIGHT,POWER	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52013 COMMUNICATIONS	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	4,300.00	.00	76.27-	4,376.27	1-
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52017 WASTE FEES	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	250.00	.00	76.26	173.74	30
52019 MISC. DUES & SUBSCRI	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
53021 SPECIAL EQUIP. OPERA	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	2,200.00	226.10	1,405.42	794.58	63
54023 BUILDING OPERATION	.00	.00	.00	.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
55058 STATE PARK GRANT PRO	.00	.00	.00	.00	0
55061 1ST FIVE GRANT/INYO	.00	.00	.00	.00	0
55063 DOC/RECYCLING GRANT	5,000.00	.00	1,096.38	3,903.62	21
56027 CAPITAL IMPROVEMENT	10,000.00	.00	4,909.03	5,090.97	49
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
TOTAL PARKS & REC	395,310.00	26,961.04	198,704.66	196,605.34	50

034 PLANNING DEPARTMENT

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
51001 SALARIES-FULL TIME	128,000.00	6,274.30	74,504.50	53,495.50	58
51002 SALARIES/PART-TIME	1,500.00	.00	1,000.00	500.00	66
51004 OVERTIME WAGES	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	19,000.00	1,187.95	9,333.06	9,666.94	49
51008 DENTAL INSURANCE	2,000.00	120.69	791.83	1,208.17	39
51009 PERS EMPLOYEE/EMPLOY	36,000.00	1,866.16	12,542.13	23,457.87	34
51010 WORKERS COMPENSATION	5,000.00	189.09	2,464.06	2,535.94	49
51011 MEDICARE TAX	1,940.00	90.98	1,092.76	847.24	56
51017 FICA	60.00	.00	10.40	49.60	17
51022 P.A.R.S SYSTEM	28,000.00	1,390.17	10,473.11	17,526.89	37
51025 RETIREE HEALTH INSUR	7,000.00	466.30	3,671.13	3,328.87	52
51043 DISABILITY INSURANCE	2,500.00	111.02	759.25	1,740.75	30
51046 OPEB/POST EMP BENEFI	9,000.00	752.92	5,758.29	3,241.71	63
52009 TRAINING	500.00	.00	.00	500.00	0
52011 ADVERTISING/PRINTING	2,000.00	41.25	502.00	1,498.00	25
52012 OFFICE SUPPLIES,POST	4,800.00	34.47	2,218.30	2,581.70	46
52013 COMMUNICATIONS	400.00	23.74	143.68	256.32	35
52014 MEETINGS, TRAVEL, CO	100.00	.00	.00	100.00	0
52015 PROFESSIONAL/TECH. S	46,000.00	.00	34,011.50	11,988.50	73
52018 SPECIAL DEPT. SUPPLI	100.00	.00	34.37	65.63	34
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	430.00	25.87	275.94	154.06	64
53025 LAFCO	22,000.00	.00	.00	22,000.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL PLANNING DEPARTMENT	316,330.00	12,574.91	159,586.31	156,743.69	50
048 CIVIC ARTS COMMISSION					
52018 SPECIAL DEPT. SUPPLI	18,225.00	.00	18,225.00	.00	100
TOTAL CIVIC ARTS COMMISSIO	18,225.00	.00	18,225.00	.00	100
TOTAL EXPENDITURES	5,820,208.00	412,032.86	3,505,777.10	2,314,430.90	60
NET REV & EXPENDITURE	228,695.00-	11,097.21	640,655.67-	411,960.67	280

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

002 SEWER FUND
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39020 SEWER SERVICE COLLEC	1,012,000.00	57,172.40	683,172.56	328,827.44	67
39023 PENALTIES-SEWER SERV	4,000.00	85.07	1,102.57	2,897.43	27
39024 SEWER PERMITS	.00	.00	.00	.00	0
39025 SEWER ASSESSMENT FEE	.00	.00	.00	.00	0
39030 REIMB. SMALL CLAIMS	.00	.00	.00	.00	0
39040 INTEREST ON BANK DEP	3,000.00	.00	.00	3,000.00	0
39060 SEWER MISCELLANEOUS	30,000.00	60.00	1,992.95	28,007.05	6
39070 REIM FRM WATER	.00	.00	.00	.00	0
39075 REIMB FROM ESCSD	.00	.00	.00	.00	0
39076 REIMB FRM FED/ST GRA	.00	.00	.00	.00	0
39077 REIMB FRM CAL TRANS	.00	.00	.00	.00	0
TOTAL REVENUES	1,049,000.00	57,317.47	686,268.08	362,731.92	65
EXPENDITURES					
051 SEWER					
51001 SALARIES-FULL TIME	272,000.00	21,784.78	151,627.76	120,372.24	55
51002 SALARIES/PART-TIME	5,200.00	100.00	1,020.16	4,179.84	19
51004 OVERTIME WAGES	1,000.00	.00	45.14	954.86	4
51007 HEALTH INSURANCE	56,000.00	4,328.23	29,559.64	26,440.36	52
51008 DENTAL INSURANCE	5,600.00	435.07	3,087.22	2,512.78	55
51009 PERS EMPLOYEE/EMPLOY	78,000.00	6,108.48	41,509.17	36,490.83	53
51010 WORKERS COMPENSATION	28,000.00	2,185.80	15,769.41	12,230.59	56
51011 MEDICARE TAX	4,000.00	321.75	2,244.47	1,755.53	56
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51016 VEHICLE COMPENSATION	.00	.00	.00	.00	0
51017 FICA	400.00	45.95	227.15	172.85	56
51018 DUTY TIME	4,800.00	303.75	2,092.50	2,707.50	43
51022 P.A.R.S SYSTEM	60,000.00	4,585.14	31,596.65	28,403.35	52
51024 EMPLOYER COMP MATCH	6,000.00	891.00	5,721.00	279.00	95
51025 RETIREE HEALTH INSUR	32,500.00	2,809.30	19,656.97	12,843.03	60
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	5,000.00	376.42	2,714.62	2,285.38	54
51046 OPEB/POST EMP BENEFI	20,000.00	2,585.46	17,903.47	2,096.53	89
52009 TRAINING	3,100.00	600.00	1,619.00	1,481.00	52
52010 HEAT,LIGHT,POWER	30,900.00	3,193.87	14,672.10	16,227.90	47
52011 ADVERTISING/PRINTING	1,700.00	32.87	198.94	1,501.06	11
52012 OFFICE SUPPLIES,POST	4,500.00	797.93	2,334.96	2,165.04	51
52013 COMMUNICATIONS	3,000.00	85.70	981.96	2,018.04	32
52014 MEETINGS, TRAVEL, CO	2,800.00	.00	746.95	2,053.05	26
52015 PROFESSIONAL/TECH. S	24,520.00	96.88	14,870.73	9,649.27	60
52017 WASTE FEES	1,500.00	297.06	1,453.19	46.81	96
52018 SPECIAL DEPT. SUPPLI	14,100.00	717.14	8,061.33	6,038.67	57
52019 MISC. DUES & SUBSCRI	835.00	.00	239.30	595.70	28
53020 VEHICLE OPERATION	9,700.00	542.15	6,011.94	3,688.06	61
53021 SPECIAL EQUIP. OPERA	6,600.00	248.06	1,571.55	5,028.45	23
53022 OFFICE EQUIP. OPERAT	2,500.00	191.07	1,240.36	1,259.64	49
54023 BUILDING OPERATION	.00	.00	.00	.00	0
55023 EXP-SMALL CLAIMS	1,000.00	.00	.00	1,000.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

002 SEWER FUND
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
55027 TRANS TO FED/ST PROJ	.00	.00	.00	.00	0
56025 DEPRECIATION	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	265,000.00	89,913.34	182,608.42	82,391.58	68
56028 CAPITAL EQUIPMENT	5,000.00	.00	.00	5,000.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
56500 INTEREST	.00	.00	.00	.00	0
TOTAL SEWER	955,255.00	143,577.20	561,386.06	393,868.94	58
TOTAL EXPENDITURES	955,255.00	143,577.20	561,386.06	393,868.94	58
NET REV & EXPENDITURE	93,745.00	86,259.73-	124,882.02	31,137.02-	133

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

003 GAS TAX
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39100 SECTION 2105	20,000.00	1,408.02	11,845.76	8,154.24	59
39110 SECTION 2107-5	1,000.00	.00	.00	1,000.00	0
39120 SECTION 2107	29,000.00	1,484.54	15,664.10	13,335.90	54
39130 SECTION 2106	21,000.00	1,403.61	10,374.22	10,625.78	49
39135 MISC/PROP 42	.00	3,547.46	26,457.83	26,457.83-	0
39138 TRAFFIC CONGESTION	36,278.00	.00	.00	36,278.00	0
39140 INTEREST ON BANK DEP	.00	.00	.00	.00	0
TOTAL REVENUES	107,278.00	7,843.63	64,341.91	42,936.09	59
EXPENDITURES					
030 GAS TAX					
51001 SALARIES-FULL TIME	76,000.00	6,401.80	39,435.88	36,564.12	51
51002 SALARIES/PART-TIME	2,500.00	.00	581.22	1,918.78	23
51004 OVERTIME WAGES	.00	.00	.00	.00	0
51005 SALARY-SNOW REMOVAL	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	22,000.00	1,320.88	8,035.74	13,964.26	36
51008 DENTAL INSURANCE	2,000.00	134.88	812.98	1,187.02	40
51009 PERS EMPLOYEE/EMPLOY	21,000.00	1,617.84	9,978.06	11,021.94	47
51010 WORKERS COMPENSATION	11,000.00	707.05	4,584.35	6,415.65	41
51011 MEDICARE TAX	1,200.00	92.82	580.22	619.78	48
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51016 VEHICLE COMPENSATION	.00	.00	.00	.00	0
51017 FICA	200.00	44.00	220.00	20.00-	110
51018 DUTY TIME	100.00	.00	.00	100.00	0
51022 P.A.R.S SYSTEM	17,000.00	1,262.66	7,733.34	9,266.66	45
51024 EMPLOYER COMP MATCH	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	1,800.00	110.73	703.94	1,096.06	39
51046 OPEB/POST EMP BENEFI	5,800.00	752.18	4,636.62	1,163.38	79
52009 TRAINING	.00	.00	.00	.00	0
52010 HEAT,LIGHT,POWER	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52013 COMMUNICATIONS	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	1,800.00	.00	.00	1,800.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
52020 WATER CONSERVATION P	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
57041 PAVEMENT CRACK SEAL	.00	.00	.00	.00	0
57043 TRAFFIC PAINTING	.00	.00	.00	.00	0
57049 DRAINAGE IMPROVEMENT	.00	.00	.00	.00	0
TOTAL GAS TAX	162,400.00	12,444.84	77,302.35	85,097.65	47
TOTAL EXPENDITURES	162,400.00	12,444.84	77,302.35	85,097.65	47
NET REV & EXPENDITURE	55,122.00-	4,601.21-	12,960.44-	42,161.56-	23

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

003 GAS TAX
PERIOD ENDING 1/31/12

FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

004 WATER FUND
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39010 ESCSD/POLETA PROJECT	.00	.00	.00	.00	0
39012 WATER SERVICE COLLEC	1,166,000.00	65,033.59	792,561.10	373,438.90	67
39013 PENALTIES-WATER SERV	5,000.00	79.20	1,165.60	3,834.40	23
39014 REIMB SMALL CLAIMS	.00	.00	.00	.00	0
39015 INTEREST ON BANK DEP	6,000.00	.00	.00	6,000.00	0
39016 WATER PERMITS	.00	.00	.00	.00	0
39017 WATER MISCELLANEOUS	5,000.00	952.50	3,891.99	1,108.01	77
39018 REIMB FRM FED/ST GRA	.00	.00	.00	.00	0
39019 WATER ASSESSMENT FEE	.00	.00	.00	.00	0
39026 REIMB FRM CAL TRANS	.00	.00	.00	.00	0
TOTAL REVENUES	1,182,000.00	66,065.29	797,618.69	384,381.31	67
EXPENDITURES					
050 WATER					
51001 SALARIES-FULL TIME	270,000.00	22,530.22	155,225.08	114,774.92	57
51002 SALARIES/PART-TIME	5,200.00	100.00	956.23	4,243.77	18
51004 OVERTIME WAGES	3,000.00	.00	392.94	2,607.06	13
51007 HEALTH INSURANCE	56,000.00	4,504.86	30,521.41	25,478.59	54
51008 DENTAL INSURANCE	5,200.00	467.58	3,219.61	1,980.39	61
51009 PERS EMPLOYEE/EMPLOY	76,000.00	6,230.75	42,247.34	33,752.66	55
51010 WORKERS COMPENSATION	29,000.00	2,272.01	16,214.97	12,785.03	55
51011 MEDICARE TAX	4,200.00	332.08	2,297.37	1,902.63	54
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51016 VEHICLE COMPENSATION	.00	.00	.00	.00	0
51017 FICA	300.00	44.00	220.00	80.00	73
51018 DUTY TIME	4,500.00	270.00	1,856.25	2,643.75	41
51022 P.A.R.S SYSTEM	65,400.00	4,578.68	31,571.33	33,828.67	48
51024 EMPLOYER COMP MATCH	600.00	73.00	255.50	344.50	42
51025 RETIREE HEALTH INSUR	32,000.00	2,809.30	19,656.97	12,343.03	61
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	5,000.00	396.09	2,726.23	2,273.77	54
51046 OPEB/POST EMP BENEFI	20,000.00	2,665.96	18,352.07	1,647.93	91
52009 TRAINING	5,600.00	603.43	1,262.28	4,337.72	22
52010 HEAT,LIGHT,POWER	54,200.00	701.97	29,375.64	24,824.36	54
52011 ADVERTISING/PRINTING	500.00	54.41	65.19	434.81	13
52012 OFFICE SUPPLIES,POST	5,100.00	838.66	2,800.68	2,299.32	54
52013 COMMUNICATIONS	3,430.00	85.70	1,587.22	1,842.78	46
52014 MEETINGS, TRAVEL, CO	2,300.00	.00	.00	2,300.00	0
52015 PROFESSIONAL/TECH. S	34,555.00	824.37	16,758.93	17,796.07	48
52017 WASTE FEES	1,250.00	204.30	805.94	444.06	64
52018 SPECIAL DEPT. SUPPLI	20,000.00	728.91	8,183.85	11,816.15	40
52019 MISC. DUES & SUBSCRI	935.00	.00	359.30	575.70	38
52020 WATER CONSERVATION P	5,000.00	.00	1,735.36	3,264.64	34
53020 VEHICLE OPERATION	7,500.00	568.94	4,666.38	2,833.62	62
53021 SPECIAL EQUIP. OPERA	.00	120.96-	.00	.00	0
53022 OFFICE EQUIP. OPERAT	1,795.00	143.13	912.68	882.32	50
54023 BUILDING OPERATION	.00	.00	.00	.00	0
55023 EXP-SMALL CLAIMS	1,000.00	.00	.00	1,000.00	0
55024 RENTALS-REFUNDS	1,000.00	.00	864.86	135.14	86

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

004 WATER FUND
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
55027 TRANS TO FED/ST PROJ	.00	.00	.00	.00	0
55040 LITIGATION SERVICES	.00	.00	.00	.00	0
56025 DEPRECIATION	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	108,500.00	7,932.52	115,388.03	6,888.03-	106
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56030 LOAN PAYMENT SET ASI	43,000.00	.00	21,095.78	21,904.22	49
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
56500 INTEREST	.00	.00	.00	.00	0
TOTAL WATER	872,065.00	59,839.91	531,575.42	340,489.58	60
TOTAL EXPENDITURES	872,065.00	59,839.91	531,575.42	340,489.58	60
NET REV & EXPENDITURE	309,935.00	6,225.38	266,043.27	43,891.73	85

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

007 LOCAL TRANSPORTATION
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39510 FROM LOCAL AGENCY	.00	.00	.00	.00	0
39512 P/Y TDA ALLOCATIONS	.00	.00	.00	.00	0
39515 MISCELLANEOUS	.00	.00	.00	.00	0
39516 REIMB FR FED/STATE G	.00	.00	.00	.00	0
39520 INTEREST ON BANK DEP	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
NET REV & EXPENDITURE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

008 BOND AND TRUST FUND
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39610 AUD. RENTAL REFUND	.00	.00	.00	.00	0
39620 FOUND MONEY	.00	.00	1,156.13	1,156.13-	0
39640 BID BONDS	.00	.00	.00	.00	0
39660 OVER AND SHORTAGES	.00	.00	10.00	10.00-	0
39664 INTEREST ON DEPOSITS	.00	.00	.00	.00	0
39665 COLLECTION FEES	.00	.00	.00	.00	0
39670 CHECK RESTITUTION	.00	.00	300.00	300.00-	0
39671 CANINE DONATION	.00	.00	.00	.00	0
39673 REFUNDS	.00	.00	.00	.00	0
39678 K MART PROJECT	.00	.00	.00	.00	0
39679 TUMBLEWEED/PERFMNCE	.00	.00	.00	.00	0
39680 BSHP PAUITE DEV CORP	.00	.00	.00	.00	0
39681 IMPERIAL CHINA/PERF	.00	.00	.00	.00	0
39689 CANDIDATE STATEMENT	.00	.00	.00	.00	0
39691 COBRA - INSURANCE	.00	.00	.00	.00	0
39692 DEPOSITS - MISC.	.00	.00	.00	.00	0
39694 H.C LUMBER ACCRUED I	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	1,466.13	1,466.13-	0
EXPENDITURES					
039 BOND AND TRUST					
57056 OVERAGE & SHORTAGE	.00	.00	.00	.00	0
57058 BID BONDS DEPOSITS	.00	.00	.00	.00	0
57059 FOUND MONEY	.00	509.00	1,155.13	1,155.13-	0
57076 K MART&CAL TRNS 6&WY	.00	.00	.00	.00	0
57077 DEMOLITION DEPOSITS	.00	.00	.00	.00	0
57079 ERICK SCHAT REFUND	.00	.00	.00	.00	0
57081 INTEREST ON DEPOSITS	.00	.00	.00	.00	0
57086 IMPERIAL CHINA/PERF	.00	.00	.00	.00	0
TOTAL BOND AND TRUST	.00	509.00	1,155.13	1,155.13-	0
TOTAL EXPENDITURES	.00	509.00	1,155.13	1,155.13-	0
NET REV & EXPENDITURE	.00	509.00-	311.00	311.00-	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

009 TRAFFIC SAFETY
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39710 FINES & FOREFEITURES	2,000.00	153.14	4,685.81	2,685.81-	234
39715 PARKING CITATIONS	.00	780.50	780.50	780.50-	0
39718 REIMB FROM BSHP SCHL	.00	.00	8,250.00	8,250.00-	0
39720 OTS GRANT	23,000.00	.00	4,428.02	18,571.98	19
TOTAL REVENUES	25,000.00	933.64	18,144.33	6,855.67	72
EXPENDITURES					
090 TRAFFIC SAFETY					
51002 SALARIES/PART-TIME	9,968.00	202.50	3,000.00	6,968.00	30
51004 OVERTIME WAGES	1,592.00	.00	1,551.56	40.44	97
51007 HEALTH INSURANCE	.00	.10-	.00	.00	0
51008 DENTAL INSURANCE	.00	.00	.00	.00	0
51010 WORKERS COMPENSATION	490.00	513.72-	27.16	462.84	5
51011 MEDICARE TAX	100.00	2.94	66.03	33.97	66
51015 SHIFT DIFFERENTIAL P	.00	.00	.00	.00	0
51017 FICA	300.00	2.63	38.99	261.01	12
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	.00	.00	.00	.00	0
51046 OPEB/POST EMP BENEFI	.00	40.54-	.00	.00	0
52009 TRAINING	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
52022 PD SPECIAL SUPPLIES	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL TRAFFIC SAFETY	12,450.00	346.29-	4,683.74	7,766.26	37
TOTAL EXPENDITURES	12,450.00	346.29-	4,683.74	7,766.26	37
NET REV & EXPENDITURE	12,550.00	1,279.93	13,460.59	910.59-	107

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

010 TUT MEASURE A
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39722 TUT MEASURE A	550,000.00	.00	216,446.19	333,553.81	39
39723 REIMB FRM RURAL DIST	72,246.00	20,547.15	61,738.59	10,507.41	85
39730 MISC	.00	100.00	454.59	454.59-	0
TOTAL REVENUES	622,246.00	20,647.15	278,639.37	343,606.63	44
EXPENDITURES					
51001 SALARIES-FULL TIME	225,000.00	18,526.00	118,103.25	106,896.75	52
51002 SALARIES/PART-TIME	150,000.00	5,043.25	90,796.25	59,203.75	60
51007 HEALTH INSURANCE	34,000.00	2,581.12	16,260.64	17,739.36	47
51008 DENTAL INSURANCE	2,300.00	252.14	1,569.70	730.30	68
51009 PERS EMPLOYEE/EMPLOY	97,000.00	7,553.29	48,034.53	48,965.47	49
51010 WORKERS COMPENSATION	25,000.00	2,254.83	19,264.82	5,735.18	77
51011 MEDICARE TAX	4,000.00	341.82	3,029.29	970.71	75
51017 FICA	2,500.00	109.62	1,326.07	1,173.93	53
51022 P.A.R.S SYSTEM	.00	.00	.00	.00	0
51024 EMPLOYER COMP MATCH	1,000.00	185.00	740.00	260.00	74
51042 UNEMPLOYMENT INS.	5,000.00	.00	236.76	4,763.24	4
51043 DISABILITY INSURANCE	4,000.00	271.60	1,765.40	2,234.60	44
51046 OPEB/POST EMP BENEFI	16,000.00	2,223.12	14,172.39	1,827.61	88
52009 TRAINING	2,500.00	.00	60.00	2,440.00	2
52010 HEAT,LIGHT,POWER	42,000.00	3,420.60	17,138.32	24,861.68	40
52011 ADVERTISING/PRINTING	850.00	.00	150.00	700.00	17
52012 OFFICE SUPPLIES,POST	1,000.00	7.04	476.03	523.97	47
52013 COMMUNICATIONS	6,000.00	424.72	3,121.01	2,878.99	52
52014 MEETINGS, TRAVEL, CO	600.00	.00	52.64	547.36	8
52015 PROFESSIONAL/TECH. S	11,400.00	1,454.63	2,431.07	8,968.93	21
52017 WASTE FEES	4,000.00	555.08	3,463.24	536.76	86
52018 SPECIAL DEPT. SUPPLI	50,500.00	1,394.62	22,936.45	27,563.55	45
52019 MISC. DUES & SUBSCRI	1,000.00	.00	805.00	195.00	80
53020 VEHICLE OPERATION	7,000.00	243.90	5,148.13	1,851.87	73
53021 SPECIAL EQUIP. OPERA	1,000.00	.00	926.49	73.51	92
53022 OFFICE EQUIP. OPERAT	.00	.00	.00	.00	0
54023 BUILDING OPERATION	500.00	.00	481.44	18.56	96
55024 RENTALS-REFUNDS	38,700.00	33,336.20	34,456.16	4,243.84	89
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	20,000.00	.00	.00	20,000.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
TOTAL	752,850.00	80,178.58	406,945.08	345,904.92	54
TOTAL EXPENDITURES	752,850.00	80,178.58	406,945.08	345,904.92	54
NET REV & EXPENDITURE	130,604.00-	59,531.43-	128,305.71-	2,298.29-	98

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

012 SUNRISE MHP
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39723 REIMB FRM RURAL DIST	.00	.00	.00	.00	0
39725 INT ON BANK DEP	2,000.00	.00	.00	2,000.00	0
39730 MISC	.00	.00	.00	.00	0
39732 INSURANCE REFUND	.00	.00	.00	.00	0
39735 UTILITY CLEARING ACC	23,000.00	1,649.10	11,543.70	11,456.30	50
39736 FIRST 5 INYO GRANT	.00	.00	.00	.00	0
39740 OPERATING SUBSIDY	.00	.00	.00	.00	0
39750 RENTS-ASSISTED UNITS	52,680.00	4,160.00	29,410.00	23,270.00	55
39760 RENTS-UNASSISTED UNI	18,342.00	1,467.50	10,272.70	8,069.30	56
39811 MISC	.00	.00	.00	.00	0
095 SUNRISE MHP					
39735 UTILITY CLEARING ACC	.00	.00	.00	.00	0
TOTAL REVENUES	96,022.00	7,276.60	51,226.40	44,795.60	53
EXPENDITURES					
095 SUNRISE MHP					
51001 SALARIES-FULL TIME	13,000.00	1,270.53	8,684.67	4,315.33	66
51002 SALARIES/PART-TIME	9,100.00	758.00	5,306.00	3,794.00	58
51007 HEALTH INSURANCE	.00	245.89	1,624.46	1,624.46-	0
51008 DENTAL INSURANCE	.00	25.59	154.61	154.61-	0
51009 PERS EMPLOYEE/EMPLOY	.00	335.94	2,296.32	2,296.32-	0
51010 WORKERS COMPENSATION	.00	209.30	1,694.59	1,694.59-	0
51011 MEDICARE TAX	.00	31.15	236.69	236.69-	0
51017 FICA	200.00	11.42	99.44	100.56	49
51020 FRINGE BENEFITS	1,850.00	120.00	1,115.00	735.00	60
51021 UTILITIES-MANAGER	3,500.00	232.35	914.41	2,585.59	26
51022 P.A.R.S SYSTEM	.00	269.35	1,841.11	1,841.11-	0
51043 DISABILITY INSURANCE	.00	22.22	130.61	130.61-	0
51046 OPEB/POST EMP BENEFI	.00	150.58	1,040.29	1,040.29-	0
52010 HEAT,LIGHT,POWER	40,400.00	1,532.48	32,436.24	7,963.76	80
52015 PROFESSIONAL/TECH. S	2,000.00	21.11	1,479.67	520.33	73
52016 INSURANCE	5,000.00	.00	.00	5,000.00	0
52024 PROPERTY TAXES	600.00	.00	592.62	7.38	98
52025 PAINTING & DECORATIN	1,000.00	.00	.00	1,000.00	0
52026 SUPPLIES	1,000.00	72.05	335.92	664.08	33
52027 MAINT-SERVICE CONTRA	6,000.00	.00	1,500.00	4,500.00	25
52028 EXCESS PROGRAM PAYME	11,000.00	.00	.00	11,000.00	0
52030 MISC. ADM/EMP COMP P	2,000.00	39.95	545.90	1,454.10	27
52031 RENTING EXPENSE	150.00	.00	103.73	46.27	69
52032 ANNUAL DEBT SERVICE	4,197.00	.00	.00	4,197.00	0
52040 DISPOSAL OF ASSETS	.00	.00	.00	.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
56025 DEPRECIATION	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	5,000.00	.00	.00	5,000.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56040 REPLACEMENT RESERVE	20,000.00	.00	.00	20,000.00	0
TOTAL SUNRISE MHP	125,997.00	5,347.91	62,132.28	63,864.72	49

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

012 SUNRISE MHP
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
TOTAL EXPENDITURES	125,997.00	5,347.91	62,132.28	63,864.72	49
NET REV & EXPENDITURE	29,975.00-	1,928.69	10,905.88-	19,069.12-	36

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

014 REDEVELOPMENT FUND
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39810 TRF FM FUNDS	.00	.00	.00	.00	0
39811 MISC	.00	.00	.00	.00	0
39999 MISC	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
EXPENDITURES					
029 REDEVLOPMENT AGENCY					
51002 SALARIES/PART-TIME	300.00	300.00-	.00	300.00	0
51007 HEALTH INSURANCE	700.00	349.58-	.00	700.00	0
51008 DENTAL INSURANCE	100.00	.00	.00	100.00	0
51010 WORKERS COMPENSATION	5.00	1.45-	.00	5.00	0
51011 MEDICARE TAX	5.00	2.20-	.00	5.00	0
51017 FICA	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	10.00	.00	.00	10.00	0
52009 TRAINING	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	10.00	.00	.00	10.00	0
52013 COMMUNICATIONS	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
TOTAL REDEVLOPMENT AGENCY	1,130.00	653.23-	.00	1,130.00	0
TOTAL EXPENDITURES	1,130.00	653.23-	.00	1,130.00	0
NET REV & EXPENDITURE	1,130.00-	653.23	.00	1,130.00-	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

015 WATER IMPROVEMENT
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39999 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
NET REV & EXPENDITURE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

021 CANINE DONATION
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39920 CANINE DONATIONS	.00	125.00	2,009.00	2,009.00-	0
39999 CANINE DONATIONS	.00	.00	.00	.00	0
TOTAL REVENUES	.00	125.00	2,009.00	2,009.00-	0
EXPENDITURES					
52009 TRAINING	11,000.00	.00	.00	11,000.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	4,815.00	.00	2,499.81	2,315.19	51
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL	15,815.00	.00	2,499.81	13,315.19	15
TOTAL EXPENDITURES	15,815.00	.00	2,499.81	13,315.19	15
NET REV & EXPENDITURE	15,815.00-	125.00	490.81-	15,324.19-	3

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

029 HOME STREET PROJECT
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39942 HOME STREET PROJECT	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
NET REV & EXPENDITURE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

032 CLEEPS/ENF&EQUIP PRGRM
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39968 CLEEPS REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
NET REV & EXPENDITURE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

033 COPS
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39967 COPS/AB 1913	.00	36,017.88	117,222.16	117,222.16-	0
TOTAL REVENUES	.00	36,017.88	117,222.16	117,222.16-	0
EXPENDITURES					
033 COPS					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
51002 SALARIES/PART-TIME	50,000.00	6,596.44	29,955.22	20,044.78	59
51003 RESERVES-PART/TIME	16,900.00	324.41	2,834.20	14,065.80	16
51004 OVERTIME WAGES	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	.00	.00	.00	.00	0
51008 DENTAL INSURANCE	.00	.00	.00	.00	0
51010 WORKERS COMPENSATION	3,000.00	279.86	1,677.21	1,322.79	55
51011 MEDICARE TAX	1,000.00	100.28	462.33	537.67	46
51015 SHIFT DIFFERENTIAL P	.00	.00	.00	.00	0
51017 FICA	1,000.00	85.77	320.95	679.05	32
51043 DISABILITY INSURANCE	.00	.00	.00	.00	0
52009 TRAINING	.00	2,497.61	2,497.61	2,497.61-	0
52018 SPECIAL DEPT. SUPPLI	20,000.00	273.41	9,310.38	10,689.62	46
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL COPS	91,900.00	10,157.78	47,057.90	44,842.10	51
TOTAL EXPENDITURES	91,900.00	10,157.78	47,057.90	44,842.10	51
NET REV & EXPENDITURE	91,900.00-	25,860.10	70,164.26	162,064.26-	76-

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

035 MAC IVER ST EXT/STIP&TE
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39935 MAC IVER STREET	.00	.00	.00	.00	0
39999 MAC IVER STREET	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
NET REV & EXPENDITURE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

036 HWY 6 & WYE RD
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39938 REIMB FROM CAL TRANS	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES,POST	100.00	.00	.00	100.00	0
52015 PROFESSIONAL/TECH. S	75,000.00	.00	18,367.07	56,632.93	24
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	750,000.00	.00	.00	750,000.00	0
TOTAL	825,200.00	.00	18,367.07	806,832.93	2
TOTAL EXPENDITURES	825,200.00	.00	18,367.07	806,832.93	2
NET REV & EXPENDITURE	825,200.00-	.00	18,367.07-	806,832.93-	2

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

037 HOME FUNDS/WILLOW ST
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39943 CDBG/WILLOW ST	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
NET REV & EXPENDITURE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

039 GIS/GRANTS
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39944 CDBG IMACA HOUSING	.00	.00	.00	.00	0
39945 GIS TECH GRANT #1	.00	.00	.00	.00	0
39947 STIP/ROAD PROJECT A	.00	.00	.00	.00	0
39954 GIS GRANT/#2 EDBG259	.00	.00	.00	.00	0
39999 GIS GRANT/#2 EDBG259	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
EXPENDITURES					
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
57046 ENVIRONMENTAL	.00	.00	.00	.00	0
57093 EDBG2599/CONTRACT SV	.00	.00	.00	.00	0
TOTAL	.00	.00	.00	.00	0
TOTAL EXPENDITURES	.00	.00	.00	.00	0
NET REV & EXPENDITURE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

042 FED GRANT/B06SP/CA0082
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39946 FED GRANT/B06SP CA 0	21,928.00	.00	.00	21,928.00	0
TOTAL REVENUES	21,928.00	.00	.00	21,928.00	0
EXPENDITURES					
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
55059 FED GRANT/B06SP CA 0	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	.00	.00	.00	.00	0
TOTAL EXPENDITURES	.00	.00	.00	.00	0
NET REV & EXPENDITURE	21,928.00	.00	.00	21,928.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

043 ROAD PROJECT A
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39947 STIP/ROAD PROJECT A	305,000.00	.00	279,646.34	25,353.66	91
TOTAL REVENUES	305,000.00	.00	279,646.34	25,353.66	91
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES,POST	100.00	.00	.88	99.12	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	45,910.00	.00	30,002.54	15,907.46	65
56027 CAPITAL IMPROVEMENT	138,840.00	.00	81,913.57	56,926.43	58
TOTAL	184,950.00	.00	111,916.99	73,033.01	60
TOTAL EXPENDITURES	184,950.00	.00	111,916.99	73,033.01	60
NET REV & EXPENDITURE	120,050.00	.00	167,729.35	47,679.35-	139

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

046 SNEDEN IMPROVEMENTS
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39948 STIP/SNEDEN	100,100.00	.00	.00	100,100.00	0
TOTAL REVENUES	100,100.00	.00	.00	100,100.00	0
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	100.00	.00	.00	100.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	100,000.00	.00	.00	100,000.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	100,100.00	.00	.00	100,100.00	0
TOTAL EXPENDITURES	100,100.00	.00	.00	100,100.00	0
NET REV & EXPENDITURE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

047 SOUTH SECOND IMPROV
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39949 STIP/S SECOND ST	.00	.00	.00	.00	0
39999 STIP/S SECOND ST	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	.00	.00	.00	.00	0
TOTAL EXPENDITURES	.00	.00	.00	.00	0
NET REV & EXPENDITURE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

048 N WARREN IMPROVEMENTS
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39947 STIP/ROAD PROJECT A	30,000.00	.00	.00	30,000.00	0
39950 STIP/N. WARREN	144,000.00	.00	.00	144,000.00	0
TOTAL REVENUES	174,000.00	.00	.00	174,000.00	0
EXPENDITURES					
52011 ADVERTISING/PRINTING	100.00	.00	43.10	56.90	43
55026 CONTRACT SERVICES	144,000.00	.00	.00	144,000.00	0
56026 MANGINI GRANT 98/99	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	144,100.00	.00	43.10	144,056.90	0
TOTAL EXPENDITURES	144,100.00	.00	43.10	144,056.90	0
NET REV & EXPENDITURE	29,900.00	.00	43.10-	29,943.10	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

049 W. PINE IMPROVEMENTS
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39951 STIP/W. PINE ST	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	.00	.00	.00	.00	0
TOTAL EXPENDITURES	.00	.00	.00	.00	0
NET REV & EXPENDITURE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

050 BUS PULLOUTS
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39952 STIP/BUS PULL OUTS	.00	.00	.00	.00	0
39999 STIP/BUS PULL OUTS	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	.00	.00	.00	.00	0
TOTAL EXPENDITURES	.00	.00	.00	.00	0
NET REV & EXPENDITURE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

052 GROVE ST SIDEWALKS
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39953 GROVE ST SDWLKS/SRTS	12,000.00	.00	.00	12,000.00	0
39999 GROVE ST SDWLKS/SRTS	.00	.00	.00	.00	0
TOTAL REVENUES	12,000.00	.00	.00	12,000.00	0
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	12,000.00	.00	.00	12,000.00	0
TOTAL	12,000.00	.00	.00	12,000.00	0
TOTAL EXPENDITURES	12,000.00	.00	.00	12,000.00	0
NET REV & EXPENDITURE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

053 ENVIR CONSTRAINTS
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39954 GIS GRANT/#2 EDBG259	.00	.00	.00	.00	0
39958 ENVIR CONSTNTS/PTAG	.00	.00	.00	.00	0
39999 ENVIR CONSTNTS/PTAG	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
EXPENDITURES					
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
57094 ENVIR CONST/PTAG 357	.00	.00	.00	.00	0
TOTAL	.00	.00	.00	.00	0
TOTAL EXPENDITURES	.00	.00	.00	.00	0
NET REV & EXPENDITURE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

054 E. LINE ST BRIDGE
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39955 STIP/E. LINE ST BRID	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
EXPENDITURES					
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
TOTAL	.00	.00	.00	.00	0
TOTAL EXPENDITURES	.00	.00	.00	.00	0
NET REV & EXPENDITURE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

055 JAY ST EXTENSION
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39956 STIP/JAY ST EXT	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
EXPENDITURES					
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
TOTAL	.00	.00	.00	.00	0
TOTAL EXPENDITURES	.00	.00	.00	.00	0
NET REV & EXPENDITURE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

056 WYE RD EXTENSION
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39957 STIP/WYE RD EXT	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
EXPENDITURES					
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
TOTAL	.00	.00	.00	.00	0
TOTAL EXPENDITURES	.00	.00	.00	.00	0
NET REV & EXPENDITURE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

057 SEIBU TO SCHL BIKE PATH
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39961 SEIBU TO SCHL BIKE P	50,200.00	.00	.00	50,200.00	0
TOTAL REVENUES	50,200.00	.00	.00	50,200.00	0
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES,POST	100.00	.00	.00	100.00	0
55026 CONTRACT SERVICES	50,000.00	.00	1,360.00	48,640.00	2
TOTAL	50,200.00	.00	1,360.00	48,840.00	2
TOTAL EXPENDITURES	50,200.00	.00	1,360.00	48,840.00	2
NET REV & EXPENDITURE	.00	.00	1,360.00-	1,360.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

058 PINE TO PARK/STIP
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39960 PINE TO PARK STIP	50,200.00	.00	.00	50,200.00	0
39999 PINE TO PARK STIP	.00	.00	.00	.00	0
TOTAL REVENUES	50,200.00	.00	.00	50,200.00	0
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES,POST	100.00	.00	.00	100.00	0
55026 CONTRACT SERVICES	50,000.00	.00	4,924.00	45,076.00	9
TOTAL	50,200.00	.00	4,924.00	45,276.00	9
TOTAL EXPENDITURES	50,200.00	.00	4,924.00	45,276.00	9
NET REV & EXPENDITURE	.00	.00	4,924.00-	4,924.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

059 HANBY PAVEMENT PROJECT
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39959 HANBY PAVEMENT PROJE	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	.00	.00	.00	.00	0
TOTAL EXPENDITURES	.00	.00	.00	.00	0
NET REV & EXPENDITURE	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

070 HOME OWNER ASSIST PRGM
PERIOD ENDING 1/31/12

	FINAL AMENDED BUDGET	******** ACTUAL ******** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39980 HCD/HOME OWNER PROG	.00	.00	.00	.00	0
TOTAL REVENUES	.00	.00	.00	.00	0
EXPENDITURES					
52015 PROFESSIONAL/TECH. S	136,690.00	.00	.00	136,690.00	0
TOTAL	136,690.00	.00	.00	136,690.00	0
TOTAL EXPENDITURES	136,690.00	.00	.00	136,690.00	0
NET REV & EXPENDITURE	136,690.00-	.00	.00	136,690.00-	0

(c)

TO: City Council/City Administrator
FROM: Finance/Accounting Secretary
DATE: February 13, 2012
SUBJECT Warrant Register for the month of January 2012

PAYABLE CHECK NUMBERS ISSUED		
CK#61615 thru 61646	$	79,193.99
CK#61647	$	5,526.19
CC#60945	$	(39.26)
CK#61648 thru 61687	$	97,552.95
CK#61688 thru 61720	$	78,321.62
CK#61721 thru 61741	$	26,103.35
TOTAL PAYABLE EXP FOR JANUARY 2012	**$**	**286,658.84**
PAYROLL CHECK NUMBERS ISSUED		
Special Payroll, January 9, 2012 CK#36334 thru 36336	$	0.01
Regular Payroll, January 15, 2012 CK#36337 thru 36373 DD#5451 thru 5492	$	117,773.58
Special Payroll, January 17, 2012 CK#36374 thru 36384	$	4,150.10
Special Payroll, January 25, 2012 CK#36385 thru 36387	$	3,940.80
Regular Payroll, January 31, 2012 CK#36388 thru 36434 DD#5493 thru 5533	$	115,627.72
Special Payroll, January 31, 2012 CK#36435 thru 36442	$	1,981.00
Medicare	$	3,417.59
PERS	$	66,149.66
PERS/OPEB	$	24,876.40
Workers Comp	$	17,912.66
Medical	$	43,496.96
Dental	$	4,664.59
Life Insurance	$	372.40
Vision	$	743.80
Disability	$	3,291.74
Def Comp Programs	$	2,138.50
P.A.R.S.	$	24,693.46
PARS/ARS	$	269.31
Gym Dues	$	299.25
TOTAL PAYROLL EXP FOR JANUARY 2012	**$**	**435,799.53**
TOTAL EXPENDITURES FOR JANUARY 2012	**$**	**722,458.37**

CITY OF BISHOP
CHECK REGISTER 1/05/12

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61615	BROWN'S SUPPLY						
		72794	BROWNS/PAVERS	1/05/12	54393	4.53	
		73752	BROWNS/SMHP	1/05/12	54392	11.78	
		73804	BROWNS/WATER	1/05/12	54394	21.86	
							38.17
61616	PETTY CASH - POLICE DEPT.						
		REIMBRS	POLICE/DEC11	1/05/12	54378	78.94	
							78.94
61617	STATE COMPENSATION INSURA						
		DEC11	STFUNDINS/DEC11	1/05/12	54387	1,177.12	
							1,177.12
61618	SOUTHERN CALIFORNIA EDISO						
		SWRPND	SCE/NIVDEC11	1/05/12	54362	969.39	
		201JOHNSTN	SCE/NOVDEC11	1/05/12	54364	62.92	
		85JAY	SCE/NOVDEC11	1/05/12	54361	25.31	
		980POLETA	SCE/NOVDEC11	1/05/12	54363	553.94	
							1,611.56
61619	DEPARTMENT OF WATER & POW						
		102LNE	DWP/NOVDEC11	1/05/12	54386	68.03	
		125GRV	DWP/NOV-DEC11	1/05/12	54384	94.40	
		293MAIN	DWP/NOVDEC11	1/05/12	54385	49.36	
							211.79
61620	FARMER BROS. CO.						
		55505913	FARMERBRO/COFFE	1/05/12	54374	101.22	
							101.22
61621	DEPT. OF CONSERVATION-DIV						
		OCTDEC11	DEPTCONSRV	1/05/12	54389	30.06	
							30.06
61622	BISHOP VOLUNTEER FIRE DEP						
		DEC11	BISHVLNTRFIRE	1/05/12	54377	1,696.00	
							1,696.00
61623	BISHOP WASTE DISPOSAL						
		PARK4	BISHWSTE/DEC11	1/05/12	54370	555.08	
		SMHP	BISHWST/DEC11	1/05/12	54371	207.64	
		377WLN	BISHWSTE/DEC11	1/05/12	54369	146.07	
							908.79
61624	UNDERGROUND SERVICE ALERT						
		1220110053	UNRGNDSRV/PW	1/05/12	54365	33.00	
							33.00
61625	MANOR TRUE VALUE HARDWARE						
		91655	MNRTRVL/WATER	1/05/12	54342	21.33	
							21.33
61626	KMART						
		07756	KMART/XMAS	1/05/12	54347	94.44	
							94.44
61627	AMERIGAS - BISHOP						
		CIVIC	AMRGS/CIVIC	1/05/12	54344	1,861.78	
		POOL	AMRGAS/POOL	1/05/12	54343	732.14	
		SEWRPLNT	AMRGAS/PW	1/05/12	54360	571.60	
		377WLN	AMRIGS/PW	1/05/12	54358	580.79	
							3,746.31
61628	PETER E. TRACY						
		NOV11	TRACY/LGLSERV	1/05/12	54379	1,677.00	
							1,677.00
61629	ENVIRONMENTAL HEALTH SVS						
		475412050	ENVRHLTH/PW	1/05/12	54367	156.00	

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61630	STATE BOARD OF EQUALIZATI						156.00
		OCTDEC11	SALESTX	1/05/12	54388	244.00	
61631	QUILL CORP						244.00
		8789287	QUILL/ADMIN	1/05/12	54372	84.63	
61632	COMMUNITY PRINTING						84.63
		37905	CMMPNT/WTRSHTOP	1/05/12	54355	65.73	
		37927	COMMPRNT/LETTRHD	1/05/12	54354	78.42	
61633	SCHAT.NET COMPUTERS, AUD						144.15
		147017	SCHAT/W/S	1/05/12	54353	27.86	
61634	ALPINE PAINT						27.86
		0064130	ALPNPNT/PW	1/05/12	54391	1.01	
61635	SUDDENLINK PAYMENT-CNTR						1.01
		151WRRN	SDNLNK/PW	1/05/12	54356	47.95	
		198MCIVR	SDNLNK/MCIVR	1/05/12	54345	39.95	
		377WLN	AMRGS/377WLN	1/05/12	54346	69.95	
61636	DEPT OF WATER AND POWER						157.85
		14156	DWP/JAN-DEC12	1/05/12	54380	32,836.20	
		15849	DWP/JAN-DEC12	1/05/12	54382	4,693.72	
		16278	DWP/TAMLAGE	1/05/12	54381	500.00	
		16785	DWP/JAN-DEC12	1/05/12	54383	25,518.88	
61637	VERIZON						63,548.80
		PW	VERZN/DECJAN12	1/05/12	54366	109.80	
61638	VERIZON WIRELESS						109.80
		KEITH	VERZN/NOVDEC11	1/05/12	54349	139.30	
		PARK	VERZN/NOVDEC11	1/05/12	54349	36.52	
61639	MOORE WALLACE - AN RR						175.82
		561100718	MORWLCE/PW	1/05/12	54351	333.59	
		945205080	MREWLLC/PW	1/05/12	54352	65.57	
61640	RESERVE ACCOUNT						399.16
		ADMIN	POSTGE/DEC11	1/05/12	54368	4.80	
		BUILDING	POSTGE/DEC11	1/05/12	54368	5.59	
		COUNCIL	POSTGE/DEC11	1/05/12	54368	10.92	
		FINANCE	POSTGE/DEC11	1/05/12	54368	584.83	
		FIRE	POSTGE/DEC11	1/05/12	54368	4.31	
		PARKS	POSTGE/DEC11	1/05/12	54368	7.04	
		PLANNING	POSTGE/DEC11	1/05/12	54368	8.36	
		POLICE	POSTGE/DEC11	1/05/12	54368	23.99	
		SEWER	POSTGE/DEC11	1/05/12	54368	7.04	
		STREETS	POSTGE/DEC11	1/05/12	54368	.44	
		WATER	POSTGE/DEC11	1/05/12	54368	7.68	
61641	QUINN COMPANY						665.00
		W0820073858	QUINN/PWSWEEPER	1/05/12	54350	206.00	
61642	JEFF GRIFFITHS						206.00

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
		ESTA	GRIFFTHS/9/16/11	1/05/12	54373	31.00	
61643	KEITH CALDWELL						31.00
		INYOASS	CALDWL/JAN13/14	1/05/12	54375	288.18	
61644	CALIF-BLDG STANDARDS COMM						288.18
		OCTDEC11	CALBLDGDST/PW	1/05/12	54390	20.00	
61645	POSTMASTER						20.00
		PERMIT#2	POSTGEWTRSEWR	1/05/12	54357	1,000.00	
61646	CONRAD WOLZ						1,000.00
		11-0749	WLZ/RECPT24177	1/05/12	54376	509.00	
							509.00
	CHECKS TOTAL						79,193.99

CITY OF BISHOP
CHECK REGISTER 1/06/12

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61647	CALPERS						
		NOV	PERS EPMC/NOV	1/06/12	54395	5,526.19	
							5,526.19
	CHECKS TOTAL						5,526.19

CITY OF BISHOP
CANCELLED CHECKS REGISTER

CHECK NUMBER	FISCAL YEAR	RECORD#	VENDOR NAME	AMOUNT	CHECK TOTAL	CHECK DATE	INVOICE#	DESCRIPTION
	2012	4654		39.26-			7608729321	VERIZON
60945			VERIZON		39.26-	1/10/12		
			CANCELLED CHECKS TOTAL		39.26-			

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61648	LEAGUE OF CALIF. CITIES						
		115271	LOCC/2012MMBRSHP	1/12/12	54514	2,344.00	
							2,344.00
61649	HIGH COUNTRY LUMBER						
		894862	HGHCNTRY/XMASLGHTS	1/12/12	54431	133.79	
		895006	HGHCNTRY/PAINT	1/12/12	54432	27.17	
		895469	HGHCNTRY/KEY	1/12/12	54433	8.79	
		895502PW	HIGHCNTRY/OIL	1/12/12	54434	16.07	
		895758PW	HGHCNTRY/PIPE	1/12/12	54435	6.78	
		895769PW	HGHCNTRY/PIPE	1/12/12	54436	6.78	
		895905PD	HGHCNTRY/CORD	1/12/12	54437	14.79	
		895946	HGHCNTRY/COOLER	1/12/12	54430	50.41	
		895960PD	HGHCNTRY/ELECTC	1/12/12	54438	6.18	
		896029FIRE	HGHCNTRY/BULTS	1/12/12	54440	1.48	
		896292PW	HGCNTRY/BATTRY	1/12/12	54441	7.75	
		896418PW	HGHCNTRY/PAINT	1/12/12	54442	14.52	
		896428PW	HGHCNTRY/CEMNT	1/12/12	54443	86.66	
		896588PW	HGHCNTRY/ROOF	1/12/12	54444	49.99	
		896735PW	HGHCNTRY/PW	1/12/12	54445	15.51	
		896768PW	HHGCNTRY/COIL	1/12/12	54446	5.41	
		896795PW	HGHCNTRY/SOCKET	1/12/12	54447	9.84	
		896821	HGHCNTRY/GAS	1/12/12	54448	16.95	
		896858PRK	HGHCNTRY/ROPE	1/12/12	54449	6.04	
		896874PRKS	HGHCNTRY/SPRNKLE	1/12/12	54450	1.93	
		897109PW	HGHCNTRY/CLEANR	1/12/12	54451	10.76	
		897168PW	HGHCNTRY/CEMNET	1/12/12	54452	24.80	
		897419PRKS	HGHCNTR/ELBOW	1/12/12	54454	4.14	
		897448	HGHCNTRY/TRIFLOW	1/12/12	54429	9.86	
		897461PKS	HGCNTRY/ADPTR	1/12/12	54453	9.14	
		897472PRKS	HGHCNTRY/BALLFLDS	1/12/12	54455	15.07	
		897487PW	HGHCNTRY/CRAYON	1/12/12	54456	3.75	
		897564PRKS	HGHCNTRY/TEE	1/12/12	54459	5.01	
		897610PW	HGHCNTRY/FOAM	1/12/12	54461	17.32	
		897652PW	HGHCNTRY/LINEN	1/12/12	54457	12.60	
		898053SWR	HGHCNTRY/PAINT	1/12/12	54463	187.96	
		898058	HGHCNTR/ROLLER	1/12/12	54464	6.77	
		898068SWR	HGHCNTY/GRDN	1/12/12	54462	25.25	
		898119PRK	HGHCNTRY/IRIGATION	1/12/12	54469	9.69	
		898197FIRE	HGHCNTRY/RURAL	1/12/12	54466	11.14	
		898227PRK	HGHCNTR/TOOLS	1/12/12	54470	108.57	
		898233PW	HGHCNTR/CABLES	1/12/12	54465	7.75	
		898243FIRE	HGHCNTY/PAINT	1/12/12	54467	5.81	
							962.23
61650	SMART & FINAL IRIS CO.						
		131779	SMRTFNL/PD	1/12/12	54476	107.95	
		134239	SMRTFNL/PD	1/12/12	54478	33.76	
							141.71
61651	STEVES AUTO & TRUCK PARTS						
		91470PW	STEVES/FILTER	1/12/12	54400	127.09	
		91924PW	STEVES/TOWELS	1/12/12	54397	19.89	
		92082PW	STEVES/FLUID	1/12/12	54398	3.15	
		92556FIRE	STEVES/GASKET	1/12/12	54404	5.13	
		92564FIRE	STEVES/FLUID	1/12/12	54403	38.40	
		92729PW	STEVES/SHOP	1/12/12	54399	8.17	
		93214FIRE	STEVES/SWITCH	1/12/12	54402	26.30	
		93236	FIREPROTEC	1/12/12	54396	35.95	

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
		93917FIRE	STEVES/SOLDER	1/12/12	54401	8.19	
							272.27
61652	SOUTHERN CALIFORNIA EDISO						
		WYERD	SCE/DECJAN12	1/12/12	54480	1,070.27	
		85SIRA	SCE/DEC-JAN12	1/12/12	54481	33.83	
		85WHTMTN	SCE/DEC-JAN12	1/12/12	54479	34.96	
							1,139.06
61653	DEPARTMENT OF WATER & POW						
		646NMAIN	DWP/NOVDEC2011	1/12/12	54508	151.46	
		688NMAIN	DWP/NOVDEC2011	1/12/12	54505	401.98	
		690ANMAIN	DWP/NOVDEC2011	1/12/12	54509	55.16	
		690NMAIN	DWP/NOVDEC2011	1/12/12	54506	276.98	
		700NMAIN	DWP/NOVDEC2011	1/12/12	54507	512.98	
							1,398.56
61654	ADVANCED DATA SYSTEMS,INC						
		1112002	ADS/DEC2011	1/12/12	54439	775.00	
							775.00
61655	PESTMASTER SERVICES,INC.						
		478818	PSTMSTR/AUDANTISSUE	1/12/12	54520	50.00	
							50.00
61656	MANOR TRUE VALUE HARDWARE						
		50627	MNRVALU/COMMSRV	1/12/12	54423	10.56	
		92121	MNRVALU/COMMSER	1/12/12	54422	45.55	
							56.11
61657	WESTERN NEVADA SUPPLY CO.						
		55101597	WSTRNVD/COMMSER	1/12/12	54406	132.87	
		55102108	WSTNDA/PW	1/12/12	54420	52.67	
		55103835	WSTNVDA/COMMSERV	1/12/12	54407	25.77	
		55106710	WSTRNDA/PW	1/12/12	54414	1,629.37	
		55106750	WSTRNDA/PW	1/12/12	54418	19.04	
		55107125	WSTRNDA/PW	1/12/12	54419	109.59	
		55107880	WSTRNDA/PW	1/12/12	54417	389.23	
		55108275	WSTRNVD/COMMSERV	1/12/12	54405	25.50	
		55108613	WSTNVDA/PW	1/12/12	54416	9.42	
		55108722	WSTNVDA/COMMSERV	1/12/12	54408	57.48	
		55110839	WSTRNDA/COMMSERV	1/12/12	54409	9.47	
		55112376	WSTRNDA/PW	1/12/12	54415	62.11	
		55114852	WSTNDA/PW	1/12/12	54413	16.12	
		55115140	WSTNVA/COMMSERV	1/12/12	54410	121.69	
		55116161	WSTNDA/COMMSERV	1/12/12	54411	6.08	
		55120423	WSTNVDA/PW	1/12/12	54412	60.82	
							2,727.23
61658	BISHOP DRY CLEANERS						
		DEC2011	BISDRYCLNRS/LAUNDRY	1/12/12	54500	250.00	
							250.00
61659	KMART						
		40884	KMART/CANAIR/BKPACK	1/12/12	54513	87.25	
							87.25
61660	SIELECT SUPPLY						
		145216	SILCTSP/FIRE	1/12/12	54421	73.29	
							73.29
61661	AMERIGAS - BISHOP						
		CIVCNTR	AMRGAS/01/04/12	1/12/12	54458	740.84	
		POLICE	AMRGAS/01/04/12	1/12/12	54468	1,876.30	
		POOL	AMRGAS/01/04/12	1/12/12	54460	428.70	
							3,045.84

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61662	TRACE ANALYTICS, INC.						
		1112972	TRCEANY/FIRE	1/12/12	54491	75.00	
							75.00
61663	XEROX CORP						
		059318286	XEROX/POLICE	1/12/12	54495	557.95	
		059318357	XEROX/PW	1/12/12	54496	258.68	
		059318362	XEROX/ADMIN	1/12/12	54497	494.45	
							1,311.08
61664	BANK OF AMERICA						
		9105GILLSPI	BOFA/BASOFLOCLDECISN	1/12/12	54484	150.49	
							150.49
61665	QUILL CORP						
		8871895	QUILL/PD	1/12/12	54475	223.62	
		8877188	QUILL/COFFE	1/12/12	54474	215.44	
							439.06
61666	MISSION UNIFORM & LINEN						
		52513	MISSLINEN/12/14/2011	1/12/12	54516	25.87	
							25.87
61667	COMMUNITY PRINTING						
		37932	COMMPRNT/ENVELOPES	1/12/12	54503	382.58	
							382.58
61668	INYO REGISTER						
		BPD1220	INYOREG/POLICESUBS	1/12/12	54512	65.00	
							65.00
61669	BISHOP AUTOMOTIVE CENTER						
		77562	BISAUTO/TIRES/EXPDTN	1/12/12	54498	71.51	
							71.51
61670	SUDDENLINK PAYMENT CNTR						
		198MCIVR	SDNLNK/JAN12	1/12/12	54483	1,227.52	
		207WLN	SDNLNK/JAN12	1/12/12	54485	69.95	
		688MAIN	SDNLNK/JAN12	1/12/12	54482	139.95	
							1,437.42
61671	HOME LUMBER COMPANY						
		31200	HMLMBR/WOODSTAKES	1/12/12	54511	13.90	
							13.90
61672	NFPA						
		1002231	NFPA/CORRTDSUBSDUE	1/12/12	54518	92.50	
							92.50
61673	MAMMOTH COMMUNITY						
		2748	MMTHWTR/DECLABS	1/12/12	54515	556.50	
							556.50
61674	BIG MTN BOTTLED WATER						
		28241	BIGMTN/DEC2011	1/12/12	54486	58.50	
							58.50
61675	UNITED PARCEL SERVICE						
		9Y292E531	UPS/POLICE	1/12/12	54493	32.16	
							32.16
61676	PREFERRED SEPTIC						
		40518	PREFRRD/JAN2012	1/12/12	54521	36.75	
		40534	PRFDSPTC/PW	1/12/12	54473	175.52	
							212.27
61677	EARTHLINK INC						
		174829	ERTHLNK/DECJAN	1/12/12	54510	21.95	
							21.95
61678	MYERS STEVENS & TOOHEY						
		989397	MYERS/DEC2011	1/12/12	54517	315.00	

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61679	THOMAS PETROLEUM, LLC						315.00
		46208	HAYCK/PW	1/12/12	54489	1,965.22	
		46359	HYCK/FIRE	1/12/12	54490	705.40	
		46360	HAYCK/POLICE	1/12/12	54487	3,088.35	
		46361	HAYCK/PRKSREC	1/12/12	54488	72.24	
61680	BANK OF AMERICA						5,831.21
		5848GRAH	BOFA/TUITIONMICHELLE	1/12/12	54477	1,200.00	
61681	UPS STORE, THE						1,200.00
		0687	UPSTRE/PW	1/12/12	54494	40.09	
61682	MISSION JANITORIAL						40.09
		286912	MISSJAN/LINERS	1/12/12	54428	50.44	
		288293	MISSJAN/TOWEL	1/12/12	54427	113.87	
		289896	MISSJAN/LINERS	1/12/12	54425	42.22	
		290055	MISSJAN/TOWLS	1/12/12	54426	245.64	
		290373	MISJAN/MOP	1/12/12	54424	23.32	
61683	CONSPEC INC						475.49
		PAYMNT1	CONSPEC/PRKSWR	1/12/12	54504	67,407.25	
61684	UNDERWRITERS LABORATORIES						67,407.25
		710150839724	UNDRWRTS/FIRE	1/12/12	54492	1,250.00	
61685	CARMICHAEL BUSINESS TECH.						1,250.00
		7641	CBT/CAMERADVR	1/12/12	54502	908.42	
		7681	CBT/JAN2012	1/12/12	54501	700.00	
61686	US GEOLOGICAL SURVEY						1,608.42
		INCRCTPYMNT	USGEOLSRVY/REIMBRSE	1/12/12	54519	357.15	
61687	SPORTSMAN'S TOWING						357.15
		15332	SPRTSMN/UNIT11TOW	1/12/12	54499	800.00	
							800.00
	CHECKS TOTAL						97,552.95

CITY OF BISHOP
CHECK REGISTER 1/19/12

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61688	EASTERN SIERRA MOTORS,INC						
		130106	ESTRNMTRS/PD05FORD	1/19/12	54523	790.15	
		130226	ESTRNMTRS/PD07FORD	1/19/12	54524	155.29	
		130341	ESTRNMTRS/PDFORD09	1/19/12	54522	461.80	
							1,407.24
61689	PUBLIC EMP RETIREMENT SYS						
		ADM FEE	CALPERSFEB12	1/19/12	54550	312.46	
		ADMIN	CALPERSFEB12	1/19/12	54550	2,016.19	
		BLDG	CALPERSFEB12	1/19/12	54550	932.60	
		COUNCIL	CALPERSFEB12	1/19/12	54550	4,265.82	
		FINANCE	CALPERSFEB12	1/19/12	54550	666.88	
		FIRE	CALPERSFEB12	1/19/12	54550	539.68	
		LWRNCE	CALPERSFEB12	1/19/12	54550	1,368.09	
		PARKS	CALPERSFEB12	1/19/12	54550	3,906.66	
		POLICE	CALPERSFEB12	1/19/12	54550	16,857.49	
		PUCCI	CALPERSFEB12	1/19/12	54550	283.15-	
		PW	CALPERSFEB12	1/19/12	54550	6,242.87	
		SOLESBEE	CALPERSFEB12	1/19/12	54550	19.82	
		WILSN	CALPERSFEB12	1/19/12	54550	526.19	
							37,371.60
61690	LEXIS NEXIS						
		26968835	LXSNXS/CODE2012	1/19/12	54537	1,412.99	
							1,412.99
61691	ROLLINS ELECTRIC, INC.						
		109121	ROLLNS/AIRCOMPRSR	1/19/12	54551	1,706.88	
							1,706.88
61692	STEVES AUTO & TRUCK PARTS						
		92404PD	STVS/PDADHESV	1/19/12	54556	12.39	
		92926PD	STVSAUT/PD	1/19/12	54557	10.83	
							23.22
61693	DEPARTMENT OF WATER & POW						
		380	DWP/DEC-JAN12	1/19/12	54539	523.40	
		380..BIS	DWP./DECJAN12	1/19/12	54541	17.39	
		380.BIS	LADWP./DECJAN12	1/19/12	54540	36.00	
		380BI	LADWP/DECJAN12.	1/19/12	54538	591.70	
		380BSHP	LADWP/.DECJAN12	1/19/12	54543	17.72	
							1,186.21
61694	CLINICAL LABORATORY OF SA						
		918849	CLNCLAB/PHYSICAL	1/19/12	54531	15.00	
							15.00
61695	DEPARTMENT OF JUSTICE						
		886624	STOFCA/PDDEC11	1/19/12	54553	1,027.00	
							1,027.00
61696	AMERIGAS - BISHOP						
		377WLN	AMRGS/SEWRPLT	1/19/12	54529	1,100.87	
							1,100.87
61697	TRACE ANALYTICS, INC.						
		120510	TRACE/FIRE	1/19/12	54558	6.00	
							6.00
61698	QUILL CORP						
		8497186CR	QUILL/FILTER	1/19/12	54549	62.48-	
		9074255	QUILL/SEALS	1/19/12	54546	8.61	
		9126474	QUILL/JRNLBK	1/19/12	54547	23.69	
		9132039	QUILL/PDFILTER	1/19/12	54548	122.82	
							92.64
61699	INTEGRATED WASTE MNGMENT						

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
		19429	INTRGWST/HWRDST	1/19/12	54535	17.00	
		20458	INTRGWST/PW	1/19/12	54526	423.00	
		22579	INTRGWST/PW	1/19/12	54527	5.00	
							445.00
61700	SIERRA SECURITY SYSTEMS						
		441809	SECRTYSYS/JAN12	1/19/12	54562	44.50	
							44.50
61701	INYO REGISTER						
		30947PW	INYOREG/WATERFITINGS	1/19/12	54533	21.55	
							21.55
61702	VERIZON						
		1220033..	VERZN/JAN12	1/19/12	54565	43.60	
		1810109..	VERZN/PDJAN12	1/19/12	54566	43.60	
		1810151..	VERZN/PDJAN12	1/19/12	54567	43.60	
		1811001..	VERZN/PDJAN12	1/19/12	54568	43.60	
		1812455..	VERZN/CITYJAN12	1/19/12	54571	43.60	
		8724240	VERZN/CITYJAN12	1/19/12	54573	38.79	
		8727201..	VERZN/CITYJAN12	1/19/12	54572	37.71	
		8729321	VERZN/FIREJAN12	1/19/12	54570	39.74	
							334.24
61703	VERIZON WIRELESS						
		1046311233	VERZN/FIREDECJAN12	1/19/12	54575	179.26	
							179.26
61704	PARS PHASE II SYSTEMS						
		21979	PARSARS	1/19/12	54545	400.00	
		22062	REPFEES/	1/19/12	54544	1,000.00	
							1,400.00
61705	JONES & MAYER LAW OFFICE						
		58054	JNSMAYR/DEC11	1/19/12	54536	3,121.94	
							3,121.94
61706	BISHOP GUN CLUB						
		RENEWAL12	GUNCLUB/PD2012	1/19/12	54525	350.00	
							350.00
61707	UNITED PARCEL SERVICE						
		9Y292E012	UPS/PD	1/19/12	54559	15.08	
							15.08
61708	INTERNATIONAL ASSOC OF						
		1001018423	IACP/JAN-DEC12	1/19/12	54534	120.00	
							120.00
61709	SHREDPRO, INC						
		1791	SHRDPRO/PD	1/19/12	54554	110.00	
							110.00
61710	BANK OF AMERICA						
		RAY	BOFA/DECJAN12	1/19/12	54530	4,579.61	
							4,579.61
61711	INFOPRINT SOLUTIONS CO						
		5199224	RICOH/JAN-MAR12	1/19/12	54576	203.25	
							203.25
61712	SIERRA CONSERVATION PROJE						
		8880201	CSRCTNPRJC/RECYL	1/19/12	54560	39.00	
							39.00
61713	VERIZON CALIFORNIA						
		UH82683..	VERZN/PDJAN12	1/19/12	54569	584.72	
							584.72
61714	VERIZON BUSINESS						
		63655524	VERZN/PDDEC11	1/19/12	54574	62.95	

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61715	CONSPEC INC						62.95
		CONSPEC	SWRCPTLIMPRV/JAN12	1/19/12	54532	13,017.75	
61716	PACIFIC TELEMANAGEMENT						13,017.75
		338021	PACFCTELE/FEB12	1/19/12	54564	65.00	
61717	RESOURCE CONCEPTS, INC.						65.00
		1101726	RSRCNCPTS/DECJAN12	1/19/12	54552	5,646.89	
61718	CENTRAL SANITARY SUPPLY						5,646.89
		1080941	CNTRLSAN/URNLSCRN	1/19/12	54561	30.60	
61719	SPARLING INSTRUMENTS, LLC						30.60
		5347301	SPRLNG/WTRMETER	1/19/12	54555	2,285.63	
61720	ADAM MARCELLIN						2,285.63
		FEB14/16	MARCLN/RANCHO	1/19/12	54528	315.00	
							315.00
	CHECKS TOTAL						78,321.62

CITY OF BISHOP
CHECK REGISTER 1/26/12

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61721	BISHOP CHAMBER OF COMMERC						
		FEB12	CHMBRCOMM/FEB12	1/26/12	54581	10,692.00	
							10,692.00
61722	LEAGUE OF CALIF. CITIES						
		1905	LLC/2012MEMBRDUES	1/26/12	54587	500.00	
							500.00
61723	SOUTHERN CALIFORNIA EDISO						
		1005MAIN	SCE/DECJAN12	1/26/12	54592	469.66	
		198MCIVER	SCE/DECJAN12	1/26/12	54608	128.56	
		198MCIVR	SCE../DECJAN12	1/26/12	54612	1.41	
		85BRUCE	SCE/DECJAN12.	1/26/12	54609	23.60	
		85MAIN	SCE./DECJAN12	1/26/12	54611	248.35	
		85MCIVER	SCE/DECJAN12.	1/26/12	54593	24.48	
		85YANEY	SCE/DECJAN12..	1/26/12	54594	51.31	
							947.37
61724	KMART						
		010412	KMART/CLOTH	1/26/12	54585	22.60	
		011312	KMART/TIDE	1/26/12	54586	45.98	
							68.58
61725	AMERIGAS - BISHOP						
		198MCIVER	AMRGAS/MCIVER	1/26/12	54604	199.70	
		377WLN	AMRGS/SEWERPLNT	1/26/12	54577	612.22	
		377WLNE	AMRGS/377	1/26/12	54578	331.25	
							1,143.17
61726	FEDERAL EXPRESS CORPORATI						
		776552718	FEDEX/CALPERS	1/26/12	54595	49.49	
							49.49
61727	DAVID HEFNER CONSULTING						
		119114	HEFNR/WEBHLP	1/26/12	54582	45.00	
							45.00
61728	ALEX PRINTING						
		40737	ALEXPRNT/2012BOOKLTS	1/26/12	54607	1,454.63	
							1,454.63
61729	QUILL CORP						
		9326306	QUILL/FIRSTAID	1/26/12	54614	105.93	
		9376350	QUILL/FIRSTAID.	1/26/12	54615	162.87	
							268.80
61730	INYO REGISTER						
		31194	INYOREG/PWMOBILITY	1/26/12	54583	41.25	
							41.25
61731	RENO DRAIN OIL SERVICE						
		152437	RENODR/SHOP	1/26/12	54589	30.00	
							30.00
61732	VERIZON						
		CHINT	VERZN/JANFEB12	1/26/12	54613	89.99	
		1925555.	VERZN/PDJANFEB12.	1/26/12	54598	6.98	
		8723485	VERZN/PDJANFEB12	1/26/12	54597	47.96	
		8733745	VERZN/FIRE	1/26/12	54596	47.94	
							192.87
61733	VERIZON WIRELESS						
		1048197468	VERZN/PDDECJAN12	1/26/12	54600	916.28	
		1048202058	VERZN/PWDECJAN12	1/26/12	54599	228.73	
							1,145.01
61734	MOORE WALLACE - AN RR						
		817409183	RRDONLY/PW	1/26/12	54588	260.35	
							260.35

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61735	BANK OF AMERICA						
		BPD	BOFA/DECJAN12	1/26/12	54580	1,884.87	
							1,884.87
61736	KEITH CALDWELL						
		FEB1-3	CALDWL/INDIANWELLS	1/26/12	54584	505.23	
							505.23
61737	BANK OF AMERICA						
		KEITH	BOFA/DECJAN12	1/26/12	54606	403.79	
							403.79
61738	ADT SECURITY SERVICES INC						
		60501471	ADT/CRDTNOVBILLING	1/26/12	54603	8.70-	
		63246328	ADT/FEB12	1/26/12	54602	249.78	
							241.08
61739	STANTEC CONSULTING SERV.						
		557743	STNTC/DEC11	1/26/12	54591	6,152.09	
							6,152.09
61740	SATCOM GLOBAL INC.						
		AI01120281	SATCOM/JAN12	1/26/12	54590	49.68	
							49.68
61741	GENERAL BINDING CORP						
		1807031	GBC/PDGEAR	1/26/12	54601	28.09	
							28.09
	CHECKS TOTAL						26,103.35

(f)

INVESTMENT PORTFOLIO FOR THE CITY OF BISHOP

MONTH OF DECEMBER 2011

BANK NAME	TYPE	AMOUNT	PERCENTAGE
State Treasury	LAIF	$4,336,227.66	.382%
TOTAL LOCAL AGENCY INVESTMENT FUND			$4,336,227.66
TOTAL INVESTMENT PORTFOLIO			**$4,336,227.66**

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif
January 04, 2012

CITY OF BISHOP

CITY ADMINISTRATOR
P.O. BOX 1236
BISHOP, CA 93514

PMIA Average Monthly Yields

Account Number:

Transactions
Tran Type Definitions

December 2011 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
12/29/2011	12/29/2011	RW	1343425	CHERYL M. SOLESBEE	-200,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	4,536,227.66
Total Withdrawal:	-200,000.00	Ending Balance:	4,336,227.66

Bill Lockyer
California State Treasurer

Pooled Money Investment Account

PMIA Average Monthly Effective Yields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.770	5.660	5.660	5.650	5.760	5.850	5.930	6.050	6.090	6.090	6.610	6.730
1978	6.920	7.050	7.140	7.270	7.386	7.569	7.652	7.821	7.871	8.110	8.286	8.769
1979	8.777	8.904	8.820	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.980	11.251	11.490	11.480	12.017	11.798	10.206	9.870	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.130	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
1995	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
1998	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
2011	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382

AGENDA ITEM NO.

9

TO: City Council

SUBJECT: CONSENT CALENDAR - PERSONNEL STATUS CHANGE REPORT

DATE: February 13, 2012

The following personnel items have been submitted for action at this meeting:

ADMINISTRATION

(a) Promotion – From Interim City Administrator
To City Administrator
$11,250/month to $11,250/month
Caldwell, Keith 1/23/12

COMMUNITY SERVICES

(a) Part-Time Instructor - Gymnastics
$25.00/Class 1/3/12
McKitrick, Elizabeth Ann

RECEIVED
JAN 25 2012
CITY OF BISHOP

(h)

Bishop Police Department
Interoffice Memorandum

Date: January 25, 2012 **BPD Memo Log# BPD009-12**

To: Keith Caldwell, City Administrator

From: Chris Carter, Chief of Police

Subject: **Surplus and Found Property**

I request approval from the City Council to authorize destruction, release or sale of the following property per the agreement with PropertyRoom.com per City of Bishop BCO 3.48.030 (Property held for three months deemed unclaimed).

UNCLAIMED FOUND PROPERTY

CASE #	DESCRIPTION	SERIAL #	PROPERTY TAG #	DISPO DATE
11-0839	Sony 3 Disc Changer w/Remote	7469722	8160/1	01/27/12
11-0856	Red BMX Bike	U31162396	8165/1	01/31/12
11-0856	Scooter	None	8165/6	01/31/12
11-0860	Blk/Wht POW/MIA Flag	None	8168/1	02/02/12

Chris Carter, Chief of Police

Date 1/24/12

AGENDA ITEM NO.

(i)

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR

SUBJECT: CONSENT CALENDAR - AMENDMENT TO MAD DOGS OF BISHOP STREET VENDOR PERMIT

DATE: FEBRUARY 13, 2012

Attachments: 2012 Street Vendor Permit – Mad Dogs of Bishop

BACKGROUND/SUMMARY

Rudy Madera, Mad Dogs of Bishop, has requested his wife, Estela Madera, be allowed to work with him during his hours of operation. In order to comply with the vendor permit, Mrs. Madera needs to follow the same process:

1. Be named in the vendor permit under Item 2
2. Pay the appropriate fee and have fingerprints taken at the Bishop Police Department
3. Receive clearance on the fingerprint check pursuant to Item 11.
4. Receive a City identification card to be worn during vendor sales

RECOMMENDATION

A motion on the Consent Calendar will approve this request and authorize Administration to proceed with the amendment. If Council chooses, this item can be pulled from the Consent Calendar for separate action.

CITY OF BISHOP
377 West Line Street - Bishop, California 93514
P. O. Box 1236 - Bishop, California 93515
City Hall (760) 873-5863 - Fax (760) 873-4873

STREET VENDOR PERMIT – CALENDAR YEAR 2012
RODOLFO MADERA
MAD DOGS OF BISHOP
133 PANORAMA DRIVE
BISHOP, CA 93514

1. The permit is for the calendar year 2012 as set forth by the City. This date shall be initiated upon receipt by the City of all necessary application information and the meeting of all conditions required herein by the application information and the meeting of all conditions required herein by the applicant as determined by the City. In no event shall this initiation date be more than 30 days from the date of this correspondence. If applicant fails to provide adequate information and meet conditions within the 30-day period, the approval will be void and applicant must apply for a new permit. The business license fee is $50.00 per calendar year (pro-rated if appropriate).

2. The permit shall be personal to the following individual: Rodolfo Madera
No others are allowed to sell under this permit.

3. The City reserves the right to temporarily cancel permission at any particular location for public safety reasons.

4. The permit shall be for a food vending cart as described in the application.

5. Times allowed for sales are during normal business hours for the commercial districts.

6. Permittee may sell at the following location and times:

   a) North side of Sierra Street adjacent to the First Southern Baptist Church
   Monday through Saturdays - 10:00 a.m. – dusk

7. Permittee <u>MAY NOT</u> sell in the following locations:

   a) Within 500 feet of any school
   b) Within 300 feet of a public park.
   c) In public parking lots.
   d) May not impede vehicle or pedestrian traffic.
   e) May not sell on private property unless the owner of the property or lessor obtains a conditional use permit.
   f) Use of the cart on Main Street (Highway 395) or Highway 168 (portion of Line Street) is prohibited.

8. A commercial liability insurance policy in the amount of $1,000,000.00 naming the City of Bishop as "additional insured" is required. A thirty (30) day notice of cancellation to the City of Bishop must be incorporated.

9. The Police Department, upon obtaining the correct information shall issue a picture identification which must be worn while vending.

10. Vendors of food products must obtain a health permit from Inyo County Health Department.

11. Under this section no person shall conduct solicitations if that person has been convicted of any of the following crimes, as defined in the California Penal Code: murder, mayhem, assault, battery, rape, arson, burglary, possession of burglarious instruments or deadly weapons, crimes of embezzlement, bunco or fraud, or attempt to commit any of the aforementioned crimes or any crimes requiring registration with the Police Department.

12. This permitee is subject to all relevant City ordinance requirements and restrictions including parking and Vehicle Code sections.

13. REVOCATION OF PERMITS

    a) Whenever it shall be shown that any person to whom a permit has been issued has violated any of the provisions of this chapter, the license collector shall suspend the permit, after giving written notice to the permit holder of not less than two business days, in person or by registered special delivery, postage prepaid, and addressed to the permit holder at the address specified in the merit application or any amendment hereto, of the suspension and proposed revocation, stating with specificity the reason therefore. However, the two-day notice shall not be required if the license collector determines there is a need to protect the public safety, in which case the permit shall be suspended immediately.

    b) The permit holder may file with the City Administrator, within ten days of the date of the notice of suspension and proposed revocation, a written request for a hearing which request shall have the effect of staying the suspension until the City Administrator has rendered his decision, except in instances where the suspension is necessary to protect the public safety. The City Administrator shall hold a hearing within ten days after the filing of such request.

    c) At the hearing, the City Administrator shall hear all relevant evidence, shall consider the merits of the proposed revocation, including any actions which have been taken to cure the alleged violation, and shall render a decision thereon within one business day after the hearing. The decision shall be communicated in writing to the permit holder within one day thereafter, and shall state with specificity the reasons therefore.

    d) In the event that the permit holder does not request a hearing within ten days after the date of the notice of suspension and proposed revocation, the permit shall be revoked, and the revocation shall not be appealable.

    APPEALS TO THE CITY COUNCIL - Any applicant or permit holder aggrieved by an action of the City Administrator to deny, revoke or refuse to renew a permit may appeal to the Council by filing with the City Clerk a statement addressed to the Council setting forth the facts and circumstances.

14. Process for a Council Approved Permittee (in sequential order):

a) Provide proof of insurance to the City Administrator's Office. (See #8 above)

b) Provide Health Department approval (Food Facility Permit) to the City Administrator's Office. (See #10 above)

c) Provide a completed business license application to the City Administrator's Office. (Received 12/10/11)

d) Pay the appropriate street vendor permit fee.

e) Provide required identification information to the Police Department for a picture ID to be issued.

f) Pay the processing fee and have fingerprints taken at the Police Department.

15. No business will be conducted until all requirements have been met.

Keith Caldwell, Interim City Administrator
City of Bishop

Date: 1/10/12

I, the undersigned, do hereby declare, under penalty of perjury, that the above-listed conditions (No. 1 through 15) are agreed upon and that all information submitted by me to the City of Bishop in conjunction with the application for a Street Vendor's Permit is true and correct and that any false, or withholding of, information shall result in the termination of said Street Vendor's Permit.

RODOLFO MADERA

Date: 01-11-12

cc: Bishop Police Department

AGENDA ITEM NO.

(j)

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR

SUBJECT: CONSENT CALENDAR – LETTER OF SUPPORT

DATE: FEBRUARY 13, 2012

Attachments: Draft letter of support for IMACA CAPP grant

BACKGROUND/SUMMARY

Darren Malloy representing IMACA has requested a letter of support from the City of Bishop for their grant application for the Clean Air Projects Program to replace non-EPA-certified wood stoves. The draft letter is attached for Council consideration.

RECOMMENDATION

Mr. Malloy is expected to speak under Public Comment. If Council chooses, this item can be pulled from the Consent Calendar and addressed separately. If not it will be approved by the motion on the entire Consent Calendar.

CITY OF BISHOP

377 West Line Street - Bishop, California 93514
P. O. Box 1236 - Bishop, California 93515
City Hall (760) 873-5863 - Fax (760) 873-4873

February 13, 2012

DRAFT

Clean Air Projects Program
Lisa Isaacs, Administrator
157 Short Street
Bishop, CA 93514

Dear Ms. Isaacs:

RE: LETTER OF SUPPORT FOR THE I.M.A.C.A.

The City of Bishop would like to extend its support to a proposal by Inyo Mono Advocates for Community Action, Inc. to use funds from the Clean Air Projects Program to replace non-EPA-certified wood stoves in Bishop. Replacing old wood stoves with newer heating appliances will help reduce harmful particulate emissions within the City, where they have the greatest effect on the health of residents and visitors. The proposed program will also help reduce heating costs for its participants. IMACA's commitment to use local vendors and contractors will provide valuable economic activity to our community.

Through the early success of a CAPP-funded pilot program in the southern Owens Valley, IMACA has demonstrated its ability to operate a wood stove replacement program. The City Council hopes these community benefits will be considered when the grant proposal from IMACA is evaluated.

Sincerely,

Laura Smith, Mayor
City of Bishop

LS:dg

(K)

City of Bishop
PLANNING COMMISSION MINUTES

City Council Chambers – 301 West Line Street
Bishop, California 93514

November 29, 2011

CALL TO ORDER:

Chairman Huntley called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Chairman Huntley.

COMMISSIONERS PRESENT:

Huntley, Lowthorp, Hardy, Bhakta, Gardner and Malloy

COMMISSIONERS ABSENT:

Crom

OTHERS PRESENT:

Keith Caldwell, Interim City Administrator
Peter Tracy, City Attorney
Gary Schley, Public Services Officer
Michele Thomas, Secretary
David Grah, Public Works Director
Jim Ellis, Council Member

PUBLIC COMMENT

Chairman Huntley asked if anyone wished to speak on a subject not calendared on the agenda. There was no public comment.

(1) APPROVAL OF MINUTES

MOTION

Commissioner Malloy moved to approve the minutes of the September 27, 2011 meeting as written.

Ayes: Malloy, Lowthorp, Bhakta, Gardner and Huntley
Abstain: Hardy

MOTION CARRIED: 5-0

CORRESPONDENCE

None

NEW BUSINESS

(2) Inyo County's Cost, Energy, and Service Efficiencies Action Plan (CESEAP)

Catherine Richards, Inyo County Associate Planner, shared with the commission that Inyo County Planning was awarded a grant from Southern California Edison (SCE) to promote a plan to identify and promote activities that lead to long-term sustainable changes that support energy efficiency. The planning effort has five major components: utility manager software program, bench marking, providing a program code standard, an energy action plan, and developing a policy to updating the county's general plan. During Program implementation, the Implementer will work closely with other local, regional, State, and Federal agencies, including the Inyo Local Transportation Commission (LTC), the City of Bishop, the Great Basin Unified Air Pollution Control District (GBUAPCD), and others.

The primary goal is to get others thinking about how their buildings use energy. Policies and implementation measures will be developed to encourage energy efficiency and upgrades, which, in turn, will provide cost savings to the County, its residents and businesses, as well as other entities operation in Inyo County. The information, policies, and technical applications developed in this planning effort will be shared with other jurisdictions, entities, and community members who operate and/or live in Inyo County.

PUBLIC HEARING

(3) Final Draft Mobility Element

David Grah, Director of Public Works, was present to discuss the final draft to the Mobility Element and answer any questions. The purpose of the Mobility Element is to define how the City will serve the transportation needs of residents, businesses, and visitors while enhancing its environmental, economic, and natural resources.

The Mobility Element update effort began about a year ago and included an Open House May 2011 with draft documents released to the public in July. The draft included a truck route to reduce truck traffic on Main Street. By the middle of August, little comment was received regarding the draft Mobility Element and a mass mailing was sent out to all addresses in the city limits in an attempt to generate more interest and comments. As a result, 120 pages of comments were received with almost all related to the truck route. An overwhelming number of comments about the truck route were against it. The strongest comments came from residents living on the east side of town that felt the route would be too close to their properties.

After another public open house in September, an updated draft that eliminated a planned truck route was released to the public October 19. Following the Public Hearing, the City plans to release the environmental document for the current final version of Mobility Element and the associated Transportation Report on December 1. The Environment Hearing is scheduled for January 9 2012 with public comment due on the documents January 10. The Planning Commission will again review the Mobility Element and Transportation Report and consider recommending both to the City Council for approval at their 31 January meeting. The first reading is scheduled for February 13and the final second reading and Council adoption of the Element will be February 27.

Grah then responded to comments received from the Planning Commissioners regarding the updated draft Mobility Element. A couple of the comments were related to the truck route both for and against. One of the reasons the truck route was included in the document was because it has several potential benefits. There are arguments it could enhance livability and the economic vitality of downtown Bishop. On the other hand, Grah feels that the community of Bishop does not currently have the will to deal with the controversy of this sort of route. The idea is still in the Transportation Report to capture it there in the event the community was to change their sentiment about the idea. Grah also brought up that he recently spoke at a Chamber of Commerce meeting regarding the truck route and most in attendance seemed to be in favor of a truck route.

Another comment from the commission was related to the alignment of Grove Street. The idea is to either line up Grove Street with East Pine, or East Pine with West Pine to have a cross intersection rather than two offset t-intersections. This idea is presented as an "opportunity area" with the idea that the city would not pursue it unless some development proposal in the area made it a reality. There was also support for additional east west streets. One of the opportunities includes a street corridor going west from Park Street in the area of J Diamond. There was concern about the configuration of East Line Street at Main Street that the City should look into reducing the number of lanes on East Line Street. The City will work with Caltrans to review the configuration and make improvements. There was a suggestion that trucks be allowed or restricted to the inside lanes going through town to help get trucks away from pedestrians. Grah explained that Caltrans has looked at this possibility and concluded that it was not advisable to restrict trucks. There were some comments having to do with the planters in residential areas. The updated Mobility Element calls for in residential areas a sidewalk separated from the roadway with a planter strip. They are used only in residential zones and do follow zoning codes. A lot of the resistance for that idea comes from residents stating that the city is taking yard away by building the sidewalk close to their house. Grah stated that the property belongs to the city and if not used can lead to misunderstandings of property lines and expose the city to liability. The importance of involving adjacent land owners in decisions about the configuration of a street was brought up. Grah feels this is addressed in Action 6.3 on page 19. Grah has developed a draft policy for property owners who wanted to do something other the construction plan adjacent to their property. They may submit a written request to the City Engineer, David Grah, and it would then be reviewed by the engineer along with Keith Caldwell, Planning Director, City Council, and the Planning Commission for approval.

Grah continued with the comments giving definitions to terms used in the Mobility Element. Streetscape refers to benches or planters, and neck-down refers to a bulb out or curb extension and this term has been removed from the document. Another comment was regarding new streets and how they would be built. Grah explained that the Mobility Element describes that they would be built when they become justified and would be funded mostly through developers. Staff appreciated a comment related to street maintenance suggesting funding to be allocated for this purpose. Action 2.3 on page 14 talks about pursuing financing including the financing to maintain the system.

Grah asked the commission if they had any further questions or comments regarding the draft Mobility Element. Gardner brought up concerns regarding A Street, Pioneer Lane, and having a street go through this area next to the hospital. Bhakta asked about bike routes, lanes and paths and how much area is needed to make a bike lane rather than a bike route. Grah clarified that the state standard is 5 feet for a bike lane. Most streets in city limits are 40 feet wide and would need to be 50 feet wide in order to have a bike lane and this is why they are considered bike routes. No further comments were made.

NEW BUSINESS

(4) Final Draft Mobility Element comments and discussion

Huntley asked to have his comment regarding trucks using the left lanes on Main Street entered into the Mobility Element.

STAFF AND COMMISSION REPORTS:

Caldwell asked the commission if they would like to cancel the December Planning Commission meeting due to no business calendared for that month.

On a motion by Commissioner Hardy, the Commission voted 7-0 to cancel the December Planning Commission meeting.

ADJOURNMENT:

Chairman Huntley adjourned the meeting at 7:58 P.M. The next scheduled meeting will be January 31, 2012 at 7:00 P.M. in the City Council Chambers.

1-31-12

Chairman Huntley

Michele Thomas, Secretary

(L)

BISHOP FIRE DEPARTMENT

ACTIVITY LOG

January, 2012

DATE	RunID #	ACTIVITY	City	District	Contract	Other
1-Jan	12-0101001	Grass Fire, Adjacent to 802 Tu Su Lane			16	
1-Jan	12-0101002	Structure Fire, 625 N. Main St. Town House Motel	12			
2-Jan	12-0201003	Good Intent, 110 Sunland Reservation Rd. Inyo Co. Landfill				17
3-Jan		Training/Drill, Ventilation	12	11		
4-Jan		Departmental Meeting	17	17		
11-Jan		Work Night	9	9		
11-Jan		Live Fire Training. Dumpster Fire with Fwd Supply Lay	1	2		
12-Jan	12-1201004	Structure Fire, 262 No. Third Street	17			
13-Jan	12-1301005	Hazmat, Propane Leak, Rear of 636 Keoghs Street	*			
13-Jan	12-1301006	Two Vehicle T.C. Front of 462 North Main St. Alto One	18			
15-Jan	12-1501007	Unauthorized Burning, Buttermilk Camp Ground				14
17-Jan		Training/Building Familiarized, New Hospital	10	9		
18-Jan		Departmental Meeting	14	15		
19-Jan	12-1901008	Sprinkler Activation, No Fire, 647 N Main St High Sierra Dist.	*			
21-Jan	12-2101009	Commercial Structure Fire, 371 So. Warren, IMACA	17			
23-Jan	12-2301010	Vehicle Fire, Front of 949 No. Barlow Lane			17	
24-Jan	12-2401011	Three Vehicle T.C. West Line Street @ Pa Ha Lane		17		
25-Jan	12-2501012	Vehicle T.C., 2750 North Sierra Hwy, Paiute Gas Station			26	
25-Jan	12-2501013	EMS Assist, 2321 McMcree Ave.		26		
25-Jan		Training/Live Fire, Outside Fire and Fwd Lay	2	1		
25-Jan		Work Night	11	11		
28-Jan	12-2801014	Unauthorized Burning, Buttermilk Camp Ground				19
29-Jan	12-2901015	Engine Move up, To Big Pine Fire Station		17		
30-Jan		Plan Check, Cottonwood Plaza	*			
31-Jan		Training/Building Familiarized, New Hospital	11	12		
31-Jan	12-3101016	Residential Structure Fire, 1477 Glenwood Lane		*		
	16	* 101 Response Only				

Total of Personnel Responding		Totals Calls
City	151	**6**
District	206	**4**
Contract	59	**3**
Other	50	**3**
		16

CITY OF BISHOP

377 West Line Street - Bishop, California 93514
Post Office Box 1236 - Bishop, California 93515
760-873-8458 publicworks@ca-bishop.us
www.ca-bishop.us/CityofBishopPublicWorks.htm

(M)

Department of Public Works
Building Permits Issued
1/2012

Date	Owner/Location/Contractor	Short Description	Value	SMIP	Rev Fund
Commercial					
1/19/2012	Dan Boyd 455 South Main Street	install metal carport	$450.00	$0.50	$1.00
1/17/2012	Reagan Slee 963 North Main Street	tenant improvements	$1,000.00	$0.50	$1.00
1/11/2012	Roy Chacon 286 Warren Street Bell Roofing	re roof	$5,000.00	$1.05	$1.00
1/3/2012	S. R Properties/Jerry Fendon 186 Willow Street Deans Plumbing & Heating, Inc	install furnace	$4,050.00	$0.00	$0.00
1/3/2012	Tim Fillmore 568A West Line Street Deans Plumbing & Heating, Inc	replace heat pump unit	$6,617.00	$0.00	$0.00
		Commercial Totals	**$17,117.00**	**$2.05**	**$3.00**
Residential					
1/20/2012	Tai & Mary Devore 150 Johnston Drive James Hartshorn	lathe & plaster exterior walls	$2,500.00	$0.50	$1.00
1/20/2012	Pat Tatum 574 Howard Street Rollins Electric	sub panel	$1,500.00	$0.00	$0.00
1/6/2012	Kurt Wedburg 486 Willow Street Duncan's Plumbing	insall Rinnai water heater	$1,500.00	$0.00	$0.00
1/5/2012	Stephen Kabala 852 Coats Street Dean's Plumbing	sewer line replacement	$3,000.00	$0.00	$0.00
		Residential Totals	$8,500.00	.50¢	1.00

(N)

Sewer Fund Monthly Balances
2011/2012

			End Previous	Change	
Start of Year Combined		$524,795.77	$ 470,564.53	$ (54,231.24)	Under in capital
Non capital (6 months)		$ 280,300.00	$ 280,300.00	$ -	No change
Capital		$ 244,495.77	$ 190,264.53	$ (54,231.24)	Under in capital
		Start Balance	**Expend**	**Revenue**	**End Balance**
July	Combined	$ 524,795.77	$ 64,589.91	$ 307,100.00	$ 767,305.86
	Non Capital	$ 280,300.00	$ 58,829.67	$ 181,189.00	$ 402,659.33
	Capital	$ 244,495.77	$ 5,760.24	$ 125,911.00	$ 364,646.53
August	Combined	$ 767,305.97	$ 88,532.02	$ 73,473.61	$ 752,247.56
	Non Capital	$ 402,659.33	$ 52,461.69	$ 43,349.43	$ 393,547.07
	Capital	$ 364,646.53	$ 36,070.33	$ 30,124.18	$ 358,700.38
September	Combined	$ 752,247.56	$ 66,909.47	$ 70,996.24	$ 756,334.33
	Non Capital	$ 393,547.07	$ 53,076.20	$ 41,887.78	$ 382,358.65
	Capital	$ 358,700.38	$ 13,833.27	$ 29,108.46	$ 373,975.57
October	Combined	$ 756,334.33	$ 89,713.12	$ 57,888.79	$ 724,510.00
	Non Capital	$ 382,358.65	$ 55,814.69	$ 34,154.39	$ 360,698.35
	Capital	$ 373,975.57	$ 33,898.43	$ 23,734.40	$ 363,811.54
November	Combined	$ 747,809.45	$ 63,594.87	$ 65,313.45	$ 749,528.03
	Non Capital	$ 360,698.35	$ 63,594.87	$ 38,534.94	$ 335,638.41
	Capital	$ 363,811.54	$ -	$ 26,778.51	$ 390,590.06
December	Combined	$ 749,528.03	$ 57,925.56	$ 55,463.57	$ 747,066.04
	Non Capital	$ 335,638.41	$ 54,792.75	$ 32,723.51	$ 313,569.17
	Capital	$ 390,590.06	$ 3,132.81	$ 22,740.06	$ 410,197.31
January	Combined	$ 747,066.04	$ 143,577.20	$ 57,317.47	$ 660,806.31
	Non Capital	$ 313,569.17	$ 53,663.86	$ 33,817.31	$ 293,722.62
	Capital	$ 410,197.31	$ 89,913.34	$ 23,500.16	$ 343,784.13
February	Combined	$ 660,806.31			$ 660,806.31
	Non Capital	$ 293,722.62	$ -	$ -	$ 293,722.62
	Capital	$ 343,784.13		$ -	$ 343,784.13
March	Combined	$ 660,806.31			$ 660,806.31
	Non Capital	$ 293,722.62	$ -	$ -	$ 293,722.62
	Capital	$ 343,784.13		$ -	$ 343,784.13
April	Combined	$ 660,806.31			$ 660,806.31
	Non Capital	$ 293,722.62	$ -	$ -	$ 293,722.62
	Capital	$ 343,784.13		$ -	$ 343,784.13
May	Combined	$ 660,806.31			$ 660,806.31
	Non Capital	$ 293,722.62	$ -	$ -	$ 293,722.62
	Capital	$ 343,784.13		$ -	$ 343,784.13
June	Combined	$ 660,806.31			$ 660,806.31
	Non Capital	$ 293,722.62	$ -	$ -	$ 293,722.62
	Capital	$ 343,784.13		$ -	$ 343,784.13
End of Year Combined					
	Capital %			41%	

(0)

Water Fund Monthly Balances
2011/2012

			End Previous	Change	
Start of Year Combined		$853,192.74	$ 1,144,727.07	$ 291,534.33	Several projects
Non capital (6 months)		$ 311,940.00	$ 311,940.00	$ -	No change
Capital		$ 541,252.74	$ 832,787.07	$ 291,534.33	Several projects
		Start Balance	**Expend**	**Revenue**	**End Balance**
July	Combined	$ 853,192.74	$ 169,315.36	$ 368,106.90	$ 1,051,984.28
	Non Capital	$ 311,940.00	$ 106,411.14	$ 228,226.28	$ 433,755.14
	Capital	$ 541,252.74	$ 62,904.22	$ 139,880.62	$ 618,229.14
August	Combined	$ 1,051,984.28	$ 83,573.34	$ 86,643.91	$ 1,055,054.85
	Non Capital	$ 433,755.14	$ 56,310.09	$ 53,719.22	$ 431,164.27
	Capital	$ 618,229.14	$ 27,263.25	$ 32,924.69	$ 623,890.58
September	Combined	$ 1,055,054.85	$ 103,940.77	$ 76,072.46	$ 1,027,186.54
	Non Capital	$ 431,164.27	$ 80,467.99	$ 47,164.93	$ 397,861.21
	Capital	$ 623,890.58	$ 23,472.78	$ 28,907.53	$ 629,325.33
October	Combined	$ 1,027,186.54	$ 64,475.79	$ 73,395.42	$ 1,036,106.17
	Non Capital	$ 397,861.21	$ 71,874.28	$ 45,505.16	$ 371,492.09
	Capital	$ 629,325.33	$ (7,398.49)	$ 27,890.26	$ 664,614.08
November	Combined	$ 1,045,647.68	$ 53,112.43	$ 74,408.97	$ 1,066,944.22
	Non Capital	$ 371,492.09	$ 53,112.43	$ 46,133.56	$ 364,513.22
	Capital	$ 664,614.08	$ -	$ 28,275.41	$ 692,889.49
December	Combined	$ 1,066,944.22	$ 58,629.37	$ 62,155.65	$ 1,070,470.50
	Non Capital	$ 364,513.22	$ 57,415.62	$ 38,536.50	$ 345,634.10
	Capital	$ 692,889.49	$ 1,213.75	$ 23,619.15	$ 715,294.89
January	Combined	$ 1,070,470.50	$ 59,839.91	$ 66,065.29	$ 1,076,695.88
	Non Capital	$ 345,634.10	$ 51,907.39	$ 40,960.48	$ 334,687.19
	Capital	$ 715,294.89	$ 7,932.52	$ 25,104.81	$ 732,467.18
February	Combined	$ 1,076,695.88			$ 1,076,695.88
	Non Capital	$ 334,687.19	$ -	$ -	$ 334,687.19
	Capital	$ 732,467.18		$ -	$ 732,467.18
March	Combined	$ 1,076,695.88			$ 1,076,695.88
	Non Capital	$ 334,687.19	$ -	$ -	$ 334,687.19
	Capital	$ 732,467.18		$ -	$ 732,467.18
April	Combined	$ 1,076,695.88			$ 1,076,695.88
	Non Capital	$ 334,687.19	$ -	$ -	$ 334,687.19
	Capital	$ 732,467.18		$ -	$ 732,467.18
May	Combined	$ 1,076,695.88			$ 1,076,695.88
	Non Capital	$ 334,687.19	$ -	$ -	$ 334,687.19
	Capital	$ 732,467.18		$ -	$ 732,467.18
June	Combined	$ 1,076,695.88			$ 1,076,695.88
	Non Capital	$ 334,687.19	$ -	$ -	$ 334,687.19
	Capital	$ 732,467.18		$ -	$ 732,467.18
End of Year Combined					
	Capital %			38%	

AGENDA ITEM NO.

3

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: ORDINANCE NO. 537 AND RELATED RESOLUTIONS FOR CONSOLIDATING GENERAL MUNICIPAL ELECTIONS WITH STATEWIDE GENERAL ELECTIONS

DATE: FEBRUARY 13, 2012

Attachments: Ordinance No. 537

BACKGROUND/SUMMARY

At the January 23rd meeting, the Council approved the re-introduction of Ordinance No. 537 relating to consolidating the City of Bishop General Municipal Elections held in March of odd-numbered years with the County General Elections held in November of even-numbered years. The second reading/adoption of Ordinance No. 537 is scheduled on this agenda.

Related resolutions are No. 12-04 requesting County approval of Bishop Ordinance No. 537; and No. 12-05 requesting the County to consolidate our General Municipal Election and provide election services.

Following adoption, the ordinance and related resolutions will then be sent to the Inyo County Board of Supervisors for consideration and action.

For Council information, the City will continue to use the consultant services of Martin & Chapman in Anaheim, California. M&C has worked with the City of Bishop for over 40 years. The annual fee of $500 includes unlimited access to M&C election knowledge through phone and email as well as the election handbook.

RECOMMENDATION

Review the appropriate documents and consider action on the following:

- Adoption of Ordinance No. 537 by title only;
- Adoption of Resolution No. 12-04 by title only;
- Adoption of Resolution No. 12-05 by title only.

CITY OF BISHOP

ORDINANCE NO. 537

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA RESPECTING MOVING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION FROM THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH IN ODD-NUMBERED YEARS TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER IN EVEN-NUMBERED YEARS, REPEALING ORDINANCE NUMBER 475, AND AMENDING SECTION 1.12.030 OF CHAPTER 1.12 OF THE BISHOP MUNICIPAL CODE

WHEREAS, the City's General Municipal Election is now scheduled for the first Tuesday after the first Monday in March of odd-numbered years;

WHEREAS, Election Code § 1301 and § 10403.5 authorize the City to reschedule its General Municipal Election;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES ORDAIN AS FOLLOWS:

SECTION 1. Pursuant to §1301 and § 10403.5 of the California Elections Code, the date of the General Municipal Election of the City is moved from the first Tuesday after the first Monday in March of each odd-numbered year to the first Tuesday after the first Monday in November in each even-numbered year.

SECTION 2. In accordance with the change of election date, the terms of office of those members of the City Council presently serving shall be shortened for a period of approximately four (4) months until election results are declared by the City Council.

SECTION 3. Section 1.12.030 of Chapter 1.12 of the Bishop Municipal Code is amended to read, in its entirety, as follows:

"<u>1.12.030 General municipal election date—Terms of city council members.</u>

A. Pursuant to § 1301 and 10403.5 of the California Elections Code, the date of the General Municipal Election of the City is moved from the first Tuesday after the first Monday in March in each odd-numbered year to the first Tuesday after the first Monday in November in each even- numbered year.

B. In accordance with the change in election date, the terms of office of those members of the City Council presently serving shall be shortened for a period of approximately four (4) months until election results are declared by the City Council."

SECTION 4. Ordinance Number 475 of Ordinances of the City is hereby repealed.

SECTION 5. This ordinance shall take effect thirty (30) days after its final passage. Within 30 days of the effective date of this ordinance, the City Clerk shall cause a notice to be mailed to all registered voters of the city informing them of the change in the election date.

SECTION 6. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published according to law.

PASSED, APPROVED AND ADOPTED February 13, 2012.

_____
LAURA SMITH, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____
Denise Gillespie, Assistant City Clerk

3(a)

CITY OF BISHOP

RESOLUTION NO. 12-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA REQUESTING THAT THE INYO COUNTY BOARD OF SUPERVISORS APPROVE CITY OF BISHOP ORDINANCE NO. 537 RESPECTING MOVING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION

WHEREAS, on February 13, 2012 the City Council of the City of Bishop adopted Ordinance No. 537 respecting moving the date of the City's General Municipal Election from the first Tuesday after the first Monday in March in odd-numbered years to the first Tuesday after the first Monday in November in even-numbered years; and

WHEREAS, a certified copy of City Ordinance No. 537 is attached hereto as Exhibit "A"; which is, by reference, incorporated herein and made a part hereof; and

WHEREAS, California Elections Code §10403.5(a) requires approval by the County Board of Supervisors of any city ordinance which sets its General Municipal Election on the first Tuesday after the first Monday in November of even-numbered years, which approval of the County Board of Supervisors shall be by resolution and shall be given unless the ballot style, voting equipment, or computer capability is such that additional elections or materials cannot be handled; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP RESOLVES AS FOLLOWS:

Section 1: The City Council of the City of Bishop requests that the Inyo County Board of Supervisors approves City of Bishop Ordinance No. 537 pursuant to the provisions of California Elections Code §10403.5(a).

Section 2: The City Clerk is authorized, directed and instructed to transmit a certified copy of the Resolution to the Board Clerk of the Inyo County Board of Supervisors forthwith.

Section 3: This Resolution shall be in full force and effect immediately.

Passed, approved and adopted this 13th day of February, 2012

_____

LAURA SMITH, MAYOR

Attest: Keith Caldwell, Interim City Clerk

By: _____

Denise Gillespie, Assistant City Clerk

3(b)

CITY OF BISHOP
RESOLUTION NO. 12-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP REQUESTING THE INYO COUNTY BOARD OF SUPERVISORS TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 6, 2012, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE

WHEREAS, the City Council of the City of Bishop will call a General Municipal Election to be held on November 6, 2012, for the purpose of the election of three Members of the City Council and a City Treasurer for the full term of four years; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date and that within the city precincts, polling places and election officers of the two elections be the same, and that the County Election Department of the County of Inyo canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That pursuant to the requirements of § 10403 of the Elections Code, the Board of Supervisors of the County of Inyo is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General Election on Tuesday, November 6, 2012, for the purpose of the election of three Members of the City Council and a City Treasurer for the full term of four years.

Section 2. That the County Election Department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

Section 3: That the Board of Supervisors is requested to issue instructions to the County Election Department to take any and all steps necessary for the holding of the consolidated election.

Section 4. That the City of Bishop recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

Section 5. That the City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the County Election Department of the County of Inyo.

Section 6. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED AND ADOPTED this 13th day of February, 2012

_____
LAURA SMITH, MAYOR

Attest: Keith Caldwell, Interim City Clerk

By: _____
Denise Gillespie, Assistant City Clerk

AGENDA ITEM NO.

4

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KC (dg)

SUBJECT: PUBLIC HEARING – CITY FEES AND CHARGES FY 2012-2013

DATE: FEBRUARY 13, 2012

Attachments: Resolution No. 11-03 Amending and restating certain fees and charges
Public Works and Community Services memos on potential fee changes
Notice of Public Hearing

BACKGROUND/SUMMARY:

Each year all departments are requested to review fees and charges to determine if they cover the full costs reasonably borne for providing those services.

As part of the process, holding a public hearing and providing proposed changes to the public are required by Chapter 3.22 of the Bishop Municipal Code.

Proposed changes for Fiscal Year 2012-2013 were submitted by the Public Works Department and Community Services Department.

Another public hearing is scheduled for the March 12th Council meeting as well as the introduction of an ordinance updating the municipal code chapter for fees and charges. At the second meeting in March the ordinance is scheduled for adoption and the resolution amending and restating fees and charges will be presented for review and adoption in order for the changes to be effective June 1st for the pool fees and July 1st for all other departments.

RECOMMENDATION:

Review the information and hold the public hearing to hear and consider citizen input on amending and restating fees and charges for City services.

RESOLUTION NO. 11-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING AND RESTATING CERTAIN FEES AND CHARGES FOR CITY SERVICES

WHEREAS, the City of Bishop has conducted an extensive and exhaustive analysis of its services, the costs reasonably borne of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and

WHEREAS, the City wishes to comply with both the letter and the spirit of Article XIIIB of the California Constitution and limit the growth of taxes; and

WHEREAS, the City desires to establish a policy of recovering the full costs reasonably borne of providing special services of a voluntary and limited nature, such that general taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such services; and

WHEREAS, heretofore the City Council has adopted Ordinance Nos. 479 and 507 establishing its policy as to the recovery of costs reasonably borne to be recovered from users of City services and directing staff as to the methodology for implementing said Ordinance; and

WHEREAS, the specific fees to be charged for services must be adopted by the City Council by Resolution, after providing notice and holding a public hearing; and

WHEREAS, a schedule of fees and charges to be paid by those requesting such special services must be adopted so that the City might carry into effect its policies; and

WHEREAS, it is the intention of the City Council to develop a revised schedule of fees and charges based on the City's budget and projected costs reasonably borne; and

WHEREAS, pursuant to California Government Code § 6062a, a general explanation of the hereinafter contained schedule of fees and charges has been published as required; and

WHEREAS, all requirements of law are hereby found to have been complied with;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP finds after considering the evidence presented, that the fees imposed hereby do not exceed the City's costs reasonably borne.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. FEE SCHEDULE ADOPTION. The following schedule of fees and charges are hereby directed to be computed by and applied by the various City departments, and to be collected by

the appropriate department or the City Finance Department for the herein listed special services when provided by the City or its designated contractors.

SECTION 2. SEPARATE FEE FOR EACH PROCESS. All fees set by this resolution are for each identified process; additional fees shall be required for each additional process or service that is requested or required. Where fees are indicated on a per-unit-of-measurement basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

SECTION 3. FEES. The fees shall be charged and collected for the enumerated services as indicated in Exhibit "A".

SECTION 4. INTERPRETATIONS. This Resolution may be interpreted by the several City department heads in consultation with the City Administrator; should there be a conflict between two fees, then the lower in dollar amount of the two shall be applied.

SECTION 5. CONSTITUTIONALITY. If any portion of this Resolution is declared invalid or unconstitutional then it is the intention of the City Council to have passed the entire Resolution and all its component parts, and all other sections of this Resolution shall remain in full force and effect.

SECTION 6. REPEALER. All resolutions and other actions of the City Council in conflict with the contents of this Resolution are hereby repealed.

SECTION 7. EFFECTIVE DATE. This Resolution shall go into full force and effect immediately, but shall be subject to the terms and conditions of Bishop Municipal Code Chapter 3.22 Fees and Service Charge Revenue/Cost Comparison System (60 days from date of adoption of this resolution – June 24, 2011).

PASSED, APPROVED AND ADOPTED this 25th day of April 2011.

LAURA SMITH, MAYOR

ATTEST: James M. Southworth, City Clerk

By: Denise Gillespie
Denise Gillespie, Assistant City Clerk

STATE OF CALIFORNIA}
COUNTY OF INYO }

I, Denise Gillespie, Assistant City Clerk for the City of Bishop, do hereby certify that the whole number of members of the City Council of said City of Bishop is five (5); that the foregoing Resolution No. 11-03 was duly passed and adopted by said City Council; approved and signed by the Mayor of said City; and attested by the City Clerk of said City, all at a regular meeting of said City Council, held on April 25, 2011, and that the same was so passed and adopted by the following roll call vote.

AYES: Cullen, Ellis, Stottlemyre, Smith

ABSENT: Griffiths

NOES: None

ABSTAIN: None

WITNESS, my hand and the seal of the City of Bishop this 26th day of April, 2011.

Denise Gillespie

Denise Gillespie, Assistant City Clerk
CITY OF BISHOP

CITY OF BISHOP FEES AND CHARGES

No.	Title/Description	Recommended Charges $
	ADMINISTRATION & FINANCE SERVICES	
AF-1	New/Moved Business Application Process	-0-
AF-2	Business License Fees	
	Four Employees or less and not otherwise specified	$40.00 annually
	Five Employees, less than ten, and not otherwise specified	$120.00 annually
	Ten Employees or more and not otherwise specified	$200.00 annually
	Having no Fixed or Permanent Residence in City which conducts business daily in the City	$50.00 annually per vehicle/or person
	Having no Fixed or Permanent Residence in City which does not conduct business daily in the City	$50.00 daily or $400.00 annually each vehicle/or person
	Amusements Generally	$200.00 annually
	Bowling Alleys	$40.00 annually per alley
	Public Dancing	$200.00 annually
	Circuses, Carnivals, etc.	$50.00 per day
	Contractors and Subcontractors	$100.00 annually
	Itinerant Locksmiths, Tool Sharpeners, etc.	$2.50 per day or $100.00 annually
	Pool Halls, Social Clubs, etc.	$16.00 annually each pool table and $100.00 annually for each card table
	Professions	$40.00 annually
	Sound Trucks, Loud Speakers with permanent place of business in City	$100.00 annually
	Out of City	$12.50 per day or $200.00 annually
AF-3	Bingo Fees	$15.00 annually

AF-4	New T.O.T. Registration Certificate	-0-
AF-5	Returned Check (NSF) Processing	$25.00 each
AF-6	Printed Materials/Map Production Sale	$1.00 page
AF-7	Document Certification/Copying	$.25 page
AF-8	Records Research Service	Actual Cost
AF-9	City Code and Zoning Code Update	-0-
AF-10	Agenda/Minutes Mailing Service	-0-
AF-11	City Meeting Tape Copies	Actual Cost

COMMUNITY SERVICES

CS-1	Auditorium Rental	$50.00 First 4 hours $10.00/hour each additional hour
CS-2	Council Chambers Rental	$75.00 First 4 hours $15.00/hour each additional hour
CS-3	Conference Room Rental	$35.00 First 4 hours $5.00/hour each additional hour
CS-4	Outside Grounds Rental (Set up, Clean up, Supplies & Service)	Actual Cost
CS-5	Community Center Development Impact Fees	-0-

PARKS AND RECREATION

PR-1	Softball Lights	$15.00 an hour
PR-2	Tennis Lights	$4.00 per hour/tokens $5.00 hour/time clock
PR-3	Softball/Baseball Field	$25.00 per field
PR-4	Tennis Courts	-0-
PR-5	League Play	Actual Cost

PR-6	Pool Rental	$25.00 hour/plus cost of aquatic personnel
PR-7	Swim Classes Individual Lesson	$35.00 for 8 sessions Actual Cost
PR-8	Public Swim – Youth	$2.00 $15.00 – 10 Passes
	Public Swim – Adult	$3.00 $12.00 – 5 Passes
	Public Swim – Family Pass	$30.00 – 18 passes
	Public Swim/Lap – Adult	$2.00 - Season Pass $80.00
	Public Swim – Showers	$5.00 day
PR-9	Contract Classes	Actual Cost
PR-10	Special City Sponsored Recreation Activities	Actual Cost
PR-11	Set up/Clean up Services (Electrical Tables, Etc.)	Actual Cost
PR-12	City Park Vendor/Exhibitor Fees/Mule Days	$20.00 per space $45.00 camp space
	City Park Vendor/Exhibitor Fees/Labor Day	$10.00 per space $45.00 camp space
PR-13	Park Development Impact Fees	-0-

PLANNING

PL-1	Zone Change Review	Actual Cost
PL-2	Variance Review	$175.00
PL-3	Zone Ordinance Amendment Review	Actual Cost
PL-4	Appeals	½ Original Fee
PL-5	Use Permit Review and Process	$175.00 plus actual cost
PL-6	Specific Plan Review	Actual Cost
PL-7	General Plan Amendment	Actual Cost
PL-8	Categorical Exemption	$50.00
PL-9	Negative Declaration Review and Process	$225.00 plus actual cost

PL-10	EIR Staff Review	$400.00 Plus Actual Cost
PL-11	Time Extension Review	Actual Cost

PUBLIC SAFETY

PS-1	Check Collection Fee	$25.00
PS-2	Impound Fee	$125.00
PS-3	Fingerprints Rolling either by paper and ink; or electronic Live Scan	$25.00
PS-4	Report Copying – Accident Report Report Copying – Other Reports	$20.00 $20.00
PS-5	Booking Fees	$130.00
PS-6	Repossession Processing	$15.00
PS-7	Parking Fines pursuant to Bishop Municipal Code Title 10 – Vehicles and Traffic Chapter 10.28 Sections 10.28.020 -10.28.200	$30.00 each violation
PS-8	Handicapped Parking Violations	$255.00
PS-9	Burning Permit Fee	-0-
PS-10	Plan and Site Review for Flammable or Combustible Liquid Storage	-0-
PS-11	Building Inspection for Fire and Life Safety	-0-
PS-12	Fireworks and Pyrotechnic Special Effects Permit Fee	-0-
PS-13	Building and Site Plan Check	-0-
PS-14	Public Safety Development Impact Fees	-0-
PS-15	Criminal History Check Pursuant to California Family Code 6306	$10.00

PUBLIC WORKS

Construction Permits

Permits, inspection and related fees for building, plumbing, mechanical and electrical shall be determined as follows:

PW-1 Building Permit Fees

A. Building permit and inspection fees shall be based on total valuation in accordance with the following schedule:

Total Valuation	Fee
$1 to $500	$23.50
$500 to $2,000	$23.50 for the first $500 plus $3.05 for each additional $100, or fraction thereof, to and including $2,000
$2,001 to $25,000	$69.25 for the first $2,000 plus $14.00 for each additional $1,000, or fraction thereof, to and including $25,000
$25,001 to $50,000	$391.25 for the first $25,000 plus $10.10 for each additional $1,000, or fraction thereof, to and including $50,000
$50,001 to $100,000	$643.75 for the first $50,000 plus $7.00 for each additional $1,000, or fraction thereof, to and including $100,000
$100,001 to $500,000	$993.75 for the first $100,000 plus $5.60 for each additional $1,000, or fraction thereof, to and including $500,000
$500,001 to $1,000,000	$3,233.75 for the first $500,000 plus $4.75 for each additional $1,000, or fraction thereof, to and including $1,000,000
$1,000,001 and up	$5,608.75 for the first $1,000,000 plus $3.15 for each additional $1,000, or fraction thereof

B. Total valuation shall be determined using International Code Council (ICC) Building Valuation Data current on the permit issue date.

C. Plan review fees shall be 65% of the permit and inspection fee determined in "A" above and shall be in addition to permit and inspection fee.

D. Building permit and inspection fees for modular, factory-built, and relocated structures shall be valued at $35 per square foot.

E. Fees for other building inspection shall be in accordance with PW-5.

F. Other permit fees such as fees for plumbing, mechanical, and electrical permit fees are in addition to building permit fees.

PW-2 Plumbing Permit Fees

Description	Fee
A. Permit Issuance	
1. Each permit	$20
2. Each supplemental permit for which the original permit has not expired or been cancelled or "finaled"	$10

B.	Unit Fee Schedule (in addition to PW-2 item A above)	
	1. Each plumbing fixture on one trap or a set of fixtures on one trap	$7
	2. Each building sewer and each trailer park sewer	$15
	3. Each water heater	$7
	4. Each gas-piping system of one to five outlets	$5
	5. Each additional gas piping system outlet, per outlet	$1
	6. Each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps	$7
	7. Each installation, alteration or repair of water piping and water treating equipment	$7
	8. Each repair or alteration of drainage or vent piping, each fixture	$7
	9. Each irrigation system including backflow protection devices	$7
	10. Each backflow protection devices 2 inch diameter and smaller, 1 to 5	$7
	11. Each backflow protection devices 2 inch diameter and smaller, more than 5	$1
	12. Each backflow protection devices over 2 inch diameter	$15
	13. Each gray water system	$40
	14. Each propane tank installation including underground piping	$14
C.	Fees for other plumbing permit and inspection shall be in accordance with Other Inspections, PW-5	

PW-3 Mechanical Permit Fees

	Description	Fee
A.	Permit Issuance	
	1. Each permit	$20
	2. Each supplemental permit for which the original permit has not expired or been cancelled or "finaled"	$10
B.	Unit Fee Schedule (in addition to PW-3 item A above)	
	1. Each furnace or heater including ducts and vents up to and including 100,000 British Thermal Units per hour(Btu/h)	$13.25
	2. Each furnace or heater including ducts and vents over 100,000 Btu/h	$16.25
	3. Each appliance vent installed and not included in an appliance permit	$7
	4. Each boiler or compressor to and including 3 horsepower	$13.25
	5. Each boiler or compressor between 3 and 15 horsepower including 15 horsepower	$24.25
	6. Each boiler or compressor between 15 and 30 horsepower including 30 horsepower	$33.25
	7. Each boiler or compressor between 30 and 50 horsepower including 50 horsepower	$49.50
	8. Each boiler or compressor over 50 horsepower	$82.75
	9. Each absorption system to and including 100,000 Btu/h	$13.25
	10. Each absorption system between 100,000 Btu/h and 500,000 Btu/hr including 500,000 Btu/hr	$24.25
	11. Each absorption system between 500,000 Btu/h and 1,000,000 Btu/hr including 1,000,000 Btu/hr	$33.25
	12. Each absorption system between 1,000,000 Btu/h and 1,750,000 Btu/hr including 1,750,000 Btu/hr	$49.50
	13. Each absorption system over 1,750,000 Btu/hr	$82.75
	14. Each air-handling unit to and including 10,000 cubic feet per minute including ducts	$9.50

	15. Each air-handling unit over 10,000 cubic feet per minute including ducts	$16.15
	16. Each evaporative cooler other than portable type including ducts	$9.50
	17. Each ventilation fan connected to a single duct including duct	$6.50
	18. Each ventilation system including ducts not part of heating or air conditioning system authorized by a permit	$9.50
	19. Each hood served by mechanical exhaust including ducts	$9.50
C.	Fees for other mechanical permit and inspection shall be in accordance with Other Inspections, PW-5	

PW-4 Electrical Permit Fees

	Description	Fee
A.	Permit Issuance	
	1. Each permit	$20
	2. Each supplemental permit for which the original permit has not expired or been cancelled or "finaled"	$10
B.	Unit Fee Schedule (in addition to PW-4 item A above)	
	1. Each square foot of residential construction excepting garages, carports, and accessory buildings (For residential construction this fee includes wiring and receptacles, switches, lighting, or other outlets covered for other construction by items 4 and 5 below)	$0.05
	2. Each in-ground private swimming pool	$44.25
	3. Each temporary service power pole or pedestal including mounted receptacle outlets and appurtenances	$22
	4. Each receptacle, switch, lighting or other outlets at which current is used or controlled, 1 to 20	$1
	5. Each receptacle, switch, lighting or other outlets at which current is used or controlled, over 20	$0.65
	6. Each appliance or power apparatus not exceeding 1 horsepower or kilowatt total	$4.25
	7. Each appliance or power apparatus over 1 but not over 10 horsepower or kilowatt total	$11
	8. Each appliance or power apparatus over 10 but not over 50 horsepower or kilowatt total	$22
	9. Each appliance or power apparatus over 50 but not over 100 horsepower or kilowatt total	$66.50
	10. Each appliance or power apparatus over 100 horsepower or kilowatt total	$75
	11. Each 100 feet or fraction thereof of trolley and plug-in-type busways	$6.50
	12. Each circuit for signs	$22
	13. Each service of 600 volts or less and of 200 amperes or less in rating	$27.25
	14. Each service of 600 volts or less and of over 200 amperes but not over 1000 amperes in rating	$55.50
	15. Each service over 600 volts or over 1000 amperes in rating	$111
	16. Each sub-panel	$16
C.	Fees for other electrical permit and inspection shall be in accordance with Other Inspections, PW-5	

PW-5 Other Inspections

A. Permits and inspections for which no fee is specifically indicated shall be $76.79 per hour during normal business hours.

B. Permits and inspections outside normal business hours shall be charged at a rate of $115.19 per hour with a minimum of 2 hours.

C. Re-inspection fees during normal business hours shall be determined as in PW-5 items A and B above.

D. Plan checking and inspections by consultants shall be the actual consultant cost plus actual administrative and overhead costs.

E. Investigation of un-permitted work shall be charged at 2 times the cost of the permit and inspection costs had the work been properly permitted.

Other Public Works Fees

Fee Number	Description	Fee
PW-6	Building Relocation Inspection	Actual Cost
PW-7	Building Demolition Inspection and Utility Location	$165 plus actual cost
PW-8	Snow Removal	Not used
PW-9	Administration and Abatement of Weeds and Refuse	Actual Cost
PW-10	Time Extension Review	Actual Cost
PW-11	Tentative Parcel Map Review	$450 plus Actual Cost
PW-12	Tentative Tract Map Review	$550 plus Actual Cost
PW-13	Final Parcel Map Review	Actual Cost
PW-14	Final Tract Map Review	Actual Cost
PW-15	Certificate of Compliance	$275 plus actual cost
PW-16	Lot Line Adjustment Review	$225 plus actual cost
PW-17	Appeals	½ Original Fee
PW-18	Home Occupation Review	$0
PW-19	Right of Way Abandonment Request Process	Actual Cost
PW-20	State Highway Sweeping	Per Contract
PW-21	Street Sweeping	$130 per hour
PW-22	Storm Drain Maintenance	Actual Cost
PW-23	Earthquake Fault Zone Studies and Peer Review	Actual Cost
PW-24 to 35	See below in Water and Sewer Fees	See below
PW-36	Street Patching	Actual Cost
PW-37	Large Format Plots and Maps	Actual Cost
PW-38	Grading Permit less than 1 acre and 2,500 cubic yards	$100
PW-39	Grading Permit more than 1 acre or more than 2,500 yards 1. $50,000 or less of grading work 2. More than $50,000 grading work	 1.5%, $50 minimum $250 plus 1%
PW-40	Encroachment Permit for other than construction	Actual Cost
PW-41	Encroachment Permit for construction 1. $50,000 or less of work 2. More than $50,000 work	 0.5%, $20 minimum $250 plus 0.1%

PW-42	Development site work including utilities and drainage 1. $100,000 or less of work 2. More than $100,000 of work	 3% $3,000 plus 2%
PW-43	Drainage Development Impact Fees	$0
PW-44	Strong Motion Instrumentation Program (SMIP) State-Mandated 1. Residential 2. Commercial	 0.010% of value 0.021% of value
PW-45	Building Standards Administration Special Revolving Fund – State-Mandated	$1.00 for each $25,000 or portion

Water and Sewer Fees

Definitions: For the purposes of water and sewer fees:

1. "Account" is a financial designation that usually equates to one water and one sewer service connection to one dwelling, premises, or customer and is used in accounting and billing.

2. "Bar" means bar with alcoholic beverage license.

3. "Dwelling" means a place of residence with a connection for water service to the city water system.

4. "Hotel," shall include "motels," "rooming houses," "boarding houses," "lodging houses" and "guest homes" and shall be as defined in the Health and Safety Code of the state. Hotel fees include fees for any hotel laundry facility used solely by employees for hotel linen.

5. "Island" means one or two fuel dispensing positions usually with a choice of fuels dispensed from one or more hoses and associated with a public restroom. Fueling satellites controlled from an island are considered part of that island.

6. "Manager's quarters" means a room or apartment occupied and used exclusively by the manager of a hotel, rooming house, motel, mobile home park, trailer park or recreational trailer park.

7. "Mobile home park," "trailer park" and "recreational trailer park" shall be defined as defined in the Health and Safety Code of the state.

8. "Multiple Family Residence" includes condominiums; apartment houses; mobile homes; and recreational vehicles and trailers in parks.

9. "Premises" means a lot, parcel of land, building or establishment.

10. "Restaurant" does not include hospital food service.

11. "Seat" means number of permitted seats or actual seats, whichever is greater.

12. "EDU" means Equivalent Dwelling Unit and relates various water and sewer fees to those for a single family residence.

One Time Water and Sewer Fees

Fee Number	Description	Fee
PW-24	Water Service Permit	$20
PW-25	Water Service, Main Line to Curb Stop	Actual Cost
PW-27	Testing Backflow Preventers	Actual Cost
PW-28	Water Development Impact Fees	$2,000 per EDU
PW-29	Water Valve Box for Curb Stop Valve	$0
PW-30	Hydrant Flow Test	$50
PW-32	Sewer Service Permit	$20
PW-33	Sewer Service, Main Line to Property Line	Actual Cost
PW-34	Inspection of Grease Interceptor	Actual Cost
PW-35	Sewer Development Impact Fee	$2,000 per EDU

Monthly Water and Sewer Fees

The minimum fees for any account equate to fees for 1 EDU. For non-residential uses not listed, fees shall equate to 1 EDU per toilet or equivalent.

THESE FEES WILL BE EFFECTIVE JULY 1, 2011

	EDU			Monthly Fee	
Description	Water	Sewer	Per	Water (PW-26)	Sewer (PW-31)
Single Family Residence	1	1	Each	$32.00	$25.96
Multiple Family Residence	0.8	0.8	Unit	$25.60	$20.77
Church*	1	1	Each	$32.00	$25.02
Church Recreation Hall*	1	1	Each	$32.00	$25.02
Hospital*	1/3	1/3	Bed	$10.67	$8.65
Convalescent Home	1/3	1/3	Bed	$10.67	$8.65
Lodge or Meeting Hall*	1	1	Each	$32.00	$25.02
Hall Bar*	1	1	Each	$32.00	$25.02
Public School	0.04	0.04	Student	$1.28	$0.93
Other School	0.032	0.032	Student	$1.02	$0.75
Fairgrounds	7	7	Each	$224.00	$175.16
Gas Station*	0.4	1.90	Island	$12.80	$49.32
Self Serve Car Wash*	3	3	Stall	$96.00	$57.58
Beauty or Barber Shop	1	1	Each	$32.00	$25.96
Bar*	0.08	0.08	Seat	$2.56	$2.08
Hotel Manager's Quarters*	1	1	Each	$32.00	$25.96
Hotel Room*	0.25	0.48	Each	$8.00	$12.46
Laundry* (see Hotel definition)	3	3	Each	$96.00	$77.88
Laundromat*	0.8	0.8	Washer	$25.60	$19.27
Restaurant*	0.10	0.10	Seat	$3.20	$2.60
Trailer Dump Facility*	2	2	Each	$64.00	$51.92

*These fees are additive for each account

RECEIVED
JAN 2 6 2012
CITY OF BISHOP

To: Denise Gillespie, Assistant City Clerk

From: Keith Caldwell, City Administrator/Community Services Director KSC

Subject: Community Services/ Business License 2011/2012 Fees and Charges

Date: January 24, 2012

General:

It is requested to update the current Fees and Charges as stated in the below attachments for Community Services as well as Business Licensing. As expenses have increased annually, the City has continued to keep rates low to allow more families to participate in programs and allow more Business to come and flourish. However the increases have come to such levels that some rates will need to be updated in order to be able to continue service to our community and issues with enforcement for unlicensed businesses need to be addressed.

Business License Fees –

Request for Administration fee for New Business Licenses

The City of Bishop has averaged approximately 82 new business license applications per year since 2010. Currently there is not a processing charge for requesting a Business License. The time it takes to process each one takes approximately one week from the time it reaches the Community Services Secretary's desk, goes thru the signature process and returns for input into the data base for a printed document. After all the time spent it is an estimated $50.12 that we have paid to employees to process each document, not including time and maintenance for the database itself. According to our average, it would be approximate revenue for the remainder of 2012 of $2050 and $4100 in 2013. This would be a one time only fee upon the initial application process. This would also deter those businesses who cancel each year and reopen when they again have work in the city limits, the hope is that they will continue to keep their license current rather than pay the fee each time they reopen, which basically goes thru the same process as a new applicant. This will save excess time in reopening licenses. A processing fee is not uncommon and is found to differentiate in each city and county, for instance, Mono County charges $96 per applicant.

Request to review current penalty for doing business without a license and proposal for amendment to ordinance to add penalty phrasing

5.04.020 - License required.

No person shall commence or carry on in the city any business without first having procured from the city a license to do so, or without complying with all other applicable regulatory measures contained in this code and all other ordinances of the city.

5.04.320 - Duties of police department relative to chapter.

A.

It shall be the duty of the police department of the city to observe any violation of Section 5.04.020 and to take such action in the matter as may be advisable or necessary.

B.

It shall be the duty of the police department to obtain from the city clerk on the first day of July of each year a record of all businesses then licensed under this chapter and the amount of license tax paid by each, and to go upon the premises of each such business or make other appropriate investigation to observe that all provisions of this code and other ordinances of the city within the jurisdiction of the police department are being complied with, that the nature of the business is properly stated in the license certificate, and that the license tax therefore is properly computed.

5.04.350 - Effect of penalties for violation.

The conviction of any person for engaging in any business without first obtaining a license to conduct such business or paying a license tax therefore shall not relieve such person from paying the required license tax to conduct such business, nor shall the payment of any license tax prevent a prosecution for the violation of any of the provisions of this chapter. All remedies prescribed for the violation of this chapter shall be cumulative and the use of one or more remedies by the city shall not bar the use of any other remedy for the purpose of enforcing the provisions hereof

Currently as it stands, there are no stated penalties for working in the City limits without a City license. Time and money are spent to send letters out to these individuals at over $5 for a return receipt. Many times without any type of response.

In section 5.040.350 it states that we may prosecute for the violation of any provisions of this chapter. But the business licenses are small amounts. It is currently $30 to file small claims, not to mention the time taken to prepare the documents, file the documents and appear in court on behalf of the city, outside of City Attorney costs, should he be needed depending on the severity of the case and penalty involved, which in the end is more than the amount of the business license itself and penalties.

We are proposing a penalty for working without the required City of Bishop Business license. We would need to amend 5.040.350 to state that they shall be fined no less then $100 and no more than $500 for each separate offense. (see provided attachment with highlighted ordinance 9-1-14 and 9-1-15) It would be a misdemeanor crime to violate this ordinance. The process would provide them with one warning letter signed when received with the opportunity to come and get the application process started within 20 days from the date of the letter. If there is no response they can be cited for violation of 5.040.350, and fined up to $500. The heavy fine may make them think twice about doing business without the license and come in and get one. It also gives us more leverage to enforce on those who consistently ignore the letters and advisements for them to retain one, without excess time spent for staff. We get an estimated 10 calls per year on unlicensed businesses. Many from Inyo County, who are also looking for these same business owners, who are not paying taxes to County, City or State. There is currently one who has been given the opportunity over the past year and a half to come in, but they do not respond to phone calls or letters, they continue to work unbeknown to the other businesses they are doing work for, that they are unlicensed. We know were they do work, we know they work without a required contractors license and we know they are not listed with County or State for taxes. But we don't have a lot of uncostly options to get them licensed.

If we can have a heavier enforcement process then it would not only raise our revenues for business licenses but will increase our local and state taxes. Giving us an increase all the way around.

Community Services Fees-

<u>Request to update Pool Rental and Pool Entry Rates</u>

We strive on low cost programs to allow for our Community Families to participate in all we provide . We have managed for the passed several years to maintain the budget knowing we would have much less revenues than expense rates each year. However with the consistent increases in the expenses for pool chemicals and equipment maintenance we have to look at updating some of our current rates to allow our services to continue the way they have in the past. These rate changes would still be affordable.

We currently allow families and entities the option of renting the pool facility for private parties. The current rate is $25 just for the pool rental, plus the actual cost of personnel. We would like to see this rate readjusted to $50 to cover increases in propane, chemical costs and equipment maintenance costs. Outside of school pool parties, we average 15 per season giving us an estimated additional revenue of $375.

Entry rates currently are as follows:

Youth $2.00	Youth Pass 10 swims for $15.00
Adult $3.00	Adult Pass 5 swims for $12.00
Lap Swim $2.00	Season Pass(unlimited use) $80.00
Family Pass 18 swims for $30	

The entry rates have always remained low and affordable and will still be. In order to assist with increased staff costs, supplies, and especially training which has increased due to hikes made by American Red Cross in 2011, we would like the rate schedule to be as follows:

Youth $3.00	Pass 10 swims for $25.00
Adults $5.00	Pass 5 swims for $20.00
Lap Swim $5.00	Season Pass $120.00
Family Pass 18 swims for $42.00	

With an average of 100 swimmers per day that pay a daily rate, 70% children 30 % adults this would produce an estimated revenue for public swim of $3120 per month, we have an average of 15 regular lap swimmers, if they all paid for two lap swim times per day five days a week, we would see an increase of revenue of $600 per month. We sell an average of 6 Lap Swim passes per year, at an increase of $240 for the season. An average of 15 Family Passes, 25 Youth Passes and 10 Adult Passes at an increase of $510. This would give us an estimated total increase in revenues for the four month season of **$13,830.**

Field Light Use-

Currently our light use is $15.00 per hour. Due to increase cost in electricity, maintenance and supplies and staff time to set and reset the light timer, we would like to see this updated to $20 per hour. Not including light time for the use by our local sports groups, we have an estimated 35 requests for lights from private parties wanting to practice in evenings after field are no longer in use by other groups and local community members who have come together for a scrimmage or a practice for soccer or softball in preparation for tournaments or league games. With the usual request being two hours, this would be an estimated revenue increase of $700 annually.

DEPARTMENT EXECUTIVE ORDER

FEE AND SERVICE CHARGE REVENUE / COST COMPARISON SYSTEM

I HEREBY STIPULATE that the department has complied with all provisions of the Bishop Municipal Code Chapter 3.22 Fee and Service Charge Revenue/Cost Comparison System in determining the fees and charges for city services for Fiscal Year 2012-2013.

It has been determined the new and current fees and charges for city services do not exceed the costs reasonably borne.

Department Head Signature

Community Services Department
Department

January 26, 2012
Date Submitting Proposed Changes

Keith Caldwell, Interim City Administrator

To: Denise Gillespie, Assistant City Clerk

From: David Grah, Director of Public Works

Subject: Public Works 2011/2012 Fees and Charges Update

Date: 23 December 2011

General:
Public Works proposes the updates to fees and charges for the 2011/2012 fiscal year as described below and in the attachments. The updates substantially simplify the existing fee structure and result in an increased portion of general fund expenditures being offset by revenues. Water and sewer fees are also updated in accordance with the 2008 rate review.

One thing that came up for all areas, with the exception of water and sewer, was that we do not collect good information on exactly how much time and expense is involved in the activities that have fees. This information is essential in developing fees that are fair and reasonable and that meet city targets for recovery of the percentages of costs reasonably borne by fee payers. We will be developing and implementing a system to better collect and track this information to be used in future fee updates. As better information becomes available, further rate adjustments will be possible to come closer to recovery targets.

Planning:
Planning revenue in the 2008/2009 through 2010/2011 fiscal years averaged about 1% of budgeted expenditures although only a portion of planning expenditures can be offset by fees. For instance, it would not normally be appropriate to expect to cover expenditures related to the update of the General Plan with fees for environmental documents, conditional use permits, and the like. Still, it is clear revenues cover only a small fraction, probably less than 10%, of the planning expenditures related to those activities that have fees.

A general assessment was made of the time and expense involved in the various activities that have fees. This assessment was referenced in a review and analysis of planning fees charged by other agencies around the state and the Eastern Sierra. See attached Comparison of Current Planning Fees with Other Agencies. Proposed fees were set based on our assessment and costs charged by these other agencies and are expected to bring revenues to be about 20% of planning expenditures related to those activities that have fees. Actual fees are entirely dependant on private development in the city, but revised fees are expected to increase revenue by about $2,000 per year for the next few years.

In addition to adjusting fees, a number of planning-related fees that are currently grouped as Public Works fees (PW-) are proposed to be reclassified as Planning fees (PL-).

Building:
Building revenue in the 2008/2009 through 2010/2011 fiscal years averaged about 17% of budgeted expenditures. Most building expenditures can or should be offset by fees.

Building includes all type of building permits and inspection including those that technically only include plumbing, electrical, or mechanical work. The existing fee structure charges differently for building than it does for plumbing, electrical, and mechanical work. For building work, the fee is based on the value of the work and is set essentially as a percentage of that value. Plumbing, electrical, and mechanical permits, on the other hand, are based on a complicated count of the number of items included in the work. This count-based fee structure for plumbing, electrical, and mechanical permits has been in place for many years and is labor intensive and suggests unwarranted precision in the fees. A page of the existing fee structure for plumbing and electrical is attached.

A general assessment was made of the time and expense involved in the various permitting and inspection activities that are covered by fees. This assessment was referenced in a review and analysis of fees charged by other agencies around the state and the Eastern Sierra. See attached Current Building Fees Compared to Other Agencies.

In addition to quantifying the fees charged by other agencies, how the fees were assessed at these other agencies was reviewed. Through this review it became clear that Bishop building fees should be restructured to be more understandable and to better offset actual expenditures related to the work. The proposed and restructured fees are entirely based on a valuation of the work for all types of permits. The value of the work is proposed to be used to determine the fee for building, plumbing, electrical, and mechanical permits and inspections. Because the value of the work will be so important to accurately assess fees, additional attention will be made to ensure accurate estimates are used in permit applications.

It is anticipated the new fee structure will result in about a 60% increase in building revenue bringing the estimated revenue for the 2012/2013 fiscal year to about 30% of budgeted expenditures. Actual fees are entirely dependant on private development in the city, but revised fees are expected to increase revenue by about $15,000 per year for the next few years.

Building fees are currently classified as Public Works fees (PW-). It is proposed to reclassify Building fees (BL-) separately from other Public Works fees (PW-).

Miscellaneous Public Works:
Public Works fees that are not related to Planning, Building, Water, or Sewer are currently based on actual costs and, in general, a system is in place for tracking and assessing these actual costs. Essentially the only proposed update for these fees is a renumbering based on some of the fees being reclassified as Planning, Water, and Sewer. Revenue related to these fees is expected to continue to be about 90% of budgeted expenditures.

Water and Sewer:
Proposed Water and Sewer fees are from the 2008 Rate Review approved by the City Council. In addition to that update, it is proposed that Water and Sewer fees be reclassified as such (WA- and SW-) from the remaining Public Works fees (PW-)

Attachments:
1. Proposed Fee and Fee Language Update for Public Works
2. Related Department Executive Order
3. Public Works Department New Versus Old Fee Comparison
4. Comparison of Current Planning Fees with Other Agencies
5. Current Building Fees Compared to Other Agencies
6. Example current fee language for plumbing and electrical permits

City of Bishop
2012/2013 Fiscal Year Fee Revision
Fee and Fee Language Update for Public Works

Planning Fees

The fee shall be as described in the following table unless the actual cost is greater. If the actual cost is greater, the fee shall be the actual cost.

	Description	Fee
PL-1	Zone Change Review	$1,500
PL-2	Variance Review	$1,000
PL-3	Zone Ordinance Amendment Review	$1,500
PL-4	Appeals	$300
PL-5	Use Permit Review and Process	$1,500
PL-6	Specific Plan Review	$1,500
PL-7	General Plan Amendment	$1,500
PL-8	Categorical Exemption	$120
PL-9	Negative Declaration Review and Process	$1,500
PL-10	EIR Staff Review	$2,500
PL-11	Time Extension Review	$500
PL-12	Tentative Parcel Map Review	$2,000
PL-13	Tentative Tract Map Review	$2,500
PL-14	Final Parcel Map Review	$2,000
PL-15	Final Tract Map Review	$2,500
PL-16	Certificate of Compliance	$1,000
PL-17	Lot Line Adjustment Review	$1,000

Building Fees

	Description	Fee
BL-1	Building Permits	See below
BL-2	Residential SMIP Commercial SMIP	0.010% of value 0.021% of value
BL-3	Building Standards Revolving Fund (BSASRF)	$1.00 for each $25,000 or portion

1. State-mandated Strong Motion Instrumentation Program (SMIP) and Building Standards Administration Special Revolving Fund (BSASRF) fees do not apply to electrical, mechanical, and plumbing work permitted independent of building work

2. Permits, inspection, and related fees for demolition, grading, building, plumbing, mechanical and electrical shall be the sum of a $60 administration fee, a valuation fee, and a plan check fee, if required.

3. The valuation fee shall be as described in the following table unless the actual cost is greater. If the actual cost is greater, the valuation fee shall be the actual cost.

Total Valuation	Fee
$1 to $500	$23.50
$500 to $2,000	$23.50 for the first $500 plus $3.05 for each additional $100, or fraction thereof, to and including $2,000
$2,001 to $25,000	$69.25 for the first $2,000 plus $14.00 for each additional $1,000, or fraction thereof, to and including $25,000
$25,001 to $50,000	$391.25 for the first $25,000 plus $10.10 for each additional $1,000, or

	fraction thereof, to and including $50,000
$50,001 to $100,000	$643.75 for the first $50,000 plus $7.00 for each additional $1,000, or fraction thereof, to and including $100,000
$100,001 to $500,000	$993.75 for the first $100,000 plus $5.60 for each additional $1,000, or fraction thereof, to and including $500,000
$500,001 to $1,000,000	$3,233.75 for the first $500,000 plus $4.75 for each additional $1,000, or fraction thereof, to and including $1,000,000
$1,000,001 and up	$5,608.75 for the first $1,000,000 plus $3.15 for each additional $1,000, or fraction thereof

4. Except as provided below, total valuation shall be determined using International Code Council (ICC) Building Valuation Data current on the permit issue date with a regional modifier of 0.97.

5. For additions, remodels, tenant improvements, reroofing, and for electrical, mechanical, and plumbing done independent of building work, total valuation shall be provided by applicant or determined using standard construction estimating practices.

6. The plan check fee, when required, shall be 65% of the valuation fee unless the actual cost is greater. If the actual cost is greater, the plan check fee shall be the actual cost.

7. Investigation permitting of un-permitted work shall be charged at 2 times the cost of the permit had the work been properly permitted.

8. Actual cost shall include additional cost of re-inspection.

9. Actual cost for work outside of normal business hours shall be based on 2 hours minimum.

General Public Works Fees

	Description	**Fee**
PW-1	Snow Removal	Not used
PW-2	Administration and Abatement of Weeds and Refuse	Actual Cost
PW-3	Right of Way Abandonment Request Process	Actual Cost
PW-4	Street Sweeping	$130 per hour
PW-5	Storm Drain Maintenance	Actual Cost
PW-6	Street Patching	Actual Cost
PW-7	Large Format Plots and Maps	Actual Cost
PW-8	Encroachment Permit for other than construction	Actual Cost
PW-9	Encroachment Permit for construction 1. $50,000 or less of work 2. More than $50,000 work	 0.5%, $20 minimum $250 plus 0.1%

Water and Sewer Fees

Definitions: For the purposes of water and sewer fees:

1. "Account" is a financial designation that usually equates to one water and one sewer service connection to one dwelling, premises, or customer and is used in accounting and billing.

2. "Bar" means bar with alcoholic beverage license.

3. "Dwelling" means a place of residence with a connection for water service to the city water system.

4. "Hotel," shall include "motels," "rooming houses," "boarding houses," "lodging houses" and "guest homes" and shall be as defined in the Health and Safety Code of the state. Hotel fees include fees for any hotel laundry facility used solely by employees for hotel linen.

5. "Island" means one or two fuel dispensing positions usually with a choice of fuels dispensed from one or more hoses and associated with a public restroom. Fueling satellites controlled from an island are considered part of that island.

6. "Manager's quarters" means a room or apartment occupied and used exclusively by the manager of a hotel, rooming house, motel, mobile home park, trailer park or recreational trailer park.

7. "Mobile home park," "trailer park" and "recreational trailer park" shall be defined as defined in the Health and Safety Code of the state.

8. "Multiple Family Residence" includes condominiums; apartment houses; mobile homes; and recreational vehicles and trailers in parks.

9. "Premises" means a lot, parcel of land, building or establishment.

10. "Restaurant" does not include hospital food service.

11. "Seat" means number of permitted seats or actual seats, whichever is greater.

12. "EDU" means Equivalent Dwelling Unit and relates various water and sewer fees to those for a single family residence.

Monthly Water and Sewer Fees
The minimum fees for any account equate to fees for 1 EDU. For non-residential uses not listed, fees shall equate to 1 EDU per toilet or equivalent.

	EDU			Monthly Fee	
Description	**Water**	**Sewer**	**Per**	**Water** (WA-1)	**Sewer** (SW-1)
Single Family Residence	1	1	Each	$32.00	$27.58
Multiple Family Residence	0.8	0.8	Unit	$25.60	$22.06
Church*	1	1	Each	$32.00	$26.59
Church Recreation Hall*	1	1	Each	$32.00	$26.59
Hospital*	1/3	1/3	Bed	$10.67	$9.19
Convalescent Home	1/3	1/3	Bed	$10.67	$9.19
Lodge or Meeting Hall*	1	1	Each	$32.00	$26.59
Hall Bar*	1	1	Each	$32.00	$26.59
Public School	0.04	0.04	Student	$1.28	$0.99
Other School	0.032	0.032	Student	$1.02	$0.79
Fairgrounds	7	7	Each	$224.00	$186.10
Gas Station*	0.4	1.90	Island	$12.80	$52.40
Self Serve Car Wash*	3	3	Stall	$96.00	$61.17
Beauty or Barber Shop	1	1	Each	$32.00	$27.58
Bar*	0.08	0.08	Seat	$2.56	$2.21

Hotel Manager's Quarters*	1	1	Each	$32.00	$27.58
Hotel Room*	0.25	0.48	Each	$8.00	$13.24
Laundry* (see Hotel definition)	3	3	Each	$96.00	$82.74
Laundromat*	0.8	0.8	Washer	$25.60	$20.47
Restaurant*	0.10	0.10	Seat	$3.20	$2.76
Trailer Dump Facility*	2	2	Each	$64.00	$55.16

*These fees are additive for each account

One Time Water and Sewer Fees

	Description	**Fee**
WA-2	Water Service Permit	$50
WA-3	Water Service Construction Main to Curb Stop	Actual Cost
WA-4	Water Backflow Preventers Test	Actual Cost
WA-5	Water Development Impact Fees	$2,000 per EDU
WA-6	Water Valve Box for Curb Stop Valve	$0
SW-2	Sewer Service Permit	$50
SW-3	Sewer Service Construction Main to Property	Actual Cost
SW-4	Sewer Grease Interceptor Inspection	Actual Cost
SW-5	Sewer Development Impact Fee	$2,000 per EDU

DEPARTMENT EXECUTIVE ORDER

FEE AND SERVICE CHARGE REVENUE / COST COMPARISON SYSTEM

I HEREBY STIPULATE that the department has complied with all provisions of the Bishop Municipal Code Chapter 3.22 Fee and Service Charge Revenue/Cost Comparison System in determining the fees and charges for city services for Fiscal Year 2012-2013.

It has been determined the new and current fees and charges for city services do not exceed the costs reasonably borne.

Department Head Signature

Public Works
Department

21 December 2011
Date Submitting Proposed Changes

Keith Caldwell, Interim City Administrator

City of Bishop

20 December 2011

2012/2013 Fee Update

Public Works Department New Versus Old Fee Comparison

NEW ID	NEW DESCRIPTON	FEE	OLD ID	OLD DESCRIPTION	OLD FEE
Planning					
PL -1	Zone Change Review	$1,500	PL-1	Zone Change Review	Actual Cost
PL-2	Variance Review	$1,000	PL-2	Vairance Review	$175
PL-3	Zone Ordinance Amendment Review	$1,500	PL-3	Zone Ordinance Amendment Review	Actual Cost
PL-4	Appeals	$300	PL-4	Appeals	1/2 Original Fee
PL-5	Use Permit Review and Process	$1,500	PL-5	Use Permit Review and Process	$175 plus actual cost
PL-6	Specific Plan Review	$1,500	PL-6	Specific Plan Review	Actual Cost
PL-7	General Plan Amendment	$1,500	PL-7	General Plan Amendment	Actual Cost
PL-8	Categorical Exemption	$120	PL-8	Categorical Exemption	$50
PL-9	Negative Declaration Review and Process	$1,500	PL-9	Negative Declaration Review and Process	$225 plus Actual Cost
PL-10	EIR Staff Review	$2,500	PL-10	EIR Staff Review	$400 plus actual cost
PL-11	Time Extension Review	$500	PL-11	Time Extension Review	Actual Cost
PL-12	Tentative Parcel Map Review	$2,000	PW-11	Tentative Parcel Map Review	$450 plus Actual Cost
PL-13	Tentative Tract Map Review	$2,500	PW-12	Tentative Tract Map Review	$550 plus Actual Cost
PL-14	Final Parcel Map Review	$2,000	PW-13	Final Parcel Map Review	Actual Cost
PL-15	Final Tract Map Review	$2,500	PW-14	Final Tract Map Review	Actual Cost
PL-16	Certificate of Compliance	$1,000	PW-15	Certificate of Compliance	$275 plus Actual Cost
PL-17	Lot Line Adjustment Review	$1,000	PW-16	Lot Line Adjustment Review	$225 plus Actual Cost
Building					
BL-1	Building Permits	See Description	Various	See Note	Various
BL-2	Residential SMIP Commerical SMIP	0.010% of value 0.021% of value	PW-44	Strong Motion Instrumentation Program (SMIP) 1. Residential 2. Commercial	No Change
BL-3	Building Standards Revolving Fund (BSASRF)	$1.00 for each $25,000 or portion	PW-45	Building Standards Administration Special Revolving Fund - State-Mandated	No Change
Misclenaneous Public Works					
PW-1	Snow Removal	Not used	PW-8	Snow Removal	No Change
PW-2	Administration and Abatement of Weeds and Refuse	Actual Cost	PW-9	Administration and Abatement of Weeds and Refuse	No Change
PW-3	Right of Way Abandonment Request Process	Actual Cost	PW-19	Right of Way Abandonment Request Process	No Change
PW-4	Street Sweeping	$130 per hour	PW-21	Street Sweeping	No Change
PW-5	Storm Drain Maintenance	Actual Cost	PW-22	Storm Drain Maintenance	No Change
PW-6	Street Patching	Actual Cost	PW-36	Street Patching	No Change
PW-7	Large Format Plots and Maps	Actual Cost	PW-37	Large Format Plots and Maps	No Change
PW-8	Encroachment Permit for other than construction	Actual Cost	PW-40	Encroachment Permit for other than construction	No Change
PW-9	Encroachment Permit for construction 1. $50,000 or less of work 2. More than $50,000 work	0.5%, $20 minimum $250 plus 0.1%	PW-41	Encroachment Permit for construction 1. $50,000 or less of work 2. More than $50,000 work	No Change
PW-10	Drainage Development Impact Fees	$0	PW-43	Drainage Development Impact Fees	No Change
Water					
WA-1	Monthly Water	See table	PW-26	Monthly Water	No Change
WA-2	Water Service Permit	$50	PW-24	Water Service Permit	$20
WA-3	Water Service Construction Main to Curb Stop	Actual Cost	PW-25	Water Service, Main Line to Curb Stop	No Change
WA-4	Water Backflow Preventers Test	Actual Cost	PW-27	Testing Backflow Preventers	No Change
WA-5	Water Development Impact Fees	$2,000 per EDU	PW-28	Water Development Impact Fees	No Change
WA-6	Water Valve Box for Curb Stop Valve	$0	PW-29	Water Valve Box for Curb Stop Valve	No Change
Sewer					
SW-1	Monthly Water	See table	PW-31	Monthly Water	No Change
SW-2	Sewer Service Permit	$20	PW-32	Sewer Service Permit	$20
SW-3	Sewer Service Construction Main to Property	Actual Cost	PW-33	Sewer Service, Main Line to Property Line	No Change
SW-4	Sewer Grease Interceptor Inspection	Actual Cost	PW-34	Inspection of Grease Interceptor	No Change
SW-5	Sewer Development Impact Fee	$2,000 per EDU	PW-35	Sewer Development Impact Fee	No Change
Eliminated					
			PW-18	Home Occupation Review	$0
			PW-20	State Highway Sweeping	Per Contract
			PW-23	Earthquake Fault Zone Studies and Peer Review	Actual Cost
			PW-30	Hydrant Flow Test	$50

Note: The new fee BL-1, Building Permits, replaces the old fees PW-1, Building Permit Fees, PW-2, Plumbing Permit Fees, PW-3, Mechanical Permit Fees, PW-4, Electrical Permit Fees, PW-5, Other Inspections, PW-6, Building Relation Inspection, PW-7, Building Demolition Inspection and Utility Location, PW-38 and 39, Grading Permit, and PW-42, Development Site Work.

December 2011

City of Bishop

2012/2013 Fiscal Year Fee Update

Comparison of Current Planning Fees with Other Agencies

Planning Fees	Bishop Fee	Sonoma County	Los Gatos	Santa Maria	Huntington Beach	Newark	San Diego	Inyo County	Mono County	Riverside	Culver City	Average
zone change review		$1,766.00	$6,380.10	$3,648.54	$24,309.00	$4,300.00	$12,000.00	$1,450.00		$3,014.00	$26,986.00	$9,317.07
Variance Review	$175.00	$4,734.00	$4,055.76	$3,068.00	$4,234.00	$500.00	$8,000.00	$900.00		$2,640.00	$16,811.00	$4,511.78
Zone Ordinance Amendment Review		$4,964.00	$9,767.53	$2,355.00	$8,429.00	$4,300.00	$12,000.00	$1,450.00		$2,640.00	$26,986.00	$8,099.06
Appeals		$1,052.00	varies	$983.28			same as permit	$300.00		$1,078.00	1/2 appli. cost	$853.32
Use Permit Review and Process	$175.00	$2,745.00	$5,516.04	$3,588.00	$4,556.00	$1,600.00	$8,000.00	$1,490.00		$4,400.00	$7,911.00	$3,998.10
Specific Plan Review-amendment		$4,580.00	$44,396.60	$3,637.00	$24,890.00	$4,300.00		$3,080.00		$12,078.00	$46,033.00	$17,874.33
General Plan Amendment		$5,705.00	$44,396.60	$6,656.00	$24,890.00	$4,300.00		$1,525.00		$7,458.00	$28,573.00	$15,437.95
Catogorical Exemption	$50.00	$33.00	$0.00	$83.00	$260.00	$250.00		$120.00		$0.00	$225.00	$113.44
ND review and process	$225.00	$2,816.00	$7,155.10	$2,445.00	$10,679.00	$1,800.00		$600.00		$1,232.00	$5,926.00	$3,653.12
EIR Staff Review	$400.00	$4,983.00	varies	$21,731.00	$99,922.00	cost+25%		actual cost		$20,625.00	cost+25%	$29,532.20
Time Extension Review		$426.00	varies	$698.70	$479.00	$1,100.00	same as permit	$480.00		$671.00	1/2 appli. cost	$642.45
Tentative Parcel Map Review	$450.00	$3,743.00	$8,317.76	$1,598.00	$4,638.00	$2,000.00	$10,000.00	$1,800.00		$4,950.00	$14,833.00	$5,232.98
Tentative Tract Map Review	$550.00	$6,209.00	$13,191.10	$2,546.00	$7,714.00	$3,500.00	$10,000.00	$2,325.00		$5,797.00	$15,400.00	$6,723.21
Final Parcel Map Review			$2,819.94	$5,247.00	$1,374.00	$2,000.00	$6,200.00			$8,635.00		$4,379.32
Final Tract Map Review			$2,819.94	$6,004.00	$1,962.00	$2,000.00	$6,200.00			$8,653.00		$4,606.49
Certificate of Compliance	$275.00	$2,598.00	$3,703.59	$138.40	$755.00	$100.00	$2,500.00	$1,000.00		$2,365.00	$2,042.00	$1,547.70
Lot Line Adjustment Review	$225.00	$1,369.00	$1,847.28	$1,298.00	$551.00	$1,100.00	$2,500.00	$700.00		$2,530.00	$1,345.00	$1,346.53

all fees are minimum - plus actual cost

City of Bishop

2012/2013 Fee Update

Current Building Fees Compared to Other Agencies

Plumbing Description	Bishop Fee	Sonoma Fee	Los Gatos Fee	Visalia Fee	Vancouver Fee	Huntington Beach Fee	Newark Fee	San Diego Fee	Inyo County	Mono County	Riverside	Culver City	Average
permit issuance	$20.00	$70.00	$65.00		$63.55	$59.00	$42.-$85	$133.00	$32.02	6% of B.P. and P.C.	$25.00	$61.53	$63.59
supplemental permit	$10.00	$0.00	$32.00	$0.00	$0.00		depend.on value		$15.37	fees			
plan review	$0.00	$0.00	25% of Permit Fee	55% permit fee	35% of permit fee	76%permit$53.min	85% permit fee	$144.00 per hr.	50% permit fee	65% Building Permit Fee	75% permit fee		55%
new residence construction	$0.00	$0.12	$.11 sq. ft.	$0.00	$0.00		Permit fee based			All Building Permit	$0.09		
new commercial construction	$0.00	$0.00		$0.00	$0.00		per project value			Fees are based per	$0.09		
System Fee Schedule										valuation table and			
1. swimming pool	$0.00	$70+valuation of const	$118.00	$0.00	$0.00	$85.+valuation				project value		$202.09	
2. each drainage or sewer system	$7.00	$0.00	$32.00	$26.00	$39.69	$55.00		$53.00	$25.61		$50.00	$99.58	$43.10
3. irrigation system including backflow	$7.00	$20.78	$32.00	$98.13	$39.69	$55.00		$46.00			$8.00	$29.30	$37.32
4. gray water system	$40.00	$14.25	$32.00	$65.42	$39.69			$70.00		$5. ea.drain			$43.56
5. Solar water system	$0.00		$0.00	$0.00	$0.00			$70.00					$70.00
6. LPG tank including underground piping	$14.00	$0.00	$59.00	$52.34	$63.55			$0.00				$52.71	$48.32
Unit Fee Schedule					minimum fee $63.55								
1. Each plumbing fixture or fixtures on one tr	$7.00	$14.25	$11.00	$19.64	ea. Fixture $12.58	$28.00		$34.00	$8.96	$1500. value	$5.00	$41.03	$18.76
2. Each Water Heater	$7.00	$17.46	$66.00	$39.24	$59.54	$28.00		$58.00	$8.96	$95.51	$22.50	$52.71	$41.36
3. Each gas piping system of one to five outle	$5.00	$6.95	$32.00	$52.34	$4.76	$25.00		$70.00	$10.23	.75 ea.outlet		$52.71	$28.78
3. Each additional gas piping outlet	$1.00	$1.73	$19.00	$39.24	$1.06			$12.00	$5.13	.75 ea.outlet		$8.78	$11.88
4. industrial waste pretreatment interceptor	$7.00	$27.35	$66.00	$103.45	based on valuation	$55.00		$70.00	$10.23		$50.00	$76.18	$51.69
5. kitchen grease interceptor or trap	$0.00	$27.35	$38.00	$103.35	ea. Fixture $12.58	$55.00		$58.00			$10.00	$76.18	$52.55
6. Each installation or repair of water piping :	$7.00	$6.95 ea fixture	$97.00	$19.64	ea. Fixture $12.58	$55.00		$46.00	$10.23		$5.00	$29.30	$33.65
7. Each repair or alteration of drainage or ve	$7.00	$6.95 ea fixture	$19.00	$32.71	ea. Fixture $12.58	$55.00		$46.00	$10.23		$5.00	$29.30	$25.53
8. each backflow protection 2" and smaller	$7.00	$17.46	$11.00	$20.93	$19.59	$55.00		$46.00	$10.23		$2.00	$29.30	$21.85
9.each backflow device 2" an larger	$15.00	$34.94	$11.00	$39.24	$33.36	$55.00		$70.00				$29.30	$35.98
10. ejector/sump pump	$0.00	$69.00	$32.00	$0.00	$12.18	$28.00		$46.00				$76.18	$43.89
11. water service					$39.65			$46.00	$10.23			$52.71	$37.15

Mechnical Description	Bishop	Sonoma	Los Gatos	Visalia	Vancouver	Huntington Beach	Newark	San Diego	Inyo County	Mono County	Riverside	Culver City	Average
permit issuance	$20.00	$70.00	$65.00	$0.00	$63.55	$58.00	$42. or $85	$133.00	$32.02		$25.00	$61.53	$58.68
supplemental permit	$10.00	$0.00	$32.00	$0.00	$0.00		depend.on value	$0.00	$15.37				
plan review	$0.00	$0.00	25% permit fees	55% permit fee	35% of permit fee	81%permit$53.min	85% permit value	$144.00 per hr.	50% permit fee		75% permit fee		55%
Unit Fee Schedule					minimum fee 63.55		Permit fee based						
each a/c , heat pump, air handler							per project value			$5000. value			
1. <10,000 CFM	$9.50	$17.96	$32.00	$130.83	$11.65	$31.00		$70.00	$15.37	$195.63	$11.00	$38.06	$51.18
2. >10,000CFM	$16.15	$30.51	$32.00	$130.83	$11.65	$65.00		$89.00	$32.02	$195.00		$55.63	$65.78
each boiler, compressor													
1. <3hp to 100,000 Btu/h	$13.25	$24.79	$32.00	$39.24	$11.65	$65.00		$58.00	$19.22		$9.00	$61.51	$33.37
2 >3hp<15hp 100,000 to500,000 Btu/h	$24.25	$45.80		$130.83		$65.00		$70.00	$32.02		$22.50	$89.44	$59.98
3.>15hp<30hp 500,000 to 1,000,000Btu/h	$33.25	$62.83				$155.00		heat pump$127.00	$37.83		$22.50	$125.96	$72.90
4.>30hp<50Hp1,000,000to1,750,000Btu/h	$49.50	$93.53				$155.00					$22.50	$202.09	$104.52
5.>50hp over 1,750,000 Btu/h	$82.75	$156.28				$155.00					$56.50	$295.98	$149.30
furnace<100,000BTU(ducts and vents)	$13.25	$24.96	$32.00	$98.13	$11.65	$60.00	$183.00	$58.00	$15.37	$195.63	$11.00	$61.50	$63.71
furnace>100,000BTU(ducts and vents)	$16.25	$30.70	$32.00	$130.83	$15.35	$60.00		$70.00				$89.44	$55.57
duct work install, repair, alteration		$23.11	$11.00	$39.24	$11.65	$38.00		$70.00	$12.81		$9.00	$61.50	$30.70
unit heater(recessed, suspended,etc.)	$13.25	$24.96	$32.00	$39.24		$60.00		$46.00	$15.37		$9.00	$61.50	$33.48
flue or vent for heating/cooling	$0.00	$12.23	$11.00	$39.24	$11.65	$26.00		$34.00	$12.81		$5.00	$61.50	$21.34
water heater	$7.00	$17.46			$11.65	$28.00	$65.00	$58.00				$52.71	$36.00
wood/pellet stove/fireplace insert	$13.25		$26.00		$11.65	$31.00			$10.23			$61.50	$25.61
chimney/liner/flue/vent		$17.96	$11.00		$11.65	$26.00		$34.00	$10.23			$61.50	$35.87
commercial exhaust hood	$9.50		$97.00		$317.78	$65.00		$466.00	$32.02		1% value		$195.56
residential exhaust hood	$9.50	$17.96	$26.00		$11.65	$26.00		$58.00	$12.81		$6.50	1% value	$21.05
each exhaust system	$9.50	$17.96	$26.00			$31.00		$83.00			$9.00	$61.50	$33.99
each single exhaust duct	$6.50	$12.23			$11.65	$16.00		$46.00	$8.96		$6.50	$41.03	$18.61
evaporative cooler	$9.50	$17.96	$26.00	$28.79	$11.65	$31.00		$95.00	$12.81		$6.50	$46.87	$28.61
Miscellaneous	$76.79	$24.91	$66.00	$157.00	$63.55	$31.00 value		hr. rate	$19.22 value		1% value		$62.64

City of Bishop

2012/2013 Fee Update

Current Building Fees Compared to Other Agencies

Electrical Description	Bishop	Sonoma	Los Gatos	Visalia	Vancouver	Huntington Beach	Newark	San Diego	Inyo County	Mono County	Riverside	Culver City	Average
permit issuance	$20.00	$70.00	$65.00		$63.55	$58.00	$63.00	$133.00	$32.02		$25.00	$61.53	$59.11
supplemental permit	$10.00		$32.00				depend on value		$15.37				$19.12
plan review	$0.00		25%permit cost	55% permit fee	35% permit fee	75%permit$53.min	85% permit value	$144. per hr	50% permit fee		75% permit fee		$0.55
Unit Fee Schedule					min.fee $63.55		Permit fee based						
sq. ft. of residential construction	$0.05	$0.08	$0.11			.12sq.ft.$31.min	per project value	$623.00					
ea. In-ground private swimming pool	$44.25	$70. plus vaulation	$97.00					estimated as circuit			$25.00	$170.40	
temp. service pole or pedestal	$22.00	$102.00	$66.00	$52.34	$63.55	$65.00		$179.00	$15.37		$15.00	$61.54	$64.18
ea.n receptical,switch,light 1 to 20	$1.00	$1.73	$2.00	$1.96		$2.50		estimated as circuit	$0.96		$0.50	$2.66	$1.66
" over 20	$0.65	$1.17	$2.00	$1.46		$1.25		estimated as circuit	$0.65			$1.93	$1.30
ea. appliance or apparatus 1 hp or less	$4.25	$6.90	$8.00			$16.00		estimated as circuit	$10.23			$26.03	$11.90
ea. Appl. Over 1hp to 10hp	$11.00	$17.29	$26.00	$54.94		$30.00		estimated as circuit	$14.09			$42.62	$27.99
ea. Appl. Over 10hp to 50hp	$22.00	$34.63	$54.00	$81.09		$65.00		estimated as circuit	$23.12			$49.68	$47.07
ea. Appl. Over 50hp to 100hp	$66.50	$69.22	$79.00			$155.00		estimated as circuit	$35.86			$99.41	$84.17
ea. appl. Over 100hp	$75.00	$101.64				$155.00		estimated as circuit	$52.25			$146.71	$106.12
ea. 100ft. conduit or busways	$6.50	$10.23	$8.00	$130.83				$107.00	$10.23			$26.03	$42.69
ea. circuit for sign	$22.00	$34.13	$87.00	$65.42	$38.66	$155.00	$121.00	estimated as circuit	$38.41	$3000 value	$15.00	$49.68	$78.03
ea.service 600volt or less 200amp less	$27.25	$102.00	$66.00	$91.57	$70.96	$124.00		$169.00	$15.37	$146.66	$12.00	$61.54	$80.58
ea service600volt or less over 200amp	$55.50	$102.00	$92.00	$130.83	$103.79	$.62 per amp		$193.00	$25.61		$24.00	$99.41	$91.79
ea service over 600 volt or over 1000amp	$111.00	$173.00		$163.55	$156.24	$.62 per amp		$265.00	$48.62		$48.00	$146.71	$139.02
ea sub panel	$16.00	$24.91	$32.00	$157.00	$50.84	$30.00		$107.00	$10.23			same as service	$53.50
ea. branch curcuit 15-45 amps	$4.25	$6.90	$8.00		$12.71	$8.00		$26.40				$26.03	$13.18
ea. branch curcuit50-200 amps								$56.33				$26.03	$41.18
ea branch circuit 225-400 amps								$193.00				$37.87	$115.44
ea. Branch circuit 450-1000 amps								$253.00				$37.87	$145.44
ea.branch circuit 1200 amps or larger								$265.00					$265.00
photovoltaic system		$406.00 to $1344.00 K$233. per hr				permit fees waived	$243.00	$445.00				1% value	
generator & disconnect		$34.63			$70.68	see appliance		$107.00				$61.54	$68.46
transformers to 10KVA			$26.00			$30.00			$10.23			$42.62	$27.21
Transformers to 50KVA			$46.00			$65.00			$14.09			$49.68	$43.69
Transformers over 50KVA			$66.00			$155.00			$23.12			$99.41	$85.88
low voltage system					$45.02	$30.00			$10.23			1% value	$28.42
Miscellaneous	$76.79	$24.91	$66.00	$157.00	$63.55	$31.00 value		hr. rate	$19.22 value			1% value	$62.64
hour rate	$76.79	$134.00	$152.00		122.00 w/min 61.00	$115.00	$102. $42.min	$123.00		992.00		$104.21 1hr min	
hour rate outside business normal hr	$115.19	$272.00	$152.00		122.00 w/min 244.00	$150.00 .4hr min	$129.2hr min					$101.04 2hr min	
re-roof		valuation	3.00 sq.ft. valuation	133.36 sheathing 100.65 overlay	valuation	valuation	valustion					value	
swimming pool				$388.35 $479.00 w/heater	valuation	valuation	$364.00		$222.85			value	
maufactured home	value$30.00sq.ft.	$136. per section			152..53 per section 241.50 minimum				$493.16				
tenant improvements						valuation	valustion					value	
fee for ea. Ins[pection							$121.00	$123.hr $61.50min				$101.24	
fire sepression system								$703.00	$75.00				
Permit Fees $1.00 to $500.00	$23.50	$45.00	$23.50		$24.89	$55.00	$45.00		$30.77	$28.44	$30.00	$34.22	$34.03
for ea.additional $100.or fraction thereof	$3.05	$2.32	$3.50		$3.23	$3.60	$12.00		$3.46	$3.69	$10.00	$3.95	$4.88

B.	Unit Fee Schedule (in addition to PW-2 item A above)	
	1. Each plumbing fixture on one trap or a set of fixtures on one trap	$7
	2. Each building sewer and each trailer park sewer	$15
	3. Each water heater	$7
	4. Each gas-piping system of one to five outlets	$5
	5. Each additional gas piping system outlet, per outlet	$1
	6. Each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps	$7
	7. Each installation, alteration or repair of water piping and water treating equipment	$7
	8. Each repair or alteration of drainage or vent piping, each fixture	$7
	9. Each irrigation system including backflow protection devices	$7
	10. Each backflow protection devices 2 inch diameter and smaller, 1 to 5	$7
	11. Each backflow protection devices 2 inch diameter and smaller, more than 5	$1
	12. Each backflow protection devices over 2 inch diameter	$15
	13. Each gray water system	$40
	14. Each propane tank installation including underground piping	$14
C.	Fees for other plumbing permit and inspection shall be in accordance with Other Inspections, PW-5	

PW-3 Mechanical Permit Fees

	Description	Fee
A.	Permit Issuance	
	1. Each permit	$20
	2. Each supplemental permit for which the original permit has not expired or been cancelled or "finaled"	$10
B.	Unit Fee Schedule (in addition to PW-3 item A above)	
	1. Each furnace or heater including ducts and vents up to and including 100,000 British Thermal Units per hour(Btu/h)	$13.25
	2. Each furnace or heater including ducts and vents over 100,000 Btu/h	$16.25
	3. Each appliance vent installed and not included in an appliance permit	$7
	4. Each boiler or compressor to and including 3 horsepower	$13.25
	5. Each boiler or compressor between 3 and 15 horsepower including 15 horsepower	$24.25
	6. Each boiler or compressor between 15 and 30 horsepower including 30 horsepower	$33.25
	7. Each boiler or compressor between 30 and 50 horsepower including 50 horsepower	$49.50
	8. Each boiler or compressor over 50 horsepower	$82.75
	9. Each absorption system to and including 100,000 Btu/h	$13.25
	10. Each absorption system between 100,000 Btu/h and 500,000 Btu/hr including 500,000 Btu/hr	$24.25
	11. Each absorption system between 500,000 Btu/h and 1,000,000 Btu/hr including 1,000,000 Btu/hr	$33.25
	12. Each absorption system between 1,000,000 Btu/h and 1,750,000 Btu/hr including 1,750,000 Btu/hr	$49.50
	13. Each absorption system over 1,750,000 Btu/hr	$82.75
	14. Each air-handling unit to and including 10,000 cubic feet per minute including ducts	$9.50

DEPARTMENT EXECUTIVE ORDER

FEE AND SERVICE CHARGE REVENUE / COST COMPARISON SYSTEM

I HEREBY STIPULATE that the department has complied with all provisions of the Bishop Municipal Code Chapter 3.22 Fee and Service Charge Revenue/Cost Comparison System in determining the fees and charges for city services for Fiscal Year 2012-2013.

It has been determined the new and current fees and charges for city services do not exceed the costs reasonably borne.

NO CHANGES SUBMITTED

_____
Department Head Signature

ADMINISTRATION
Department

1-20-12
Date Submitting Proposed Changes

Keith Caldwell
Keith Caldwell, Interim City Administrator

DEPARTMENT EXECUTIVE ORDER

FEE AND SERVICE CHARGE REVENUE / COST COMPARISON SYSTEM

I HEREBY STIPULATE that the department has complied with all provisions of the Bishop Municipal Code Chapter 3.22 Fee and Service Charge Revenue/Cost Comparison System in determining the fees and charges for city services for Fiscal Year 2012-2013.

It has been determined the new and current fees and charges for city services do not exceed the costs reasonably borne.

NO CHANGES SUBMITTED

Department Head Signature

BISHOP POLICE DEPT.

Department

12/20/2011

Date Submitting Proposed Changes

Keith Caldwell, Interim City Administrator

RECEIVED
DEC 20 2011
CITY OF BISHOP

DEPARTMENT EXECUTIVE ORDER

FEE AND SERVICE CHARGE REVENUE / COST COMPARISON SYSTEM

I HEREBY STIPULATE that the department has complied with all provisions of the Bishop Municipal Code Chapter 3.22 Fee and Service Charge Revenue/Cost Comparison System in determining the fees and charges for city services for Fiscal Year 2012-2013.

It has been determined the new and current fees and charges for city services do not exceed the costs reasonably borne.

NO CHANGES SUBMITTED

Department Head Signature

FIRE DEPARTMENT
Department

1-23-12
Date Submitting Proposed Changes

Keith Caldwell, Interim City Administrator

NOTICE OF PUBLIC HEARING
CITY OF BISHOP FEES AND CHARGES

NOTICE IS HEREBY GIVEN that the Bishop City Council will hold a public hearing at the regular meeting on Monday, February 13, 2012 at 7:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, to hear and consider citizen input on proposed amendments to fees and charges for city services established by resolution.

Departmental staff reports of the proposed fees increases are available for public review at City Hall, 377 West Line Street, Bishop, California and the City's website at www.ca-bishop.us.

PROPOSED INCREASES:

Administration/Finance - Addition of new (one-time) business license processing fee; addition of non-compliance business license penalty. Fees would become effective July 1, 2012 if adopted.

Community Services/Parks and Recreation – Increase costs for softball light; pool rental; public swim; swim passes; and lap swim. Fees would become effective May 1, 2012.

Public Works/Planning – Restructuring of the categories historically listed under Public Works will be separated under Planning, Building, Public Works, Water, and Sewer as appropriate. Increases in all categories have been proposed and would become effective July 1, 2012.

Water and Sewer Fees for 2012-2013 as adopted by the City Council on December 14, 2009 will be effective July 1, 2012.

ANY persons wishing to comment are invited to attend said hearing, call the City Clerk's office at 760-873-5863, or send written comments to the City Council, 377 West Line Street, Bishop, California 93514 on or before the date of said hearing.

AGENDA ITEM NO.

5

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: PUBLIC HEARING – CDBG GRANT APPLICATION

DATE: FEBRUARY 13, 2012

Attachments: Public Hearing Notice

BACKGROUND/SUMMARY

The 2012 Notice of Funding Availability (NOFA) has been released by the Community Development and Economic Development Allocations of the State CDBG program. I.M.A.C.A. is proposing to submit another grant application for this round of funding for the Silver Peaks Project on MacIver Street.

This public hearing will be to discuss a possible funding application and to solicit citizen input on possible activities to be included in the application.

RECOMMENDATION

Hold the public hearing.

CITY OF BISHOP

NOTICE OF PUBLIC HEARING FOR DISCUSSION OF POSSIBLE STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION

NOTICE IS HEREBY GIVEN that the City of Bishop will conduct a public hearing on February 13, 2012, at 7:00 p.m., in the City Council Chambers, 301 West Line Street, Bishop, to discuss a possible funding application under the 2012 State Community Development Block Grant (CDBG) Program and to solicit citizen input on possible activities to be included in the application.

The Community Development and Economic Development Allocations of the State CDBG program will publish a combined "Notice of Funding Availability" (NOFA) each program year. Eligible cities and counties may submit applications for CDBG funds under the NOFA. It is estimated that up to $2,000,000 will be available in total. The Economic Development "Over-the-Counter" (OTC) Allocation requires a separate application with a maximum limit of $3,000,000 per year. The NOFA also includes the Native American and Colonia's Allocations. The Native American Allocation is only for areas with high concentrations of low-income Native American residents, who are not part of a federally recognized Native American Indian tribe or Rancheria. The Colonia's funding is only for designated communities within 150 miles of the Mexican-American border.

ELIGIBLE ACTIVITIES UNDER THE ABOVE ALLOCATIONS IN THE NOFA CONSIST OF: HOMEOWNERSHIP ASSISTANCE AND HOUSING REHABILITATION PROGRAMS; PUBLIC FACILITY AND PUBLIC IMPROVEMENTS PROJECTS (INCLUDING PUBLIC IMPROVEMENTS IN SUPPORT OF NEW HOUSING CONSTRUCTION); PUBLIC SERVICE PROGRAMS, PLANNING STUDIES, ECONOMIC DEVELOPMENT BUSINESS ASSISTANCE AND MICROENTERPRISE ACTIVITIES. ELIGIBLE ACTIVITIES PAID FOR WITH STATE CDBG FUNDS MUST MEET ONE OR MORE OF THE THREE NATIONAL OBJECTIVES LISTED IN CDBG FEDERAL STATUTES AS FOLLOWS: BENEFIT TO LOW INCOME HOUSEHOLDS OR PERSONS; ELIMINATION OF SLUMS AND BLIGHT; OR MEETING URGENT COMMUNITY DEVELOPMENT NEED. The City of Bishop anticipates submitting an application under the NOFA recently published for this program year.

The purpose of this public hearing is to give citizens an opportunity to make their comments known regarding what types of eligible activities the City of Bishop should apply for under the State CDBG program. A separate public hearing will be held to discuss and approve the application prior to submittal to the State.

If you plan to attend the public hearing and need a special accommodation because of a sensory or mobility impairment/disability, or have a need for an interpreter, please contact Bishop City Hall at (760) 873-5863 to arrange for those accommodations to be made.

If you are unable to attend the public hearing, you may provide comments as follows: in person at Bishop City Hall, 377 West Line Street; over the phone by calling (760) 873-5863; through email at cityclerk@ca-bishop.us; or in writing to Keith Caldwell, City Administrator, Bishop City Hall, 377 West Line Street, Bishop, CA 93514. In addition, information is available for review at the above address between the hours of 8:00 a.m. and 4:30 p.m. on weekdays.

The City of Bishop promotes fair housing and makes all its programs available to low and moderate income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or handicap.

Published: February 2, 2012

AGENDA ITEM NO.

6

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: MOBILITY ELEMENT / NEGATIVE DECLARATION OF ENVIRONMENTAL IMPACTS

DATE: FEBRUARY 13, 2012

Attachments: Staff Memo, Initial Study and Draft Declaration, Response from California Regional Water Quality Control Board, Written Public Comments

BACKGROUND/SUMMARY

As part of the 2012 Mobility Element of the General Plan an Environmental Initial Study was completed, and along with the Initial Study Draft Negative Declaration were submitted to the State Clearinghouse, select state agencies, city officials, and the public for review and comment.

It has been determined that the City has complied with all State requirements for draft environmental documents, pursuant to the California Environmental Quality Act. The Initial Study indicates there would be no significant cumulative impacts, or substantial adverse impacts on human beings, or substantial adverse impacts on fish or wildlife or sensitive species or cultural resources.

The 2012 Mobility element can be adopted and implemented by the City of Bishop without significant impacts to the environment.

RECOMMENDATION

Review of the Initial Study and Council consideration to adopt the Negative Declaration for the proposed City of Bishop 2012 Mobility Element of the General Plan.

Memorandum

February 7, 2012

To: Keith Caldwell, City Administrator KSC

From: Gary Schley, Public Services Officer

Subject: Mobility Element / Negative Declaration of Environmental Impact

Project Title: City of Bishop 2012 Mobility Element

Project Proponent: City of Bishop
P.O. Box 1236
Bishop, CA 93515

Background: An Environmental Initial Study was completed for the proposed project and the Initial Study Draft Negative Declaration were submitted to the State Clearinghouse, select state agencies, city officials and the public for review and comment. At the close of the public review, responses were prepared to all comments received and are reflected in the draft Mobility Element.
The Governor's Office of Planning and Research acknowledged that we have complied with State Clearinghouse review requirements for draft environmental documents, pursuant to the California Environmental Quality Act.
The entire record of information provided in this Initial Study indicates that there would be no significant cumulative impacts, or substantial adverse impacts on human beings, or substantial adverse impacts on fish or wildlife or sensitive species or cultural resources. The 2012 Mobility Element can be adopted and implemented by the City of Bishop without significant impacts to the environment.

Recommendation: Review the Initial Study and Draft Negative Declaration for the request of a Negative Declaration of Environmental Impact.

Attachments: Initial Study and Draft Negative Declaration
Response to comments received
Comments

DRAFT NEGATIVE DECLARATION

CITY OF BISHOP
PROPOSED 2012 MOBILITY ELEMENT UPDATE

LEAD AGENCY:
City of Bishop
377 West Line Street
Bishop, CA 93514
Contact: Gary Schley (760) 873-8458

Background, Authority and Purpose

California law (Government Code Sec. 65300 et seq.) requires every California city to develop its own plan for the future, a plan that helps its resident's document how they want to grow, develop and prosper. At a minimum this plan, called a general plan must address seven basic elements:

- Land Use
- Circulation
- Housing
- Public Safety
- Open Space
- Conservation
- Noise

Bishop last adopted a Circulation Element update in 1994 and there has not been a comprehensive technical review and update of the Circulation Element since that time. The City Council has determined that the existing Circulation Element must be updated to better address the technological, environmental, economic, and demographic changes that have affected Bishop since the 1994 plan was adopted. The updated Circulation Element has the new name Mobility Element.

Discretionary Actions

No approvals, improvements or entitlements are currently proposed in conjunction with the Mobility Element or this Negative Declaration. At such time as a discretionary Mobility Element component is proposed for implementation, project-level CEQA analysis will be prepared to evaluate potential impacts on the environment. In addition to the City of Bishop review and approval requirements for individual Mobility Element projects, a variety of permits and approvals with associated environmental review procedures may be required from local, regional, state and federal agencies including but not limited to the following:

- California Department of Transportation
- County of Inyo
- Bishop Paiute Tribe
- City of Los Angeles Department of Water and Power
- California Department of Fish and Game
- Great Basin Unified Air Pollution Control District
- Bureau of Land Management
- U.S. Forest Service
- U.S. Army Corps of Engineers
- U.S. Fish and Wildlife Service

Project Description

The City of Bishop is proposing an update of the General Plan Mobility Element. The purpose of the Mobility Element update is to identify and analyze existing and projected transportation needs and opportunities for all travel modes, and to identify goals, policies and actions which the City intends to implement to address those needs.

In reviewing the existing Circulation Element, the Planning Department determined that growth within the City is relatively stable and generally consistent with the adopted General Plan. The 2011 update should therefore refine the community's circulation goals by focusing on environmental, design and quality of life standards. Compared to the 1994 document, the proposed update places more emphasis on public transit, bicycle and pedestrian circulation options, long-term economic and community goals that are supported by an effective circulation system, and early planning to take advantage of opportunities that may facilitate long-term circulation improvement goals. This broader framework is reflected in the new title of 'Mobility Element.'

The Mobility Element contains a roadway component that describes the City's arterial street system, a component that describes 'opportunity areas' where long-term solutions are proposed for traffic issues, a component that addresses 'other transportation modes (including bicycles, public transportation, air services, and pedestrians), and a component that sets forth goals, policies and implementing actions. The Mobility Element is supported by a separate Transportation Report that is not part of the General Plan but provides technical information in support of the Mobility Element and can be updated regularly to ensure timely and accurate consideration of existing and future conditions, current studies, and recommendations regarding implementation projects and other actions.

The draft Mobility Element provides information relative to arterial design standards, traffic calming, local community circulation and access, long-term opportunity planning areas, public transit and cycling and pedestrian movement, the relationship between circulation and economic development, and other initiatives designed to respect the high quality of life in Bishop and its scenic and environmental resources.

The draft Mobility Element does not propose an alternate truck route; this was dropped in response to input received during community workshops and open house meetings. The Mobility Element proposes no increases in overall intensity or capacity beyond the numbers envisioned by the 1994 Circulation Element. None of the proposed road system improvements would require that existing land uses be displaced, rezoned or obtained through eminent domain: projects that would impact existing land uses have been grouped into the Opportunity Areas where improvements would be pursued only if needed properties are made available by the owners. Finally, physical improvements associated with the Mobility Element cannot be implemented without further review: each future project will be subject to environmental review consistent with requirements of the California Environmental Quality Act (CEQA) at such time as it is proposed for consideration.

Project Location

The City of Bishop is a scenic community located on the eastern slopes of the Sierra Nevada mountains in the northernmost part of Inyo County. Principal streets in the study area include 3 State Highways (Highway 395, which also comprises Main Street and North Sierra Highway), Highway 168 (West Line Street within the City), and Highway 6 (North Main Street near the northern city limit). The Mobility Element study area includes all of the City of Bishop as well as lands within the ownership and/or jurisdiction of the Bishop Piute Tribe, the County of Inyo, the City of Los Angeles Department of Water and Power, and the California Department of Transportation. **Exhibit A** depicts the City of Bishop corporation boundary as well as the larger Mobility Element study area.

Proposed Findings

After completing the initial study analysis, the Planning Department found that this project is consistent with the basic growth assumptions of the original Circulation Element. Additionally, the update provides for a wider range of mobility improvements within the City but does not change existing General Plan land use designations. The plan proposes no changes in densities, building or population intensity, but is designed to improve and refine circulation and mobility within the context of the adopted land use plans for Bishop. Many of the Mobility Element recommendations are 'self- mitigating' in that they are specifically intended to reduce impacts that current

circulation patterns have with respect to traffic, air emissions, public safety, municipal services and community cohesion. Finally, physical improvements associated with the Mobility Element cannot be undertaken without subsequent project-level environmental review that complies with requirements of CEQA. For these reasons, the City has concluded that the Mobility Element can be adopted without causing significant adverse environmental effects and determined that the Negative Declaration is the appropriate type of CEQA documentation.

Public Notice, Scoping Consultation and Citizen Participation

The Mobility Element has been subject to a wide range of citizen participation tools and techniques, including:

- Two Open House meetings
- One joint public workshop with the Planning Commission and City Council
- Presentations before community groups and organizations
- An on-line comment survey at the City's website
- A series of 12 working meetings with key agencies that could be impacted by future Mobility Element improvements (Bishop Piute Tribe, Caltrans, the County of Inyo, and the Eastern Sierra Transit Authority)
- Local news announcements
- A 30-day public review of the first draft Mobility Element and Transportation Report documents
- Preparation of revised texts to reflect community input
- Posting documents on city website for public review
- A informational mailing to over 2,400 addresses in the city

In addition, both the environmental evaluation and the final draft Mobility Element and Transportation Report will be subject to a second round of citizen participation including:

- Formal noticing and posting of the plan and environmental documents
- Notice to responsible and trustee agencies in accordance with the City's environmental Guidelines
- A 30-day public review and comment period on this environmental review and the draft final Mobility Element, and
- Public hearings before the Planning Commission and City Council

How Can I Respond to This Environmental Evaluation?

This report was prepared by the Planning Department at the City of Bishop. You can reach us at (760) 873-8458, or submit your comments directly to:

City of Bishop
377 West Line Street
Bishop, CA 93514
publicworks@ca-bishop.us
Contact: Gary Schley (760) 873-8458

Comments will be received for a 30-day period, through January 10, 2012, and public input will be encouraged throughout the public hearing process as well. Final action on this environmental determination will occur after the public hearing process, in conjunction with adoption of the proposed Mobility Element.

ENVIRONMENTAL INITIAL STUDY

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
I. AESTHETICS -- Would the project:				
a) Have a substantial adverse effect on a scenic vista?			♦	
b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?			♦	
c) Substantially degrade the existing visual character or quality of the site and its surroundings?			♦	
d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?				♦

DISCUSSION OF AESTHETICS: Although the project does not involve a specific proposal and is a policy level document, mobility improvements present a potential new source of light, changes to historical resources, landscape and transportation design patterns. Each specific proposed transportation project will follow the California Environmental Quality Act (CEQA) to review and process potential aesthetic impacts in detail. Therefore, the 2011 Mobility Element presents a less than significant aesthetic impact.

II. AGRICULTURE RESOURCES: In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Dept. of Conservation as an optional model to use in assessing impacts on agriculture and farmland. Would the project:				
a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?				♦
b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?				♦
c) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use?				♦

DISCUSSION OF AGRICULTURAL RECOURCES: Although agricultural activities are found throughout the Owens Valley, including areas adjacent to Bishop, The City's General Plan does not incorporate agriculture into the adopted Land Use Plan. The amount of land available for any new land use within the City limits is extremely constrained. Implementation of the Mobility Element would therefore not have the potential to impact agriculture activities.

III. AIR QUALITY -- Where available, the significance criteria established by the applicable air quality management or air pollution control district may be relied upon to make the following determinations. Would the project:

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
a) Conflict with or obstruct implementation of the applicable air quality plan?			♦	
b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation?				♦
c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)?				♦
d) Expose sensitive receptors to substantial pollutant concentrations?			♦	
e) Create objectionable odors affecting a substantial number of people?			♦	

DISCUSSION OF AIR QUALITY: Air quality in the City of Bishop is generally good due to the absence of significant pollutant sources in or near the planning area. Actions contained in the Mobility Element and Transportation Report would not significantly change the level of air quality. Some actions would have the potential to increase emissions: these potential effects will be evaluated at the time that project proposals are considered by the City. At a policy level, the impact of the Mobility Element implementation on air quality will be less than significant.

IV. BIOLOGICAL RESOURCES -- Would the project:				
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?				♦
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, regulations or by the California Department of Fish and Game or US Fish and Wildlife Service?			♦	
c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?				♦
d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?				♦

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?				♦
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?				♦

DISCUSSION OF BIOLOGICAL RESOURCES: As a planning document, the Mobility Element would not in itself result in impacts to biological resources nor does the Mobility Element obligate the City to undertake future improvements that may result in significant adverse impacts to biological resources. However, there is the potential that future development projects and actions associated with the proposed Mobility Element may result in significant impacts to biological resources. Implementation of the plans outlined in the Mobility Element will require subsequent discretionary approvals and environmental review pursuant to CEQA, at which time project-specific impacts related to biological resources can be more specifically defined and site-specific mitigation measures can be identified to reduce those impacts. Because the project is a policy level document and future discretionary projects would be reviewed on a project-specific basis consistent with CEQA and the City's General Plan, the 2011 Mobility Element update would not have a significant environmental impact to biological resources.

V. CULTURAL RESOURCES -- Would the project:

a) Cause a substantial adverse change in the significance of a historical resource as defined in '15064.5?			♦	
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to '15064.5?			♦	
c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?			♦	
d) Disturb any human remains, including those interred outside of formal cemeteries?			♦	

DISCUSSION OF CULTURAL RESOURCES: The City will require that the proposed Mobility Element development proposals be subject to environmental review to survey for important historic, prehistoric and cultural resources, at which time any potential site-specific impacts would be identified, and any necessary avoidance or mitigation measures to reduce potential impacts would be recommended. Because the proposed Mobility Element is a policy level document and its future discretionary development projects would be reviewed on a project specific basis consistent with CEQA and the City's General Plan and Municipal Code, the draft Mobility Element would not have a significant environmental impact to historic, prehistoric and cultural resources within the community.

VI. GEOLOGY AND SOILS -- Would the project:

a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:			♦	

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.			◆	
ii) Strong seismic ground shaking?			◆	
iii) Seismic-related ground failure, including liquefaction?				◆
v) Landslides?				◆
b) Result in substantial soil erosion or the loss of topsoil?				◆
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?			◆	
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?			◆	
e) Have soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water?				◆

DISCUSSION OF GEOLOGY AND SOILS: The City of Bishop is located at the north end of the Owens Valley between the Sierra Nevada and White Mountains. The valley is a seismically active region of eastern California. There are no fault lines identified within the City limits and the City is not within an Alquist-Priolo designated zone, so the risk of seismically induced ground rupture is low. The Bishop area topography is generally flat and sloping to the east. The soils in the City area are not considered to be expansive and are suitable for sub grades. Because the proposed Mobility Element and accompanying Transportation Report are policy level documents no significant geotechnical impacts are expected in association with the proposed project. Project level CEQA documentation will be prepared as individual projects are proposed for implementation.

VII. HAZARDS AND HAZARDOUS MATERIALS
Would the project:

a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?				◆
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?				◆
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?				◆

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?				♦
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?				♦
f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?				♦
g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?				♦
h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?				♦

DISCUSSION OF HAZARDS AND HAZARDOUS MATERIALS: The residents of Bishop are at risk of man-made hazards, such as criminal activity, improper disposal of and exposure to hazardous materials and fire. However, Bishop has a comparatively low crime rate and implements a variety of regulatory and discretionary programs to ensure the safe use, transport and disposal of hazardous materials. Old underground fuel tanks and personal use of household hazardous materials, such as pesticides and fertilizer, is the most common occurrence of hazardous materials within the community. Hazardous materials are regulated by the Inyo County Environmental Health Department and the EPA. Because the Mobility Element and accompanying Transportation Report are policy level document, approval of the 2011 Mobility Element would not have significant hazards or hazardous materials impact on the community. However, individual projects will be analyzed in terms of potential impacts related to hazards and hazardous materials in keeping with all applicable CEQA requirements at such time as they are proposed for implementation.

VIII. HYDROLOGY AND WATER QUALITY -- Would the project:				
a) Violate any water quality standards or waste discharge requirements?				♦
b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?				♦

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?				◆
d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site?				◆
e) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?				◆
f) Otherwise substantially degrade water quality?				◆
g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?				◆
h) Place within a 100-year flood hazard area structures which would impede or redirect flood flows?				◆
i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?				◆

DISCUSSION OF HYDROLOGY AND WATER QUALITY: The City uses a stormwater collection system, in conjunction with the natural creek drainage system, to manage run-off. For Bishop, the only area that FEMA has identified as being within the 100-year flood plain are areas along the south fork of Bishop Creek and the Bishop Creek Canal which is located along the northeast and east City limit. Another source of potential flooding is related to dam inundation from a number of dams located west of Bishop in Sierra Nevada Bishop Creek drainage. Flooding would only occur in the unlikely event that the dams failed, and would affect those areas downstream from the dams. Additionally, The Bishop Public Works Department is actively maintaining and improving its water and sewer systems by re-constructing water storage tanks, pump stations, fire hydrants, main distribution lines and sewer plant improvements. Because of mandatory federal and state water quality requirements, the City's maintenance and improvement efforts, and because the proposal is a policy level document, the 2011 Mobility Element would not have a significant hydrological or water quality impact to the community. However, project level CEQA documentation will be prepared at such time as each project is proposed for implementation.

IX. LAND USE AND PLANNING - Would the project:				
a) Physically divide an established community?				◆
b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?				◆

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
c) Conflict with any applicable habitat conservation plan or natural community conservation plan?				♦

DISCUSSION OF LAND USE AND PLANNING: The goals, policies and actions outlined in the proposed 2011 Mobility Element are based upon and consistent with the lands uses described in the City's General Plan Land Use Element. However, the Mobility Element does make several recommendations that could impact area land uses. All of these proposed actions would require subsequent project level review by the City, including CEQA documentation to access potential impacts. Because the proposed Mobility Element is a policy level document it will have no adverse impact. The Project would result in a positive effect on the unity of the community.

X. MINERAL RESOURCES - Would the project:

a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?				♦
b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?				♦

DISCUSSION OF MINERAL RESOURCES: No mineral resources are known to exist in the proposed project area. All of the Mobility Element actions would be subject to individual review prior to approval, including identification of environmental resources and mitigation if required. Therefore, the project will not result in a negative impact to mineral resources.

XI. NOISE B Would the project result in:

a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?				♦
b) Exposure of persons to or generation of excessive groundborne vibration or groundborne noise levels?				♦
c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?				♦
d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?				♦
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?				♦
f) For a project within the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive noise levels?				♦

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact

DISCUSSION OF NOISE: The City of Bishop ambient noise level are relatively low due to the small size of the City, and the limited inventory of undeveloped land and open space. The primary noise sources include traffic along U.S. Hwy.395, aircraft flying in and out of Eastern Sierra Regional Airport, and several small industrial developments located thru out the City. The City reviews noise impacts as part of the CEQA compliance process, supported by General Plan policies. These requirements would apply to individual actions recommended in the Mobility Element at the time they are proposed; approval of the Mobility Element would not in itself have a significant impact with respect to noise impacts nor would it commit the City to actions that would have significant noise impacts.

XII. POPULATION AND HOUSING Would the project:				
a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?				◆
b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?				◆
c) Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere?				◆

DISCUSSION OF POPULATION AND HOUSING: The Mobility Element and Transportation Report would not substantially affect population growth or exceed regional or local population projections. Therefore, approval of these documents will have no impact on population and housing; potential impacts of individual projects will be assessed as the projects are proposed for implementation.

XIII. PUBLIC SERVICES				
a) Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:				
Fire protection?				◆
Police protection?				◆
Schools?				◆
Parks?				◆
Other public facilities?				◆

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact

DISCUSSION OF PUBLIC SERVICES: The draft Mobility Element contains goals, policies and actions rather than specific projects. When or if specific actions are implemented it would require some form of focused study and compliance with CEQA. With the understanding of each specific project requiring an individual study and CEQA compliance, there does not appear to be a significant impact to public services.

XIV. RECREATION

a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?				◆
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?				◆

DISCUSSION OF RECREATION: The Mobility Element and Transportation Report will not significantly impact the use of local public parks or necessitate the expansion of recreational facilities, therefore have no impact on recreation. Project level CEQA documentation will be prepared as individual projects are proposed for implementation.

XV. TRANSPORTATION/TRAFFIC -- Would the project:

a) Cause an increase in traffic which is substantial in relation to the existing traffic load and capacity of the street system (i.e., result in a substantial increase in either the number of vehicle trips, the volume to capacity ratio on roads, or congestion at intersections)?				◆
b) Exceed, either individually or cumulatively, a level of service standard established by the county congestion management agency for designated roads or highways?				◆
c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that results in substantial safety risks?				◆
d) Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?				◆
e) Result in inadequate emergency access?				◆
f) Result in inadequate parking capacity?				◆
G) Conflict with adopted policies, plans, or programs supporting alternative transportation (e.g., bus turnouts, bicycle racks)?				◆

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact

DISCUSSION OF TRANSPORTATION/TRAFFIC: The draft Mobility Element contains goals, policies and actions rather than specific projects. Specific projects will have subsequent review for their cumulative impact on the City's circulation system. The proposed Mobility Element sets goals and policies supporting pedestrian and bicycle facilities and public transportation as alternatives to driving. It also contains policies and actions supporting convenient accessible parking and promoting adequate parking for new development. The Mobility Element is a policy level planning document that sets guide lines for improvement and enhancement of the City's circulation system. Therefore, the draft Mobility Element will not result in adverse impacts associated with transportation and traffic. Traffic effects associated with individual projects will be evaluated as part of project level CEQA documentation at the time the projects are proposed for implementation.

XVI. UTILITIES AND SERVICE SYSTEMS
Would the project:

a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?				♦
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?				♦
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?			♦	
d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?				♦
e) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the projects projected demand in addition to the providers existing commitments?				♦
f) Be served by a landfill with sufficient permitted capacity to accommodate the project=s solid waste disposal needs?				♦
g) Comply with federal, state, and local statutes and regulations related to solid waste?				♦

DISCUSSION OF UTILITIES AND SERVICE SYSTEMS: The proposed draft Mobility Element goals, policies and actions would not result in a need for new systems or supplies or substantial alterations to power, communications, water supplies, water treatment or distribution facilities, solid waste disposal, sewer and sewer treatment, which will continue to be provided by the existing service providers. However, future specific projects will be reviewed for potential impacts to utilities and service systems as part of project level CEQA review. Therefore, the Mobility Element will have no impact on utilities and service systems.

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
XVII. MANDATORY FINDINGS OF SIGNIFICANCE				
a)Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?			♦	
b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?			♦	
c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?			♦	

DISCUSSION OF MANDATORY FINDINGS OF SIGNIFICANCE: The Mobility Element goals, policies and actions do not have environmental impacts that are cumulatively significant. The Mobility Element includes methods of meeting transportation needs, but does not include or imply approval of any specific project. The City will undertake individual and cumulative environmental analyses of specific projects consistent with California Environmental Quality Act (CEQA). The Mobility Element will assist in such cumulative analyses by outlining transportation development possibilities and providing a preliminary general overview of potential development impacts to resources, services and transportation systems. Therefore, the project involves no potential for adverse effect, either individually or cumulatively, on wildlife, native plants, streams, water courses, scenic or historic resources and human beings.

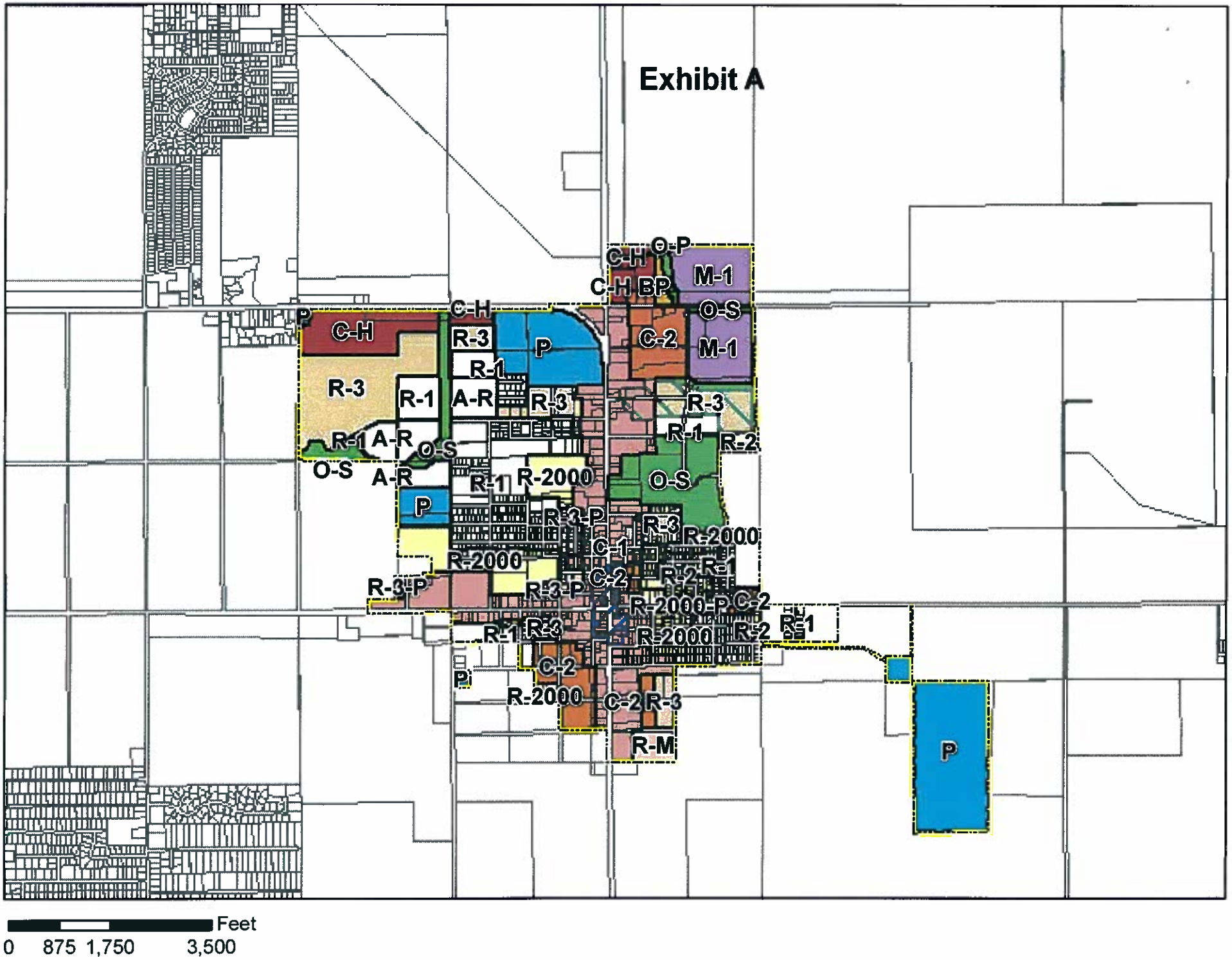


Exhibit A
C-H
O-P
M-1
C-H
BP
O-S
C-2
M-1
P
C-H
R-3
P
R-1
R-3
R-1
A-R
R-3
R-3
R-1
R-2
R-1
A-R
O-S
O-S
A-R
R-1
R-2000
O-S
P
R-3-P
R-3
R-2000
C-1
R-2000
R-2
R-1
R-3-P
R-3-P
C-2
R-2000-P
C-2
R-1
R-3
R-2000
R-2
R-1
C-2
P
R-2000
C-2
R-3
R-M
P
Feet
0 875 1,750 3,500

To: Keith Caldwell, Director of Planning

From: David Grah, Director of Public Works

Subject: Mobility Element Environmental Comments and Final Changes

Date: 26 January 2012

General:
This memo is to provide responses to comments received during the environmental comment period for the new Mobility Element of the City of Bishop General Plan and also to provide changes for the final Mobility Element documents.

Background:
The new Mobility Element has been prepared over the last year with funding provided by the Inyo Local Transportation Commission. The new Mobility Element updates and replaces the Circulation Element of the General Plan that was prepared in 1993. The purpose of the Mobility Element is to define how the City will serve the mobility needs of residents, businesses, and visitors while protecting its environmental, economic, and natural resources.

The new Mobility Element consists of two documents, the Mobility Element itself and an associated Transportation Report. The Mobility Element itself is adopted by the City Council while the Transportation Report is prepared and updated periodically by staff without formal City Council approval. The intention of the Transportation Report is to provide current transportation data related to the Mobility Element. Segregating this information from the adopted document allows the Mobility Element to be kept more current and pertinent than it might otherwise be.

After significant public involvement during the development of the Mobility Element documents, the environmental document for the Mobility Element was released for public comment on 30 November 2011 with comments due 10 January 2012. A public hearing was held 9 January 2012. The four attached comment documents were received.

Several aspects of the comments relate to detailed environmental analysis that will be done when physical improvements or other actions associated with the Mobility Element are implemented. It was anticipated and is intended that detailed environmental analysis and resulting actions will be made when those improvements and actions are implemented. Typically this detailed analysis will be in the form of an environmental document for a specific street improvement construction project.

Environmental Comments:
Native American Heritage Commission: The Commission's letter outlines its authority and responsibility in reviewing environmental documents and protecting resources important to Native Americans and notes that Native American resources were identified in the project area.

The letter describes the consultation and communication process to be followed when physical improvements are contemplated that could impact Native American resources. *Response: Comments are noted. All applicable laws will be followed when improvements are implemented.*

Changes to Mobility Element and Transportation Report: *None.*

Lahontan: Lahontan's letter outlines its authority and responsibility in reviewing environmental documents and protecting water resources. The letter includes several comments:

1. Lahontan requests the final environmental document reference the Lahontan Basin Plan and that the project complies with that plan. *Response: Compliance with requirements of the Lahontan Basin Plan is essential for the Mobility Element to achieve its goals and its purpose.*

2. Lahontan requests the final environmental document list Lahontan permits that may be required for projects that implement improvements in accordance with the Mobility Element. The permits that may be required are listed on pages 2 and 3 of Lahontan's letter. *Response: The list of Lahontan permits that implementing projects may require are incorporated by reference.*

3. Lahontan states the environmental document needs to quantify impacts to surface water resources. *Response: It is not practical to meaningfully quantify impacts to surface water until implementing projects are better developed and analyzed.*

4. Lahontan requests measures be incorporated to avoid surface waters and to provide buffer zones where possible. *Response: Policies and actions are added to the Mobility Element documents to address this as described below.*

5. Lahontan requests the improvements be designed to maintain natural hydrologic features and patterns to the extent feasible. *Response: Policies and actions are added to the Mobility Element documents to address this as described below.*

6. Lahontan states the environmental document must describe Best Management Practices (BMP's) and their role in mitigating impacts. *Response: Policies and actions are added to the Mobility Element documents to address this as described below. Project level environmental will describe specific BMP's to be used on the associated improvement projects.*

7. Lahontan requests Low Impact Development be included in project design. *Response: Policies and actions are added to the Mobility Element documents to address this as described below.*

8. Lahontan requests who will be responsible to ensuring post-construction BMP's are maintained. *Response: The City of Bishop Department of Public Works is responsible for maintaining stationary transportation improvements.*

Changes to Mobility Element and Transportation Report resulting from this comment: *Yes.*

Bruce Dishion:
Bruce Dishion commented on the limited benefits of extending Home Street to See Vee and the negative impacts of this extension on the Maple Street neighborhood. The extension of Home Street and Maple Street and Sycamore Avenue will impact pasture and wetland and will create undevelopable lots. *Response: The extension of Home Street is a relatively low priority improvement and was intended to be done in conjunction with the potential elimination of Kelso Road . The elimination of Kelso Road may allow the creating of developable lots or the creation of an undeveloped buffer area between the existing neighborhood and the Home Street extension. Any wetland impacts would be assessed and mitigated as part of any project to extend Home Street.*

Changes to Mobility Element and Transportation Report resulting from this comment: *Yes.*

Curt Giovanine:
Curt Giovanine commented on the limited benefits of extending Home Street to See Vee and the negative impacts of this extension on the Maple Street neighborhood. The extension of Home Street and Maple Street and Sycamore Avenue will create undevelopable lots. *Response: Same as previous response.*

Changes to Mobility Element and Transportation Report resulting from this comment: *Yes.*

Changes to Mobility Element Documents:
The following changes will be reflected in the final Mobility Element documents.

Mobility Element:
1. Add the following note to Figure 2: "As future streets are developed, redundant existing streets such as Kelso Road would be evaluated and possibly eliminated".

2. Change Policy P 1.3 to "Encourage transportation strategies that achieve energy conservation, reduce air pollution, and protect water and other environmental resources".

3. Change Policy P 2.3 to "Require streets to be dedicated and improved in accordance with the adopted street standards, with any modifications requiring approval by the Planning Commission".

4. Add Policy P 2.7 "Ensure transportation facilities are developed, operated, and maintained to protect and enhance water and other environmental resources".

5. Add Action A 2.11 "Require transportation facilities to minimize adverse impacts to water quality by avoiding surface water, maintaining natural hydrologic features and patterns, and utilizing beneficial practices and design features".

Transportation Report:
1. Revise Figure 2-1 to show no signal at the intersection of Warren and Line Streets.

Recommendation:
Consider these responses to environmental comments and final changes to the Mobility Element and the Transportation Report.

California Regional Water Quality Control Board
Lahontan Region

Victorville Office
14440 Civic Drive, Suite 200, Victorville, California 92392
(760) 241-6583 • FAX (760) 241-7308
http://www.waterboards.ca.gov/lahontan

Matthew Rodriquez
Secretary for
Environmental Protection

Edmund G. Brown Jr.
Governor

RECEIVED
DEC 28 2011
City of Bishop

December 21, 2011

File: Environmental Doc Review
Inyo County

Gary Schley
City of Bishop
Panning Department
377 West Line Street
Bishop, CA 93514

COMMENTS ON THE DRAFT INITIAL STUDY AND NEGATIVE DECLARATION, CITY OF BISHOP PROPOSED 2012 MOBILITY ELEMENT UPDATE, STATE CLEARINGHOUSE NO. 2011121001, INYO COUNTY

California Regional Water Quality Control Board, Lahontan Region (Water Board) staff received the Draft Initial Study and Negative Declaration (ND) for the above-referenced project (Project) on December 5, 2011. The ND, dated November 17, 2011, was prepared by the City of Bishop Planning Department and was submitted in compliance with provisions of the California Environmental Quality Act (CEQA). The proposed Project consists of an update of the General Plan Mobility Element. The purpose of the Mobility Element update is to identify and analyze existing and projected transportation needs and opportunities for all travel modes, and to identify goals, policies and actions which the City intends to implement to address those needs. Future project-level CEQA documentation and analysis will be required to implement specific components of the Mobility Element.

Water Board staff has reviewed the ND for the above-referenced Project and has submitted the following comments in compliance with CEQA guidelines, California Code of Regulations (CCR), title 14, section 15096, which requires responsible agencies to specify the scope and content of the environmental information germane to their statutory responsibilities and lead agencies to include that information in their environmental documents. Water Board staff requests that the following comments be addressed and incorporated into the final environmental document for the Project.

Authority

The State Water Resources Control Board (SWRCB) and the Water Board regulate discharges of waste in order to protect water quality and, ultimately, the beneficial uses of waters of the State. State law assigns responsibility for protection of water quality in the Lahontan Region (Region) to the Water Board.

Basin Plan

The *Water Quality Control Plan for the Lahontan Region* (Basin Plan) contains policies that the Water Board uses with other laws and regulations to protect water quality within the Region. The Basin Plan provides guidance regarding water quality and how the Water Board may regulate activities that have the potential to affect water quality within the region. All surface waters and groundwaters are considered waters of the State, which include, but are not limited to, aquifers, drainages, streams, washes, ponds, pools, or wetlands. Surface water bodies may be permanent or intermittent. All waters of the State are protected under California law. Additional protection is provided for waters of the United States (U.S.) under the Federal Clean Water Act (CWA). The Basin Plan sets forth water quality standards for the surface and groundwaters of the Region, which include both designated beneficial uses of water and the narrative and numerical objectives which must be maintained or attained to protect those uses. The Basin Plan includes prohibitions and policies for implementation of standards. The Basin Plan identifies general types of water quality problems which can threaten beneficial uses in the Region, and identifies required or recommended control measures for these problems. In some cases, it prohibits certain types of discharges in particular areas. The Basin Plan includes a program of implementation to protect beneficial uses and to achieve water quality objectives.

The current Basin Plan was adopted by the Water Board in 1995 and has since been amended several times; the last amendment was adopted in November 2010. The Basin Plan can be accessed via the Water Board's web site (http://www.waterboards.ca.gov/lahontan/water_issues/programs/basin_plan/references.shtml). Water Board staff request that the final environmental document reference the Basin Plan, and that the Project complies with all applicable water quality standards, prohibitions, and provisions of this Basin Plan.

Permits

This Project is a policy-level plan. Future project level CEQA documentation and analysis will be required for specific components of this plan. Future projects and development as a result of implementation in accordance with the Project may require permits issued by either the SWRCB or Water Board because they have the potential to impact waters of the State. The required permits may include:

- Land disturbance of 1 acre or more may require a CWA, section 402(p) stormwater permit, including a National Pollutant Discharge Elimination System (NPDES) General Construction Stormwater Permit obtained from the SWRCB, or an individual stormwater permit obtained from the Water Board;

- Discharge of low threat wastes to a surface water, including diverted stream flows, construction and/or dredge spoils dewatering, and well construction and hydrostatic testing discharge, may require an NPDES permit for Limited Threat Discharges to Surface Waters issued by the Water Board;

- Discharge of low threat wastes to land, including clear water discharges, small dewatering projects, and inert wastes, may require General Waste Discharge Requirements (WDRs) for Discharges to Land with a Low Threat to Water Quality issued by the Water Board; and

- Streambed alteration and/or discharge of fill material to a surface water may require a CWA, section 401 water quality certification (WQC) for impacts to federal waters (waters of the U.S.), or dredge and fill WDRs for impacts to non-federal waters, both issued by the Water Board.

Some waters of the State are "isolated" from waters of the U.S.; determinations of the jurisdictional extent of the waters of the U.S. are made by the United States Army Corps of Engineers (USACE). Projects that have the potential to impact surface waters will require the appropriate jurisdictional determinations. These determinations are necessary to discern if the proposed surface water impacts will be regulated under section 401 of the CWA or through dredge and fill WDRs issued by the Water Board. If the project is not subject to federal requirements, activities that involve fill or alteration of surface waters, including drainage channels, may still be subject to state permitting.

We request that the final environmental document list the permits that may be required, as outlined above, and identify the specific activities that may trigger these permitting actions in the appropriate sections of the environmental document. Information regarding these permits, including application forms, can be downloaded from our web site at http://www.waterboards.ca.gov/lahontan/.

Potential Impacts to Waters of the State

Watersheds are complex natural systems in which physical, chemical, and biological components can interact to create a source of high quality water on which our economy and well-being depend. Poorly planned development can upset these natural interactions and degrade water quality through a web of interrelated effects. The primary impacts of poorly planned development projects on water quality can include:

- Direct impacts – the direct physical impacts of filling and excavation on wetlands, riparian areas, and other waters;

- Pollutants – the generation of urban pollutants during and after construction;

- Hydrologic modification – the alteration of flow regimes and groundwater recharge by impervious surfaces and stormwater collector systems; and

- Watershed-level effects – the disruption of watershed-level aquatic functions, including pollutant removal, floodwater retention, and habitat connectivity.

These impacts have the potential to degrade water quality and impair a number of beneficial uses by reducing the available riparian habitat and eliminating the natural buffer system to filter runoff and enhance water quality. These impacts typically result in hydrologic changes by decreasing water storage capacity and increasing water flow

velocity, which in turn leads to increases in the severity of peak discharges. These hydrologic changes can exacerbate flooding, erosion, scouring, sedimentation, and may ultimately lead to near-total loss of natural functions and values, resulting in the increased need for engineered solutions to re-establish the disrupted flow patterns. Many examples of such degradation exist in California and elsewhere. The Water Boards are mandated to prevent such degradation.

The Project area may include marked (blue line) and unmarked surface waters that are either waters of the U.S. or waters of the State. Surface waters include, but are not limited to, drainages, streams, washes, ponds, pools, or wetlands, and may be permanent or intermittent. Waters of the State may include waters determined to be isolated or otherwise non-jurisdictional by the USACE.

The ND does not provide specific information regarding impacts to surface water resources. The environmental document needs to quantify these impacts and discuss the purpose of the Project, need for surface water disturbance, and alternatives (avoidance, minimize disturbances, and mitigation). We request that measures be incorporated into the Project to avoid surface waters and to provide buffer zones where possible. If the proposed Project impacts and alters drainages, then we request that the Project be designed such that it would maintain existing hydrologic features and patterns to the extent feasible.

Best Management Practices (BMPs) are used to reduce pollutants in runoff to waters of the State. The environmental document must specifically describe BMPs and their role in mitigation of Project impacts. Please include both on-site and off-site stormwater management strategies and BMPs as part of the planning process. Keep in mind that mitigation must protect functions and values and measures to eliminate or reduce potential impacts must be identified and discussed in the environmental document. For more information regarding mitigation, see the Basin Plan, which can be accessed via the Water Board's web site (http://www.waterboards.ca.gov/lahontan/water_issues/programs/basin_plan/references.shtml).

Low Impact Development Strategies

The foremost method of reducing impacts to watersheds from urban development is "Low Impact Development" (LID), the goals of which are to maintain a landscape functionally equivalent to predevelopment hydrologic conditions and to minimize generation of non-point source pollutants. LID results in less surface runoff and potentially less impacts to receiving waters, the principles of which include:

- Maintaining natural drainage paths and landscape features to slow and filter runoff and maximize groundwater recharge;
- Reducing the impervious cover created by development and the associated transportation network; and
- Managing runoff as close to the source as possible.

We understand that LID development practices that would maintain aquatic values could also reduce local infrastructure requirements and maintenance costs, and could benefit air quality, open space, and habitat. Planning tools to implement the above principles and manuals are available to provide specific guidance regarding LID. We request you require LID principles to be incorporated into the proposed project design. We request natural drainage patterns be maintained to the extent feasible.

Please include both on-site and off-site stormwater management strategies and BMPs as part of the planning process for both pre- and post-construction phases of the Project. The Project must incorporate measures to ensure that stormwater generated by the Project is managed on-site both pre- and post-construction. Please state who will be responsible for ensuring post-construction BMPs and required maintenance.

Thank you for the opportunity to comment on the ND for the City of Bishop Proposed 2012 Mobility Element Update. Early consultation with Water Board staff is encouraged as Project modifications may be required to avoid and minimize impacts to waters of the State. Please note that obtaining a permit and conducting monitoring does not constitute adequate mitigation. Development and implementation of acceptable mitigation is required. If you have any questions regarding this letter, please contact me at (760) 241-7376 (jzimmerman@waterboards.ca.gov) or Patrice Copeland, Senior Engineering Geologist, at (760) 241-7404 (pcopeland@waterboards.ca.gov).

Sincerely,

Jan M. Zimmerman, PG
Engineering Geologist

cc: State Clearinghouse (SCH No. 2011121001)

S:\Randall's Stuff\rc\Draft CEQA Bishop Mobility Element

STATE OF CALIFORNIA Edmund G. Brown, Jr., Governor

NATIVE AMERICAN HERITAGE COMMISSION
915 CAPITOL MALL, ROOM 364
SACRAMENTO, CA 95814
(916) 653-6251
Fax (916) 657-5390
Web Site www.nahc.ca.gov
ds_nahc@pacbell.net

December 5, 2011

RECEIVED
DEC - 6 2011
STATE CLEARING HOUSE

Clear
12/30/11

Mr. Gary Schley, Planner
City of Bishop
377 West Line Street
Bishop, CA 93514

Re: SCH#2011121001 CEQA Notice of Completion; proposed Negative Declaration for the **"Proposed 2012 Mobility Element Update (General Plan Amendment for the City of Bishop) Project;"** located City of Bishop; Inyo County, California

Dear Mr. Schley:

The Native American Heritage Commission (NAHC) is the State of California 'Trustee Agency' for the protection and preservation of Native American cultural resources pursuant to California Public Resources Code §21070 and affirmed by the Third Appellate Court in the case of EPIC v. Johnson (1985: 170 Cal App. 3rd 604). The court held that the NAHC has jurisdiction and special expertise, as a state agency, over affected Native American resources, impacted by proposed projects including archaeological, places of religious significance to Native Americans and burial sites. The NAHC wishes to comment on the proposed project.

This project is subject to required tribal consultation pursuant to California Government Code §§65352.3, 65352.4 *et seq.*

This letter includes state and federal statutes relating to Native American historic properties of religious and cultural significance to American Indian tribes and interested Native American individuals as 'consulting parties' under both state and federal law. State law also addresses the freedom of Native American Religious Expression in Public Resources Code §5097.9.

The California Environmental Quality Act (CEQA – CA Public Resources Code 21000-21177, amendments effective 3/18/2010) requires that any project that causes a substantial adverse change in the significance of an historical resource, that includes archaeological resources, is a 'significant effect' requiring the preparation of an Environmental Impact Report (EIR) per the CEQA Guidelines defines a significant impact on the environment as 'a substantial, or potentially substantial, adverse change in any of physical conditions within an area affected by the proposed project, including ...objects of historic or aesthetic significance." In order to comply with this provision, the lead agency is required to assess whether the project will have an adverse impact on these resources within the 'area of potential effect (APE), and if so, to mitigate that effect.

The NAHC Sacred Lands File (SLF) search resulted as follows: **Native American cultural resources were identified** within the project area identified (e.g. 'area of potential effect' or APE). Also, the absence of archaeological resources does not preclude their existence. . California Public Resources Code §§5097.94 (a) and 5097.96 authorize the NAHC to establish a Sacred Land Inventory to record Native American sacred sites and burial sites. These records are exempt from the provisions of the California Public Records Act pursuant to.

California Government Code §6254 (r). The purpose of this code is to protect such sites from vandalism, theft and destruction. The NAHC "Sacred Sites,' as defined by the Native American Heritage Commission and the California Legislature in California Public Resources Code §§5097.94(a) and 5097.96. Items in the NAHC Sacred Lands Inventory are confidential and exempt from the Public Records Act pursuant to California Government Code §6254 (r).

Early consultation with Native American tribes in your area is the best way to avoid unanticipated discoveries of cultural resources or burial sites once a project is underway. Culturally affiliated tribes and individuals may have knowledge of the religious and cultural significance of the historic properties in the project area (e.g. APE). We strongly urge that you make contact with the list of Native American Contacts on the
list of Native American contacts, to see if your proposed project might impact Native American cultural resources and to obtain their recommendations concerning the proposed project. Special reference is made to the *Tribal Consultation* requirements of the California 2006 Senate Bill 1059: enabling legislation to the federal Energy Policy Act of 2005 (P.L. 109-58), mandates consultation with Native American tribes (both federally recognized and non federally recognized) where electrically transmission lines are proposed. This is codified in the California Public Resources Code, Chapter 4.3 and §25330 to Division 15.

Furthermore, pursuant to CA Public Resources Code § 5097.95, the NAHC requests that the Native American consulting parties be provided pertinent project information. Consultation with Native American communities is also a matter of environmental justice as defined by California Government Code §65040.12(e). Pursuant to CA Public Resources Code §5097.95, the NAHC requests that pertinent project information be provided consulting tribal parties. The NAHC recommends *avoidance* as defined by CEQA Guidelines §15370(a) to pursuing a project that would damage or destroy Native American cultural resources and Section 2183.2 that requires documentation, data recovery of cultural resources.

Consultation with tribes and interested Native American consulting parties, on the NAHC list, should be conducted in compliance with the requirements of federal NEPA and Section 106 and 4(f) of federal NHPA (16 U.S.C. 470 *et seq*), 36 CFR Part 800.3 (f) (2) & .5, the President's Council on Environmental Quality (CSQ, 42 U.S.C 4371 *et seq.* and NAGPRA (25 U.S.C. 3001-3013) as appropriate. The 1992 *Secretary of the Interiors Standards for the Treatment of Historic Properties* were revised so that they could be applied to all historic resource types included in the National Register of Historic Places and including cultural landscapes. Also, federal Executive Orders Nos. 11593 (preservation of cultural environment), 13175 (coordination & consultation) and 13007 (Sacred Sites) are helpful, supportive guides for Section 106 consultation. The aforementioned Secretary of the Interior's *Standards* include recommendations for all 'lead agencies' to consider the historic context of proposed projects and to "research" the cultural landscape that might include the 'area of potential effect.'

Confidentiality of "historic properties of religious and cultural significance" should also be considered as protected by California Government Code §6254(r) and may also be protected under Section 304 of he NHPA or at the Secretary of the Interior discretion if not eligible for listing on the National Register of Historic Places. The Secretary may also be advised by the federal Indian Religious Freedom Act (cf. 42 U.S.C., 1996) in issuing a decision on whether or not to disclose items of religious and/or cultural significance identified in or near the APEs and possibility threatened by proposed project activity.

Furthermore, Public Resources Code Section 5097.98, California Government Code §27491 and Health & Safety Code Section 7050.5 provide for provisions for accidentally discovered archeological resources during construction and mandate the processes to be

followed in the event of an accidental discovery of any human remains in a project location other than a 'dedicated cemetery'.

To be effective, consultation on specific projects must be the result of an ongoing relationship between Native American tribes and lead agencies, project proponents and their contractors, in the opinion of the NAHC. Regarding tribal consultation, a relationship built around regular meetings and informal involvement with local tribes will lead to more qualitative consultation tribal input on specific projects.

If you have any questions about this response to your request, please do not hesitate to contact me at (916) 653-6251.

Sincerely,

Dave Singleton
Program Analyst

Cc: State Clearinghouse

Attachment: Native American Contact List

Public Works

From: "CURT GIOVANINE" <Curt557@msn.com>
Date: Sunday, January 08, 2012 5:35 PM
To: <publicworks@ca-bishop.us>
Subject: Comments on Revised Mobility Element

Dear Mr. Grah,

I just viewed the map for the revised Mobility Element on the Bishop website. As I stated in my previous email. I am opposed to the Home Street extension and also to the Sycamore and Maple Street extensions to that Home Street extension.

I see no useful purpose for the Sycamore and Maple Street extensions. There is approximately 100 feet between the east edge of the proposed Home Street extension and the west edge of Kelso Street. After subtracting the required eastern and western easements there would be a one lot depth strip between Home and Kelso streets to divide into individual lots. The extensions of Sycamore and Maple would not add accessibility to those lots. Please reconsider the inclusion of those extensions in the Mobility Element. Thank you.

Sincerely,

Curt Giovanine
666 Maple Street
Bishop, CA 93514-2321

Cell: 760-920-0863

Public Works

From: "BRUCE DISHION" <dishion1@suddenlink.net>
Date: Friday, January 06, 2012 12:19 PM
To: "dave grah" <publicworks@ca-bishop.us>
Subject: City General Plan

Dave, I noted Mon. night there will be a public hearing on the mobility plan. Please add my comment. There serves no purpose in extending Home St. to See Vee Lane. You may well extend Sierra St, thus serving the same purpose as extending Home St. Why are you bent on making a mess of our very nice neighborhood. I have measured the pasture your plan will destroy and conclude the way you chop up the lot with your extensions of Maple Ave and Sycamore serves no real purpose. You will gain a few odd sized reidential lots that will never be approved for development because it now is a beautiful wetland.

Our entire neighborhood is opposed to this plan.

Thank You in advance for your consideration. Bruce Dishion

AGENDA ITEM NO.

7

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: PUBLIC HEARING – MOBILITY ELEMENT

DATE: FEBRUARY 13, 2012

Attachments: Public Hearing Notice

BACKGROUND/SUMMARY

As a requirement of the process for updating the General Plan, a public hearing will be held to hear and consider public input on the Draft Mobility Element relating to transportation and circulation.

RECOMMENDATION

Hold the public hearing.

CITY OF BISHOP
PUBLIC HEARING
MOBILITY ELEMENT UPDATE

A public hearing relating to the adoption of the City of Bishop Final Mobility Element will be held at the regular Bishop City Council meeting scheduled on Monday, February 13, 2012 at 7:00 p.m. in the City Council Chamber at 301 West Line Street.

AGENDA ITEM NO.

8

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: RESOLUTION NO. 12-06 – ADOPTING MOBILITY ELEMENT

DATE: FEBRUARY 13, 2012

Attachments: Resolution No. 12-06
Planning Commission Letter of Recommendation to adopt Mobility Element

BACKGROUND/SUMMARY

The process to develop the transportation and circulation element of the General Plan called the "Mobility Element" is nearing completion.

The environmental process of the element will be completed at this meeting with the adoption of the Negative Declaration. The document was recently reviewed by the City Planning Commission and recommended for adoption. The required public hearing will take place prior to Council action on this resolution to adopt the Mobility Element.

The consultants and City staff have worked numerous hours and received a large amount of public input at various meetings held on transportation and circulation within the City. Everyone should be commended for their efforts and contributions.

RECOMMENDATION

Review and consider action on Resolution No. 12-06 adopting the Mobility Element of the General Plan for the City of Bishop.

CITY OF BISHOP

377 West Line Street - Bishop, California 93514
P. O. Box 1236 - Bishop, California 93515
City Hall (760) 873-5863 - Fax (760) 873-4873

3 February 2012

City Council
377 West Line Street
Bishop, CA 93514

City Council:

The City of Bishop is approaching the end of a year-long process to update the Circulation Element of the City of Bishop General Plan. The updated document is called the Mobility Element of the General Plan and is intended to meet state requirements for circulation elements.

At our meeting 31 January 2012, the City of Bishop Planning Commission voted to recommend the City Council adopt the Mobility Element of the General Plan. We understand you will consider the adoption of the Mobility Element at the 13 February 2012 City Council meeting and ask that you consider our recommendation.

Thank you.

Robert Lowthorp, Vice Chairman
City Planning Commission

RESOLUTION NO. 12-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, ADOPTING THE MOBILITY ELEMENT OF THE GENERAL PLAN FOR THE CITY OF BISHOP

WHEREAS, a General Plan is a desirable means to assure more orderly development and consistent decision making; and

WHEREAS, the Government Code of the State of California, Section 65350 et. seq. directs each planning agency to prepare and the legislative body to adopt a comprehensive, long-term General Plan for the City and any lands outside its boundaries which bear relation to its planning; and

WHEREAS, the Mobility Element of the General Plan for the City of Bishop consists of a statement of development policies and text setting forth objectives, principles, standards and plan proposals for the transportation and circulation mandated by law; and

WHEREAS, the Planning Commission, following a noticed public hearing where interested persons were provided an opportunity to be heard, recommended the adoption of the draft Mobility Element of the General Plan for the City of Bishop to the City Council; and

WHEREAS, the City Council has held a noticed public hearing at which all interested persons were heard.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Bishop does hereby adopt the Mobility Element of the General Plan for the City of Bishop, said Mobility Element consists of a text setting forth in written form the goals, objectives, policies and programs for the continued physical development of the City of Bishop.

BE IT FURTHER RESOLVED that the Mobility Element of the General Plan for the City of Bishop shall be the basis for all findings required pursuant to law.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Bishop at a public meeting held on the 13th day of February 2012.

_____

LAURA SMITH, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____

Denise Gillespie, Assistant City Clerk

AGENDA ITEM NO.

9

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: BID AWARD – TORO ROTARY MOWER FOR CITY PARK

DATE: FEBRUARY 13, 2012

BACKGROUND/SUMMARY

On January 23, 2012, the Council approved the Community Services Department request to advertise bids for a Toro Rotary Mower for the City Park. Bids will be opened on Friday, February 10th at 9:00 a.m. A staff memo and report on the bids will be provided to Council at the meeting.

RECOMMENDATION

Hear the report and consider action to award the bid to the lowest responsive bidder for the Toro Rotary Mower.

AGENDA ITEM NO.

10

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: BID AWARD – ADA POOL LIFT

DATE: FEBRUARY 13, 2012

BACKGROUND/SUMMARY

On January 23, 2012, the Council approved the Community Services Department request to advertise bids for an ADA Standard Pool Lift for the Park Pool. Final compliance date is March 15, 2012. Bids will be opened on Friday, February 10th at 9:00 a.m. A staff memo and report on the bids will be provided to Council at the meeting.

RECOMMENDATION

Hear the report and consider action to award the bid to the lowest responsive bidder for the ADA Pool Lift.

AGENDA ITEM NO.

11

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: BUDGET ADJUSTMENTS/TRANSFERS FY 2011-2012

DATE: FEBRUARY 13, 2012

Attachment: Finance Department Memorandum

BACKGROUND/SUMMARY:

Attached is a Budget Adjustment/Transfers Report for Fiscal Year 2011-2012 through January 31, 2012, from Cheryl Solesbee, Accounting Secretary/Budget Manager. Action to approve the transactions will bring the listed accounts into reconciliation with expenditures for that period.

RECOMMENDATION:

Consideration to approve the budget adjustments and transfers for Fiscal Year 2011-2012 through January 31, 2012 as presented.

TO: City Council/City Administrator

FROM: Cheryl Solesbee, Accounting Secretary

DATE: February 13, 2012

SUBJECT: Budget Adjustments/Transfers

The following are budget adjustments and transfers which would bring the listed accounts into reconciliation with expenditures through January 31, 2012.

BUDGET ADJUSTMENT AS FOLLOWS:

From Unbudgeted Reserves

FUND	AMOUNT	*TO* FUND/DEPT	AMOUNT
General Fund	$ 6,679	General Fund Legal Services 001-014-55040 Litigation Services Note: Jones & Mayer	$ 2,500
		Fire Dept 001-021-52014 Meetings, Travel, Conf. Note: Reimb from Volunteers	$ 41
		001-021-52018 Special Dept Supplies Note: Reimb from Volunteers	$ 4,051
		001-021-53020 Vehicle Operation Note: Reimb from Volunteers	$ 87
Sewer Fund	$ 1,000	002-051-52017 Waste Fees Note: Exp higher than anticipated	$ 1,000
COPS Fund	$ 3,000	033-033-52009 Training	$ 3,000
Water Fund	$47,900	004-050-56027 Capital Improvements Note: See Attachment	$ 47,900

Department Line Item		To	Department Line Item	
Adm				
001-011-51009 PERS	$	132	001-011-51017 FICA/PARS ARS	$ 132
Finance Dept				
001-012-51025 Retiree Hlth Ins	$1,700		001-012-51046 OPEB	$ 200
			001-012-53022 Office Equip Oper	$ 1,000
			001-012-55024 Rental-Refunds	$ 500
Election				
001-018-52009 Training	$	83	001-018-52011 Adv/printing	$ 83
Police Dept				
001-020-51043 Disability Ins	$3,300		001-020-51046 OPEB	$ 3,200
			001-020-55040 Litigation Services	$ 100
001-020-52650 Asset Forfeit Exp	$2,733		001-020-52009 Training	$ 2,733
Street Maintenance				
001-023-51009 PERS	$	250	001-023-51046 OPEB	$ 250
Water Fund				
004-050-52018 Spec Dept Supplies	$	500	004-050-52017 Waste Fees	$ 500
Traffic Safety				
009-090-51002 Salaries/Part-time	$	200	009-090-51010 Workers Comp	$ 200

RECEIVED
FEB 0 3 2012
CITY OF BISHOP

To: Cheryl Solesbee, Budget Manager

From: David Grah, Director of Public Works

Subject: Public Works Fiscal Year 2011-2012 Budget Adjustment 2012-6

Date: 3 February 2012

Please make the budget adjustments shown below to the City of Bishop 2011-2012 fiscal year budget.

Budget Adjustments

	Amount	From	To
1	$47,900.00	"Unbudgeted Reserves"	004-50-56027 Capital Improvements

Justifications:

1. Expenditures for capital improvements are higher than anticipated due to projects paid this fiscal year for work budgeted and completed last fiscal year. The following budgeted expenditures are still anticipated.
    - Tank Design for Well 4 $30,000
    - Valve Box Program $1,600
    - Fire Hydrants $4,300
    - Miscellaneous $5,000
    - Projects paid this fiscal year budgeted 10/11 (to cover current overage) $7,000

AGENDA ITEM NO.

12

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: RESOLUTION NO. 12-07 – ESTABLISHING A FUND BALANCE POLICY FOR FINANCIAL STATEMENT REPORTING – GASB 54

DATE: FEBRUARY 13, 2012

Attachments: Resolution No. 12-07 and "Exhibit A" Fund Balance Policy for Financial Statement Reporting

City's Budget Adjustments/Transfer Request Form

Council Policy D-1 Budget Administration adopted 3/13/78

GASB 54 Fact Sheet

BACKGROUND/SUMMARY

To become compliant with Government Standards Accounting Board Statement No. 54, the City is required to implement a Fund Balance Policy for Financial Statement Reporting beginning with the current fiscal year. The purpose of the policy is to provide provisions for identifying and classifying fund balances in accordance with state standards.

Advanced Data Systems in Carson City, the City's programmer, is currently working on enhancement software that will classify these fund balances automatically that currently for audit purposes is being done manually. This process will not be in place prior to the end of this fiscal year. Following adoption, this policy will become effective with the fiscal year ending June 30, 2012.

Definitions of the five fund balance classifications and examples are provided in the Policy (Exhibit A) and are intended to be easier to understand and apply: Non-Spendable, Restricted, Committed, Assigned, and Unassigned.

RECOMMENDATION

Consideration to adopt Resolution No. 12-07 by title only implementing Governmental Accounting Standards Board Statement 54 effective fiscal year ending June 30, 2013.

RESOLUTION NO. 12-07

A RESOLUTION OF THE CITY COUNCIL, CITY OF BISHOP, STATE OF CALIFORNIA, ESTABLISHING A FUND BALANCE POLICY FOR FINANCIAL STATEMENT REPORTING (GASB 54)

WHEREAS, the Governmental Standards Accounting Board (GASB) has issued Statement No. 54, establishing a hierarchy clarifying the constraints that govern how a government entity can use amounts reported as fund balance; and

WHEREAS, the City Council has determined that compliance with GASB 54 will clearly define new fund balance classification; identify the Council as the highest decision-making level of authority; identify authority and action that lead to committed and assigned fund balances; establish spending priority; and establish a minimum fund balance policy.

NOW, THEREFORE, BE IT RESOLVED that the City Council, City of Bishop, State of California, hereby adopts the policy attached hereto as Exhibit A, establishing a fund balance policy for financial statement reporting.

BE IT FURTHER RESOLVED the City Administrator/Finance Director is authorized to evaluate existing fund balance classifications (designations, reserves, and unreserved) and reclassify them in accordance with GASB 54 for implementation effective the fiscal year ending June 30, 2013.

PASSED, APPROVED AND ADOPTED this 13th day of February 2012.

_____

LAURA SMITH, MAYOR

ATTEST: Keith Caldwell, Interim City Clerk

By: _____

Denise Gillespie, Assistant City Clerk

EXHIBIT A

FUND BALANCE POLICY FOR FINANCIAL STATEMENT REPORTING GASB 54

PURPOSE

To outline the policies and procedures adopted by the City Council regarding provisions for identifying and classifying fund balances in accordance with Governmental Accounting Standards Board Statement 54 to insure the City has sufficient reserves to meet its operating and debt service needs in response to short-term emergencies.

BACKGROUND

Government entities should maintain a prudent level of financial resources to protect reducing service levels or incurring debt because of temporary revenue shortfalls or unpredicted one-time expenditures. In addition to the General Reserve, fund balances in the General Fund and non-General Fund budgetary units are comprised of classifications and balances of monies set aside for a specific purpose, or funds that are unrestricted and available for use as circumstances dictate, including being used each year to balance the budget.

Fund balance should be maintained to provide the City with sufficient working capital and comfortable margin of safety to address emergencies and unexpected declines in revenue without borrowing.

Currently, the fund balance is divided into three basic classifications for accounting and tracking purposes: designations, reserves, and unreserved. The unreserved fund balance is the official title for what has previously been described as "fund balance" for the General Fund in the City of Bishop budget reports and discussions and is available for those uses the Council deems necessary. Reserves are legally restricted funds established for a future specific use and are not available for general appropriation. Designations have been set aside by the City Council for a specific purpose.

The Governmental Accounting Standards Board (GASB) issued Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, to become effective for financial statements with periods beginning after June 15, 2010 (Statement 54). Statement 54 is designed to improve financial reporting by establishing fund balance classifications that are easier to understand and apply. Basically, a hierarchy has been established clarifying the constraints that govern how a government entity can use amounts reported as fund balance. Statement 54 established the following new fund balance classifications: Non-Spendable, Restricted, Unrestricted, Committed, Assigned, and Unassigned.

A Non-Spendable Fund Balance includes amounts that are not in a spendable form (such as inventories and prepaid expenditures, long-term amount of loans and notes receivable and property held for resale) or are legally or contractually required to be maintained intact.

A Restricted Fund Balance includes amounts that can be spent only for specific purposes stipulated by external parties (such as creditors, grant providers or contributors) or by law; imposed by constitutional provisions; or enabling legislation.

An Unrestricted Fund Balance as set forth in Statement No. 54 of the Government Accounting Standards Board – Fund Balance Reporting and Governmental Fund Type Definitions, unrestricted fund balance is composed of funds that may be classified as committed, assigned or unassigned.

Unanticipated expenditures should be utilized from the unassigned fund balance first, followed by the assigned fund balance, and lastly from the committed fund balance. Fund balance in the committed and assigned categories is required to be established and changed by formal action of the Council.

A Committed Fund Balance includes amounts that can be used only for the specific purposes determined by the City Council. To change the reserves for the committed fund balance a majority vote of the Council is necessary. Commitments may be changed or lifted only by the Council taking the same formal action that imposed the constraint originally. The Committed Fund Balance must be established and then re-established annually before fiscal year end.

An Assigned Fund Balance includes amounts intended for a specific purpose by a government's management that are neither restricted nor committed and are also appropriations of existing fund balances. Intent can be expressed by the City Council or by an official to whom the Council delegates the authority. Assigned fund balances can be used to eliminate a projected budgetary deficit in the subsequent year's budget.

An Unassigned Fund Balance is the remainder of the fund balance and includes all amounts not contained in the other classifications. Only the General Fund can report positive unassigned fund balance. The minimum goal of the unassigned fund balance is approximately fifteen percent (15%) of current budget year appropriations excluding capital outlay and debt services.

Unassigned amounts are technically available for any purpose. Funds in excess of the minimum goal may be considered for the following one-time or short-term purposes:

a. Restore funds advanced from the General Reserve in prior years;

b. Increase the Unassigned Fund Balance to its minimally approved level;

c. Capital and technology improvements;

d. Reduction of the unfunded liabilities, including Retirement and Retiree Health obligations;

e. Debt retirement;

f. Productivity enhancements;

g. Cost avoidance projects;

h. Litigation;

i. Local match for grants involving multiple departments;

j. Other purposes deemed to be fiscally prudent for the City as identified and recommended by the City Administrator and approved by the City Council.

POLICY/PROCEDURE

Implementation

GASB Statement 54 became effective for the reporting period beginning after June 15, 2010. As the City fiscal year runs from July 1 – June 30, funding for the following General Fund Reserves shall commence with Council adoption of the City of Bishop FY 2012-2013 final budget.

Classification of Fund Balances

The Budget Manager is authorized to evaluate existing fund balance classifications (designations, reserves and unreserved) and reclassify them in accordance with GASB Statement 54, for implementation effective the fiscal year ending June 30, 2013.

RESERVES

Establishment of and Changes to Reserves

In its annual preliminary and final budget, the Council may allocate any fund balance in each of its Governmental Funds to one or more established reserve.

Funding of Reserves

At any time after the establishment of an assigned reserve or committed reserve in any Governmental Fund of the City, the Council may transfer any fund balance in any such Fund to such assigned or committed reserve in such Fund. The Council shall declare the exclusive purposes for which the funds in each reserve in each Fund may be spent on establishing such reserves in such Fund. The funds deposited into each assigned reserve and/or committed reserve in each Fund shall only be spent for the exclusive purposes for which the Council has established such an assigned reserve or committed reserve in each Fund. The Council may transfer any revenue in any Governmental Fund to any assigned or committed reserve in such Fund at any time after establishment of that reserve. All such reserves shall be maintained according to generally accepted accounting principles.

Discontinuance of Reserves

If the Council finds that the Funds in an assigned reserve or committed reserve in any Governmental Fund of the City are no longer required for the purposes for which such assigned or committed reserve in such Fund was established, the Council may, by a 4/5 vote of the total membership of the Council, discontinue an assigned or committed reserve in any such Fund of

the City and transfer any funds that are no longer required from an assigned reserve or committed reserve in any Fund of the City to the City's general fund.

Funding Flow Assumptions

This policy considers restricted amounts to be spent before unrestricted fund balance when an expenditure is incurred for purposes for which both restricted and unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed, assigned then unassigned amounts in that order will be spent when an expenditure is incurred for a purpose for which amounts in any of those unrestricted fund balance classification could be used.

RESPONSIBLE DEPARTMENTS

City Administrator/Finance Director
Budget Manager/Finance Department

REFERENCES

Governmental Accounting Standards Board Statement No. 54

CLASSIFICATION EXAMPLE CHART

GASB 54 Classifications		Examples
Non-Spendable Fund Balance	Not in a spendable form; legally or contractually required to be maintained intact	Inventories Prepaid expenditures Long-term loan amounts Notes receivable Property held for resale
Restricted Fund Balance	Constrained for a specific purpose; changed only with consent of outside party; legally enforceable	Grant Propositions
Committed Fund Balance	Established by City Council for specified purpose (by a formal action of the Council); must be established before fiscal year-end; requires Council action to appropriate.	Currently classified as Designations
Assigned Fund Balance	Established by governing body or delegated official; less formal (minutes, memo, purchase order, budget document); may be established after fiscal year-end; may expire at any time by any action.	Capital Project Purchase Orders Encumbrances Delegated authority to amend budgets, contracts or purchase orders
Unassigned Fund Balance	Remainder of fund balance after deducting Non-Spendable, Restricted, Committed, and Assigned fund balance.	Only the General Fund can report positive unassigned fund balance; unless negative fund balance is reported in any of the other fund types.

TO: Cheryl Solesbee, Accounting Secretary

FROM:

DATE:

SUBJECT: Fiscal Year 2011-2012 Budget Adjustments/Transfers

Please make the following budget adjustments/transfers to bring the listed accounts into reconciliation with the budget for fiscal year 2011-2012.

TRANS EXP FROM LINE ITEM #(CREDIT)	CHARGE TO EXP LINE ITEM #(DEBIT)	AMOUNT
_____	_____	$_____
_____	_____	$_____

DECREASE BUDGETED AMOUNT OF LINE ITEM #	INCREASE BUDGETED AMOUNT OF LINE ITEM #	AMOUNT
_____	_____	$_____
_____	_____	$_____
_____	_____	$_____

Signed:_____

Notes:

BUDGET ADMINISTRATION

D-1

Departments are normally limited to the line item budget approved by the City Council. It is recognized, however, that strict adherence to every line item within the budget may not be practical in any given fiscal period. Therefore, in order to accommodate operational changes that may result during the course of a budget year, the modifications in line items of a budget, not to exceed 20% of said line item, with the limitation that the overall departmental budget shall not be exceeded without Council approval.

To receive approval from the Administrator, a written memorandum shall be transmitted by the department head to the Administrator, who will approve same and retain a copy in the file marked Administrative Revisions to Budget Consistent with Policy No. D-2. This summary of changes, together with justifications from each of the departments, shall be available in the Administrator's office for review at any time by members of the City Council or the public.

Adopted: 03-13-78

Fact Sheet about Fund Balance Reporting and Governmental Fund Type Definitions

1. Why has the GASB issued new standards for reporting fund balance?

The GASB issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions,* to address issues related to how fund balance was being reported. The GASB's original intention was to clear up confusion regarding the relationship between reserved fund balance and restricted net assets. However, the GASB's research revealed that the existing standards guiding fund balance reporting were being interpreted inconsistently by different governments. Consequently, the fund balance information reported by many governments also was inconsistent. It also became clear that the understandability of fund balance information was affected and that financial statement users were unable to readily interpret reported fund balance information.

2. Why did the GASB decide not to just clarify the existing fund balance classifications (reserved, designated, unreserved)?

The GASB considered pursuing a solely educational approach to these issues. However, it became apparent based on interviews and survey results that, even if all governments interpreted the requirements consistently, the resulting information would not meet the needs of people who use fund balance information to identify available resources and assess liquidity and financial flexibility.

3. How will governments report fund balance in the future?

Fund balance will be displayed in the following classifications depicting the relative strength of the spending constraints placed on the purposes for which resources can be used:

- *Nonspendable fund balance*—amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund)
- *Restricted fund balance*—amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation
- *Committed fund balance*—amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint
- *Assigned fund balance*—amounts a government *intends* to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority

- *Unassigned fund balance*—amounts that are available for any purpose; these amounts are reported only in the general fund.

4. Why is unassigned fund balance reported only in the general fund?

When a government transfers resources from the general fund to another governmental fund, it is communicating that, at a minimum, it intends to use those resources for the purpose of the fund receiving them. This expression of intent meets the requirements for classification as assigned fund balance. Because unassigned fund balance represents amounts that are not constrained in any way, not even by an intention to use them for a specific purpose, the general fund is the only appropriate place to report this classification of fund balance.

In the other governmental funds, however, if a government spends more on a specific purpose than the resources available for that purpose in the fund, then it may need to report a negative amount as unassigned fund balance. If a government cannot cover the deficit with amounts assigned to other purposes in that fund, then the remaining deficit should be reported on the unassigned fund balance line.

5. How will rainy-day amounts be reported under Statement 54?

Statement 54 treats stabilization arrangements as a specific purpose, allowing governments to report these amounts in the general fund as restricted or committed, if they meet the applicable definitions and criteria. Stabilization amounts that do not qualify to be reported as restricted or committed should be included in unassigned fund balance. Governments may report stabilization amounts in a special revenue fund only if they derive from specific revenue sources that are restricted or committed to stabilization.

Regardless of where stabilization amounts are reported, governments also will disclose key information about their stabilization arrangements in the notes to the financial statements, including the authority by which the arrangements were established, the conditions under which additions to the stabilization amounts are required, and the circumstances under which amounts may be used.

6. How has Statement 54 changed the way encumbrances are reported?

The new standards clarify that an encumbrance is not a specific purpose and therefore should not be reported as a separate line on the face of the balance sheet. Encumbering amounts that are restricted or committed does not further limit the purposes for which they can be used. If the encumbering process meets the definition and criteria for committed fund balance, then encumbering an assigned or unassigned amount could result in the amount being reported as committed; however, it would be reported with other amounts committed to the same or similar purposes, *not* as "committed for encumbrances." If a government has significant encumbrances, it should disclose them under the standards for significant commitments.

7. What did the GASB find out about the reporting of governmental funds?

In practice, many governments have interpreted in different ways the prior standards on reporting governmental funds contained in National Council on Governmental Accounting (NCGA) Statement 1, *Governmental Accounting and Financial Reporting Principles.* This is particularly true for special revenue funds.

8. How does Statement 54 clarify the special revenue fund type definition?

Statement 54 makes clear that, for financial reporting purposes, a special revenue fund may only be established around one or more revenue sources that are restricted or committed to purposes other than capital projects or debt service. For example, a school district might report state and federal aid for elementary and secondary education in a special fund if those revenue sources represent a substantial portion of the fund's total inflows.

9. How does Statement 54 clarify the definitions of debt service and capital projects fund types?

Statement 54 revises the definitions of the debt service and capital projects fund types so that consistent language and structure are used across all of the governmental fund type definitions. Although the existing definition of a capital project fund specifies that they should be used to account for "the acquisition or construction of major capital facilities," many governments have used them to report on capital assets that are not facilities or major or either. Based on constituent feedback, the GASB broadened the definition to encompass capital outlays in general.

10. How will Statement 54 impact the reporting of governmental funds?

The most significant changes are likely to occur in the reporting of special revenue funds, because that is where there has been the most variation in how the prior standards were interpreted. Some governments may not be able to continue to report some of their special revenue funds under the clarified definition. The Statement 54 definition is considered by some to be more permissive that the NCGA Statement 1 definition. However, practice has varied so much that the Statement 54 definition may appear more restrictive to some governments.

11. Does Statement 54 affect how governments use funds for internal accounting purposes or for special reporting?

No. Statement 54 affects only the *reporting* of governmental funds in general purpose external financial reports in conformity with generally accepted accounting principles (GAAP). Governments may continue to use any funds they choose or are required to for their internal accounting or for special purpose reporting.

12. What if a state law requires local governments to report a particular type of fund or to report using the current classifications of fund balance?

For general purpose external financial reporting under GAAP, governments are required to follow Statement 54. If a law conflicts with Statement 54 or any other part of GAAP, the legal requirements can be met by presenting supplemental schedules. Governments will still be able to comply with such state laws in their general purpose external financial report, but outside of the basic financial statements, notes to the basic financial statements, and required supplementary information.

13. What other note disclosures does Statement 54 require?

In addition to the disclosures already mentioned, Statement 54 requires governments to disclose:

- Additional detail regarding the purposes of restrictions, commitments, and assignments, if the required level of detail is not met through display on the face of the balance sheet
- The decision-making authority and formal action, if any, that results in commitments of fund balance
- The bodies or persons with the authority to express intended uses of resources that result in assigned fund balance
- The order in which a government assumes restricted, committed, assigned, and unassigned amounts are spent when amounts in more than one classification are available for a particular purpose
- Information about minimum fund balance policies, if a government has one
- The purpose for each major special revenue fund, identifying which revenues and other resources are reported in each of those funds.

14. When should Statement 54 be implemented?

Governments should implement Statement 54 no later than the first fiscal year beginning after June 15, 2010 (for example, the fiscal year starting on July 1, 2010 and ending on June 30, 2011). Governments are encouraged to implement the standards earlier.

Keith / typ

Technical Issues

Technical Plan

OPEB

Technical Inquiry System

Summaries/Status

Statement 20

SEA Reporting Website

Summaries / Status

Summary of Statement No. 54
Fund Balance Reporting and Governmental Fund Type Definitions
(Issued 02/09)

The objective of this Statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. This Statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds.

The initial distinction that is made in reporting fund balance information is identifying amounts that are considered *nonspendable*, such as fund balance associated with inventories. This Statement also provides for additional classification as restricted, committed, assigned, and unassigned based on the relative strength of the constraints that control how specific amounts can be spent.

The *restricted* fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation. The *committed* fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Amounts in the *assigned* fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. *Unassigned* fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned. Governments are required to disclose information about the processes through which constraints are imposed on amounts in the committed and assigned classifications.

Governments also are required to classify and report amounts in the appropriate fund balance classifications by applying their accounting policies that determine whether restricted, committed, assigned, and unassigned amounts are considered to have been spent. Disclosure of the policies in the notes to the financial statements is required.

This Statement also provides guidance for classifying stabilization amounts on the face of the balance sheet and requires disclosure of certain information about stabilization arrangements in the notes to the financial statements.

The definitions of the general fund, special revenue fund type, capital projects fund type, debt service fund type, and permanent fund type are clarified by the provisions in this Statement. Interpretations of certain terms within the definition of the special revenue fund type have been provided and, for some governments, those interpretations may affect the activities they choose to report in those funds. The capital projects fund type definition also was clarified for better alignment with the needs of preparers and users. Definitions of other governmental fund types also have been modified for clarity and consistency.

The requirements of this Statement are effective for financial statements for periods beginning after June 15, 2010. Early implementation is encouraged. Fund balance reclassifications made to conform to the provisions of this Statement should be applied retroactively by restating fund balance for all prior periods presented.

How the Changes in This Statement Will Improve Financial Reporting

The requirements in this Statement will improve financial reporting by providing fund balance categories and classifications that will be more easily understood. Elimination of the *reserved* component of fund balance in favor of a *restricted* classification will enhance the consistency between information reported in the government-wide statements and information in the governmental fund financial statements and avoid confusion about the relationship between reserved fund balance and restricted net assets. The fund balance classification approach in this Statement will require governments to classify amounts consistently, regardless of the fund type or column in which they are presented. As a result, an amount cannot be classified as restricted in one fund but unrestricted in another. The fund balance disclosures will give users information necessary to understand the processes under which constraints are imposed upon the use of resources and how those constraints may be modified or eliminated. The clarifications of the governmental fund type definitions will reduce uncertainty about which resources can or should be reported in the respective fund types.

Unless otherwise specified, pronouncements of the GASB apply to financial reports of all state and local governmental entities, including general purpose governments; public benefit corporations and authorities; public employee retirement systems; and public utilities, hospitals and other healthcare providers, and colleges and universities. Paragraph 3 discusses the applicability of this Statement.

Additional Details

Printer Friendly
Email This Page
Submit Feedback

Section Pages

Technical Plan
OPEB
Technical Inquiry System
Summaries/Status
Statement 20
SEA Reporting Website

AGENDA ITEM NO.
13

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KJC

SUBJECT: PROPOSED NEW POSITION – POLICE SERVICES TECHNICIAN

DATE: FEBRUARY 13, 2012

Attachments: Staff Memo, Police Organizational Chart, Draft Job Description for Police Services Technician, Proposed Police Department Salary Schedule

BACKGROUND/SUMMARY

1. The Police Department is requesting Council consideration of the creation of a new position by combining several job responsibilities from existing positions to provide a broader range of service. Duties would include parking enforcement, evidence and property management, communication operator, as well as, Reserve Officer. The request, through internal reclassification, will move a Communications Operator into the newly-formed Police Services Technician position. By doing so, this leaves a vacancy in dispatch. See PD Memo 1 and 2.

2. The second request would be to fill the vacant Communications Operator position with a part-time staff person currently trained and employed by the City of Bishop and then fill the part-time Communications Operator position. See PD Memo 3.

All other department vacant positions would continue to be frozen for the 2012-2013 fiscal year and result in an estimated savings of $80,000 to the City.

RECOMMENDATION

Council consideration to:

1. Authorize the elimination of one Communications Operator position and creation of the Police Services Technician position and approve the Police Services Technician job description and salary schedule.

If Council takes action on the first item, action is requested to:

2. Waive the hiring freeze to hire a Police Services Technician from within the ranks of existing Police Department employees.

3. Waive the hiring freeze to fill one vacant Communications Operator position created by filling the new position and one part-time Communications Operator position as requested by the Police Chief.

PD1

BISHOP POLICE DEPARTMENT

207 W. Line St.
Bishop, CA 93514
760-873-5866

Chris Carter, Chief of Police

To: Members of the Bishop City Council via
Mr. Keith Caldwell, Interim City Administrator

From: Chief Chris Carter, Police Department

Date: January 30, 2012

Subject: Proposal for Creation of New Position- Police Services Technician

As you are aware, the Police Department currently has four (4) vacant full time positions. Two at the position of Police Officer, one at the position of Police Sergeant, and one at the position of Communications Operator. The most recent of these positions was vacated with the resignation of an Officer in December of 2011. In addition, we have some vacant part-time positions such as Police Cadet and Reserve Specialist.

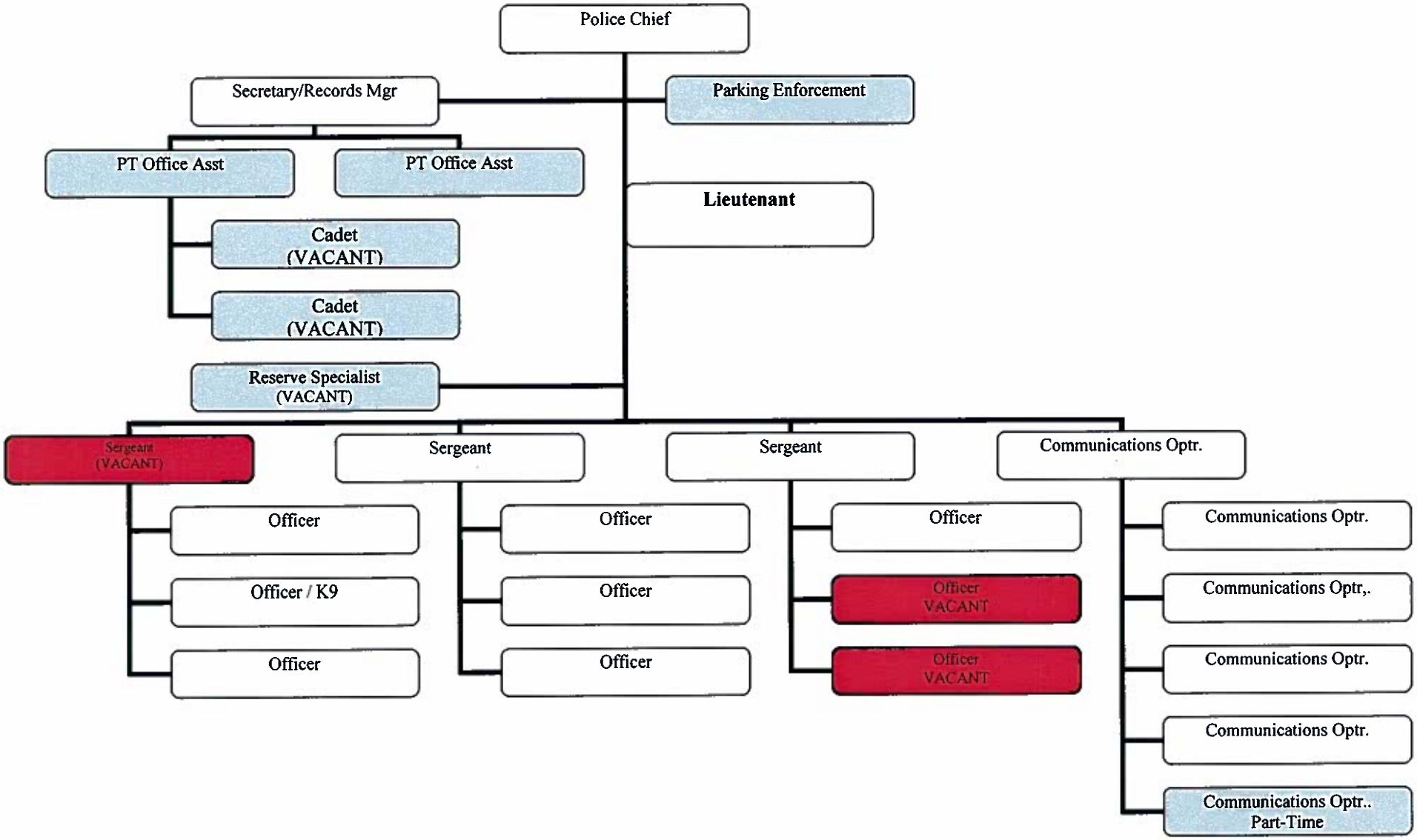
As we have previously discussed, the ability of the Department to continue to provide existing levels of service is seriously compromised with these vacancies, however we are experiencing financial challenges which dictate we carefully consider the absolute necessity of every position and look for potential savings at every opportunity. With that in mind, I would like to present the following proposal.

In accordance with the Personnel Rules of the City of Bishop, I would like to reduce the allocated staffing of five (5) Communications Operators to four (4). I would then propose to create a new position with the title of Police Services Technician. I have attached a sample job description outlining the duties of this position. This position would be at the same pay-scale and rate as the Communications Operator and would be an internal reclassification only. The position would be filled from within the ranks of existing Police Department employees. I would then propose that we still continue to maintain four (4) full time Communications Operators and one part-time Communications Operator.

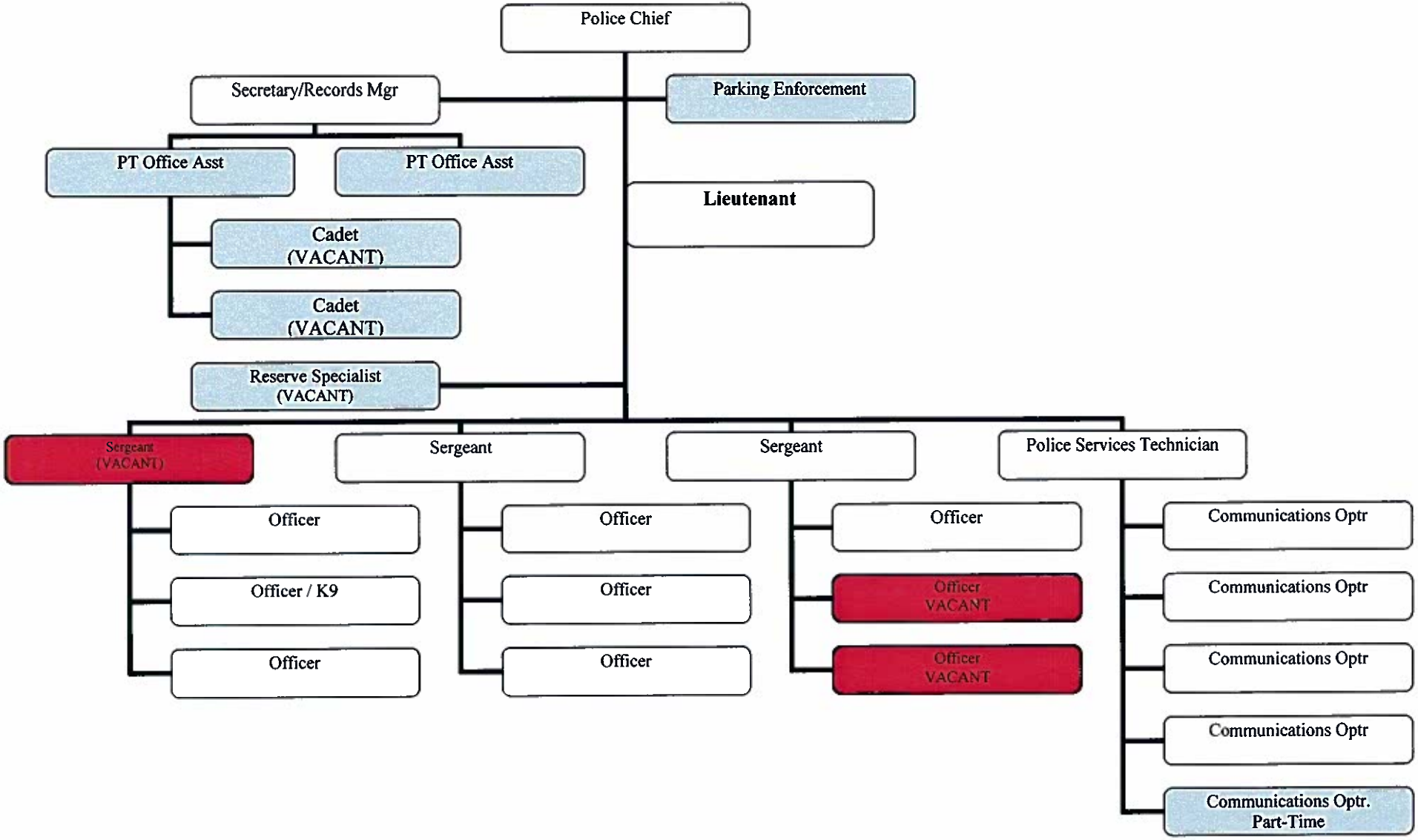
The remaining vacant positions could most likely continue to be frozen for the 2012-2013 fiscal year and thereby continue to result in estimated savings to the general fund of approximately $80,000.

As you can see in the job description, one of the duties of this position is parking enforcement. With the vacancy in the Reserve Specialist position, the Parking Enforcement Officer has had to assume the duties of evidence and property management, thus limiting his ability to enforce parking violations. This position would be able to assume both those duties and hopefully make up for the revenue lost due to the current circumstance. As earlier stated, this would be an internal reclassification/appointment of an existing Communications Operator position.

I hereby request that Council approve the elimination of one Communications Operator position and the creation of the position of Police Services Technician in accordance with the attached Job Description and Pay Scale.



Existing Org. Chart 1



Proposed Org. Chart 1

DRAFT

CITY OF BISHOP

POLICE SERVICES TECHNICIAN

Definition:

Police Services Technician is a non-sworn position requiring the ability to learn and perform a variety of responsible non-sworn office, technical, and field duties in support of law enforcement and the mission of the Police Department including the full range of law enforcement and police support duties that do not require performance by a sworn police officer.

- Assist the public at the front counter and in the field
- Collect data, write reports
- Assist in records management
- Assist in dispatching duties as needed
- Perform accident and incident control and investigation
- Perform evidence and property collection/storage/management
- Perform parking enforcement, crime prevention, towing and storing vehicles
- Take cold misdemeanor reports/perform follow up contacts with crime victims
- Perform police fleet duties
- Perform related work as required

Supervision Received and Exercised:

- Receives close supervision of a sworn Sergeant or Watch Commander for field assignments.
- Receives supervision of the Records Supervisor for office assignments.

Examples of Key Duties: Duties are illustrative and not inclusive and may vary with individual assignment.

1. Prepare and review detailed police reports documenting criminal and non-criminal activities; document accident and crime scene layouts in written and graphic form; take cold misdemeanor reports from the public.
2. Provide initial non-emergency contact with the public and representatives of other agencies for the department at a public counter or over the telephone; determine the nature of the contact; provide factual information regarding services, policies and procedures, or directs the caller to the proper individual or agency.
3. Provide applications for various permits and licenses to the public, explain policies and procedures and process completed forms.
4. Following specific legal guidelines, prepare and distribute copies of police and other reports to individuals and agencies requesting such reports; explain requirements and limitations and collect, receipts and balance fees for services.
5. Assist Communications Division with dispatching of field units to calls for service.
6. Word process and enter data into multiple law enforcement computer systems; proofread work for accuracy and completeness.
7. Assist officers at crime and accident scenes by directing traffic and laying out cone and flare patterns, taking witness statements and collecting identity information; diagrams crime and accident scenes using forensic mapping equipment.

8. Photograph crime and accident scenes using 35mm, digital and video camera equipment; provide documentation and logs photographs into evidence.
9. Identify and collect evidence at crime scenes using proper and safe techniques with chemical, mechanical, and alternate light source; collect and preserve biological evidence; document evidence in report form and place with evidence in storage.
10. Transport evidence to the Crime Laboratory and the Evidence Bureau of the Sheriff's Department or other specified agency.
11. Maintain and control inventory of evidence and/or found property including weapons, currency, contraband, drugs and drug paraphernalia and other items in the care and custody of the Police Department/City of Bishop.
12. Perform security checks of city parks and schools; conduct site surveillance as assigned.
13. Issue parking citations within the City; tow and arrange for storage of impounded vehicles; testify in criminal, civil and traffic court as required.
14. Perform fingerprinting services on Livescan and inked fingerprint cards; maintain Police Department computer systems as able.
15. May be assigned or act as Public Information or Press Relations Officer at the direction of the Chief or Lieutenant.
16. Purchase and maintain an inventory of Police Department equipment and supplies.
17. Perform child seat checks and provide instruction on proper installation techniques.
18. Perform other or additional duties of a similar nature or level as required or assigned.

QUALIFICATIONS

Ability to:

1. Apply customer service techniques.
2. Perform technical, detailed and responsible law enforcement support work.
3. Prepare accurate, clear and concise police reports in areas of assignment.
4. Interpret, apply and explain policies, laws and regulations.
5. Maintain accurate records and files.
6. Communicate effectively with co-workers, subordinates, superiors, the general public, representatives of public and private organizations, and others sufficient to exchange or convey information.
7. Make sound independent decisions within established procedural guidelines.
8. Make effective presentations to school and community groups.
9. Organize own work, set priorities, and meet critical deadlines.
10. Provide documentation, reports, and data to management.

Knowledge of:

1. Basic functions, terminology, principles and practices of law enforcement agencies.
2. Standard office practices and procedures, including filing, and the operation of standard office equipment, including computer systems.
3. Business arithmetic.
4. Correct English usage in both verbal and written forms.
5. Techniques for dealing with the solving of problems presented by a variety of individuals from various socio-economic, cultural and ethnic backgrounds, in person and over the telephone.
6. Functions, terminology, services, principles, and practices of law enforcement work.

7. Applicable laws, ordinances, regulations, statutes and policies; and radio/ telecommunications operations of public safety agencies.

Education and Experience:

Possession of a high school diploma or general equivalency diploma (G.E.D.) and two years of general law enforcement or law enforcement support experience; or equivalent combination of training and experience sufficient to successfully perform the essential duties of the job. College-level coursework or technical training in a related field and experience in dealing with the public are desirable.

Completion of two years of college or possession of an Associate of Arts degree in Criminal Justice, Police Science or a closely related field may be substituted for the required law enforcement experience. Persons with prior experience as a sworn member of any law enforcement agency may be preferred.

Must be age 18 at the time of appointment. The selected applicant must receive satisfactory results from a thorough background investigation and a physical examination that includes a drug screen.

Licenses:

Must possess and maintain a valid California Class C driver's license and a satisfactory driving record. Must possess or be eligible for a POST Basic Public Safety Dispatcher Certificate within 18 months of employment.

At the option of the City, persons hired into this class may be required to possess at entry or obtain within specified time limits designated licenses, certificates or specialized education and training relevant to the area of assignment.

Physical Requirements and Working Conditions:

Must possess mobility to work in a standard office setting and to use standard office equipment, including a computer; stamina to maintain attention to detail despite interruptions and to stand for extended periods of time; strength to lift and carry objects weighing up to 40 pounds; vision to read written materials, a computer screen and examine evidence; hearing and speech to communicate in person and over the telephone and/or radio; availability to work holidays and weekend shifts; ability to work outdoors in a variety of weather conditions and with exposure to potentially hazardous or disagreeable situations; must possess ability to safely operate a motor vehicle in the course of assigned duties.

Terminology:

Term	Description
Not Present	Activity or condition does not exist.
Rarely	Activity or condition exists up to one-sixth of the time.
Occasionally	Activity or condition exists up to one-third of the time.

Frequently	Activity or condition exists from one-third to two-thirds of the time.
Constantly	Activity or condition exists two-thirds or more of the time.
Required	Must be able to perform activity or perform subject to condition.

Physical Demands:

- **Standing – Frequently.** To maintain the entire body in erect posture without change in location, but often in conjunction with walking. The worker stands while doing many jobs including greeting visitors. Ability to perform equivalent to standing in a wheelchair or other device acceptable.

- **Walking – Frequently.** Movement of the entire body for certain distances using a heel/toe gait. The worker walks while moving between tasks and while performing some tasks that require short trips out of the office. Ability to perform equivalent to walking in a wheelchair or other device acceptable.

- **Sitting – Required.** The ability to rest weight on buttocks and back of thighs while legs are bent at the knees. Most tasks are performed while sitting.

- **Driving – Required.** The ability to safely operate a motor vehicle in various weather conditions.

- **Lifting – Occasionally.** The exertion of physical strength necessary to move objects from one level to another and often used in conjunction with carrying. Lifting is used when filing and when using or moving office supplies. About 90 percent of all lifting is 0 to 10 pounds, 10 percent of all lifting is 25 to 40 pounds.

- **Carrying – Occasionally.** Used in conjunction with walking, and often with lifting, weight is either held or rested directly on hands, arms, shoulders and back. As with lifting, it is estimated that about 90 percent of all carrying is 0 to 10 pounds, 10 percent of all carrying is 25 to 40 pounds.

- **Pushing and Pulling – Not Present.** The exertion of force upon or against an object in order to move it away and/or draw or haul toward oneself. Except very light pushing and pulling such as required to open and close office drawers and cabinets, pushing and pulling is not present.

- **Bending – Frequently.** The ability to flex the under-trunk forward with knees extended, standing with knees flexed or while sitting. Bending is frequently required when picking items off the floor or when filing.

- **Twisting at the waist – Frequently.** Rotation of the entire body to a change in direction.

- **Stooping – Not Present.**

- **Kneeling – Occasionally.** Positioning the body with one or both knees fully flexed and resting on a level surface.

- **Crawling – Not Present.**

- **Climbing – Not Present.**

- **Balancing – Not Present.**

- **Reaching Overhead – Frequently.** Positioning arms with any degree of elbow flexion in front of the body.

- **Reaching below waist level – Required.** Positioning arms with extension of elbows below waist level.

- **Handling – Required.** Items handled include papers, folders, boxes, pencils, pens, paperclips, and other office equipment and supplies.

- **Fine finger and hand dexterity – Required.** Flexion and extension of the fingers with opposition of thumb. Fine finger and hand dexterity is utilized when doing paperwork.

- **Gross hand and finger dexterity – Required.** Flexion and extension of fingers and with the opposition of the thumb while using the palm of the hand.

- **Hand and wrist movement – Required.** Average hand and wrist movement is used in all phases of this job.

- **Vision – Required.** The worker will use average visual acuity in order to complete all job tasks.

- **Hearing – Required.** The worker uses average hearing ability in order to communicate with others.

- **Speech – Required.** The worker uses average verbal communication skills to communicate with the public and other workers.

Environmental Factors:

Depending on the specific assignment, the environmental conditions can consist of working:

- Outside in all types of weather conditions and during any shift, including occasional exposure to toxic or caustic chemicals.
- Outdoors traveling from site to site, either in a vehicle or on foot.
- Office environment.

Frequency of exposure to these environmental conditions depends on specific assignments.

- **Unusual fatigue factors – Constantly.** Almost constant use of keyboards and other tasks that have the potential to cause repetitive stress injury are required.

- **Working in close proximity – Required.** About 50% of the work is with at least one other person.

- **Working inside – Required.** The work setting is in a typical office setting.

- **Working outside – Required.** Frequent trips are required out of the office dependant on specific assignment(s).

- **Temperature** – The office is normally climate controlled to typical office temperatures. Outside work can require employee to be outside for short periods in temperatures below freezing and above 100 degrees Fahrenheit.

CITY OF BISHOP
MONTHLY SALARY SCHEDULE
July 1, 2011- June 30, 2012

POLICE DEPARTMENT

Position	Step 1	Step 2	Step 3	Step 4	Fixed
Chief					$9263
Lieutenant					8055
Sergeant	5308	6368	7005		
Police Officer	4944	5494	6104		
Police Services Technician	3395	3734	4107	4518	
Communications Operator	3395	3734	4107	4518	
Police Services Secretary/Records Supervisor I (Not Filled)	3420	3763	4138	4552	
Police Services Secretary/Records Supervisor II	3867	4253	4680	5147	

PD2

BISHOP POLICE DEPARTMENT

207 W. Line St.
Bishop, CA 93514
760-873-5866

Chris Carter, Chief of Police

To: Members of the Bishop City Council via
Mr. Keith Caldwell, City Administrator

From: Chris Carter, Chief of Police

Date: January 30, 2012

Subject: Request to Waive Hiring Freeze to fill Police Services Technician Position.

I hereby request permission from the City Council to waive the hiring freeze and by appointment, fill the newly created position of Police Services Technician from within the ranks of existing employees of the Bishop Police Department.

PD3

BISHOP POLICE DEPARTMENT

207 W. Line St.
Bishop, CA 93514
760-873-5866

Chris Carter, Chief of Police

To: Members of the Bishop City Council via
Mr. Keith Caldwell, City Administrator

From: Chris Carter, Chief of Police

Date: January 30, 2012

Subject: Request to Waive Hiring Freeze to fill Communications Operator Vacancy Full-Time and Part Time

Upon granting of my previous request to fill the position of Police Services Technician, a full time vacancy will exist in the Police Dispatch/Communications Center. This position is a vital part of the Department and their duties include handling calls for service, radio communications, Fire, Police and EMS Dispatching and handling 9-1-1 responsibilities. An additional vacancy is anticipated in the part-time position in the next 30 days. As a result, I am requesting permission from the Council to waive the hiring freeze and fill one (1) full time vacancy and one (1) part time vacancy prior to June 30, 2012.

AGENDA ITEM NO.

14

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: CLEAN AIR PROJECTS PROGRAM (CAPP) – SEIBU TO SCHOOL BIKE PATH

DATE: FEBRUARY 13, 2012

Attachments: Staff Report
Resolution No. 12-08 Approving project and application for funding

BACKGROUND/SUMMARY

As part of a collaborative effort, and in accordance with the Bishop Paiute Tribe 2007 Pedestrian and Bicycle Safety Plan and 2008 Inyo County Bikeways Plan, the Seibu to School Bike Path project was initiated. Because of changes during the environmental process, additional funding is needed to complete the environmental phase of the path project.

The Public Works Department is working on an application for CAPP funding through the Great Basin Unified Air Pollution Control District and the Los Angeles Department of Water and Power to offset needed funds to complete the environmental phase and move forward in the design process of the Seibu to School Path project. The funding request is for $145,000.

A Council resolution approving the funding application is needed for the application process.

RECOMMENDATION

Consideration to adopt Resolution No. 12-08 (by title only) authorizing the application for CAPP funding provided through the Great Basin Unified Air Pollution Control District and the Los Angeles Department of Water and Power to be used for the environmental process for the Seibu to School Path Project.

To: Keith Caldwell, City Administrator

From: David Grah, Director of Public Works

Subject: Approve CAPP Funding Application for Seibu to School Path

Date: 7 February 2012

Previous: 12 May 2008, 16 March 2009, 7 March 2011

Funding: TE gas tax funds through state, various future

General:
Public Works proposes to apply for Clean Air Projects Program (CAPP) funds through the Great Basin Air Pollution Control District (GBAPCD) for the Seibu to School Path project.

Background:
The Seibu to School Bike Path project was initiated to implement an improvement identified in both the Bishop Paiute Tribe's 2007 Pedestrian and Bicycle Safety Plan and the 2008 Inyo County Collaborative Bikeways Plan. The project was to construct a paved bike path from Seibu Lane (a cul-de-sac extending east of See Vee Lane toward the elementary schools) to the north side of the schools and to the west end of Keough Street. The purpose of the project was to provide a safe all-weather route for children to get to school and for adults to get to and from the city, primarily on bikes, from the west without having to transit the school grounds.

Initially, Transportation Enhancement (TE) funds were obtained for the environmental phase of the project with later phases of the project proposed to be funded from Bicycle Transportation Account (BTA) or other sources. Because of changes during the environmental phase, additional TE funds were partially approved to complete the environmental process. The funds were only partially approved in the sense we are still waiting on final approval to spend the additional TE funds. There is some indication the Federal Highways Administration (FHWA) that provides the TE funding may not provide the necessary final approval. Additional funding sources are needed to ensure we are able to complete the environmental process on the project and we are able to move the project forward through the design phase. There is now some question if BTA funds will be available for the project once the environmental process is complete.

The GBAPCD is offering funding for projects that reduce air pollution and emissions through their CAPP. The Seibu to School Path appears to meet the requirements for the funding. Applications for CAPP funding are due 15 February 2012. One requirement is a City Council Resolution authorizing the application. We plan to apply for CAPP funds to bring the project into construction, about $145,000. The application is being developed.

Recommendation:
Approve a resolution authorizing the application for Clean Air Projects Program funds through the Great Basin Air Pollution Control District toward the Seibu to School Path project.

RESOLUTION NO. 12-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA APPROVING AN APPLICATION FOR FUNDING THROUGH THE CLEAN AIR PROJECTS PROGRAM, A JOINT PROJECT OF THE GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT AND LOS ANGELES DEPARTMENT OF WATER AND POWER

WHEREAS, the City of Bishop recognizes the benefits of supporting improvements and programs that directly or indirectly result in a reduction of air pollution emissions by motor vehicles and the resulting improvement to human and environmental health; and

WHEREAS, the City of Bishop is committed to providing leadership and instituting such improvements that help reduce air pollution, and improve human and environmental health for its residents and visitors; and

WHEREAS, the City of Bishop Seibu to School Bike Path project was initiated to implement an improvement identified in both the Bishop Paiute Tribe's 2007 Pedestrian and Bicycle Safety Plan and the 2008 Inyo County Collaborative Bikeways Plan to provide a safe all-weather route for children to get to school and for adults to get to and from the City by bicycle; and

WHEREAS, it is in the best interest of the City of Bishop and the people thereof to apply for funding to complete the environmental process and design phase of the Bike Path through the Clean Air Project Program; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council approved the Seibu to School Path Project in May 2008 and authorizes its representatives to submit an application for funding through the CAPP program.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Bishop held on the 13th day of February 2012.

_____

LAURA SMITH, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____

Denise Gillespie, Assistant City Clerk

AGENDA ITEM NO.

15

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR

SUBJECT: PETROLEUM BARREL DISPOSAL

DATE: FEBRUARY 13, 2012

Attachments: Staff Report

BACKGROUND/SUMMARY

Public Works wishes to dispose of approximately 50 barrels that have accumulated over the past several decades at the Waste Water Treatment site. Nineteen barrels containing a petroleum substance are required to be professionally removed and disposed. The firm of H2O in Reno has quoted a cost of $5,600.00.

The remainder of the barrels can be disposed of at the Sunland Landfill.

RECOMMENDATION

Consideration by Council to approve the removal and disposal of 19 barrels of petroleum substance as proposed by H2O Environmental.

To: Keith Caldwell, City Administrator KSC

From: David Grah, Director of Public Works

Subject: Approve Petroleum Barrel Disposal

Date: 7 February 2012

Previous: None

Funding: Water, sewer, and streets professional and technical services

General:
Public Works proposes to dispose of nineteen 55 gallon barrels containing petroleum products.

Background:
For a period that probably spanned decades, 55 gallon barrels containing a variety of materials have accumulated at the Waste Water Treatment Plant site. Over the years about 50 barrels had accumulated from various and unknown city and non-city sources. As part of a general effort to remove debris from the plant, these barrels need to be disposed of.

Most of the barrels were empty or the contents had dried to a solid. These barrels could be disposed at the Sunland Landfill. The remaining barrels still contained unknown liquids and substances and some were rusted and leaking. As this situation came to light, it became clear these barrels need to be removed and disposed of as soon as possible. Before the barrels could be removed, the nature of their contents had to be determined. Professional assistance was required both to determine the contents and to dispose of the remaining 19 barrels.

The firms that determine and characterize contents and dispose of such hazardous waste work in defined territories. Because of this, there is only one firm found that would characterize and dispose of the barrels at the plant. Based on the characterization this firm, H2O Environmental of Reno/Sparks, did of the barrels, they proposed to remove and dispose of the barrels (found to contain petroleum substances) for $5,600. We believe this is a reasonable cost and don't see other feasible ways to dispose of the barrels.

The likely source for most of the barrels that came from the city are the water, sewer, and streets programs. Because the work is so specialized, the expenditures to characterize and dispose of the barrels should be coded to professional and technical line item in each of these funds. Although not specifically budgeted, there is money in these funds and line items for this work (004-050-52015, 002-051-52015, and 001-023-52015).

Recommendation:
Approve the removal and disposal of the barrel as proposed by H2O Environmental.