

"SMALL TOWN WITH A BIG BACKYARD"



COUNCIL AGENDA PACKET

FEBRUARY 11, 2013



CITY OF BISHOP

CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California

NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the City Clerk at 760-873-5863. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 13.102-35.104 ADA Title II)

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code § 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration. NOTE: Comments for all agenda items are limited to a speaking time of three minutes.

MONDAY, FEBRUARY 11, 2013
7:00 P.M.

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT – **NOTICE TO THE PUBLIC:** This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

PRESENTATIONS

- (1) The Quarterly Citizen Award will be presented.
- (2) Owens Valley Contractors and Vendors Association Project Update by Dan Stone

DEPARTMENT HEAD REPORTS

- (3) Updates on department activities will be given by the Department Heads
 - A. Fire Chief Ray Seguire
 - B. Police Chief Chris Carter
 - C. Public Works Director/City Engineer Dave Grah
 - D. City Administrator/Community Services Director Keith Caldwell

CONSENT CALENDAR – **NOTICE TO THE PUBLIC:** All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.

- (4) FOR APPROVAL/FILING

Minutes

- (a) Study Session – January 28, 2013
- (b) Council Meeting – January 28, 2013
- (c) PARS Plan Compliance – HEART Act Plan Amendment

FOR INFORMATION/FILING
Reports

(d) Public Works Building Permits Report – January 2013

PUBLIC HEARING

- (5) COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – A public hearing will be held to give citizens an opportunity to make their comments known regarding what types of eligible activities the City of Bishop should apply for under the State CDBG program. A separate public hearing will be held at a future meeting to discuss and approve an application prior to submittal to the State.

PUBLIC HEARINGS / ACTION

- (6) WARREN STREET IMPROVEMENT PROJECT ENVIRONMENTAL REVIEW – A public hearing will be held to hear and consider public input on the Draft Negative Declaration for the Warren Street Improvement Project.
- (7) WARREN STREET IMPROVEMENT PROJECT NEGATIVE DECLARATION – Council consideration to adopt the Negative Declaration on the Warren Street Improvement Project – Public Works Department.
- (8) PROPOSITION 4 – A public hearing will be held to accept public input on the 2011-2012 Proposition 4 Appropriations Limit and Calculations.
- (9) PROPOSITION 4 - Consideration of the final adoption of Article XIII B of the California Constitution (Proposition 4) Appropriations Limit for Fiscal Year 2011-2012 – Administration.

NEW BUSINESS

- (10) SOCIAL MEDIA POLICY – Consideration to approve the Social Media Policy for the City of Bishop – Administration.
- (11) PURCHASE OF BODY ARMOR – Consideration to waive the formal bid and open market procedure for the purchase of body armor for sworn members of the Department serving on the Joint Special Weapons Team - Police Department.
- (12) CLARKE STREET WATER LINE PROJECT – Consideration to approve the request to go to bid and advertise the Clarke Street Water Line Project – Public Works Department.
- (13) DIGITAL 395 – Consideration to approve the Right of Way Agreement with California Broadband Cooperative for the construction of Digital 395 facilities on City of Bishop right of way – Public Works Department.
- (14) PENSION REFORM ACT OF 2013 - CALPERS MOU IMPAIRMENT – Consideration to authorize the execution of the CalPERS Certifications of Memorandum of Understand (MOU) Impairment for Miscellaneous, Mid-Management, Management and Safety Groups – Administration/Finance.

APPOINTMENT TO FILL COUNCIL VACANCY

- (15) APPOINTMENT TO FILL COUNCIL VACANCY – Consideration to appoint Keith Glidewell, candidate for City Council in the November 6, 2012 Election receiving the fourth highest amount of votes, to fill the unexpired term on the City Council ending November 2014.
- (16) OATH OF OFFICE / CERTIFICATE OF APPOINTMENT – Following the potential appointment, the oath of office will be given and the Certificate of Appointment will be presented.
- (17) MAYORAL COMMITTEE APPOINTMENTS – The Appointment List for 2013 will be reviewed and appointments made for City representation on agency commissions and committees as needed.

PRESENTATIONS

- (18) COUNCIL PRESENTATIONS will be made to Jeff Griffiths, former Council Member, for his years of dedicated service to the City of Bishop.

COUNCIL AND COMMITTEE REPORTS

ADJOURNMENT

Thursday, February 21, 2013 – 8:30 a.m. Council Retreat – Executive Conference Room
Monday, February 25, 2013 - 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers
Monday, March 11, 2013 - 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers
Monday, March 25, 2013 - 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers



CITY OF BISHOP

STUDY SESSION AGENDA

Council Chambers - 301 West Line Street - Bishop, California

NOTICES TO THE PUBLIC

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MONDAY, FEBRUARY 11, 2013

4:00 p.m.

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT - NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

SCHEDULED DISCUSSION

1. Introduction of new Assistant City Clerk
2. Current 7:00 p.m. agenda items
3. Future agenda items
4. Department Head Reports

DISCUSSION

1. Councilmember David Stottlemyre
2. Councilmember Pat Gardner
3. Mayor Pro Tem Jim Ellis
4. Mayor Laura Smith

ADJOURNMENT – To City Council meeting scheduled at 7:00 p.m. in the City Council Chambers.

AGENDA PLANNING FOR UPCOMING MEETINGS

MON – FEBRUARY 25, 2013 MEETINGS

4:00 PM

- Draft ESCOG Legislative Platform

7:00 PM

- Chamber of Commerce Update
- Resolution amending Tier 2 retirement medical
- Set Interview Committee – Planning Commission Vacancy
- Consideration to adjust Assistant City Clerk salary
- Final Budget FY 2012-2013 Tentative
- Approve the purchase of grit equipment for Sewer Plant Headworks Project – PW
- Update by Supervisor Jeff Griffiths
- PRESENTATIONS – OUTGOING COUNCILMEMBER CULLEN (Refreshments will be served following the meeting)

MON – MARCH 11, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Miss City of Bishop and Miss Teen City of Bishop Quarterly Reports
- Public Hearing – Ordinance on Transitional/Supportive Housing
- First Reading – Ordinance amending Chapter 17 relating to Emergency Shelter Combining District (ES) Supportive and Transitional Housing
- Public Hearing – Ordinance on Individuals with Disabilities Reasonable Accommodation
- First Reading – Ordinance amending Chapter 17 relating to Emergency Shelter Combining District (ES) Individuals with Disabilities Reasonable Accommodations

MON – MARCH 25, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce Update
- Update by Supervisor Jeff Griffiths
- Appointment of Planning Commission to fill vacancy with a four-year term 4/9/13 – 4/8/17
- Public Hearing – CDBG Grant Application
- Award Bid – Clark Water Line construction bid
- Second Reading – Ordinance amending Chapter 17 relating to Emergency Shelter Combining District (ES) Supportive and Transitional Housing
- Second Reading – Ordinance amending Chapter 17 relating to Emergency Shelter Combining District (ES) Individuals with Disabilities Reasonable Accommodations

MON – APRIL 8, 2013 MEETINGS

4:00 PM

2/7/2013 12:34 PM

- Budget Review

7:00 PM

- Public Hearing – Fees and Charges for City Services FY 2013-2014
- Grant SCE easements – Wye Road

MON – APRIL 22, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce Update
- Update by Supervisor Jeff Griffiths
- Resolution adopting Fees and Charges for City Services FY 2013-2014

MON – MAY 13, 2013 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented June 10

7:00 PM

TUES – MAY 28, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Presentation of Quarterly Citizen Award
- Chamber of Commerce Update
- Update by Supervisor Jeff Griffiths

MON – JUNE 10, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Miss City of Bishop and Miss Teen City of Bishop Quarterly Reports

MON, JUNE 24, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce Update
- Update by Supervisor Jeff Griffiths

MON – JULY 8, 2013 MEETINGS

4:00 PM

-

7:00 PM

-

MON, JULY 22, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce Update
- Update by Supervisor Jeff Griffiths

MON, AUGUST 12, 2013 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented September 9th

7:00 PM

-

MON – AUGUST 26, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce Update
- Update by Supervisor Jeff Griffiths

MON, SEPTEMBER 9, 2013 MEETINGS

4:00 PM

7:00 PM

- Presentation of Quarterly Citizen Award
- Miss City of Bishop and Miss Teen City of Bishop Quarterly Reports
- Water and Sewer Commission rate recommendations
- Chamber of Commerce Update

MON – SEPTEMBER 23, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce Update
- Update by Supervisor Jeff Griffiths

TUES, OCTOBER 15, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Approve Water and Sewer Rate hearing notices

MON – OCTOBER 28, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Chamber of Commerce Update
- Update by Supervisor Jeff Griffiths

TUES, NOVEMBER 12, 2013 MEETINGS

4:00 PM

- Selection of Quarterly Citizen Award to be presented December 9

7:00 PM

- Chamber of Commerce Update

MON, NOVEMBER 25, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Update by Supervisor Jeff Griffiths

MON, DECEMBER 9, 2013 MEETINGS

4:00 PM

-

7:00 PM

- Presentation of Quarterly Citizen Award
- Miss City of Bishop and Miss Teen City of Bishop Quarterly Reports
- Chamber of Commerce Update
- Public Hearing - water and sewer rates

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: QUARTERLY COUNCIL CITIZEN AWARD

DATE: February 11, 2013

BACKGROUND/SUMMARY

As determined by Council, a citizen award will be presented quarterly to a deserving person or persons who have contributed to the Bishop community in various ways.

RECOMMENDATION:

In conjunction with Bishop Elementary School, Council will make the presentation of the Quarterly Citizen Award.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KC dg*

SUBJECT: OWENS VALLEY CONTRACTORS AND VENDORS ASSOCIATION

DATE: FEBRUARY 11, 2013

BACKGROUND/SUMMARY

Dan Stone of the Owens Valley Contractors and Vendors Association requested time to present a project update to the Council.

RECOMMENDATION

Hear the update.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR 

SUBJECT: DEPARTMENT HEAD UPDATES

DATE: FEBRUARY 11, 2013

BACKGROUND/SUMMARY

The department heads from Fire, Police, Public Works and Administration/Community Services will provide updates on various departmental activities, current and on-going projects.

RECOMMENDATION

Hear the reports.

CITY OF BISHOP
CITY COUNCIL STUDY SESSION MINUTES
JANUARY 28, 2013

CALL TO ORDER	Mayor Smith called the meeting to order at 4:00 p.m. in the City Council Chambers at 301 West Line Street, Bishop, California.
COUNCIL PRESENT	Council Members David Stottlemire, Pat Gardner Mayor Pro Tem Jim Ellis Mayor Laura Smith
COUNCIL ABSENT	None
OTHERS PRESENT	Keith Caldwell, City Administrator/Community Services Director Denise Gillespie, Assistant City Clerk Peter Tracy, City Attorney Cheryl Solesbee, Assistant Finance Director Ray Seguine, Fire Chief Chris Carter, Police Chief David Grah, Public Works Director/City Engineer
PUBLIC COMMENT	The Mayor announced the public comment period.
SCHEDULED DISCUSSION	Discussion was held on the following Study Session agenda items:
1. Process to Fill Council Vacancy	Discussion was held on the merits of using an application/interview process or appoint a Council candidate from the November 6, 2012 election to fill the vacant seat created by the recent resignation of Jeff Griffiths.
2. Draft Retreat Agenda/ Set New Date	The draft agenda for the Council Retreat was modified. This item will be agendaized for the next Council meeting if it is necessary to change the date.
3. Quarterly Citizen Award	The selection of the next Quarterly Citizen Award was made for presentation at the next Council meeting.
4. Sterling Heights Parking Requests	The Public Works Director stated that ESTA requested the loading zone in front of Sterling Heights on East Pine Street be extended from 37 to 60 feet. No opposition was received from letters sent to 61 residences. It was determined that no Council action would be necessary.
5. Potential Impacts on Waste Water Treatment Created by Breweries	For Council information, Public Works Superintendent Dishion provided a report on potential impacts on the waste water treatment plants created by breweries.

Joe Lane, Mountain Rambler Brewery, updated the Council on the progress of his craft brewery to be located at 174 South Main Street. He provided handouts to the Council and staff and reported that pre-treatment equipment will be part of his project and eliminate a great amount of waste that would normally impact a treatment plant.

6. Current 7:00 p.m. Agenda Items Discussion was held on the upcoming agenda items for the evening meeting. Questions were answered by staff as needed.
7. Future Agenda Items The list of future agenda items was reviewed.
8. Department Head Reports Reports were given as appropriate.
- COUNCIL DISCUSSION Council Members gave committee reports, community announcements and/or made comments or inquiries to staff.
- ADJOURNMENT The meeting was adjourned at 5:25 p.m. to the regular meeting scheduled at 7:00 p.m.

LAURA SMITH, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: _____
Denise Gillespie, Assistant City Clerk

CITY OF BISHOP
CITY COUNCIL MINUTES
JANUARY 28, 2013

CALL TO ORDER Mayor Smith called the meeting of the Bishop City Council to order at 7:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

INVOCATION The invocation was given by Pastor Kathleen Puntar of the United Methodist Church followed by the Pledge of Allegiance led by Mayor Pro Tem Ellis.

COUNCIL PRESENT Councilmembers David Stottlemyre, Pat Gardner
Mayor Pro Tem Jim Ellis
Mayor Laura Smith

COUNCIL ABSENT None

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director
Denise Gillespie, Assistant City Clerk
Peter Tracy, City Attorney
Ray Seguine, Fire Chief
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
Gary Schley, Public Services Officer

PUBLIC COMMENT The Mayor announced the public comment period. No public comment was provided.

DEPARTMENT HEAD REPORTS Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments' activities including upcoming and ongoing projects.

INYO COUNTY UPDATE Second District Supervisor Jeff Griffiths provided an update on Inyo County business and activities.

CHAMBER OF COMMERCE UPDATE Tawni Thomson, Executive Director of the Bishop Chamber of Commerce provided a report on Chamber activities and Visitors Bureau statistics.

CONSENT CALENDAR (1) A motion was made by Councilmember Stottlemyre and passed 4-0, to approve the Consent Calendar as presented:

- Motion/Stottlemyre
- FOR APPROVAL AND FILING
- (a) Study Session Minutes – January 14, 2013
 - (b) Council Meeting Minutes – January 14, 2013
 - (c) Investment Portfolio – December 2012
 - (d) Request to surplus found property – BPD-112-36
 - (e) Request to surplus city property – All Departments

FOR INFORMATION AND FILING

- (f) Parks and Recreation Commission Agenda – 1/23/12
- (g) Planning Commission Meeting Cancellation Notice 1/29/13
- (h) Water and Sewer Commission Minutes – 11/14/12
- (i) Public Works Report – September 2012
- (j) Public Works Report – October 2012
- (k) Public Works Report – November 2012
- (l) Public Works Report – December 2012

PUBLIC HEARING

ENVIRONMENTAL
REVIEW – Seibu to School
Path Project
(2)

Public Works Director Grah gave an overview of the project to construct a paved bike path from Seibu Lane to the north side of the elementary and junior high schools and to the west end of Keough Street. The purpose of the project is to provide a safe all-weather route for children to get to school and for adults to get to and from the city, primarily walking and on bikes, from the west without having to transit the school grounds.

Two letters were received on the Initial Study from the Los Angeles Department of Water and Power and Lahontan Regional Water Quality Control Board. The Director stated that the issues listed in both letters were sufficiently addressed in the Initial Study and no further mitigations were needed.

Motion/Stottlemire

No further comment was provided. On a motion by Councilmember Stottlemire the Council voted 4-0 to close the public hearing.

NEW BUSINESS

SEIBU TO SCHOOL PATH
PROJECT – Mitigated
Negative Declaration
(3)

Public Works Director Grah recommended the Council adopt the Mitigated Negative Declaration for the Seibu to School Path Project based on the Initial Study addressing the issues expressed in the comments from the Los Angeles Department of Water and Power and the Lahontan Regional Water Quality Control Board.

Motion/Gardner

On a motion by Councilmember Gardner, the Council voted 4-0 to adopt the Mitigated Negative Declaration for the Seibu to School Path Project.

DETERMINATION OF
THE PROCESS TO FILL A
VACANCY ON THE CITY
COUNCIL
(4)

The City Attorney reported on the options available to the Council for filling the vacancy on the City Council created by the resignation of Jeff Griffiths who was elected to the Board of Supervisors. The options include holding a special election or making an appointment. The deadline for action is March 1, 2013.

Each Councilmember expressed his/her individual point of view on how to proceed. All were in agreement that a special election should be avoided due to the cost.

Motion/Gardner	A motion was made by Councilmember Gardner to agendaize on the next regular Council meeting an appointment of the fourth highest vote-getter for the City Council race at the November 6, 2012 General Municipal Election.
Amended Motion/ Stottlemyre	Councilmember Stottlemyre moved to amend the motion to adopt a process for interviewing candidates for the appointment. Discussion was held on the amended motion. A roll call vote was taken on the motion to amend made by Councilmember Stottlemyre: Ayes: Stottlemyre, Smith. Noes: Gardner, Ellis
Original Motion /Gardner Roll Call Vote	The tie vote on the motion to amend failed. A roll call vote was taken on the motion to agendaize an appointment of the fourth highest vote-getter for the November 6, 2012 election to the vacant Council seat. The motion passed 4-0.
PUBLIC WORKS INTERN Term Extension (5) Motion/Stottlemyre	On a motion by Councilmember Stottlemyre, the Council voted 4-0 to approve the extension of the term for the Public Works Intern for an additional three months of service as funds allow.
CITY WEBSITE DESIGN Update Proposal (6) Motion/Ellis	On a motion by Mayor Pro Tem Ellis, the Council voted 4-0 to approve a contract with Mountain Studio for a website design and upgrade in an amount not to exceed \$7,060.00; and approved the necessary budget adjustments for each department as presented.
REQUEST TO GO TO BID Fertilizer – City Park (7) Motion/Stottlemyre	On a motion by Councilmember Stottlemyre, the Council voted 4-0 to approve the request to go to bid for fertilizer for the City Park.
REQUEST FOR PROPOSALS – Real Estate Services – Sunrise Mobile Home Park (8) Motion/Gardner	On a motion by Councilmember Gardner, the Council voted 4-0 to approve the release of Requests For Proposals for providing real estate services related to the marketing and sale of city-owned mobile homes within the Sunrise Mobile Home Park.
ABC APPLICATION Raymonds 206 North Main (9)	The application for an Alcoholic Beverage License for Raymonds located at 206 North Main Street was provided for Council’s information. No action is required.
COUNCIL REPORTS	Council Members reported on committee meetings and announced upcoming community events. No action was taken.

ADJOURNMENT

The Mayor adjourned the meeting at 8:25 p.m. to the Study Session scheduled for Monday, February 11, 2013 at 4:00 p.m. in the City Council Chambers.

LAURA SMITH, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Denise Gillespie, Assistant City Clerk

Memo

JAN 23 2013

CITY OF BISHOP

To: Valued PARS Client
From: PARS/Plan Compliance
Date: January 22, 2013
Re: Plan Year-End Compliance/HEART Act Plan Amendment

Our legal counsel has updated the "Qualified Military Service" section of the plan document to comply with the HEART Act. Although this amendment does not change the death benefits under your Plan, it is language that the IRS would generally expect to see when reviewing a Section 457 plan.

We have enclosed 2 originals of the plan amendment to be signed by the PARS Plan Administrator. Please keep one signed original with your PARS Plan Document and return the second signed original to our office in the enclosed envelope. Please return the amendment to our office as soon as possible (no later than the end of the Plan Year-June 30th).

If you have any questions about the enclosed plan amendment, please feel free to contact Andrea Bivens at (800) 540-6369 extension 109 or Shauna Volcan at extension 132.

Thank you.

**AMENDMENT TO THE
CITY OF BISHOP
PARS SECTION 457 FICA ALTERNATIVE RETIREMENT PLAN**

WHEREAS, the City of Bishop ("Agency") has previously adopted the City of Bishop PARS Section 457 FICA Alternative Retirement Plan ("Plan"); and

WHEREAS, the Agency has the right to amend that Plan in accordance with Section 5.2 of the Plan; and

WHEREAS, the Agency desires to amend the Plan to comply with recent legislation and regulations applicable to the Plan.

NOW, THEREFORE, the Plan is hereby amended as follows:

1. Article I, Section 1.4, "Qualified Military Service" has been amended by adding the following to the end of Section 1.4 to read as follows:

"In the case of a Participant who dies while performing qualified military service, the survivors of the Participant are entitled to any additional benefits (other than benefit accruals relating to the period of qualified military service) provided under the Plan had the Participant resumed and then terminated employment on account of death."

This Amendment is hereby adopted this ___ day of _____, 2013, effective as of the dates set forth in the legislation.

City of Bishop

By:

Its: City Administrator_____



CITY OF BISHOP

377 West Line Street - Bishop, California 93514
Post Office Box 1236 - Bishop, California 93515
760-873-8458 publicworks@ca-bishop.us
www.ca-bishop.us/CityofBishopPublicWorks.htm

(d)

Department of Public Works Building Permits Issued

1/2013

Date	Owner/Location/Contractor	Short Description	Value	SMIP	Rev Fund
Commercial					
1/29/2013	Dick Perry 310 South Main Street High Country Lumber	pellet stove	\$5,092.00		
1/25/2013	Yaney Corners, LLC. 787 North Main Street Rudolph Construction	Site improvements	\$92,000.00	\$19.32	\$4.00
1/17/2013	Chris Taylor / McMurry's Bar 175 North Main Street David Jarvis	remodel	\$7,800.00	\$1.64	\$1.00
1/16/2013	Robin Bolser 169 Lagoon Street Dean's Plumbing & Heating, In	Furnace Installation	\$6,898.00		
1/9/2013	Bishop Vet Hospital 1650 N. Sierra Hwy. Amerigas	gas service	\$500.00		
1/3/2013	Matt Kile 536 West Line Street	re roof	\$500.00	\$0.50	\$1.00
		Commercial Totals	\$112,790.00	\$21.46	\$6.00
Residential					
1/26/2013	Julie Spencer 387 Clarke Street Roberts Roofing	re roof	\$7,950.00	\$0.80	\$1.00
1/22/2013	Cassie Martinez 625 West Elm Street Amerigas	new gas line	\$500.00		
1/8/2013	Stephen Harner 551 Howard Street Deans Plumbing	gas line	\$750.00		

Date	Owner/Location/Contractor	Short Description	Value	SMIP	Rev Fund
1/2/2013	Garret Steinke 459 Clarke Street R. D. Allen's Roofing	re roof	\$9,500.00	\$0.95	\$1.00
1/2/2013	Julie A. Spencer 387 Clarke Street	master bath remodel	\$20,000.00	\$2.00	\$1.00
		Residential Totals	\$38,700.00	\$3.75	\$3.00

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KSC*

SUBJECT: PUBLIC HEARING – CDBG GRANT APPLICATION

DATE: FEBRUARY 11, 2013

Attachments: Public Hearing Notice

BACKGROUND/SUMMARY

The 2013 Notice of Funding Availability (NOFA) has been released by the Community Development and Economic Development Allocations of the State CDBG program.

This public hearing will be to discuss possible funding application(s) and to solicit citizen input on possible activities to be included in the application.

RECOMMENDATION

Hold the public hearing.

CITY OF BISHOP

NOTICE OF PUBLIC HEARING FOR DISCUSSION OF POSSIBLE STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION

NOTICE IS HEREBY GIVEN that the City of Bishop will conduct a public hearing on February 11, 2013, at 7:00 p.m., in the City Council Chambers, 301 West Line Street, Bishop, to discuss a possible funding application under next fiscal year's (July 1, 2013 to June 30, 2014) State Community Development Block Grant (CDBG) Program and to solicit citizen input on possible activities to be included in the application.

The Community Development and Economic Development Allocations of the State CDBG program will publish a combined "Notice of Funding Availability" (NOFA) each program year. Eligible cities and counties may submit applications for CDBG funds under the NOFA. It is estimated that up to \$2,000,000 will be available in total. The Economic Development "Over-the-Counter" (OTC) Allocation requires a separate application with a maximum limit of \$3,000,000 per year. The NOFA also includes the Native American and Colonia's Allocations. The Native American Allocation is only for areas with high concentrations of low-income Native American residents, who are not part of a federally recognized Native American Indian tribe or Rancheria. The Colonia's funding is only for designated communities within 150 miles of the Mexican-American border.

ELIGIBLE ACTIVITIES UNDER THE ABOVE ALLOCATIONS IN THE NOFA CONSIST OF: HOMEOWNERSHIP ASSISTANCE AND HOUSING REHABILITATION PROGRAMS; PUBLIC FACILITY AND PUBLIC IMPROVEMENTS PROJECTS (INCLUDING PUBLIC IMPROVEMENTS IN SUPPORT OF NEW HOUSING CONSTRUCTION); PUBLIC SERVICE PROGRAMS, PLANNING STUDIES, ECONOMIC DEVELOPMENT BUSINESS ASSISTANCE AND MICROENTERPRISE ACTIVITIES. ELIGIBLE ACTIVITIES PAID FOR WITH STATE CDBG FUNDS MUST MEET ONE OR MORE OF THE THREE NATIONAL OBJECTIVES LISTED IN CDBG FEDERAL STATUTES AS FOLLOWS: BENEFIT TO LOW INCOME HOUSEHOLDS OR PERSONS; ELIMINATION OF SLUMS AND BLIGHT; OR MEETING URGENT COMMUNITY DEVELOPMENT NEED.

The City of Bishop anticipates submitting an application under the NOFA recently published for this program year.

The purpose of this public hearing is to give citizens an opportunity to make their comments known regarding what types of eligible activities the City of Bishop should apply for under the State CDBG program. A separate public hearing will be held to discuss and approve the application prior to submittal to the State.

If you require special accommodations to participate in the public hearing because of a sensory, mobility, or other impairment/disability, or have a need for an interpreter, please contact Bishop City Hall at (760) 873-5863 to arrange for those accommodations to be made.

If you are unable to attend the public hearing, you may provide comments as follows: in person at Bishop City Hall, 377 West Line Street; over the phone by calling (760) 873-5863; through email at cityclerk@ca-bishop.us; or in writing to Keith Caldwell, City Administrator, Bishop City Hall, 377 West Line Street, Bishop, CA 93514. In addition, information is available for review at the above address between the hours of 8:00 a.m. and 4:30 p.m. on weekdays.

The City of Bishop promotes fair housing and makes all its programs available to low and moderate income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or handicap.

Published: January 31, 2013

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KJC*

SUBJECT: PUBLIC HEARING – WARREN STREET IMPROVEMENTS PROJECT

DATE: FEBRUARY 11, 2013

Attachments: Included under New Business Item for Negative Declaration

BACKGROUND/SUMMARY

A public hearing will be held to hear and accept public input on the City of Bishop Warren Street Improvement Project.

Action on the Negative Declaration is scheduled under New Business.

RECOMMENDATION

Hold the public hearing.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: Warren Street Improvement Project Negative Declaration

DATE: February 11, 2013

Attachments: Director Grah's Memo
Responses from:

- The State Department of Transportation District 9
- The State Native American Heritage Commission

Draft Negative Declaration of Environmental Impact

BACKGROUND/SUMMARY

Public Works Director Grah has provided background information on the Warren Street Improvement project, its process and timelines which include extensive public involvement.

The City has received correspondence from two state agencies: Department of Transportation and the Native American Heritage Commission.

It has been determined by staff, that no changes are needed to the Negative Declaration or the Initial Study to address these comments.

RECOMMENDATION

Council consideration to adopt the Negative Declaration for the Warren Street Improvement Project.



To: Keith Caldwell, City Administrator *KSC*
From: David Grah, Director of Public Works *DG*
Subject: Warren Street Improvements Project Hearing and ND
Date: 6 February 2013
Previous: 28 October 2011, 29 February 2012
Funding: State Transportation Improvement Program

General:

A public hearing can be held and a determination or finding can be made for the Negative Declaration (ND) for the Warren Street Improvements project.

Background:

The Warren Street Improvements project will reconstruct and improve the full length of Warren Street, and the block on six of the eight intersection streets between Main and Warren, if funding allows. The project will address deteriorated pavement, poor drainage, no or deteriorated curb and gutter, lack of sidewalk, curb returns not accessible to disabled, and lack of coherent and aesthetic theme. The project will replace pavement, replace and construct curb and gutter, reconstruct and extend storm drain, construct continuous Americans with Disabilities Act (ADA) compliant sidewalk, provide street trees and irrigation, provide architectural street lighting, among other things. Water and sewer improvements are planned in conjunction with the street improvement work. The California Transportation Commission (CTC) allocated \$144,000 for the environmental phase of the project in January 2012.

There has been substantial public involvement in the project through mailings, news releases, a focus group, presentations to community groups, public meetings, and a facilitated public workshop.

The attached ND and Initial Study (IS) for the project were released for public comment 28 December 2012 with comments due 28 January 2013. On 11 January 2013, about 190 letters were sent to property owners and residents near the project. Only the two attached comment letters were received. Response to the comments are as follows:

Native American Heritage Commission:

1. The commission's letter outlined applicable laws and procedures related to Native American historic properties or resources. The project will comply with these laws and procedures, although no impacts to Native American historic properties or resources are anticipated.

Caltrans:

1. The Warren Street Improvements project is intended to anticipate and coordinate with the Caltrans Americans with Disabilities Act project for Main Street and West Line Street planned for 2017.
2. Improvements on Caltrans right of way, if any, will comply with Caltrans requirements and would be constructed under encroachment permit.
3. The design of over street banners and archways adjacent to Main Street and West Line Street will be coordinated with Caltrans.
4. Intersection design will provide adequate sight distances.

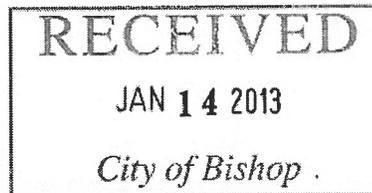
No changes are needed to the ND and IS to address these comments.

Recommendation:

It is recommended that the City Council hold the public hearing and adopt the Negative Declaration for the Warren Street Improvements project.

**DEPARTMENT OF TRANSPORTATION
DISTRICT 9**

100 SOUTH MAIN STREET
BISHOP, CA 93514
PHONE (872-0785
FAX (760) 872-0754
TTY 711 (760) 872-0785
www.dot.ca.gov



*Flex your power!
Be energy efficient!*

January 14, 2013

Dave Grah, PE
City of Bishop Public Works
P.O. Box 1236
Bishop, California 93515-1236

Iny-168-18.27, 395-var
ND
SCH #: 2012120185

Dear Mr. Grah:

Warren Street Improvement Project - Negative Declaration (ND)

The California Department of Transportation (Caltrans) District 9 appreciates working with the City on the Warren Street Improvement Project (Warren project), which is receiving Local Assistance funding. Many of the project improvements to roadways, sidewalks and related facilities for Warren and other city streets, abut and could affect US 395 (Main Street) and State Route 168 (West Line Street). For your consideration, we offer the following pertaining to information in the ND package:

- A Caltrans project, in the preliminary stage, is proposed to improve Bishop sidewalks along portions of Main and West Line Streets, to the new Americans with Disability Act (ADA) standards. Scheduling and funding for design/construction are not guaranteed and the very earliest construction could occur is 2017; the Warren project would likely occur prior to the Caltrans project.
- The Caltrans project is scoped to include upgrades to the curb ramps at the Warren/West Line Street intersection. The Warren project ND Diagram depicting this intersection's decorative crosswalks, does not include improvements to the curb ramps. If the Warren project goes first it should either include ADA curb ramp upgrades to match the existing sidewalks, or include coinciding ramp upgrades if new sidewalks on Warren are to be constructed. To ensure that both projects properly adjoin, as the Warren project design progresses please contact Truman Denio at (760) 872-0733 or Truman.Denio@dot.ca.gov.

Crosswalks and ramps at West Line Street must conform to Caltrans DIB 82-04 - ADA Guidelines:

<http://www.dot.ca.gov/hq/oppd/dib/dib82-04.pdf>

The "decorative" pavement for crosswalks must meet Caltrans standards per sections 6-01 and -02 of the Traffic Manual:

<http://www.dot.ca.gov/hq/traffops/signtech/signdel/pdf/TMChapter6.pdf>

Dave Grah
January 14, 2013
Page 2

- An encroachment permit will be required for both traffic control and construction activities within State Right-of-Way. Please contact Kurt Weiermann at (760) 872-0781 or kurt.weiermann@dot.ca.gov. The application is available at:

[http://www.dot.ca.gov/hq/traffops/developserv/permits/pdf/forms/Std._E.P._Application_\(TR-0100\).pdf](http://www.dot.ca.gov/hq/traffops/developserv/permits/pdf/forms/Std._E.P._Application_(TR-0100).pdf)

- Banners/posts, adjacent to West Line and Main Streets, should be per Caltrans' standards, including banner height (18-ft) above the roadway, banner mounting hardware and post structural integrity. Please see section 501.7 in:

http://www.dot.ca.gov/hq/traffops/developserv/permits/pdf/manual/Chapter_5.pdf

and section K-9 in:

[http://www.dot.ca.gov/hq/traffops/developserv/permits/pdf/manual/Appendix_K_\(WEB\).pdf](http://www.dot.ca.gov/hq/traffops/developserv/permits/pdf/manual/Appendix_K_(WEB).pdf)

- As for the proposed parking and landscaping, please ensure that adequate sight distance is provided at intersections.

We value our cooperative working relationship with the City regarding transportation projects. Feel free to contact me at (760) 872-0785, with any questions.

Sincerely,



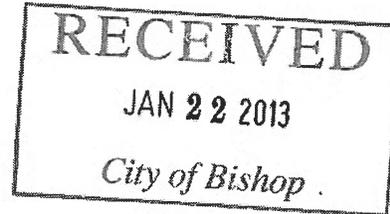
GAYLE J. ROSANDER
IGR/CEQA Coordinator

c: State Clearinghouse
Mark Reistetter, Ryan Dermody; Caltrans

warren

NATIVE AMERICAN HERITAGE COMMISSION

915 CAPITOL MALL, ROOM 364
SACRAMENTO, CA 95814
(916) 653-6251
Fax (916) 657-5390
Web Site www.nahc.ca.gov
ds_nahc@pacbell.net



January 18, 2013

Mr. David Grah, Planner
City of Bishop
P.O. Box 1236
Bishop, CA 93515

Re: SCH#2012121085 CEQA Notice of Completion, proposed Negative Declaration for the "Warren Street Improvements Project;" located in The City of Bishop, Inyo County, California

Dear Mr. Grah:

The California Native American Heritage Commission (NAHC) is the State of California 'trustee agency' for the preservation and protection of Native American cultural resources pursuant to California Public Resources Code §21070 and affirmed by the Third Appellate Court in the case of EPIC v. Johnson (1985: 170 Cal App. 3rd 604).

This letter includes state and federal statutes relating to Native American historic properties or resources of religious and cultural significance to American Indian tribes law. State law also addresses the freedom of Native American Religious Expression in Public Resources Code §5097.9.

The California Environmental Quality Act (CEQA – CA Public Resources Code 21000-21177, amendments effective 3/18/2010) requires that any project that causes a substantial adverse change in the significance of an historical resource, that includes archaeological resources, is a 'significant effect' requiring the preparation of an Environmental Impact Report (EIR) per the CEQA Guidelines defines a significant impact on the environment as 'a substantial, or potentially substantial, adverse change in any of physical conditions within an area affected by the proposed project, including ... objects of historic or aesthetic significance.' In order to comply with this provision, the lead agency is required to assess whether the project will have an adverse impact on these resources within the 'area of potential effect (APE), and if so, to mitigate that effect. The NAHC advises the Lead Agency to request a Sacred Lands File search of the NAHC if one has not been done for the 'area of potential effect' or APE previously.

The NAHC "Sacred Sites," as defined by the Native American Heritage Commission and the California Legislature in California Public Resources Code §§5097.94(a) and 5097.96. Items in the NAHC Sacred Lands Inventory are confidential and exempt from the Public Records Act pursuant to California Government Code §6254 (r).

Early consultation with Native American tribes in your area is the best way to avoid unanticipated discoveries of cultural resources or burial sites once a project is underway. Culturally affiliated tribes and individuals may have knowledge of the religious and cultural significance of the historic properties in the project area (e.g. APE). We strongly urge that you

make contact with the list of Native American Contacts on the attached list of Native American contacts, to see if your proposed project might impact Native American cultural resources and to obtain their recommendations concerning the proposed project. Pursuant to CA Public Resources Code § 5097.95, the NAHC requests cooperation from other public agencies in order that the Native American consulting parties be provided pertinent project information. Consultation with Native American communities is also a matter of environmental justice as defined by California Government Code §65040.12(e). Pursuant to CA Public Resources Code §5097.95, the NAHC requests that pertinent project information be provided consulting tribal parties, including archaeological studies. The NAHC recommends *avoidance* as defined by CEQA Guidelines §15370(a) to pursuing a project that would damage or destroy Native American cultural resources and California Public Resources Code Section 21083.2 (Archaeological Resources) that requires documentation, data recovery of cultural resources, construction to avoid sites and the possible use of covenant easements to protect sites.

Furthermore, the NAHC if the proposed project is under the jurisdiction of the statutes and regulations of the National Environmental Policy Act (e.g. NEPA; 42 U.S.C. 4321-43351). Consultation with tribes and interested Native American consulting parties, on the NAHC list, should be conducted in compliance with the requirements of federal NEPA and Section 106 and 4(f) of federal NHPA (16 U.S.C. 470 *et seq*), 36 CFR Part 800.3 (f) (2) & .5, the President's Council on Environmental Quality (CSQ, 42 U.S.C 4371 *et seq.* and NAGPRA (25 U.S.C. 3001-3013) as appropriate. The 1992 *Secretary of the Interiors Standards for the Treatment of Historic Properties* were revised so that they could be applied to all historic resource types included in the National Register of Historic Places and including cultural landscapes. Also, federal Executive Orders Nos. 11593 (preservation of cultural environment), 13175 (coordination & consultation) and 13007 (Sacred Sites) are helpful, supportive guides for Section 106 consultation. The aforementioned Secretary of the Interior's *Standards* include recommendations for all 'lead agencies' to consider the historic context of proposed projects and to "research" the cultural landscape that might include the 'area of potential effect.'

Confidentiality of "historic properties of religious and cultural significance" should also be considered as protected by California Government Code §6254(r) and may also be protected under Section 304 of he NHPA or at the Secretary of the Interior discretion if not eligible for listing on the National Register of Historic Places. The Secretary may also be advised by the federal Indian Religious Freedom Act (cf. 42 U.S.C., 1996) in issuing a decision on whether or not to disclose items of religious and/or cultural significance identified in or near the APEs and possibility threatened by proposed project activity.

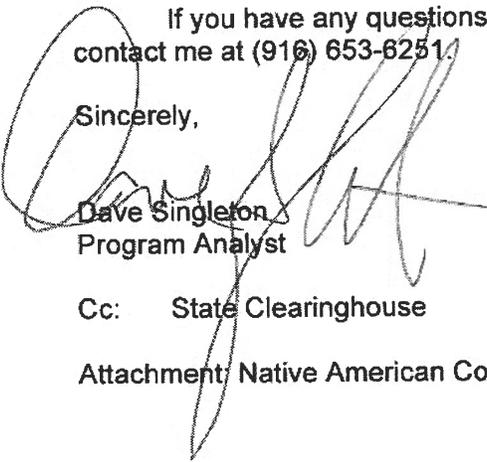
Furthermore, Public Resources Code Section 5097.98, California Government Code §27491 and Health & Safety Code Section 7050.5 provide for provisions for inadvertent discovery of human remains mandate the processes to be followed in the event of a discovery of human remains in a project location other than a 'dedicated cemetery'.

To be effective, consultation on specific projects must be the result of an ongoing relationship between Native American tribes and lead agencies, project proponents and their contractors, in the opinion of the NAHC. Regarding tribal consultation, a relationship built around regular meetings and informal involvement with local tribes will lead to more qualitative consultation tribal input on specific projects.

Finally, when Native American cultural sites and/or Native American burial sites are prevalent within the project site, the NAHC recommends 'avoidance' of the site as referenced by CEQA Guidelines Section 15370(a).

If you have any questions about this response to your request, please do not hesitate to contact me at (916) 653-8251.

Sincerely,


Dave Singleton
Program Analyst

Cc: State Clearinghouse

Attachment: Native American Contact List



CITY OF BISHOP

377 West Line Street - Bishop, California 93514
P. O. Box 1236 - Bishop, California 93515
City Hall 760-873-5863 Public Works 760-873-8458
Fax 760-873-4873

Draft Negative Declaration of Environmental Impact

Date: December 28, 2012

Project Title: Warren Street Improvement Project

Project Proponent: City of Bishop
Department of Public Works
377 West Line Street
P.O. Box 1236
Bishop, CA 93515
760-873-5458

Project Contact Person: David Grah, Director of Public Works

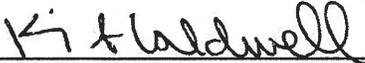
Project Location: In the City of Bishop, County of Inyo, State of California on South Warren Street and North Warren Street from South Street to one block north of Elm Street and on South, Lagoon, Church, Academy, Pine and Elm Streets between Main Street and Warren Street.

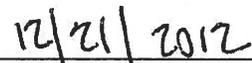
Project Description: The project will rehabilitate pavement, improve drainage, construct continuous curb, gutter and sidewalk, construct drive entrances and curb ramps, improve intersections, replace and extend underground storm drain facilities, repair and improve water and sewer facilities, relocate overhead utilities, remove and replace trees, construct bulb-outs and pocket parks, provide decorative street lighting, and provide an aesthetic theme to the street.

Proposed Findings: The Initial Study finds that the proposed project would not have a significant adverse impact on the environment. There would be no significant cumulative impacts, or substantial adverse impacts on human beings, or substantial adverse impacts on fish or wildlife or sensitive species or cultural resources. No significant adverse impacts are foreseen, and no mitigation measures are required.

The City of Bishop has determined that the project could not have a significant effect on the environment, and a Negative Declaration will be prepared. This Initial Study has been prepared to generally describe the proposed project and solicit input from agencies and the public regarding the scope of the proposed project.

The review period for this Draft Negative Declaration ends on January 28, 2013.


Keith Caldwell, Director of Planning


Date



DRAFT Initial Study
Warren Street Improvements Project
City of Bishop
Inyo County, California



Lead Agency:

City of Bishop
Department of Public Works
377 West Line Street
Bishop, CA 93514
760-873-8458

December 2012

SECTION 1 INTRODUCTION

1.1 PURPOSE

The purpose of the project is to address issues with deteriorated pavement, poor drainage, lack of accessibility for pedestrians, disabled persons, and bicycles, lack of sidewalks, broken, damaged and missing curb and gutter, aging water and sewer facilities, and lack of coherent and aesthetic theme. The street pavement is in poor condition and is reaching the end of its useful life. The deterioration of the pavement is exacerbated by poor surface drainage in some locations. Runoff from precipitation, irrigation, and other sources ponds on the roadway for extended periods. The ponded water freezes during the winter. There is little sidewalk and gutter. Many portions of the existing curb are in poor condition. What sidewalk exists is not continuous nor does it comply with accessibility standards. Drainage and pavement conditions present mobility problems for bicycles. Water and sewer systems are deteriorating and can leak and overflow. The project will also allow for the installation of an underground communication link between City of Bishop facilities at City Hall and the Public Works Shop on Warren Street. The specific transportation goals of the project are further described in the Project Study Report which was prepared for the project for Caltrans programming, included in the Attachments to this document.

1.2 PROJECT LOCATION

The project is located in the City of Bishop limits on North and South Warren Street from West South Street to a dead end one block north of West Elm Street, a distance of about 2,700 feet. West South Street, Lagoon Street, Church Street, Academy Street, West Pine Street, and West Elm Street between Warren Street and Main Street are also included in the project.

The project is in the Northwest $\frac{1}{4}$ of Section 7 and the Southwest $\frac{1}{4}$ of Section 6 Township 7 South Range 33 East Mount Diablo Baseline and Meridian.

See attached Warren Improvements Project map for location of project.

1.3 PROJECT DESCRIPTION

The scope of work for the project is to remove and replace pavement, remove and replace curb, gutter and sidewalk, reconstruct & extend the storm drain between Lagoon Street and Academy Street, construct cross gutters, construct curb ramps, provide street trees, irrigation and

architectural street lighting, improve street intersection and street grades to address drainage problems, construct bulb-outs at intersections to provide enhanced pedestrian refuge, traffic calming and areas for large shade trees. Some existing trees will be removed in order to complete the improvements. Some relocation of overhead utilities is expected. There may be some work outside the right of way in order to match grades behind sidewalks and at driveways. There will also be some water and sewer line improvements. The project intends to relocate overhead utilities including electrical power, phone and cable and intends to improve their aesthetics. Due to lack of funding to complete all proposed improvements at once, the project construction may be phased.

The proposed project is shown on the attached Concept Layout.

1.4 PROJECT PROPONENT

City of Bishop

Department of Public Works
377 West Line Street
Bishop, California 93514
760-873-8458

Contact: David Grah, Director of Public Works

1.5 INTENDED USES OF THIS DOCUMENT

The City of Bishop will use this Initial Study to identify potential environmental impacts from the project and to solicit input regarding the project from agencies and the general public. This Environmental Initial Study will also be used in support of a Negative Declaration when considering the approval of the project.

1.6 ENVIRONMENTAL SETTING

The City of Bishop is located in Inyo County at the northern end of Owens Valley. The City covers an area of approximately 1.8 square miles and has a population of approximately 3,879 (United States Census 2010). The population is expected to remain relatively steady because it is largely prevented from growth because the City is surrounded by a combination of public and Native American lands. The City of Bishop was incorporated in 1903.

The Owens River, which is located east of the City of Bishop, flows to the south down the valley. The valley is bounded by the Sierra Nevada mountain range to the west and the White

Mountains range to the east. Numerous creeks and ditches carry water from the Sierra Nevada Mountains toward the Owens River.

Bishop is located in the rain shadow of the Sierra Nevada. The warmest month of the year is July with an average maximum temperature of about 98 degrees Fahrenheit. The coldest month of the year is December with an average minimum temperature of 22 degrees Fahrenheit. Temperature variations between night and day are over 40 degrees during the summer and over 30 degrees during winter. The annual average precipitation at Bishop is 5 inches. The wettest month of the year is February with an average rainfall of 1 inch.

The project is at an elevation of approximately 4,140 feet and slopes slightly to the east. This slight slope to the east does not promote drainage on Warren Street which is oriented north-south.

Warren Street is classified as a Commercial Street and is generally characterized by commercial businesses and governmental services, although there are a few residences fronting the street. West South Street and West Elm Street are classified as Urban Collector streets. Lagoon Street, Church Street, Academy Street, and Pine Street are classified as Local Commercial Streets.

1.7 GENERAL PLAN DESIGNATION

Most of the proposed work is within city street right of way that is not zoned. Warren Street is surrounded by property zoned C-1 (Commercial – General/Retail). Warren Street is identified as a Commercial Street in the Bishop General Plan. The previously mentioned side streets which are a part of the project are all adjacent to C-1 zoning, except South Street which has a portion of C-2 (General Commercial) adjacent to it.

In addition, the blocks between Warren Street and Main Street and between Lagoon Street and Academy Street are part of the Downtown Core zoning overlay.

See attached City of Bishop Zoning map, Circulation Plan, and Circulation Standards for zoning and general plan information.

SECTION 2 ENVIRONMENTAL CHECKLIST

Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
1. Aesthetics				
<i>Would the project:</i>				
a) Have a substantial adverse effect on a scenic vista?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic building within a state scenic highway?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Substantially degrade the existing visual character or quality of the site and its surroundings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Agriculture Resources				
<i>In determining whether impacts to agricultural resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Department of Conservation as an optional model to use in assessing impacts on agriculture and farmland.</i>				
<i>Would the project:</i>				
a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Air Quality				
<i>Where available, the significance criteria established by the applicable air quality management or air pollution control district may be relied upon to make the following determinations.</i>				
<i>Would the project:</i>				
a) Conflict with or obstruct implementation of the applicable air quality plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions, which exceed quantitative thresholds for ozone precursors)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Expose sensitive receptors to substantial pollutant concentrations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Create objectionable odors affecting a substantial number of people?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Biological Resources				
<i>Would the project:</i>				
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, and regulations or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of wildlife nursery sites?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
5. Cultural Resources				
<i>Would the project:</i>				
a) Cause a substantial adverse change in the significance of a historical resource as defined in §15064.5?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to §15064.5?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Disturb any human remains, including those interred outside of formal cemeteries?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Geology and Soils				
<i>Would the project:</i>				
a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury or death involving:				
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ii) Strong seismic ground shaking?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iii) Seismic-related ground failure, including liquefaction?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iv) Landslides?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Result in substantial soil erosion or the loss of topsoil?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Have soils incapable of adequately supporting the use of septic tanks or alternative wastewater disposal systems where sewers are not available for the disposal of wastewater?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
7. Hazards and Hazardous Materials				
<i>Would the project:</i>				
a) Create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the likely release of hazardous materials into the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Be located within one-quarter mile of a facility that might reasonably be anticipated to emit hazardous emissions or handle hazardous or acutely hazardous materials, substances or waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Be located on a site of a current or former hazardous waste disposal site or solid waste disposal site unless wastes have been removed from the former disposal site; or 2) that could release a hazardous substance as identified by the State Department of Health Services in a current list adopted pursuant to Section 25356 for removal or remedial action pursuant to Chapter 6.8 of Division 20 of the Health and Safety Code?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Be located on land that is, or can be made, sufficiently free of hazardous materials so as to be suitable for development and use as a school?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
j) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Hydrology and Water Quality				
<i>Would the project:</i>				
a) Violate any water quality standards or waste discharge requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Substantially alter the existing drainage pattern of area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner, which would result in flooding on- or off-site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Create or contribute runoff water which would exceed the capacity of existing or planned stormwater drainage systems or provide substantial additional sources of polluted runoff?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Otherwise substantially degrade water quality?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h) Place within a 100-year flood hazard area structures, which would impede or redirect flood flows?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
j) Inundation by seiche, tsunami, or mudflow?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
9. Land Use and Planning				
<i>Would the project:</i>				
a) Physically divide an established community?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Conflict with any applicable habitat conservation plan or natural communities conservation plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10. Mineral Resources				
<i>Would the project:</i>				
a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11. Noise				
<i>Would the project result in:</i>				
a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Exposure of persons to or generation of excessive groundborne vibration or groundborne noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
f) For a project within the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive noise levels?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12. Population and Housing				
<i>Would the project:</i>				
a) Induce substantial population growth in an area, either directly (e.g., by proposing new homes and businesses) or indirectly (e.g., through extension of roads or other infrastructure)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Displace substantial numbers of people necessitating the construction of replacement housing elsewhere?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13. Public Services				
<i>Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:</i>				
a) Fire Protection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Police Protection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Schools?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Parks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Other public facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14. Recreation				
a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities, which might have an adverse physical effect on the environment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15. Transportation/Traffic				
<i>Would the project:</i>				
a) Cause an increase in traffic, which is substantial in relation to the existing traffic load and capacity of the street system (i.e., result in a substantial increase in either the number of vehicle trips, the volume to capacity ratio on roads, or congestion at intersections)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
b) Exceed, either individually or cumulatively, a level of service standard established by the county congestion management agency for designated roads or highways?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Conflict with adopted policies, plans, or programs supporting alternative transportation (e.g., bus turnouts, bicycle racks)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Result in inadequate emergency access?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f) Result in inadequate parking capacity?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Utilities and Service Systems				
<i>Would the project:</i>				
a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e) Result in a determination by the wastewater treatment provider, which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g) Comply with federal, state, and local statutes and regulations related to solid waste?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Environmental Issues	Potentially Significant Impact	Less Than Significant With Mitigation	Less Than Significant Impact	No Impact
17. Mandatory Findings of Significance				
a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal, or eliminate important examples of the major periods of California history or prehistory?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Does the project have impacts that are individually limited, but cumulatively considerable? (“Cumulatively considerable” means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c) Does the project have environmental effects, which will cause substantial adverse effects on human beings, either directly or indirectly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Environmental Factors That Could Result in a Potentially Significant Impact

The environmental factors listed below are not checked because the proposed project would not result in a "potentially significant impact" as indicated by the preceding checklist and supported by substantial evidence provided in this document.

- | | | |
|--|---|---|
| <input type="checkbox"/> Aesthetics | <input type="checkbox"/> Agriculture Resources | <input type="checkbox"/> Air Quality |
| <input type="checkbox"/> Biological Resources | <input type="checkbox"/> Cultural Resources | <input type="checkbox"/> Geology/Soils |
| <input type="checkbox"/> Hazards & Hazardous Materials | <input type="checkbox"/> Hydrology/Water Quality | <input type="checkbox"/> Land Use/Planning |
| <input type="checkbox"/> Mineral Resources | <input type="checkbox"/> Noise | <input type="checkbox"/> Population/Housing |
| <input type="checkbox"/> Public Services | <input type="checkbox"/> Recreation | <input type="checkbox"/> Transportation/Traffic |
| <input type="checkbox"/> Utilities/Services Systems | <input type="checkbox"/> Mandatory Findings of Significance | |

Environmental Determination

On the basis of this initial evaluation:

- I find that the proposed project could not have a significant effect on the environment, and a **Negative Declaration** will be prepared.
- I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A **Mitigated Negative Declaration** will be prepared.
- I find that the proposed project **MAY** have a significant effect on the environment, and an **Environmental Impact Report** is required.
- I find that the proposed project **MAY** have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measure based on the earlier analysis as described on attached sheets. An **Environmental Impact Report** is required, but it must analyze only the effects that remain to be addressed.
- I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier **EIR** or **Negative Declaration** pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier **EIR** or **Negative Declaration**, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.

Signed

Keith Caldwell
Keith Caldwell
City Administrator

Date

12/21/2012

SECTION 3 DISCUSSION OF ENVIRONMENTAL EVALUATION

1. AESTHETICS

The project site is characterized as a mixed use commercial street with a wide variety in the age and type of buildings. The building occupants which currently have frontage along Warren Street and the associated side streets include clothing and grocery stores, laundries, a library, a police station, a bed and breakfast, motels, County services, auto body and mechanic shops, storage units and a variety of other small businesses. There is also some residential use including two single family homes, a trailer park and some townhomes. The City of Bishop owns and operates five public parking lots along Warren Street. The streetscape is not uniformly landscaped, and the lack of continuous sidewalks reduces its appeal as a commercial center and pedestrian thoroughfare. There are some mature trees. The overhead utilities dominate the air space above the street level and occupy the west side of the street for about half of the length of Warren Street and the east side for the other half. Where not obscured by buildings, overhead utilities or trees, there are dramatic views of the surrounding mountains.

Trees planted over the years in the street right of way provide shade and aesthetic appeal in some areas. Unfortunately many of the same trees cause extensive damage to street and sewer improvements, occupy the only space available for sidewalk in the public right of way, and impede drainage. Some of the existing trees are non-acceptable species per the City of Bishop list of acceptable street trees. Trees were selected for this list based on their beneficial qualities and their limited impacts on improvements. The list of acceptable trees is contained in the attached City of Bishop Tree Care Information and Tree List. The construction of the proposed improvements will cause the removal of about 20 trees between 6 and 15 inches diameter at breast height. The trees to be removed are predominantly elm and ash. The project proposes to plant over 120 trees. Approximately one third of the trees would be a larger tree of about 3 inches in diameter at breast height. The varieties of the replacement trees would be a selection of trees from the Bishop list of acceptable trees.

Decorative street lights are proposed. The lights would be spaced regularly along the sidewalks and would be for the benefit of lighting the pedestrian pathway. The street lights will be dark sky friendly. The type and style of luminaire is yet to be decided, but will be a factor in determining the overall character of the street.

Certain types of street furniture including benches, trash cans and drinking fountains are also possible functional and aesthetic improvements which would accompany the street improvements.

Sidewalk construction will conform to City of Bishop standards for commercial streets which requires a 10-foot wide concrete sidewalk. However, in order to accommodate street trees, grated tree wells will be constructed within the 4 feet of sidewalk closest to the curb. In some areas, where practical, "bulb outs" will be constructed that increase the planter space to up to 13 feet. These bulb out locations could provide adequate space for planting larger replacement trees.

Almost all project construction will be within the city right of way. The project will not directly impact adjacent properties, nor directly impact the aesthetics of adjacent properties.

The impacts of this project to aesthetics will be less than significant.

2. AGRICULTURAL RESOURCES

The project site is developed city street right of way. The site does not contain Prime Farmland and is not under a Williamson Act Contract to be preserved as farmland.

The proposed project will have no negative impact on agricultural resources.

3. AIR QUALITY

Air Quality within the City of Bishop and surrounding Inyo County is monitored and regulated by the Great Basin Unified Air Pollution Control District. Inyo County is listed as attainment (within allowable limits) for the following criteria pollutants: ozone; carbon monoxide; nitrogen dioxide; sulfur dioxide; sulfates; hydrogen sulfide; and vinyl chloride. Inyo County is listed as non-attainment for the state standard for PM-10 (particulate matter less than 10 microns in diameter) air emissions, which include chemical emissions and other inhalable particulate matter with an aerodynamic diameter of less than 10 microns.

The project is not expected to increase traffic-related emissions. Air quality impacts would be limited to the emissions from construction equipment involved in the construction of the proposed improvements. These impacts would last the approximately 3 to 6 months of construction. The short duration of the proposed work combined with existing regulations

regarding motor vehicle fuels and emissions would result in potential air quality impacts being well below any state or federal significance criteria.

The project does not propose any use or construction technique that would result in odors that would be objectionable to the general public.

PM-10 emissions during construction would be controlled through the implementation of best management practices to limit PM-10 emission such as regular use of a water truck to keep potential dust producing surfaces damp.

In the short term, the removal of large trees will tend to decrease the amount of carbon dioxide absorbed and the amount of oxygen released by trees in the project area. This will be offset by a potential decrease in motor vehicle use due to the improvement of pedestrian and bicycle facilities in the area. As the replacement trees grow, the net decrease in carbon dioxide absorption and oxygen associated with the removal of large trees will diminish.

The proposed project will have no negative impact on air quality.

4. BIOLOGICAL RESOURCES

No critical habitat or special status species, sensitive species or species of concern have been identified within the proposed project area. Almost the entire project area is disturbed from its natural condition. The project area is populated with exotic and horticultural species of plants.

The trees in the project area are not native species and are not thought to be important habitat for raptors. No important or protected avian species are known to nest or forage on the project site. Tree removal shall be timed to occur between the beginning of October and the end of February to minimize impacts to nesting birds and roosting bats.

The City of Bishop General Plan Area does not include habitat, natural community, or other conservation plans. No conflicts are expected to occur.

The proposed project will have a less than significant impact on biological resources.

5. CULTURAL RESOURCES

The project site is developed public street right of way with no significant cultural features. There are no known historic or prehistoric cultural resources on the project site. If cultural resources are discovered during construction, construction activity will be immediately stopped and a qualified cultural specialist will be contacted.

The proposed project will have no negative impact on cultural resources.

6. GEOLOGY AND SOILS

Natural Resources Conservation Service (NRCS) soil survey for soils within the project area indicate the soils consist of Dehy loam 0 to 2 percent slopes. These soils are not considered to be expansive and are suitable for the subgrade of roadways and for the construction of pipelines.

The Bishop Area is located in seismic Zone 4. The project area is not an Alquist-Priolo Special Studies Zone. No special measures are required to address potential seismic activity in the area during construction or during use of the constructed product.

The proposed project will have no negative impact on geology and soils.

7. HAZARDS AND HAZARDOUS MATERIALS

The construction of the project and use of the constructed features will not pose any significant hazard to the public or the environment. Construction of the project will involve the short-term use of hazardous materials such as diesel fuel and grease associated with the construction equipment but the hazards of these materials are not substantially different from the hazards presented by similar materials now on the existing streets and in the future when the proposed improvements are complete. Refueling and equipment maintenance would be done off-site or within a contained area so as to avoid soil contamination on the project site. No long-term use of hazardous materials is foreseeable as a result of the project.

There are several automotive repair shops adjacent to the project. There is the potential for contaminated soil to exist in the vicinity of these shops due to leaking cars waiting to be repaired being parked on the street. There is also the potential for contaminated soil from historical gas stations which were located near or adjacent to the project boundaries. If soil contaminated with oil, gasoline, grease, radiator fluid or other hazardous materials associated with vehicles is

encountered during excavation and construction of the street improvements, the soil shall be removed and disposed of in a manner consistent with County landfill requirements and clean structural backfill shall be put in its place.

The proposed project will have no negative impact on hazards and hazardous materials.

8. HYDROLOGY AND WATER QUALITY

The project site is nearly level, almost entirely paved and the potential for erosion is low. Ponding is the greatest water-related issue on the project. The proposed project will improve drainage on Warren Street by construction of continuous curb and gutter, new cross gutters and reconstruction and extension of underground storm drain system.

The project includes the installation of a new stormwater separator which will collect and contain solid waste, sediments, and oils and will thereby increase the quality of the storm water runoff from the site.

During construction, the construction contractor would employ Best Management Practices (BMPs) for the containment of construction related materials.

The proposed project will have no negative impact on hydrology and water quality.

9. LAND USE AND PLANNING

Most of the project site is owned by the City of Bishop. Most of the site owned by the City of Bishop is street right of way intended for streets, sidewalk, drainage, water, sewer, and other utilities.

Most of the proposed work is within city street right of way that is not zoned. Warren Street and the associated side streets are mostly surrounded by property zoned C-1 (Commercial – General/Retail) with a very small portion being zoned C-2. Warren Street is identified as a Commercial Street in the Bishop General Plan. All proposed improvements are consistent with existing and proposed land use in the area.

The proposed project will have no negative impact on land use and planning.

10. MINERAL RESOURCES

The project will use mineral aggregate in base, paving, and concrete and reclaimed materials will be used if possible thereby minimizing demand on mineral resources. No mineral resources are known to exist on the project site.

The proposed project will have no negative impact on mineral resources.

11. NOISE

There is the potential for the project to promote increased use of the street including the use of the streets and pocket park areas for special events. This use could increase noise but would have to be in accordance with noise limits in the Municipal Code.

The proposed project would result in temporary noise associated with construction activities. Construction would be limited to 7:00 a.m. – 7:00 p.m.

The proposed project will have a less than significant impact on noise.

12. POPULATION AND HOUSING

There is no housing located on the project site and none is proposed. Most of the project site is public property (street right of way) intended for public uses other than housing.

The proposed project would not require or encourage an increase in population or the construction of housing. It is anticipated the project will provide significant assets to the neighborhoods, the city and the community.

The proposed project will have no negative impact on population and housing.

13. PUBLIC SERVICES

The proposed project would contribute to the City of Bishop's domestic water public service demands and, except for disposal of materials removed during construction such as existing pavement, would not require any other public services.

There is the potential for the proposed bulb-outs at some street intersections to restrict the turning movement of long wheel-based vehicles, specifically fire-fighting ladder trucks.

The proposed project will have no negative impact on public services.

14. RECREATION

Most of the project is city street right of way and so is not used for formal recreation. The project proposes to include small areas for pedestrian and public use. These areas are often referred to as a pocket park and also known as a mini-park or “parkette”. In addition, the extra area provided by bulb-outs at some intersections in conjunction with nearby pocket parks may increase the pedestrian use and recreational opportunities on the streetscape. Both pocket parks and bulb-outs provide areas large enough for large shade trees and benches which allow comfortable rest areas for pedestrians, shoppers and tourists.

The proposed project will have no negative impact on recreation.

15. TRANSPORTATION AND TRAFFIC

The proposed project is intended to enhance the city's transportation system including pedestrian and bicycle travel. Construction of the project will increase traffic and related impacts during construction but will be of short duration.

The project has the potential for short-term impact to access of businesses on Warren Street, the associated side streets and Main Street. A large portion of public parking lots which serve all these streets are accessed on Warren Street. Scheduling and phasing construction activities will be important to provide continuous access to parking as well as ingress and egress of places of business as much as possible during the construction of the project.

In some locations there are extensive areas of almost continuous driveways that can cause conflicts with continuous sidewalks. To the extent practical, defined and limited driveways will be created.

"Bulb outs" would reduce the amount of on-street parking available, however there is a large volume of parking spaces in any of five separate public parking lots on Warren Street. In addition, the side streets connecting to Warren also have on-street parking available. Bulb-outs

may have the potential to restrict the turning movement of long wheel-based vehicles, such as delivery trucks and fire trucks.

The proposed project will have a less than significant impact on transportation and traffic.

16. UTILITIES AND SERVICE SYSTEMS

The proposed project is intended to enhance water, sewer, and drainage facilities in the area. The relocation of some overhead and the potential relocation of some underground private utilities such as power, phone, and cable is anticipated. The project proposes to provide for new underground communication lines between the City of Bishop's Department of Public Works facilities.

The proposed project will have no negative impact on utilities and service systems.

17. MANDATORY FINDINGS OF SIGNIFICANCE

Project impacts would mostly be short-term and minor. The proposed project would not cause any potential impacts to the environment that could result in a mandatory finding of significance.

SECTION 4 ATTACHMENTS

Site Photographs

Project Location Map

Conceptual Layout

City of Bishop Commercial Street Section

City of Bishop Zoning map

City of Bishop Circulation Plan

City of Bishop Standards for Landscaping Within the Public Rights of Way

City of Bishop Tree Care Information and Tree List

Project Study Report (PSR)



Existing trees in front of City of Bishop Parking Lot 1



Looking north on Warren Street from South Street



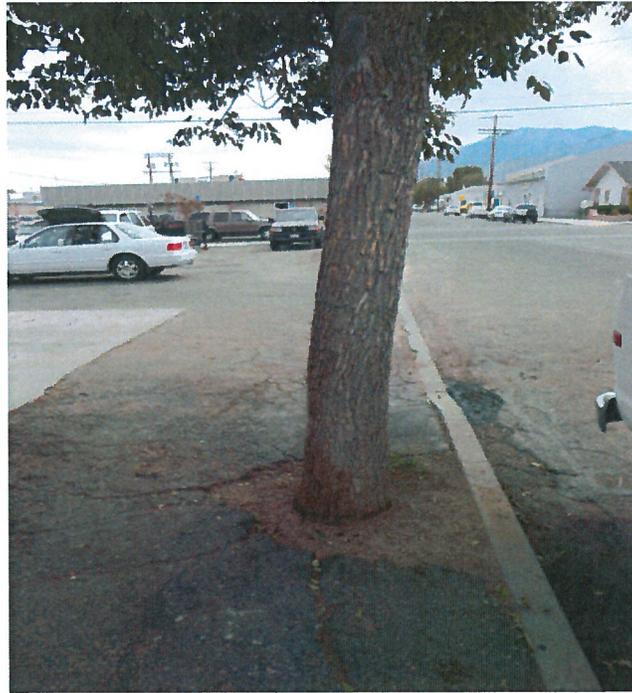
No curb ramp. Utility pole conflict. No gutters.
Northwest corner of Warren Street and Academy Street



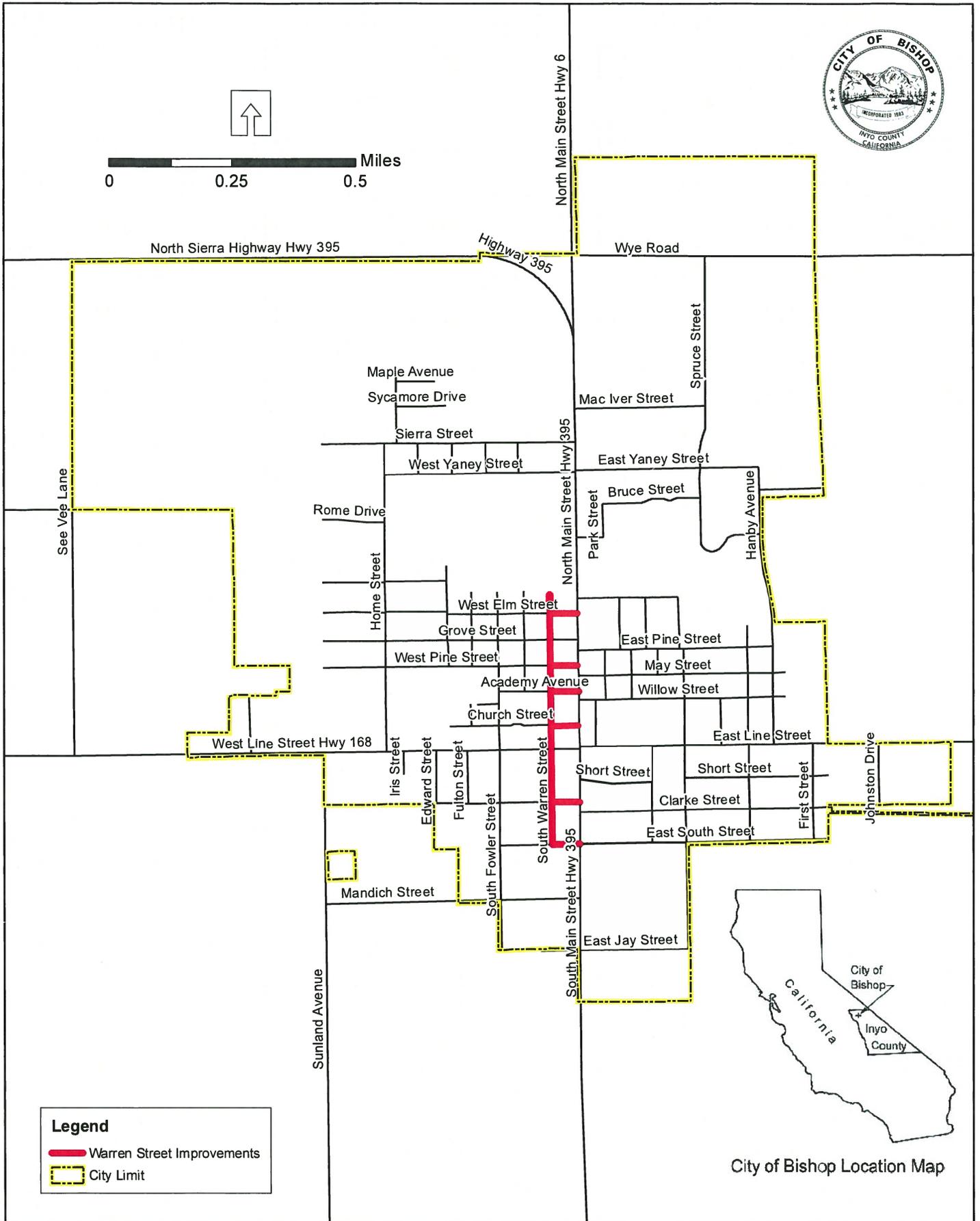
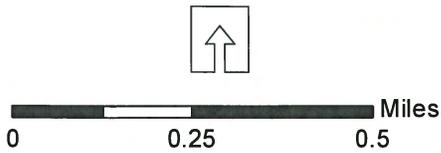
Lack of continuous sidewalk. No gutter.
Facing south. East side of Warren Street north of Lagoon Street.



Lack of curb gutter and sidewalk
Facing south. East side of Warren Street, north of Elm Street



Failing street asphalt. Lack of curb gutter and sidewalk.
Facing south. East side of Warren Street, north of Grove Street



Legend

- Warren Street Improvements
- City Limit

Warren Street Improvements Project

City of Bishop

DWP
CONSTRUCTION
OFFICE

INYO COUNTY HEALTH
DEPT.

INYO COUNTY
SERVICES BLDG.

IMAH SIERRA THRIFT MALL

331 S. WARREN ST.

236 LAGOON ST.

SOUTH WARREN STRE

AA STORAGE UNI

PERRY MOTORS

PERRY MOTORS

HARTSHORN'S

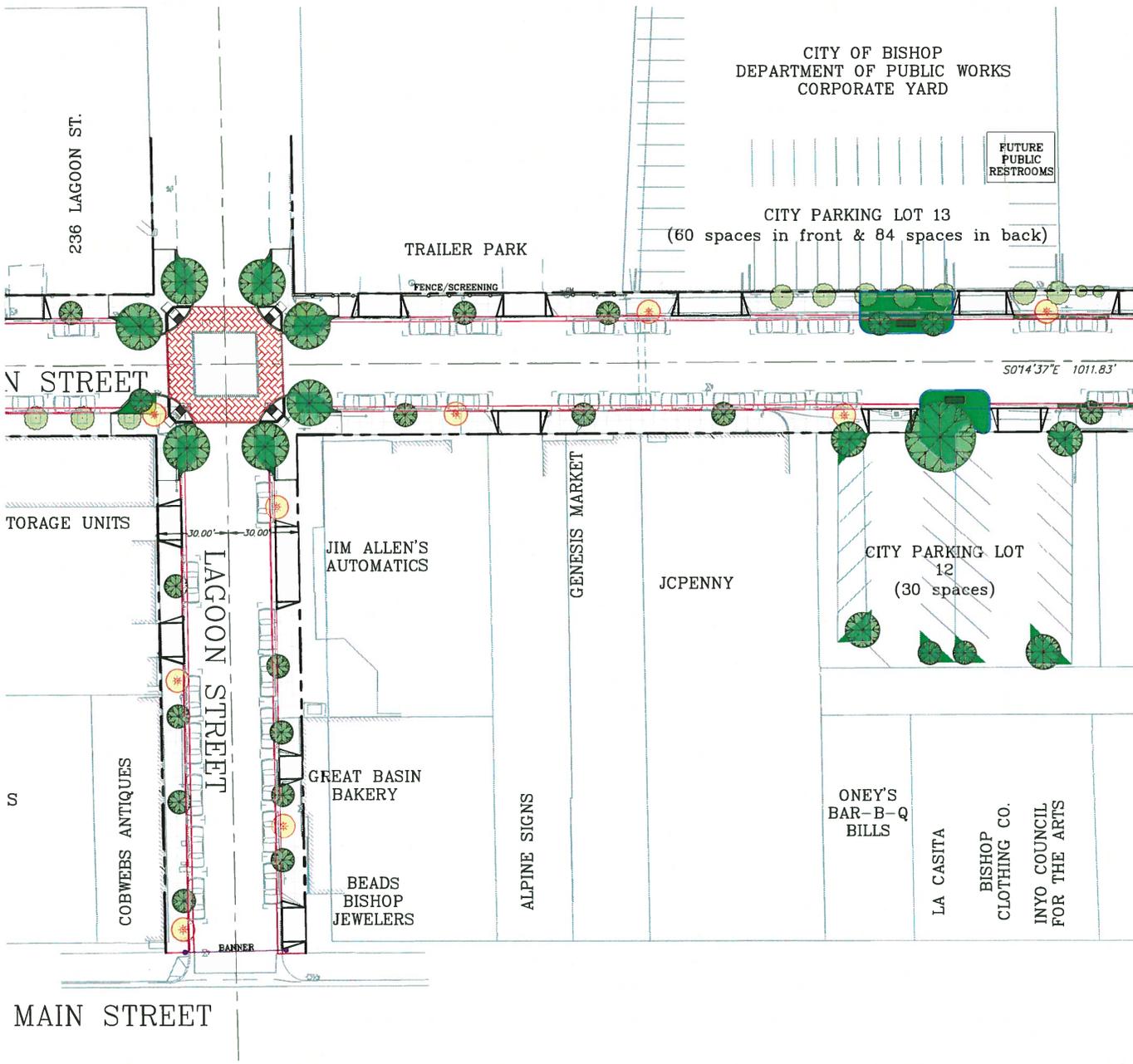
SOUTH STREET

BANNER

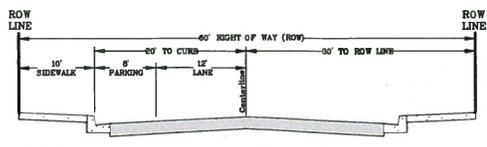
MAIN S

NOT TO SCALE





NOT TO SCALE

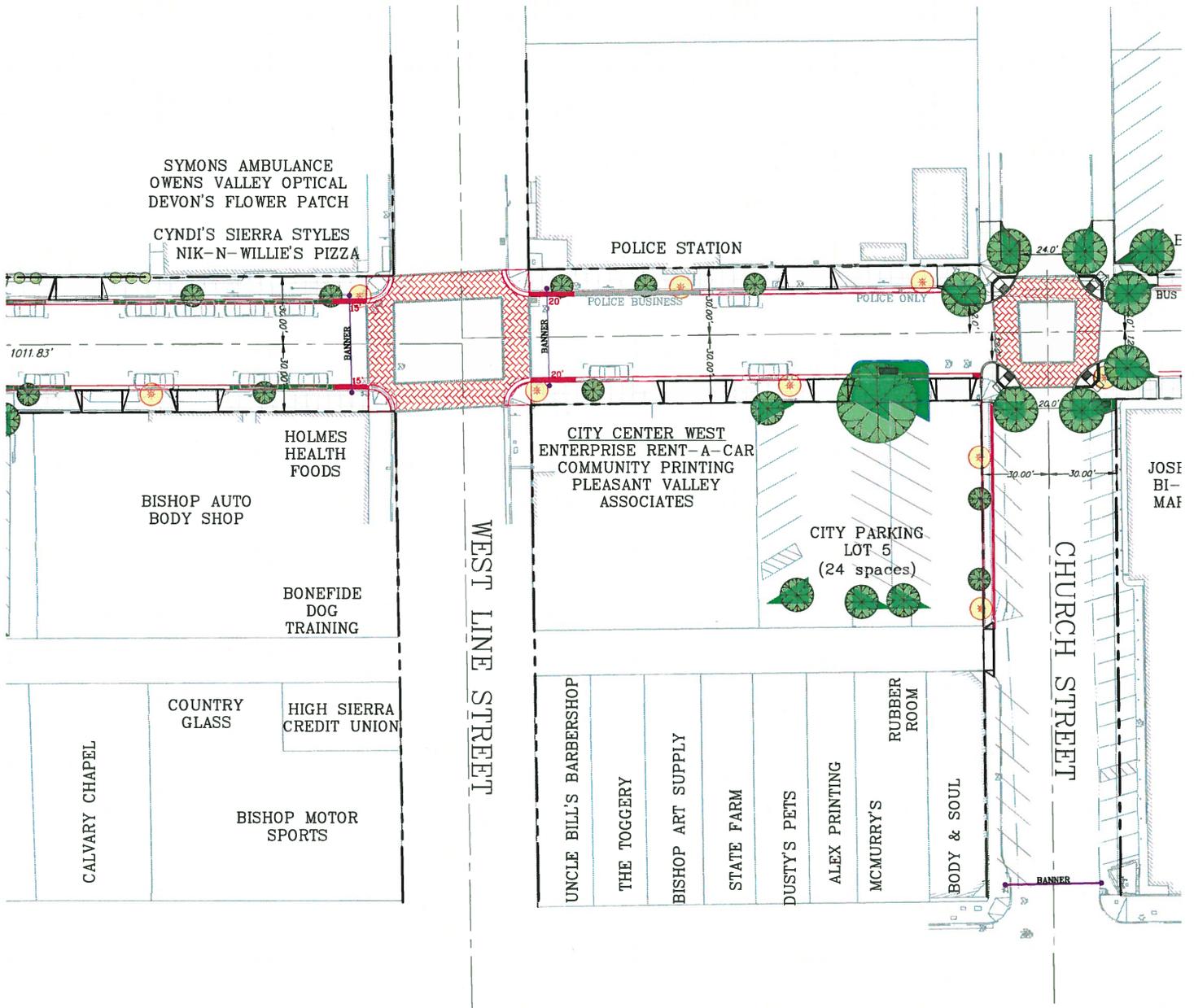


CITY OF BISHOP
COMMERCIAL STREET SECTION

Notes:
 Pavement is 4 inches asphalt concrete over 8 inches aggregate base
 Curb and gutter is Caltrans A2-B over 6 inches aggregate base
 Sidewalk is 4 inches concrete over 4 inches aggregate base
 Sidewalk and curb are poured monolithically
 Driveways follow Caltrans standard plan AB7A
 Residential driveways are over 4 inches aggregate base
 Commercial driveways are over 8 inches aggregate base
 Pavement and sidewalk cross slope is 2%

WARREN STREET

CONCE
PLAN



LEGEND

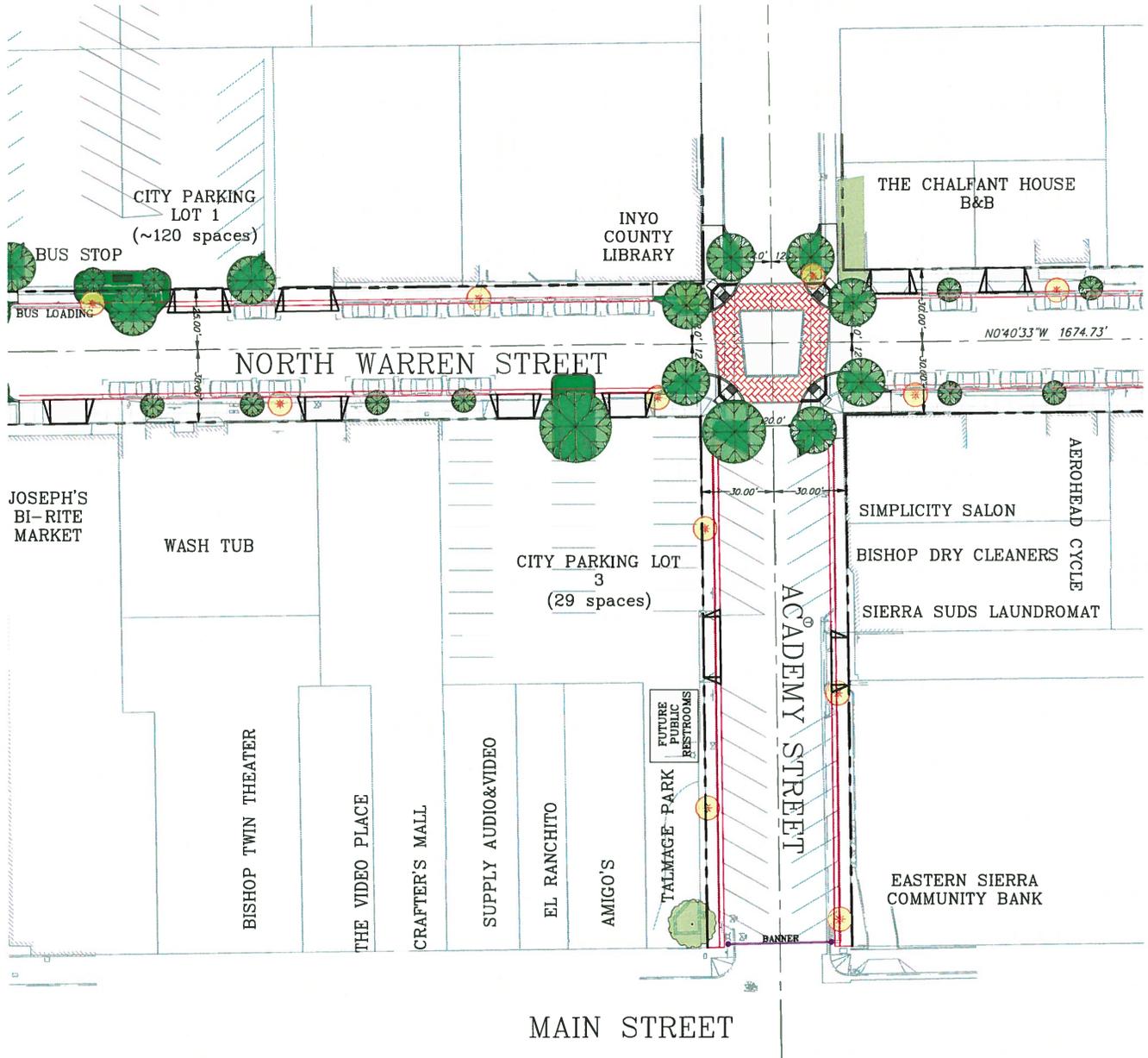
- PROPOSED CURB AND GUTTER
- PROPOSED RED CURB
- PROPOSED CONCRETE DRIVEWAY
- PROPOSED LANDSCAPED AREA
- PROPOSED DECORATIVE CROSSWALK
- PROPOSED FENCE/SCREENING
- PROPOSED TREE
- EXISTING TREE TO REMAIN
- PROPOSED ORNAMENTAL STREET LIGHT
- PROPOSED BENCH
- PROPOSED BANNER
- PROPOSED 6'x22' PARALLEL PARKING

NOT TO SCALE

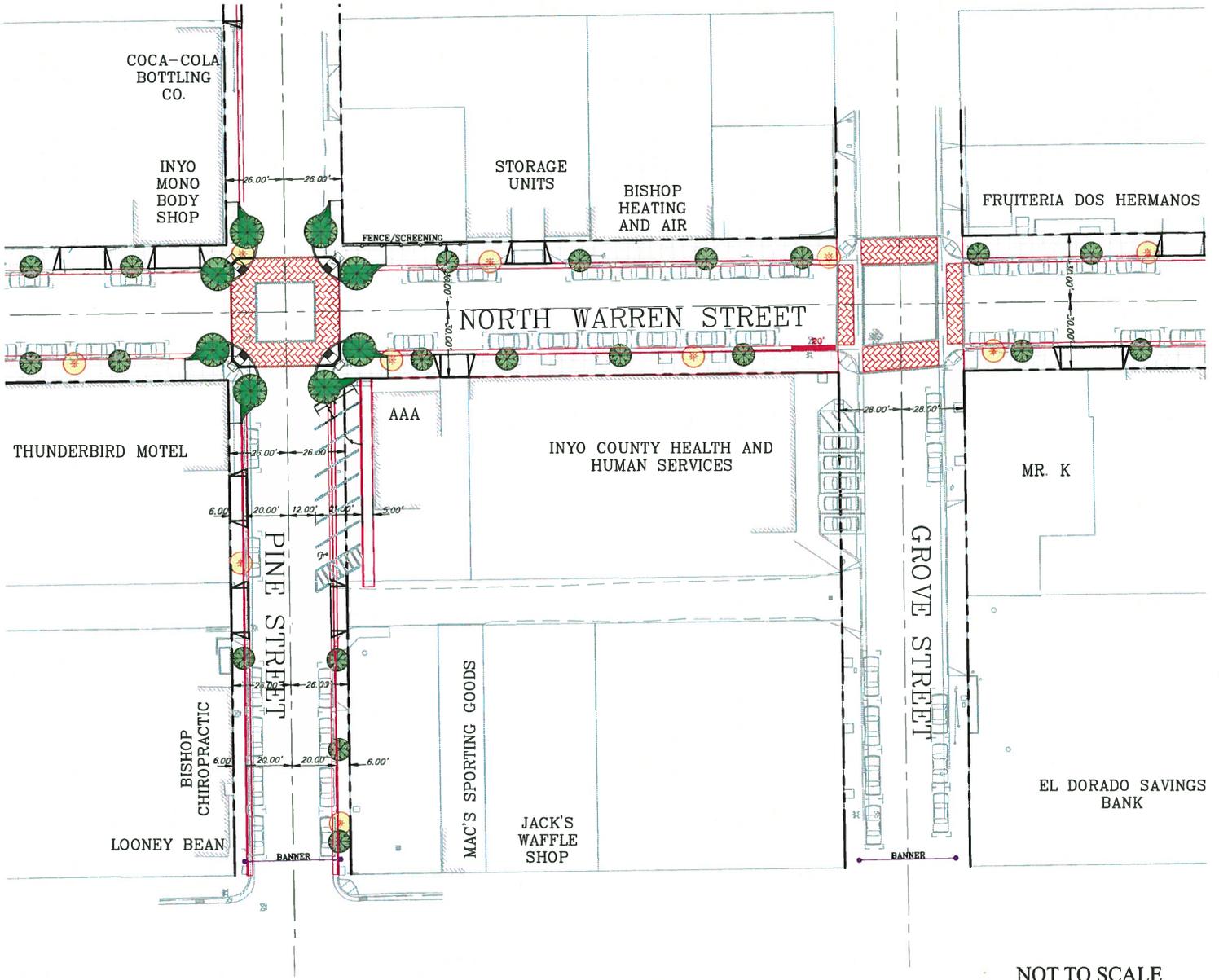
CONCEPTUAL

IMPROVEMENTS

SEPT 1: TWO WAY TRAFFIC
N DATE: 24 AUGUST 2012



NOT TO SCALE



PARKING SUMMARY
(WARREN STREET, CITY PARKING LOTS AND
SIDE STREETS FROM MAIN ST. TO WARREN ST.)

EXISTING PARKING

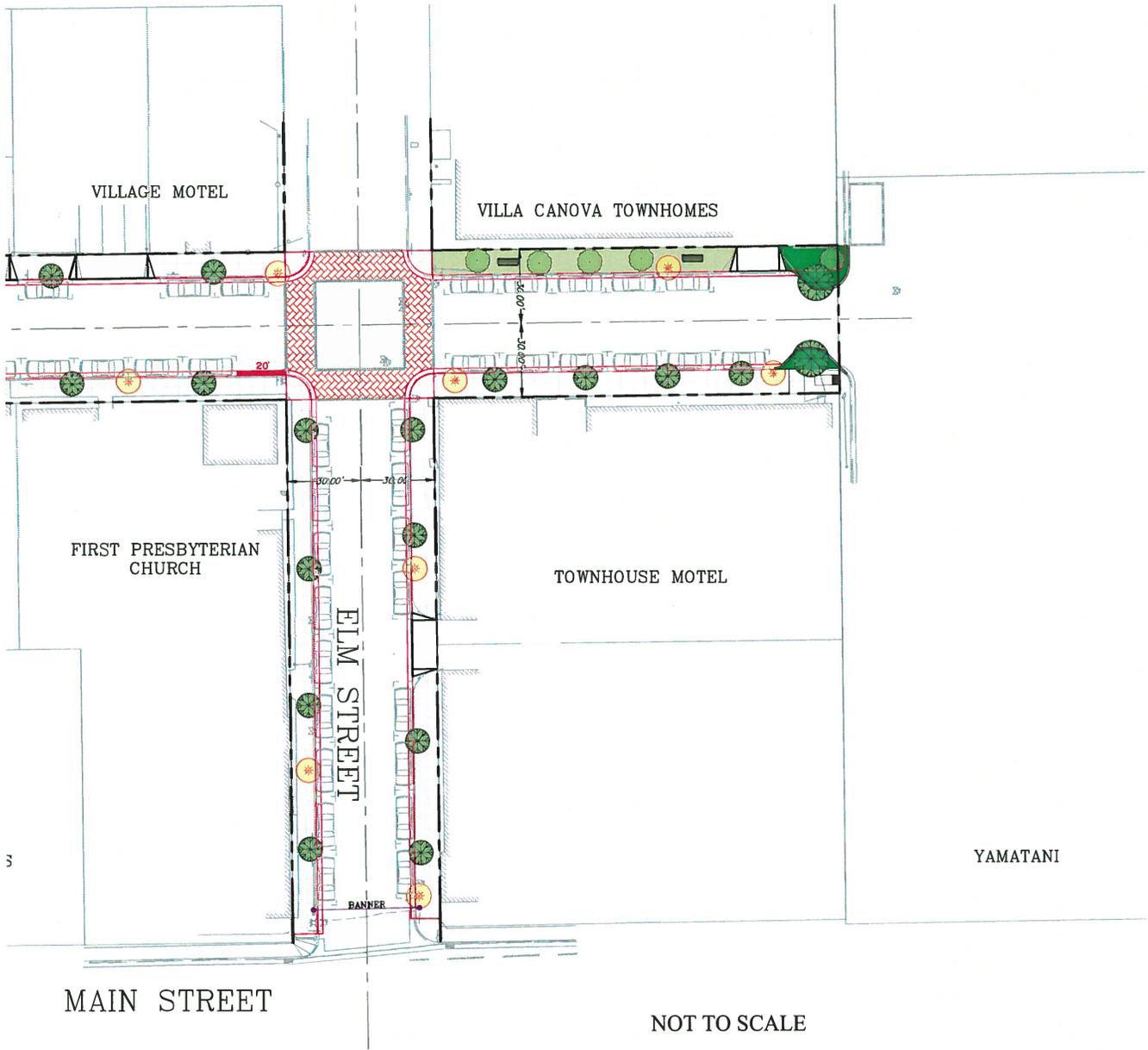
WARREN STREET	122 SPACES
SOUTH STREET	14 SPACES
LAGOON STREET	15 SPACES
CHURCH STREET	34 SPACES
ACADEMY STREET	30 SPACES
PINE STREET	17 SPACES
GROVE STREET	14 SPACES
ELM STREET	17 SPACES
CITY LOT 1	120 SPACES
CITY LOT 3	29 SPACES
CITY LOT 5	24 SPACES
CITY LOT 12	30 SPACES
CITY LOT 13	124 SPACES
TOTAL =	590 SPACES

PROPOSED PARKING

WARREN STREET	118 SPACES
SOUTH STREET	11 SPACES
LAGOON STREET	13 SPACES
CHURCH STREET	34 SPACES
ACADEMY STREET	30 SPACES
PINE STREET	17 SPACES
GROVE STREET	14 SPACES
ELM STREET	17 SPACES
CITY LOT 1	120 SPACES
CITY LOT 3	27 SPACES
CITY LOT 5	24 SPACES
CITY LOT 12	28 SPACES
CITY LOT 13	124 SPACES
TOTAL =	577 SPACES

NET GAIN/LOSS

WARREN STREET	-4 (GAINED 6, LOST 10)
SOUTH STREET	-3
LAGOON STREET	-2
CHURCH STREET	0
ACADEMY STREET	0
PINE STREET	0
GROVE STREET	0
ELM STREET	0
CITY LOT 1	0
CITY LOT 3	-2
CITY LOT 5	0
CITY LOT 12	-2
CITY LOT 13	0
TOTAL =	-13 SPACES



CITY OF BISHOP
 377 West Line Street - Bishop, California 93514
 Post Office Box 1236 - Bishop, California 93515
 760-873-8458 publicworks@ca-bishop.us
 www.ca-bishop.us

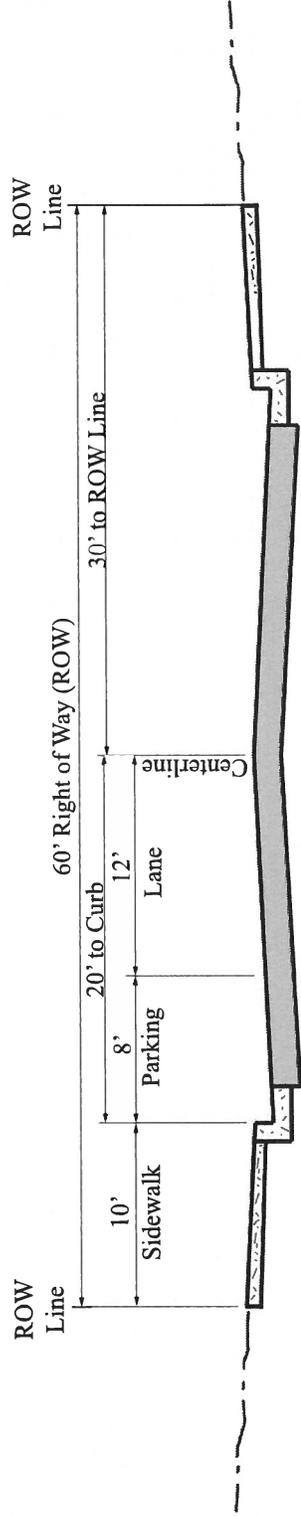
triad/holmes
 associates
civil engineering
surveying
public works
land development

873 NORTH MAIN STREET #150
 BISHOP, CA 93514
 phone (760) 873-4273
 fax (760) 873-8024
 email triad@thainc.com

**WARREN STREET IMPROVEMENTS
 CONCEPTUAL PLAN**

24 AUGUST 2012

Warren St Concept.dwg



City of Bishop Commercial Street Section

Notes:

- *Pavement is 4 inches asphalt concrete over 8 inches aggregate base
- *Curb and gutter is Caltrans A2-6 over 6 inches aggregate base
- *Sidewalk is 4 inches concrete over 4 inches aggregate base
- *Sidewalk and curb are poured monolithically
- *Driveways follow Caltrans standard plan A87A
- *Residential driveways are over 4 inches aggregate base
- *Commercial driveways are over 8 inches aggregate base
- *Pavement and sidewalk cross slope is 2%

ZONING MAP

of the City of Bishop

Adopted by City Council 25 April 2011



Legend

- City Limit
- Zone Districts
- Emergency Shelter Combining District
- Downtown Core
- Parcels

Zone	Acres
C-1	17.7%
C-2	15.9%
C-3	157.72
P	136.66
R-2000	85.36
O-S	7.9%
M-1	74.59
M-2	64.58
M-3	64.58
A-R	30.87
R-2000-P	11.05
R-2	10.57
C-H/BP	10.79
R-M	8.52
R-3-P	6.09
C-P	3.62
Total	1073.86



Original Scale
1 inch = 400 feet

0 200 400 800

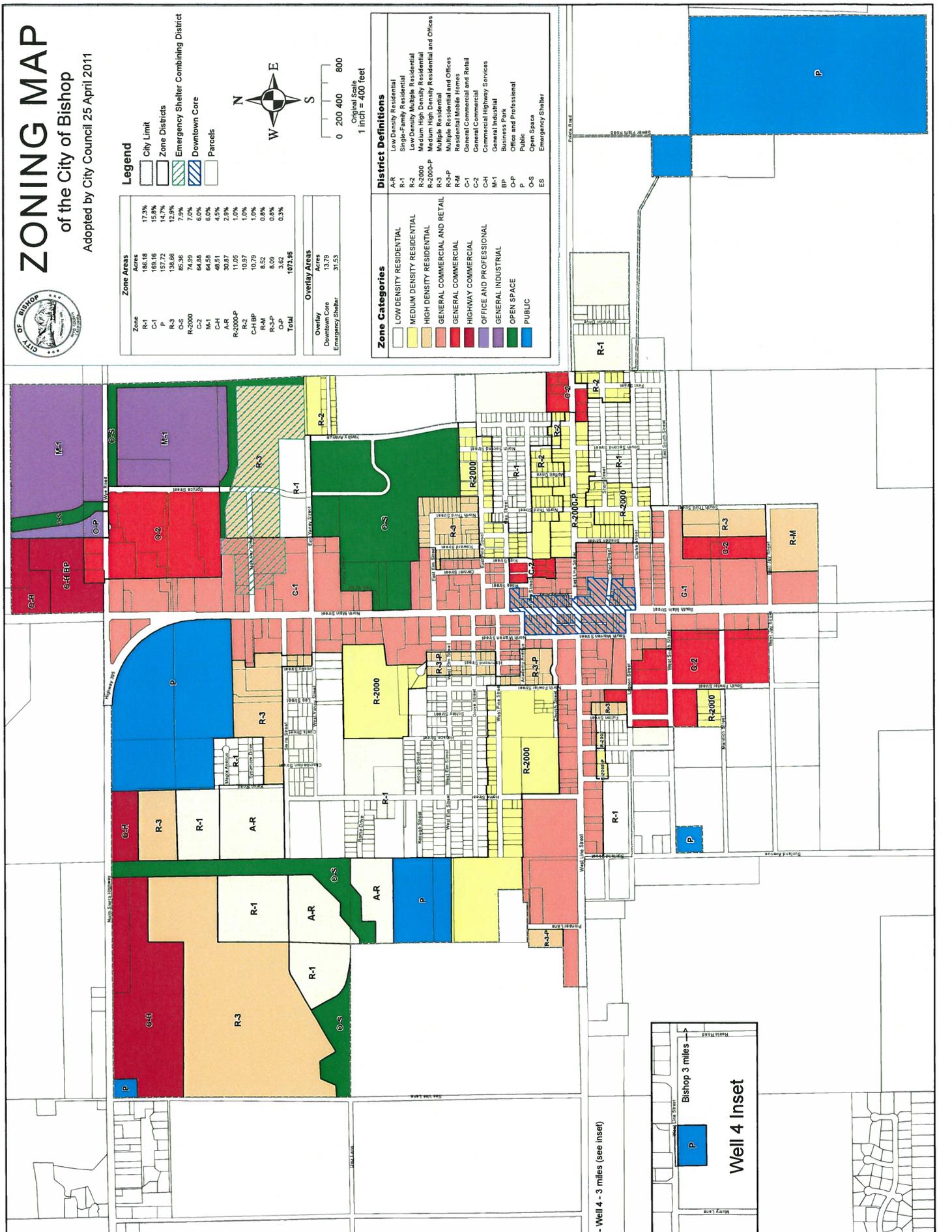
Overlay	Acres
Downtown Core	13.79
Emergency Shelter	31.53

Zone Categories

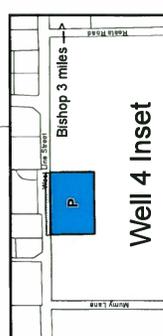
- LOW DENSITY RESIDENTIAL
- MEDIUM DENSITY RESIDENTIAL
- HIGH DENSITY RESIDENTIAL
- GENERAL COMMERCIAL AND RETAIL
- GENERAL COMMERCIAL
- HIGHWAY COMMERCIAL
- OFFICE AND PROFESSIONAL
- GENERAL INDUSTRIAL
- OPEN SPACE
- PUBLIC

District Definitions

- A-R Low Density Residential
- R-1 Single-Family Residential
- R-2 Low Density Multiple Residential
- R-2000 Medium High Density Residential
- R-2000-P Multiple High Density Residential and Offices
- R-3 Multiple Residential
- R-3-P Multiple Residential and Offices
- R-M Residential Mobile Homes
- C-1 General Commercial and Retail
- C-2 General Commercial
- C-3 Commercial Highway Services
- M-1 General Industrial
- BP Business Park
- C-P Office and Professional
- P Public
- O-S Open Space
- ES Emergency Shelter



Well 4 - 3 miles (see inset)



City of Bishop General Plan

MOBILITY ELEMENT

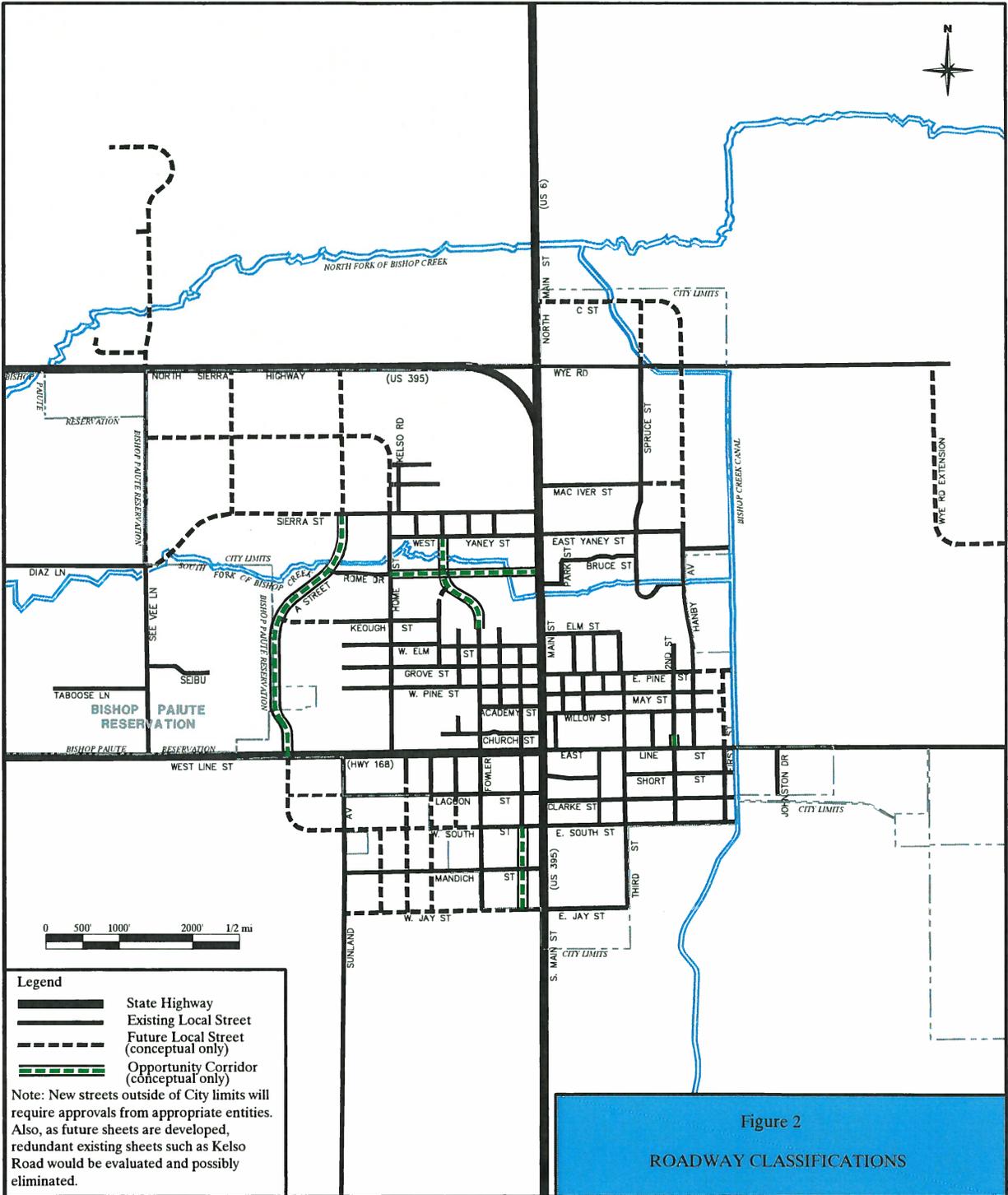


Figure 2
ROADWAY CLASSIFICATIONS

CITY OF BISHOP

STANDARDS FOR LANDSCAPING WITHIN THE PUBLIC RIGHTS-OF-WAY

1. The City of Bishop encourages landscaping public streets. These standards are intended to promote the organized development of healthy trees and landscaping within the public rights-of-way with minimal damage to curb, gutter, sidewalk, structures and utilities.

It is noted that in accordance with the Streets and Highway Code, property owners are responsible for all improvements between the property line and the curb line.

2. Root barrier shall be placed in locations shown on the standard drawings to a minimum depth of 18" below the surface. Root barrier shall be installed linear style or surround style as approved by the City. Mechanical root barrier shall be polystyrene plastic, or similar material, with added ultraviolet inhibitors, and a minimum wall thickness of 0.060". Chemical root barriers shall contain time-release chemicals that control root growth for a minimum of 12 years and shall be constructed to a minimum depth of 18" below the surface.. Chemical barriers shall be EPA registered and cleared for use in California; shall have an EPA toxicity classification of IV with an Oral LD 50 level greater than 5,000; and shall be on the list of barriers approved by the City of Bishop Department of Public Works. All barriers shall be installed in accordance with the manufacturers requirements and these standards.

3. Planter size shall be a minimum 4 ft square; or in a linear planter shall be a minimum 4 ft wide strip.

4. Planters shall be equipped with facilities for deep watering to establish deep root systems. Irrigation shall conform to City standards for water-efficient landscapes (Chapter 13.07 Bishop Municipal Code).

5. Tree well covers shall be used in areas zoned commercial unless waived in writing by the City. Covers shall be manufactured high density plastic or cast iron. Decorative brick may be used if approved by the City. In residential areas, tree well areas may be covered with dirt, gravel, bark, brick or commercial covers. Linear planting strips may use grass, potentilla or other landscaping approved by the City.



Approved By
City Administrator
[Signature]
MAY 29, 1996
Date

Approved By
City Engineer
[Signature]
FEB 22, 1996
Date

TREE STANDARDS

No.	Date	App.	Revision

Standard Detail No.

L-1
1 OF 5

6. Trees shall not be located within 15 ft of fire hydrants; 10 ft of curb returns, driveways or utility poles; or 5 ft of underground utility services.

7. All trees shall be staked until they are established and can stand alone. Stakes shall be located not to interfere with pedestrian or street traffic.

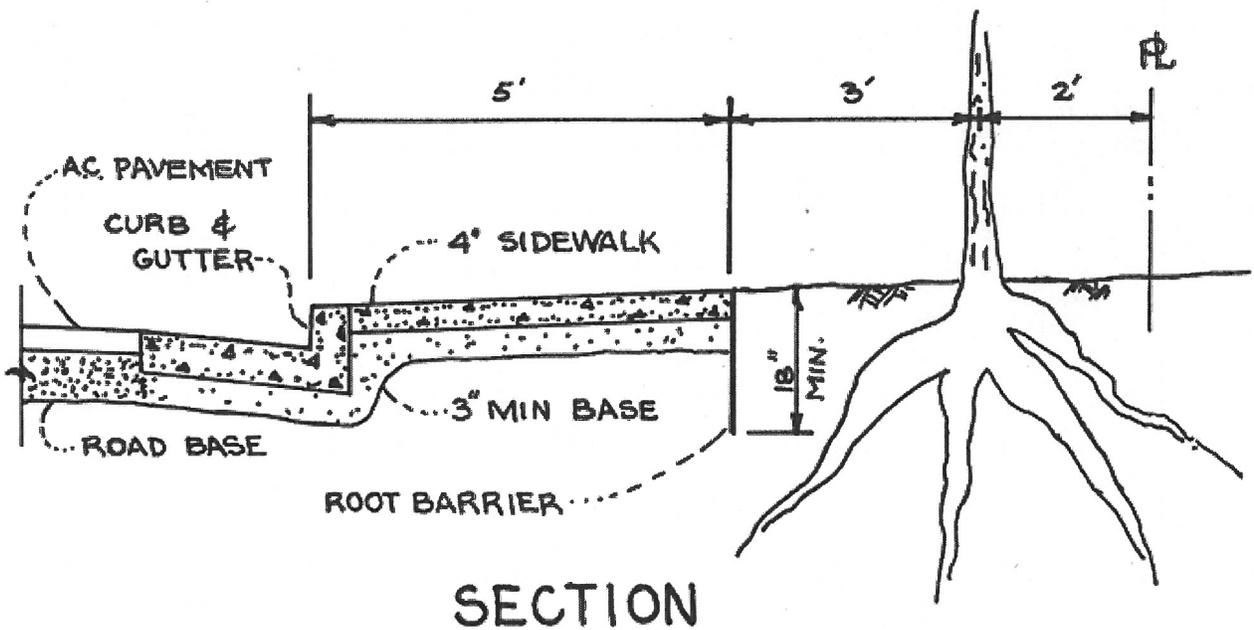
8. Trees that are acceptable for planting include:

- PYRUS calleryana "Bradford" (Flowering Pear)*
- PRUNUS serrulata kwanzan (Flowering Cherry)*
- PRUNUS cerasifera "Thundercloud" (Flowering Plum)
- PURNUS persica (Flowering Peach)
- ACER rubrum (Red Maple)*
- ARBUTUS unedo (Strawberry Tree)
- CERCIS canadensis (Eastern Redbud)
- ROBINIA ambigua "Idahoensis" (Idaho Locust)
- PISTACIA chinensis (Chinese Pistache)

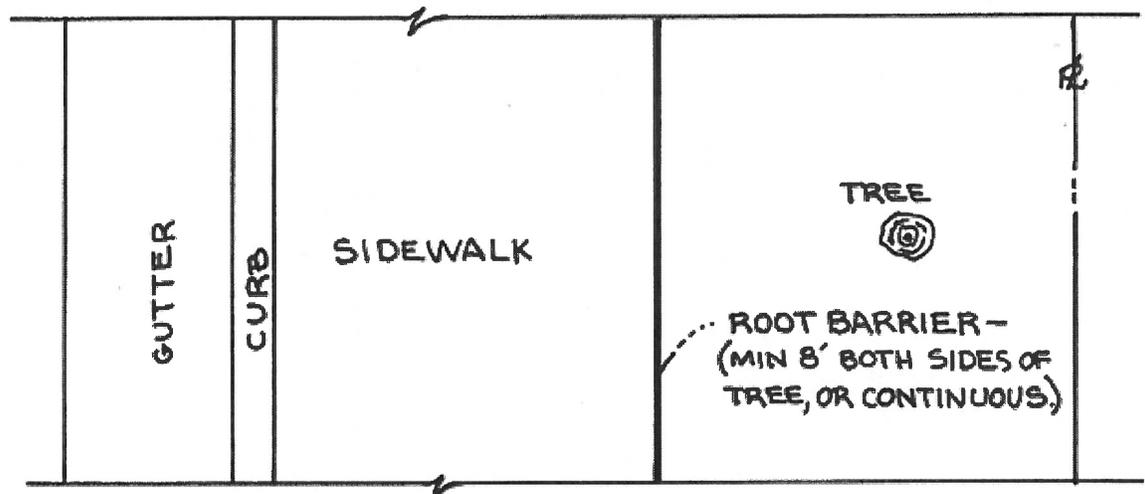
* Not recommended for planting under power lines or telephone lines.

The above trees are suitable for street landscaping and will have minimal impact on public improvements and utilities if they are cared for properly. No other trees will be planted within the right-of-way unless approved in writing by the City.

	Approved By City Administrator <i>[Signature]</i> MAY 29, 1996 <small>Date</small>	TREE STANDARDS				Standard Detail No. L - 2 2 OF 5						
	Approved By City Engineer <i>[Signature]</i> FEB 22, 1996 <small>Date</small>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;"><small>No.</small></td> <td style="width: 20%;"><small>Date</small></td> <td style="width: 20%;"><small>App.</small></td> <td style="width: 40%;"><small>Revision</small></td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>	<small>No.</small>	<small>Date</small>	<small>App.</small>	<small>Revision</small>						
<small>No.</small>	<small>Date</small>	<small>App.</small>	<small>Revision</small>									



SECTION



PLAN VIEW



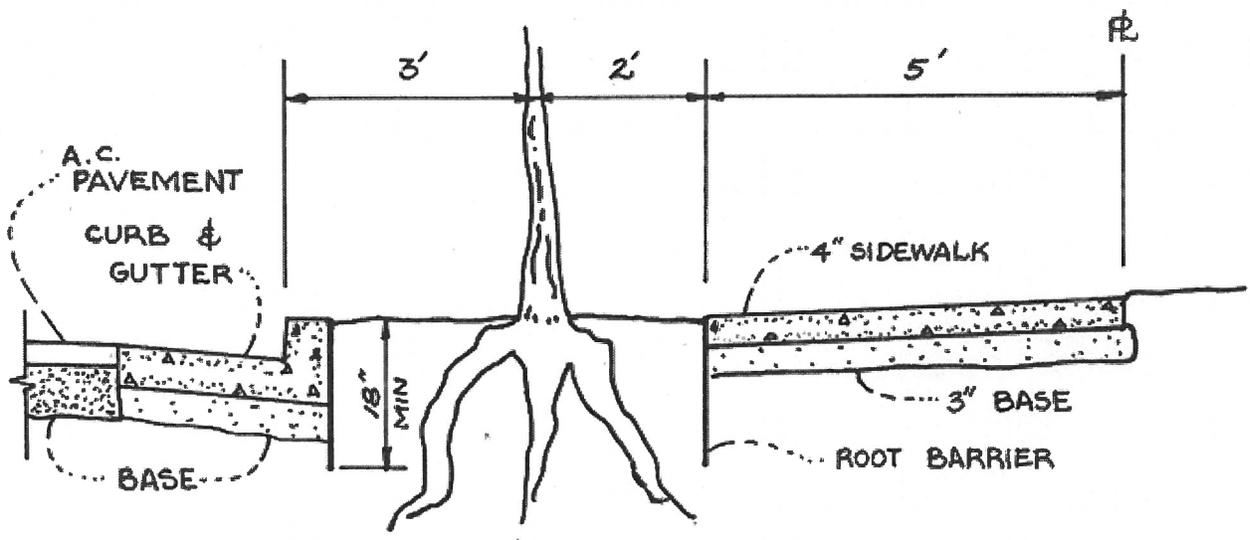
Approved By
City Administrator
Phil Pucci
Date
MAY 29, 1996

Approved By
City Engineer
Andrew Boyd
Date
FEB 22, 1996

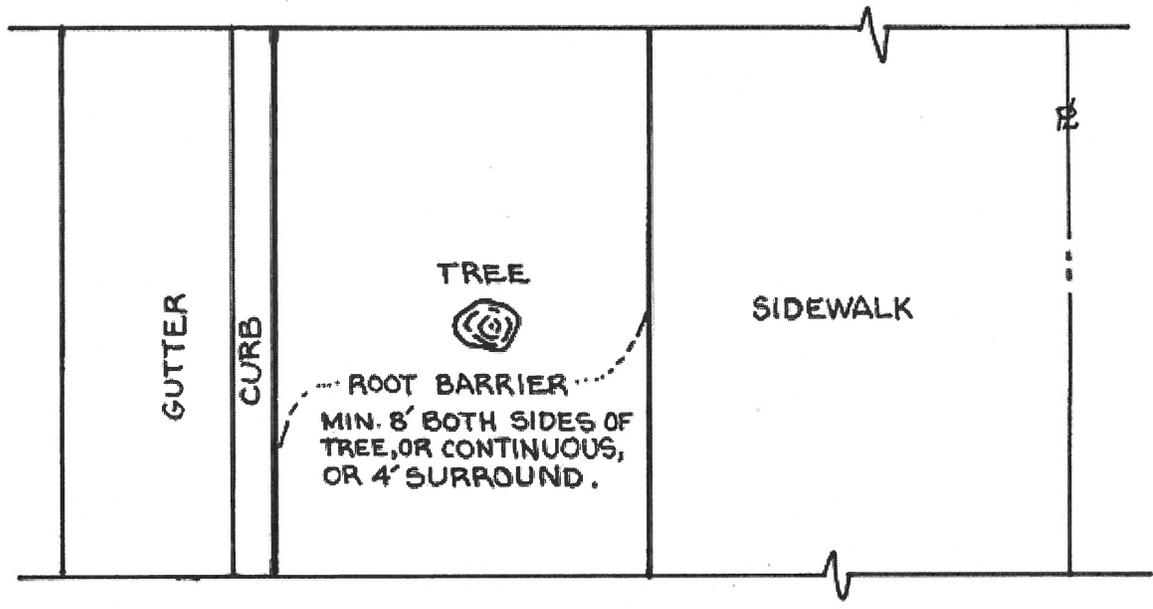
RESIDENTIAL TREE - TYPE 'A'

No.	Date	App.	Revision

Standard Detail No.
L-3
3 OF 5



SECTION



PLAN VIEW

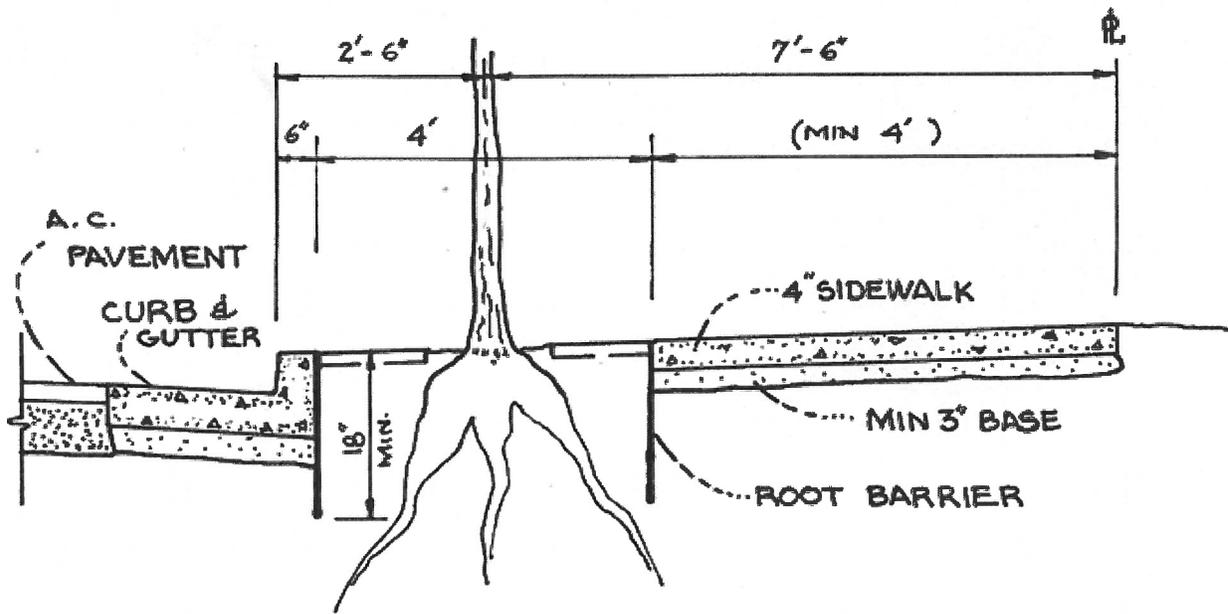


Approved By
City Administrator
Volunteer
MAY 29, 1996
Date
Approved By
City Engineer
Andrew Boyd
FEB 22, 1996
Date

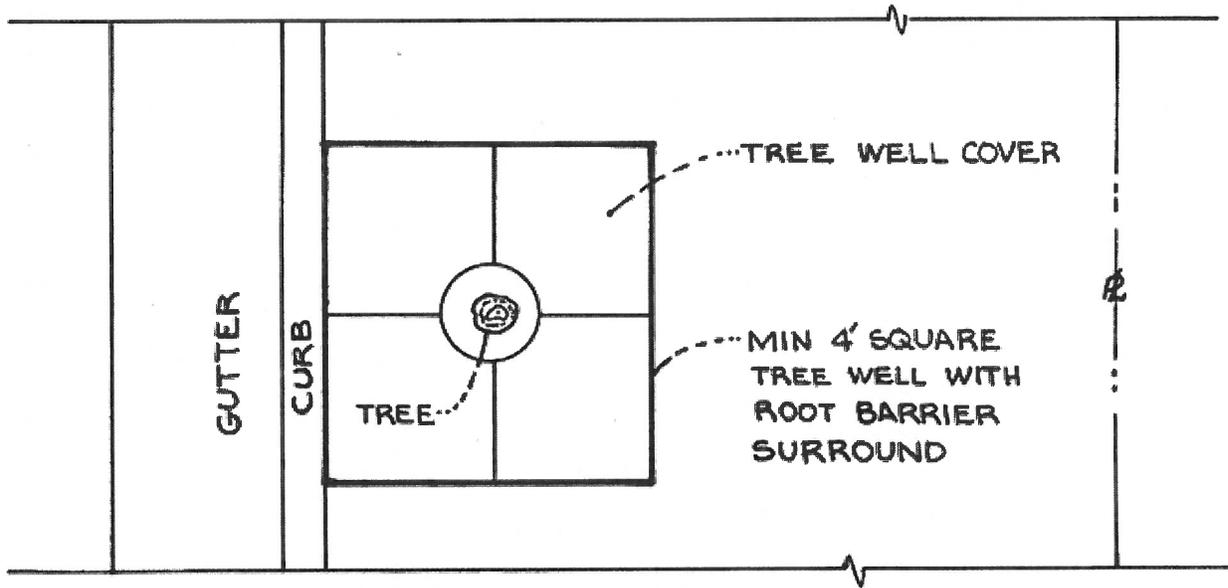
RESIDENTIAL TREE - TYPE 'B'

No.	Date	App.	Revision

Standard Detail No.
L-4
4 OF 5



SECTION



PLAN VIEW



Approved By
City Administrator
[Signature]
MAY 29, 1996
Date
Approved By
City Engineer
[Signature]
FEB 22, 1996
Date

COMMERCIAL TREE

No.	Date	App.

Revision

Standard Detail No.

L-5
5 OF 5



CITY OF BISHOP

377 West Line Street - Bishop, California 93514

Post Office Box 1236 - Bishop, California 93515

760-873-8458 publicworks@ca-bishop.us

www.ca-bishop.us

Tree Care Information

Planting Trees

- Most trees need to be planted in a hole exactly as deeply as they sat in their containers (pots). If planted too deep, for example, they will slowly die.
- Dig a hole as deep and twice as wide as the container (larger if there are large rocks or if the soil is unusually hard).
- If the soil is very dry or if you suspect poor drainage, fill with water and let the water go down. If it takes hours to drain, consult with a nursery or landscaping expert about helping with soil drainage.
- When the trees are first delivered, the roots are contained in a space the size of the containers they arrived in. This concentration of roots is called a root ball.
- Set in the tree and use a straight stick or shovel handle to make sure the top of the root ball is level with the soil. Fill in the bottom of the hole to adjust the grade, if needed, and tamp firmly.
- Fill in the hole around the root ball with a 50-50 mix of soil and soil amendment. Starter fertilizer should also be placed near the roots. Starter fertilizers are low nitrogen, high phosphorus products that help root growth without promoting new top growth. You need to help get the roots out before there are new leaves to feed. There are granular forms, organic fertilizers (even bone meal is good), and tablets made for this purpose.
- Fill the hole but do not cover the root ball with more dirt. Wet and mix the soil thoroughly. Sloshy mud makes good contact with the roots, which helps root growth out into the surrounding soil.

Staking Trees

- Staking trees not only prevents trees from blowing over or snapping in the wind, but also keeps the root ball from wobbling in the planting hole which can break off new roots.
- Use two stakes per tree, typically one on the north and one on the south side.
- Drive stakes in past the depth of the root ball and just outside the width of the root ball. Do not pierce the root ball with the stakes.

- Stakes can be driven before backfilling the planting hole.
- Tie stakes to the tree at two locations, from both sides, using four ties altogether.
- Use 1 to 1.5 inch square stakes and 1 inch wide green plant tape as ties for 5 gallon trees.
- Use 2 to 2.25 inch diameter lodge poles for stakes and use rubber ties that are nailed to the stakes for 15 gallon trees.
- Any nursery can show you which lodge pole length you need for your tree and how to attach ties.
- Make a well or depression around the tree to aid in watering.

Tree Care

- Water new trees frequently – more than they will need when they are established.
- Water the root ball of the tree. Many assume that if the soil several feet away looks moist that the root ball is moist also and that if the surface is wet that the soil 18 inches down is wet too. This is often not the case.
- Fill the well with water at least daily. If the water soaks in quickly, fill it again. Just sprinkling the ground surface with a hose nozzle is not likely to reach the thirsty roots. One can get an idea how well your watering is working by probing the root area with a finger to see if it is dry.
- Water the tree deeply. As the tree grows, deep watering will insure deep rooting with numerous benefits. The tree will be watered deeply if the water soaks slowly and deeply into the ground. Even if a lawn around the tree is watered, lay a slowly dripping hose by the tree twice a week to water the tree deeply and to promote deep roots.
- Continue to water the tree this way for the first year or two.
- After 30 to 60 days apply an all-purpose fertilizer, a "15-15-15" or "16-16-16", or a "4-4-4" or similar if organic. Liquid fertilizer needs to be applied more frequently than other forms.
- Continue to fertilize the tree this way in the spring and fall of each year.

This information is available of the City of Bishop website www.ca-bishop.us



CITY OF BISHOP

377 West Line Street - Bishop, California 93514
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760-873-8458 publicworks@ca-bishop.us
www.ca-bishop.us

Approved Street Tree Varieties

List A (no power lines)

Technical Name	Common Name
Ginkgo biloba	Maidenhair Tree
Koelreuteria paniculata	Golden Rain Tree
Liriodendron tulipifera	Tulip Tree
Pyrus calleryana 'Aristocrat'	Flowering Pear
Sophora japonica	Pagoda Tree
Ulmus parvifolia	Chinese Elm
Zelkova serrata	Sawleaf Zelkova

List B (anywhere)

Technical Name	Common Name
Cercis canadensis	Eastern Redbud
Cercis reniformis "Oklahoma"	Oklahoma Redbud
Lagerstroemia indica	Crape Myrtle
Pistacia chinensis	Chinese Pistache
Robinia ambigua "Idahoensis"	Idaho Locust



Project Study Report (PSR)
Warren Street Improvements Project

Approved:

1 January 2011

David Grah
Director of Public Works

Date

This PSR is prepared and intended to meet state requirements.

1. Problems

This project is to address deteriorated pavement, poor drainage, no or deteriorated curb and gutter, lack of sidewalk, curb returns not accessible to disabled, lack of coherent and aesthetic theme.

2. Location

This project is located in Bishop on North and South Warren Street from West South Street to dead end near West Elm Street, a distance of about 2,700 feet, and on Lagoon Street, West Pine Street, and West Elm Street between Warren Street and Main Street, a combined distance of about 750 feet. See project map. West South Street, Church Street, and Academy Street between Warren and Main could be included in the project as options, for an additional combined distance of 750 feet.

3. Scope

This project will:

- Remove and replace pavement 40 feet wide where needed
- Improve roadway grade where needed
- Remove existing curb, deteriorated curb and gutter or curb and gutter on poor grade and replace with curb and gutter
- Reconstruct and extend storm drain between Lagoon Street and Academy Street and provide oil / water separator
- Construct concrete cross gutters
- Construct continuous Americans with Disabilities Act (ADA) compliant 10 foot sidewalk as right of way allows

- Construct ADA compliant curb ramps
- Remove trees that conflict with proposed sidewalk
- Provide street trees and irrigation
- Provide architectural street lighting
- Improve intersections with Church Street, West Pine Street, and Grove Street as necessary to address drainage problems and grade issues
- Consider bulb-outs at intersections to provide enhanced pedestrian refuge, traffic calming, and context sensitive elements
- Consider aesthetic enhancement of overhead utilities
- Water and sewer improvements are anticipated in conjunction with this street project

4. Street Classification

The City of Bishop General Plan classifies the streets involved in the project as a Commercial Streets. West South Street and West Elm Street are federally classified as Urban Collectors. These city streets are not on the National Highway System.

Federal-aid Classification

<input type="checkbox"/>	Urban Principal Arterial	<input type="checkbox"/>	Rural Principal Arterial
<input type="checkbox"/>	Urban Minor Arterial	<input type="checkbox"/>	Rural Minor Arterial
<input checked="" type="checkbox"/>	Urban Collector	<input type="checkbox"/>	Rural Major Collector
<input checked="" type="checkbox"/>	Urban Local (ineligible)	<input type="checkbox"/>	Rural Minor Collector (ineligible)
<input type="checkbox"/>	Rural Local (ineligible)		

5. Environmental

CEQA: A California Environmental Quality Act (CEQA) Negative Declaration (ND) is anticipated.

NEPA: If Federal funds are obtained, a National Environmental Policy Act (NEPA) Finding of No Significant Impact is anticipated.

Potential Issues:

- Parking impacts for adjoining properties
- Business and driveway access
- Removal of mature shade trees
- Construction noise and dust
- Inconvenience during construction

6. Traffic Data

Current Estimate Average Daily Traffic:	2,000
% Trucks:	10
Current Design Hourly Volume:	500

7. Roadway Geometry

This project will not significantly change the width or alignment of the existing streets. Small adjustments to width and alignment may be necessary to match existing right of way. A slight grade change is anticipated to improve drainage. Curb returns will use a 10 foot radius unless bulb-outs are used at intersections.

8. Bridges

There are no bridges on this project.

9. Condition of Existing Facility

The existing pavement is deteriorated, has extensive cracking, and experiences flooding during rain, snow melt, and excessive irrigation. The grades along Warren Street are very flat and this, coupled with no gutters, missing, poor, and displaced curbs, and limited storm drain contributes to street flooding.

Existing curb is not continuous nor does it include a gutter. This hinders drainage and promotes the growth of weeds along the curb face. There are few concrete cross gutters at intersections. The existing trees are not species approved as street trees in the City of Bishop and roots damage sidewalks and other improvements. There is little sidewalk and some of the sidewalk that exists is not ADA-compliant. Curb ramps are not ADA-compliant.

10. Pavement Rehabilitation

The pavement work will provide a service life of at least 10 years. A standard pavement section used throughout the city is anticipated. This pavement section will be verified using materials tests and Caltrans processes. This project is consistent with the City of Bishop Pavement Management Plan.

11. Consequences of Not Doing Project

If this project is not constructed pavement will continue to deteriorate, flooding will continue, pedestrians and disabled will continue to not be served on this street, and the important commercial neighborhood will continue to lack a coherent and aesthetic theme. If this project is not constructed the public's investment in assets will not be protected and public liability related to deteriorated pavement, water ponding, freezing, displaced curbs, lack of pedestrian and disabled accessibility will increase, and commercial vitality will be limited.

12. Costs and Schedule

Excluding water and sewer improvements, project costs and schedule are estimated as follows for all locations considered for the project and assume project funding becomes available in August 2011:

Element	Cost	Start	Finish
Environmental Analysis	\$144,000	August 2011	March 2012
Project Design	\$144,000	August 2012	May 2013
Construction	\$3,300,000	September 2013	December 2013
Total	\$3,588,000		

Costs are January 2011. Costs and schedule are based on state funding. If federal processes are involved, additional costs and additional time will be required. Support costs should be escalated at 3% per year and capital costs should be escalated at 5% per year.

13. Other Agencies

No significant involvement by other agencies is anticipated.

14. Consistency with Planning

This project is consistent with the Bishop General Plan.

15. Proposed Funding

Funding for this project is proposed to come primarily from dropping two other programmed City of Bishop street projects: the West Pine Street Improvements project and the Sneden Street Improvements project. There is \$2,430,000 available from these two projects for the proposed Warren Street Improvements project. Additional funding will be pursued to fully fund all locations considered for the project.

16. Attachments

- Project Map
- Typical Commercial Street Section

17. Report Preparation

This report was prepared by the City of Bishop Department of Public Works.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, INTERIM CITY ADMINISTRATOR

KIC

**SUBJECT: PUBLIC HEARING – 2011-2012 CALIFORNIA CONSTITUTION ARTICLE XIII B
(PROPOSITION 4) APPROPRIATIONS LIMIT AND CALCULATIONS**

DATE: FEBRUARY 11, 2013

BACKGROUND/SUMMARY:

At the January 14th meeting, Council set the schedule for the review and adoption of the 2011-2012 Proposition 4 Appropriations Limit. Public notice has been given for the initial public review period of January 15 – February 11, 2013. Copies of the report were available for review at City Hall and the Bishop Library.

The purpose of this scheduled public hearing is to accept public input on the City of Bishop's 2011-2012 Proposition 4 Appropriations Limit and Calculations.

The final adoption of the appropriations limit is scheduled on the agenda under Unfinished Business.

RECOMMENDATION:

Hold the public hearing.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, INTERIM CITY ADMINISTRATOR *KJC*

SUBJECT: FINAL PROPOSITION 4 FIGURES - APPROPRIATIONS LIMIT 2011-2012

DATE: FEBRUARY 11, 2013

Attachments: Proposition 4 Calculations –June 30, 2012

BACKGROUND/SUMMARY:

Article XIII B of the California Constitution requires the preparation of an “appropriation limit” for governmental entities. Due to changes in the law and unanticipated changes in the economic environment which set up the parameters for “Proceeds of Taxes”, staff has an independent accountant’s report prepared to finalize the City of Bishop’s actual appropriations. A copy of this report and calculations are provided for Council review.

The report confirms compliance with Article XIII B of the California Constitution by the City of Bishop. The City’s appropriations subject to limit for 2011-2012 was \$5,332,564. Our calculated actual limit was \$6,975,576. The City of Bishop was under the statutory limit by \$1,643,012 for fiscal year ended June 30, 2012.

RECOMMENDATION:

Accept and adopt the report prepared by Larry Bain, CPA relating to the City of Bishop’s Proposition 4 Appropriations Limit for the 2011-2012 fiscal year.

CITY OF BISHOP

**PROPOSITION 4
CALCULATIONS**

JUNE 30, 2012

CITY OF BISHOP

**PROPOSITION 4
CALCULATIONS**

TABLE OF CONTENTS

Independent Accountant's Report on Agreed-Upon Procedures Applied to Appropriation Limit Worksheets	1
Proposition 4 Limit Summary	3
Calculation of Appropriations Subject to Proposition 4 Limit – Schedule A	4
Appropriation Limit Calculation – Schedule B	6
Notes to Proposition 4 Calculations.....	7

Larry Bain, CPA,
An Accounting Corporation
2148 Frascati Drive
El Dorado Hills, CA 95762

**INDEPENDENT ACCOUNTANT'S REPORT ON AGREED-UPON PROCEDURES
APPLIED TO APPROPRIATION LIMIT WORKSHEETS**

To the City Council
City of Bishop
Bishop, California

We have applied the procedures enumerated below to the accompanying Appropriations Limit worksheet of the City of Bishop, California (City) for the fiscal year ended June 30, 2012. These procedures, which were agreed to by the City and the League of California Cities (as presented in the League publication entitled *Article XIII B Appropriations Limitation Uniform Guidelines*) were performed solely to assist the City in meeting the requirements of Section 1.5 of Article XIII B of the California Constitution.

This engagement to apply agreed-upon procedures was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures performed and our findings were as follows:

1. We obtained the price and population information for the City and calculated the appropriations limit and annual adjustment factors included in those worksheets. We also compared the population and inflation factors included in the aforementioned worksheets to those that were selected by a recorded vote of the City Council.

Finding: No exceptions were noted as a result of our procedures.

2. For the accompanying Appropriations Limit Calculation worksheet, we added the limit at June 30, 2011, last year's limit, to the total adjustments in the appropriations limit for fiscal year 2011-2012, and compared the limit at June 30, 2012 to the subject proceeds of tax.

Finding: No exceptions were noted as a result of our procedures.

3. We compared the current year information presented in the accompanying Appropriations Limit worksheet to the other worksheets described in No. 1 above.

Finding: No exceptions were noted as a result of our procedures.

4. We compared the prior year appropriations limit presented in the accompanying Appropriations Limit worksheet to the prior year appropriations limit adopted by the City Council.

Finding: No exceptions were noted as a result of our procedures.

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion on the accompanying Appropriations Limit. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. No procedures have been performed with respect to the determination of the appropriation limit for the base year, as defined by the League publication entitled *Article XIII B Appropriations Limitation Uniform Guidelines*.

This report is intended solely for the use of the City of Bishop, California and the State of California Controllers Office and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

A handwritten signature in black ink, appearing to read "Larry Bain", with a long horizontal flourish extending to the right.

Larry Bain, CPA,
An Accounting Corporation
December 29, 2012

CITY OF BISHOP

**Proposition 4 Limit Summary
For the Fiscal Year Ended June 30, 2012**

Appropriations Subject to Limit (Schedule A)	\$ 5,332,564
Appropriations Limit (Schedule B)	<u>6,975,576</u>
Amount Under the Legal Limit	<u><u>\$ 1,643,012</u></u>

CITY OF BISHOP

Schedule A

Calculation of Appropriations Subject to Proposition 4 Limit
For the Fiscal Year Ended June 30, 2012

	Proceeds	Non-Proceeds	Total
<u>General Fund</u>			
Taxes			
Property-secured	\$ 359,306	\$ -	\$ 359,306
Property-unsecured	64,481		64,481
Prior year	34,249		34,249
Homeowners	3,106		3,106
Sales	2,112,374		2,112,374
DWP Water Agreement Payment		182,666	182,666
Transient occupancy	1,810,674		1,810,674
Sales tax - public safety	17,082		17,082
Real property transfer	2,405		2,405
	<u>4,403,677</u>	<u>182,666</u>	<u>4,586,343</u>
Licenses and Permits			
Business licenses		50,830	50,830
Use permits		1,300	1,300
Building permits		10,389	10,389
Grading permits			-
Electrical		1,687	1,687
Plumbing		2,295	2,295
Electrical franchise		32,718	32,718
TV franchise		12,542	12,542
		<u>111,761</u>	<u>111,761</u>
Fines, Forfeitures and Penalties			
Forfeited deposits			-
Citation		13,302	13,302
	<u>-</u>	<u>13,302</u>	<u>13,302</u>
Total Fines, Forfeitures and Penalties			
Aid from Other Governmental Agencies			
Motor vehicle in lieu (includes VLF swap)	276,941		276,941
Off-highway motor vehicle fees		-	-
Prop 1B		200	200
Reimbursement - highway sweeping		18,333	18,333
Reimbursement - fire district		61,201	61,201
Reimbursements - miscellaneous			-
Loan retirement			-
Peace officers training		14,100	14,100
Court restitutions			-
Dispatch contracts		325	325
Grants		76,562	76,562
	<u>276,941</u>	<u>170,721</u>	<u>447,662</u>
Total Aid from Other Governmental Agencies			
Subtotal Forward	<u>\$ 4,680,618</u>	<u>\$ 478,450</u>	<u>\$ 5,159,068</u>

CITY OF BISHOP

Schedule A (continued)

**Calculation of Appropriations Subject to Proposition 4 Limit
For the Fiscal Year Ended June 30, 2012**

	<u>Proceeds</u>	<u>Non-Proceeds</u>	<u>Total</u>
<u>General Fund (Continued)</u>			
Subtotal Forwarded	\$ 4,680,618	\$ 478,450	\$ 5,159,068
Charges for Current Services			
Plan checking		4,257	4,257
Park and recreation		91,263	91,263
Total Charges for Current Services		95,520	95,520
Use of Money and Property			
Interest and investment income	8,872	1,858	10,730
Coin sales			-
Rents		112,915	112,915
Total Use of Money and Property	8,872	114,773	123,645
Other			
Insurance refunds and dividends		38,095	38,095
Miscellaneous		101,872	101,872
Total Other		139,967	139,967
Total General Fund	4,689,490	828,710	5,518,200
<u>Special Revenue Funds</u>			
T.U.T - Measure A	528,999	85,482	614,481
Hyw 6		31,102	31,102
Gas tax	114,075		114,075
Traffic safety		18,539	18,539
HOME program		10,000	10,000
Public safety		143,170	143,170
Total Revenues - Special Revenue Funds	643,074	288,293	931,367
Total Revenues - General and Special Revenue Funds	\$ 5,332,564	\$ 1,117,003	\$ 6,449,567

CITY OF BISHOP

Schedule B

Appropriation Limit Calculation
For the Fiscal Year Ended June 30, 2012

A. Limit at June 30, 2011	\$ 6,768,228
B. Adjustment factors supplied by the Department of Finance, report dated May, 2011	
Per Capita Change for the fiscal year 2011-2012 2.51%	
Per Capital converted to a ratio	1.0251
Population change for the fiscal year 2011-2012 .54%	
Population change converted to a ratio	<u>1.0054</u>
Calculation of Factor for Fiscal Year 2011-2012	<u>1.0306</u>
C. Annual increase (decrease) in Appropriation Limit	207,348
D. Other adjustments	<u> </u>
E. Total adjustments	<u>207,348</u>
F. Limit at June 30, 2012	<u><u>\$ 6,975,576</u></u>

CITY OF BISHOP

**Notes to Proposition 4 Calculations
For the Fiscal Year Ended June 30, 2012**

Note 1: Summary of Significant Policies

A. Background

The voters of the State of California, in November 1979, passed Proposition 4, which added Article XIII B to the State Constitution. This article establishes limits on the appropriations of proceeds of taxes. This report presents the calculation that the City of Bishop is required to make to conform to the provisions of this law.

B. Accounting Basis

The City of Bishop prepares the annual budget using a modified accrual basis of accounting. This method is in accordance with U.S. generally accepted accounting principles; accordingly, the calculation included in this report has been prepared on the budgetary basis of accounting used by the City.

C. Proceeds/Non-Proceeds of Tax

The revenue for each governmental-type fund has been allocated between proceeds and non-proceeds of tax based on guidelines established by the office of the State Controller.

Note 2: Interest Allocation

Interest earned is required to be allocated between proceeds and non-proceeds of taxes. We performed the following calculation to make this allocation:

	Total (Excluding Interest)	Proceeds	Non- Proceeds
Total Revenue Amount	<u>\$ 6,438,837</u>	<u>\$ 5,323,692</u>	<u>\$ 1,115,145</u>
Percentage	100.0%	82.68%	17.32%
Allocated Interest	<u>\$ 10,730</u>	<u>\$ 8,872</u>	<u>\$ 1,858</u>

Note 3: Population and Price Indexes

The State of California provides to each agency subject to the provisions of Article XIII B the population information in conjunction with a change in the cost of living, or price factor for the applicable county. We used the factors made available as of May 2011, to make the calculations presented in this report.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR

SUBJECT: Social Media Policy

DATE: February 11, 2013

Attachments: Social Media Policy

BACKGROUND/SUMMARY

City staff has worked with Joint Powers Insurance Authority (JPIA) to create a Social Media Policy to provide best practices for the City's use of social media.

Attached is the City's Policy providing guidelines, as well as, proposed policies and procedures for using social media.

RECOMMENDATION

Council consideration to approve the City's Social Media Policy.



*Small Town with a
Big Backyard!*

CITY OF BISHOP

377 West Line Street - Bishop, California 93514

Post Office Box 1236 - Bishop, California 93515

www.ca-bishop.us

Social Media Policy

Purpose:

The City of Bishop recognizes that using social media sites such as Facebook, YouTube, and Twitter can enhance communication with the public. The City of Bishop encourages the use of electronic communications including social media to share information in support of its mission of public service and to conduct its business. The purpose of this policy is to establish guidelines for use of social media for city business.

Policy:

Social media consists of internet-based tools for sharing and discussing news, services, information, images, audio, and video. The City of Bishop uses social media to enhance communication with residents, businesses, visitors, and community organizations. Use of social media shall support the objectives of the city and present the city in a positive and professional manner.

Policies and Procedures:

The following policies and procedures shall be followed regarding the use of social media for city business.

1. Only employees authorized in writing by the City Administrator may establish and manage city social media pages.
2. Employees representing the City on City social media pages shall conduct themselves at all times as a professional representative of the City and in accordance with all applicable rules, regulations, and policies.
3. Proliferation of social media sites should be avoided.
4. City social media pages shall be consistently branded including use of city seal and slogan to communicate a clear association with the city, shall include contact information, shall link to the official city website, and should link to other city social media sites.
5. City social media pages and account profiles shall be based on a city email address.
6. Content in violation of this policy or any applicable rules, regulation, or other policy shall be removed in accordance with information retention policies.
7. City social media pages and their associated content should focus on significant city interest areas.
8. City social media pages content should be objective and descriptive and presented in a polite and professional tone.
9. City social media pages shall not contain confidential content.

10. City social media content containing any of the following shall not be allowed:
 - A. Content that does not pertain to city business
 - B. Profane content
 - C. Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation
 - D. Sexual content or links to sexual content
 - E. Solicitations of commerce not related to city business
 - F. Conduct or encouragement of illegal activity
 - G. Comments not related to the subject being discussed.
 - H. Personal matters
 - I. City staff personal opinion on city issues or any other issue
 - J. Information that may tend to compromise the safety or security of the public or public systems
 - K. Content that violates a legal ownership interest of any other party
11. Content generated by members of the public (such as Facebook comments), whether favorable or unfavorable to the City, should be allowed to remain provided it is relevant to the conversation topic and is not in violation of this policy.
12. City social media passwords shall not be shared with anyone not authorized.
13. Any individual who violates the policy shall be denied access to city social media sites.
14. City social media pages shall contain the following disclaimer: "The City of Bishop disclaims responsibility for content in violation of applicable rules, regulations, and policies that is not removed in a timely manner."

Keith Caldwell
City Administrator

Date

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KSC*

SUBJECT: EXCEPTION TO OPEN MARKET PURCHASE – POLICE DEPARTMENT

DATE: FEBRUARY 11, 2013

Attachments: Staff Memo
Purchase Order No. BP 1239

BACKGROUND/SUMMARY

Attached is a request from Chief Carter seeking approval to purchase body armor through a U.S. Department of Justice grant for certain sworn members of the department serving on the Joint Special Weapons Team. In order to qualify for 50% reimbursement of the costs, the equipment must conform to the standards of the grant and purchased through the approved vendor.

RECOMMENDATION

Review the request from the Police Chief and if appropriate,

- Authorize the waiving of the formal bid procedure;
- Approve the exception to the Open Market Procedure pursuant to 3.24.200 D.;
- Authorize the purchase of the body armor from Adamson Police Products in an amount not to exceed \$7,500.00.



BISHOP POLICE DEPARTMENT

207 W. Line St.
Bishop, CA 93514
760-873-5866

To: Bishop City Council via Mr. Keith Caldwell- City Administrator

From: Chris Carter-Chief of Police 

Date: January 29, 2013

Subject: Request for Exception to Open Market Purchase

In accordance with Section 3.24.200 of the Bishop Municipal Code, I am requesting an exception to the Open Market/Bidding Procedure for the purchase of body armor for sworn members of the Bishop Police Department currently serving on the Joint Special Weapons Team.

Under the benefits of a grant administered by US Dept. of Justice, certain purchases of body armor are reimbursed at 50% of cost. In order to qualify for the reimbursement, the body armor must conform to specified standards and an approved vendor must be used. The Bishop Police Department has participated in this grant for the past several years and has exclusively used Adamson Police Products, of Los Alamitos, CA to supply body armor to our Officers. The body armor to be purchased, as listed on the attached purchase order, conforms to the standards of the grant and Adamson Police Products is an approved vendor. Therefore, approximately 50% of the cost of the body armor will be reimbursed to the Police Department, should this purchase be approved.

I am requesting that the City Council approve this request for an exception to the Open Market Purchase and approve the purchase of Body Armor from Adamson Police Products, in an amount not to exceed \$7,500.00

I am available at your convenience should you have questions or wish to discuss this request further.

PURCHASE ORDER

Bishop Police Department

207 W. Line
 BISHOP, CA 93514
 (760) 873-5823

SHIP TO:

207 W. LINE STREET
 BISHOP, CA 93514

NO. BP 1239

DATE: 1/15/2013

TO:

ADAMSON POLIC PRODUCTS
 TONY DUCOURNEAU
 10764 NOEL STREET
 LOS ALAMITOS, CA 90720
 (818) 984-9485

FUND: 001-020

ACCOUNT: 52018

Quantity	Description	Price Each	Amount
(3)	PROTECH FAVE MK II SM01 IIIA COLOR A-TAC P6-FSM3	\$1476.00	\$4428.00
(3)	PROTECH ENHANCED COLLAR P6-A-ENHCOL-SM3-LG-YK	\$ 96.00	\$ 288.00
(3)	PROTECH SM01 FAV MAK II THROAT P6-A-FAVTHRT-SM2-YK	\$ 90.00	\$ 270.00
(3)	PROTECH UPPER ARM PROTECTION P6-A-BCP-SM3-UK	\$ 312.00	\$ 936.00
(3)	PROTECH SM01 ENHANCED GROIN PROTECTION P6-A-ENHGRN-SM3-YK	\$ 180.00	\$ 540.00
(3)	PROTECH SET OF (6) MOLLE POUCHES TP10-M-YK	\$ 97.20	\$ 291.60
(9)	PROTECH SMALL (1") YELLOW "POLICE" PATCHES W/VELCRO	\$ 10.00	\$ 90.00
(3)	PROTECH LARGE (2") YELLOW "POLICE" PATCHES W/VELCRO	\$ 15.50	\$ 46.50

GUTIERREZ/M MAIRS/NOLAN

8% TAX

\$ 551.21

FREE FREIGHT

TOTAL \$7441.31

DEPARTMENT HEAD

CITY OF BISHOP PURCHASING AGENT

By _____
 Chris Carter, Chief of Police

By _____
 Denise Gillespie, Assistant City Clerk

INSTRUCTIONS TO VENDORS

1. Mail invoice in duplicate
2. Invoice must include tax and shipping charge, f.o.b. Bishop, California
3. Show purchase order number on all invoices, packages, delivery slips, and correspondence
4. The Bishop Police Department is not liable for materials or supplies furnished or services rendered, except by order of the City Council or by authority of a Purchase Order properly signed by the Purchasing Agency or his authorized representative.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KJC*

SUBJECT: Advertise for Construction Bids – Clarke Street Water Line Replacement Project

DATE: February 11, 2013

Attachments: Director Grah's Memo

BACKGROUND/SUMMARY

Director Grah has described the project and work associated to replace the water main and services along Clarke Street between Main and Third Streets as well as along Third Street from Clarke to Willow Street.

The advertisement for the project will include two construction options. The second option would combine two projects scheduled over this and next fiscal year into one project in 2012/2013. Depending on the bids received the Director will have a recommendation for the bid award of Option 1 or 2 at the March 25 meeting.

Both projects are funded, although in different fiscal years, through Water Capital Improvement Projects.

RECOMMENDATION

Council consideration to approve the advertisement of construction bids for the Clarke Street Water Line Replacement Project.



To: Keith Caldwell, City Administrator
From: David Grah, Director of Public Works
Subject: Advertise the Clarke Street Water Line Replacement Project for Bids
Date: 6 February 2013
Previous: None
Funding: Water Capital Improvements

General:

Public Works is ready to advertise the Clarke Street Water Line Replacement project for construction bids.

Background:

The Clarke Street Water Line Replacement project will replace the water main and services along Clarke Street between Main Street and Third Street as well as along Third Street from Clarke Street to Willow Street. The project offers two construction options which vary on the amount of work performed on Third Street. The project will replace old leak-prone water lines with new 8 inch water lines, add one hydrant, and relocate one hydrant.

In the budget, the work included in Construction Option 1 of this project is split into two \$180,000 projects, one in the 2012/2013 fiscal year and the other in the 2013/2014 fiscal year. Construction Option 2 only includes the work in the 2012/2013 fiscal year project. Because bids are expected to be low and due to a relatively high cash balance in the Water program, it is proposed to combine the two projects into one project for construction this year. If responsive bids are indeed low, we will propose to ask the City Council to award the construction contract for Construction Option 1 and adjust the budget to show all of the funds for the two projects as being expended this fiscal year.

The schedule for the project is proposed to be:

Advertise	12 February
Open Bids	14 March
Award Contract	25 March
Start Construction	23 April
Finish Construction	21 May

Recommendations:

The City Council approves the advertisement of the Clarke Street Water Line Replacement Project for construction bids.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KJC

SUBJECT: Digital 395 Right of Way Agreement

DATE: February 11, 2013

Attachments: Director Grah's Memo
Vicinity Map
Draft Right-of-Way Agreement between the City of Bishop and
California Broadband Cooperative (CBC).

BACKGROUND/SUMMARY

Director Grah has provided an overview of the right of way project and the associated agreement that allows CBC/Digital 395 to construct facilities within the city right of way.

Both Director Grah and the City Attorney have reviewed the document and find them acceptable.

Note – Exhibit A (Engineering Plans) and Exhibit B (Standard Detail) are under final review and are expected to be complete by February 15, 2013.

Fees received by the City for the project are expected to offset any costs for inspection or monitoring.

RECOMMENDATION

Council consideration to approve the Agreement with California Broadband Cooperative for the use of City Right of Way for construction of Digital 395 facilities.



To: Keith Caldwell, City Administrator
From: David Grah, Director of Public Works
Subject: Approve Digital 395 Right of Way Agreement
Date: 6 February 2013
Previous: None
Funding: Federal Economic Stimulus Funds

KSC

General:

The agreement to allow Digital 395 to construct their facilities on a number of City of Bishop streets is expected to be ready to execute by the time of the 11 February 2013 City Council meeting.

Background:

The Digital 395 project is bringing higher speed internet to the Eastern Sierra including Bishop and construction of the Digital 395 facilities are proceeding rapidly. California Broadband Cooperative (CBC) is the entity that is bringing the Digital 395 to fruition and CBC would like to begin construction in the city in the next week or so. Digital 395 facilities in Bishop will essentially all be underground and constructed by boring. A prime advantage of boring is it does not disturb the surface of the streets nearly as much as trenching. The streets that will have the facilities are shown on the attached vicinity map.

To construct and operate the facilities on city right of way, CBC needs permission from the city. The attached semi-final draft agreement has been negotiated with CBC for the use of city street right of way. The City Attorney has reviewed this document and indicated it is acceptable. The final minor changes to the agreement are expected before the 11 February City Council meeting. Final changes to the plans that will be Exhibit A to the agreement are expected by 15 February. Once those changes are made the agreement can be executed and the work can begin.

The fee CBC will pay under the agreement was calculated based on the formula used for encroachment permits. The fee is expected to offset city costs for inspecting and monitoring the work under the agreement

Recommendation:

Approve the execution of the Right of Way Agreement with California Broadband Cooperative for the construction of Digital 395 facilities on City of Bishop right of way.

VICINITY MAP



TO
MAMMOTH
LAKES

HWY 395

HWY 6

BISHOP

GROVE ST

SIERRA ST

16

15

14

13

12

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RIGHT OF WAY AGREEMENT

This Right of Way Agreement (the "Agreement") is entered into this _____ day of ~~January~~February, 2013 by and between the City of Bishop, a municipal corporation, and California Broadband Cooperative, Inc., a California non-profit, consumer cooperative, corporation.

I. Recitals

California Broadband Cooperative, Inc. ("CBC") desires to 1) excavate by boring or trenching and 2) install underground conduit, vaults, splice boxes and fiber optic cables in the City of Bishop ("City") (collectively the "Work"), and ~~conduct related work,~~ and desires to obtain an agreement to use certain City rights of way for that purpose. City hereby agrees to allow CBC to use certain City rights of way subject to the terms and conditions set forth herein (hereinafter the "Agreement").

II. Agreement

CBC and City hereby agree that all Wwork performed by it and its contractors pursuant to this Agreement is subject to the following terms and conditions:

1. CBC acknowledges that the area of public right of way, described on the CBC engineering plans included as Exhibit "A" attached hereto and incorporated by this reference, and commonly known as Public Right of Way, ("R/W"), is owned or controlled by the City.
2. Prior to any work taking place on the R/W pursuant to the Permit, CBC's open excavations, backfill, and surface restoration shall be performed generally as shown on City of Bishop Standard Detail for Pipe Bedding and Backfill which is attached hereto as Exhibit "B." ~~CBC shall obtain an Encroachment Permit from City. The permit will be issued without charge contingent on compliance by CBC with this Agreement's terms and conditions.~~
3. CBC agrees to ensure that any Wwork on the R/W pursuant to this Agreement will not interfere in any way with any existing City or utility facilities in any unreasonable or avoidable way.
4. CBC acknowledges that existing City or utility facilities will require future maintenance, reconstruction, and revisions, and that facilities may be added, any of which may result in removal or alteration of CBC's improvements without reimbursement to CBC.
5. Prior to construction, CBC shall contact Underground Service Alert to field locate existing underground facilities. Any conflicts discovered will void this Agreement until acceptable revisions are made.
6. It shall be CBC's responsibility to determine the location and required clearances from all public and private utility, sewer, and drainage facilities prior to commencing its Work~~excavating~~. All Work~~excavation~~ shall be conducted in compliance with such clearance requirements. CBC shall meet and confer with the City on these matters prior to commencing its Work so that CBC and City are in agreement on such clearances.

7. CBC shall use its best efforts to notify City at least 72 hours in advance of the exact excavation date(s) when the Work will be performed. In residential neighborhoods, Workexcavation shall not commence prior to 8:30 am and shall continue no later than one hour prior to sunset. In all other areas Workdrilling shall not commence prior to 7:30 a.m. and continue no later than 5:30 p.m.

8. During the periods whenof excavation and/or other Wwork is being performed in on the R/W, CBC shall keep the site continuously supervised with its own inspectors and/or construction managers.

9. CBC shall submit traffic control plans to the City for review and approval prior to any Wwork in the public right of way. Such traffic control plans shall generally conform to the requirements of the California Manual of Uniform Traffic Control Devices. CBC shall then review required traffic control and safety measures for each site with the City prior to doing any Wwork ion the R/W. CBC shall be responsible for implementing and maintaining the required traffic control and safety measures as approved by the City.

10. This Agreement is valid for ninety (90) days from the date executed. If City finds, in its sole discretion, that Wwork has been diligently pursued but not completed, City may grant one 30-day extension. If Wwork does not commence, however, within thirty days from the date this Agreement Permit is executed, a new agreement must be executed.

11. Prior to completion of all Wwork and prior to final inspection, CBC shall provide a written two year Warranty for all Wwork performed in the Public Right of Way

12. Upon completion of all Wwork on the R/W, CBC shall provide to the City as-built plans in AUTO CAD DWG and PDF file formats showing the exact location of the fiber optic cables, appurtenances and facilities.

13. Upon completion of all Wwork by CBC pursuant to this Agreement, CBC shall also restore the R/W to a condition satisfactory to City. Upon completion of all Wwork, CBC shall notify City and City shall inspect the R/W within forty-eight hours of receiving notice of completion by CBC. If City finds, in its sole discretion, that R/W has not been satisfactorily restored, CBC shall perform corrective work on the R/W, in accordance with the instructions of City, until City accepts the condition of the R/W. All corrections shall be performed at the sole expense of CBC and at no cost to City.

14. Prior to commencing Wwork pursuant to this Agreement, CBC shall pay the City a right of way use fee of \$1,179.74. \$_____. per linear foot of This fee is based on the City's standard fee schedule for work in the Public Right of Way. It equals the sum of Two Hundred Fifty Dollars (\$250.00), plus one tenth of one percent of cost of the W-work (\$929,742.83) performed by CBC- pursuant to this Agreement.

15. Prior to commencing Wwork pursuant to this Agreement, CBC shall file with City surety bonds that guarantee the proper and complete performance of the construction Wwork on all City property, including the restoration of all City property affected by CBC's Wwork and full payment to subcontractors who are employed on County property. Such Bonds are required to be obtained by CBC's prime construction contractors under the terms of the federal and state grant funding. City shall be named as a joint obligee under the prime contractor's bonds for such construction, installation and

restoration Wwork on City property. All such bonds shall be issued by a surety company authorized to business and in good standing in the State of California. The penal sum of such bonds shall be for at least the full amount of the prime contractor's awarded contract sum for Wwork on City's property. Such surety bonds shall be kept in full force and effect for one year following the final inspection to guarantee the proper and complete performance of the contractor's warranty of its Wwork after the contractor's final completion of its Wwork on City property.

16. CBC shall make necessary arrangements with Underground Service Alert to be registered as a utility to be notified to locate fiber optic cable and facilities when requested to do so. CBC shall make arrangements for technical staff to perform field locates of their facilities in the Public Right of Way.

17. Prior to commencing Wwork pursuant to this Agreement, CBS shall procure and maintain, for the duration of Wwork pursuant to this Agreement, insurance against claims for injuries to persons or damages to property arising from or in connection with the performance of the Wwork hereunder by CBC, its officers, agents, employees, or volunteers. CBC shall provide the following coverages:

a. Commercial general liability insurance written on an occurrence basis in the amount of \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage, plus a yearly. ~~The insurance policy shall be amended to provide the general aggregate limit of \$5,000,000. shall apply separately to the work under this Agreement or the general aggregate shall be twice the required per occurrence limit.~~

b. Business automobile liability insurance insuring all owned, non-owned and hired automobiles, in the amount of \$1,000,000 combined single limit per accident for bodily injury and property damage.

c. Workers' Compensation insurance as required by the Labor Code of the State of California with the statutory limits required by the Labor Code and Employers Liability for \$1,000,000 per accident for bodily injury or disease. CBC and subcontractors shall cover or insure their employees working on or about the site, regardless of whether such coverage or insurance is mandatory or merely elective under the law.

d. Professional liability insurance covering loss resulting from errors or omissions of CBC with a liability limit of at least \$1,000,000 per occurrence.

18. Prior to start of Wwork pursuant to this Agreement, CBC shall file with City evidence of insurance as required above from an insurer or insurers certifying to the required coverage. Each policy required in this section shall contain a policy cancellation clause that provides the policy shall not be canceled or otherwise terminated by the insurer or CBC or reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City, Attention: City Administrator~~Manager~~. Insurance required herein shall be placed with insurers licensed by the State of California to transact insurance business of the types required herein. Each insurer shall have a current Best Insurance Guide rating of not less than A: VII unless prior approval is secured from the City as to the use of such insurer.

19. CBC shall include all contractors and/or subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each contractor and/or subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein. CBC shall maintain evidence of compliance with the insurance requirements by the subcontractors at the job site and make them available for review by City.

20. CBC shall defend, indemnify, and hold harmless City, its officers, employees and agents, from and against loss, injury, liability, or damages arising from any act or omission to act, including any negligent act or omission to act by CBC or CBC's officers, employees, or agents. CBC's duty to indemnify and defend does not extend to the damages or liability caused by the City's sole negligence, active negligence, or willful misconduct.

21. The waiver by either party of any breach of this Agreement shall not bar the other party from enforcing any subsequent breach thereof.

22. If an action at law or in equity is brought to enforce this agreement, the prevailing party shall be entitled to reasonable attorney fees and costs.

23. This Agreement and the Exhibits attached ~~any Terms and Conditions attached heretoto any Eneachment Permit~~ represent the entire understanding of City and CBC as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing, signed by both parties.

24. This Agreement shall be interpreted and construed under, and the rights of the parties will be governed by the laws of the State of California.

25. City may revoke this Agreement upon finding that CBC is in breach of any of the Terms and Conditions set forth herein which CBC has not remedied within fifteen (15) days of City's written notice thereof to CBC.

IN WITNESS WHEREOF, the parties hereby have caused this Right of Way Agreement ~~ese Terms and Conditions~~ to be executed the date first above written.

APPROVED:
City of Bishop

APPROVED:
California Broadband Cooperative, Inc.

By: _____

By: _____

EXHIBIT A
CBC ENGINEERING PLANS DESCRIBING R/W TO BE OCCUPIED BY CBC

DRAFT

EXHIBIT B
CITY OF BISHOP STANDARD DETAIL FOR PIPE BEDDING AND BACKFILL

DRAFT

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KC*

SUBJECT: CERTIFICATION OF MOU IMPAIRMENT

DATE: FEBRUARY 11, 2013

Attachments: Certifications of Memorandum of Understanding Impairment for Miscellaneous, Mid-Management, Management and Safety Bargaining Groups

BACKGROUND/SUMMARY

Under the new Pension Reform Act of 2013 (PEPRA) Employer Payment of Member Contributions (EPMC) for new members employed by public agencies is prohibited unless an employer's existing MOU would be impaired by this restriction.

It has been determined that the Memorandums of Understanding for the Miscellaneous, Mid-Management, Management and Safety Bargaining Groups were in effect prior to January 1, 2013, and the MOU's would be impaired by this restriction for new members.

By authorizing the execution of the impairment certifications, any stated EPMC agreements will apply to new members through the duration of the MOUs ending June 30, 2015. Once the MOUs expire or are amended, EPMC will no longer be permitted for new members.

RECOMMENDATION

Council consideration to authorize the execution of the Certifications of Memorandum of Understanding Impairment for the Miscellaneous, Mid-Management, Management and Safety Groups for EPMC and Cost Sharing Impairment.



California Public Employees' Retirement System
 Customer Account Services Division
 Retirement Account Services Section
 P.O. Box 942709
 Sacramento, CA 94229-2709
 TTY: (877) 249-7442
 888 CalPERS (or 888-225-7377) phone • (916) 795-3005 fax
 www.calpers.ca.gov

Certification of Memorandum of Understanding (MOU) Impairment

Agency Name: City of Bishop CalPERS ID: 5738092813

The undersigned is the duly elected or appointed Mayor of Bishop (the "Public Agency") and is authorized to execute this Certification of MOU Impairment (the "Certification") on behalf of the Public Agency.

The undersigned, as the Public Agency's authorized signatory, hereby certifies that the terms of that certain Memorandum of Understanding, dated 7/01/12(the "MOU"), would be impaired by Public Agency's compliance with the requirements of one or more provisions of section 7522.30 of the Government Code. Therefore, pursuant to section 7522.30(f) of the Government Code, Public Agency is notifying CalPERS that it will not comply with those provisions of section 7522.30 that would impair the MOU until such time as the MOU expires under its terms, or is terminated, amended, renewed, or extended. Notwithstanding an MOU impairment, Public Agency acknowledges and agrees that the sum total of all member and employer contributions must be paid when due (whether paid by the employer or the member), and an MOU impairment shall not result in a reduction of such sum total. Public Agency further acknowledges and agrees that for purposes of crediting member contributions, CalPERS will treat the member contribution rate for new members as being the rate described in Government Code section 7522.30(c). The undersigned agrees that the Public Agency shall immediately notify CalPERS upon the expiration, renewal, termination, amendment or extension of the MOU, and at such time will fully comply with section 7522.30 of the Government Code.

The undersigned further certifies that, to the best of his or her knowledge, the information provided below is true, complete and correct in all material respects.

Membership Group Impacted	Type of Impairment (EPMC and/or Cost Sharing)	MOU Expiration Date
Miscellaneous	EPMC and Cost Sharing	June 30, 2015
Mid-Management	EPMC and Cost Sharing	June 30, 2015
Management	EPMC and Cost Sharing	June 30, 2015

Name: Laura Smith

Signature: _____

Title: Mayor

Date: _____



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Sacramento, CA 94229-2709
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Certification of Memorandum of Understanding (MOU) Impairment

Agency Name: City of Bishop CalPERS ID: 5738092813

The undersigned is the duly elected or appointed Mayor of Bishop (the "Public Agency") and is authorized to execute this Certification of MOU Impairment (the "Certification") on behalf of the Public Agency.

The undersigned, as the Public Agency's authorized signatory, hereby certifies that the terms of that certain Memorandum of Understanding, dated 11/26/12 (the "MOU"), would be impaired by Public Agency's compliance with the requirements of one or more provisions of section 7522.30 of the Government Code. Therefore, pursuant to section 7522.30(f) of the Government Code, Public Agency is notifying CalPERS that it will not comply with those provisions of section 7522.30 that would impair the MOU until such time as the MOU expires under its terms, or is terminated, amended, renewed, or extended. Notwithstanding an MOU impairment, Public Agency acknowledges and agrees that the sum total of all member and employer contributions must be paid when due (whether paid by the employer or the member), and an MOU impairment shall not result in a reduction of such sum total. Public Agency further acknowledges and agrees that for purposes of crediting member contributions, CalPERS will treat the member contribution rate for new members as being the rate described in Government Code section 7522.30(c). The undersigned agrees that the Public Agency shall immediately notify CalPERS upon the expiration, renewal, termination, amendment or extension of the MOU, and at such time will fully comply with section 7522.30 of the Government Code.

The undersigned further certifies that, to the best of his or her knowledge, the information provided below is true, complete and correct in all material respects.

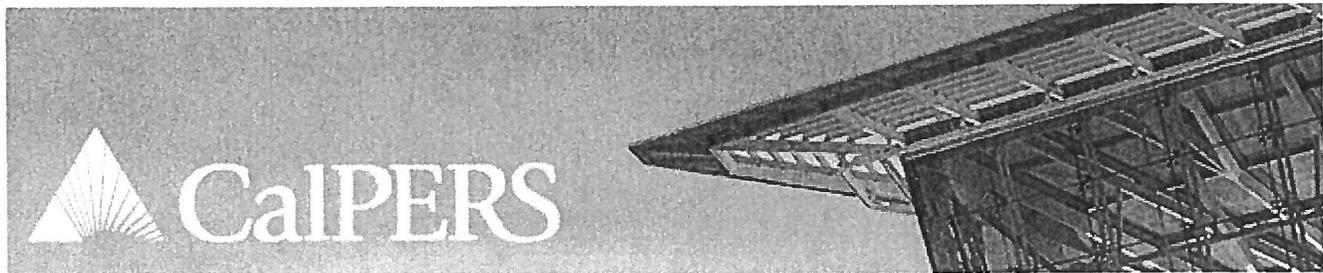
Membership Group Impacted	Type of Impairment (EPMC and/or Cost Sharing)	MOU Expiration Date
Safety (BPOA)	EPMC and Cost Share	June 30, 2015

Name: Laura Smith

Signature: _____

Title: Mayor

Date: _____



[Employer Information](#) > [Benefit Programs & Contracting Services](#) > [Pension Reform Impacts](#) > Certification of Memorandum of Understanding (MOU) Impairment

Certification of Memorandum of Understanding (MOU) Impairment

The Public Employees' Pension Reform Act of 2013 (PEPRA) prohibits Employer Payment of Member Contributions (EPMC) for new members employed by public agencies, school employers, the judicial branch, or CSU, unless an employer's existing MOU would be impaired by this restriction. It is up to each employer to determine if an MOU would be impaired by this restriction on EPMC for new members. The impaired MOU must have an effective date of January 1, 2013, or earlier. See the [Public Agencies and Schools Reference Guide](#) for the definition of a new PEPRA member.

If your agency determines that an existing MOU is impaired, then any stated EPMC agreements will apply to new members through the duration of the MOU. CalPERS must receive the full required member contributions, regardless of the amounts paid by the member or the employer. Once the impaired MOU is amended, extended, renewed, or expires, EPMC will no longer be permitted for new members. CalPERS will implement a manual validation procedure to ensure EPMC is not being reported on payroll for new members.

Agencies must notify CalPERS in writing if they determine that their MOU is impaired and provide a certification to CalPERS, signed by the agency's presiding officer, confirming that application of Section 7522.30(c) of PEPRA would cause an existing MOU to be impaired.

EPMC may continue to be reported for classic members pursuant to existing PERL provisions. Agencies who wish to eliminate or reduce EPMC for classic members are able to do so under existing law through collective bargaining and contract amendments. Existing PERL statutes allow employers to periodically increase, reduce, or eliminate employer paid member contributions.

State and federal statutes provide various provisions for paying and reporting member contributions. Please see the Public Agencies and Schools Reference Guide for a brief description of the five provisions and the requirements for implementation.



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Certification of Memorandum of Understanding (MOU) Impairment

Agency Name: _____ CalPERS ID: _____

The undersigned is the duly elected or appointed _____ of _____ (the "Public Agency") and is authorized to execute this Certification of MOU Impairment (the "Certification") on behalf of the Public Agency.

The undersigned, as the Public Agency's authorized signatory, hereby certifies that the terms of that certain Memorandum of Understanding, dated _____ (the "MOU"), would be impaired by Public Agency's compliance with the requirements of one or more provisions of section 7522.30 of the Government Code. Therefore, pursuant to section 7522.30(f) of the Government Code, Public Agency is notifying CalPERS that it will not comply with those provisions of section 7522.30 that would impair the MOU until such time as the MOU expires under its terms, or is terminated, amended, renewed, or extended. Notwithstanding an MOU impairment, Public Agency acknowledges and agrees that the sum total of all member and employer contributions must be paid when due (whether paid by the employer or the member), and an MOU impairment shall not result in a reduction of such sum total. Public Agency further acknowledges and agrees that for purposes of crediting member contributions, CalPERS will treat the member contribution rate for new members as being the rate described in Government Code section 7522.30(c). The undersigned agrees that the Public Agency shall immediately notify CalPERS upon the expiration, renewal, termination, amendment or extension of the MOU, and at such time will fully comply with section 7522.30 of the Government Code.

The undersigned further certifies that, to the best of his or her knowledge, the information provided below is true, complete and correct in all material respects.

Membership Group Impacted	Type of Impairment (EPMC and/or Cost Sharing)	MOU Expiration Date

Name: _____

Signature: _____

Title: _____

Date: _____

Additional Resources

[Certification of MOU Impairment Form](#) (PDF, 35 KB)

[CalPERS Retirement Program Resolution Forms](#)

Dated: 12-28-2012



Summary of Public Employees' Pension Reform Act of 2013 and Related Changes to the Public Employees' Retirement Law

This summary is not intended to provide a comprehensive discussion of the Public Employees' Pension Reform Act of 2013 (PEPRA). This summary includes CalPERS current interpretations of the key areas of the law. CalPERS pension reform team continues to analyze PEPRA and the related changes to the Public Employees' Retirement Law (PERL) and, as such, this summary may be revised.

Brief Summary	SECTIONS	IMPACTS CLASSIC MEMBERS	IMPACTS NEW MEMBERS
<p>Definition of a New Member A new member includes: (1) A new hire who is brought into CalPERS membership for the first time on or after January 1, 2013, and who has no prior membership in any other California public retirement system. (2) A new hire who is brought into CalPERS membership for the first time on or after January 1, 2013, and who is not eligible for reciprocity with another California public retirement system. (3) A member who established CalPERS membership prior to January 1, 2013, and who is hired by a different CalPERS employer after January 1, 2013, after a break in service of greater than six months.</p> <p>All State agencies are considered the same employer, as are all school employers. CalPERS refers to all members that do not fit the definition of a "new member" as</p>	7522.04(f)	X ¹	X

¹ Classic members may be impacted where they change employers and/or change retirement systems and do not meet the statutory requirements related to reciprocity or where there is break in service of more than six months.

* Currently, these provisions do not impact classic members directly. However, they prohibit public employers from offering such a benefit or option to classic members in the future.



Summary of Public Employees' Pension Reform Act of 2013 and Related Changes to the Public Employees' Retirement Law

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Brief Summary	SECTIONS	IMPACTS CLASSIC MEMBERS	IMPACTS NEW MEMBERS								
<p>"classic members."</p> <p>Reduced Benefit Formulas & Increased Retirement Ages Creates a new defined benefit formula of 2% at age 62 for all new miscellaneous (non-safety) members with an early retirement age of 52 and a maximum benefit factor of 2.5% at age 67.</p> <p>Creates three new defined benefit formulas for new safety members with a normal retirement age at 50 and a maximum benefit factor at age 57. Also requires that new safety members be provided with the new formula that is the closest to the formula offered to classic members of the same classification and that provides a lower benefit at 55 years of age than the formula offered to classic members.</p> <table border="0" data-bbox="1133 953 1252 1829"> <tr> <td>Normal Ret Age</td> <td>Maximum Benefit Factor</td> </tr> <tr> <td>Basic Formula</td> <td>2% at Age 57 and older</td> </tr> <tr> <td>Option Plan 1</td> <td>2.5% at Age 57 and older</td> </tr> <tr> <td>Option Plan 2</td> <td>2.7% at Age 57 and older</td> </tr> </table>	Normal Ret Age	Maximum Benefit Factor	Basic Formula	2% at Age 57 and older	Option Plan 1	2.5% at Age 57 and older	Option Plan 2	2.7% at Age 57 and older	<p>7522.15 7522.20 7522.25</p>		<p>X</p>
Normal Ret Age	Maximum Benefit Factor										
Basic Formula	2% at Age 57 and older										
Option Plan 1	2.5% at Age 57 and older										
Option Plan 2	2.7% at Age 57 and older										

* Currently, these provisions do not impact classic members directly. However, they prohibit public employers from offering such a benefit or option to classic members in the future.



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Brief Summary	SECTIONS	IMPACTS CLASSIC MEMBERS	IMPACTS NEW MEMBERS
<p>An employer and its employees may agree by MOU to place new employees (hired after the date of the MOU) in a lower tier of safety benefits, but this change cannot be imposed through impasse procedures.</p>			
<p>Pensionable Compensation Cap Caps the annual salary that can be used to calculate final compensation for all new members, excluding judges, at \$113,700 (2013 Social Security Contribution and Benefit Base) for employees that participate in Social Security or \$136,440 (120% of the 2013 Contribution and Benefit Base) for those employees that do not participate in Social Security. Adjustments to the caps are permitted annually based on changes to the CPI for All Urban Consumers.</p>	7522.10		X
<p>Replacement Benefit Plans Prohibits a public employer from offering a plan of replacement benefits for new employees who are subject to the federal benefit limitations under Internal Revenue Code section 415(b). Also prohibits a public employer from offering a replacement benefit plan for any employee if the employer does not offer a plan of replacement</p>	7522.43	*	X

* Currently, these provisions do not impact classic members directly. However, they prohibit public employers from offering such a benefit or option to classic members in the future.



Summary of Public Employees' Pension Reform Act of 2013 and Related Changes to the Public Employees' Retirement Law

This summary is not intended to provide a comprehensive discussion of the Public Employees' Pension Reform Act of 2013 (PEPRA). This summary includes CalPERS current interpretations of the key areas of the law. CalPERS pension reform team continues to analyze PEPRA and the related changes to the Public Employees' Retirement Law (PERL) and, as such, this summary may be revised.

Brief Summary	SECTIONS	IMPACTS CLASSIC MEMBERS	IMPACTS NEW MEMBERS
benefits prior to January 1, 2013, or to any additional employee group that was not covered by an existing plan prior to January 1, 2013.			
Industrial Disability Retirement (IDR) Benefits for Public Safety Members In addition to the current calculation options for the IDR benefit for a safety member, this provision adds a calculation for a safety member who qualifies for an IDR that may result in a higher benefit than 50% of salary. This section remains in effect only until January 1, 2018. After that date, the new IDR provisions will not apply unless the date is extended by statute.	7522.66 21400	X	X
Equal Sharing of Normal Cost For public agencies, schools employers, the CSU, and the judicial branch, a new member's initial contribution rate ² will be at least 50% of the total normal cost rate or the current contribution rate of similarly situated employees, whichever is greater, except where it would cause an existing Memorandum of Understanding (MOU) to be impaired. Once the impaired MOU is amended, extended, renewed, or expires, the new requirements will apply. CalPERS has interpreted "similarly situated	7522.30 20516.5 20683.2	X	X

² CalPERS has interpreted this provision to apply to new members rather than new employees.

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Brief Summary	SECTIONS	IMPACTS CLASSIC MEMBERS	IMPACTS NEW MEMBERS
<p>employees" to mean those employees that are in the same benefit group (meaning those employees with the same benefit formula).</p> <ul style="list-style-type: none"> • Employer Paid Member Contributions (EPMC) are also prohibited for new members employed by public agencies, school employers, the judicial branch or CSU. An exception to this prohibition exists where the employer's Memorandum of Understanding (MOU) would be impaired by the prohibition. If an employer determines that an existing MOU is impaired and communicates that decision to CalPERS, then any stated EPMC agreements will apply to new members through the duration of the MOU. Once the impaired MOU is amended, extended, renewed or expires, employers will no longer be able to report EPMC for new members. • For classic members of a public agency or school employer, the member contribution rate is not required to change. In addition, EPMC can continue to be reported as it is today for classic members pursuant to existing PERL provisions. • State employees (excluding new CSU members and new judicial branch members) will pay the contribution rates determined through bargaining and/or as provided by statute. For certain State employees, contribution rates will increase by a fixed 			

* Currently, these provisions do not impact classic members directly. However, they prohibit public employers from offering such a benefit or option to classic members in the future.



Summary of Public Employees' Pension Reform Act of 2013 and Related Changes to the Public Employees' Retirement Law

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Brief Summary	SECTIONS	IMPACTS CLASSIC MEMBERS	IMPACTS NEW MEMBERS
<p>percentage at specific dates beginning July 1, 2013. Rates increase and vary by bargaining unit and by classification.</p> <ul style="list-style-type: none"> Beginning on January 1, 2018, public agency and school employers that have collectively bargained in good faith and have completed impasse procedures, including mediation and fact finding, have the ability to unilaterally require classic members to pay up to 50% of the total normal cost of their pension benefit. However, the employee contribution may only be increased up to an 8% contribution rate for miscellaneous members, a 12% contribution rate for local police officers, local firefighters, and county peace officers, or an 11% contribution rate for all other local safety members. 			
<p>Cost Sharing of Employer Contributions Permits public agencies and their employees to agree to share the cost of the <u>employer</u> contribution with or without a change in benefit. These contributions are paid in addition to the member contribution rate. Allows cost-sharing agreements to differ by bargaining unit or for classifications of employees subject to different benefit levels as agreed to in an MOU. Also permits cost sharing of the employer costs for non-represented</p>	20516	X	X

* Currently, these provisions do not impact classic members directly. However, they prohibit public employers from offering such a benefit or option to classic members in the future.



Summary of Public Employees' Pension Reform Act of 2013 and Related Changes to the Public Employees' Retirement Law

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Brief Summary	SECTIONS	IMPACTS CLASSIC MEMBERS	IMPACTS NEW MEMBERS
<p>employees as approved in a resolution passed by the public agency.</p> <p>Close Legislators' Retirement System (LRS) to New Members Prohibits new members from participating in the LRS. However, new statewide constitutional and legislative statutory officers would still be eligible for optional membership in CalPERS.</p>	<p>9355.4 9355.41 9355.45</p>		<p>X</p>
<p>Equal Health Benefit Vesting Schedule for Non-Represented and Represented Employees Generally prohibits employers from providing a more advantageous health benefit vesting schedule to certain individuals (namely a public employee who is elected or appointed, a trustee, excluded from collective bargaining, exempt from civil service, or a manager) than it does for other public employees, including represented employees, of the same public employer who are in related retirement membership classifications.</p>	<p>7522.40</p>	<p>X</p>	<p>X</p>
<p>Prohibits Purchase of Additional Retirement Service Credit (ARSC) Prohibits the purchase of nonqualified service credit on or after January 1, 2013. This prohibition will not apply if an official application is received by CalPERS on or before December 31, 2012. Only applications from individuals who qualify to purchase ARSC</p>	<p>7522.46</p>	<p>X</p>	<p>X</p>

* Currently, these provisions do not impact classic members directly. However, they prohibit public employers from offering such a benefit or option to classic members in the future.



Summary of Public Employees' Pension Reform Act of 2013 and Related Changes to the Public Employees' Retirement Law

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Brief Summary	SECTIONS	IMPACTS CLASSIC MEMBERS	IMPACTS NEW MEMBERS
<p>on or before December 31, 2012, will be accepted. CalPERS is reviewing whether other types of nonqualified service credit may be impacted by this prohibition.</p>			
<p>Prohibits Retroactive Pension Benefit Enhancements Prohibits public employers from granting retroactive pension benefit enhancements that would apply to service performed prior to the date of the enhancement. In addition, if a change in a member's membership classification or employment results in a benefit enhancement, that enhancement can only be applied to service performed on or after the operative date of the change. This provision applies to both classic and new members. Annual cost-of-living adjustments are excluded from this prohibition.</p>	7522.44	X	X
<p>Prohibits Pension Holidays Requires that the combined employer and member contributions, in any fiscal year, not be lower than the total year's normal cost.</p>	7522.52	X	X
<p>Pensionable Compensation PEPRA uses the term "pensionable compensation" for the purpose of determining reportable compensation for new members. Pensionable compensation for new members is defined as "the normal monthly rate of pay or base pay of the member paid</p>	7522.34		X

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Summary of Public Employees' Pension Reform Act of 2013 and Related Changes to the Public Employees' Retirement Law

This summary is not intended to provide a comprehensive discussion of the Public Employees' Pension Reform Act of 2013 (PEPRA). This summary includes CalPERS current interpretations of the key areas of the law. CalPERS pension reform team continues to analyze PEPRA and the related changes to the Public Employees' Retirement Law (PERL) and, as such, this summary may be revised.

Brief Summary	SECTIONS	IMPACTS CLASSIC MEMBERS	IMPACTS NEW MEMBERS
<p>in cash to similarly situated members of the same group or class of employment for services rendered on a full-time basis during normal working hours, pursuant to publicly available pay schedules." Also specifically excludes certain types of pay from being reported as pensionable compensation, including, bonuses, overtime, pay for additional services outside normal working hours, cash payouts for unused leave (vacation, annual, sick leave, CTO, etc.), and severance pay, among others. Also excludes any compensation determined by the retirement board to have been paid to increase a member's retirement benefit and any other form of compensation determined to be inconsistent with the statutory definition. CalPERS continues to evaluate what compensation can be reported by employers and will update employers once additional information is available.</p>			
<p>Existing compensation earnable provisions continue to apply for classic members. Requires Three-Year Final Compensation For new members, provides that final compensation means the highest average annual pensionable compensation earned by a member during a period of at least 36</p>	7522.32	*	X

* Currently, these provisions do not impact classic members directly. However, they prohibit public employers from offering such a benefit or option to classic members in the future.



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consecutive months, or three school years, as applicable. Also prohibits a public employer from adopting a final compensation period of less than three years for classic members who are currently subject to a three-year final compensation period.			
Felons Forfeit Pension Benefits Requires both current and future public officials and employees to forfeit certain specified pension and related benefits if they are convicted of a felony in carrying out their official duties, in seeking an elected office or appointment, or in connection with obtaining salary or pension benefits, subject to certain requirements.	7522.72 7522.74	X	X
Limits Post-Retirement Public Employment <ul style="list-style-type: none"> • Provides that a CalPERS retiree cannot serve, be employed by or be employed through a contract directly by a CalPERS employer unless he or she either reinstates or his or her employment satisfies the following conditions: <ul style="list-style-type: none"> ○ The person is appointed either during an emergency to prevent stoppage of public business or because the retired person has skills needed to perform work of limited duration; ○ The appointment does not exceed a total for all CalPERS employers of 960 	7522.56 7522.57	X	X

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<p>hours, or other equivalent limit, per fiscal year, and</p> <ul style="list-style-type: none"> ○ The person's pay rate must be within the range paid by the employer to other employees performing comparable duties. • In addition, requires a 180-day waiting period before the retiree can return to work for a CalPERS employer without reinstating from retirement, except under certain specified circumstances. The 180-day waiting period generally does not apply to public safety officers or firefighters. However, the 180-day waiting period provision applies without exception to retirees who receive either a golden handshake or some other employer incentive to retire. • The 180-day waiting period starts on the date of retirement. Retired annuitants already employed before January 1, 2013, are not impacted by the 180-day waiting period. • A retiree who accepts an appointment after receiving unemployment insurance compensation must terminate that employment and will not be eligible for reappointment thereafter for 12 months. • Any public retiree appointed to a full-time position on a State board or commission on 			

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<p>or after January 1, 2013, will be required to suspend his or her retirement allowance and become an active member of CalPERS, unless the appointment is non-salaried.</p>			
<p>Contracting Agency Liability for Excessive Compensation Requires CalPERS (for plans it administers) to define a "significant increase" in actuarial liability due to increased compensation paid to a non-represented employee and further directs the Board to implement program changes to ensure that a public agency that creates a significant increase in actuarial liability bears the increased cost associated with that liability. CalPERS is working to develop the program changes and definitions necessary to administer these provisions.</p>	20791	X	X
<p>Alternate Retirement Program (ARP) ARP, a retirement savings program that certain State employees are automatically enrolled in for two years from their initial hire date, will be closed to new members effective July 1, 2013.</p>	20281.5		X

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TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR

SUBJECT: APPOINTMENT TO FILL COUNCIL VACANCY

DATE: FEBRUARY 11, 2013

BACKGROUND/SUMMARY

At the last Council meeting Council took action to agendaize the appointment of the fourth highest vote-getter for the City Council race at the November 6, 2012 General Municipal Election. Keith Glidewell who was the four-highest vote-getter in the election will be in attendance.

RECOMMENDATION

Council consideration to appoint Keith Glidewell to fill the vacancy on the Council created by the resignation of Jeff Griffiths term ending November 2014.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR

SUBJECT: OATH OF OFFICE TO NEWLY APPOINTED COUNCILMEMBER

DATE: FEBRUARY 11, 2013

BACKGROUND/SUMMARY

Pending Council action to make the appointment of Keith Glidewell to fill the Council vacancy, the City Clerk will give the oath of office to the new Councilmember.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR KSC

SUBJECT: MAYORAL COMMITTEE APPOINTMENTS

DATE: FEBRUARY 11, 2013

Attachments: Mayoral Committee Appointments/Assignments List

BACKGROUND/SUMMARY

Due to the pending appointment of a new Council Member, the Mayoral Committee Appointments for 2013 was delayed until the process was completed. It became necessary to assign membership to certain committees in January in order for the City to have representation for upcoming meetings prior to the filling of the Council vacancy. With the potential appointment of a new Council Member at tonight's meeting, the Mayor requested the updated Committee/Agency Assignments for 2013 be agendized for discussion, revision and approval.

RECOMMENDATION

Discuss and consider modifications to some or all of the Mayoral Committee Appointments and Assignments for 2013 and direct staff to make the appropriate notifications to the committees and agencies.

**BISHOP CITY COUNCIL
COMMITTEE/AGENCY ASSIGNMENTS
2013**

COMMITTEE/AGENCY	MEMBER	General Info/ Appt Date
Bishop Airport Task Force— INACTIVE REMOVE FROM LIST	Caldwell, Stottlemyre, Smith	Notice sent when meeting planned
Collaborative Planning Committee— INACTIVE REMOVE FROM LIST	Caldwell Griffiths	10/1/10 3/8/10
Desert Mountain Division Voting Delegate * League of California Cities	Cullen GARDNER	1/14/13
Desert Mountain Resource Conservation & Development Council REMOVE FROM LIST CITY HAS NO REPRESENTATION	Cullen DO NOT ASSIGN	3/8/10
ESCOG* Eastern Sierra Council of Governments	Griffiths STOTTLEMYRE Cullen _____ Alternate: _____	3/14/11
ESTA* Eastern Sierra Transit Authority	Griffiths _____ Stottlemyre	3/9/09
EMS Emergency Medical Services	Smith Alternate: Fire Chief Seguire	3/9/09 3/24/03
IGLCBC* Indian Gaming Local Community Benefit Committee	Cullen STOTTLEMYRE Alternate: Stottlemyre _____	3/9/09
ESAAA Advisory Council REMOVE FROM LIST Eastern Sierra Area Agency on Aging INYO COUNTY BOARD OF SUPERVISORS SERVE AS THE BOARD	Ellis Alternate: Smith DO NOT ASSIGN	3/14/11 3/8/10
IMACA Inyo Mono Association for Community Action	Cullen _____	
ICOA Inyo Council for the Arts (This is an Informal Membership)	Smith Alternate: Griffiths ALTERNATE _____ Alternate: Cullen	3/9/09
Joint Land Use Studies RESEARCHING ACTIVITY State of California	Smith Alternate: Ellis	3/9/09 3/14/11
JPIA * Joint Powers Insurance Authority	Stottlemyre Alternates: Griffiths, Cullen, Caldwell _____	3/9/09
LAFCO * Local Agency Formation Commission	Cullen ELLIS Griffiths GARDNER Alternate: SMITH	3/14/11 1/14/13 1/14/13
Liaison Committee City Council and Board of Supervisors	Griffiths MAYOR MAYOR PRO TEM Alternate: Stottlemyre	3/14/11 3/14/11
LTC * Local Transportation Commission	Smith Cullen Ellis Alternate: _____ Non-Council Rep: Bob Kimball - No term limit	3/9/09 3/14/11 3/26/01
RAN Remote Access Network	Ellis	3/14/11

*Formal Appointment
Updated:

**COMMITTEES/AGENCIES
REFERENCE LIST**

COMMITTEE/AGENCY	CONTACT PERSON/ADDRESS
<p>E.S.C.O.G. – EASTERN SIERRA COUNCIL OF GOVERNMENTS – Meetings held quarterly. Members: Town of Mammoth Lakes, City of Bishop, County of Inyo, County of Mono Established 1999</p> <p>City has two seats on board. Each member appointed will serve a 4-year term.</p>	<p>Meetings held quarterly and are coordinated with dates for ESTA meetings. Lead agency changes each year.</p> <p>Administrative support provided by agency serving as chairperson. Bishop 2012.</p>
<p>E.S.T.A. – EASTERN SIERRA TRANSIT AUTHORITY Meetings held monthly (Bishop and Mammoth) Members: Town of Mammoth Lakes, City of Bishop, County of Inyo, County of Mono Established October 2006</p> <p>Members on this Board cannot serve on LTC because of a conflict of interest. With 2 members and alternate on LTC, there is no alternate assigned to ESTA.</p> <p>FPPC reporting required Send Form 700 to Committee Secretary</p>	<p>Susan Rottner ESTA Board Clerk P.O. Box 1357 Bishop, CA 93515 Phone: 760-872-1901 Fax: 760-872-0936 E-mail: srottner@estransit.com</p>
<p>E.M.S. Laura Smith, appointed member Fire Chief attends these meetings as they usually conflict with Council meeting dates and times.</p>	<p>Department of Public Health Emergency Medical Services Agency 164 W. Hospitality lane, Suite 4A San Bernardino, CA 92415-0060</p> <p>Meetings held on 4th Mondays 6:00 p.m.</p>
<p>E.S.A.A.A. Advisory Council Inyo County Health & Human Services oversees the Eastern Sierra Area Agency on Aging 163 May St. Bishop 873-3305</p>	<p>Gina Ellis, Executive Secretary 760-873-3305</p> <p>Meetings held quarterly at 912 N. Main Street</p>
<p>I.G.L.C.B.C. – Indian Gaming Local Community Benefit Committee – Meetings held when grant money is available. Established May 2004</p> <p>Membership changed from 3 seats to 1 seat 6/09 1 alternate is alright</p> <p>FPPC reporting required – send to Committee Secretary (Assistant to County Administrator)</p>	<p>County Administrator is the coordinator for the Committee. The purpose of the committee will be to allocate certain funds which are made available to mitigate impacts caused by gaming.</p> <p>County of Inyo Kelley Williams, Administrative Assistant P. O. Drawer N Independence, CA 93526 T: 760/878-0292 F: 760/878-2241 E-mail: kwilliams@inyocounty.us</p>

COMMITTEE/AGENCY	CONTACT PERSON/ADDRESS
<p>L.A.F.C.O. Commission consists of 5 members 2 City, 2 County and 1 public.</p> <p>FPPC reporting required Send to Committee Secretary</p>	<p>P.O. Drawer L Independence 878-0263 or 872-2706</p> <p>This is a paid commission Contact: County Planning Department</p>
<p>L.T.C. Meetings held 3rd Wednesday of each month. First meeting in each quarter held in south county. All other meetings are held in Bishop.</p> <p>FPPC reporting required Send to Denise Hayden, Commission Secretary</p>	<p>Inyo County Public Works P.O. Drawer Q Independence, CA 93526 878-0201 (no reimbursements)</p>
<p>R.A.N. Board</p>	<p>Inyo District Attorney's Office oversees disbursement of funding for law enforcement agencies in County.</p> <p>Committee meets once a year.</p>

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KJC*

SUBJECT: PRESENTATION – FORMER CITY COUNCILMEMBER JEFF GRIFFITHS

DATE: FEBRUARY 11, 2013

BACKGROUND/SUMMARY

Jeff Griffiths was elected to the Bishop City Council at the March 2007 election and re-elected in 2011. He resigned on December 31, 2012 to begin his service as District Two Supervisor with Inyo County. It is appropriate that he be honored for his service to the City.

RECOMMENDATION

Make presentations to Jeff Griffiths to honor his years of public service with the City of Bishop.