

**TO:** CITY COUNCIL

**FROM:** KEITH CALDWELL, INTERIM CITY ADMINISTRATOR/ COMMUNITY SERVICES  
DIRECTOR *KJC*

**SUBJECT:** QUARTERLY COUNCIL CITIZEN AWARD

**DATE:** DECEMBER 12, 2011

**BACKGROUND/SUMMARY:**

As determined by Council, a citizen award will be presented quarterly to a deserving person or persons who have contributed to the Bishop community in various ways. Council selected Greg Alexander as the recipient of this quarter's award.

**RECOMMENDATION:**

Make the presentation to the Greg Alexander.

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

007 LOCAL TRANSPORTATION  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39510 FROM LOCAL AGENCY	.00	.00	.00	.00	0
39512 P/Y TDA ALLOCATIONS	.00	.00	.00	.00	0
39515 MISCELLANEOUS	.00	.00	.00	.00	0
39516 REIMB FR FED/STATE G	.00	.00	.00	.00	0
39520 INTEREST ON BANK DEP	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

008 BOND AND TRUST FUND  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39610 AUD. RENTAL REFUND	.00	.00	.00	.00	0
39620 FOUND MONEY	.00	.00	1,156.13	1,156.13-	0
39640 BID BONDS	.00	.00	.00	.00	0
39660 OVER AND SHORTAGES	.00	.00	10.00	10.00-	0
39664 INTEREST ON DEPOSITS	.00	.00	.00	.00	0
39665 COLLECTION FEES	.00	.00	.00	.00	0
39670 CHECK RESTITUTION	.00	300.00	300.00	300.00-	0
39671 CANINE DONATION	.00	.00	.00	.00	0
39673 REFUNDS	.00	.00	.00	.00	0
39678 K MART PROJECT	.00	.00	.00	.00	0
39679 TUMBLEWEED/PERFMNCE	.00	.00	.00	.00	0
39680 BSHP PAUITE DEV CORP	.00	.00	.00	.00	0
39681 IMPERIAL CHINA/PERF	.00	.00	.00	.00	0
39689 CANDIDATE STATEMENT	.00	.00	.00	.00	0
39691 COBRA - INSURANCE	.00	.00	.00	.00	0
39692 DEPOSITS - MISC.	.00	.00	.00	.00	0
39694 H.C LUMBER ACCRUED I	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>300.00</u>	<u>1,466.13</u>	<u>1,466.13-</u>	<u>0</u>
<b>EXPENDITURES</b>					
039 BOND AND TRUST					
57056 OVERAGE & SHORTAGE	.00	.00	.00	.00	0
57058 BID BONDS DEPOSITS	.00	.00	.00	.00	0
57059 FOUND MONEY	.00	.00	646.13	646.13-	0
57076 K MART&CAL TRNS 6&WY	.00	.00	.00	.00	0
57077 DEMOLITION DEPOSITS	.00	.00	.00	.00	0
57079 ERICK SCHAT REFUND	.00	.00	.00	.00	0
57081 INTEREST ON DEPOSITS	.00	.00	.00	.00	0
57086 IMPERIAL CHINA/PERF	.00	.00	.00	.00	0
TOTAL BOND AND TRUST	<u>.00</u>	<u>.00</u>	<u>646.13</u>	<u>646.13-</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>646.13</u>	<u>646.13-</u>	<u>0</u>
NET REV & EXPENDITURE	.00	300.00	820.00	820.00-	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

009 TRAFFIC SAFETY  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39710 FINES & FOREFEITURES	2,000.00	238.45	808.19	1,191.81	40
39715 PARKING CITATIONS	.00	.00	.00	.00	0
39718 REIMB FROM BSHP SCHL	.00	.00	8,250.00	8,250.00-	0
39720 OTS GRANT	23,000.00	.00	4,428.02	18,571.98	19
TOTAL REVENUES	<u>25,000.00</u>	<u>238.45</u>	<u>13,486.21</u>	<u>11,513.79</u>	<u>53</u>
<b>EXPENDITURES</b>					
<b>090 TRAFFIC SAFETY</b>					
51002 SALARIES/PART-TIME	10,550.00	992.50	1,937.50	8,612.50	18
51004 OVERTIME WAGES	1,200.00	.00	1,551.56	351.56-	129
51007 HEALTH INSURANCE	.00	.00	65.63	65.63-	0
51008 DENTAL INSURANCE	.00	.00	.00	.00	0
51010 WORKERS COMPENSATION	300.00	138.66	422.88	122.88-	140
51011 MEDICARE TAX	100.00	14.41	50.61	49.39	50
51015 SHIFT DIFFERENTIAL P	.00	.00	.00	.00	0
51017 FICA	300.00	12.89	25.18	274.82	8
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	.00	.00	.00	.00	0
51046 OPEB/POST EMP BENEFI	.00	.00	40.54	40.54-	0
52009 TRAINING	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
52022 PD SPECIAL SUPPLIES	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL TRAFFIC SAFETY	<u>12,450.00</u>	<u>1,158.46</u>	<u>4,093.90</u>	<u>8,356.10</u>	<u>32</u>
TOTAL EXPENDITURES	<u>12,450.00</u>	<u>1,158.46</u>	<u>4,093.90</u>	<u>8,356.10</u>	<u>32</u>
NET REV & EXPENDITURE	12,550.00	920.01-	9,392.31	3,157.69	74
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

010 TUT MEASURE A  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39722 TUT MEASURE A	550,000.00	.00	.00	550,000.00	0
39723 REIMB FRM RURAL DIST	72,246.00	.00	41,191.44	31,054.56	57
39730 MISC	.00	269.93	354.59	354.59-	0
TOTAL REVENUES	<u>622,246.00</u>	<u>269.93</u>	<u>41,546.03</u>	<u>580,699.97</u>	<u>6</u>
<b>EXPENDITURES</b>					
51001 SALARIES-FULL TIME	225,000.00	18,526.00	81,051.25	143,948.75	36
51002 SALARIES/PART-TIME	150,000.00	7,267.50	81,592.50	68,407.50	54
51007 HEALTH INSURANCE	34,000.00	2,555.36	11,098.40	22,901.60	32
51008 DENTAL INSURANCE	2,300.00	236.76	1,065.42	1,234.58	46
51009 PERS EMPLOYEE/EMPLOY	98,000.00	7,774.91	33,094.16	64,905.84	33
51010 WORKERS COMPENSATION	25,000.00	2,748.70	14,751.35	10,248.65	59
51011 MEDICARE TAX	4,000.00	374.02	2,358.48	1,641.52	58
51017 FICA	2,500.00	161.48	1,116.36	1,383.64	44
51022 P.A.R.S SYSTEM	.00	.00	.00	.00	0
51024 EMPLOYER COMP MATCH	.00	185.00	370.00	370.00-	0
51042 UNEMPLOYMENT INS.	5,000.00	143.00	236.76	4,763.24	4
51043 DISABILITY INSURANCE	4,000.00	271.60	1,222.20	2,777.80	30
51046 OPEB/POST EMP BENEFI	16,000.00	2,223.12	9,726.15	6,273.85	60
52009 TRAINING	2,500.00	60.00	60.00	2,440.00	2
52010 HEAT,LIGHT,POWER	42,000.00	2,682.67	11,242.52	30,757.48	26
52011 ADVERTISING/PRINTING	850.00	.00	150.00	700.00	17
52012 OFFICE SUPPLIES,POST	1,000.00	3.08	468.99	531.01	46
52013 COMMUNICATIONS	6,000.00	219.73	2,247.34	3,752.66	37
52014 MEETINGS, TRAVEL, CO	600.00	.00	43.72	556.28	7
52015 PROFESSIONAL/TECH. S	11,400.00	304.00	753.15	10,646.85	6
52017 WASTE FEES	4,000.00	555.08	2,353.08	1,646.92	58
52018 SPECIAL DEPT. SUPPLI	50,500.00	3,577.62	19,578.79	30,921.21	38
52019 MISC. DUES & SUBSCRI	1,000.00	.00	735.00	265.00	73
53020 VEHICLE OPERATION	7,000.00	610.54	4,269.74	2,730.26	60
53021 SPECIAL EQUIP. OPERA	1,000.00	.00	.00	1,000.00	0
53022 OFFICE EQUIP. OPERAT	.00	.00	.00	.00	0
54023 BUILDING OPERATION	500.00	39.25	441.69	58.31	88
55024 RENTALS-REFUNDS	38,700.00	99.96	1,099.96	37,600.04	2
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	20,000.00	.00	.00	20,000.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
<b>TOTAL</b>	<u>752,850.00</u>	<u>50,619.38</u>	<u>281,127.01</u>	<u>471,722.99</u>	<u>37</u>
<b>TOTAL EXPENDITURES</b>	<u>752,850.00</u>	<u>50,619.38</u>	<u>281,127.01</u>	<u>471,722.99</u>	<u>37</u>
<b>NET REV &amp; EXPENDITURE</b>	<u>130,604.00-</u>	<u>50,349.45-</u>	<u>239,580.98-</u>	<u>108,976.98</u>	<u>183</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

012 SUNRISE MHP  
PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39723 REIMB FRM RURAL DIST	.00	.00	.00	.00	0
39725 INT ON BANK DEP	2,000.00	.00	.00	2,000.00	0
39730 MISC	.00	.00	.00	.00	0
39732 INSURANCE REFUND	.00	.00	.00	.00	0
39735 UTILITY CLEARING ACC	23,000.00	1,649.10	8,245.50	14,754.50	35
39736 FIRST 5 INYO GRANT	.00	.00	.00	.00	0
39740 OPERATING SUBSIDY	.00	.00	.00	.00	0
39750 RENTS-ASSISTED UNITS	52,680.00	4,160.00	21,090.00	31,590.00	40
39760 RENTS-UNASSISTED UNI	18,342.00	1,467.70	7,337.90	11,004.10	40
39811 MISC	.00	.00	.00	.00	0
095 SUNRISE MHP					
39735 UTILITY CLEARING ACC	.00	.00	.00	.00	0
<b>TOTAL REVENUES</b>	<b>96,022.00</b>	<b>7,276.80</b>	<b>36,673.40</b>	<b>59,348.60</b>	<b>38</b>
<b>EXPENDITURES</b>					
095 SUNRISE MHP					
51001 SALARIES-FULL TIME	13,000.00	1,246.72	6,145.36	6,854.64	47
51002 SALARIES/PART-TIME	9,100.00	758.00	3,790.00	5,310.00	41
51007 HEALTH INSURANCE	.00	227.00	1,149.28	1,149.28-	0
51008 DENTAL INSURANCE	.00	21.03	106.62	106.62-	0
51009 PERS EMPLOYEE/EMPLOY	.00	329.65	1,624.90	1,624.90-	0
51010 WORKERS COMPENSATION	.00	256.80	1,271.68	1,271.68-	0
51011 MEDICARE TAX	.00	35.14	174.42	174.42-	0
51017 FICA	200.00	15.32	76.60	123.40	38
51020 FRINGE BENEFITS	1,850.00	370.00	875.00	975.00	47
51021 UTILITIES-MANAGER	3,500.00	117.49	502.73	2,997.27	14
51022 P.A.R.S SYSTEM	.00	264.30	1,302.78	1,302.78-	0
51043 DISABILITY INSURANCE	.00	17.66	89.99	89.99-	0
51046 OPEB/POST EMP BENEFI	.00	149.61	737.45	737.45-	0
52010 HEAT,LIGHT,POWER	40,400.00	1,493.66	29,387.17	11,012.83	72
52015 PROFESSIONAL/TECH. S	2,000.00	36.16	237.40	1,762.60	11
52016 INSURANCE	5,000.00	.00	.00	5,000.00	0
52024 PROPERTY TAXES	600.00	592.62	592.62	7.38	98
52025 PAINTING & DECORATIN	1,000.00	.00	.00	1,000.00	0
52026 SUPPLIES	1,000.00	34.67	201.86	798.14	20
52027 MAINT-SERVICE CONTRA	6,000.00	300.00	1,500.00	4,500.00	25
52028 EXCESS PROGRAM PAYME	11,000.00	.00	.00	11,000.00	0
52030 MISC. ADM/EMP COMP P	2,000.00	46.04	344.01	1,655.99	17
52031 RENTING EXPENSE	150.00	.00	103.73	46.27	69
52032 ANNUAL DEBT SERVICE	4,197.00	.00	.00	4,197.00	0
52040 DISPOSAL OF ASSETS	.00	.00	.00	.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
56025 DEPRECIATION	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	5,000.00	.00	.00	5,000.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56040 REPLACEMENT RESERVE	20,000.00	.00	.00	20,000.00	0
<b>TOTAL SUNRISE MHP</b>	<b>125,997.00</b>	<b>6,311.87</b>	<b>50,213.60</b>	<b>75,783.40</b>	<b>39</b>

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

012 SUNRISE MHP  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
TOTAL EXPENDITURES	<u>125,997.00</u>	<u>6,311.87</u>	<u>50,213.60</u>	<u>75,783.40</u>	<u>39</u>
NET REV & EXPENDITURE	29,975.00-	964.93	13,540.20-	16,434.80-	45
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

014 REDEVELOPMENT FUND  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39810 TRF FM FUNDS	.00	.00	.00	.00	0
39811 MISC	.00	.00	.00	.00	0
39999 MISC	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
<b>EXPENDITURES</b>					
<b>029 REDEVELOPMENT AGENCY</b>					
51002 SALARIES/PART-TIME	300.00	.00	150.00	150.00	50
51007 HEALTH INSURANCE	700.00	.00	.00	700.00	0
51008 DENTAL INSURANCE	100.00	.00	.00	100.00	0
51010 WORKERS COMPENSATION	5.00	.00	.00	5.00	0
51011 MEDICARE TAX	5.00	.00	.00	5.00	0
51017 FICA	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	10.00	.00	.00	10.00	0
52009 TRAINING	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	10.00	.00	.00	10.00	0
52013 COMMUNICATIONS	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
TOTAL REDEVELOPMENT AGENCY	<u>1,130.00</u>	<u>.00</u>	<u>150.00</u>	<u>980.00</u>	<u>13</u>
TOTAL EXPENDITURES	<u>1,130.00</u>	<u>.00</u>	<u>150.00</u>	<u>980.00</u>	<u>13</u>
NET REV & EXPENDITURE	<u>1,130.00-</u>	<u>.00</u>	<u>150.00-</u>	<u>980.00-</u>	<u>13</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

015 WATER IMPROVEMENT  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39999 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

021 CANINE DONATION  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39920 CANINE DONATIONS	.00	.00	1,815.00	1,815.00-	0
39999 CANINE DONATIONS	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>1,815.00</u>	<u>1,815.00-</u>	<u>0</u>
<b>EXPENDITURES</b>					
52009 TRAINING	11,000.00	.00	.00	11,000.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	4,815.00	1,342.50	2,310.75	2,504.25	47
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
TOTAL	<u>15,815.00</u>	<u>1,342.50</u>	<u>2,310.75</u>	<u>13,504.25</u>	<u>14</u>
TOTAL EXPENDITURES	<u>15,815.00</u>	<u>1,342.50</u>	<u>2,310.75</u>	<u>13,504.25</u>	<u>14</u>
NET REV & EXPENDITURE	15,815.00-	1,342.50-	495.75-	15,319.25-	3
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

029 HOME STREET PROJECT  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39942 HOME STREET PROJECT	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
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TO: CITY COUNCIL

FROM: KEITH CALDWELL, INTERIM CITY ADMINISTRATOR KC

**SUBJECT: DEPARTMENT HEAD UPDATES**

DATE: DECEMBER 12, 2011

**BACKGROUND/SUMMARY:**

The department heads from Fire, Police, Public Works and Administration/Community Services will provide updates on various departmental activities, current and on-going projects.

**RECOMMENDATION:**

Hear the reports.

CITY OF BISHOP  
CITY COUNCIL STUDY SESSION MINUTES  
NOVEMBER 28, 2011

<b>CALL TO ORDER</b>	Mayor Smith called the meeting to order at 4:00 p.m. in the City Council Chambers at 301 West Line Street, Bishop, California.
<b>COUNCIL PRESENT</b>	Council Members Jim Ellis, Susan Cullen, Jeff Griffiths, Mayor Pro Tem David Stottlemire Mayor Laura Smith
<b>COUNCIL ABSENT</b>	None
<b>OTHERS PRESENT</b>	Keith Caldwell, Interim City Administrator/ Community Services Director Denise Gillespie, Assistant City Clerk Ray Seguine, Fire Chief Fred Gomez, Police Lieutenant David Grah, Public Works Director/City Engineer
<b>PUBLIC COMMENT</b>	The Mayor announced the public comment period. No public comment was provided.
<b>SCHEDULED DISCUSSION</b>	Discussion was held on the following Study Session agenda items:
1. Energy Efficiency Program	Josh Hart, Inyo County Planning Director and Cathreen Richards, Project Manager gave a report on Inyo County's Cost, Energy and Service Efficiencies Action Plan. Public Meetings will be held in December in both Lone Pine and Bishop.
2. Current 7:00 p.m. Agenda Items	Discussion was held on the agenda items scheduled for the 7:00 p.m. meeting.
3. Future Agenda Items	The agenda planning list for upcoming meetings was provided for comment and modification.
<b>DEPARTMENT HEAD REPORTS</b>	Reports from Fire, Police, Public Works, Community Service, and Administration were given on the departments' activities including upcoming and ongoing projects.
<b>COUNCIL DISCUSSION</b>	Council Members gave committee reports, community announcements and/or made comments or inquiries to staff. No action was taken.

**ADJOURNMENT**

The Mayor adjourned the meeting at 4:55 p.m. to the regular City Council meeting scheduled at 7:00 p.m.

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**LAURA SMITH, MAYOR**

**ATTEST: Denise Gillespie, Assistant City Clerk**

**By: \_\_\_\_\_**  
**Keith Caldwell, Interim City Administrator**

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CITY OF BISHOP  
CITY COUNCIL MINUTES  
NOVEMBER 28, 2011

- CALL TO ORDER Mayor Smith called the meeting of the Bishop City Council to order at 7:02 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.
- INVOCATION The invocation was given by Pastor Rick Klug of the Calvary Baptist Church followed by the Pledge of Allegiance led by Councilmember Ellis.
- COUNCIL PRESENT Councilmembers Jim Ellis, Susan Cullen, Jeff Griffiths  
Mayor Pro Tem Dave Stottlemyre  
Mayor Laura Smith
- COUNCIL ABSENT None
- OTHERS PRESENT Keith Caldwell, Interim City Administrator  
Denise Gillespie, Assistant City Clerk  
Peter Tracy, City Attorney  
Ray Seguire, Fire Chief  
Fred Gomez, Police Lieutenant  
David Grah, Public Works Director/City Engineer  
Gary Schley, Public Services Officer
- PUBLIC COMMENT The Mayor announced the public comment period. Pat West from Pioneer Home Health Care invited the Council and community to their annual Open House scheduled on December 6, 2011 from 4:00 – 7:00 p.m.
- ADDITION OF URGENCY AGENDA ITEM Mayor Smith announced that since the posting of the agenda of this meeting it had become necessary to add an urgency item to the agenda for possible Council action relating to street closures.  
  
Councilmember Griffiths made a motion to add item 7-A relating to street closures for the Bishop Chamber holiday activities scheduled on December 2-3, 2011. The motion passed 5-0.
- PRESENTATION Lisa Isaacs, Administrator for the Clean Air Projects Program gave a presentation on the program established by the Great Basin Unified Air Pollution Control District to reduce harmful air emissions emanating from identifiable sources within the Air District. The program will help homeowners replace old wood-burning stoves with updated cleaner systems.  
Clean Air Projects Program  
Great Basin Unified Air Pollution Control District  
(1)
- DEPARTMENT HEAD REPORTS Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments' activities including upcoming and ongoing projects.  
(2)

**CONSENT CALENDAR  
(3)**

A motion was made by Councilmember Cullen and passed unanimously to approve the Consent Calendar as presented:

Motion/Cullen

**FOR APPROVAL AND FILING**

- (a) Study Session Minutes – 11/14/11
- (b) Council Meeting Minutes – 11/14/11
- (c) Request to surplus found property – BPD073-11
- (d) Request to surplus found property – BPD074-11

**FOR INFORMATION AND FILING**

- (e) Planning Commission Agenda – 11/29/11
- (f) Suddenlink correspondence relating to limited rate adjustments
- (g) Water and Sewer Commission Minutes – 9/13/11

**UNFINISHED BUSINESS**

**DISCUSSION – Election  
Consolidation  
(4)**

Further discussion was held on the options, procedures and cost savings for consolidating the City's General Municipal Elections held in March of odd-numbered years with County General Elections held in November of even-numbered years. Kammi Foote, Inyo County Clerk/Recorder answered questions and provided information on the County's process.

Council directed staff to schedule a public hearing at the next meeting to hear citizen input on election consolidation and review any further information. If a decision is made to consolidate with the November 2012 election, action will be needed in order to start the process.

**NEW BUSINESS**

**STREET VENDOR  
PERMIT – Hot Diggity  
Dogs 2012  
(5)  
Motion/Stottlemyre**

On a motion by Mayor Pro Tem Stottlemyre, the Council voted 5-0 to approve the 2012 renewal of the Street Vendor Permit for Hot Diggity Dogs / Paige and Bob Van Velzer pending completion of the requirements of the permit.

**APPROVAL TO RELEASE  
RFP – Sewer Trunk  
Replacement Project  
(6)  
Motion/Cullen**

On a motion by Councilmember Cullen, the Council voted 5-0 to authorize the release of the Request For Proposals for consultant services for the Sewer Trunk Replacement Project.

**MEETING  
CANCELLATION  
December 26, 2011  
(7)  
Motion/Ellis**

On a motion by Councilmember Ellis, the Council voted 5-0 to cancel the second meeting in December scheduled on the 26<sup>th</sup>.

APPROVAL OF STREET CLOSURES – Chamber Holiday Activities (7-A) Motion/Griffiths	On a motion by Councilmember Griffiths, the Council voted 5-0 to approve the closure of Academy Avenue between Warren Street and Main Street and the closure of East and West South Streets between Warren and Sneden for the annual Street of Lights on December 2 <sup>nd</sup> and Christmas Parade on December 3 <sup>rd</sup> .
COUNCIL REPORTS	Councilmembers announced upcoming community events. No action was taken.
CLOSED SESSIONS	At 8:15 p.m. Mayor Smith recessed the regular meeting for closed sessions as agendized:
PERSONNEL	Conference with Labor Negotiator Keith Caldwell, Interim City Administrator, pursuant to Government Code § 54957.6(a) – Employee Associations.
PENDING LITIGATION	Pursuant to Government Code § 54956.9(a) – Conference with City Attorney Peter Tracy relating to Inyo Superior Court Case No. SICV PT 1152863.
RECONVENE	At 9:08 p.m. the Mayor called the regular meeting to order and announced that no action had been taken in closed session.
ADJOURNMENT	The Mayor adjourned the meeting at 9:09 p.m. to the Study Session scheduled for Monday, December 12, 2011 at 4:00 p.m. in the City Council Chambers.

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LAURA SMITH, MAYOR

Attest: Denise Gillespie, Assistant City Clerk

By: \_\_\_\_\_  
Keith Caldwell, Interim City Administrator

(c)

**CITY OF BISHOP**

**STATEMENT OF FUND TRANSACTIONS FOR THE PERIOD OF:**

**July 01, 2011 thru November 30, 2011**

CITY FUND BALANCE	\$	5,005,304.89
Plus Receipts		436,557.74
Less Expenditures		619,419.03
<b>TOTAL CITY FUND BALANCE</b>	<b>\$</b>	<b>4,822,443.60</b>
CASH IN BANKS		
Union Bank Checking Accounts	\$	286,215.94
State Treasurer LAIF	\$	4,536,227.66
<b>TOTAL CASH IN BANKS</b>	<b>\$</b>	<b>4,822,443.60</b>

CITY OF BISHOP  
PUBLIC BUDGET ACCOUNTING  
BREAKDOWN OF TOTAL CASH BALANCES  
FOR THE MONTH OF NOVEMBER

FISCAL YEAR 2012

	BEGINNING BALANCE	EXPENDITURES	RECEIPTS	TRANSFERS DEBITS-CREDITS	ENDING BALANCE
001- GENERAL FUND	1,982,259.08	421,639.39	231,532.90	5,055.27-	1,787,097.32
002- SEWER FUND	747,809.45	63,594.87	65,313.45	.00	749,528.03
003- GAS TAX	54,877.06	12,378.50	18,246.41	.00	50,744.97
004- WATER FUND	1,045,647.68	53,112.43	74,408.97	.00	1,066,944.22
005- CABLE TV PUBLIC ACCESS	.00	.00	.00	.00	.00
007- LOCAL TRANSPORTATION	.00	.00	.00	.00	.00
008- BOND AND TRUST FUND	1,324.30	.00	1,583.00	.00	2,907.30
009- TRAFFIC SAFETY	11,553.26	1,158.46	238.45	.00	10,633.25
010- TUT MEASURE A	172,087.63	50,619.38	269.93	.00	121,738.18
012- SUNRISE MHP	165,531.36	6,275.71	7,276.80	36.16-	166,496.29
013- GENERAL FIXED ASSETS	.00	.00	.00	.00	.00
014- REDEVELOPMENT FUND	150.00-	.00	.00	.00	150.00-
015- WATER IMPROVEMENT	.00	.00	.00	.00	.00
017- GENERAL LONG TERM DEBT	.00	.00	.00	.00	.00
019- DEFERRED COMPENSATION	.00	.00	.00	.00	.00
021- CANINE DONATION	18,597.18	1,342.50	.00	.00	17,254.68
022- SPRUCE STREET EXTENSION	.00	.00	.00	.00	.00
024- WYE ROAD H.E.T.S PROJECT	.00	.00	.00	.00	.00
026- PIONEER LANE PROJECT	.00	.00	.00	.00	.00
027- PARK AVE PROJECT	.00	.00	.00	.00	.00
028- WYE ROAD PROJECT	.00	.00	.00	.00	.00
030- K MART	.00	.00	.00	.00	.00
032- CLEEPS/ENF&EQUIP PRGRM	.00	.00	.00	.00	.00
033- COPS	105,578.56	4,504.55	42,156.27	.00	143,330.28
034- SAFE ROUTE TO SCHOOLS	.00	.00	.00	.00	.00
035- MAC IVER ST EXT/STIP&TE	.00	.00	.00	.00	.00

CITY OF BISHOP  
PUBLIC BUDGET ACCOUNTING  
BREAKDOWN OF TOTAL CASH BALANCES  
FOR THE MONTH OF NOVEMBER

FISCAL YEAR 2012				
BEGINNING BALANCE	EXPENDITURES	RECEIPTS	TRANSFERS DEBITS-CREDITS	ENDING BALANCE
849,596.54	2,126.25	.00	.00	847,470.29
036- HWY 6 & WYE RD				
2,762.54	.00	.00	.00	2,762.54
037- HOME FUNDS/WILLOW ST				
.00	.00	.00	.00	.00
038- MACIVR/IMACA CDBG-19S1				
15,145.00	.00	.00	.00	15,145.00
039- GIS/GRANTS				
.00	.00	.00	.00	.00
040- PVMNT MGNT PLAN PHASE				
.00	.00	.00	.00	.00
041- PAVEMNT MNGMT-PLAN 2				
29,320.67	.00	.00	.00	29,320.67
042- FED GRANT/B06SP/CA0082				
128,575.44	.00	.00	.00	128,575.44
043- ROAD PROJECT A				
5,723.80	.00	.00	.00	5,723.80
046- SNEDEN IMPROVEMENTS				
11,359.12	.00	.00	.00	11,359.12
047- SOUTH SECOND IMPROV				
.00	.00	.00	.00	.00
048- N WARREN IMPROVEMENTS				
11,623.86	.00	.00	.00	11,623.86
049- W. PINE IMPROVEMENTS				
.00	.00	.00	.00	.00
050- BUS PULLOUTS				
11,239.59	.00	.00	.00	11,239.59
052- GROVE ST SIDEWALKS				
126.60	.00	.00	.00	126.60
053- ENVIR CONSTRAINTS				
201.60	.00	.00	.00	201.60
054- E. LINE ST BRIDGE				
302.42	.00	.00	.00	302.42
055- JAY ST EXTENSION				
302.42	.00	.00	.00	302.42
056- WYE RD EXTENSION				
11,002.80	.00	.00	.00	11,002.80
057- SEIBU TO SCHL BIKE PATH				
38,069.83	2,044.00	.00	.00	40,113.83
058- PINE TO PARK/STIP				
.00	.00	.00	.00	.00
059- HANBY PAVEMENT PROJECT				
.00	.00	.00	.00	.00
070- HOME OWNER ASSIST PRGM				
2,200.00	.00	.00	.00	2,200.00
071- SILVER PEAK/IMACA				
.00	.00	.00	.00	.00
099- DEBT-SERVICE				
5,005,304.89	618,796.04	441,026.18	5,091.43	4,827,443.60
TOTALS				

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
31010 PROPERTY TAXES SECUR	370,000.00	.00	.00	370,000.00	0
31020 PROPERTY TAXES UNSEC	108,000.00	.00	.00	108,000.00	0
31030 PROPERTY TAXES PRIOR	.00	.00	.00	.00	0
31050 PROPERTY TAX HOMEOWN	3,000.00	.00	.00	3,000.00	0
31060 PROP TAX MISC	23,000.00	.00	.00	23,000.00	0
31065 VLF SWAP/PROP TX IN	280,000.00	.00	.00	280,000.00	0
31070 INYO COUNTY ADM FEE	.00	.00	.00	.00	0
31075 PROP 1A CSCDA	.00	.00	.00	.00	0
31120 SALES TAX	1,600,000.00	132,400.00	359,068.46	1,240,931.54	22
31122 TRIPLE FLIP/LIEU SLS	550,000.00	.00	.00	550,000.00	0
31126 DWP WTR AGREEMENT PA	180,000.00	.00	182,666.00	2,666.00-	101
31128 SALES TX 1/2%-PUBLIC	13,000.00	.00	.00	13,000.00	0
31130 TRANSIENT OCCUPANCY	1,800,000.00	63,337.79	702,285.36	1,097,714.64	39
31150 REAL PROPERTY TRANSF	5,000.00	.00	259.60	4,740.40	5
32010 BUSINESS LICENSES	50,000.00	435.00	3,145.00	46,855.00	6
32035 TENTATIVE MAP PERMIT	750.00	.00	.00	750.00	0
32040 USE PERMITS	4,000.00	.00	500.00	3,500.00	12
32050 BUILDING PERMITS	12,000.00	837.96	3,957.43	8,042.57	32
32060 ELECTRICAL PERMITS	2,500.00	128.50	706.25	1,793.75	28
32070 PLUMBING/MECHANICAL	4,000.00	319.00	1,034.75	2,965.25	25
32080 ELECTRICAL FRANCHISE	34,000.00	.00	.00	34,000.00	0
32090 TV FRANCHISE	12,000.00	.00	3,091.84	8,908.16	25
33010 INTEREST ON BANK DEP	18,000.00	4.29	4,531.96	13,468.04	25
33020 RENTAL OF REAL PROPE	110,000.00	8,199.83	45,345.73	64,654.27	41
34010 MOTOR VEHICLE IN LIE	12,000.00	.00	1,925.96	10,074.04	16
34015 MTR VEH LIC FEE 1100	.00	.00	.00	.00	0
34030 OFF HWY MOTOR VEH. F	100.00	.00	.00	100.00	0
34040 REIMB. HIGHWAY SWEEP	20,000.00	1,666.67	6,666.68	13,333.32	33
34042 PROP 1B/LOCAL STREET	.00	.00	.00	.00	0
34045 PAVEMENT MGNT PLAN	.00	.00	.00	.00	0
34046 DOC/RECYCLING GRANT	5,000.00	.00	5,000.00	.00	100
34048 TRAFFIC CONGESTION	.00	.00	.00	.00	0
34050 REIMB. FOR RFD FACIL	1,800.00	.00	900.00	900.00	50
34070 REIMB. SMALL CLAIMS	.00	.00	.00	.00	0
34080 REIMB. RFD STATE COM	10,031.00	.00	5,015.60	5,015.40	50
34081 SALARY REIMB FRM RF	.00	.00	.00	.00	0
34082 MISC REIM FROM RF DI	28,709.00	8,542.86	37,251.61	8,542.61-	129
34083 SMHP MANAGEMENT FEE	.00	.00	.00	.00	0
34090 LOAN RETIREMENT SUNR	4,200.00	.00	.00	4,200.00	0
34110 COURT RESTITUTIONS	.00	.00	.00	.00	0
34118 REIMB OF BOOKING FEE	.00	.00	.00	.00	0
34120 PEACE OFFICERS TRAIN	9,600.00	1,234.72	3,588.22	6,011.78	37
34122 DVROS-STATE	.00	.00	.00	.00	0
34125 PARKING CITATIONS	15,000.00	2,037.25	5,502.12	9,497.88	36
34135 MANDATED COSTS REIMB	.00	.00	.00	.00	0
34140 DISPATCH CONTRACTS	500.00	.00	.00	500.00	0
34150 ASSET FORFEIT REFUND	.00	.00	.00	.00	0
34160 911 REIM-STATE	.00	.00	.00	.00	0
35010 PLAN CHECKING	5,000.00	124.80	1,958.33	3,041.67	39

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
35015 GRADING PERMIT	.00	.00	.00	.00	0
35020 STRONG MOTION INST.	150.00	7.33	60.88	89.12	40
35060 CBSC/BLDG PERMIT	100.00	7.00	31.00	69.00	31
36010 SALE OF PERSONAL PRO	6,800.00	340.30	1,229.00	5,571.00	18
36020 INS. REFUNDS & DIVID	45,000.00	3,787.79	3,787.79	41,212.21	8
36025 FORFEITURE OF DEPOSI	.00	.00	.00	.00	0
36030 MISCELLANEOUS	40,000.00	358.12	7,288.46	32,711.54	18
36032 CENTENNIAL COINS	.00	.00	.00	.00	0
36040 FINGERPRINTING & REP	33,000.00	2,514.00	11,554.00	21,446.00	35
36065 COMPUTER LOAN PAYBAC	.00	.00	.00	.00	0
36070 CIVIC ARTS	5,000.00	.00	.00	5,000.00	0
36078 AFTER SCHOOL PROGRAM	.00	.00	.00	.00	0
36079 LTC/CIRCULATION ELEM	55,000.00	.00	.00	55,000.00	0
36082 STATE SEC ENCHMNT	.00	.00	.00	.00	0
36084 STATE PARK GRANT PRO	.00	.00	.00	.00	0
36085 REIMB OF FED/STATE G	.00	.00	.00	.00	0
36086 FEMA GRANT/FIRE	.00	.00	.00	.00	0
36087 INDIAN GAMING GRANT/	.00	.00	.00	.00	0
36088 1ST FIVE GRANT/INYO	13,573.00	.00	.00	13,573.00	0
36091 CERTIFICATE OF COMP	.00	.00	.00	.00	0
39141 INT ON LOANS	.00	.00	.00	.00	0
39143 LOAN PMTS	25,000.00	.00	.00	25,000.00	0
39240 TENNIS	.00	.00	.00	.00	0
39250 SOFTBALL	.00	.00	.00	.00	0
39255 VOLLEYBALL	.00	.00	.00	.00	0
39260 BASKETBALL	.00	.00	.00	.00	0
39275 FACILITY RENTAL FEE	2,500.00	136.25	1,093.75	1,406.25	43
39278 TREE DEDICATION	.00	.00	600.00	600.00-	0
39280 SUMMER YOUTH PROGRAM	.00	.00	70.00	70.00-	0
39282 SKATE PARK DONATIONS	.00	.00	.00	.00	0
39290 SWIMMING POOL	32,000.00	.00	18,388.46	13,611.54	57
39292 SWIMMING POOL MISC I	200.00	.00	.00	200.00	0
39297 YOUTH ATHLETICS	25,000.00	400.00	4,110.00	20,890.00	16
39298 ADULT ATHLETICS	17,000.00	245.00	795.00	16,205.00	4
39901 PROCEEDS FROM LEASE	.00	.00	.00	.00	0
39999 PROCEEDS FROM LEASE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>5,591,513.00</u>	<u>227,064.46</u>	<u>1,423,409.24</u>	<u>4,168,103.76</u>	<u>25</u>

EXPENDITURES

010 CITY COUNCIL

51001 SALARIES-FULL TIME	18,000.00	1,500.00	7,799.25	10,200.75	43
51007 HEALTH INSURANCE	57,000.00	4,210.31	20,889.03	36,110.97	36
51008 DENTAL INSURANCE	7,500.00	473.52	2,367.60	5,132.40	31
51010 WORKERS COMPENSATION	200.00	14.60	74.45	125.55	37
51011 MEDICARE TAX	300.00	21.80	111.15	188.85	37
51017 FICA	300.00	19.50	83.46	216.54	27
51025 RETIREE HEALTH INSUR	56,000.00	4,150.24	20,951.20	35,048.80	37
51043 DISABILITY INSURANCE	600.00	49.00	245.00	355.00	40
51046 OPEB/POST EMP BENEFI	.00	.00	.00	.00	0
52009 TRAINING	950.00	.00	950.00	.00	100

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
52011 ADVERTISING/PRINTING	4,000.00	.00	272.72	3,727.28	6
52012 OFFICE SUPPLIES,POST	1,500.00	100.69	550.97	949.03	36
52013 COMMUNICATIONS	500.00	.00	.00	500.00	0
52014 MEETINGS, TRAVEL, CO	16,550.00	311.14	8,872.91	7,677.09	53
52015 PROFESSIONAL/TECH. S	10,000.00	272.00	1,574.97	8,425.03	15
52018 SPECIAL DEPT. SUPPLI	3,000.00	51.00	793.46	2,206.54	26
52019 MISC. DUES & SUBSCRI	3,000.00	.00	.00	3,000.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
<b>TOTAL CITY COUNCIL</b>	<b>179,400.00</b>	<b>11,173.80</b>	<b>65,536.17</b>	<b>113,863.83</b>	<b>36</b>
<b>011 ADMINISTRATION</b>					
51001 SALARIES-FULL TIME	150,500.00	12,470.30	88,327.40	62,172.60	58
51002 SALARIES/PART-TIME	.00	.00	.00	.00	0
51004 OVERTIME WAGES	7,500.00	.00	1,227.88	6,272.12	16
51007 HEALTH INSURANCE	23,000.00	2,830.95	11,882.23	11,117.77	51
51008 DENTAL INSURANCE	2,500.00	195.32	982.66	1,517.34	39
51009 PERS EMPLOYEE/EMPLOY	42,956.00	3,628.00	16,304.55	26,651.45	37
51010 WORKERS COMPENSATION	3,800.00	268.70	2,269.75	1,530.25	59
51011 MEDICARE TAX	2,500.00	180.74	1,298.10	1,201.90	51
51017 FICA	44.00	.00	44.00	.00	100
51022 P.A.R.S SYSTEM	35,000.00	2,763.72	13,463.54	21,536.46	38
51024 EMPLOYER COMP MATCH	3,200.00	353.00	1,713.18	1,486.82	53
51025 RETIREE HEALTH INSUR	30,000.00	2,172.00	10,681.74	19,318.26	35
51042 UNEMPLOYMENT INS.	.00	2,217.00	2,217.00	2,217.00-	0
51043 DISABILITY INSURANCE	3,000.00	191.33	967.61	2,032.39	32
51046 OPEB/POST EMP BENEFI	10,500.00	1,496.44	7,417.09	3,082.91	70
52009 TRAINING	2,000.00	.00	475.00	1,525.00	23
52011 ADVERTISING/PRINTING	600.00	.00	88.20	511.80	14
52012 OFFICE SUPPLIES,POST	1,500.00	161.64	666.94	833.06	44
52013 COMMUNICATIONS	2,000.00	100.96-	841.09	1,158.91	42
52014 MEETINGS, TRAVEL, CO	7,000.00	777.27	2,020.99	4,979.01	28
52015 PROFESSIONAL/TECH. S	1,500.00	.00	281.25	1,218.75	18
52018 SPECIAL DEPT. SUPPLI	500.00	.00	57.50	442.50	11
52019 MISC. DUES & SUBSCRI	1,500.00	.00	80.00	1,420.00	5
52030 MISC. ADM/EMP COMP P	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	3,000.00	99.35	1,033.31	1,966.69	34
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
<b>TOTAL ADMINISTRATION</b>	<b>334,100.00</b>	<b>29,704.80</b>	<b>164,341.01</b>	<b>169,758.99</b>	<b>49</b>
<b>012 FINANCE</b>					
51001 SALARIES-FULL TIME	36,000.00	3,754.84	15,882.73	20,117.27	44
51002 SALARIES/PART-TIME	25,000.00	1,997.00	10,636.01	14,363.99	42
51004 OVERTIME WAGES	6,000.00	135.75	2,389.20	3,610.80	39
51007 HEALTH INSURANCE	6,200.00	501.27	2,434.54	3,765.46	39
51008 DENTAL INSURANCE	700.00	68.32	313.48	386.52	44
51009 PERS EMPLOYEE/EMPLOY	11,000.00	995.34	4,279.98	6,720.02	38
51010 WORKERS COMPENSATION	600.00	57.09	280.32	319.68	46
51011 MEDICARE TAX	1,000.00	85.37	419.22	580.78	41

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND  
PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
51017 FICA	500.00	92.96	337.26	162.74	67
51022 P.A.R.S SYSTEM	8,800.00	631.84	3,119.20	5,680.80	35
51024 EMPLOYER COMP MATCH	1,600.00	125.00	625.00	975.00	39
51025 RETIREE HEALTH INSUR	14,000.00	651.76	3,258.80	10,741.20	23
51043 DISABILITY INSURANCE	700.00	66.48	305.04	394.96	43
51046 OPEB/POST EMP BENEFI	2,500.00	398.86	1,938.67	561.33	77
52009 TRAINING	1,000.00	.00	.00	1,000.00	0
52011 ADVERTISING/PRINTING	500.00	152.80	152.80	347.20	30
52012 OFFICE SUPPLIES,POST	4,000.00	433.69	1,386.06	2,613.94	34
52013 COMMUNICATIONS	500.00	2.93	29.61	470.39	5
52014 MEETINGS, TRAVEL, CO	2,000.00	.00	1,776.07	223.93	88
52015 PROFESSIONAL/TECH. S	43,000.00	1,291.83	18,201.68	24,798.32	42
52018 SPECIAL DEPT. SUPPLI	3,000.00	.00	.00	3,000.00	0
52019 MISC. DUES & SUBSCRI	500.00	.00	164.00	336.00	32
52116 E.S. TRANSIT AUTH LO	25,000.00	.00	25,000.00	.00	100
53022 OFFICE EQUIP. OPERAT	7,535.00	140.78	4,721.26	2,813.74	62
55023 EXP-SMALL CLAIMS	.00	.00	.00	.00	0
55024 RENTALS-REFUNDS	.00	.00	50.39	50.39-	0
56028 CAPITAL EQUIPMENT	5,965.00	.00	.00	5,965.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
<b>TOTAL FINANCE</b>	<b>207,600.00</b>	<b>11,583.91</b>	<b>97,701.32</b>	<b>109,898.68</b>	<b>47</b>
013 TREASURER					
51001 SALARIES-FULL TIME	1,800.00	150.00	750.00	1,050.00	41
51007 HEALTH INSURANCE	.00	.00	.00	.00	0
51010 WORKERS COMPENSATION	50.00	1.46	7.30	42.70	14
51011 MEDICARE TAX	30.00	2.18	10.90	19.10	36
51017 FICA	35.00	1.96	9.80	25.20	28
51046 OPEB/POST EMP BENEFI	.00	.00	.00	.00	0
52009 TRAINING	.00	.00	.00	.00	0
<b>TOTAL TREASURER</b>	<b>1,915.00</b>	<b>155.60</b>	<b>778.00</b>	<b>1,137.00</b>	<b>40</b>
014 LEGAL SERVICES					
51011 MEDICARE TAX	.00	.00	.00	.00	0
51012 CONTRACT SALARY	66,000.00	.00	22,000.00	44,000.00	33
52014 MEETINGS, TRAVEL, CO	1,500.00	.00	.00	1,500.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	300.00	.00	.00	300.00	0
52019 MISC. DUES & SUBSCRI	3,000.00	.00	856.32	2,143.68	28
55040 LITIGATION SERVICES	1,000.00	.00	.00	1,000.00	0
<b>TOTAL LEGAL SERVICES</b>	<b>71,800.00</b>	<b>.00</b>	<b>22,856.32</b>	<b>48,943.68</b>	<b>31</b>
015 INSURANCE					
51008 DENTAL INSURANCE	.00	.00	.00	.00	0
51009 PERS EMPLOYEE/EMPLOY	200.00	.00	.00	200.00	0
51010 WORKERS COMPENSATION	28,624.00	.00	15,311.33	13,312.67	53
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND  
PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
51043 DISABILITY INSURANCE	.00	.00	.00	.00	0
51046 OPEB/POST EMP BENEFI	.00	.00	.00	.00	0
52008 ADMINISTRATION FEES	4,000.00	311.23	1,349.61	2,650.39	33
52016 INSURANCE	388,376.00	.00	305,393.00	82,983.00	78
<b>TOTAL INSURANCE</b>	<b>421,200.00</b>	<b>311.23</b>	<b>322,053.94</b>	<b>99,146.06</b>	<b>76</b>

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
016 BUILDING AND GROUNDS					
51001 SALARIES-FULL TIME	38,000.00	3,738.30	20,481.52	17,518.48	53
51002 SALARIES/PART-TIME	15,000.00	1,144.00	5,473.00	9,527.00	36
51004 OVERTIME WAGES	1,000.00	.00	.00	1,000.00	0
51007 HEALTH INSURANCE	9,000.00	574.95	3,188.80	5,811.20	35
51008 DENTAL INSURANCE	1,300.00	53.28	287.56	1,012.44	22
51009 PERS EMPLOYEE/EMPLOY	11,000.00	1,330.35	6,181.56	4,818.44	56
51010 WORKERS COMPENSATION	4,000.00	379.33	1,908.34	2,091.66	47
51011 MEDICARE TAX	1,400.00	70.78	376.31	1,023.69	26
51017 FICA	1,800.00	58.88	203.17	1,596.83	11
51022 P.A.R.S SYSTEM	9,600.00	832.52	4,462.09	5,137.91	46
51024 EMPLOYER COMP MATCH	1,300.00	.00	.00	1,300.00	0
51025 RETIREE HEALTH INSUR	.00	.00	.00	.00	0
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	2,000.00	49.37	271.13	1,728.87	13
51046 OPEB/POST EMP BENEFI	3,500.00	448.59	2,457.77	1,042.23	70
52010 HEAT,LIGHT,POWER	41,000.00	4,327.99	14,524.66	26,475.34	35
52011 ADVERTISING/PRINTING	100.00	47.10	47.10	52.90	47
52013 COMMUNICATIONS	6,000.00	447.49	2,490.60	3,509.40	41
52015 PROFESSIONAL/TECH. S	6,000.00	963.35	3,471.55	2,528.45	57
52017 WASTE FEES	1,600.00	185.07	779.28	820.72	48
52018 SPECIAL DEPT. SUPPLI	2,900.00	39.55	466.96	2,433.04	16
53020 VEHICLE OPERATION	1,000.00	134.87	322.96	677.04	32
54023 BUILDING OPERATION	7,500.00	371.13	1,602.52	5,897.48	21
56027 CAPITAL IMPROVEMENT	8,000.00	.00	.00	8,000.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
<b>TOTAL BUILDING AND GROUNDS</b>	<b>173,000.00</b>	<b>15,196.90</b>	<b>68,996.88</b>	<b>104,003.12</b>	<b>39</b>

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
018 ELECTIONS					
51002 SALARIES/PART-TIME	.00	.00	.00	.00	0
52009 TRAINING	500.00	.00	.00	500.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52013 COMMUNICATIONS	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
<b>TOTAL ELECTIONS</b>	<b>500.00</b>	<b>.00</b>	<b>.00</b>	<b>500.00</b>	<b>0</b>

019 COMMUNITY PROMOTION

## STATEMENT OF BUDGETED REVENUES &amp; EXPENDITURES COMPARED TO ACTUAL

## 001 GENERAL FUND

PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
52111 CHAMBER OF COMMERCE	128,304.00	10,692.00	64,152.00	64,152.00	50
52113 LAWS MUSEUM	11,664.00	5,832.00	5,832.00	5,832.00	50
52114 TRAIN PROGRAM	.00	.00	.00	.00	0
52118 CHRISTMAS LIGHTS	.00	.00	.00	.00	0
52120 SENIOR LEGAL PROGRAM	1,271.00	.00	1,000.00	271.00	78
52121 IMAAA/SENIOR PROGRAM	9,696.00	.00	.00	9,696.00	0
52123 SENIOR REC. PROGRAM	250.00	.00	.00	250.00	0
52125 TRI COUNTY FAIR/CHSR	1,094.00	.00	.00	1,094.00	0
<b>TOTAL COMMUNITY PROMOTION</b>	<b>152,279.00</b>	<b>16,524.00</b>	<b>70,984.00</b>	<b>81,295.00</b>	<b>46</b>
020 POLICE DEPARTMENT					
51001 SALARIES-FULL TIME	1,200,000.00	106,692.47	521,621.98	678,378.02	43
51002 SALARIES/PART-TIME	15,000.00	3,058.08	8,816.27	6,183.73	58
51003 RESERVES-PART/TIME	.00	.00	.00	.00	0
51004 OVERTIME WAGES	110,000.00	7,623.52	51,515.37	58,484.63	46
51007 HEALTH INSURANCE	240,000.00	19,057.61	97,948.74	142,051.26	40
51008 DENTAL INSURANCE	26,000.00	1,894.08	10,299.06	15,700.94	39
51009 PERS EMPLOYEE/EMPLOY	475,000.00	41,246.11	192,046.61	282,953.39	40
51010 WORKERS COMPENSATION	110,000.00	9,265.79	45,500.72	64,499.28	41
51011 MEDICARE TAX	18,000.00	1,771.13	8,796.54	9,203.46	48
51015 SHIFT DIFFERENTIAL P	61,800.00	6,138.71	32,077.65	29,722.35	51
51017 FICA	1,000.00	85.75	252.62	747.38	25
51019 SALARIES-CADETS	.00	.00	.00	.00	0
51022 P.A.R.S SYSTEM	70,000.00	5,351.50	28,720.71	41,279.29	41
51024 EMPLOYER COMP MATCH	5,000.00	189.00	1,516.25	3,483.75	30
51025 RETIREE HEALTH INSUR	212,000.00	16,517.13	82,585.65	129,414.35	38
51042 UNEMPLOYMENT INS.	.00	283.00	283.00	283.00-	0
51043 DISABILITY INSURANCE	23,000.00	1,755.75	9,220.44	13,779.56	40
51044 LIABILITY CLAIMS	.00	.00	.00	.00	0
51046 OPEB/POST EMP BENEFI	82,000.00	11,896.97	62,214.49	19,785.51	75
52009 TRAINING	16,600.00	4,259.94	16,302.39	297.61	98
52010 HEAT,LIGHT,POWER	25,000.00	1,841.37	6,573.68	18,426.32	26
52011 ADVERTISING/PRINTING	3,000.00	.00	300.00	2,700.00	10
52012 OFFICE SUPPLIES,POST	6,000.00	933.65	1,977.24	4,022.76	32
52013 COMMUNICATIONS	30,000.00	2,202.67	11,824.42	18,175.58	39
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	30,000.00	629.01	9,347.17	20,652.83	31
52018 SPECIAL DEPT. SUPPLI	8,000.00	918.74	3,937.10	4,062.90	49
52019 MISC. DUES & SUBSCRI	2,000.00	.00	300.00	1,700.00	15
52021 FINGERPRINT FEES	13,000.00	800.00	3,795.00	9,205.00	29
52023 BOOKING FEES	.00	.00	.00	.00	0
52218 PRISONER TSP.& INVES	1,000.00	.00	.00	1,000.00	0
52650 ASSET FORFEIT EXPENS	33,124.00	.00	.00	33,124.00	0
52654 INDIAN GAMING GRANT	21,770.00	.00	5,281.00	16,489.00	24
53020 VEHICLE OPERATION	55,000.00	6,051.69	21,037.47	33,962.53	38
53022 OFFICE EQUIP. OPERAT	6,500.00	371.85	1,805.47	4,694.53	27
54023 BUILDING OPERATION	10,000.00	617.87	2,621.32	7,378.68	26
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
55040 LITIGATION SERVICES	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
<b>TOTAL POLICE DEPARTMENT</b>	<b>2,909,794.00</b>	<b>251,453.39</b>	<b>1,238,518.36</b>	<b>1,671,275.64</b>	<b>42</b>

021 FIRE DEPARTMENT

51001 SALARIES-FULL TIME	7,500.00	639.30	3,196.50	4,303.50	42
51002 SALARIES/PART-TIME	47,100.00	3,935.00	16,145.10	30,954.90	34
51007 HEALTH INSURANCE	3,500.00	191.66	950.58	2,549.42	27
51008 DENTAL INSURANCE	500.00	17.76	88.80	411.20	17
51009 PERS EMPLOYEE/EMPLOY	3,500.00	556.86	1,620.84	1,879.16	46
51010 WORKERS COMPENSATION	30,000.00	1,840.08	7,486.18	22,513.82	24
51011 MEDICARE TAX	1,000.00	33.77	162.43	837.57	16
51017 FICA	800.00	66.04	236.45	563.55	29
51022 P.A.R.S SYSTEM	1,800.00	135.54	677.70	1,122.30	37
51025 RETIREE HEALTH INSUR	6,800.00	537.68	2,660.12	4,139.88	39
51041 FIREMANS LIFE INS.	2,064.00	.00	738.00	1,326.00	35
51043 DISABILITY INSURANCE	300.00	12.21	61.05	238.95	20
51046 OPEB/POST EMP BENEFI	1,000.00	76.72	383.60	616.40	38
52009 TRAINING	2,500.00	1,470.40	3,745.40	1,245.40	149
52010 HEAT,LIGHT,POWER	7,500.00	631.95	3,015.74	4,484.26	40
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES,POST	300.00	.00	34.03	265.97	11
52013 COMMUNICATIONS	3,180.00	548.99	1,687.53	1,492.47	53
52014 MEETINGS, TRAVEL, CO	1,250.00	938.75	1,502.45	252.45	120
52015 PROFESSIONAL/TECH. S	4,000.00	422.60	1,585.71	2,414.29	39
52018 SPECIAL DEPT. SUPPLI	40,000.00	7,894.35	35,350.15	4,649.85	88
52019 MISC. DUES & SUBSCRI	1,300.00	275.00	275.00	1,025.00	21
53020 VEHICLE OPERATION	14,000.00	1,163.67	9,656.76	4,343.24	68
53022 OFFICE EQUIP. OPERAT	100.00	.00	48.38	51.62	48
54023 BUILDING OPERATION	500.00	47.55	281.55	218.45	56
55024 RENTALS-REFUNDS	500.00	.00	.00	500.00	0
56027 CAPITAL IMPROVEMENT	5,000.00	937.09	1,560.54	3,439.46	31
56028 CAPITAL EQUIPMENT	57,418.00	.00	57,417.49	.51	99
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
<b>TOTAL FIRE DEPARTMENT</b>	<b>243,512.00</b>	<b>22,372.97</b>	<b>150,568.08</b>	<b>92,943.92</b>	<b>61</b>

022 BUILDING

51001 SALARIES-FULL TIME	50,000.00	4,156.84	20,784.20	29,215.80	41
51004 OVERTIME WAGES	200.00	.00	.00	200.00	0
51007 HEALTH INSURANCE	9,800.00	830.49	4,118.97	5,681.03	42
51008 DENTAL INSURANCE	1,000.00	76.95	384.75	615.25	38
51009 PERS EMPLOYEE/EMPLOY	13,000.00	1,298.85	5,895.09	7,104.91	45
51010 WORKERS COMPENSATION	2,000.00	135.46	677.30	1,322.70	33
51011 MEDICARE TAX	800.00	60.28	301.40	498.60	37
51022 P.A.R.S SYSTEM	13,000.00	911.24	4,496.20	8,503.80	34
51024 EMPLOYER COMP MATCH	1,600.00	131.00	655.00	945.00	40
51025 RETIREE HEALTH INSUR	6,000.00	.00	1,825.72	4,174.28	30

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND  
PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
51043 DISABILITY INSURANCE	1,000.00	74.72	373.60	626.40	37
51046 OPEB/POST EMP BENEFI	4,000.00	498.82	2,494.10	1,505.90	62
52009 TRAINING	500.00	.00	.00	500.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	500.00	11.33	72.94	427.06	14
52013 COMMUNICATIONS	400.00	.00	82.54	317.46	20
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	2,000.00	.00	31.50	1,968.50	1
52018 SPECIAL DEPT. SUPPLI	200.00	.00	100.29	99.71	50
52019 MISC. DUES & SUBSCRI	650.00	.00	227.00	423.00	34
53020 VEHICLE OPERATION	1,500.00	70.49	281.82	1,218.18	18
53022 OFFICE EQUIP. OPERAT	430.00	28.12	122.76	307.24	28
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
<b>TOTAL BUILDING</b>	<b>108,580.00</b>	<b>8,284.59</b>	<b>42,925.18</b>	<b>65,654.82</b>	<b>39</b>
023 STREET MAINTENANCE					
51001 SALARIES-FULL TIME	18,000.00	1,469.26	11,442.00	6,558.00	63
51002 SALARIES/PART-TIME	.00	.00	.00	.00	0
51004 OVERTIME WAGES	2,000.00	135.42	857.66	1,142.34	42
51007 HEALTH INSURANCE	4,000.00	424.87	2,913.92	1,086.08	72
51008 DENTAL INSURANCE	900.00	44.22	259.92	640.08	28
51009 PERS EMPLOYEE/EMPLOY	7,000.00	369.78	2,950.59	4,049.41	42
51010 WORKERS COMPENSATION	2,500.00	285.49	1,782.71	717.29	71
51011 MEDICARE TAX	400.00	29.61	204.65	195.35	51
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51017 FICA	.00	.00	.00	.00	0
51018 DUTY TIME	4,800.00	438.75	1,822.50	2,977.50	37
51022 P.A.R.S SYSTEM	4,800.00	312.86	2,391.20	2,408.80	49
51024 EMPLOYER COMP MATCH	2,500.00	.00	514.50	1,985.50	20
51025 RETIREE HEALTH INSUR	7,500.00	612.70	3,119.66	4,380.34	41
51043 DISABILITY INSURANCE	500.00	39.25	230.19	269.81	46
51044 LIABILITY CLAIMS	.00	.00	.00	.00	0
51046 OPEB/POST EMP BENEFI	1,500.00	237.29	1,627.90	127.90	108
52009 TRAINING	250.00	.00	12.00	238.00	4
52010 HEAT,LIGHT,POWER	900.00	.00	56.61	843.39	6
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES,POST	1,000.00	12.33	666.10	333.90	66
52013 COMMUNICATIONS	1,200.00	6.00	178.64	1,021.36	14
52014 MEETINGS, TRAVEL, CO	250.00	.00	.00	250.00	0
52015 PROFESSIONAL/TECH. S	7,500.00	1,521.00	1,825.92	5,674.08	24
52017 WASTE FEES	950.00	99.96	262.59	687.41	27
52018 SPECIAL DEPT. SUPPLI	4,100.00	129.80	1,111.14	2,988.86	27
52019 MISC. DUES & SUBSCRI	50.00	.00	.00	50.00	0
52020 WATER CONSERVATION P	2,000.00	.00	1,294.00	706.00	64
52034 RECYCLING GRANT/DOC	5,000.00	.00	.00	5,000.00	0
53020 VEHICLE OPERATION	4,500.00	554.01	1,648.51	2,851.49	36
53022 OFFICE EQUIP. OPERAT	500.00	28.12	134.16	365.84	26
55024 RENTALS-REFUNDS	35,000.00	.00	1,300.00	33,700.00	3

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
56027 CAPITAL IMPROVEMENT	1,500.00	.00	836.86	663.14	55
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
57041 PAVEMENT CRACK SEAL	.00	.00	.00	.00	0
57043 TRAFFIC PAINTING	.00	.00	.00	.00	0
57045 TRAFFIC PAINTING	.00	.00	.00	.00	0
<b>TOTAL STREET MAINTENANCE</b>	<b>121,200.00</b>	<b>6,750.72</b>	<b>39,443.93</b>	<b>81,756.07</b>	<b>32</b>
024 PROP 1B/LOCAL STREETS					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	.00	.00	.00	.00	0
51008 DENTAL INSURANCE	.00	.00	.00	.00	0
51009 PERS EMPLOYEE/EMPLOY	.00	.00	.00	.00	0
51010 WORKERS COMPENSATION	.00	.00	.00	.00	0
51011 MEDICARE TAX	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	20,000.00	.00	.00	20,000.00	0
57043 TRAFFIC PAINTING	.00	.00	.00	.00	0
<b>TOTAL PROP 1B/LOCAL STREET</b>	<b>20,000.00</b>	<b>.00</b>	<b>.00</b>	<b>20,000.00</b>	<b>0</b>
025 STREET SWEEPING					
51001 SALARIES-FULL TIME	42,000.00	3,301.90	16,320.24	25,679.76	38
51004 OVERTIME WAGES	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	10,000.00	721.91	3,519.87	6,480.13	35
51008 DENTAL INSURANCE	1,000.00	67.99	332.60	667.40	33
51009 PERS EMPLOYEE/EMPLOY	12,000.00	854.36	4,240.44	7,759.56	35
51010 WORKERS COMPENSATION	6,500.00	461.28	2,279.94	4,220.06	35
51011 MEDICARE TAX	800.00	47.88	236.67	563.33	29
51022 P.A.R.S SYSTEM	9,000.00	661.36	3,305.32	5,694.68	36
51043 DISABILITY INSURANCE	1,000.00	58.63	288.17	711.83	28
51046 OPEB/POST EMP BENEFI	3,000.00	382.13	1,880.41	1,119.59	62
52017 WASTE FEES	200.00	.00	.00	200.00	0
53020 VEHICLE OPERATION	6,460.00	330.94	5,468.85	991.15	84
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
<b>TOTAL STREET SWEEPING</b>	<b>91,960.00</b>	<b>6,888.38</b>	<b>37,872.51</b>	<b>54,087.49</b>	<b>41</b>
026 STREET LIGHTING					
52010 HEAT,LIGHT,POWER	36,000.00	3,198.84	14,431.81	21,568.19	40
52018 SPECIAL DEPT. SUPPLI	.00	.00	20.78	20.78	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
<b>TOTAL STREET LIGHTING</b>	<b>36,000.00</b>	<b>3,198.84</b>	<b>14,452.59</b>	<b>21,547.41</b>	<b>40</b>

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
028 EMERGENCY PREPAREDNESS					
52013 COMMUNICATIONS	3,000.00	257.50	840.14	2,159.86	28
52014 MEETINGS, TRAVEL, CO	1,000.00	.00	.00	1,000.00	0
52018 SPECIAL DEPT. SUPPLI	500.00	.00	.00	500.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
<b>TOTAL EMERGENCY PREPAREDNE</b>	<b>4,500.00</b>	<b>257.50</b>	<b>840.14</b>	<b>3,659.86</b>	<b>18</b>
031 PARKS & REC					
51001 SALARIES-FULL TIME	162,160.00	10,516.88	57,607.12	104,552.88	35
51002 SALARIES/PART-TIME	400.00	.00	.00	400.00	0
51004 OVERTIME WAGES	1,500.00	.00	.00	1,500.00	0
51007 HEALTH INSURANCE	46,000.00	3,053.64	15,974.92	30,025.08	34
51008 DENTAL INSURANCE	4,800.00	282.92	1,466.69	3,333.31	30
51009 PERS EMPLOYEE/EMPLOY	34,000.00	3,222.57	16,097.89	17,902.11	47
51010 WORKERS COMPENSATION	15,000.00	1,081.37	5,433.49	9,566.51	36
51011 MEDICARE TAX	2,500.00	152.06	833.11	1,666.89	33
51017 FICA	200.00	.00	.00	200.00	0
51022 P.A.R.S SYSTEM	39,000.00	2,359.55	12,602.63	26,397.37	32
51024 EMPLOYER COMP MATCH	4,200.00	176.50	1,142.50	3,057.50	27
51025 RETIREE HEALTH INSUR	46,000.00	3,826.21	18,999.11	27,000.89	41
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	2,800.00	194.07	1,046.17	1,753.83	37
51046 OPEB/POST EMP BENEFI	15,000.00	1,262.02	6,912.82	8,087.18	46
52009 TRAINING	.00	.00	.00	.00	0
52010 HEAT,LIGHT,POWER	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	53.02	53.02	53.02-	0
52013 COMMUNICATIONS	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	4,300.00	.00	76.27-	4,376.27	1-
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52017 WASTE FEES	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	250.00	.00	76.26	173.74	30
52019 MISC. DUES & SUBSCRI	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
53021 SPECIAL EQUIP. OPERA	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	2,200.00	197.08	924.05	1,275.95	42
54023 BUILDING OPERATION	.00	.00	.00	.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
55058 STATE PARK GRANT PRO	.00	.00	.00	.00	0
55061 1ST FIVE GRANT/INYO	.00	.00	.00	.00	0
55063 DOC/RECYCLING GRANT	5,000.00	1,096.38	1,096.38	3,903.62	21
56027 CAPITAL IMPROVEMENT	10,000.00	.00	4,909.03	5,090.97	49
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
<b>TOTAL PARKS &amp; REC</b>	<b>395,310.00</b>	<b>27,474.27</b>	<b>145,098.92</b>	<b>250,211.08</b>	<b>36</b>

034 PLANNING DEPARTMENT

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

001 GENERAL FUND  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
51001 SALARIES-FULL TIME	128,000.00	6,232.90	61,911.90	66,088.10	48
51002 SALARIES/PART-TIME	1,500.00	.00	700.00	800.00	46
51004 OVERTIME WAGES	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	19,000.00	1,127.37	7,006.37	11,993.63	36
51008 DENTAL INSURANCE	2,000.00	104.46	559.90	1,440.10	27
51009 PERS EMPLOYEE/EMPLOY	36,000.00	1,855.12	9,005.33	26,994.67	25
51010 WORKERS COMPENSATION	5,000.00	197.66	2,077.49	2,922.51	41
51011 MEDICARE TAX	1,940.00	90.38	906.51	1,033.49	46
51017 FICA	60.00	.00	7.15	52.85	11
51022 P.A.R.S SYSTEM	28,000.00	1,381.38	7,683.44	20,316.56	27
51025 RETIREE HEALTH INSUR	7,000.00	912.85	2,738.53	4,261.47	39
51043 DISABILITY INSURANCE	2,500.00	100.85	547.38	1,952.62	21
51046 OPEB/POST EMP BENEFI	9,000.00	747.94	4,247.17	4,752.83	47
52009 TRAINING	500.00	.00	.00	500.00	0
52011 ADVERTISING/PRINTING	2,000.00	57.30	384.25	1,615.75	19
52012 OFFICE SUPPLIES,POST	4,800.00	13.53	2,158.53	2,641.47	44
52013 COMMUNICATIONS	400.00	.00	82.54	317.46	20
52014 MEETINGS, TRAVEL, CO	100.00	.00	.00	100.00	0
52015 PROFESSIONAL/TECH. S	46,000.00	.00	34,011.50	11,988.50	73
52018 SPECIAL DEPT. SUPPLI	100.00	.00	34.37	65.63	34
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	430.00	28.12	222.76	207.24	51
53025 LAFCO	22,000.00	.00	.00	22,000.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
<b>TOTAL PLANNING DEPARTMENT</b>	<b>316,330.00</b>	<b>12,849.86</b>	<b>134,285.12</b>	<b>182,044.88</b>	<b>42</b>
048 CIVIC ARTS COMMISSION					
52018 SPECIAL DEPT. SUPPLI	18,225.00	.00	18,225.00	.00	100
<b>TOTAL CIVIC ARTS COMMISSIO</b>	<b>18,225.00</b>	<b>.00</b>	<b>18,225.00</b>	<b>.00</b>	<b>100</b>
<b>TOTAL EXPENDITURES</b>	<b>5,807,205.00</b>	<b>424,180.76</b>	<b>2,635,477.47</b>	<b>3,171,727.53</b>	<b>45</b>
<b>NET REV &amp; EXPENDITURE</b>	<b>215,692.00-</b>	<b>197,116.30-</b>	<b>1,212,068.23-</b>	<b>996,376.23</b>	<b>561</b>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

002 SEWER FUND  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39020 SEWER SERVICE COLLEC	1,012,000.00	65,134.64	572,166.54	439,833.46	56
39023 PENALTIES-SEWER SERV	4,000.00	98.81	883.36	3,116.64	22
39024 SEWER PERMITS	.00	.00	.00	.00	0
39025 SEWER ASSESSMENT FEE	.00	.00	.00	.00	0
39030 REIMB. SMALL CLAIMS	.00	.00	.00	.00	0
39040 INTEREST ON BANK DEP	3,000.00	.00	.00	3,000.00	0
39060 SEWER MISCELLANEOUS	30,000.00	80.00	1,017.17	28,982.83	3
39070 REIM FRM WATER	.00	.00	.00	.00	0
39075 REIMB FROM ESCSD	.00	.00	.00	.00	0
39076 REIMB FRM FED/ST GRA	.00	.00	.00	.00	0
39077 REIMB FRM CAL TRANS	.00	.00	.00	.00	0
<b>TOTAL REVENUES</b>	<b>1,049,000.00</b>	<b>65,313.45</b>	<b>574,067.07</b>	<b>474,932.93</b>	<b>54</b>
<b>EXPENDITURES</b>					
<b>051 SEWER</b>					
51001 SALARIES-FULL TIME	272,000.00	21,620.38	108,058.20	163,941.80	39
51002 SALARIES/PART-TIME	5,200.00	115.59	920.16	4,279.84	17
51004 OVERTIME WAGES	1,000.00	.00	45.14	954.86	4
51007 HEALTH INSURANCE	56,000.00	4,129.81	20,915.42	35,084.58	37
51008 DENTAL INSURANCE	5,600.00	404.04	2,208.37	3,391.63	39
51009 PERS EMPLOYEE/EMPLOY	78,000.00	6,520.09	29,734.23	48,265.77	38
51010 WORKERS COMPENSATION	28,000.00	2,275.61	11,348.67	16,651.33	40
51011 MEDICARE TAX	4,000.00	320.07	1,601.93	2,398.07	40
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51016 VEHICLE COMPENSATION	.00	.00	.00	.00	0
51017 FICA	400.00	45.30	137.20	262.80	34
51018 DUTY TIME	4,800.00	337.50	1,451.25	3,348.75	30
51022 P.A.R.S SYSTEM	60,000.00	4,550.30	22,426.37	37,573.63	37
51024 EMPLOYER COMP MATCH	6,000.00	891.00	3,939.00	2,061.00	65
51025 RETIREE HEALTH INSUR	32,500.00	2,757.13	14,038.37	18,461.63	43
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	5,000.00	372.17	1,954.59	3,045.41	39
51046 OPEB/POST EMP BENEFI	20,000.00	2,556.99	12,733.02	7,266.98	63
52009 TRAINING	3,100.00	.00	1,019.00	2,081.00	32
52010 HEAT,LIGHT,POWER	30,900.00	1,945.80	8,848.05	22,051.95	28
52011 ADVERTISING/PRINTING	1,700.00	.00	.00	1,700.00	0
52012 OFFICE SUPPLIES,POST	4,500.00	53.43	1,387.76	3,112.24	30
52013 COMMUNICATIONS	3,000.00	12.00	583.67	2,416.33	19
52014 MEETINGS, TRAVEL, CO	2,800.00	.00	746.95	2,053.05	26
52015 PROFESSIONAL/TECH. S	20,145.00	11,054.25	12,592.60	7,552.40	62
52017 WASTE FEES	1,500.00	287.64	963.88	536.12	64
52018 SPECIAL DEPT. SUPPLI	14,100.00	1,313.02	6,985.78	7,114.22	49
52019 MISC. DUES & SUBSCRI	835.00	.00	206.50	628.50	24
53020 VEHICLE OPERATION	9,700.00	1,248.99	3,937.78	5,762.22	40
53021 SPECIAL EQUIP. OPERA	6,600.00	637.46	1,323.49	5,276.51	20
53022 OFFICE EQUIP. OPERAT	2,500.00	146.30	793.68	1,706.32	31
54023 BUILDING OPERATION	.00	.00	.00	.00	0
55023 EXP-SMALL CLAIMS	1,000.00	.00	.00	1,000.00	0
55024 RENTALS-REFUNDS	.00	.00	.00	.00	0

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

002 SEWER FUND  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
55027 TRANS TO FED/ST PROJ	.00	.00	.00	.00	0
56025 DEPRECIATION	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	265,000.00	.00	89,562.27	175,437.73	33
56028 CAPITAL EQUIPMENT	5,000.00	.00	.00	5,000.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
56500 INTEREST	.00	.00	.00	.00	0
<b>TOTAL SEWER</b>	<u>950,880.00</u>	<u>63,594.87</u>	<u>360,463.33</u>	<u>590,416.67</u>	<u>37</u>
<b>TOTAL EXPENDITURES</b>	<u>950,880.00</u>	<u>63,594.87</u>	<u>360,463.33</u>	<u>590,416.67</u>	<u>37</u>
<b>NET REV &amp; EXPENDITURE</b>	98,120.00	1,718.58	213,603.74	115,483.74-	217
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

003 GAS TAX  
PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39100 SECTION 2105	20,000.00	3,025.95	8,893.70	11,106.30	44
39110 SECTION 2107-5	1,000.00	.00	.00	1,000.00	0
39120 SECTION 2107	29,000.00	4,605.52	11,821.49	17,178.51	40
39130 SECTION 2106	21,000.00	2,941.05	7,476.37	13,523.63	35
39135 MISC/PROP 42	.00	7,673.89	19,228.67	19,228.67-	0
39138 TRAFFIC CONGESTION	36,278.00	.00	.00	36,278.00	0
39140 INTEREST ON BANK DEP	.00	.00	.00	.00	0
TOTAL REVENUES	<u>107,278.00</u>	<u>18,246.41</u>	<u>47,420.23</u>	<u>59,857.77</u>	<u>44</u>
<b>EXPENDITURES</b>					
<b>030 GAS TAX</b>					
51001 SALARIES-FULL TIME	76,000.00	6,328.86	26,632.28	49,367.72	35
51002 SALARIES/PART-TIME	2,500.00	40.08	581.22	1,918.78	23
51004 OVERTIME WAGES	.00	.00	.00	.00	0
51005 SALARY-SNOW REMOVAL	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	22,000.00	1,311.92	5,389.54	16,610.46	24
51008 DENTAL INSURANCE	2,000.00	126.96	542.07	1,457.93	27
51009 PERS EMPLOYEE/EMPLOY	21,000.00	1,598.55	6,742.38	14,257.62	32
51010 WORKERS COMPENSATION	11,000.00	732.35	3,155.48	7,844.52	28
51011 MEDICARE TAX	1,200.00	92.36	394.58	805.42	32
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51016 VEHICLE COMPENSATION	.00	.00	.00	.00	0
51017 FICA	200.00	44.00	132.00	68.00	66
51018 DUTY TIME	100.00	.00	.00	100.00	0
51022 P.A.R.S SYSTEM	17,000.00	1,247.20	5,208.02	11,791.98	30
51024 EMPLOYER COMP MATCH	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	1,800.00	110.95	481.62	1,318.38	26
51046 OPEB/POST EMP BENEFI	5,800.00	745.27	3,130.54	2,669.46	53
52009 TRAINING	.00	.00	.00	.00	0
52010 HEAT,LIGHT,POWER	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52013 COMMUNICATIONS	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	1,800.00	.00	.00	1,800.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
52020 WATER CONSERVATION P	.00	.00	.00	.00	0
53020 VEHICLE OPERATION	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
57041 PAVEMENT CRACK SEAL	.00	.00	.00	.00	0
57043 TRAFFIC PAINTING	.00	.00	.00	.00	0
57049 DRAINAGE IMPROVEMENT	.00	.00	.00	.00	0
TOTAL GAS TAX	<u>162,400.00</u>	<u>12,378.50</u>	<u>52,389.73</u>	<u>110,010.27</u>	<u>32</u>
TOTAL EXPENDITURES	<u>162,400.00</u>	<u>12,378.50</u>	<u>52,389.73</u>	<u>110,010.27</u>	<u>32</u>
NET REV & EXPENDITURE	55,122.00-	5,867.91	4,969.50-	50,152.50-	9
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Report No: PB2030  
Run Date : 12/01/11

CITY OF BISHOP  
PUBLIC BUDGET ACCOUNTING

Page 15  
ELAPSED TIM 42 %

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

003 GAS TAX  
PERIOD ENDING 11/30/11

FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

004 WATER FUND  
PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39010 ESCSD/POLETA PROJECT	.00	.00	.00	.00	0
39012 WATER SERVICE COLLEC	1,166,000.00	74,141.54	666,227.31	499,772.69	57
39013 PENALTIES-WATER SERV	5,000.00	105.76	945.92	4,054.08	18
39014 REIMB SMALL CLAIMS	.00	.00	.00	.00	0
39015 INTEREST ON BANK DEP	6,000.00	.00	.00	6,000.00	0
39016 WATER PERMITS	.00	.00	.00	.00	0
39017 WATER MISCELLANEOUS	5,000.00	161.67	2,939.49	2,060.51	58
39018 REIMB FRM FED/ST GRA	.00	.00	.00	.00	0
39019 WATER ASSESSMENT FEE	.00	.00	.00	.00	0
39026 REIMB FRM CAL TRANS	.00	.00	.00	.00	0
TOTAL REVENUES	<u>1,182,000.00</u>	<u>74,408.97</u>	<u>670,112.72</u>	<u>511,887.28</u>	<u>56</u>

**EXPENDITURES**

050 WATER

51001 SALARIES-FULL TIME	270,000.00	22,365.82	110,164.64	159,835.36	40
51002 SALARIES/PART-TIME	5,200.00	114.83	856.23	4,343.77	16
51004 OVERTIME WAGES	3,000.00	.00	392.94	2,607.06	13
51007 HEALTH INSURANCE	56,000.00	4,303.76	21,530.83	34,469.17	38
51008 DENTAL INSURANCE	5,200.00	430.83	2,292.12	2,907.88	44
51009 PERS EMPLOYEE/EMPLOY	76,000.00	6,642.39	30,227.83	45,772.17	39
51010 WORKERS COMPENSATION	29,000.00	2,355.97	11,628.48	17,371.52	40
51011 MEDICARE TAX	4,200.00	329.42	1,635.18	2,564.82	38
51013 PW-PART TIME SALARIE	.00	.00	.00	.00	0
51016 VEHICLE COMPENSATION	.00	.00	.00	.00	0
51017 FICA	300.00	44.00	132.00	168.00	44
51018 DUTY TIME	4,500.00	236.25	1,350.00	3,150.00	30
51022 P.A.R.S SYSTEM	65,400.00	4,543.82	22,413.97	42,986.03	34
51024 EMPLOYER COMP MATCH	600.00	73.00	109.50	490.50	18
51025 RETIREE HEALTH INSUR	32,000.00	2,757.13	14,038.37	17,961.63	43
51042 UNEMPLOYMENT INS.	.00	.00	.00	.00	0
51043 DISABILITY INSURANCE	5,000.00	388.83	1,939.34	3,060.66	38
51046 OPEB/POST EMP BENEFI	20,000.00	2,636.14	13,021.79	6,978.21	65
52009 TRAINING	5,600.00	216.55	542.10	5,057.90	9
52010 HEAT, LIGHT, POWER	54,200.00	2,545.83	24,090.96	30,109.04	44
52011 ADVERTISING/PRINTING	500.00	.00	.00	500.00	0
52012 OFFICE SUPPLIES, POST	5,100.00	93.32	1,720.67	3,379.33	33
52013 COMMUNICATIONS	3,430.00	124.64	1,329.08	2,100.92	38
52014 MEETINGS, TRAVEL, CO	2,300.00	.00	.00	2,300.00	0
52015 PROFESSIONAL/TECH. S	30,180.00	1,141.25	13,388.31	16,791.69	44
52017 WASTE FEES	1,250.00	204.92	530.13	719.87	42
52018 SPECIAL DEPT. SUPPLI	20,000.00	292.17	6,886.98	13,113.02	34
52019 MISC. DUES & SUBSCRI	935.00	.00	206.50	728.50	22
52020 WATER CONSERVATION P	5,000.00	.00	1,335.36	3,664.64	26
53020 VEHICLE OPERATION	7,500.00	1,173.21	3,293.51	4,206.49	43
53021 SPECIAL EQUIP. OPERA	.00	.00	.00	.00	0
53022 OFFICE EQUIP. OPERAT	1,795.00	98.35	561.89	1,233.11	31
54023 BUILDING OPERATION	.00	.00	.00	.00	0
55023 EXP-SMALL CLAIMS	1,000.00	.00	.00	1,000.00	0
55024 RENTALS-REFUNDS	1,000.00	.00	864.86	135.14	86

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

004 WATER FUND  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
55027 TRANS TO FED/ST PROJ	.00	.00	.00	.00	0
55040 LITIGATION SERVICES	.00	.00	.00	.00	0
56025 DEPRECIATION	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	108,500.00	.00	106,241.76	2,258.24	97
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
56029 CAPITAL EQUIP. REPLA	.00	.00	.00	.00	0
56030 LOAN PAYMENT SET ASI	43,000.00	.00	21,095.78	21,904.22	49
56032 CAP EXP - COP PAYMEN	.00	.00	.00	.00	0
56500 INTEREST	.00	.00	.00	.00	0
<b>TOTAL WATER</b>	<u>867,690.00</u>	<u>53,112.43</u>	<u>413,821.11</u>	<u>453,868.89</u>	<u>47</u>
<b>TOTAL EXPENDITURES</b>	<u>867,690.00</u>	<u>53,112.43</u>	<u>413,821.11</u>	<u>453,868.89</u>	<u>47</u>
<b>NET REV &amp; EXPENDITURE</b>	314,310.00	21,296.54	256,291.61	58,018.39	81
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

059 HANBY PAVEMENT PROJECT  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39959 HANBY PAVEMENT PROJE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

070 HOME OWNER ASSIST PRGM  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** CURRENT PERIOD	ACTUAL YEAR TO DATE	***** OVER - UNDER BUDGET	% TO DATE
REVENUES					
39980 HCD/HOME OWNER PROG	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
52015 PROFESSIONAL/TECH. S	136,690.00	.00	.00	136,690.00	0
TOTAL	<u>136,690.00</u>	<u>.00</u>	<u>.00</u>	<u>136,690.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>136,690.00</u>	<u>.00</u>	<u>.00</u>	<u>136,690.00</u>	<u>0</u>
NET REV & EXPENDITURE	136,690.00-	.00	.00	136,690.00-	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

071 SILVER PEAK/IMACA  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
EXPENDITURES					
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

032 CLEEPS/ENF&EQUIP PRGRM  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39968 CLEEPS REVENUE	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

033 COPS  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39967 COPS/AB 1913	.00	42,156.27	81,204.28	81,204.28-	0
TOTAL REVENUES	<u>.00</u>	<u>42,156.27</u>	<u>81,204.28</u>	<u>81,204.28-</u>	<u>0</u>
<b>EXPENDITURES</b>					
<b>033 COPS</b>					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
51002 SALARIES/PART-TIME	50,000.00	2,993.38	17,360.60	32,639.40	34
51003 RESERVES-PART/TIME	16,900.00	1,094.76	1,907.31	14,992.69	11
51004 OVERTIME WAGES	.00	.00	.00	.00	0
51007 HEALTH INSURANCE	.00	.00	.00	.00	0
51008 DENTAL INSURANCE	.00	.00	.00	.00	0
51010 WORKERS COMPENSATION	3,000.00	220.32	1,063.14	1,936.86	35
51011 MEDICARE TAX	1,000.00	51.94	266.44	733.56	26
51015 SHIFT DIFFERENTIAL P	.00	.00	.00	.00	0
51017 FICA	1,000.00	38.91	157.19	842.81	15
51043 DISABILITY INSURANCE	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	20,000.00	605.24	8,461.21	11,538.79	42
56028 CAPITAL EQUIPMENT	.00	.00	.00	.00	0
<b>TOTAL COPS</b>	<u>91,900.00</u>	<u>5,004.55</u>	<u>29,215.89</u>	<u>62,684.11</u>	<u>31</u>
<b>TOTAL EXPENDITURES</b>	<u>91,900.00</u>	<u>5,004.55</u>	<u>29,215.89</u>	<u>62,684.11</u>	<u>31</u>
<b>NET REV &amp; EXPENDITURE</b>	91,900.00-	37,151.72	51,988.39	143,888.39-	56-
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

035 MAC IVER ST EXT/STIP&TE  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39935 MAC IVER STREET	.00	.00	.00	.00	0
39999 MAC IVER STREET	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

036 HWY 6 & WYE RD  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39938 REIMB FROM CAL TRANS	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
<b>EXPENDITURES</b>					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES,POST	100.00	.00	.00	100.00	0
52015 PROFESSIONAL/TECH. S	75,000.00	2,126.25	17,624.57	57,375.43	23
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	750,000.00	.00	.00	750,000.00	0
TOTAL	<u>825,200.00</u>	<u>2,126.25</u>	<u>17,624.57</u>	<u>807,575.43</u>	<u>2</u>
TOTAL EXPENDITURES	<u>825,200.00</u>	<u>2,126.25</u>	<u>17,624.57</u>	<u>807,575.43</u>	<u>2</u>
NET REV & EXPENDITURE	<u>825,200.00-</u>	<u>2,126.25-</u>	<u>17,624.57-</u>	<u>807,575.43-</u>	<u>2</u>
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

037 HOME FUNDS/WILLOW ST  
PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39943 CDBG/WILLOW ST	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

039 GIS/GRANTS  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39944 CDBG IMACA HOUSING	.00	.00	.00	.00	0
39945 GIS TECH GRANT #1	.00	.00	.00	.00	0
39947 STIP/ROAD PROJECT A	.00	.00	.00	.00	0
39954 GIS GRANT/#2 EDBG259	.00	.00	.00	.00	0
39999 GIS GRANT/#2 EDBG259	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
<b>EXPENDITURES</b>					
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
57046 ENVIRONMENTAL	.00	.00	.00	.00	0
57093 EDBG2599/CONTRACT SV	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

042 FED GRANT/B06SP/CA0082  
PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** CURRENT PERIOD	ACTUAL YEAR TO DATE	*****	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>						
39946 FED GRANT/B06SP CA 0	21,928.00	.00	.00		21,928.00	0
TOTAL REVENUES	<u>21,928.00</u>	<u>.00</u>	<u>.00</u>		<u>21,928.00</u>	<u>0</u>
<b>EXPENDITURES</b>						
52011 ADVERTISING/PRINTING	.00	.00	.00		.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00		.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00		.00	0
55059 FED GRANT/B06SP CA 0	.00	.00	.00		.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00		.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>		<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	21,928.00	.00	.00		21,928.00	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

043 ROAD PROJECT A  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39947 STIP/ROAD PROJECT A	305,000.00	.00	279,646.34	25,353.66	91
TOTAL REVENUES	<u>305,000.00</u>	<u>.00</u>	<u>279,646.34</u>	<u>25,353.66</u>	<u>91</u>
<b>EXPENDITURES</b>					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES,POST	100.00	.00	.88	99.12	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52015 PROFESSIONAL/TECH. S	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	41,800.00	.00	30,002.54	11,797.46	71
56027 CAPITAL IMPROVEMENT	138,840.00	.00	81,913.57	56,926.43	58
TOTAL	<u>180,840.00</u>	<u>.00</u>	<u>111,916.99</u>	<u>68,923.01</u>	<u>61</u>
TOTAL EXPENDITURES	<u>180,840.00</u>	<u>.00</u>	<u>111,916.99</u>	<u>68,923.01</u>	<u>61</u>
NET REV & EXPENDITURE	124,160.00	.00	167,729.35	43,569.35-	135
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

046 SNEDEN IMPROVEMENTS  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39948 STIP/SNEDEN	100,100.00	.00	.00	100,100.00	0
TOTAL REVENUES	<u>100,100.00</u>	<u>.00</u>	<u>.00</u>	<u>100,100.00</u>	<u>0</u>
<b>EXPENDITURES</b>					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	100.00	.00	.00	100.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	100,000.00	.00	.00	100,000.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>100,100.00</u>	<u>.00</u>	<u>.00</u>	<u>100,100.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>100,100.00</u>	<u>.00</u>	<u>.00</u>	<u>100,100.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

047 SOUTH SECOND IMPROV  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** CURRENT PERIOD	***** ACTUAL YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39949 STIP/S SECOND ST	.00	.00	.00	.00	0
39999 STIP/S SECOND ST	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
<b>EXPENDITURES</b>					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
<b>TOTAL</b>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
<b>TOTAL EXPENDITURES</b>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
<b>NET REV &amp; EXPENDITURE</b>	.00	.00	.00	.00	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

048 N WARREN IMPROVEMENTS  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39947 STIP/ROAD PROJECT A	30,000.00	.00	.00	30,000.00	0
39950 STIP/N. WARREN	144,000.00	.00	.00	144,000.00	0
TOTAL REVENUES	<u>174,000.00</u>	<u>.00</u>	<u>.00</u>	<u>174,000.00</u>	<u>0</u>
<b>EXPENDITURES</b>					
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	144,000.00	.00	.00	144,000.00	0
56026 MANGINI GRANT 98/99	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>144,000.00</u>	<u>.00</u>	<u>.00</u>	<u>144,000.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>144,000.00</u>	<u>.00</u>	<u>.00</u>	<u>144,000.00</u>	<u>0</u>
NET REV & EXPENDITURE	30,000.00	.00	.00	30,000.00	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

049 W. PINE IMPROVEMENTS  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39951 STIP/W. PINE ST	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
<b>EXPENDITURES</b>					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
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STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

050 BUS PULLOUTS  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39952 STIP/BUS PULL OUTS	.00	.00	.00	.00	0
39999 STIP/BUS PULL OUTS	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
<b>EXPENDITURES</b>					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52014 MEETINGS, TRAVEL, CO	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

052 GROVE ST SIDEWALKS  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** CURRENT PERIOD	***** ACTUAL YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39953 GROVE ST SDWLKS/SRTS	12,000.00	.00	.00	12,000.00	0
39999 GROVE ST SDWLKS/SRTS	.00	.00	.00	.00	0
TOTAL REVENUES	<u>12,000.00</u>	<u>.00</u>	<u>.00</u>	<u>12,000.00</u>	<u>0</u>
<b>EXPENDITURES</b>					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
56027 CAPITAL IMPROVEMENT	12,000.00	.00	.00	12,000.00	0
TOTAL	<u>12,000.00</u>	<u>.00</u>	<u>.00</u>	<u>12,000.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>12,000.00</u>	<u>.00</u>	<u>.00</u>	<u>12,000.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

053 ENVIR CONSTRAINTS  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39954 GIS GRANT/#2 EDBG259	.00	.00	.00	.00	0
39958 ENVIR CONSTNTS/PTAG	.00	.00	.00	.00	0
39999 ENVIR CONSTNTS/PTAG	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
<b>EXPENDITURES</b>					
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
57094 ENVIR CONST/PTAG 357	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
=====	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

054 E. LINE ST BRIDGE  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39955 STIP/E. LINE ST BRID	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

055 JAY ST EXTENSION  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39956 STIP/JAY ST EXT	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
<b>EXPENDITURES</b>					
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
52018 SPECIAL DEPT. SUPPLI	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

056 WYE RD EXTENSION  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
REVENUES					
39957 STIP/WYE RD EXT	.00	.00	.00	.00	0
TOTAL REVENUES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
EXPENDITURES					
52011 ADVERTISING/PRINTING	.00	.00	.00	.00	0
52012 OFFICE SUPPLIES,POST	.00	.00	.00	.00	0
55026 CONTRACT SERVICES	.00	.00	.00	.00	0
TOTAL	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>0</u>
NET REV & EXPENDITURE	.00	.00	.00	.00	0
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

057 SEIBU TO SCHL BIKE PATH  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** CURRENT PERIOD	ACTUAL YEAR TO DATE	***** OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39961 SEIBU TO SCHL BIKE P	50,200.00	.00	.00	50,200.00	0
TOTAL REVENUES	<u>50,200.00</u>	<u>.00</u>	<u>.00</u>	<u>50,200.00</u>	<u>0</u>
<b>EXPENDITURES</b>					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES,POST	100.00	.00	.00	100.00	0
55026 CONTRACT SERVICES	50,000.00	.00	1,360.00	48,640.00	2
<b>TOTAL</b>	<u>50,200.00</u>	<u>.00</u>	<u>1,360.00</u>	<u>48,840.00</u>	<u>2</u>
<b>TOTAL EXPENDITURES</b>	<u>50,200.00</u>	<u>.00</u>	<u>1,360.00</u>	<u>48,840.00</u>	<u>2</u>
<b>NET REV &amp; EXPENDITURE</b>	.00	.00	1,360.00-	1,360.00	0
	=====	=====	=====	=====	=====

STATEMENT OF BUDGETED REVENUES & EXPENDITURES COMPARED TO ACTUAL

058 PINE TO PARK/STIP  
 PERIOD ENDING 11/30/11

	FINAL AMENDED BUDGET	***** ACTUAL ***** CURRENT PERIOD	***** YEAR TO DATE	OVER - UNDER BUDGET	% TO DATE
<b>REVENUES</b>					
39960 PINE TO PARK STIP	50,200.00	.00	.00	50,200.00	0
39999 PINE TO PARK STIP	.00	.00	.00	.00	0
TOTAL REVENUES	<u>50,200.00</u>	<u>.00</u>	<u>.00</u>	<u>50,200.00</u>	<u>0</u>
<b>EXPENDITURES</b>					
51001 SALARIES-FULL TIME	.00	.00	.00	.00	0
52011 ADVERTISING/PRINTING	100.00	.00	.00	100.00	0
52012 OFFICE SUPPLIES,POST	100.00	.00	.00	100.00	0
55026 CONTRACT SERVICES	50,000.00	2,044.00	4,924.00	45,076.00	9
TOTAL	<u>50,200.00</u>	<u>2,044.00</u>	<u>4,924.00</u>	<u>45,276.00</u>	<u>9</u>
TOTAL EXPENDITURES	<u>50,200.00</u>	<u>2,044.00</u>	<u>4,924.00</u>	<u>45,276.00</u>	<u>9</u>
NET REV & EXPENDITURE	.00	2,044.00-	4,924.00-	4,924.00	0
	=====	=====	=====	=====	=====

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61432	SMART & FINAL	106479	SMRFPINAL/PD	11/17/11	53886	25.20	
		109884	SMRFPNL/PD	11/17/11	53888	29.52	
		114949	SMRFPINAL/PD	11/17/11	53887	85.10	139.82
61433	VERIZON BUSINESS	61785515	VERZONLD/PDNOV11	11/17/11	53889	73.39	73.39
61434	PACIFIC TELEMANAGEMENT	306264	PCFICTELSERV/PARK	11/17/11	53860	65.00	65.00
61435	BEN FRANKLIN CRAFTS	864752	BNFRNKLN/HOLEXTRG	11/17/11	53858	86.11	86.11
61436	WEST COAST SAFETY SUPPLY	170683311	WSTCSTSPLY/PWVACONHOSE11/17/11	53901	557.58	557.58	557.58
61437	CARMICHAEL BUSINESS TECH.	7127	CBT/PDKVNSWITCH	11/17/11	53896	832.56	832.56
61438	SATCOM GLOBAL INC.	A111110262	SATCOM/FIRESINCARD	11/17/11	53882	48.59	48.59
61439	HUGH HENDERSON		HUGH/NOV29-DEC1SOCAL	11/17/11	53975	315.00	315.00
61440	CHRIS COSTELLO		COSTELLO/NOV29-DEC1	11/17/11	53976	315.00	315.00
61441	ADAM MARCELLIN		MARCELLIN/NOV29-DEC1	11/17/11	53977	315.00	315.00
61442	JEFF BURKE		BURKE/NOV29-DEC1	11/17/11	53978	315.00	315.00
CHECKS TOTAL						35,043.14	

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61443	BISHOP CHAMBER OF COMMERC	DEC2011	BISCHMBR/DEC2011	11/21/11	53986	10,692.00	10,692.00
61444	PUBLIC EMP RETIREMENT SYS	DEC2011	PERS/RETIRESDEC2011	11/21/11	53989	34,925.26	34,925.26
61445	SOUTHERN CALIFORNIA EDISO	SMHPLNDRY	SCE/OCTNOV2011	11/21/11	53994	77.85	
		SHIPMNGR	SCE/OCTNOV2011	11/21/11	53993	15.86	
		8SERUCE	SCE/OCTNOV2011	11/21/11	53992	23.70	
		85MCIVRPM	SCE/OCTNOV2011	11/22/11	53999	22.95	
		85NMAIN	SCE/OCTNOV2011	11/21/11	53991	227.71	
61446	BISHOP WELDING SUPPLY	711834	BISWELD/BRASSGUAGE	11/22/11	53998	131.84	131.84
61447	AMERIGAS - BISHOP	CIVCNTR	AMER GAS/11/16/2011	11/21/11	53985	531.53	
		POOL	AMER GAS/11/15/2011	11/21/11	53984	476.60	
		SMHPLNDRY	AMER GAS/11/15/2011	11/21/11	53982	16.58	
		SMHPMNGR	AMER GAS/11/15/2011	11/21/11	53983	71.84	
61448	QUILL CORP	8108827	QUILL/TAXFORMS	11/22/11	54001	98.29	1,096.55
		8115052	QUILL/TAXFORMS	11/22/11	54000	7.53	
61449	VERIZON	CHINTERNET	VERIZON/NOVDEC2011	11/21/11	53996	89.99	105.82
		8733745	VERZNWRLS/OCTNOV2011	11/22/11	54002	147.87	
61450	VERIZON WIRELESS	FIRE	VERZNWRLS/OCTNOV2011	11/22/11	54003	401.00	237.86
61451	JIM MOFFETT	UNIFORM	JMPFTT/REIMBURSMENT	11/21/11	53987	100.00	401.00
61452	FEDEX	95367	FEDEX/OCTNOVPICKUPS	11/22/11	54006	73.41	100.00
61453	SIMPSONS DISCOUNT TIRE	334603	SIMPSTIRE/REPAIR	11/21/11	53990	15.00	73.41
61454	THOMAS PETROLEUM, LLC	772963	THMSPETRO/POLYPMP	11/21/11	53995	43.28	15.00
61455	BANK OF AMERICA	RAY9469	BOFA/HYDCUTAWAY	11/22/11	54005	2,348.24	43.28
61456	BANK OF AMERICA	KEITH5116	BOFA/INDIANWELLS	11/21/11	53997	3,071.78	2,348.24
61457	MUNICIPAL MAINT EQUIPMENT	70481	MUNIMAINT/BALLVALVE	11/21/11	53988	159.76	3,071.78
61458	VERIZON BUSINESS	8724240	VRZNBUS/OCT2011	11/22/11	54004	3.55	159.76

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
8727201			VRZNBUS/OCT2011	11/22/11	54004	2.84	
8734873			VRZNBUS/OCT2011	11/22/11	54004	3.42	
8734926			VRZNBUS/OCT2011	11/22/11	54004	9.56	
8735485			VRZNBUS/OCT2011	11/22/11	54004	4.73	
8735863			VRZNBUS/OCT2011	11/22/11	54004	3.65	
8735864			VRZNBUS/OCT2011	11/22/11	54004	2.93	
8738311			VRZNBUS/OCT2011	11/22/11	54004	6.09	
8739321			VRZNBUS/OCT2011	11/22/11	54004	3.53	
CHECKS TOTAL						40.30	
						53,610.17	

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61459	CALPERS	OCT	PERS EPMC/OCT	11/29/11	54007	5,561.99	5,561.99
CHECKS TOTAL							5,561.99

(d)

TO: City Council/City Administrator  
FROM: Finance/Accounting Secretary  
DATE: December 12, 2011  
SUBJECT: Warrant Register for the month of November 2011

**PAYABLE CHECK NUMBERS ISSUED**

CK#61323 thru 61361	\$	38,881.30
CK#61362 thru 61400	\$	25,964.05
CK#61401 thru 61402 Void		-0-
CK#61403 thru 61442	\$	35,043.14
CK#61443 thru 61458	\$	53,810.17
CK#61459	\$	5,561.99
<b>TOTAL PAYABLE EXP FOR NOVEMBER 2011</b>	<b>\$</b>	<b>159,260.65</b>

**PAYROLL CHECK NUMBERS ISSUED**

Special Payroll, November 15, 2011	\$	3,940.80
CK#36137 thru 36139		
Regular Payroll, November 15, 2011	\$	125,969.00
CK#36140 thru 36177		
DD#5255 thru 5296		
Special Payroll, November 17, 2011	\$	3,573.85
CK#36178 thru 36185		
Regular Payroll, November 30, 2011	\$	123,251.74
CK#36186 thru 36234		
DD#5297 thru 5347		
Special Payroll, November 30, 2011	\$	2,888.00
CK#36235 thru 36238		
Medicare	\$	3,763.34
PERS	\$	68,452.00
PERS/OPEB	\$	25,756.91
Workers Comp	\$	21,044.89
Medical	\$	44,521.97
Dental	\$	4,498.44
Life Insurance	\$	382.20
Vision	\$	756.33
Disability	\$	3,370.67
Def Comp Programs	\$	2,123.50
P.A.R.S.	\$	24,947.13
PARS/ARS	\$	294.62
Gym Dues		-0-
<b>TOTAL PAYROLL EXP FOR NOVEMBER 2011</b>	<b>\$</b>	<b>459,535.39</b>
<b>TOTAL EXPENDITURES FOR NOVEMBER 2011</b>	<b>\$</b>	<b>618,796.04</b>

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61323	PETER TRACY	OCT2011	TRACYOCTSVC/S/BHAKTA	11/03/11	53736	292.50	292.50
61324	L. N. CURTIS & SONS	22427 223044	LNCURTIS/BRACKET LNCURTIS/WIRINGKIT	11/03/11 11/03/11	53733 53734	4,748.54 249.99	4,998.53
61325	NORTHERN INYO HOSPITAL	6656003	MIH/9/29BEDDRAW	11/03/11	53757	44.29	44.29
61326	SOUTHERN CALIFORNIA EDISO	TANKSITE WELL4 85MAINMCR	SCE/SEPOCT2011 SCE/SEPOCT2011 SCE/SEPOCT2011	11/03/11 11/03/11 11/03/11	53746 53745 53747	21.99 2,523.84 24.48	2,570.31
61327	DEPARTMENT OF WATER & POW	205HOME 207WLINEA 209WLINE 237WARRN 377WLINE 377WLINEA 701WLINE	DWP/SEPOCT2011 DWP/SEPOCT2011 DWP/SEPOCT2011 DWP/SEPOCT2011 DWP/SEPOCT2011 DWP/SEPOCT2011 DWP/SEPOCT2011	11/03/11 11/03/11 11/03/11 11/03/11 11/03/11 11/03/11 11/03/11	53719 53716 53721 53715 53717 53720 53718	35.68 32.97 1,312.43 543.37 2,444.89 59.15 56.19	6,484.66
61328	BISHOP VOLUNTEER FIRE DEP	OCT2011	BVFD/OCTATTENDANCE	11/03/11	53708	2,240.00	2,240.00
61329	UNDERGROUND SERVICE ALERT	110055	UNDRGRND/OCTTICKETS	11/03/11	53722	30.00	30.00
61330	INYO COUNTY RECORDER	PINE2PRK	INNYTYREC/FILINGREES	11/03/11	53765	2,044.00	2,044.00
61331	EMPLOYMENT DEVELOPMENT DE	94407509	EDD/JUL-SEP2011	11/03/11	53724	2,643.00	2,643.00
61332	KWART	06488 53668 61601 79959	KWART/2XGRYPR KWART/DIGTHERMSTAT KWART/TRNKRTREATSUPP KWART/HTR/STORAGE	11/03/11 11/03/11 11/03/11 11/03/11	53730 53731 53729 53732	8.60 35.55 23.65 155.58	2,643.00
61333	DAVID HEFNER CONSULTING	118952	DHEFNER/IPFIX	11/03/11	53713	157.50	157.50
61334	VISION SERVICE PLAN	STHWRTH	VISION/NOV2011	11/03/11	53763	2.17	2.17
61335	QUILL CORP	7406438 7585027 7594904 7648397	QUILL/PAPR/CALNDRS QUILL/OFFICESUPPLIES QUILL/WHTSCRTHEADPS QUILL/TABFILES/INK	11/03/11 11/03/11 11/03/11 11/03/11	53739 53741 53740 53742	346.29 104.10 9.15 196.82	656.36
61336	SIERRA SECURITY SYSTEMS	436854	SRASEC/OCT2011	11/03/11	53744	44.50	44.50

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61337	INYO REGISTER		FINRPT PROPANE	11/03/11	53727	152.80	44.50
61338	BISHOP AUTOMOTIVE CENTER		BISAUTO/*6TIRE BISAUTO/*6LOF	11/03/11	53726	47.10	199.90
61339	SUDDENLINK PAYMENT CNTR		CITYHALL POLICE PRKCAMRAS PUBWRKS SMRECBLE SMHPMNGR	11/03/11	53751	89.95	280.92
61340	AMERICAN BUSINESS MACHINE		AMRBUSMACH/BLKTONER	11/03/11	53703	431.00	1,809.13
61341	VERIZON		VERZON/OCTNOV2011 VERZON/OCTNOV2011 VERZON/OCTNOV2011	11/03/11	53760	142.71	431.00
61342	VERIZON WIRELESS		ADM7PRK VRZNRWLS/SEPOCT2011	11/03/11	53758	58.27	296.57
61343	RESERVE ACCOUNT		POSTAGE/OCT2011	11/03/11	53737	261.00	58.27
61344	BANK OF AMERICA		BOFA/SEPOCTTRVLEXPND	11/03/11	53702	6,111.07	261.00
61345	CALPERS		PERS EPNC/SEPT2011	11/03/11	53764	5,525.31	6,111.07
61346	UNITED PARCEL SERVICE		UPS/OCTPICKUP	11/03/11	53756	15.57	5,525.31
61347	DOOLEY ENTERPRISES, INC		DOOLEY/308WNCNSTR	11/03/11	53723	187.40	15.57
61348	PREFERRED SEPTIC		PRFRD/1YRSERV-NOV12	11/03/11	53738	428.53	187.40
61349	KIBS-PM		KIBS/SAFETYPROGAD	11/03/11	53728	150.00	428.53
61350	CONSERCO, INC		CONSERCO/NOV2011	11/03/11	53712	202.00	150.00
61351	THOMSON REUTERS/BARCLAYS		THMSNRTR/PUBSAFTYCOD	11/03/11	53755	125.00	202.00
61352	SIERRA CONSERVATION PROJE						125.00

VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61353 MIKE MAIRS	7525	SRACONS/NOV2011	11/03/11	53743	39.00	39.00
61354 DEPT OF PUBLIC HEALTH	NOV14-18	MMAIRS/FTOTRAINING	11/03/11	53735	315.00	315.00
61355 DEPT OF PUBLIC HEALTH	DISTOPCERT	DEPPUBHLTH/MILICI	11/03/11	53709	50.00	50.00
61356 DAVID STOTTLEMYRE	DISTOPCERT	DEPPUBHLTH/JOHNSON	11/03/11	53710	55.00	55.00
61357 VERIZON BUSINESS	OCT2011	STTMVR/OCTREIMBSMNT	11/03/11	53714	39.11	39.11
61358 BEN FRANKLIN CRAFTS	POLICE	VRZNLD/SEPOCT2011	11/03/11	53762	80.40	80.40
61359 THE SHIRT MAN	550652	BENFRNKLN/TRNKTRPT	11/03/11	53705	11.74	35.40
	550653	BENFRNKLN/FUNRUNSUPP	11/03/11	53704	23.66	
61360 CARMICHAEL BUSINESS TECH.	530429	SHRTMAN/K9SHIRTS	11/03/11	53754	982.50	982.50
61361 FRIENDSHIP CENTER	6640	CBT/SEPT2011REISSUE	11/03/11	53711	700.00	700.00
	OCT21	FRNDSHPCTR/EMPDONATIO11/03/11	03/11	53725	272.00	272.00
		CHECKS TOTAL				38,861.30

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61362	EASTERN SIERRA MOTORS, INC	139434	ESMOTOR/OILCHANGE	11/09/11	53777	51.90	51.90
61363	BISHOP NURSERY	167181	BNURSE/GRO-POWERPLS	11/09/11	53827	19.38	19.38
61364	STATE COMPENSATION INSURA	OCT2011	STCOMP/OCT2011	11/09/11	53802	1,671.83	1,671.83
61365	PHILLIPS CAMERA HOUSE	27558	PHILCAM/CHARGER	11/09/11	53789	21.50	21.50
61366	STEVES AUTO & TRUCK PARTS	8115-86192	CARQUEST/MAINTSUPPLIES	11/09/11	53820	32.64	32.64
		8115-86581	CARQUEST/CASEBACKHOE	11/09/11	53873	142.88	142.88
		8115-86583	CARQUEST/HYDROLICFLUID	11/09/11	53821	66.29	66.29
		8115-86663	CARQUEST/CASEBACKHOE	11/09/11	53822	96.72	96.72
		8115-86785	CARQUEST/COUPLERBODY	11/09/11	53824	21.79	21.79
		8115-87743	CARQUEST/POWERLUBER	11/09/11	53826	377.11	377.11
		811586664	CARQUEST/COUPLERBODY	11/09/11	53825	74.94	74.94
61367	SOUTHERN CALIFORNIA EDISO	LIPSTATION	SCE/OCT2011	11/09/11	53796	58.93	58.93
		SEWERPNT	SCE/OCT2011	11/09/11	53795	335.11	335.11
		SWRPNDD	SCE/OCT2011	11/09/11	53794	1,145.89	1,145.89
		85JAY	SCE/OCT2011	11/09/11	53792	23.71	23.71
		85WHITE	SCE/OCT2011	11/09/11	53793	35.04	35.04
61368	DEPARTMENT OF WATER & POW	102ELINE	DWP/SEPOCT2011	11/09/11	53774	70.23	70.23
		125GROVE	DWP/SEPOCT2011	11/09/11	53775	87.62	87.62
		207WLINE	DWP/SEPOCT2011	11/09/11	53776	511.15	511.15
		293MAIN	DWP/SEPOCT2011	11/09/11	53837	47.89	47.89
		646MAIN	DWP/SEPOCT2011	11/09/11	53841	168.26	168.26
		688MAIN	DWP/SEPOCT2011	11/09/11	53840	538.88	538.88
		690MAIN	DWP/SEPOCT2011	11/09/11	53839	244.51	244.51
		700MAIN	DWP/SEPOCT2011	11/09/11	53779	56.26	56.26
61369	FARMER BROS. CO.	55505660SO	FARMBRO/COFFEE	11/09/11	53779	51.00	51.00
61370	ADVANCED DATA SYSTEMS, INC	1110002	ADS/MTHLYSUPPORTAGREEM	11/09/11	53766	775.00	775.00
61371	LAWS RAILROAD MUSEUM	2011-12	LAWS/2011-12	11/09/11	53805	5,832.00	5,832.00
61372	EDDY'S AUTO UPHOLSTERY	6074	EDUPLSTRY/COVERPAD	11/09/11	53778	128.88	128.88
61373	BISHOP WASTE DISPOSAL	607629	BISHWASTE/OCT2011	11/09/11	53848	207.64	207.64
		607897	BISHWASTE/OCT2011	11/09/11	53847	555.88	555.88
		608702	BISHWASTE/OCT2011	11/09/11	53846	146.07	146.07

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS*	AMOUNT	CHECK TOTAL
61374	DEANS PLUMBING & HEATING	41176	DEANFLUM/SERVICCALL	11/09/11	53771	120.00	120.00
61375	MANOR TRUE VALUE HARDWARE	A84522	MANORTRU/CHLORINATER	11/09/11	53800	.95	.95
61376	WESTERN NEVADA SUPPLY CO.	55056859	WNVS/PVC	11/09/11	53813	69.67	
		55057373	WNSUPPLY/URIKIT	11/09/11	53816	51.01	
		55058486	WNVS/CALFSHBI	11/09/11	53811	9.47	
		55058666	WNSUPPLY/PIPE	11/09/11	53817	101.60	
		55058649	WNVS/PVC	11/09/11	53812	11.91	
		55071564	WNSUPPLY/BALLVALVE	11/09/11	53819	128.89	
		55074300	WNSUPPLY/CPLG LONG	11/09/11	53818	30.22	
		55075017	WNSUPPLY/CUTTINGGOLL	11/09/11	53815	27.24	
		55076282	WNSUPPLY/CHANNEL	11/09/11	53814	57.32	567.33
61377	BISHOP-HEATING-&-AIR-COND	27278	BISHHEAT/FURNACETEST	11/09/11	53850	750.00	750.00
61378	BISHOP-DRY-CLEANERS	10/31/11	BDRYCLNRS/POLICEUNIFOR	11/09/11	53770	132.00	132.00
61379	KHART	11/4/11	KHART/SHOP	11/09/11	53787	33.24	33.24
61380	DEPARTMENT-OF-JUSTICE	876780	DEPOFJUST/FINGERPRINT	11/09/11	53772	800.00	800.00
61381	SELECT-SUPPLY	143357	SIELECT/TRANSFORMER	11/09/11	53809	47.59	
		143416	SIELECT/WEATHERPROOF	11/09/11	53807	39.25	
		143633	SIELECT/PIXTURE	11/09/11	53808	57.19	
		143728	SIELECT/PVC	11/09/11	53810	17.78	
		143866	SIELECT/CONDUIT	11/09/11	53806	4.43	
61382	JAMES A. RICHARDSON M.D.	FIRE	RICHMD/OFFICEVISITS	11/09/11	53852	260.00	260.00
61383	AMERIGAS - BISHOP	CIVCCENTER	AMGAS/OCT2011	11/09/11	53845	641.95	
		POST	AMGAS/OCT2011	11/09/11	53844	325.96	
		1070922317A	AMGAS/POLICE	11/09/11	53768	509.79	1,477.72
61384	ZUNAR-INDUSTRIES, INC.	0134257	ZUNAR/SIGNAGE	11/09/11	53843	1,124.77	1,124.77
61385	INYO-COUNTY-TAX-COLLECTOR	CSV	ICTAXCOLL/2011-2012	11/09/11	53828	21.80	
		PARKS	ICTAXCOLL/PARKS	11/09/11	53830	56.36	
		1-98MAGTWER	ICTAXCOLL/CITYHALLANNE	11/09/11	53833	592.62	
		207WLINE	ICTAXCOL/PROPERTY	11/09/11	53784	42.60	
		377WLINE	ICTAXCOLL/CITYHALL	11/09/11	53829	125.80	
		6-90MAIN	ICTAXGOLL/PARKS	11/09/11	53831	21.80	860.98

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61387	XEROX CORP	418212003	ENVHLTHSVS/PERMITSWIM	11/09/11	53836	304.00	304.00
		058225945	XEROX/OCT2011	11/09/11	53803	371.85	
		058226040	XEROX/OCT2011	11/09/11	53804	281.06	
		058226046	XEROX/OCT2011	11/09/11	53851	563.11	
61388	QUILL CORP	7583986	QUILTS/SUPPLIES	11/09/11	53849	303.13	1,216.02
61389	MISSION UNIFORM & LINEN	OCTOBER	MISSION UNIFORM & LINEN	11/09/11	53768	27.34	303.13
61390	INTEGRATED WASTE MNGMENT	18957	INWASTE/GATE	11/09/11	53783	5.00	27.34
		19933	INWASTE/GATE	11/09/11	53782	412.00	
61391	RENO-DRAIN-OIL-SERVICE	151163	RENOILSERV/11-1	11/09/11	53791	30.00	417.00
61392	BIG MTN-BOTTLED-WATER	27991	BGMWATER/DRINKINGWTR	11/09/11	53769	19.50	30.00
61393	PREFERRED-SEPTIC	39437	PREFSEP/OCT	11/09/11	53790	175.52	19.50
61394	EARTHLINK INC	444884171	ERTHLNK/OCT2011	11/09/11	53842	21.95	175.52
61395	GALLS-INC	511713767	GALLS/SHIRTS	11/09/11	53780	118.38	21.95
61396	SUSAN CULLEN	OCT2011	CULLEN/LTCLONEPINE	11/09/11	53797	63.27	118.38
61397	THOMAS-PETROLEUM-LLC	CL42248	THOMASPET/FIRE	11/09/11	53781	698.10	63.27
		CL42250	THOMPET/OCT2011	11/09/11	53835	567.26	
		THOMPETR-DRUNGCREDIT	THOMPETR/DRUNGCREDIT	11/09/11	53799	10.80	
		0762561	THOMPETR/CHEVDELO400	11/09/11	53798	943.36	
		0763798					2,190.22
61398	ALLEN'S OUTDOOR	116081	ALLENOUT/JACKET	11/09/11	53767	67.83	
61399	UPS STORE, THE	320	UPSSTORE/SHIPPING	11/09/11	53801	40.09	67.83
61400	RACHEL LEVY	LEVY	BACKUPMNGROCT17-28	11/10/11	53853	250.00	40.09
			CHECKS TOTAL				25,964.05

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61403	BROWN'S SUPPLY	72285	BRNSPPLY/PKSTAKES	11/17/11	53862	52.46	
		72302	BRNSPPLY/SEWER	11/17/11	53863	4.91	
		73227	BRNSPPLY/JOHNSTONDR	11/17/11	53864	55.46	
		73253	BRNSPPLY/JOHNSTONDR	11/17/11	53861	35.12	
61404	EASTERN SIERRA MOTORS, INC	129568	ESTRNMTORS/POLICE	11/17/11	53877	75.64	
		129644	ESTRNMTORS/ENGLIGHT	11/17/11	53876	65.00	
		129645	ESTRNMTORS/FORDEXPLR	11/17/11	53875	238.74	
61405	HIGH COUNTRY LUMBER	866550	HIGHCNTRY/NOZZLEADJ	11/17/11	53925	16.42	
		866593	HIGHCNTRY/BOXSWTCH	11/17/11	53926	25.34	
		866683	HIGHCNTRY/PROPANE	11/17/11	53927	3.22	
		866699	HIGHCNTRY/FILTERAIR	11/17/11	53928	47.89	
		866711	HIGHCNTRY/HARDWARE	11/17/11	53929	53.93	
		866852	HIGHCNTRY/VENT	11/17/11	53931	165.76	
		866853	HIGHCNTRY/PIPESTRP	11/17/11	53933	3.94	
		866884	HIGHCNTRY/TOPRND	11/17/11	53930	48.49	
		866941	HIGHCNTRY/CRNBRACE	11/17/11	53932	8.08	
		867003	HIGHCNTRY/PWBULB	11/17/11	53934	10.85	
		867023	HIGHCNTRY/FILTRETE	11/17/11	53935	25.85	
		867026	HIGHCNTRY/FILTRETE	11/17/11	53936	17.14	
		86710	HIGHCNTRY/LABOR	11/17/11	53952	85.00	
		867193	HIGHCNTRY/DEPCLOTH	11/17/11	53920	25.20	
		867282	HIGHCNTRY/SCREENALUM	11/17/11	53937	5.09	
		867382	HIGHCNTRY/BATTY	11/17/11	53938	8.72	
		867686	HIGHCNTRY/TRAPGOPHOR	11/17/11	53939	14.20	
		867816	HIGHCNTRY/SEWRSCREWS	11/17/11	53940	18.43	
		867984	HIGHCNTRY/SWER	11/17/11	53946	180.04	
		867985	HIGHCNTRY/CLAWHAMMER	11/17/11	53945	22.28	
		868011	HIGHCNTRY/CEMTRIOOF	11/17/11	53944	43.58	
		868046	HIGHCNTRY/ROOFNAIL	11/17/11	53943	2.70	
		868126	HIGHCNTRY/BULKBOLTS	11/17/11	53941	8.56	
		868128	HIGHCNTRY/FILTERAIR	11/17/11	53942	52.25	
		868163	HIGHCNTRY/GARDNSPRY	11/17/11	53948	16.95	
		868174	HIGHCNTRY/PWGLOVES	11/17/11	53947	27.39	
		868271	HIGHCNTRY/BULKBOLTS	11/17/11	53949	8.49	
		868370	HIGHCNTRY/ROTOR	11/17/11	53922	15.07	
		868372	HIGHCNTRY/LABOR	11/17/11	53950	172.55	
		868676	HIGHCNTRY/CUTOFF	11/17/11	53953	5.10	
		868688	HIGHCNTRY/SHOPCOOLER	11/17/11	53951	6.10	
		868911	HIGHCNTRY/SPAYPW	11/17/11	53954	8.23	
		869110	HIGHCNTRY/ENGINEOIL	11/17/11	53923	2.22	
		869166	HIGHCNTRY/SPAREKEYS	11/17/11	53955	12.22	
		869210	HIGHCNTRY/ENGINEOIL	11/17/11	53924	3.97	
		869216	HIGHCNTRY/ENGINEOIL	11/17/11	53921	2.22	
		869218	HIGHCNTRY/FIELD3	11/17/11	53956	5.60	
		869366	HIGHCNTRY/IRRIGATION	11/17/11	53957	50.97	
		869561	HIGHCNTRY/F3SWITHC	11/17/11	53958	86	
		869564	HIGHCNTRY/SOLENOID	11/17/11	53959	12.59	
		869823	HIGHCNTRY/RIBPLS	11/17/11	53963	11.14	
		869832	HIGHCNTRY/BLADEREGIP	11/17/11	53962	5.81	
		869853	HIGHCNTRY/PWJOHNSTNDR	11/17/11	53961	14.09	
		869936	HIGHCNTRY/JOHNSTNDR	11/17/11	53960	25.45	
							379.88

1-47-95

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61406	L. N. CURTIS & SONS	1223853	L. NCRTSNS/FIREBRACKETS	11/17/11	53864	1,461.09	1,461.09
61407	STEVES AUTO & TRUCK PARTS	84162PD	STEVES/VNYLGROM	11/17/11	53917	15.75	
		84401PD	STEVES/SPEYEM	11/17/11	53914	18.47	
		85074PD	STEVES/YELLENS	11/17/11	53918	10.47	
		87383PD	STEVES/MINLNG LIFE	11/17/11	53919	8.09	
61408	SOUTHERN CALIFORNIA EDISO	177916	BISVET/PDDOGCREMATION	11/17/11	53878	360.00	360.00
61409	DEPARTMENT OF WATER & POW	380BISHOP	LADWP/STREETS	11/17/11	53908	603.36	
		380BISHOP.	LADWP/PW	11/17/11	53912	576.85	
61410	BISHOP-VETERINARY-HOSPITAL	47712	BRITSDRES/UNIT15	11/17/11	53895	735.36	
61411	CLINICAL LABORATORY-OF-SA	917656	CLICLAB/PW	11/17/11	53980	960.00	
61412	BRITT'S-DIESEL-& AUTOMOTI	0073310	OURTRWRKS/PDCARWASH	11/17/11	53898	50.00	
61413	OUR WATER WORKS	0061901	SWRCB/JULY11-JUNE12	11/17/11	53979	10,873.00	
		0062387	SWRCB/PWJULY11-JUNE12	11/17/11	53902	1,521.00	
61414	STATE-WATER-RESOURCES-CON	0061901	AMERICAS/CIVIC	11/17/11	53854	709.62	
		0062387	AMERICAS-SEWER	11/17/11	53914	305.87	
61415	AMERICAS - BISHOP	23932	BOFA/OCT-NOV11	11/17/11	53866	14.04	
61416	BANK OF AMERICA	23932	RTEWAY/PRKBROMINTABS	11/17/11	53859	546.29	
61417	RITE-WAY POOL & SPA						
61418	QUILL CORP						

CHECK NUMBER	VENDOR	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CHECK TOTAL
61419	BOYD FENCE	7922233	QUILL/PDVIDEOTAPE	11/17/11	53897	96.87	96.87
61420	INYO REGISTER	4492	BOYDFENC//PROPANE	11/17/11	53915	22.12	22.12
61421	VERIZON	30120	INVOREG/PW R/CTRACK	11/17/11	53906	57.30	57.30
		1220033.	VERZON/NOV11	11/17/11	53890	43.60	
		1810109.	VERZON/PDNOV11	11/17/11	53892	43.60	
		1810151	VERZON/PDNOV11	11/17/11	53893	43.60	
		1811001.	VERZON/PDNOV11	11/17/11	53891	43.60	
		1812455	VERZON/NOV2011	11/17/11	53855	43.60	
		8724240	VERZON/NOV2011	11/17/11	53857	38.50	
		8727201	VERZON/NOV2011	11/17/11	53856	37.58	
		8729321	VERZON/FIRENOV11	11/17/11	53883	39.75	
61422	PARS PHASE II SYSTEMS	21529	PARS/ADHFEES	11/17/11	53880	400.00	
		21613	PARS/REFFEES	11/17/11	53881	1,000.00	1,400.00
61423	TRIAD/HOLMES ASSOCIATES	4007412	TRIDHOLMS/PWYERDIMP	11/17/11	53903	2,126.25	2,126.25
61424	THOMAS PETROLEUM, LLC	CL42096	THMSPET/PW	11/17/11	53907	1,917.88	
		CL42249	THMSPET/POLICE	11/17/11	53879	2,777.99	4,595.67
61425	GALLS AN AHAMARK COMPANY	511731796	GALLS/PDCARGOPANT	11/17/11	53899	118.37	118.37
61426	BANK OF AMERICA	GRAH	BOFA/OCT-NOV11	11/17/11	53900	366.30	366.30
61427	DEPT OF PESTICIDE REG	MCELROY	CAPEST/2011CERT	11/17/11	53974	60.00	60.00
61428	ALPHA PRIME COMMUNICATION	107356	ALPHAPRMCOMM/FIRE	11/17/11	53865	58.00	58.00
61429	THIRD ALARM FIRE EQUIP CO	111011	THRDALRMFIRE/BEACONLT	11/17/11	53885	230.24	230.24
61430	MISSION JANITORIAL	CR282405	MISSJAN/LINERS	11/17/11	53869	47.60	
		278094	MISSJAN/LINERS	11/17/11	53874	53.31	
		278418	MISSJAN/ROELTWL2PLY	11/17/11	53872	102.39	
		279339	MISSJAN/DEODORANT	11/17/11	53873	11.52	
		281601	MISSJAN/LINERS	11/17/11	53871	47.60	
		282043	MISSJAN/ROELTOWEL	11/17/11	53867	204.71	
		282406	MISSJAN/LINERS	11/17/11	53868	42.22	
61431	VERIZON-CALIFORNIA	UH82683	VERZON/PDNOV11	11/17/11	53894	584.72	584.72

(e)

**INVESTMENT PORTFOLIO FOR THE CITY OF BISHOP**

**MONTH OF OCTOBER 2011**

<u>BANK NAME</u>	<u>TYPE</u>	<u>AMOUNT</u>	<u>PERCENTAGE</u>
STATE TREASURY	LAIF	\$ 4,436,227.66	.385%
TOTAL INVESTMENT PORTFOLIO		\$ 4,436,227.66	

**Local Agency Investment Fund**  
**P.O. Box 942809**  
**Sacramento, CA 94209-0001**  
**(916) 653-3001**

[www.treasurer.ca.gov/pmia](http://www.treasurer.ca.gov/pmia)  
-laif  
 December 01,  
 2011

CITY OF BISHOP

CITY ADMINISTRATOR  
 P.O. BOX 1236  
 BISHOP, CA 93514

PMIA Average Monthly Yields

Account Number:

Transactions  
Tran Type Definitions

October 2011 Statement

Effective Date	Transaction Date	Tran Type	Tran Number	Confirm	Authorized Caller	Amount
10/13/2011	10/13/2011	RW	1334083		CHERYL M. SOLESBEE	-200,000.00
10/14/2011	10/13/2011	QRD	1335367		SYSTEM	4,468.44

Account Summary

Total Deposit:	4,468.44	Beginning Balance:	4,631,759.22
Total Withdrawal:	-200,000.00	Ending Balance:	4,436,227.66



*Bill Lockyer*  
California State Treasurer

**Pooled Money Investment Account**  
**PMIA Average Monthly Effective Yields**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.770	5.660	5.660	5.650	5.760	5.850	5.930	6.050	6.090	6.090	6.610	6.730
1978	6.920	7.050	7.140	7.270	7.386	7.569	7.652	7.821	7.871	8.110	8.286	8.769
1979	8.777	8.904	8.820	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.980	11.251	11.490	11.480	12.017	11.798	10.206	9.870	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.130	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
1995	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
1998	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
2011	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385		

TO: City Council  
SUBJECT: CONSENT CALENDAR - PERSONNEL STATUS CHANGE REPORT  
DATE: December 12, 2011

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The following personnel items have been submitted for action at this meeting:

COMMUNITY SERVICES

- (a) Parks Facility Worker – Full Time  
Merit Increase – Step 3 to Step 4 12/01/11  
\$4006/monthly to \$4407/monthly  
Cleland, Waylon
- (b) Parks Supervisor – Full Time  
Merit Increase – Step 3 to Step 4  
\$4410/monthly to \$4852/monthly  
McElroy, Daniel 11/16/11

PUBLIC WORKS DEPARTMENT

- (c) Maintenance Worker - Incentive  
2.5% increase for Water Dist Operator Grade D1  
Increase of \$121.00 monthly  
Johnson, Chance 12/01/11

RECEIVED(9)

DEC 06 2011

CITY OF BISHOP

**Bishop Police Department  
Interoffice Memorandum**

**Date:** 12/06/2011

**Memo Log# BPD090-11**

**To:** Keith Caldwell, City Administrator

**From:** Chris Carter, Chief of Police

**Subject:** Surplus and Found Property

I request approval from the City Council to authorize destruction, release or sale of the following property per the agreement with PropertyRoom.com per City of Bishop BCO 3.48.030 (Property held for three months deemed unclaimed).

**UNCLAIMED FOUND PROPERTY**

CASE #	DESCRIPTION	SERIAL #	PROPERTY TAG #	DISPO DATE
11-0734	Kenda Bicycle Tire and Rim	None	8139	12/17/11
11-0749	\$509.00 USC Release To Finder	None	8140	12/22/11
11-0762	Marathon Car Seat	None	8145	12/26/11
11-0782	Blue Motorola Flip Phone	None	8152	01/04/12



Chris Carter, Chief of Police

Date 12-6-11

AGENDA

CITY OF BISHOP  
PARKS AND RECREATION  
COMMISSION MEETING

December 7, 2011 at 5:15 p.m.  
City Council Chambers  
301 W. Line St., Bishop, California

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES

The Minutes of October 19, 2011, Parks and Recreation  
Commission Meeting

PUBLIC COMMENT

**NOTICE TO THE PUBLIC:** This time is  
set aside to receive public comment on  
matters not calendared on the agenda.

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California, during normal business hours.

CORRESPONDENCE

OLD BUSINESS

- 1. RC Car Track
- 2. Dog Park

NEW BUSINESS

STAFF REPORT

- 1. Programs Update
- 2. Facilities Update

NEW BUSINESS  
ITEMS FROM THE  
COMMISSION

ADJOURNMENT

Meeting is scheduled to adjourn until Wednesday, January 25,  
2012 at 5:15 in the City Council Chambers.

City of Bishop  
PLANNING COMMISSION MINUTES  
City Council Chambers – 301 West Line Street  
Bishop, California 93514

September 27, 2011

CALL TO ORDER:

Chairman Huntley called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Chairman Huntley.

COMMISSIONERS PRESENT:

Huntley, Lowthorp, Bhakta, Gardner and Malloy

COMMISSIONERS ABSENT (Excused):

Hardy and Crom

OTHERS PRESENT:

Keith Caldwell, Interim City Administrator  
Peter Tracy, City Attorney  
Gary Schley, Public Services Officer  
Michele Thomas, Secretary

PUBLIC COMMENT

Chairman Huntley asked if anyone wished to speak on a subject not calendared on the agenda. There was no public comment.

(1) APPROVAL OF MINUTES

MOTION

Commissioner Malloy moved to approve the minutes of the August 30, 2011 meeting as written.

Ayes: Malloy, Lowthorp, and Huntley  
Abstain: Bhakta and Gardner

MOTION CARRIED: 3-0

## CORRESPONDENCE

None

## PUBLIC HEARINGS

- (2) Request for a Conditional Use Permit to place one storage container at 131 East South Street which is in a C-1 (General Commercial and Retail District).

Michelle Schaup, property owner, explained that she is looking to place an 8' x 20' storage container on the northwest side of the property. The storage container will be used to store records for her bookkeeping business. Schaup stated that there would be no electric, plumbing or signs attached to the container. The container will be purchased and will be painted to match the existing building.

## NEW BUSINESS

- (3) Request for a Conditional Use Permit to place one storage container at 131 East South Street which is in a C-1 (General Commercial and Retail District).

Gardner made a motion to approve the Conditional Use Permit to place one storage container at 131 East South Street with the conditions of no electrical service, no lighting, and no signage and the container is to be painted to match existing facility. The container also may not be used as a storage rental.

MOTION CARRIED: 5-0

## STAFF AND COMMISSION REPORTS:

Schley went over the time line for the Mobility Element for the commission. The formal comment period will close 30 September for the Draft Mobility Element. The City will give Terry Austin, of Austin/Foust, 7 days to revise the Draft Mobility Element representing all comments received. We will then receive the revised draft 7 October and staff would like the Planning Commission to review the newly revised document individually and give final comments by 14 October. We are anticipating having the last final draft back from Austin/Foust by 19 October and presenting it to the public for final comments. The commission may discuss any questions or concerns they have at the 25 October Planning Commission meeting, if necessary. Final comments will then be addressed and it is requested the Planning Commission at their 29 November meeting make a recommendation for the City Council. Schley added that comments have slowed down recently since the public meeting on 15 September and with the truck bypass being removed from the Mobility Element.

The commission along with staff went over an updated version on possible standards to consider for the placement of cargo type storage containers within City of Bishop commercial zoned areas. Huntley asked to include a requirement regarding rodent proof

in and under the container when necessary. Malloy asked to word the requirement for painting the container to being consistent with the other buildings on the property.

ADJOURNMENT:

Chairman Huntley adjourned the meeting at 7:22 P.M. The next scheduled meeting will be October 25, 2011 at 7:00 P.M. in the City Council Chambers.



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Chairman Huntley



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Michele Thomas, Secretary

# BISHOP FIRE DEPARTMENT

(j)

## ACTIVITY LOG

November-11

Date	RunID #	ACTIVITY	City	District	Contract	Other
1-Nov		Training/Drill, Foam Application	9	10		
2-Nov	11-0211175	Two Vehicle T.C. West Line Street Just West of Balow Ln.		14		
2-Nov		Departmental Meeting	11	11		
2-Nov	11-0211176	Good Intent, Cancelled En route, Hwt 395 Sherwin Grade				20
9-Nov	11-0911177	Good Intent, Cooking Fire Outside, 45 Tu Su Lane				16
9-Nov		Work Night	11	10		
10-Nov	11-1011178	Good Intent, Smoke Scare, 207 W. Line St. Bishop PD	13			
11-Nov	11-1111179	Electrical Problem, Power Pole, Near 2401 Windy Lane		18		
12-Nov	11-1211180	Vehicle into Structure, Tu Su Lane at West Line St.				15
13-Nov		Training/Driver, Operation of Engine 14	1	1		
14-Nov	11-1411181	EMS Assist, Lift Assist, 2681 Diza Lane				14
14-Nov	11-1411182	EMS Assist, Lift Assist, 2681 Diza Lane				*
14-Nov	11-1411183	Good Intent, Cancelled En route, Hwy 395 Sherwin Grade				16
15-Nov	11-1511184	Fire Alarm Act. 151 Pioneer Ln. Northern Inyo Hospital	**			
15-Nov	11-1511185	EMS Assist, Lift Assist, 2681 Diza Lane				*
15-Nov		Training/Drill, Ropes and Knots, Hydrant Taking and PPE	11	12		
16-Nov	11-1611186	Outside Equipment Fire, 2912 W Line St. Church		1		
16-Nov		Departmental Meeting	14	14		
18-Nov	11-1811187	Good Intent, Hwy 395 Near Mill Creek Road				19
19-Nov	11-1911188	Good Intent, Rawson Creek (Wilkerson)		21		
20-Nov	11-2011189	Power Line Down, Just Below Big Trees Camp Ground				19
20-Nov	11-2011190	EMS Assist, Lift Assist, 2274 Loch Lomond Ave.		20		
21-Nov	11-2111191	Fire Alarm Act, Acidental, 1325 Rowen Ln. Rousky Toy		13		
23-Nov	11-2311192	Vehicle Rollover, Front of 929 Ed Powers Road		19		
24-Nov	11-2411193	Trouble Alarm Act. 151 Pioneer Ln. Northern Inyo Hospital	19			
24-Nov	11-2411194	Good Intent, Outside Cooking Fire, Collins Road				16
28-Nov	11-2811195	Good Intent, Cancelled Enroute 351 Pa Cu Lane				12
30-Nov	11-3011196	Public Assist, 2695 Underwood Lane			*	
30-Nov	11-3011197	Power Line Down, Tree, Front of 574 Howard St.	14			
30-Nov	11-3011198	Power Pole Problem, Front of 274 Logoon St.	11			

24 \* 101 & 102 Responded Only

\*\* 101 Responded Only

### Total Responding Personnel

City	114
District	221
Contract	57
Other	90

### Totals Calls

5
8
6
5
24



# CITY OF BISHOP

377 West Line Street - Bishop, California 93514  
Post Office Box 1236 - Bishop, California 93515  
760-873-8458 publicworks@ca-bishop.us  
www.ca-bishop.us/CityofBishopPublicWorks.htm

(K)

## Department of Public Works Building Permits Issued

11/2011

Date	Owner/Location/Contractor	Short Description	Value	SMIP	Rev Fund
<b>Commercial</b>					
11/21/2011	Thomas Kneafsey 325B North Main Street Jarvis Construction	tenant improvements	\$26,300.00	\$3.15	\$1.00
11/16/2011	Lyons Jewelers 316 North Main Street Alpine Signs	signage	\$1,300.00	\$0.50	\$1.00
11/15/2011	M. K. Bhakta 150 East Elm Street Fluoresco Lighting & Sign	2 new signs	\$16,000.00	\$1.68	\$1.00
11/4/2011	Church, Bishop 1st Methodist 205 N. Fowler Bishop Heating & A/C Inc.	replace propane furnace	\$3,685.83	\$0.00	\$0.00
11/2/2011	Michele Schaup 131 East South Street Eastern Sierra Propane	Set 120 Gallon propane tank	\$100.00	\$0.00	\$0.00
11/1/2011	Larry Thornburg / Bobbie Jourd 137 East Line Street Turner Propane	install propane tank	\$200.00	\$0.00	\$0.00
		<b>Commercial Totals</b>	<b>\$47,585.83</b>	<b>\$5.33</b>	<b>\$3.00</b>
<b>Residential</b>					
11/22/2011	Kevin Douda 646 Maple Street HCL	wood stove insert	\$1,010.00	\$0.00	\$0.00
11/18/2011	Marcellia Meinke 181 East South Street Mary Tannheimer	install stove and remove wall	\$750.00	\$0.50	\$1.00
11/16/2011	Roger Barker Trust 287 E. Line Street, Unit B Bishop Heating & A/C Inc.	replace propane furnace	\$3,495.00	\$0.00	\$0.00

Date	Owner/Location/Contractor	Short Description	Value	SMIP	Rev Fund
11/15/2011	Mark Herman 236 North Second Street Chris Freeman	re roof	\$2,000.00	\$0.50	\$1.00
11/4/2011	Bruce Willey 563 Grove Street	pellet stove	\$2,000.00	\$0.00	\$0.00
11/4/2011	Shirley Campini Trust 839 Crosby Bishop Heating & A/C Inc.	replace airconditioning	\$4,768.77	\$0.00	\$0.00
11/3/2011	William Lyons 369 Willow Street Chris Feeman	re roof	\$2,500.00	\$0.50	\$1.00
11/2/2011	Karl Hartshorn 647 Maple Avenue	Install Rinnia heater (gas)	\$1,425.00	\$0.00	\$0.00
11/1/2011	Ty Devore 150 Johnston Drive South Face Contracting, Inc.	solar electric install	\$18,000.00	\$0.50	\$1.00
<b>Residential Totals</b>			<b>\$35,948.77</b>	<b>\$2.00</b>	<b>\$4.00</b>



# CITY OF BISHOP

377 West Line Street - Bishop, California 93514  
 Post Office Box 1236 - Bishop, California 93515  
 760-873-8458 publicworks@ca-bishop.us  
 www.ca-bishop.us

## Public Works Report

November 2011

### Water

1. Repaired water leak on 8 inch steel main at the intersection of West Line and Fulton Streets.
2. Continued potholing various locations to verify water main sizes and material along South Warren Street in anticipation of the future street improvement project. This work will help determine which water mains need to be replaced with the project.
3. Located valve boxes for various customers.
4. Continued work with Resource Concepts Inc. to design a solution to keep the 12 inch main full between Well 4 and the storage tank.
5. Attended California Rural Water Association provided training, Setting Your System Up for Success.
6. Performed grounds maintenance at Wells 2 and 4 as well at the tank site.
7. Took monthly readings of all water meters.
8. Took routine bacteria samples.
9. Participated in Bishop Water and Sewer Commission meeting.

### Sewer

1. Opened bids for the Park Sewer reconstruction Project. At this time Conspec is the bidder at \$83,120.
2. Assisted two customers on Howard Street with sewer problems by providing them with photos of the connection at the main. Both customers had serious root problems.
3. Visited the Wishing Well waste water treatment plant in Fort Mojave, Arizona to look at their headworks screen. This particular screen is the exact screen that is proposed to be used in our headworks upgrade.
4. Began an extensive cleanup of the Waste Water Treatment Plant grounds.
5. Took samples for Nitrogen, Alkalinity and Ammonia from plant effluent and from pond 3 discharge.

6. Repaired flume and chain link fence at the sewer ponds. Damage was caused by hunters. Police report was taken. Also installed more "NO HUNTING" signs around entire pasture and pond area.
7. SCADA work continues.
8. Cleaned sludge and grit drying beds.
9. Moved screened dirt from the Waste Water Treatment Plant to the 40 acre pasture to fill low areas that pond per our Discharge Permit.
10. Performed grounds maintenance at the Waste Water Treatment Plant.
11. Made routine inspections of grease interceptors.
12. Generated a No Spill Certification for the State and reported the same.
13. Performed routine main line cleaning in trouble areas.
14. Continued very slow work with consultant on Headworks project.
15. Performed annual maintenance on Vaccon truck.

#### **Streets**

1. Cleaned trash and debris from all drop inlets after storm.
2. Began weekly sweeping efforts to remove all leaves from city streets and alleys.
3. Patched potholes that presented possible safety issues in city parking lots.
4. Removed one fallen tree and numerous tree limbs from city streets after major wind event.
5. Worked on paperwork for funding for Warren Street Improvements project.
6. Participated in Rural Counties Task Force teleconference.
7. Met with the City of Los Angeles Department of Water and Power about the Wye Road Storm Drain project.
8. Met with consultants concerning the Warren Street Improvements project.
9. Attended Bishop Planning Commission meeting and presented Mobility Element.

#### **Miscellaneous**

1. Provided weekly tail gate safety tickets for the Public Works Crew.
2. Performed major service on both sweepers in preparation of fall sweeping.
3. Hauled trash and debris from Fowler Pit to the Sunland Landfill.

4. Performed maintenance to light trucks and equipment.
5. Met about logistics to annex parcel east of City Park.
6. Participated in Eastern Sierra Energy Foundation Initiative teleconference.

## Sewer Fund Monthly Balances 2011/2012

			End Previous	Change	
<b>Start of Year Combined</b>		\$524,795.77	\$ 470,564.53	\$ (54,231.24)	Under in capital
Non capital (6 months)		\$ 280,300.00	\$ 280,300.00	\$ -	No change
Capital		\$ 244,495.77	\$ 190,264.53	\$ (54,231.24)	Under in capital
		Start Balance	Expend	Revenue	End Balance
July	Combined	\$ 524,795.77	\$ 64,589.91	\$ 307,100.00	\$ 767,305.86
	Non Capital	\$ 280,300.00	\$ 58,829.67	\$ 181,189.00	\$ 402,659.33
	Capital	\$ 244,495.77	\$ 5,760.24	\$ 125,911.00	\$ 364,646.53
August	Combined	\$ 767,305.97	\$ 88,532.02	\$ 73,473.61	\$ 752,247.56
	Non Capital	\$ 402,659.33	\$ 52,461.69	\$ 43,349.43	\$ 393,547.07
	Capital	\$ 364,646.53	\$ 36,070.33	\$ 30,124.18	\$ 358,700.38
September	Combined	\$ 752,247.56	\$ 66,909.47	\$ 70,996.24	\$ 756,334.33
	Non Capital	\$ 393,547.07	\$ 53,076.20	\$ 41,887.78	\$ 382,358.65
	Capital	\$ 358,700.38	\$ 13,833.27	\$ 29,108.46	\$ 373,975.57
October	Combined	\$ 756,334.33	\$ 89,713.12	\$ 57,888.79	\$ 724,510.00
	Non Capital	\$ 382,358.65	\$ 55,814.69	\$ 34,154.39	\$ 360,698.35
	Capital	\$ 373,975.57	\$ 33,898.43	\$ 23,734.40	\$ 363,811.54
November	Combined	\$ 747,809.45	\$ 63,594.87	\$ 65,313.45	\$ 749,528.03
	Non Capital	\$ 360,698.35	\$ 63,594.87	\$ 38,534.94	\$ 335,638.41
	Capital	\$ 363,811.54	\$ -	\$ 26,778.51	\$ 390,590.06
December	Combined	\$ 749,528.03			\$ 749,528.03
	Non Capital	\$ 335,638.41	\$ -	\$ -	\$ 335,638.41
	Capital	\$ 390,590.06		\$ -	\$ 390,590.06
January	Combined	\$ 749,528.03			\$ 749,528.03
	Non Capital	\$ 335,638.41	\$ -	\$ -	\$ 335,638.41
	Capital	\$ 390,590.06		\$ -	\$ 390,590.06
February	Combined	\$ 749,528.03			\$ 749,528.03
	Non Capital	\$ 335,638.41	\$ -	\$ -	\$ 335,638.41
	Capital	\$ 390,590.06		\$ -	\$ 390,590.06
March	Combined	\$ 749,528.03			\$ 749,528.03
	Non Capital	\$ 335,638.41	\$ -	\$ -	\$ 335,638.41
	Capital	\$ 390,590.06		\$ -	\$ 390,590.06
April	Combined	\$ 749,528.03			\$ 749,528.03
	Non Capital	\$ 335,638.41	\$ -	\$ -	\$ 335,638.41
	Capital	\$ 390,590.06		\$ -	\$ 390,590.06
May	Combined	\$ 749,528.03			\$ 749,528.03
	Non Capital	\$ 335,638.41	\$ -	\$ -	\$ 335,638.41
	Capital	\$ 390,590.06		\$ -	\$ 390,590.06
June	Combined	\$ 749,528.03			\$ 749,528.03
	Non Capital	\$ 335,638.41	\$ -	\$ -	\$ 335,638.41
	Capital	\$ 390,590.06		\$ -	\$ 390,590.06
<b>End of Year Combined</b>					
Capital %				41%	

## Water Fund Monthly Balances 2011/2012

			End Previous	Change	
<b>Start of Year Combined</b>		\$853,192.74	\$ 1,144,727.07	\$ 291,534.33	Several projects
Non capital (6 months)		\$ 311,940.00	\$ 311,940.00	\$ -	No change
Capital		\$ 541,252.74	\$ 832,787.07	\$ 291,534.33	Several projects
		Start Balance	Expend	Revenue	End Balance
July	Combined	\$ 853,192.74	\$ 169,315.36	\$ 368,106.90	\$ 1,051,984.28
	Non Capital	\$ 311,940.00	\$ 106,411.14	\$ 228,226.28	\$ 433,755.14
	Capital	\$ 541,252.74	\$ 62,904.22	\$ 139,880.62	\$ 618,229.14
August	Combined	\$ 1,051,984.28	\$ 83,573.34	\$ 86,643.91	\$ 1,055,054.85
	Non Capital	\$ 433,755.14	\$ 56,310.09	\$ 53,719.22	\$ 431,164.27
	Capital	\$ 618,229.14	\$ 27,263.25	\$ 32,924.69	\$ 623,890.58
September	Combined	\$ 1,055,054.85	\$ 103,940.77	\$ 76,072.46	\$ 1,027,186.54
	Non Capital	\$ 431,164.27	\$ 80,467.99	\$ 47,164.93	\$ 397,861.21
	Capital	\$ 623,890.58	\$ 23,472.78	\$ 28,907.53	\$ 629,325.33
October	Combined	\$ 1,027,186.54	\$ 64,475.79	\$ 73,395.42	\$ 1,036,106.17
	Non Capital	\$ 397,861.21	\$ 71,874.28	\$ 45,505.16	\$ 371,492.09
	Capital	\$ 629,325.33	\$ (7,398.49)	\$ 27,890.26	\$ 664,614.08
November	Combined	\$ 1,045,647.68	\$ 53,112.43	\$ 74,408.97	\$ 1,066,944.22
	Non Capital	\$ 371,492.09	\$ 53,112.43	\$ 46,133.56	\$ 364,513.22
	Capital	\$ 664,614.08	\$ -	\$ 28,275.41	\$ 692,889.49
December	Combined	\$ 1,066,944.22			\$ 1,066,944.22
	Non Capital	\$ 364,513.22	\$ -	\$ -	\$ 364,513.22
	Capital	\$ 692,889.49		\$ -	\$ 692,889.49
January	Combined	\$ 1,066,944.22			\$ 1,066,944.22
	Non Capital	\$ 364,513.22	\$ -	\$ -	\$ 364,513.22
	Capital	\$ 692,889.49		\$ -	\$ 692,889.49
February	Combined	\$ 1,066,944.22			\$ 1,066,944.22
	Non Capital	\$ 364,513.22	\$ -	\$ -	\$ 364,513.22
	Capital	\$ 692,889.49		\$ -	\$ 692,889.49
March	Combined	\$ 1,066,944.22			\$ 1,066,944.22
	Non Capital	\$ 364,513.22	\$ -	\$ -	\$ 364,513.22
	Capital	\$ 692,889.49		\$ -	\$ 692,889.49
April	Combined	\$ 1,066,944.22			\$ 1,066,944.22
	Non Capital	\$ 364,513.22	\$ -	\$ -	\$ 364,513.22
	Capital	\$ 692,889.49		\$ -	\$ 692,889.49
May	Combined	\$ 1,066,944.22			\$ 1,066,944.22
	Non Capital	\$ 364,513.22	\$ -	\$ -	\$ 364,513.22
	Capital	\$ 692,889.49		\$ -	\$ 692,889.49
June	Combined	\$ 1,066,944.22			\$ 1,066,944.22
	Non Capital	\$ 364,513.22	\$ -	\$ -	\$ 364,513.22
	Capital	\$ 692,889.49		\$ -	\$ 692,889.49
<b>End of Year Combined</b>					
Capital %				38%	

**TO:** CITY COUNCIL

**FROM:** KEITH CALDWELL, INTERIM CITY ADMINISTRATOR KJC

**SUBJECT:** PUBLIC HEARING – ELECTION CONSOLIDATION

**DATE:** DECEMBER 12, 2011

**Attachments:** Public Hearing Notice  
Staff Memo relating to updated election costs comparisons  
Measure C (Nov 2010) Cost Breakdown  
Staff Cost Savings Estimate for FY 2012-2013  
Consolidation Timeline  
Draft Ordinance consolidating elections  
City Attorney memo relating to laws governing change in election dates  
Pros and Cons regarding consolidating municipal elections  
City of Bishop Election Statistics 2001-2011  
County of Inyo Election Statistics 1996-2010

#### BACKGROUND/SUMMARY

Recently the Council requested staff to research the pros, cons, and cost savings of consolidating the City of Bishop Municipal Elections held in March of odd years with the Inyo County Statewide General Elections held in November of even-numbered years.

Cost comparisons have been completed and discussions held with the Inyo County Clerk/Recorder. The last element is to receive public comment to see what type of election the voters within the city limits want.

Assistant City Clerk Gillespie and County Clerk/Recorder Foote will be available to provide an overview of the cost savings to the Council and audience prior to receiving public input.

At the request of Council staff has prepared and included the draft ordinance for review. No action is scheduled on the ordinance at this time.

#### RECOMMENDATION

Hold the public hearing to receive citizen input on the potential consolidation of the City of Bishop elections with County Statewide elections.

**PUBLIC HEARING**

**CONSOLIDATION OF CITY OF BISHOP ELECTIONS  
WITH COUNTY OF INYO ELECTIONS**

At the regular Council meeting on Monday, December 12, 2011 at 7:00 p.m. in the City Council Chambers located at 301 West Line Street, the Bishop City Council will hold a public hearing to receive citizen input on the potential consolidation of the City's General Municipal Elections held in March of odd-numbered years with the County of Inyo General Elections held in November of even-numbered years.

The City Council would like to hear comments on this subject and invite citizens to attend the meeting on December 12<sup>th</sup> or send written comments to Denise Gillespie, Assistant City Clerk, 377 West Line Street, Bishop, CA 93514, or call 760.873.5863.



Measure C Cost Breakdown (less arguments for & against)- November 2, 2010 Election

<u>Sample Ballot Booklets</u>							<u>Total</u>
Measure Text Page Setup	1	@	\$102.00	each			\$102.00
1/4 Page Measure Text	1	@	\$105.80	each			\$105.80
Ballot Type Changes	1	@	\$100.00	each			\$100.00
Booklet Run Charge							
	<u>Booklets</u>	<u>Each</u>	<u>Total Pgs</u>	<u>Each Pg</u>	<u>Meas. Pgs</u>	<u>Ea. Booklet</u>	<u>Total</u>
BT02	1700	\$0.25	10	\$0.03	0.08	\$0.00	\$3.40
<u>Official Optech Ballots</u>							
						<b>Booklet subtotal</b>	<b>\$311.20</b>
Digital Print/Per Ballots Type	2	@	\$80.00	each			\$160.00
Printing of Official Ballots							
	<u>Ballot Type</u>	<u>Ballots</u>	<u>Each</u>	<u>Ballot Por</u>	<u>Each ballot</u>		<u>Total</u>
	BT02	1750	\$0.34	0.08	\$0.03		\$47.60
	0						
						<b>Ballot subtotal</b>	<b>\$207.60</b>
<u>Postage</u>	<u>Booklets</u>	<u>Each</u>	<u>Total Pgs</u>	<u>Each Pg</u>	<u>Meas. Pgs</u>	<u>Ea. Booklet</u>	<u>Total</u>
BT02	1700	\$0.21	10	\$0.02	0.08	\$0.00	\$2.86
						<b>Postage Subtotal</b>	<b>\$2.86</b>
						<b>Supplies Subtotal</b>	<b>\$78.25</b>
						<b>Tax Subtotal</b>	<b>\$45.65</b>
						<b>Total</b>	<b>\$645.56</b>

The supplies listed above include copies, office supplies and legal publication charges.

Voter Registration for the November 2, 2010 election was 1,504 (\$0.43 per voter). The total turnout for the City of Bishop for the November 2, 2010 election was 1,117 (\$0.58 per voter).

**CONSOLIDATION OF GENERAL MUNICIPAL ELECTION  
COST SAVINGS ESTIMATE**

VENDOR	ITEM	ESTIMATED COST
Inyo Register	Publication of Notice of Election	\$ 35.00
Martin & Chapman	Training Workshop	150.00
Staff	Travel/hotel for Workshop	500.00
Martin & Chapman	Emailed Templates	25.00
Martin & Chapman	Nomination Paper Supplies	75.00
County of Inyo	Consolidation Election Services Based on Measure C costs	650.00
<b>TOTAL ESTIMATE</b>		<b>\$1,435.00</b>

2013 GENERAL MUNICIPAL ELECTION BUDGET	\$18,450.00
ESTIMATED COST FOR CONSOLIDATED ELECTION	1,435.00
<b>TOTAL SAVINGS FY 2012-13</b>	<b>\$17,015.00</b>

**UPDATED 12/5/11**

**CONSOLIDATING WITH GENERAL ELECTION ON NOVEMBER 2012  
ELIMINATE MARCH 2013 CITY MUNICIPAL ELECTION**

Seats/Incumbents affected: Cullen, Smith, Stottlemyre, Kimball

<b>December 12, 2011</b>	<b>Public Hearing to receive comment to determine public interest</b>
January 9, 2012	Ordinance first reading
January 23, 2012	Ordinance adoption
January 24, 2012	Send request to Board of Supervisors (unknown length of time before authorization received)
February 22, 2012	Ordinance becomes effective
March (within 30 days of Feb 22, 2012)	Mail notice to all registered voters
April 2012	Start process for November election Adoption of resolutions
July 2012	Nomination process begins
November 6, 2012	Election Day – County has 28 days to present the canvass of the returns (by December 4)
December 10, 2012	Declare results and give oath of office

**CONSOLIDATING WITH GENERAL ELECTION ON NOVEMBER 2014  
ELIMINATE MARCH 2015 CITY MUNICIPAL ELECTION**

Seats/Incumbents Affected: Griffiths; Ellis

<b>January 2012</b>	<b>Public Hearing to receive comment to determine public interest</b>
January 2013 first meeting	Ordinance first reading
January 2013 second meeting	Ordinance adoption
February 2013 end of month	Ordinance effective
March 2013	Send request to Board of Supervisors (unknown length of time before authorization received)
March 2013	Mail notice to all registered voters
April 2014	Start process for election Adoption of resolutions
July 2014	Nomination process begins
November 2014	Election Day
December first meeting 2014	Declare results and give oath of office

DRAFT ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA RESPECTING MOVING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION FROM THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH IN ODD-NUMBERED YEARS TO THE FIRST TUESDAY IN NOVEMBER IN EVEN-NUMBERED YEARS, REPEALING ORDINANCE NUMBER 475, AND AMENDING SECTION 1.12.030 OF CHAPTER 1.12 OF THE BISHOP MUNICIPAL CODE

WHEREAS, the City's General Municipal Election is now scheduled for the first Tuesday after the first Monday in March of odd-numbered years;

WHEREAS, Election Code § 1301 and § 10403.5 authorize the City to reschedule its General Municipal Election;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES ORDAIN AS FOLLOWS:

SECTION 1. Pursuant to §1301 and § 10403.5 of the California Elections Code, the date of the General Municipal Election of the City is moved from the first Tuesday after the first Monday in March of each odd-numbered year to the first Tuesday in November in each even-numbered year.

SECTION 2. In accordance with the change of election date, the terms of office of those members of the City Council presently serving shall be shortened for a period of approximately four (4) months until election results are declared by the City Council.

SECTION 3. Section 1.12.030 of Chapter 1.12 of the Bishop Municipal Code is amended to read, in its entirety, as follows:

"1.12.030 General municipal election date – Terms of city council members:

- A. Pursuant to § 1301 and § 10403.5 of the California Election Code, the date of the General Municipal Election of the City is moved from the first Tuesday after the first Monday in March in each odd-numbered year to the first Tuesday in November in each even-numbered year.
- B. In accordance with the change in election date, the terms of office of those members of the City Council presently serving shall be shortened for a period of approximately four (4) months until election results are declared by the City Council."

SECTION 4. Ordinance Number 475 of Ordinances of the City is hereby repealed.

SECTION 5. This ordinance shall take effect thirty (30) days after its final passage. Within 30 days of the effective date of this ordinance, the City Clerk shall cause a notice to be mailed to all registered voters of the city informing them of the change in the election date.

SECTION 6. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published according to law.

PASSED, APPROVED AND ADOPTED ON \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_



# CITY OF BISHOP

106 South Main Street, #200  
P. O. Box 485  
Bishop, California 93515  
(760) 872-1101

PETER E. TRACY  
City Attorney

Date: August 9, 2011  
To: Keith Caldwell, Acting City Administrator; Bishop City Council  
From: Peter E. Tracy, City Attorney *(Signature)*  
Subject: Law Governing a Change in Date for City of Bishop General Municipal Election

\*\*\*\*\*

## MEMORANDUM

You have asked me for a Memorandum of the law governing a change in date for the City of Bishop General Municipal Election. This Memorandum is in response to that request.

I.

### GENERAL RULES AND HISTORICAL BACKGROUND

General Municipal Elections are normally held on the second Tuesday in April of even-numbered years, or on the First Tuesday after the first Monday in March of odd-numbered years. Government Code §36503; Elections Code §1031. The City of Bishop historically held its general municipal election on the second Tuesday in April of each even-numbered year.

In 1995, the City Council adopted Ordinance No. 475 which codified Section 1.12.030 of the Bishop Municipal Code. Section 1.12.030(a) reads:

"Pursuant to Section 1301 of the California Elections Code, the date of the General Municipal Election of the City is moved from the second Tuesday in April of each even-numbered year to the first Tuesday after the first Monday in March of each odd-numbered year."

For the last sixteen (16) years, the City of Bishop has held its General Municipal Election as a stand-alone election conducted by the City on the first Tuesday after the first Monday in March of odd-numbered years.

II.

LEGAL AUTHORITY FOR ALTERNATIVE ELECTION DATES

Election Code §1301(b) reads as follows:

"(b) (1) Notwithstanding subdivision (a), a city council may enact an ordinance, pursuant to Division 10 (commencing with Section 10000), requiring its general municipal election to be held on the same day as the statewide direct primary election, the day of the statewide general election, on the day of school district elections as set forth in Section 1302, the first Tuesday after the first Monday of March in each odd-numbered year or the second Tuesday of April in each year. Any ordinance adopted pursuant to this subdivision shall become operative upon approval by the board of supervisors.

(b) (2) In the event of consolidation, the general municipal election shall be conducted in accordance with all applicable procedural requirements of this code pertaining to that primary, general, or school district election, and shall thereafter occur in consolidation with that election."

Thus, the Elections Code provides authority for the City Council to move the date of its General Municipal Election from the first Tuesday after the first Monday in March of each odd-numbered year to any of the following:

- A: The same day as the statewide direct primary election;
- B: The same day as the statewide general election;
- C: The same day as school district elections pursuant to Elections Code §1302;
- D: The second Tuesday of April in any year.

Any City ordinance changing the date of the City of Bishop's General Municipal Election shall only become operative upon approval by the Inyo County Board of Supervisors.

### III.

#### CONSOLIDATION OF ELECTIONS

The City Council may consolidate its General Municipal Election with that of another governmental entity to be held on the same day, in the same territory, or in territory that is in part the same. Elections Code §§10400 - 10418.

If the City of Bishop's General Municipal Election is held on the date of a statewide election, it must be consolidated with that statewide election. Elections Code §10402.5. Where such consolidation has been made, there shall be a single ballot for that election. Elections Code §10403.

Any city ordinance changing the date when the City of Bishop General Municipal Election is to be held shall only become operative upon approval of the Inyo County Board of Supervisors. Elections Code §1301(b)(1). To obtain such approval, the City of Bishop must request it. And such approval *shall be approved* by the Inyo County Board of Supervisors unless the "... ballot style, voting equipment, or computer capability is such that additional elections or materials cannot be handled. However, prior to adoption of a resolution to either approve or deny a consolidation, the Board of Supervisors shall obtain from the elections official a report on the cost-effectiveness of the proposed action." Elections Code §10403.5(a).

### IV.

#### LIMITATIONS AND IMPLICATIONS OF CHANGE OF ELECTION DATE

A. Effect on Terms of Office. As a result of adoption of an ordinance changing an election date, "... no term of office shall be increased or decreased by more than 12 months." Elections Code §10403.5(b).

B. Notification of Public. Within thirty (30) days after a city ordinance becomes operative changing an election date, and by implication changing the terms of elective officers, the City Clerk shall cause notice to be mailed to all registered voters informing the voters of the change of election date. The notice shall also inform the voters that as a result of the change in the election date, the terms of office of the elected city officeholders will be changed. Elections Code §10403.5(e).

C. Restriction on Further Changes in Election Date. If a General Municipal Election date is changed, at least one (1) election must be held before the ordinance, as approved by the Board of Supervisors, may be subsequently repealed or amended. Elections Code §1301(d).

# **PROS AND CONS REGARDING CONSOLIDATING MUNICIPAL ELECTIONS**

The following Pros and Cons regarding consolidating municipal elections have come from city clerks, county staff and election consultants input.

## **PROS**

- A possible increase in voter turnout, but not guaranteed, as some cities have higher turnout for their standalone elections than the county does for federal, state or school district elections. However, just because the turnout may increase, it does not mean all votes cast in a consolidated election are votes from voters intending to vote for city councils. Many voters go only to the polls for federal and state offices and vote local offices with eeny-meeny-miny-moe style voting.
- Decrease in the number of trips to the polls for the voters.
- Less work for the City Clerk's office:
  - City Clerk will only handle the filing of nomination papers, argument-rebuttals filings if there is a measure on the ballot, and FPPC filings.
- Cost savings is questionable????
  - With the some counties doing scanning style ballots voting systems, and also having to have a touch screen for ADA voting, costs have doubled or tripled from what cities pay now.

## **CONS**

- Cities in Los Angeles County can only consolidate with school district elections in November of the odd years. They cannot consolidate with the statewide primary or statewide general elections in the even years.
- Loss of autonomy – the city will have no say or control over anything for the election.
- Loss of the “Civic Pride” factor, which is generated when a city conducts its own election.
- Ballot Counting will take place at the county's Registrar of Voter's office, not at your City Hall. Candidates will have to travel further if they want to observe the count; in fact, they may not be able to observe the count at all at the county as it may be in a non-public area.
- Semi-final and final voting results may not be known until the following day, or days, or weeks later.
- The post election canvass will take additional weeks, as the county has 28 days to canvass the election. Therefore, your council declares the results and seats it's new officers at the first meeting of the following month.
- Voter pamphlets are printed in English only and mailed to all voters. Separate Spanish or other language pamphlets are only mailed to those voters who request them.
- Candidate's statements are small in the Voter's Pamphlet, in 8 point type, 200 word limits, block paragraphs, so candidates will not have the flexibility to be creative with indents and bullets as they do with some city elections.
- No photos of candidates are allowed in the sample ballots.
- Services provided to the voters by the city will be reduced:
  - Voters will have to go to the county office for vote-by-mail requests, etc.
  - Candidates will have to go to the county office to get list of vote-by-mail voters – not even sure if county provides that information to candidates.
- Service inquiries from the public would be forwarded to the County – much longer response time for candidates.

- Precinct lists, street indices, vote-by-mail lists, maps, would not be available from the city clerk, but from the county.
- Fight for visibility – candidates may have to spend more \$\$ to make their mailers and their signs seen amongst other candidates' mailings and signs (state and county or school candidates). Visibility in newspapers is less, fighting for coverage versus Presidential, Governor, Senate and Assembly candidates if consolidated with a statewide election date
- Costs may increase:
  - As said above, with the counties using newer technology and ballots with scanning voting systems, and touch screens, the costs could be double or triple what the costs are now.

**CITY OF BISHOP  
ELECTION STATISTICS  
2001 -2011**

ELECTION YEAR	REGISTERED VOTERS	% TOTAL TURNOUT	VOTE BY MAIL BALLOTS	WALK – INS / PROVISIONALS	VOTES CAST
2011	1494	45.04%	473	200	673
2009	1587	37.99%	441	162	603
2007	1645	43.77%	409	311	720
2005	1780	42.10%	328	421	749
2003	Cancelled				
2001	1683	35.53%	171	427	598

**PERMANENT REGISTERED VOTER INFORMATION**

ELECTION YEAR	REGISTERED VOTERS	REGISTERED Permanent Absentee Voters
2011	1494	50.4%
2009	1587	45.5%
2007	1645	34.8%
2005	1780	25.6%
2003	Election Cancelled	N/A
2001	1683	Unknown

## VOTE-BY-MAIL INYO COUNTY

ELECTION DATE	ISSUED VBM				RETURNED VBM					TOTAL		POLL STATISTICS				BISHOP	
	VBM BY MAIL	VBM PRECINCT	REGIS.	% VBM	VBM BY MAIL	VBM PRECINCT	TOTAL RETURNED	% RET. Reg.	% RET. of VBM.	BALLOTS CAST	TOTAL TURNOUT	% Voter Reg.	% Voted At Polls	Registered Voters	Cast At Polls	% Voted in Bishop	Registered Voters
11/5/1996			10,268		1,711	368	2,079	20.25%		7,715	75.14%	54.89%			5,636		
6/2/1998			9,759		1,235	242	1,477	15.13%		5,745	58.87%	43.73%			4,268		
11/3/1998			9,964		1,559	408	1,967	19.74%		6,891	69.16%	49.42%			4,924		
3/7/2000			9,594		1,375	346	1,721	17.94%		6,398	66.69%	48.75%			4,677		
11/7/2000			10,285		2,095	331	2,426	23.59%		7,906	76.87%	53.28%			5,480		
3/5/2002			10,240		1,382	211	1,593	15.56%		5,825	56.88%	41.33%			4,232		
11/5/2002	2,718	673	10,387	32.65%	1,712	376	2,088	20.10%	61.57%	6,459	62.18%	42.08%	62.48%	6,996	4,371	58.20%	1,781
10/7/2003	358	8,632	10,098	89.03%	355	5,966	6,321	62.60%	70.31%	7,071	70.02%	7.43%	67.69%	1,108	750	66.90%	1,751
3/2/2004	2,705	490	10,082	31.69%	1,863	281	2,144	21.27%	67.10%	5,692	56.46%	35.19%	51.52%	6,887	3,548	54.00%	1,714
11/2/2004	3,742	580	10,718	40.32%	2,846	437	3,283	30.63%	75.96%	8,726	81.41%	50.78%	85.10%	6,396	5,443	82.60%	1,830
2/1/1905	2,938	901	10,624	36.14%	2,524	716	3,240	30.50%	84.40%	5,977	56.26%	25.76%	40.34%	6,785	2,737	51.37%	1,859
6/6/2006	3,918	829	10,717	44.29%	2,200	396	2,596	24.22%	54.69%	5,330	49.73%	25.51%	45.80%	5,970	2,734	43.26%	1,854
11/17/2006	4,679	1,186	10,774	54.44%	2,777	749	3,526	32.73%	60.12%	6,627	61.51%	28.78%	63.17%	4,909	3,101	56.31%	1,870
2/5/2008	3,351	1,797	9,945	51.76%	2,685	1,212	3,897	39.19%	75.70%	6,352	63.87%	24.69%	51.18%	4,797	2,455	60.93%	1,587
6/3/2008	3,489	1,774	9,923	53.04%	2,556	972	3,528	35.55%	67.03%	5,032	50.71%	15.16%	32.27%	4,660	1,504	47.27%	1,610
11/4/2008	4,097	1,891	10,270	58.31%	3,725	1,634	5,359	52.18%	89.50%	8,625	83.98%	31.80%	76.27%	4,282	3,266	85.09%	1,438
5/19/2009	734	8,317	9,544	94.83%	439	4,003	4,442	46.54%	49.08%	4,566	47.84%	1.30%	25.15%	493	124	44.18%	1,580
6/8/2010	3,935	1,667	9,423	59.45%	2,763	963	3,726	39.54%	66.51%	5,387	57.17%	17.63%	43.47%	3,821	1,661	50.62%	1,533
11/2/2010	1,759	4,173	9,419	62.98%	3,353	1,327	4,680	49.69%	78.89%	7,124	75.63%	24.55%	66.40%	3,482	2,312	74.27%	1,504

**TO:** CITY COUNCIL

**FROM:** KEITH CALDWELL, INTERIM CITY ADMINISTRATOR KSC

**SUBJECT:** PUBLIC HEARING – ENVIRONMENTAL REVIEW R/C TRACK

**DATE:** DECEMBER 12, 2011

**Attachments:** Written comments received prior to printing of packet

**BACKGROUND/SUMMARY**

As part of the process to determine if a radio-controlled vehicle race track would be appropriate at the City Park, an Initial Study and Negative Declaration have been prepared and a public hearing has been scheduled. Owensville R/C Racing group is proposing to construct and maintain a race track to accommodate radio-controlled vehicles. Included are several letters received from the public prior to the packet production.

**RECOMMENDATION**

Hold the hearing to receive input from the public and consider all written comments on the concept of constructing a radio-controlled vehicle race track at the park.

**THE INITIAL STUDY AND NEGATIVE DECLARATION ARE  
LOCATED UNDER NEW BUSINESS AGENDA ITEM NO. 7**

Marjory Evans  
Bishop, Calif. 93514

Keith Caldwell, Community Services Director,  
City Council Members, City of Bishop  
Dear Mr. Caldwell,

November 28, 2011

I have now read your Environmental Report on the placement of the Radio Controlled Vehicle project and have some concerns about the determination regarding the potential noise level. Who made the determination? Were there multiple RC Vehicles operating at the same time for comparison to cars & motorcycle noise and if so how many? One, five, or six or more? After all, a car is one vehicle and just passes by. The radio controlled vehicles operate continuously for longer periods of time and with more than one user.

Your environmental report says "The proposed project has the potential to increase noise levels above established noise levels and applicable standards" and therefore earthen berms will be used around the track to absorb noise created by the radio controlled cars." What proof do you have that those berms will be effective? This report also does not indicate the height, size or thickness of them, nor is there any reason to feel the noise will be contained by these berms. The huge size of this track reveals that its purpose appears to be for the RACING of these vehicles – that means an even louder activity level as it obviously means more than one vehicle and more users involved.

Regarding the decibel readings used to measure noise –a constant, all day, or multiple hours of exposure to LOW- pitched whining noises and buzzing, or humming sounds can be just as irritating and troublesome as those exposed to a HIGH- pitched and intensive noise that occurs for hours. These noises may not necessarily be loud, but produce a strong agitation and distraction problem to those exposed to it. There appear to be no restrictions on how long these vehicles are to be used at any given time. As mentioned in another letter the sounds from one user along Hanby, a block away, were very irritating and could be heard in my back yard, front yard and driveway where the noise bounced back from neighboring buildings.

If some r/c vehicles are using special mixtures of liquid fuel, we understand that some of those mixtures are very noxious and the fumes and exhaust would be dispersed into the air. Why would you consider it appropriate to use these near a Senior Center in which some of those people may have health or breathing problems as well as surrounding neighbors and park users? This seems irresponsible.

What are the limitations on the SIZE of the group using this operation and the crowds, and onlookers that may appear? How will this be contained? Who will contain it?

The environmental report is also flawed because there is no mention of the SEVERE HIGH WINDS that cross this valley and park at various times of the year. The DENUDING of the soil and surrounding ground cover both INSIDE and OUTSIDE of these tracks creates the potential for even more dust and health hazards than mentioned – especially lung and chest problems that could affect anyone in the area.

Where will the parking be for these activities? What noise controls will be in place for those using them? Car engines, slamming of doors, use of loud radios are not enjoyable and are often disruptive for park users and for those living nearby. How will it be contained? As I have not seen any effective enforcement of the use of safety or head gear in the skateboarding rink, I have little faith that the park will enforce activity or safety standards at an R/C event.

The hours and days of use for this activity HAVE NOT BEEN SET UP. What are the limitations here? Was this group operating at late hours as well? How can a determination be made without adequate information?

Who is providing and installing the water system to support this area and to reduce/eliminate dust? The park or the R/C vehicle club? Who has evaluated the effectiveness of this system?

There is a Senior Center on the north side of the field with its parking lot and restrooms for those using that building as well as senior living quarters on the south end of the field. Why have you set up these areas for seniors and now want to place racing vehicles next to them? Many seniors drive to meals and other activities at the Senior Center. They will now be confronted with fast moving younger drivers as well as those who already swerve around the Bruce Street circle. This seems an unnecessary conflict.

If one reads all the way to the END of the environmental report there is the statement that the R/C group has submitted. It mentions that "rules for use will be set up". Why is this last item of importance? The rules should have been a first thought.

Again, this activity is not appropriate for the park. This is too much activity and noise for an area of the park that is used by picnickers, quiet groups and individuals that come to rest, read, exercise or relax. How will the noise level be defined as acceptable, especially if it is continuing for long periods of time during the day? This R/C activity is one that should be set up in an area NOT near homes or Senior Center areas. It is not in the best interests of this park and there are more appropriate areas in the valley/city that would be less disruptive to others.

Ask yourselves if this is an activity you would want placed next to your home or living area and if not please do not force it upon others.

Sincerely,  
Mrs. Marjory Evans, Homeowner

NOV 30 2011

CITY OF BISHOP

Monday, November 28, 2011

To Members of the Bishop City Council,

Keith Caldwell, Community Service Director; Parks & Recreation Comm.

Regarding the Proposed Use of Park Property by Owensville R/C Racing Group

We strongly **OPPOSE THE USE OF PARK PROPERTY FOR THIS PURPOSE** for multiple reasons;

1. The **NOISE** – a very **HIGH PITCHED AND IRRITATING SOUND THAT CAN BE HEARD FOR LONG DISTANCES** and is **NOT** acceptable for anyone living adjacent to the park area – It sounds like a very **HIGH PITCHED SAW** and is very irritating.

A while back someone was using **ONE** of those vehicles in the rear of the park down by Hanby – at least a block from my house. This very agitating and unrelaxing sound was heard in my backyard, my front yard and my driveway where the sound echoed back from neighboring houses and buildings. How much greater would the noise be when multiple people are using this track.? Would I need to wear earplugs to avoid this??? That is not a reasonable or safe solution.

2. A drawing of the proposed raceway, which is a **HUGE** area, shows earthen mounds that supposedly would muffle – not obliterate the sound. I do not believe that would diminish the noise at all but would simply direct it more toward the E. Yaney Street area and the rear of the park area.

3. The **DWP** had retracted permission for use of **DWP** property near an old dump area and asked this group to leave. **NOWHERE** in the notice left in my bushes was there any discussion of **WHY** this group was no longer welcome – Was it too noisy, too many vehicles, rowdy behavior, lack of sanitary facilities? **WHY** was this group **NO LONGER WELCOME THERE?** Do you really think the problems would go away by using the park? In view of the fact that I do **NOT SEE** any enforcement of **PERSONAL SAFETY** rules regarding use of the **SKATEBOARD PARK**, such as use of **HELMENTS** or protective wrist gear, I have **NO CONFIDENCE** that noise or vehicle rules would be enforced at the proposed site at Hanby and Bruce in the City Park.

4. Where will the parking be for users and onlookers? Who controls this? What are the hours and days of operation?

5. Why has the **MILL POND** area not given them permission? This is an area far away from homes?

6. Why has the **FAIRGROUNDS** group given them only temporary use?

7. Would permission in the park be revocable at any time and what is the time limit that the term “temporary use” defined as?

8. A more suitable area for this group would be some of the unused space at the entry of the shooting target range – the noise there would not disturb homes, the group would be more in the open; OR the area somewhere near the radio controlled airplane site – the users of which have not been disruptive to others.

9. Ask yourselves if this is an activity you would want next door to your homes and if not please do not force it upon others. Those near the park already are exposed to the noise and traffic from the various sports fields and activities, the very bright lighting for the night use baseball field and the various other events in the park. Enough is enough in one location. Spread some of these activities around to other areas in the city instead of making the park an unrelaxing area to those who visit it and homeowners surrounding it.

Mrs. Marjory Evans- Homeowner- 297-A East Elm St. Bishop

Mr. Keith Caldwell  
Director of Planning  
City of Bishop  
P.O. Box 1236  
Bishop, CA 93515

Dear Mr. Caldwell:

These are my comments about your "Draft Negative Declaration of Environmental Impact", dated Nov. 4, 2011, on behalf of planned radio race car track on the corner of Spruce & Hanby St. at Bishop City Park. Thank you for the opportunity to comment. Since my family has used the wonderful park for years, I felt compelled to write after reading your planning document.

I did phone Mr. Sam Vargas and had a good conversation with him and was able to ask some specific questions about where people will be parking etc., what is a Revo (traxxis) car anyway and what hours will be they be running. I also asked him if it was a possibility that they might be running as many as five fuel cars (Revo) on each of the two tracks at once. He didn't say no. Using the Decibel Test readings he took, (this page is in your document), they indicate that three fuel cars (Revo) are equal to one Yamaha 250 dirt bike with a noise level of 72.4 Db at 50 ft. Now, if 10 fuel cars are running on the two tracks, that is, 5 cars per track, your decibel level will increase to what at 50 ft? At 100 ft.? Now I have no experience with understanding decibels so maybe I'm figuring this wrong but these 10 cars would increase the noise level from what is in your document. His test of only three fuel cars at once on two tracks might not be a true sample of what will be the norm for this activity. Would you mind doing some more testing and checking the noise level with 5 cars per track running at the same time?

Preferably, this test needs to be analyzed by a specialist, someone other than the proponent, (although he tried to do a very good job), who works with decibels and can write an analysis that is comprehensive indicating that these noise levels might or might not be a problem for park visitors, regular users and residents.

Why not iron out this situation before you build the track? I found out from Sam that the tracks will be inset 50 feet from each of the streets which put it closer to the Senior Center, residences and pedestrian walking areas. In general and in my experience, visitors use the park for quiet to medium noisy levels. Sure there are ball games which can be very loud but these are only at certain times and run for only so long. They are over and quiet returns. The racecar track so far has no limits. How early do they start in the morning and how late will they run into the night? I've been told they have a loud "whine" to them. Why not put the tracks at the Eastern Sierra Regional Airport where noise isn't a factor? Children who want to take their race cars out to the track can ride the bus.

Thank you for considering my concerns.

Sincerely,

Debby Parker

1625 Shoshone Dr.

Bishop, CA 93511

Email: [j.parker@cebridge.net](mailto:j.parker@cebridge.net)

Tom & Jo Ann Heindel  
P.O. Box 400 Big Pine, CA 93513  
760-938-2764 [tjheindel@gmail.com](mailto:tjheindel@gmail.com)

Re: Draft Negative Declaration of Environmental Impact  
Project Title: Environmental Review / Radio Controlled Race Track  
18 November 2011

RECEIVED  
NOV 21 2011  
CITY OF BISHOP

Dear Keith,

We support the concept and need for a radio controlled race track for the youth of our community and the young-at-heart. In fact, we would like to see more activities like this one added to our community to give our youth more healthy activities in which to engage themselves.

In reading the negative declaration we are concerned by the evaluation that there is less than significant impact regarding noise. On the Environmental Information Form, page 3 of 4, #26 there is the answer "no" to the question if there would be any changes in the existing noise in the vicinity. We feel that this answer reflects a lack of appreciation that the noise generated by the race cars, so near to the peace and quietude of the Park, will substantially degrade this tranquil zone in our town. In the review of section XI. Noise, it is admitted that the project has the potential to increase noise above the established noise levels. We do not feel that this will have less than significant impact.

The evaluation of the decibel readings we feel is faulty. "At one hundred feet, a radio controlled car has an equivalent decibel reading as a moving passenger car." We don't have facts to argue that statement, but a moving passenger car takes less than a minute to pass by the Park and a radio controlled car can continue that same level of sound for a significantly longer time...minutes to hours. Also not addressed was how much noise a group of radio controlled cars could make. Half a dozen passenger cars passing by the edge of the Park in an hour cannot be equated to the noise generated by half a dozen radio controlled cars racing for an hour. The noise generated by motorcycles and lawnmowers do disrupt the ambience of the Park, but again, even though they are louder than radio controlled cars, their disruption is for much shorter time periods.

The concept of the sound absorbability of a berm needs testing. The height was not discussed. How high will it have to be to keep the noise from significantly impacting the established noise levels in the Park? When the wind blows directly from the track to the Park, how effective will the berm be? And how does the stopping/absorbing power of the berm correlate to wind speed? How will the appearance of berms add or detract to the esthetic appearance of the Park.

The second point that concerns us is the impact this will have on the residents near the Park. While we are frequent visitors, primarily surveying birds, this project would impact us far less than those who live there. Have they all been informed of this project?

We whole heartedly support the concept of the radio controlled race track but cannot support the choice of locating it immediately adjacent to the Park. This is the crown jewel of Bishop. A place where mothers takes their babies to play, workers take their lunch breaks, tennis players and skateboarders ply their passions, the elderly come to rest and relax, and birders come to bird. This is our comfort zone, a place where the rushing creek and rustling leaves calm us, where talking, laughing, and a tennis ball well hit, are background sounds to those in our heads. Please find another nearby location for the track and allow our Park to remain a tranquil remnant of Americana.

Thank you,

Thomas S. Heindel

Jo Heindel

**5 December 2011**  
**RECEIVED**

**DEC 05 2011**

**CITY OF BISHOP**

**To: Members of the Bishop Council**

**Keith Caldwell, Director of Planning**

**From: Tim Pomykata, 293 East Elm Street, Bishop, California**

**Re: Draft Negative Declaration of Environmental Impact and Associated Documents for Owensville R/C Racing Proposed Race Track**

**I am writing to you to express serious concerns about the proposed race track project and the insufficient consideration given to possible and likely impacts in the environmental review. A brief personal introduction would help you to understand my perspective. I have resided at the above address for the past 26 years. My residence is bounded on the north by the existing City Park and on the east by the recently acquired land slated for Park development. I spend a great deal of time in my yard and feel that I am well acquainted with environmental conditions and historical patterns of use in this small part of the city. From my study of the proposal I find that my residence is the closest to the proposed race track.**

**Based on close study of the submitted documents and my knowledge of the area, I challenge the Proposed Finding that "the City of Bishop has determined that the project could not have a significant effect on the environment". I believe this to be incorrect and I ask the Bishop City Council to withhold approval of this project until a more thorough environmental study is done and additional measures or alterations are made to the plan that eliminate the possible, probable and known impacts with a reasonable degree of certainty. If this is not possible then I suggest that the race track be relocated to a more appropriate setting. My reasons for making this request are contained in comments that follow on the Environmental Initial Study and associated documents.**

**Environmental Initial Study:**

**Section I AESTHETICS : The site is described as a construction laydown yard**

and Park refuse area. This is incorrect and describes an area outside of and to the southwest of the proposed site. The proposed site is undisturbed soil and vegetation. Nowhere in this section is consideration given to the existing soundscape in this area and how it contributes to use and enjoyment of the adjacent Park. This area of the Park is frequented by yoga classes, bird watchers, readers, sunbathers, wedding parties, weary travelers from the highway and others counting on a quiet, natural environment in which to recreate. Introduction of loud, high pitched noise changes the experience completely. Evaluation of soundscape is as important as that of landscape. Also in this section it is stated that no light source will be created that will affect nighttime views. I have been told that the track may be used until 10PM. How will this be accomplished without lighting?

**Section III AIR QUALITY: Paragraph a)** The race track proper will have a sprinkler system installed to control dust. How will dust on the surrounding dirt areas raised by vehicular traffic be controlled? Will vehicular traffic itself be controlled or limited? Travel by unauthorized motor vehicles in this area has always been a problem which could be exacerbated by this new activity. **Paragraph d)** Nowhere in the Environmental Review is the presence of the Senior Center noted. Most pointedly it is missing in the description of land use of the surrounding properties found in the Environmental Setting Attachment to the Environmental Review (Item Number 33). The entrance of the Senior Center is less than 200 feet from the race track. R/C cars produce a large amount of exhaust from the burning of nitromethanol fuel that is described as "toxic and noxious". The vapors of the unburned fuel are described as "poisonous". Air quality surrounding the Senior Center must already be a concern as there are signs posted on the building prohibiting smoking in the vicinity. Having the race track in close proximity to the Senior Center will have an adverse health effect on these "sensitive receptors", some of whom already have serious health issues. **Paragraph e)** Objectionable odors will be created from the substances mentioned above as well as from the burning rubber of race car tires and the odors will affect the substantial numbers of people using the Senior Center. It should be noted that the type of fine particle air pollution being created here has been found

to be a major contributing factor to the development of lung and heart disease.

**Section IV BIOLOGICAL RESOURCES:** Paragraph a) The description is inaccurate . The area is not completely void of native vegetation, does not appear to have been recently disturbed and, as mentioned earlier, is not used as a construction laydown area. Paragraph b) Bishop Creek is within 100 feet of the project. Apparently no consideration has been given to possible adverse effects on the creek from uncontrolled parking on the creek bank, fuel spills near the creek or contaminated runoff from the track itself. Paragraph d) Migratory and indigenous birds are known to frequent the area. How could they be affected by noise and air pollution? This is not addressed. Paragraph e) An arboretum is currently being developed for the area of the Park nearest the project. How will the presence of the race track and its attendant issues impact the experience of visitors to the arboretum?

**Section VI GEOLOGY AND SOILS:** Paragraph b) There will be adverse impacts (dust, erosion) if vehicle traffic around the proposed site is not controlled. As mentioned previously, this has been a problem in the past. The current proposal contains no mitigation for this problem.

**Section VII HAZARDS AND HAZARDOUS MATERIALS:** Paragraph a) The project will be transporting and using a hazardous material (nitromethanol) the consequences of which are outlined elsewhere. Paragraph b) It is foreseeable that the project could release hazardous materials into the environment (nitromethanol) which could have an impact on the public or the environment. Paragraph h) Given that the site is surrounded by brush and dry grass and that use of track will involve handling and use of extremely flammable liquids, perhaps by unsupervised minors, the danger of fire is clear and present. In the past there have been problems with fires in this area. Under the right conditions a fire in this area could be catastrophic. In the project proposal there is no mention of brush clearance, site maintenance or the requirement to have basic fire suppression equipment on hand.

**SECTION VIII HYDROLOGY AND WATER QUALITY:** Paragraph a) Fuel spills on the site and drainage of contaminated water from the site could impair water quality standards or conflict with waste discharge requirements.

**SECTION XI NOISE: Paragraph a) This neighborhood and the adjacent portions of the City Park are very quiet areas. The proposed project WILL (not potentially) increase noise above established noise levels and applicable standards. No information is given as to how effective earth berms will be in reducing the noise. No technical description is given for the berms in the proposal. It seems quite possible that the berms as shown on the accompanying sketch could actually increase the noise in some surrounding areas (Senior Center, City Park, East Yaney Street) by reflecting it in those directions. Sound such as that considered here travels quite well in this area. I know from personal experience that the noise from dirt bikes at motocross events at the fairgrounds can be readily heard at my residence. The volume and quality of noise produced by the race track would seem to violate Bishop Municipal Code Chapter 8.12 which prohibits "any loud noise which injures or endangers the health, peace or safety of others". Other portions of the chapter prohibit noises which "disturb the peace, quiet and comfort of the neighboring inhabitants" or "disturb the comfort or repose of any persons in the vicinity". Paragraph c) The analysis in this paragraph is confusing and incomplete, partially due to the sound study submitted which is itself incomplete in that it fails to estimate the total amount of noise generated at any one time (a function of how many cars are running at one time). It is stated in the review that "at one hundred feet away a radio controlled car has an equivalent decibel reading as a moving passenger car recorded at the edge of the street." This means that the radio controlled car is a much stronger source of noise than the passenger car. The conclusion that "the R/C track will have no more increase in ambient noise levels in the vicinity than the existing street in the area" is INCORRECT. It would be more accurate to state that the effect of the race track would be equivalent to a very large increase in street traffic. The study submitted is insufficient to make any realistic estimates of total noise produced by the race track. The evaluation of noise produced fails to take into account the quality of noise produced. It is a type of noise that a large segment of the population finds irritating and disagreeable. Paragraph d) If, as has been suggested, the hours of use are between 7AM and 10PM, then operation of the track in the early morning and evening hours will cause noise levels that will actually have very significant impacts since the area is particularly quiet at these**

times. This discussion does not even take into account the increased traffic and crowd noise which would occur at these events.

**XIII PUBLIC SERVICES:** Paragraph a) As there is arguably an increased risk of fire with this project, fire protection services could be impacted. After this facility is constructed, it will become "an attractive nuisance." It will fall upon the Police Department to prevent off hour or unauthorized use of the track. Also the Police Department may be called upon to deal with crowd and traffic control issues associated with events held there. The conclusion that the "project will not have an adverse impact on the city's parks" is not supported. On the contrary, it is likely that noise and air quality issues will detract from the park experience for many people. In terms of other public facilities affected, the Senior Center, as outlined above, could very well be adversely impacted.

**XIV RECREATION:** Paragraph a) The project will bring an increased use to this area. Deterioration of the area could occur due to lack of nearby sanitary facilities and accumulation of litter. These issues do not seem to be addressed in the proposal.

**XV TRANSPORTATION/TRAFFIC:** Paragraphs a and d) It is entirely likely that use of the race track will cause an increase in traffic, both foot and vehicular, in this area. Given that the track is sited right at the corner of Spruce and Hanby there could be interference with traffic entering and leaving the Park and Senior Center including large RV's and trucks and senior drivers. The risk of car versus pedestrian accidents, especially children, would seem to be increased by the choice of this site.

**XVII MANDATORY FINDINGS OF SIGNIFICANCE:** Paragraph a) The question "does the project have the potential to degrade the quality of the environment?" is not answered. I believe that it does for the reasons presented here, most especially in the areas of noise and air pollution. Paragraph c) The project DOES have environmental effects which will cause substantial adverse effects on human beings. I believe the most significant of these are noise and air pollution at the Senior Center and greatly increased ambient noise levels in the City Park and surrounding residential area.

**It is very difficult to judge the full impact of this project and all possible adverse effects due to very minimal information provided by Owensville R/C Racing. On page 3 of the Environmental Information Form 2 key questions are unanswered. From the answer to item 14 on page 2 it seems that rules will be decided upon at the end of the project rather than the beginning. As mentioned earlier the sound study submitted is inadequate and possibly flawed. A new study by a third party might be appropriate. This whole process would be greatly aided by the submission of a new, more comprehensive document by Owensville R/C Racing.**

**Respectfully submitted,**

  
**Tim Pomykata**

12/5/11

HELLO KEITH

PLEASE FIND ATTACHED SOME  
BACKGROUND INFORMATION  
ON R/C CAR RACING AND  
SOME OF THE COMMUNITY-  
RELATED ISSUES SURROUND-  
ING IT. IT IS TAKEN FROM  
AN INTRANET SEARCH ON THE  
SUBJECT, NOTE THAT THE WEBSITES  
ARE THOSE OF PROPONENTS AND  
ENTUSIASTS OF THE ACTIVITY,  
I HOPE YOU FIND IT HELPFUL  
IN EVALUATING THIS ISSUE.

SINCERELY,  
TIM POMYKATA

- [Log in](#)



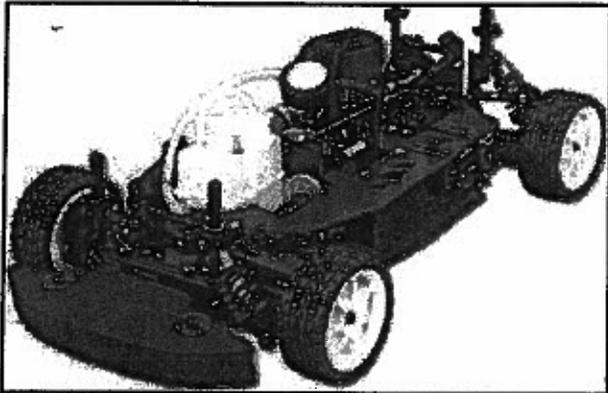
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# RC Cars: Nitrogen Blast

Posted in September 29, 2011 → 5:06 amh.adminComments Off



RC cars are gaining widespread recognition amongst users of all age groups. This is due to the truth that RC cars are entirely handy and give utmost degree of enjoyable and pleasures to its lovers. RC car racing is passion for several children and adults and they don't want to miss any opportunity in terms of enjoying RC automobile racing with teammates. Nitrogen RC vehicles, in contrast to electric RC vehicles are various when it comes to operational virtue.

Nitro RC automobiles are identified for their immense efficiency delivery specifically with regards to contemplating speed and runtime virtues. So to say, power backups of nitro RC vehicles are of immense top quality and can sustain uninterrupted power supply. The internal assembling of motor engine of nitro RC car has been skillfully engineered into powerful mode that is somewhat related to real sports automobile engines. That is why; nitrogen RC automobiles are recognized for their immense level of speed and are totally able to satiate need of those RC car lovers who like running their RC cars at break neck speed.

Nitrogen RC automobiles can be of very best uses for outdoors. ~~owing to noises and smoke produced by engines, nitrogen RC automobiles aren't treated to be appropriate for indoors. But the potent sounds output of its engines give overwhelming joys to RC enthusiastic. This might sound disturbing for some players, but for die-hard fans of radio-controlled cars, the extraordinary engine sounds drive them into~~

## Refueling

An additional benefit of nitro-driven RC vehicle is that you've got flexibility in refueling its tank. Refueling method is comparatively much less time consuming than the one completed in electricity RC vehicles. Adding further, nitrogen RC cars are durable because they're structured with robust design. With quality getting, you'll encounter enjoyable of driving your preferred nitro RC vehicle at full blast.

[RC Cars](#)[Best RC Cars](#), [Nitrogen RC Cars](#), [RC Cars](#)

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## Some Words about RC Safety and RC Selection

### The Hidden Dangers of Remote Control Cars

I love this hobby probably more than any other hobby I have become involved with. The RC community is a pretty cool bunch and affords the opportunity for almost every age group to get involved. One of the coolest groups seems to be the crawler crowd - maybe the hole going slow thing attracts a more laid back person. That said RC safety has been weighing on my mind for a while and I thought some general guidelines should be noted for the safety of everyone.

Today we are in the everyday world of 30+ MPH R/Cs with insanely fast models such as the 65+ MPH Traxxas Jato 3.3 and 70+ MPH Traxxas 4-Tec 3.3. Traxxas just recently re-tooled their "entry" level electric R/Cs, the Stampede and Rustler, that now feature 30-35+ MPH top ends - yes I did say entry level. Now Losi and Traxxas have hopped up brushless entry level RCs that will also hit the 60+ MPH range. Pretty amazing speed advancements that make R/Cs just that much more fun to drive but at the same time potentially dangerous for even advanced drivers.

My concern is that all the R/Cs are getting faster and faster and in general I am seeing little if any common sense used by individuals and/or parents during the purchase process. That lack of comment sense also tends to extend to the safe use of these expensive toys. The thinking still goes that I should buy the absolute fastest and most expensive thing my credit card will allow and be allowed to run it any time and anywhere I want. As an owner of a truck load of very fast R/Cs I am just starting to realize the potential dangers these little bundles of fun represent. Hopefully I will give you some things to consider before purchasing.

#### Selecting a First RC

First off RC vehicles are not cheap, even your garden variety Wally World or Radio Shack RC is going to lighten your wallet by at least \$50-\$100 not including batteries and a charger. The problem with all of these R/Cs is that once broken they are un-repairable - and yes every RC will eventually break. At that point you have a thrown away that investment, will probably get a little frustrated, and call it quits on the whole RC thing.

Some people also go way overboard on their first RC and buy something that is far beyond their abilities as a operator and RC mechanic. For a first RC I would not suggest a gas RC, or one that exceeds 35-40 MPH. The ability to top out at over 60+ MPH is very enticing, but if you don't know how to drive yet, there are going to be a series of very expensive and spectacular crashes. Gas RC's are more challenging for the beginner and have some limiting factors such as where to play and operate as discussed below.

My advice is to go with a real repairable electric RC car purchased from a reputable hobby shop. I think you will find these R/Cs to be much less expensive in the short run and greatly enhance your long-term enjoyment of the hobby. There are lots of brands out there; my favorites are Traxxas, HPI, and Lois simply because of overall toughness, support, simple and easy fixes and upgrades, and probably the best availability of replacement and upgrade parts of the manufacturer. Traxxas' entry line models, the new 2006 Rustler and Stampede, even feature a 50% power training mode for beginners and youngsters but offers more than enough room for growth, upgrades, and speed to keep the attention of an advanced driver. Enough fun that almost every hard core R/C'er owns at least one of each.

Although the suggested retail of these models is \$200, the normal street price is in the \$180 range. Adding a good idiot proof charger such as a MRC Super Brain \$50-\$75, and a couple 7.2V 6 cell battery packs for about \$30-\$50 each sounds like a lot of money stacking up. However when you consider that RC will easily outlast any big box store RC, the investment is minimal. Consider also that you would typically still need to purchase batteries and a charger for any RC and a good charger and set of rechargeable batteries will pay for themselves very quickly.

**New Site Format**  
As you know StampedeProject has become way more than just Stampede, Traxxas, to now include other RC brands, accessories, and cars. I still don't sell anything, I just enthusiastically promote those RC products I think are great.  
Take a look through the above links. I simply had too much information for my old site format. More fun projects coming...  
- Tony



RC Partners





For general backyard use and jumping the Stampede is hard to beat and moves pretty well in grass. If you or the intended user would like to attempt racing at some point a Rustler is a good choice and by simply adding some big tires like Masher 2000s or Moabs will get you to the utility of the Stampede all in one vehicle. For those people that want to get into rock crawling "Crawling", the Axial's RTR and AX10 Scorpion or HPI's Wheelie King are great options to have a little higher speed bashing fun before launching into the whole crawling thing.

**Kinetic Energy**

This is probably the most important part of this entire article simply because it is probably the least respected and least thought of part of R/C'ing. It also has the highest probably of personal and property injury on a regular basis.

I am going to skip the physics class lesson and throw out some comparisons of what kind of power we are wielding with our R/Cs. Just as you wouldn't want to stand in the way of a pro pitcher's 100MPH fast ball, you also want to assure you are out of the way of a Traxxas Stampede at full speed as they deliver about the same foot lbs of energy. The Traxxas Jato at full gallop carries seven times the energy of the Stampede and is basically the same as being run over by a kid on a skateboard moving along at a decent clip. The speed combined with the weight of our R/Cs can do some serious damage to you, bystanders, and personal property. My 15lb Hot Bodies GTX can hit well over 50MPH and I don't want to even think about getting hit with that thing.

In this class of RC's we are way past the cuteness of "look how little Johnny is bumping into my ankle." If your ankle gets whacked with a Stampede you may be making a trip to the emergency room for a possible break or fracture. If you are hit with a Jato hitting a jump wrong you may be going to the emergency room in an ambulance or worse.

Object	LBS	MPH	Energy - Foot Lbs
Baseball	0.31	100	103.7
Traxxas Stampede	4.08	30	122.8
Traxxas Jato 3.3	5.19	65	733.1
Kid on Skateboard	100	15	752.2
.357 Magnum with 115 Grain Bullets		1325 Ft/Sec.	448.3

My advice here is to realize that you can really hurt yourself, someone or break personal property pretty quickly. So be cautious as to your surroundings and others in the area as you operate.

**Where to Play**

Now with the knowledge that you are driving something that can do serious harm, I encourage everyone to use some common sense on picking where and when to run their RC vehicles. I have now made it a practice to steer clear of public parks to run my R/Cs unless there are large open spaces where no one else is or is likely to be. I personally have had just too many problems and close calls with little kids starting to run after or in the way of my vehicles. The last thing any of us want is a lawsuit or to hurt someone else due to the fact that we started tearing it up in the middle of a crowded park.

There have been quite a few times where I have decided to abandon a planned bashing mission because a park or the planned play area was simply too crowded. Additionally there were times where the local track was packed to the point where it severely limited the enjoyment of driving and would have simply been and exercise in survival. I take additional care to be safe on public areas such as parks that currently allow RC vehicles, as they may suddenly prohibit it if someone gets hurt. Some residential covenants may prohibit nitro/gas RC's due to noise, so check before running your vehicle around the neighborhood or the housing association may be paying you a visit or issuing you a cease and desist order.

Assuming you are not sitting on 100+ acres of prime RC bashing land with a Bobcat at your ready to build your track. Here are some ideas for possible driving ranges:

- **Back/Front Yard** - This is a great place for lots of convenient fun. Flower beds and landscaping is great until someone catches you.
- **Local RC Track** - Most outdoor tracks are free during non-race times.



NEUMOTOR



- **After-hours or Weekend Parking Lots** – Often a huge office, school, or recently closed mega mart lot. This has been a favorite for quite a while because you can literally have an entire parking lot to yourself and can set up temporary ramps, jumps, cones and the like. Typically gas/nitro cars are not a noise issue because of these locations.
- **Skateboard parks and Local BMX tracks** – Some tracks have certain days or areas that RC'ers are allowed.
- **Unsold residential lots** – I would suggest requesting permission from the division developer however I have never found anyone that cared as long as you do actually reside in the division otherwise it may be considered trespassing.
- **Open Non-Secured Construction Areas** – Obviously lots of common sense should be used when in these areas – carry a cell phone and never go alone.
- **Parks** – Don't be surprised if most parks limit RC use to electric only, some even ban RC vehicles all together. Parks bans can usually be traced to an RC related injury/damage or noise complaints.
- **After-hours Golf Courses** – This is a pretty gray area that should only be attempted with electric and with consent. You can really piss off a huge amount of people in a hurry with this especially if you are running on the well-manicured "green" and during golfing hours. I have been lucky that I live on a golf course and have after hour's rights of use.
- **Roads** – I hesitate on this one as a last resort simply because it really depends on the traffic of your road. One idiot driver or some smart aleck and your RC is ripped to shreds. The other side of the coin is that unintentional or otherwise you may end up causing an accident, which could be very expensive for everyone.
- **Road Hazards** - Now this hazard I didn't expect, but I will share the quick story with you. Aside from the occasional butt wipe attempting to run down my car in the road until seeing my 250lb body staring back, to help them think twice, I had little worries of using the private quiet little road in front of my house as my own personal play area. There I am doing speed trials with my Castle Creations Mamba Max systems and the receiver glitched and the servo steered right, right into a storm drain. Gulp, swallowing the Ultra-Rusty whole like me eating a pretzel. Let me tell you it is not fun to be face down in the road with your right arm fishing around in the bowels of a storm drain with who knows what for a \$500+ modified R/C car. Lesson learned, stay clear of the storm drains.

**General RC Precautions**

OK we have covered what to buy, the it can hurt people and stuff part, and safe places to operate. Next on the list is how to be safe while maintaining and operating your vehicle.

**Dealing with The General Public, Neighbors and the Like**

You will get a lot of requests to drive your RC, from relatives, friends, neighbors, and perfect strangers so you need to do some thinking on how you are going to handle the request in advance. Remember they do not have the some respect from a safety and cost perspective as you and may think its funny to run it into a crowd of people or some other expensive object with your vehicle. OR maybe they want to drive your crawler and sit there for 5 minutes with the servo burning up and the ESC smoking because they don't know what they are doing. Unless you know the mentality, skill of the person, and know they will and can (\$\$) replace what they break, the answer is always NO. This may seem selfish, but keeping in mind this is one big expensive toy you have (that in many cases is the cost of a real car) that can do some damage, you have a responsibility to assure you are not letting just anyone drive your RC. My rule unless you are someone like Mike from RC-Monster.com or Jim from Tekin who actually know what brushless power is, you are not driving my rigs - most are way faster than anyone ever expects... and way more expensive than anyone thinks.

Pick an excuse. "My batteries are running low right now", "No, I don't let anyone drive it, its race tuned", "Sorry, my mom/dad say I can't", "Its just too expensive to let everyone drive and you might break something", "Dude, a normal breakage is \$50-\$100, are your ready to back that up or more if necessary?"... you get the idea. If you do decide to let them give it a spin, go through some basic safety guidelines, training (how to steer, brake, stop), what NOT to do, and drop it in training mode (if it has that feature like the Traxxas Stampede and Rustlers) before they drive it. DO NOT just hand over the remote or you may be sorry. For close

StampedeProject.com

Please Private Message me Here on the Traxxas Forum

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responsible friends and relatives, take the time to train them, drive and go over potential hazards and safety issues – if done properly you may end up with an RC buddy to hang out with.

**Noise**

Noise is also another factor where I may seem a little anti-nitro RC for the beginner, but from my experience there are good reasons. Gas cars are loud nitro stinks, when it burns the noise will annoy the neighbors and are prohibited in a lot of areas, sometimes even your own neighborhood. If you have a neighbor that is not the nicest, you may even get the cops called for noise every time start up your nitro RC vehicle. If confronted with the police and assuming you are playing where you are supposed to, using the excuse that it's no louder than a weed whacker or chainsaw and you are operating during a non-quiet time will usually put you in the clear.

Telling your neighbors to let you know if it bothers them up front will usually score you some neighborly points and allow you a little more leeway – sometimes we all want a little quiet.

The more noise the more spectators will likely show up and potentially more problems – i.e. kids and people you do not know or have experience with. Electric cars are pretty quiet and allow you to clandestinely have fun without ticking off the neighbors or drawing an audience from a three-block radius. Also if you gradually ease your neighbors into your hobby with electrics, it won't be a big shock when you RC start making more noise.

**Potential Battery and Gas Hazards**

Stuff gets hot, so always be careful and don't just grab something on your RC. On electrics searing heat can be generated by the speed control, motor, and battery on a regular basis with normal use, but the occasional electrical short may also heat up other wires to solder melting temperatures as well. Batteries can go bad and can visually "vent" gas and then cause a pack meltdown generating very high temperatures and noxious fumes. When this occurs the battery pack should be thrown away in an environmentally safe manner or repaired if you possess the skills to re-build/repair battery packs. LiPo packs are not for the beginner, but a battery charger setup from A123 is probably the safest battery system you can ever run.

On gas/nitro models, lots of things can heat up due to the fact they are small combustion engines. In addition to servo and receiver battery pack care, caution should also be used when handling the extremely flammable and potentially explosive nitro-gas! I recommend at the very least wearing safety goggles when refilling and starting the vehicle. On occasion a motor will blow up during the startup phase - it probably won't go off like a grenade.

**Modification Safety**

Most modifications or break and fix repairs only require a screw driver or a simple tool, however more advanced modifications utilizing a cutter, Dremel tool, saw, drill, or even simple soldering iron should ONLY be performed with safety goggles/glasses in place.

I have had to replace four sets of good quality polycarbonate safety glasses from all the material that has hit them over the years including some molten plastic and some solder that burned my glasses instead of my eye. If I am working at my hobby table the safety glass are always on. This was something 30+ years ago my father always insisted on as a chemist while teaching and even at home in the shop – that has stayed with me to this day and prevented many eye injuries. In my opinion this is the best investment you can make in the hobby when you begin modifications and the new sunglass styles won't make you look like a dork.

Extreme care should be used when operating any mechanized tool, saws, drills, and Dremel tools. Aside from the obvious risks such as drill into your hand (which I have done - it hurts), cutting a finger (that too), there are some hidden risks. As the one R/C'er figured out while cutting out a shock tower from a graphite sheet the graphite dust was explosive.

The next thing you should have handy, if you don't already, is a fire extinguisher – yes something else I have used at least once but not for an RC related fire.

A good quality First Aid Kit that can easily travel with you to the track is a must. The kit should have burn creams, Tylenol, lots of Band-Aids, triple-antibiotic ointment, hydrogen peroxide, and some gauze as a minimum. You will at some point burn, cut, or impale yourself and a first aid kit at hand will get you back up and going with minimal downtime. This is an item even required by ROAR rules if you intend to compete.

A set of heavy leather gloves. These are needed when stuff gets too hot to handle and your need to yank a battery out of your vehicle if it starts a meltdown, or to handle some hot or sharp objects, or when soldering. A set of pliers to pull connectors apart when they get to hot to handle are also handy.

**Are Remote Control Vehicles Dangerous?**

Parents do not worry, its safer than bike riding and skateboarding. Like anything out there that is any fun, you have to use some common sense, be careful, take some precautions, and everything will be just great. Supervision is recommended for the first month or two, you never know, you may find that you want to get involved in R/Cs also. Although I definitely have some burns, scrapes, and cuts from the hobby, all can be traced back to some more advanced modification projects or plain and simple stupidity. For parents I recommend getting involved, there are some parent and kid track teams out there that are just invincible and even if you are not planning on racing a day spent together it time well spent. For us older kids (in some cases much older), this hobby can be your stress escape and welcome distraction from the daily grind that is adult life.

Have fun and be safe.

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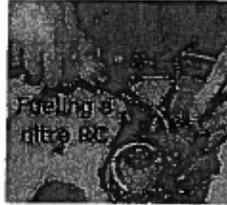
### Nitro

From Michael James' Radio Controlled Vehicles Glossary,

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**Definition:** RC vehicles are powered by either an electric motor or a fuel-powered engine. Non-electric radio controlled vehicle glow engines use a methanol-based fuel that contains nitromethane so the term nitro or nitro methanol refers to this type of RC and to the fuel they use?



Adding 20% nitro fuel to a nitro-powered RC; © M. James  
# 1 A B C D E F G H  
I J K L M N O P Q  
R S T U V W X Y Z

#### What Nitro Fuel is Made Of

Nitro fuel has three main components, methanol, nitromethane, and oil along with additives such as anti-corrosion agents or degumming agents added by the various fuel manufacturers. The methanol provides the main energy source for the RC engine. The nitromethane delivers oxygen to the engine, enhancing combustion and delivering more power, and the oil lubricates and helps to keep the engine cool. Even though the methanol is the most plentiful component, it's the percentage of nitromethane that is used to rate the nitro fuel.

#### Amount of Nitro in Nitro Fuel

The amount of nitromethane in the fuel is typically about 20% but could be anywhere in the 10% to 40% range or higher.

Nitromethane or nitro fuel requires special handling not only for safety but also to avoid evaporation and contamination.

#### Nitro Isn't Gas

Nitro RCs are sometimes referred to as gas-powered, or gas RCs; however, unless it is a true gasoline engine with a spark plug (some very large scale RC cars and aircraft) then you should not use regular gasoline or diesel fuel in the RC.

#### Frequently Asked Questions About Nitro

- [Can Nitro RC Cars and Airplanes Use the Same Nitro Fuel?](#)
- [What is the Proper Nitro Engine Break-in Procedure?](#)

**Also Known As:** nitromethane | gas | nitromethanol | glow fuel

#### Examples:

Most toy-grade RCs are powered by batteries but nitro cars are common in professional RC racing.

**Related Searches** [Nitro Cars](#) [Nitro Engine](#) [Fuel Manufacturers](#) [Gasoline Engine](#) [Rc Engine](#) [Glow Fuel](#)



## About.com. Radio Controlled Vehicles

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### Before You Buy Your First Nitro RC

From Michael James, former About.com Guide

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Nitro RCs are fun to have but are also a serious hobby. If you are considering buying a nitro-powered RC vehicle you need to know that there are significant differences between electric and nitro RCs.

#### Nitro RCs are Expensive

Usually the initial cost of nitro-powered RCs is higher than electric RCs. In addition to batteries you'll be replacing fuel, oil, other fluids, and parts (such as tires, shocks, bodies) regularly. If you have a non-pull start engine you'll also need additional accessories such as a starter box or electric start system and a power source (such as batteries or a charger).

- [Why Hobby-Grade RCs Cost So Much](#)
- [Ways to Start a Nitro Engine](#)

#### Nitro RCs Require More Driving Skill

~~Nitro-powered vehicles run faster and are more difficult to control than most electric RCs. With high-speed driving there is a tendency to crash more often and hitting a wall at these speeds can literally destroy the RC vehicle. Because of the use of poisonous, flammable fuel and the dexterity needed to control such a fast-moving vehicle they are not a good choice for children.~~

- [Driving and Racing RCs](#)

#### Nitro RCs Require a Greater Investment of Time

Getting a nitro-powered vehicle ready to run involves more than just flipping a switch. You have to fuel it up, make sure it has fresh batteries for servos and receiver, double-check air filter and glow plug and check your tires. It also takes longer to do basic after-run maintenance. You'll need to be able to devote more time to care and upkeep to your nitro RC than for electric RCs.

- [Owning a Nitro RC](#)
- [Nitro RC Repair & Maintenance](#)

#### Nitro RCs Have More Safety Issues

~~Gasoline fuel is highly flammable and poisonous. The potential speed of nitro-powered vehicles means that they can be extremely dangerous to run in crowded areas -- more so than the slower-moving electric RCs.~~

- [RC Safety Tips](#)
- [What is Nitro?](#)
- [Nitro Fuel Safety](#)

#### Nitro RCs Have Limitations on Use

Fumes from nitro fuel, the speed of the vehicles, and the noise of the nitro engine limits them to outdoor use only. The noise could be irritating to those in your surrounding neighborhood so you may have to limit late night or early morning run sessions.

#### Buying Your First Nitro RC

If you feel that you are ready to venture into nitro-powered RCs, I recommend starting with a Ready-to-Run car or truck. An RTR vehicle lets you get up and running quickly and is good if you aren't intimately familiar with nitro engines and model construction in general. Hold off on nitro airplanes or helicopters unless you are already an experienced RC pilot. Flying is more difficult than driving and an inexperienced pilot shouldn't be putting a gas tank in the air.

- [What is Ready-to-Run?](#)
- [Getting Into the RC Hobby](#)
- [Gas-Powered RCs](#)

#### Take the Poll, Add Your Comments

Is the lure of the nitro engine getting to you? Or is it just the fumes making you light-headed? Not everyone is enamored by the glow of a nitro engine

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## About.com. Radio Controlled Vehicles

### Handle and Store Nitro Fuel Safely

Operating Your RC Safely

From Michael James, former About.com Guide

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**Fueling:** Nitromethane or nitro fuel is highly flammable. Just as you shouldn't smoke while fueling the family car, avoid smoking and open flames around the nitro fuel for your RC. When fueling your nitro RC, wipe up any spills and properly dispose of fuel-soaked rags.



Use, Handle, and Store Nitro Fuel Safely

Photo © M. James

**Handling:** At the park or track it's common to carry fuel in a quick-fill bottle. To insure that you don't get your fuel mixed up with someone else's (who might be running a different mixture) label your fuel bottle with your name. If you're running multiple RCs with different fuel mixtures, color-code your bottles to avoid mix-ups.

**Storage:** As with gas cans stored at home, store your nitro fuel away from open flames (next to the hot water heater with its lit pilot light is not a good storage idea). Keep the container tightly capped to avoid evaporation. Don't store nitro fuel in a damp location either as the fuel attracts moisture and water in the fuel will render it weak and could be harmful to your nitro engine.

# BEGINNING RC

## Menu:

[Main Page](#)

[Ads by Google](#)

[Nitro RC](#)

[RC Trucks](#)

[RC Car](#)

[Nitro Cars](#)

[Choosing Your First RC](#)

- [Cars & Trucks](#)
- [Power & Sail Boats](#)
- [Planes & Helicopters](#)

[General Buying Decisions](#)

- [Toy or Hobby-Level?](#)
- [Nitro or Electric?](#)
- [Kit or RTR?](#)

[What Makes Up an RC?](#)

- [Common Components](#)
- [Radio & Servos](#)
- [Power - General](#)
- [Power - Electric](#)
- [Power - Nitro](#)

[Cars & Trucks](#)

- [Chassis & Body](#)
- [Electric-specific](#)
- [Nitro-specific](#)
- [Gas-specific](#)
- [Slipper clutch](#)
- [Drivetrain](#)
- [Suspension](#)
- [Tires & wheels](#)
- [Steering servo](#)

[Airlanes](#)

- [Fuselage & Wings](#)
- [Control Surfaces](#)
- [Power](#)

[Helicopters](#)

[Boats](#)

[Link To Us](#)

- [Links](#)
- [Site Map](#)
- [Terms of Use](#)

## General Buying Decisions

### Nitro or Electric? Page 2 of 4

#### Nitro

##### Performance

We're going right ahead and starting with the most controversial subject. It is true, ready-to-run (RTR) nitro-powered cars & trucks are almost always faster out of the box than their electric counterparts, and frequently by a significant amount. It's easy to find a ready-to-run nitro vehicle that will go over 40mph, and some even push 60+. Prebuilt hobby-level electrics usually hit 20-30mph out of the box. Simply put, the up-front cost to start out with a lot of speed in nitro RC is much lower than with electrics. However, don't think for a second that as soon as you get a nitro vehicle, you can automatically beat anything electric; more on this later.

##### Runtime

Continuous nitro running is generally a "fuel & go" proposition. As you get low on fuel, you just pull in for a pit stop, add more fuel in a matter of seconds, and drive off. A single gallon of fuel will last for many hours of continuous running, which is especially desirable if you want to travel somewhere to run your RC and not have to lug along a lot of support equipment. It's also easy to share a bottle of fuel between friends. In racing, main events for nitro-powered classes are frequently 15-30 minutes with pit stops, compared to the 5- to 6-minute sprint races of most electric classes.

##### Realism

With the sound of a real engine, nitro vehicles have a special appeal to many people and tend to draw a lot of attention. They rev up and get louder the faster they go, and this adds a level of excitement to either running or watching them that's hard to put to words. A nitro vehicle can actually feel more fast than a faster electric. One downside is the significant amount of noise can limit when and/or where you can drive a nitro RC. They can only be run outdoors (or in heavily-ventilated special facilities), as the carbon monoxide exhaust gas they produce is toxic to humans and pets. Neighbors or patrons of quiet parks may not appreciate a nitro-powered vehicle being driven around them, particularly in the mornings & evenings.

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In engine tuning from one day to the next. If you enjoy tuning up real cars or just generally fixing things yourself, you'll find this challenge to be welcome and fun. If you live in an area where the weather changes a lot or if you get stuck with a finicky engine, tuning can sometimes be aggravating, especially when an engine either won't start or just dies whenever you apply the throttle. If you are short on patience, this can be a major turnoff. Also, nitro engines need to be kept in a certain temperature range when running; go above this range you risk permanent damage.

##### Cleanliness

Neat freaks beware. Nitro RCs can get dirty - very dirty. There's liquid fuel onboard and when it burns, the exhaust is laden with carbon and oil in gaseous form. Invariably this oil permeates everything. Even when you have a muffler exit pipe that extends outside of the body, some of the oil-laden exhaust doubles back in the turbulence when you're running at speed. Especially if you're running

offroad, the oil settles in and attracts dust & dirt, which then turns into a pasty crust. The good news is that there are no tenacious chemicals involved – most of the stuff can be blown away with compressed air, and it can be completely washed away with various readily-available aerosol solvents.

[< Previous](#) **[Continued: Electric RCs](#)** [>](#)

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TO: CITY COUNCIL

FROM: KEITH CALDWELL, INTERIM CITY ADMINISTRATOR *KJC*

SUBJECT: **POTENTIAL ELECTION CONSOLIDATION – DIRECTION TO STAFF**

DATE: DECEMBER 12, 2011

Attachments:

BACKGROUND/SUMMARY

Following the public hearing, staff will be requesting direction from the Council relating to consolidating the City of Bishop General Municipal Elections held in March of odd-numbered years with the County General Elections held in November of even-numbered years.

If Council wishes to continue the current election process, no action is necessary. If direction is to consolidate with the County General Elections in November of even-numbered years, the Council will need to decide whether to start the process for 2012 or 2014.

RECOMMENDATION

Consider possible action on the consolidation of elections.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, INTERIM CITY ADMINISTRATOR *KSC*

SUBJECT: **NEGATIVE DECLARATION – RADIO-CONTROLLED VEHICLE RACE TRACK**

DATE: DECEMBER 12, 2011

Attachments: Public Services Officer memo dated December 7, 2011  
Draft Negative Declaration of Environmental Impact  
Environmental Application from Owensville R/C Racing

#### BACKGROUND/SUMMARY

In the winter of 2011, the Owensville R/C Racing Organization approached Park Staff with the idea of building a remote-controlled car track within Bishop City Park. Staff then proposed the track project to the Parks and Recreation Commission. Further education to City Officials about the cars and the track was provided by the Owensville organization over the next couple of months.

The Parks and Recreation Commission approved the conceptual idea and it was forwarded to City Council for consideration. City Council recommended opportunities for public comment. The Initial Study (Draft Declaration of Environmental Impact) was prepared and provided for public review. Several comments have been received and are provided for Council consideration under the public hearing item on the agenda.

#### RECOMMENDATION

Staff is recommending that further studies be done to address the challenges to the Draft Negative Declaration and requests Council consideration to withhold action to adopt the document at this time.

## MEMORANDUM

Date: December 7, 2011

To: Keith Caldwell, City Administrator <sup>KSC</sup>

From: Gary Schley, Public Services Officer <sup>GS</sup>

Project Title: Environmental Review / Radio Controlled Race Track

Project Proponent: Owensville R/C Racing  
202 Meadow Ln.  
Bishop, CA 93514

Project Location: City of Bishop Park

Subject: This Draft Negative Declaration and Initial Study concerns a request by Owensville R/C Racing to construct a race track to accommodate radio controlled vehicles within the Bishop City Park, which is within an O-P zone (Open Space).

Background: An Environmental Initial Study was completed under CEQA and a Draft Negative Declaration prepared for public review. Comments have been received with concerns regarding the r/c race track and insufficient information provided within the environmental review.

Recommendation: After review and consideration of comments received regarding the R/C Race Track project staff recommends that further studies addressing public concerns be submitted, reviewed and incorporated into the Initial Study and delay a determination of environmental impact.



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City Hall 760-873-5863 Public Works 760-873-8458  
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**Draft Negative Declaration of Environmental Impact**

**Date:** November 4, 2011

**Subject:** Owensville R/C Racing proposed Race Track

**Project Title:** Environmental Review / Radio Controlled Race Track

**Project Proponent:** City of Bishop  
P.O. Box 1236  
Bishop, CA 93515

**Project Location:** City of Bishop Park

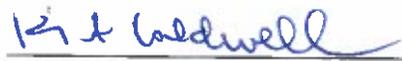
**Project Description:** This Draft Negative Declaration and Initial Study concerns a request by Owensville R/C Racing to construct a race track to accommodate radio controlled vehicles within the Bishop City Park. The proposed project site is an approximate half acre area located southwest of the intersection of Hanby and Spruce Streets. The proposal includes an oval and road course track which will be sprinkler irrigated to control potential dust and provide earth berms to absorb potential track noise.

**Proposed Findings:** The Initial Study finds that the proposed project would not have a significant adverse impact on the environment for the following reasons:

- The information provided in this Initial Study indicates that there would be no significant cumulative impacts, or substantial adverse impacts on human beings, or substantial adverse impacts on fish or wildlife or sensitive species or cultural resources. No significant adverse impacts are foreseen, and no mitigation measures are required.

The City of Bishop has determined that the project could not have a significant effect on the environment, and a Negative Declaration will be prepared. This Initial Study has been prepared to generally describe the proposed project and solicit input from agencies and the public regarding the scope of the proposed project.

The review period for this Draft Negative Declaration expires: December 10, 2011.

  
Keith Caldwell, Director of Planning

November 4, 2011



**ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED:**

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicated by the checklist on the following pages.

Aesthetics	Agriculture Resources	Air Quality
Biological Resources	Cultural Resources	Geology /Soils
Hazards & Hazardous Materials	Hydrology / Water Quality	Land Use / Planning
Mineral Resources	Noise	Population / Housing
Public Services	Recreation	Transportation/Traffic
Utilities / Service Systems	Mandatory Findings of Significance	

**DETERMINATION:**

On the basis of this initial evaluation:

- ◆ I find that the proposed project **COULD NOT** have a significant effect on the environment, and a **NEGATIVE DECLARATION** will be prepared.

I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A **MITIGATED NEGATIVE DECLARATION** will be prepared.

I find that the proposed project **MAY** have a significant effect on the environment, and an **ENVIRONMENTAL IMPACT REPORT** is required.

I find that the proposed project **MAY** have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An **ENVIRONMENTAL IMPACT REPORT** is required, but it must analyze only the effects that remain to be addressed.

I find that although the proposed project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or **NEGATIVE DECLARATION** pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or **NEGATIVE DECLARATION**, including revisions or mitigation measures that are imposed upon the proposed project, nothing further is required.

Keith Caldwell  
Signature Keith Caldwell – Director of Planning

Nov. 4, 2011  
Date

Signature

Date

Issues:

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
I. AESTHETICS -- Would the project:				
a) Have a substantial adverse effect on a scenic vista? <i>The project site is currently a graded dirt area used as a construction laydown yard and Park refuse area. The project will not affect scenic vista.</i>				◆
b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway? <i>There are no scenic resources on the proposed project site, therefore will not substantially damage any scenic resources.</i>				◆
c) Substantially degrade the existing visual character or quality of the site and its surroundings? <i>The proposed project improvements will not have an adverse impact on the existing visual character or the quality of the site and its surroundings.</i>				◆
d) Create a new source of substantial light or glare which would adversely affect day or nighttime views in the area? <i>The project will not create any source of light or glare that would adversely affect day or nighttime views.</i>				◆

II. AGRICULTURE RESOURCES: In determining whether impacts to agricultural

Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
--------------------------------------	--	------------------------------------	--------------

resources are significant environmental effects, lead agencies may refer to the California Agricultural Land Evaluation and Site Assessment Model (1997) prepared by the California Dept. of Conservation as an optional model to use in assessing impacts on agriculture and farmland. Would the project:

a) Convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance (Farmland), as shown on the maps prepared pursuant to the Farmland Mapping and Monitoring Program of the California Resources Agency, to non-agricultural use?



*The project is not located on prime or unique farmland or farmland of statewide importance, therefore, no impact.*

b) Conflict with existing zoning for agricultural use, or a Williamson Act contract?



*The project is located on non-agricultural land located within the City of Bishop.*

c) Involve other changes in the existing environment which, due to their location or nature, could result in conversion of Farmland, to non-agricultural use?



*This project site is a non-agricultural use.*

III. AIR QUALITY -- Where available, the significance criteria established by the applicable air quality management or air pollution control district may be relied upon to make the following determinations. Would the project:

a) Conflict with or obstruct implementation of the applicable air quality plan?



*The project proponent must comply with all applicable Great Basin Air Pollution Control District regulations. By implementing these measures, this potential impact will be reduced to a less than significant level.*

*The proposed project will provide a race track sprinkler irrigation system to control air quality*

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
<i>and dust in the project vicinity.</i>				
b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation? <i>With the above measures implemented the proposed project will not cause a significant impact on air quality.</i>				◆
c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)? <i>This project will not increase any criteria pollutant; therefore, will have no impact on air quality.</i>				◆
d) Expose sensitive receptors to substantial pollutant concentrations? <i>By implementing the above measures for controlling race track dust, this project will have no impact on any sensitive receptors.</i>				◆
e) Create objectionable odors affecting a substantial number of people? <i>This project will not create any objectionable odors, therefore, has no impact.</i>				◆
<b>IV. BIOLOGICAL RESOURCES -- Would the project:</b>				
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service? <i>The project location is a previously disturbed area used as a construction lay down area, completely void of native vegetation, therefore, will not affect any sensitive species or their habitat.</i>				◆

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
<p>b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, and regulations or by the California Department of Fish and Game or US Fish and Wildlife Service?</p> <p><i>The project location is a previously disturbed area used as a construction lay down area, containing no riparian habitat or other natural sensitive community.</i></p>				◆
<p>c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?</p> <p><i>The project location is a previously disturbed area used as a construction lay down area, containing no wetlands.</i></p>				◆
<p>d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?</p> <p><i>The project location is a previously disturbed area that will not interfere with native residents, migratory fish or wildlife movement, migration, or nursery habitat.</i></p>				◆
<p>e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?</p> <p><i>The project will not conflict with any local policies or ordinances protecting biological resources.</i></p>				◆
<p>f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?</p> <p><i>The project will not conflict with any local, regional or state habitat conservation plan.</i></p>				◆

V. CULTURAL RESOURCES -- Would the

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
<i>air traffic patterns or an increase in air traffic levels.</i>				
d) Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)? <i>The proposed project will not increase traffic hazards due to proposed design features. No impact.</i>				◆
e) Result in inadequate emergency access? <i>The project will not interfere with any emergency response or emergency access.</i>				◆
f) Result in inadequate parking capacity? <i>No impact</i>				◆
g) Conflict with adopted policies, plans, or programs supporting alternative transportation (e.g., bus turnouts, bicycle racks)? <i>This project will have no conflict with alternative transportation programs.</i>				◆
<b>XVI. UTILITIES AND SERVICE SYSTEMS B</b> Would the project:				
a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board? <i>The project will not require the use of a waste water treatment, therefore have no impact.</i>				◆
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects? <i>The project will not require the use of a waste water treatment, therefore have no impact...</i>				◆
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could				◆

Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
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cause significant environmental effects?

*The project will not require expansion or construction of a storm water drainage facility.*

d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?

*The project will have sufficient water supplies available; therefore have no impact on existing water resources.*

e) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the projects projected demand in addition to the providers existing commitments?

*The project will not require wastewater treatment services. Therefore, will have no impact on the wastewater treatment facility.*

f) Be served by a landfill with sufficient permitted capacity to accommodate the project=s solid waste disposal needs?

*Inyo County Sunland Landfill has adequate solid waste capacity for the proposed property.*

g) Comply with federal, state, and local statutes and regulations related to solid waste?

*The project will comply with all federal, state and local statutes and regulation related to solid waste.*

**XVII. MANDATORY FINDINGS OF SIGNIFICANCE --**

a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of

Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
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California history or prehistory?

*The proposed project does not have the potential to degrade or reduce habitat of fish, plant or animal communities or eliminate periods of history.*

b) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?

*The potential impacts are not cumulatively considerable to effect past, current, or future projects.*

c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?

*This project does not have any environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly.*



	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
project:				
a) Cause a substantial adverse change in the significance of a historical resource as defined in '15064.5? <i>No historical resources have been found on the project site.</i>				◆
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to '15064.5? <i>No archaeological resources have been found on the project site.</i>				◆
c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature? <i>The project will not destroy any unique paleontological resource or site or unique geologic feature.</i>				◆
d) Disturb any human remains, including those interred outside of formal cemeteries? <i>No human remains have been discovered, nor are any expected to exist on this project site.</i>				◆
VI. GEOLOGY AND SOILS -- Would the project:				
a) Expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving				◆
i) Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42. <i>There is no evidence of an earthquake fault on this site according to Alquist- Priolo Special Studies Zones, SW ¼ Bishop Quadrangle Official Map.</i>				◆
ii) Strong seismic ground shaking? <i>Strong seismic ground shaking is a possible at this site. The project is not proposing the construction</i>				◆

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
<i>of any structures that would be affected by the possibility of strong seismic ground shaking, therefore, having no impact.</i>				
iii) Seismic-related ground failure, including liquefaction? <i>No Impact</i>				◆
iv) Landslides? <i>The project site is a flat graded lot with the adjacent area within 2 to 3 miles being relatively flat; therefore, the potential to landslides has no impact.</i>				◆
b) Result in substantial soil erosion or the loss of topsoil? <i>The project site is a flat graded area. The development of the proposed project will have no adverse impact.</i>				◆
c) Be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on- or off-site landslide, lateral spreading, subsidence, liquefaction or collapse? <i>No impact</i>				◆
d) Be located on expansive soil, as defined in Table 18-1-B of the Uniform Building Code (1994), creating substantial risks to life or property? <i>The development of this site will not create a substantial risk to life or property due to soil stability.</i>				◆
e) Have soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water? <i>No impact.</i>				◆

**VII. HAZARDS AND HAZARDOUS MATERIALS B** Would the project:

a) Create a significant hazard to the public or the

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
<p>environment through the routine transport, use, or disposal of hazardous materials?</p> <p><i>The proposed project will not be transporting or using hazardous materials, therefore have no impact to the public or the environment.</i></p>				◆
<p>b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?</p> <p><i>The project will not be releasing hazardous materials into the environment therefore will have no impact to the public or environment.</i></p>				◆
<p>c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?</p> <p><i>There is a school within a 1/4 mile of the project site. The proposed project will not emit hazardous materials, substances or waste; therefore have no adverse impact to existing or proposed schools.</i></p>				◆
<p>d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?</p> <p><i>This project site is not located on a list of hazardous material sites.</i></p>				◆
<p>e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?</p> <p><i>This project is within one mile of the Bishop airport and is close to the normal traffic pattern for Runway 30. The project development and will not significantly increase hazard.</i></p>				◆
<p>f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?</p>				◆

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
<i>There is no private airstrip in the project area.</i>				
g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan? <i>The project will not have an adverse impact with any emergency response plan or emergency evacuation plan.</i>				◆
h) Expose people or structures to a significant risk of loss, injury or death involving wild land fires, including where wild lands are adjacent to urbanized areas or where residences are intermixed with wild lands? <i>The proposed project will require continued brush cleanup and site maintenance for control of potential fire hazards. The potential for a wild land fire will have a less than significant impact.</i>			◆	
<b>VIII. HYDROLOGY AND WATER QUALITY --</b> Would the project:				
a) Violate any water quality standards or waste discharge requirements? <i>The project site will be a pervious surface with no retention of any drainage, therefore have no impact to water quality standards.</i>				◆
b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)? <i>The proposed project will not require water service or deplete the groundwater table level. Having no impact on the aquifer.</i>				◆
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?				◆

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
<i>This project will not alter any drainage pattern, course of a stream or river or cause any substantial erosion.</i>				
d) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site? <i>The project will not alter the course of a stream or river, or increase surface runoff which would result in flooding on or off site, therefore, having no impact to existing drainage patterns.</i>				◆
e) Create or contribute runoff water which would exceed the capacity of existing or planned storm water drainage systems or provide substantial additional sources of polluted runoff? <i>The project will not create runoff water or any additional sources of polluted runoff.</i>				◆
f) Otherwise substantially degrade water quality? <i>No Impact.</i>				◆
g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map? <i>The project site is not within a 100-year flood hazard area (Flood Insurance Rate Map Panel #060074 0001 June 19, 1985), therefore, will have no adverse impact.</i>				◆
h) Place within a 100-year flood hazard area structures which would impede or redirect flood flows? <i>The project site is not within a 100-year flood hazard area, therefore, will have no adverse impact.</i>				◆
i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?			◆	

Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
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*Flooding due to a dam failure at this project site is a possibility according to the inundation maps prepared by Southern California Edison Co. This possibility is so remote it is considered a less than significant impact.*

j) Inundation by seiche, tsunami, or mudflow?  
*This project site is not subject to seiche, tsunami, or mudflow, therefore will have no adverse impact.*



**IX. LAND USE AND PLANNING - Would the project:**

a) Physically divide an established community?  
*As the project is designed it will not physically divide an established community.*



b) Conflict with any applicable land use plan, policy, or regulation of an agency with jurisdiction over the project (including, but not limited to the general plan, specific plan, local coastal program, or zoning ordinance) adopted for the purpose of avoiding or mitigating an environmental effect?  
*The proposed project will be required to comply with Bishop planning and zoning ordinances therefore will not conflict any applicable land use plan, policy or regulation.*



c) Conflict with any applicable habitat conservation plan or natural community conservation plan?  
*This project will not conflict with any conservation plan or community conservation plan.*



**X. MINERAL RESOURCES -- Would the project:**

a) Result in the loss of availability of a known mineral resource that would be of value to the region and the residents of the state?  
*No mineral resources exist on this site.*



b) Result in the loss of availability of a locally-important mineral resource recovery site delineated on a local general plan, specific plan or other land



Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
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use plan?

*No mineral resources exist on this site.*

XI. NOISE B Would the project result in:

a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?



*The proposed project has the potential to increase noise above established noise levels and applicable standards, therefore, the project will provide earth berms in strategic areas around the track to absorb noise created by the radio controlled cars and limit track use to hours in compliance with Bishop Municipal Code Chapter 8.12. With these measures implemented periodic increase in noise levels are reduced to less than significant level.*

b) Exposure of persons to or generation of excessive ground borne vibration or ground borne noise levels?



*This project will not create ground borne noise or vibration for any period of time to be considered an adverse impact.*

c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?



*The proposed project performed a decibel reading survey of several noise generating vehicles, including radio controlled cars, lawnmowers, motorcycles and passenger cars. At one hundred feet away a radio controlled car has an equivalent decibel reading as a moving passenger car recorded at the edge of the street. A lawnmower and motorcycle have a higher decibel reading than a radio controlled car. It's concluded the R/C track will have no more increase in ambient noise levels in the vicinity than the existing street in the area. Therefore, will not have a less than significant impact on vicinity noise.*

	Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
<p>d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?</p> <p><i>The proposed project has the potential to increase ambient noise above existing noise levels in the vicinity. The project will provide earth berms in strategic areas around the track to absorb noise created by the radio controlled cars and limit track use to hours in compliance with Bishop Municipal Code Chapter 8.12. With these measures implemented periodic increase in noise levels are reduced to less than significant level.</i></p>			◆	
<p>e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?</p> <p><i>This project is within one mile of the Bishop airport and is close to the normal traffic pattern for Runway 30. The project will not increase exposure to airport-related noise.</i></p>				◆
<p>f) For a project within the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive noise levels?</p> <p><i>The project is not near a private airstrip.</i></p>				◆
<p>XII. POPULATION AND HOUSING -- Would the project:</p>				
<p>a) Induce substantial population growth in an area, either directly (for example, by proposing new homes and businesses) or indirectly (for example, through extension of roads or other infrastructure)?</p> <p><i>The proposed project will not have an adverse impact by creating substantial growth in the area either directly or indirectly.</i></p>				◆
<p>b) Displace substantial numbers of existing housing, necessitating the construction of replacement housing elsewhere?</p>				◆

Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
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*The proposed project will not displace any existing housing therefore have no impact to housing.*

c) Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere?

◆

*The proposed project will not displace substantial numbers of people therefore will have no impact on housing or population.*

**XIII. PUBLIC SERVICES**

a) Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:

Fire protection?

*The proposed project will not impact fire protection services.*

◆

Police protection?

*The proposed project will not significantly impact the City of Bishop Police Department.*

◆

Schools?

*The proposed project will not have an adverse impact to the school aged population of the area.*

◆

Parks?

*This project will not have an adverse impact on the city's parks.*

◆

Other public facilities?

*The proposed project will have no impact to public facilities.*

◆

**XIV. RECREATION --**

Potentially Significant Impact	Less Than Significant with Mitigation Incorporation	Less Than Significant Impact	No Impact
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a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated? ◆

*The proposed project will not accelerate deterioration of the existing neighborhood or park facility therefore have no impact.*

b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment? ◆

*The project will not require the addition of any additional recreational facilities.*

**XV. TRANSPORTATION/TRAFFIC -- Would the project:**

a) Cause an increase in traffic which is substantial in relation to the existing traffic load and capacity of the street system (i.e., result in a substantial increase in either the number of vehicle trips, the volume to capacity ratio on roads, or congestion at intersections)? ◆

*The proposed project will not cause a substantial increase in traffic to the existing traffic load; therefore, will have no impact on traffic conditions.*

b) Exceed, either individually or cumulatively, a level of service standard established by the county congestion management agency for designated roads or highways? ◆

*The proposed project will not cause a substantial increase in traffic to the existing traffic load; therefore, will have no impact on traffic conditions.*

c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that result in substantial safety risks? ◆

*The proposed project will not create a change in*

City of Bishop

**Environmental Information Form**  
(To be completed by applicant)

Date Filed \_\_\_\_\_

**General Information**

1. Name and address of developer or project sponsor:

Owensville R/c Racing 202 Meadow Ln. Bishop Ca.

2. Name and address of property owner, if different:

City of Bishop 377 W. Line St. Bishop, Ca. 93514

3. Project address and assessor parcel number:

City Park corner of Spruce and Hanby St.

4. Name, address and telephone number of person to be contacted concerning this project:

Samuel E. Vargas 202 Meadow Ln, Bishop, Ca (760) 937-2403

5. List known permits and other public approvals required for this project, including those required by City, regional, state and federal agencies:

None

6. Existing zone district:

Open Space

7. Present use of site:

laydown yard and Park Refuse area

8. Proposed use of site:

Radio Controlled Racing tracks

**Project Description**

9. Size of site in acres or square feet:

180' x 120' = 21,600 sq. ft.

10. Number of stories:

N/A

11. Amount of existing off-street parking:

City Park existing parking

12. Proposed project schedule:

N/A

13. Associated projects:

N/A

14. Anticipated project stages or incremental development if not to be built all at once:

Irrigation system, building of tracks, building of racing platform (podium)

15. Number of proposed residential units, sizes, sale prices or rents, and types of households:

N/A

16. Type and square feet including loading facilities for proposed commercial:

N/A

17. Type, employment per shift, square feet including loading facilities for proposed industrial:

N/A

18. Major function, employment per shift, occupancy, square feet including loading facilities, and community benefits provided by project for proposed institutional:

Conduct R.C. races (scheduled and non-scheduled), general public use

19. If the project involves a variance, conditional use or rezoning application, state this and indicate clearly why the application is required.

None

Are the following items applicable to the project or its effects? Discuss below all items marked "Yes" and attach additional sheets as necessary.

- Yes  No 20. Change in existing features of any streams, lakes or hills, or contours.
- Yes  No 21. Change in scenic views or vistas from existing residential areas or public lands or roads.
- Yes  No 22. Change in pattern, scale or character of general area of project.
- Yes  No 23. Produce a significant amount of solid waste or litter.
- Yes No 24. Change in dust, ash, smoke, fumes or odors in vicinity.
- Yes  No 25. Change in lake, stream or ground water quality or quantity, or alteration of existing drainage patterns.
- Yes  No 26. Change in existing noise or vibration levels in the vicinity.
- Yes  No 27. Site on filled land or on slope of 10% or more.
- Yes  No 28. Use of disposal of potentially hazardous materials, such as toxic substances, flammables or explosives.
- Yes  No 29. Change in demand for municipal services (police, fire, water, sewage for example).
- Yes  No 30. Increased fossil fuel consumption (electricity, oil, natural gas for example).
- Yes No 31. Relationship to a larger project or series of projects.

**Environmental Setting**

32. On a separate sheet describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural, historical or scenic aspects. Describe any existing structures on the site, and the use of the structures. Attach photographs of the site.

33. On a separate sheet describe the surrounding properties, including information on plants and animals and any cultural, historical or scenic aspects. Indicate the type of land use (residential, commercial, etc.), intensity of land use (one-family, apartment house, shops, department stores, etc.) and scale of development, (height, frontage, set-back, rear yard, etc.). Attach photographs of the vicinity. Snapshots or Polaroid photos will be accepted.

**CERTIFICATION:** I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

Samuel E. Vargas  
Signature

\_\_\_\_\_  
Date

SAMUEL E. VARGAS  
Name

-----  
**This Section For City Use**

Filing Fee:

\_\_\_\_\_  
Receipt/application number:

\_\_\_\_\_  
Accepted for processing (signature and date):

\_\_\_\_\_  
Staff action:

\_\_\_\_\_  
Planning Commission Action:

\_\_\_\_\_  
Remarks

\_\_\_\_\_

Hanby Avenue

South Park of Bishop Creek

Senior Center

506

Spruce Street

earth berm barrier

pole barrier

fence

earth berm barrier

180 ft. x 120 ft track area  
dust control provided by sprinkler irrigation



RC Track in Bishop City Park  
June 26 2011  
Environmental Setting  
Attachment to  
Environmental Review

Environmental Setting  
Item number 32.

A. Describe project site as it exists before project:

- a) **Topography:** No distinctive land features on the proposed designated area.
- b) **Soil Stability:** The soil stability is disturbed and pre-compacted.
- c) **Plants and animals:** No visible animals. Plants are tumble weeds and scattered salt grass.
- d) **Cultural, historical or scenic aspects:** No known cultural, historical, or scenic aspects.
- e) **Existing structures on the site and the use of the structures:** No existing structures on the site.
- f) **Attached photographs of the site:** Attached.

Environmental Setting  
Item number 33.

B. Describe the surrounding properties:

- a) **Plants and animals:** South East View: fields, trees, various birds and animals. Eastern View: open fields. Western View: Bishop City Park. Northern View: trees and fields. Southern View: housing.
- b) **Cultural, historical or scenic aspects:** White Mountains Eastern View
- c) **Indicate the type of land use (residential, commercial, etc.):** Southern area is residential and Western Area is Bishop City Park intended for public recreational use by tourist and bishop residents.
- d) **Intensity of land use (one-family, apartment house, shops, department stores, etc.):** Same as stated above in section (c).
- e) **Scale of development (height, frontage, set-back, rear yard, etc.):** does not apply.
- f) **Attached photographs of the vicinity:** photographs attached.

Item number 14 on page 2 of 4:

Anticipated project stages or incremental development if not built all at once:

Stage	Project	Timeline
1	Irrigation System	Pending
2	Building of Tracks	Pending
3	Building of Racing Platform (Podium)	Pending
4	Building of Sound Barrier	Pending
5	Park and Owensville R.C. Club Rules (Sign)	Pending

**Document Noise Reading**  
 Saturday, September, 17<sup>th</sup> 2011

Decibel Meter Readings of Nitro Powered Radio Controlled Cars (R.C.)

Amount of cars tested at one time	Type or Make of car tested	Engine Type	Location	Decibel Meter Readings
3	2 Revo (traxxis)	3.3	Directly above cars not moving.	89.2 Db.
			At 100 feet	64.3 Db.
	1 Cen	7.7		
1	Revo (traxxis)	3.3	5 ft away	85.0 Db.
			At 100 feet	61.1 Db.
1	Craftsman Lawnmower	5hp	Directly above mower	94.3 Db.
			At 50 feet	69.4 Db.
1	250 Yamaha Dirt Bike	250cc	Standing Beside Dirt Bike	96.6 Db.
			At 50 Feet	72.4 Db.
			At 100 Feet	61.3 Db.
Numerous Vehicles Driving By site	Passenger cars and pick-ups	unknown	Standing beside the road	Varies between 64.5-67.3 Db.

Meter Readings done by: Samuel E. Vargas and Derrick Lawrence

TO: CITY COUNCIL

FROM: KEITH CALDWELL, INTERIM CITY ADMINISTRATOR *KSC*

SUBJECT: **STREET VENDOR PERMIT – VALLEY DOG CATERING**

DATE: DECEMBER 12, 2011

Attachments: Request for permit extension from Ann Aylesworth  
Draft Street Vendor Permit for 2012

**BACKGROUND/SUMMARY**

Ann Aylesworth, Valley Dogs Catering, is applying for a renewal of her street vendor permit as specified in her request. If issued, this permit would continue her food vending service allowing food sales on May Street between Union and Washington Mutual Banks. Attached is the permit for reference.

Ms. Aylesworth will be in attendance at the Council meeting if the Council has any questions.

**RECOMMENDATION**

Review the street vendor permit request from Ann Aylesworth, Valley Dogs Catering, to sell food from a portable cart at the designated location and, if appropriate, authorize the renewal of the street vendor permit for 2012 with the same requirements as established in prior permits.

RECEIVED

NOV 21 2011

CITY OF BISHOP

**REQUEST FOR PERMIT**

11/21/11

**Dear Members of Bishop City Council,**

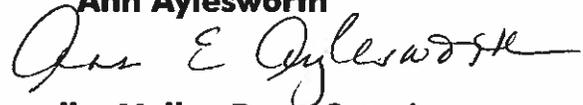
**As I start my 12th year at Valley Dogs Catering, I'm amazed how fast time has flown by! I still enjoy doing what I do and hope to continue for many more years.**

**I am, again, requesting a permit to do business in Bishop for the 2012 year. I have completed the ServSafe requirements as recommended by the Health Department. I have retained the proper liability insurance to do business. There are no changes in my process to do business as Valley Dogs Catering.**

**I thank you for any consideration.**

**Happy Holidays!**

**Ann Aylesworth**



**dba Valley Dogs Catering  
106 Mountainview Ave.  
Chalfant, Ca. 93514  
760-872-2792 (home)  
760-920-2792 (cell)**

**STREET VENDOR PERMIT – CALENDAR YEAR 2012**  
**VALLEY DOGS CATERING**  
**ANN E. AYLESWORTH**  
**106 MOUNTAINVIEW AVENUE**  
**CHALFANT, CA 93514**

1. The permit is for the remainder of the current year and calendar year 2012 as set forth by the City. This date shall be initiated upon receipt by the City of all necessary application information and the meeting of all conditions required herein by the application information and the meeting of all conditions required herein by the applicant as determined by the City. In no event shall this initiation date be more than 30 days from the date of this correspondence. If applicant fails to provide adequate information and meet conditions within the 30-day period, the approval will be void and applicant must apply for a new permit. The business license fee is \$50.00 per calendar year (pro-rated if appropriate). Your payment for the 2012 business license is due by December 31, 2011.
2. The permit shall be personal to the following individual: Ann E. Aylesworth  
No others are allowed to sell under this permit.
3. The City reserves the right to temporarily cancel permission at any particular location for public safety reasons.
4. The permit shall be for a food vending cart as described in the application.
5. Times allowed for sales are during normal business hours for the commercial districts.
6. Permittee may sell at the following locations and times:
  - a) May Street between Union and Washington Mutual Banks – 9:30 a.m. to 2:30 p.m.
  - b) Undetermined stops in commercial areas throughout the City in allowed parking areas on City streets - 10-30 minutes.
7. Permittee MAY NOT sell in the following locations:
  - a) Within 500 feet of any school
  - b) Within 300 feet of a public park.
  - c) In public parking lots.
  - d) May not impede vehicle or pedestrian traffic.
  - e) May not sell on private property unless the owner of the property or lessor obtains a conditional use permit.
  - f) Use of the cart on Main Street (Highway 395) or Highway 168 (portion of Line Street) is prohibited.

8. A commercial liability insurance policy in the amount of \$1,000,000.00 naming the City of Bishop as "additional insured" is required. A thirty (30) day notice of cancellation to the City of Bishop must be incorporated.
9. The Police Department, upon obtaining the correct information shall issue a picture identification which must be worn while vending.
10. Vendors of food products must obtain a health permit from Inyo County Health Department.
11. Under this section no person shall conduct solicitations if that person has been convicted of any of the following crimes, as defined in the California Penal Code: murder, mayhem, assault, battery, rape, arson, burglary, possession of burglarious instruments or deadly weapons, crimes of embezzlement, bunco or fraud, or attempt to commit any of the aforementioned crimes or any crimes requiring registration with the Police Department.
12. This permittee is subject to all relevant City ordinance requirements and restrictions including parking and Vehicle Code sections.

13. REVOCATION OF PERMITS

- a) Whenever it shall be shown that any person to whom a permit has been issued has violated any of the provisions of this chapter, the license collector shall suspend the permit, after giving written notice to the permit holder of not less than two business days, in person or by registered special delivery, postage prepaid, and addressed to the permit holder at the address specified in the merit application or any amendment hereto, of the suspension and proposed revocation, stating with specificity the reason therefore. However, the two-day notice shall not be required if the license collector determines there is a need to protect the public safety, in which case the permit shall be suspended immediately.
- b) The permit holder may file with the City Administrator, within ten days of the date of the notice of suspension and proposed revocation, a written request for a hearing which request shall have the effect of staying the suspension until the City Administrator has rendered his decision, except in instances where the suspension is necessary to protect the public safety. The City Administrator shall hold a hearing within ten days after the filing of such request.
- c) At the hearing, the City Administrator shall hear all relevant evidence, shall consider the merits of the proposed revocation, including any actions which have been taken to cure the alleged violation, and shall render a decision thereon within one business day after the hearing. The decision shall be communicated in writing to the permit holder within one day thereafter, and shall state with specificity the reasons therefore.
- d) In the event that the permit holder does not request a hearing within ten days after the date of the notice of suspension and proposed revocation, the permit shall be revoked, and the revocation shall not be appealable.

APPEALS TO THE CITY COUNCIL - Any applicant or permit holder aggrieved by an action of the City Administrator to deny, revoke or refuse to renew a permit may appeal to the Council by filing with the City Clerk a statement addressed to the Council setting forth the facts and circumstances.

14. Process for a Council Approved Permittee (in sequential order):

- a) Provide proof of insurance to the City Administrator's Office. (Current Certificate of Liability expires 8/13/12)
- b) Provide Health Department approval to the City Administrator's Office. (Food Facility Permit expires 12/31/11)
- c) Provide a completed business license application to the City Administrator's Office. (Completed)
- d) Provide required identification information to the Police Department for a picture ID to be issued.
- e) Pay the appropriate street vendor permit fee.

\_\_\_\_\_  
Keith Caldwell, Interim City Administrator  
City of Bishop

Date: \_\_\_\_\_

I, the undersigned, do hereby declare, under penalty of perjury, that the above-listed conditions (No. 1 through 14) are agreed upon and that all information submitted by me to the City of Bishop in conjunction with the application for a Street Vendor's Permit is true and correct and that any false, or withholding of, information shall result in the termination of said Street Vendor's Permit.

\_\_\_\_\_  
ANN E. AYLESWORTH

Date: \_\_\_\_\_

cc: Bishop Police Department

TO: CITY COUNCIL

FROM: KEITH CALDWELL, INTERIM CITY ADMINISTRATOR KSC

**SUBJECT: Parks and Recreation Commission Membership**

DATE: December 12, 2011

Attachments: None

**BACKGROUND/SUMMARY**

The Parks and Recreation Commission held discussions at the December 7, 2011 meeting relating to increasing the number of commissioners from five to seven members.

The Parks and Recreation Commission recommend no change be made to the number of commissioners.

**RECOMMENDATION**

Continue with five (5) Parks and Recreation Commissioners.

Chapter 2.20

PARK AND RECREATION COMMISSION

Sections:

- 2.20.010 Created-Membership.
- 2.20.020 Removal of members.
- 2.20.021 Compensation.
- 2.20.030 Organization.
- 2.20.040 Meetings-Quorum.
- 2.20.050 Duties and responsibilities.

2.20.010 Created-Membership.

There is created a park and recreation commission of the city. The commission shall consist of five members who shall, whenever possible, be residents and citizens of the city of Bishop. Appointments shall be made by the city council on the basis of nominations submitted pursuant to the policy manual of the city. The terms of each member shall be four years. (Ord. 481, § 1, 1997: Prior code § 2-23)

2.20.020 Removal of members.

Any commissioner who fails to attend two consecutive or a total of four regular meetings in any calendar year,

without a prior leave of absence having been sought and approved by the chairman or chairman pro tem, shall be deemed to have resigned from the commission. Any member of the commission may be removed from office by the mayor with the approval of a majority of the city council. (Prior code § 2-24)

(Ord. No. 522, § 1, 8-11-2008)

2.20.021 Compensation.

Commissioners shall receive fifty dollars per calendar month in which a commission meeting is held and attended; however, no commissioner shall receive more than fifty dollars in any calendar month. Any necessary expense incurred by a commissioner while acting in an official capacity will be reimbursed subject to prior city council approval.

(Ord. No. 522, § 1, 8-11-2008)

2.20.030 Organization.

The commission shall, at its March meeting, organize by electing from its members one chairman and one vice chairman, and other officers as may be deemed necessary by the commission. The director of parks and recreation shall act as secretary to the commission. All officers shall hold office for a period of one year. The commission shall adopt rules and regulations for the transaction of commission business. (Prior code § 2-25)

2.20.040 Meetings-Quorum.

The commission shall hold one regular meeting each month at a time, date, and place designated by the commission. Special meetings may be called by the chairman or a majority of the commission, provided the notice has been given to all members at least forty-eight hours prior to the meeting. A majority of commissioners shall constitute a quorum. Minutes of commission meetings shall be filed with the city clerk. (Prior code § 2-26)

2.20.050 Duties and responsibilities.

It shall be the duty and responsibility of the park and recreation commission to:

A. Advise the city council and the director of parks and recreation in all matters pertaining to parks, public recreation, and all other associated activities as prescribed by ordinances, or by city council action;

B. Aid and participate in advancement and coordination of recreation services with other governmental agencies, civic groups and volunteer organizations;

C. Advise the director of parks and recreation on problems relating to parks, facilities and programs;

D. Formulate recommendations on rules and regulations with respect to use and conduct in parks and other recreation areas. (Prior code § 2-27)

## Chapter 2.22

### WATER AND SEWER COMMISSION

#### Sections:

2.22.010	Created-Membership.
2.22.020	Removal of members.
2.22.021	Compensation.
2.22.030	Organization.
2.22.040	Meetings-Quorum.
2.22.050	Duties and responsibilities.

#### 2.22.010      Created-Membership.

There is created a water and sewer commission of the city. The commission shall consist of five members who shall, whenever possible, be residents and citizens of the city of Bishop. Appointments shall be made by the city council on the basis of nominations submitted pursuant to the policy manual of the city. The terms of each member shall be four years. (Ord. 520 § 1, 2006: Ord. 511 § 1(part), 2004)

#### 2.22.020      Removal of members.

Any commissioner who fails to attend two consecutive or a total of four regular meetings in any calendar year, without a prior leave of absence having been sought and approved by the chairman or chairman pro tem, shall be deemed to have resigned from the commission. Any member of the commission may be removed from office by the mayor with the approval of a majority of the city council. (Ord. 511 § 1(part), 2004)  
(Ord. No. 522, § 1, 8-11-2008)

#### 2.22.021      Compensation.

Commissioners shall receive fifty dollars per calendar month in which a commission meeting is held and attended;

however, no commissioner shall receive more than fifty dollars in any calendar month. Any necessary expense incurred by a commissioner while acting in an official capacity will be reimbursed subject to prior city council approval. (Ord. No. 522, § 1, 8-11-2008)

2.22.030 Organization.

The commission shall, at its March meeting, organize by electing from its members one chairperson and one vice chairperson, and other officers as may be deemed necessary by the commission. The director of public works shall act as secretary to the commission. All officers shall hold office for a period of one year. The commission shall adopt rules and regulations for the transaction of commission business. (Ord. 511 § 1(part), 2004)

2.22.040 Meetings-Quorum.

The commission shall hold one regular meeting every two months at a time, date and place designated by the city. Special meetings may be called by the chairperson or a majority of the commission, provided the notice has been given to all members at least twenty-four hours prior to the meeting. A majority of commissioners shall constitute a quorum. Minutes of commission meetings shall be filed with the city clerk. (Ord. 511 § 1(part), 2004)

2.22.050 Duties and responsibilities.

It shall be the duty and responsibility of the water and sewer commission to:

A. Act in an advisory capacity to the director of public works and the city council in all matters pertaining to water and sewer facilities and all other associated activities as prescribed by ordinances, or by city council action;

B. Assist in the formulation of recommendations on rules and regulations with respect to the use of water and sewer facilities. (Ord. 511 § 1(part), 2004)

Chapter 2.24PLANNING COMMISSIONSections:

- 2.24.010 Created.
- 2.24.020 Membership.
- 2.24.030 Terms of office—Vacancy filling.
- 2.24.040 Compensation.
- 2.24.050 Election of officers—Organization.
- 2.24.060 Powers and duties.
- 2.24.070 Conferences and meetings.
- 2.24.080 Expenditures.

2.24.010 Created.

There is created a planning commission for the city.  
(Prior code § 2-15)

2.24.020 Membership.

A. The planning commission shall consist of seven members who shall, whenever possible, be residents and citizens of the city of Bishop.

B. Appointments shall be by the city council on the basis of nominations submitted pursuant to the policy manual of the city. (Prior code § 2-16)

2.24.030 Terms of office—Vacancy filling.

Of the members of the commission first appointed, two shall be appointed for a term of one year, one shall be appointed for a term of three years, and three shall be appointed for a term of four years, from and after the date of their appointment, respectively. Their successors shall be appointed for terms of four years. If a vacancy occurs otherwise than by expiration of term, it shall be filled by appointment by the mayor with the approval of the city council for the unexpired portion of the term. Any member of the planning commission who fails to attend two consecutive, or a total of four, regular meetings in any twelve-month period, without a prior leave of absence having been sought and granted by the chairman or chairman pro tem, shall be deemed to have resigned from the commission and the vacancy thereby created. Any appointee member of such commission may be removed by the mayor with the approval of a majority vote of the city council. (Prior code § 2-17)

2.24.040 Compensation.

Commissioners shall receive fifty dollars per calendar month in which a commission meeting is held and attended; however, no commissioner shall receive more than fifty dollars in any calendar month. Any necessary expense incurred by a member while acting in an official capacity will be reimbursed subject to prior city council approval. (Prior code § 2-18)

(Ord. No. 522, § 1, 8-11-2008)

2.24.050 Election of officers-Organization.

The planning commission shall elect a chairman from the seven appointed members for a term of one year and subject to other provisions of law, may create and fill such other offices as such commission may deem necessary. The commission shall hold at least one regular meeting each quarter per calendar year. Such commission may hold such additional and special meetings as may be called by the chairman thereof by notice in writing to each member of the commission. The commission shall adopt rules for the transaction of business. (Prior code § 2-19)

TO: CITY COUNCIL

FROM: KEITH CALDWELL, INTERIM CITY ADMINISTRATOR *KSC*

SUBJECT: **BID AWARD – PARK SEWER RECONSTRUCTION PROJECT**

DATE: DECEMBER 12, 2011

Attachments: Public Works Director memo dated December 1, 2011

BACKGROUND/SUMMARY

The project for the Park Sewer Reconstruction will replace approximately 1,000 feet of deteriorated sewer line in the City Park. Bids for the project were opened November 30, 2011. Five bids were received, four of them from local businesses.

Conspec Inc. from Lee Vining, was determined to be the lowest bidder. The bid was determined to be responsive. Contracting preference was not a factor. A 5% construction contingency has been added to the bid amount. Director Grah is requesting action as indicated.

RECOMMENDATION

Consider action to:

- Award the Park Sewer Reconstruction Project construction contract to Conspec Inc.;
- Authorize the execution of the construction contract;
- Authorize the expenditure of up to \$87,276.00 through the contract.



**To:** Keith Caldwell, Interim City Administrator  
**From:** David Grah, Director of Public Works  
**Subject:** Award Park Sewer Reconstruction Project  
**Date:** 1 December 2011  
**Previous:** 28 October 2011  
**Funding:** Sewer capital improvement funds

**General:**

Public Works proposes to award and execute the construction contract for the Park Sewer Reconstruction project to Conspec Incorporated of Lee Vining.

**Background and Discussion:**

The Park Sewer Reconstruction project will replace about 1,000 feet of deteriorated sewer line in the Bishop City Park.

A major sewer branch passes through the park from East Yaney Street, under Field 2 and the South Fork of Bishop Creek, and between the Community Garden and the residences along North Third Street. This sewer serves much of north Bishop including the diversion from the Eastern Sierra Community Services District. There have been continuous problems with one manhole on this sewer southeast of the pond. Although no sewage spills have resulted from these problems, there is substantial risk of sewage overflow in the city park. The project addresses these issues.

The project was advertised for bids 15 November with bids due 30 November. The city's contracting preference ordinance applies to this project. Five bids were received:

<b>Bidder / Location</b>	<b>Bid</b>	<b>Preference</b>
Marzano and Sons / June Lake	\$93,100.00	Mono
McMurtrie Tanksley / Bishop	\$126,899.84*	not given
<b>Conspec / Lee Vining (LOW)</b>	<b>\$83,120.00</b>	<b>Inyo</b>
Kendall Engineering / Bishop	\$98,441.00	Inyo
Pyramid Building / Hesperia	\$98,736.00	None

\*There was a minor math error in McMurtrie Tanksley 's bid that was corrected in accordance with the procedure described in the Bid Form. The value shown in this table is the corrected bid.

Conspec's low bid has been determined to be responsive and contracting preferences are not a factor in determining the low bidder. With a 5% construction contingency, the Conspec low bid

is \$87,276.00. With the Council action taken at meeting 14 November, this project is in the city's 2010/2011 fiscal year budget at \$100,000 in line item 002-051-56027 (Capital Improvements).

The schedule for the project is anticipated to be:

Award Contract	12 December
Start Construction	10 January
Finish Construction	31 January

Conspec has expressed some interest in starting and finishing construction ahead of this schedule.

**Recommendation:**

That the City Council:

- Award the Park Sewer Reconstruction project construction contract to Conspec Incorporated
- Authorize the execution of the construction contract
- Authorize the expenditure of up to \$87,276.00 through the contract

TO: CITY COUNCIL

FROM: KEITH CALDWELL, INTERIM CITY ADMINISTRATOR KSC

SUBJECT: **APPROVE SEWER PLANT HEADWORKS PROJECT – WORK ORDER 3**

DATE: DECEMBER 12, 2011

Attachments: Public Works Director Memo

BACKGROUND/SUMMARY

The improvement of the Sewer Plant Headworks is a high priority for the Public Works Department. The current request from Director Grah is for approval to execute Work Order 3 for professional drafting to bring the project to the installation and construction phase. Completion of this order will take the project another step forward to completion of the project expected in the current fiscal year

RECOMMENDATION

Consideration to approve execution of Work Order 3 for the Sewer Plant Headworks Improvement Project with the Frost Company and authorize this expenditure not to exceed \$5,000.00 under Line Item 002-051-56027.



**To:** Keith Caldwell, Interim City Administrator  
**From:** David Grah, Director of Public Works  
**Subject:** Approve Sewer Plant Headworks Work Order 3  
**Date:** 1 December 2011  
**Previous:** 27 August 2010, 5 July 2011  
**Funding:** Sewer Capital Improvements

**General:**

Public Works is ready to execute the third work order with the Frost Company for the Sewer Plant Headworks Improvement project.

**Background:**

Improvement of the headworks of the wastewater treatment plant is one of the highest priority sewer projects for the city. In August 2010, the city entered a contract with the Frost Company and executed the first work order for the Headworks project. The contract is structured so that each step of work is covered by a separate work order. This structure suits the nature of the project and allows the detail of each step to be defined only when the previous step has been completed or is far enough along to clearly identify the work for the next step.

There have been two work orders on the project so far. The first covered general planning for the project and had a \$10,000 value. The second covered design and development of the project and had a \$9,000 value. Now, professional drafting is needed to bring the project to the installation and construction phase. A third work order has been drafted for this and is attached. The value of this third work order is \$5,000.

When the proposed drafting is complete, the construction part of the project is expected to move forward. In addition to the construction part of the project that will be handled by construction contract, it is anticipated the installation of the equipment will be covered by future work orders.

The 2010/2011 fiscal year budget included \$25,000 for design work on this project, Capital Improvement (Line Item 002-051-56027). The 2011/2012 budget includes \$172,500 for the headworks project. The project is expected to be completed this fiscal year.

**Recommendation:**

Approve the execution of Work Order 3 for the Sewer Plant Headworks Improvement project with the Frost Company and authorize the expenditure not to exceed \$5,000 under this work order, \$24,000 total under the contract.



TO: CITY COUNCIL

FROM: KEITH CALDWELL, INTERIM CITY ADMINISTRATOR *KFC*

**SUBJECT: REQUEST TO RELEASE RFP FOR THIRD GIS GRANT**

DATE: DECEMBER 12, 2011

Attachments: Public Works Director memo dated November 30, 2011  
HCD Grant award letter dated October 7, 2011

**BACKGROUND/SUMMARY**

Coordinated with the last Community Development Block Grant application submitted for the proposed Silver Peaks development on MacIver Street, the City submitted a Planning and Technical Assistance grant application for updating the Geographic Information System (GIS). The housing development was not selected for funding by the CDBG, but the City received notification that the Planning and Technical Assistance grant was awarded in the amount of \$35,000.

The Public Works Director is requesting permission to release Request For Proposals (RFPs) to hire a consultant to do the work covered by this third GIS grant and seeking authorization for a budget adjustment to cover the 25% cash match through water and sewer funds unbudgeted reserves.

The Standard Agreement for this grant has not been received as of this date, but according to the award letter, expenditures may be incurred prior to execution with written approval from the Department of Housing and Community Development.

**RECOMMENDATION**

Consider action to approve the release of the Request For Proposals to hire a consultant for the third Planning and Technical Assistance grant for the GIS update and authorize the budget adjustment for the 25% cash match in the amount of \$8,750 to be funded by matching amounts from unbudgeted water and sewer reserves with expenditures charged to Professional and Technical Services (002-051-52015 / 004-050-52015).



**To:** Keith Caldwell, Interim City Administrator  
**From:** David Grah, Director of Public Works  
**Subject:** Release RFP for Third Municipal GIS Grant  
**Date:** 30 November 2011  
**Previous:** None  
**Funding:** State funds with water and sewer reserves for match

**General:**

Public Works is ready to release a Request for Proposals (RFP) to hire a consultant to do the work covered by the third municipal Geographic Information System (GIS) grant.

**Background:**

On 11 October 2011 the city learned it was the recipient of a third \$35,000 Community Development Block Grant (CDBG) for municipal GIS development. This grant was part of the application package made in the spring to the California Department of Housing and Community Development for CDBG funding related to the Silver Peaks Apartments project. Unfortunately and unexpectedly this was the only element of that application package the state approved for funding.

The work included in the third \$35,000 grant builds on the work completed as part of the first and second grant, by city staff, and through the recent LiDAR effort. The third grant includes grant administration, updated high resolution aerial imagery and upgrading and improving city's web-mapping system. More information is available in the attached draft RFP.

The grant requires a 25% cash match (\$8,750) from city funds. Since receiving the grant was unexpected, funds for this match are not included in the budget. It is proposed to fund the match evenly between unbudgeted water and sewer reserves with expenditures charged to Professional and Technical Services in each Fund (002-051-52015 and 004-050-52015). Both the water and sewer programs will benefit significantly from this grant, especially the updated aerial imagery.

**Recommendation:**

Approve the release of the RFP for further development of a municipal GIS as covered by the third CDBG and authorize the related budget adjustments.



# CITY OF BISHOP

377 West Line Street - Bishop, California 93514

760-873-8458 publicworks@ca-bishop.us

www.ca-bishop.us

## **DRAFT Request For Proposals**

### **Municipal GIS – Third Grant**

**Release:** 13 December 2011

**Closes:** 23 December 2011

**Contact:** David Grah, Director of Public Works

**General:** The City of Bishop requests proposals from consultants for the further development of the city's municipal Geographic Information System (GIS). The city has been awarded a third \$35,000 grant through the California Department of Housing and Community Development (HCD) for development of the GIS. The grant is a Community Development Block Grant (CDBG) from the Planning and Technical Assistance (PTA) Economic Development Allocation. Including the city's required 25% match, there is \$43,750 available for the work including grant administration. Most of the city's GIS has been developed over the last several years with similar grant funding.

**The City:** The City of Bishop has a permanent population of about 3,500 and is located in a remote rural part of the State of California. The City's economic base is mostly recreation and government.

The City of Bishop is eligible for the CDBG PTA grant due to its Targeted Income Group (TIG) level identified in the Housing and Community Development Department's notice of funding availability and application package. This package identifies City of Bishop's TIG level as 53.5% and sets the threshold for grants as 51%.

**Existing GIS:** The City of Bishop GIS includes orthoimagery, parcel data, address data, LiDAR-derived terrain, building, and vegetation data, city boundary data, street data, zoning data, water system data, sewer system data, and census data in ArcMap 10. The GIS was developed by consultant and city staff.

**Scope of Work:** The overall scope of work is described in the grant documents and generally includes collecting and orthorectifying high resolution aerial imagery of the city and surrounding area and upgrading and improving city's web-mapping system to expand citizen participation and community awareness of improvement projects and housing opportunities. Basic operator training and support should also be provided. The GIS data and supporting information developed under the contract shall be the property of the City. This GIS data shall be compatible with the city's existing GIS. Copies of the existing GIS are available. In addition to the GIS work, assistance administering the grant would be desirable.

**Proposal:** A qualifying proposal must address the entire scope of work and include:

1. Brief description of firm, contact person, address, telephone number, and e-mail address.
2. Description of approach to work and description of GIS product.
3. Resumes of staff involved.
4. Examples including projects, dates, and scope of similar GIS development work, especially on CDB-funded projects.
5. Three references.
6. Proposed work schedule.
7. Estimate of cost.

Proposals must be received no later than 1500 (3 pm) on the closing date for this Request for Proposals. Send proposals to:

David Grah  
Director of Public Works  
City of Bishop  
377 West Line Street  
Bishop, California 93514  
publicworks@ca-bishop.us

Proposals shall be submitted either in a sealed envelope (3 paper copies and 1 electronic copy) or by email which is clearly marked with the title of the Request for Proposal.

**Selection Process:** The consultant will be selected based on the experience and ability of the firm and staff to accomplish the scope of work, based on the proposal

and considering the effective use of City funds. The City is particularly interested in receiving proposals from female, minority, and locally-owned small businesses. The City will attempt to negotiate a contract with the highest rated firm. The City reserves the right to reject any or all proposals, to waive minor irregularities in said proposals, or to negotiate minor deviations with the successful firm. The contract will include provisions required by the grant.

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF FINANCIAL ASSISTANCE**

1800 Third Street, Suite 390  
P.O. Box 952054  
Sacramento, CA 94252-2054  
(916) 322-1560  
FAX (916) 327-6660



October 7, 2011

**RECEIVED**

**OCT 11 2011**

**CITY OF BISHOP**

Mr. Keith Caldwell  
Interim City Administrator/Planning Director  
City of Bishop  
377 West Line Street  
Bishop, CA 93514

*Economic Dev. application  
Award -*

*Not the General Allocation  
application for Silver Peaks*

Dear Mr. Caldwell:

The Department of Housing and Community Development (Department) is pleased to announce the City of Bishop as a recipient of a State Community Development Block Grant Program (CDBG), 2010-11 Planning and Technical Assistance grant from the Economic Development Allocation in the amount of \$35,000.

These Planning and Technical Assistance grants help communities lay the groundwork for affordable housing and economic development activities that will benefit lower income households and workers.

Please note that Planning and Technical Assistance grant expenditures may be incurred prior to the execution of the Standard Agreement; however, costs will be incurred at the City's own risk. You may request authority to incur costs upon submitting a written request and receiving written approval from the Department. The City will not be able to draw down funds for grant activities until a fully executed Standard Agreement is in place and local cash match funds are fully expended.

Again, congratulations on your successful application. For further information concerning this award, please contact Economic Development Representative, John Almanza at (916) 323-1450, or via email at [jalmanza@hcd.ca.gov](mailto:jalmanza@hcd.ca.gov).

Sincerely,

A handwritten signature in black ink that reads "Chris Westlake".

Chris Westlake  
Deputy Director

TO: CITY COUNCIL

FROM: KEITH CALDWELL, INTERIM CITY ADMINISTRATOR *KJC*

**SUBJECT: BUDGET ADJUSTMENTS/TRANSFERS FY 2011-2012**

DATE: DECEMBER 12, 2011

Attachment: Finance Department Memorandum

**BACKGROUND/SUMMARY:**

Attached is a Budget Adjustment/Transfers Report for Fiscal Year 2011-2012 through November 30, 2011 from Cheryl Solesbee, Accounting Secretary/Budget Manager. Action to approve the transactions will bring the listed accounts into reconciliation with expenditures for that period.

**RECOMMENDATION:**

Consideration of approving the budget adjustments/transfers for Fiscal Year 2011-2012 through November 30, 2011 as presented.

TO: City Council/City Administrator  
 FROM: Cheryl Solesbee, Accounting Secretary  
 DATE: December 12, 2011  
 SUBJECT: Budget Adjustments/Transfers

The following are budget adjustments and transfers which would bring the listed accounts into reconciliation with expenditures through November 30, 2011.

**BUDGET ADJUSTMENT AS FOLLOWS:**

*From Unbudgeted Reserves*

FUND	AMOUNT	TO FUND/DEPT	AMOUNT
General Fund	\$12,143	General Fund	
		Street Sweeping	\$ 3,600
		001-025-53020	
		Vehicle Operation	
		Note: Repairs on sweeper	
		Fire Dept	
		001-021-52018	\$ 8,543
		Spec Dept Supplies	
Road Project A Fund	\$ 4,110	Road Project A	
		043-000-55026	\$ 4,110
		Contract Services	
		Note: Reimb STIP Project	
N. Warren Improv Fund	\$ 100	N. Warren Improvements	
		048-000-52011	\$ 100
		Adv/printing	

<u>Department Line Item</u>	To	<u>Department Line Item</u>	
Adm			
001-011-51025	\$ 4,434	001-011-51042	\$ 4,434
Retiree Hlth Ins		Unemployment Ins.	
Finance			
001-012-52019	\$ 60	001-012-55024	\$ 60
Misc dues/subscript		Rental & Refunds	

<u>Department Line Item</u>		To		<u>Department Line Item</u>	
Police Dept					
001-020-51025	\$	300		001-020-51042	\$ 300
Retiree Hlth Ins				Unemployment Ins	
Street Maintenance					
001-023-51025	\$	400		001-023-51046	\$ 400
Retiree Hlth Ins				OPEB/Post Emp	
Traffic Safety					
009-090-51002	\$	582		009-090-51004	\$ 392
Salaries P/T				Overtime	
				009-090-51010	\$ 190
				Workers Comp	
TUT Fund					
010-000-51009	\$	1,000		010-000-51024	\$1,000
PERS/employee				Employer Comp	

TO: CITY COUNCIL

FROM: KEITH CALDWELL, INTERIM CITY ADMINISTRATOR *KTC*

**SUBJECT: 2010-2011 CALIFORNIA CONSTITUTION ARTICLE XIII B (PROPOSITION 4)  
APPROPRIATIONS LIMIT AND CALCULATIONS**

DATE: DECEMBER 12, 2011

**BACKGROUND/SUMMARY:**

The analysis and calculations to determine the City of Bishop's appropriations limits pursuant to Article XIII B of the California Constitution have been completed by an independent auditor and are provided for Council review.

The procedure for public review and adoption of proposed 2010-2011 Appropriations Limit and Calculations is listed below. The report will be available for public review and comment at City Hall and the Bishop Public Library from December 13, 2011 – January 9, 2012.

Staff is recommending a public hearing be set for January 9, 2012.

**RECOMMENDATION:**

Set the following schedule for review and adoption of the 2010-2011 Proposition 4 Appropriations Limit:

1. Give immediate notice of the initial public review period of December 13, 2011 – January 9, 2012
2. Set a public hearing at the Council meeting of January 9, 2012.
3. Set January 9, 2012 as the scheduled date for final adoption.

**CITY OF BISHOP**

**PROPOSITION 4  
CALCULATIONS**

**JUNE 30, 2011**

**CITY OF BISHOP**

**PROPOSITION 4  
CALCULATIONS**

**TABLE OF CONTENTS**

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Independent Accountant's Report on Agreed-Upon Procedures Applied to Appropriation Limit Worksheets .....	1
Proposition 4 Limit Summary .....	3
Calculation of Appropriations Subject to Proposition 4 Limit – Schedule A .....	4
Appropriation Limit Calculation – Schedule B .....	6
Notes to Proposition 4 Calculations .....	7

*Larry Bain, CPA,  
An Accounting Corporation  
2148 Frascati Drive  
El Dorado Hills, CA 95762*

**INDEPENDENT ACCOUNTANT'S REPORT ON AGREED-UPON PROCEDURES  
APPLIED TO APPROPRIATION LIMIT WORKSHEETS**

To the City Council  
City of Bishop  
Bishop, California

We have applied the procedures enumerated below to the accompanying Appropriations Limit worksheet of the City of Bishop, California (City) for the fiscal year ended June 30, 2011. These procedures, which were agreed to by the City and the League of California Cities (as presented in the League publication entitled *Article XIII B Appropriations Limitation Uniform Guidelines*) were performed solely to assist the City in meeting the requirements of Section 1.5 of Article XIII B of the California Constitution.

This engagement to apply agreed-upon procedures was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures performed and our findings were as follows:

1. We obtained the price and population information for the City and calculated the appropriations limit and annual adjustment factors included in those worksheets. We also compared the population and inflation factors included in the aforementioned worksheets to those that were selected by a recorded vote of the City Council.

Finding: No exceptions were noted as a result of our procedures.

2. For the accompanying Appropriations Limit Calculation worksheet, we added the limit at June 30, 2010, last year's limit, to the total adjustments in the appropriations limit for fiscal year 2010-2011, and compared the limit at June 30, 2011 to the subject proceeds of tax.

Finding: No exceptions were noted as a result of our procedures.

3. We compared the current year information presented in the accompanying Appropriations Limit worksheet to the other worksheets described in No. 1 above.

Finding: No exceptions were noted as a result of our procedures.

4. We compared the prior year appropriations limit presented in the accompanying Appropriations Limit worksheet to the prior year appropriations limit adopted by the City Council.

Finding: No exceptions were noted as a result of our procedures.

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion on the accompanying Appropriations Limit. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. No procedures have been performed with respect to the determination of the appropriation limit for the base year, as defined by the League publication entitled *Article XIII B Appropriations Limitation Uniform Guidelines*.

This report is intended solely for the use of the City of Bishop, California and the State of California Controllers Office and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

Larry Bain, CPA,  
An Accounting Corporation  
November 30, 2011

**CITY OF BISHOP**

**Proposition 4 Limit Summary  
For the Fiscal Year Ended June 30, 2011**

Appropriations Subject to Limit (Schedule A)	\$ 5,285,172
Appropriations Limit (Schedule B)	<u>6,768,228</u>
Amount Under the Legal Limit	<u>\$ 1,483,056</u>

## CITY OF BISHOP

Schedule A

**Calculation of Appropriations Subject to Proposition 4 Limit  
For the Fiscal Year Ended June 30, 2011**

<u>General Fund</u>	<u>Proceeds</u>	<u>Non-Proceeds</u>	<u>Total</u>
<b>Taxes</b>			
Property-secured	\$ 357,848	\$ -	\$ 357,848
Property-unsecured	81,975		81,975
Prior year	23,725		23,725
Homeowners	3,130		3,130
Sales	2,004,615		2,004,615
DWP Water Agreement Payment		176,831	176,831
Transient occupancy	1,871,217		1,871,217
Sales tax - public safety	14,697		14,697
Real property transfer	10,691		10,691
<b>Total Taxes</b>	<b>4,367,898</b>	<b>176,831</b>	<b>4,544,729</b>
<b>Licenses and Permits</b>			
Business licenses		47,265	47,265
Use permits		2,700	2,700
Building permits		10,133	10,133
Grading permits		370	370
Electrical		1,984	1,984
Plumbing		2,521	2,521
Electrical franchise		33,971	33,971
TV franchise		13,063	13,063
<b>Total Licenses and Permits</b>		<b>112,007</b>	<b>112,007</b>
<b>Fines, Forfeitures and Penalties</b>			
Forfeited deposits		33,124	33,124
Citation		15,995	15,995
<b>Total Fines, Forfeitures and Penalties</b>	<b>-</b>	<b>49,119</b>	<b>49,119</b>
<b>Aid from Other Governmental Agencies</b>			
Motor vehicle in lieu (includes VLF swap)	294,304		294,304
Off-highway motor vehicle fees		-	-
Prop 1B		-	-
Reimbursement - highway sweeping		23,333	23,333
Reimbursement - fire district		42,243	42,243
Reimbursements - miscellaneous		1,479	1,479
Loan retirement		-	-
Peace officers training		9,702	9,702
Court restitutions		3,464	3,464
Dispatch contracts		5,214	5,214
Grants		115,104	115,104
<b>Total Aid from Other Governmental Agencies</b>	<b>294,304</b>	<b>200,539</b>	<b>494,843</b>
<b>Subtotal Forward</b>	<b>\$ 4,662,202</b>	<b>\$ 538,496</b>	<b>\$ 5,200,698</b>

CITY OF BISHOP

Schedule A (continued)

Calculation of Appropriations Subject to Proposition 4 Limit  
For the Fiscal Year Ended June 30, 2011

	<u>Proceeds</u>	<u>Non-Proceeds</u>	<u>Total</u>
<u>General Fund (Continued)</u>			
Subtotal Forwarded	\$ 4,662,202	\$ 538,496	\$ 5,200,698
Charges for Current Services			
Plan checking		4,015	4,015
Park and recreation		73,679	73,679
Total Charges for Current Services		<u>77,694</u>	<u>77,694</u>
Use of Money and Property			
Interest and investment income	13,082	3,057	16,139
Coin sales			-
Rents		106,342	106,342
Total Use of Money and Property	<u>13,082</u>	<u>109,399</u>	<u>122,481</u>
Other			
Insurance refunds and dividends		51,416	51,416
Miscellaneous		71,940	71,940
Total Other		<u>123,356</u>	<u>123,356</u>
Total General Fund	<u>4,675,284</u>	<u>848,945</u>	<u>5,524,229</u>
<u>Special Revenue Funds</u>			
T.U.T - Measure A	523,823	73,274	597,097
Gas tax	86,065		86,065
Traffic safety		39,128	39,128
HOME program		285,038	285,038
Public safety		61,909	61,909
Total Revenues - Special Revenue Funds	<u>609,888</u>	<u>459,349</u>	<u>1,069,237</u>
Total Revenues - General and Special Revenue Funds	<u>\$ 5,285,172</u>	<u>\$ 1,308,294</u>	<u>\$ 6,593,466</u>

CITY OF BISHOP

Schedule B

Appropriation Limit Calculation  
For the Fiscal Year Ended June 30, 2011

A. Limit at June 30, 2010	\$ 6,950,182
B. Adjustment factors supplied by the Department of Finance, report dated May, 2011	
Per Capita Change for the fiscal year 2010-2011 -2.54%	
Per Capital converted to a ratio	0.9746
Population change for the fiscal year 2010-2011 -.08%	
Population change converted to a ratio	<u>0.9992</u>
Calculation of Factor for Fiscal Year 2010-2011	<u>0.9738</u>
C. Annual increase (decrease) in Appropriation Limit	(181,954)
D. Other adjustments	<u>                    </u>
E. Total adjustments	<u>(181,954)</u>
F. Limit at June 30, 2011	<u><u>\$ 6,768,228</u></u>

**CITY OF BISHOP**

**Notes to Proposition 4 Calculations  
For the Fiscal Year Ended June 30, 2011**

Note 1: Summary of Significant Policies

A. Background

The voters of the State of California, in November 1979, passed Proposition 4, which added Article XIII B to the State Constitution. This article establishes limits on the appropriations of proceeds of taxes. This report presents the calculation that the City of Bishop is required to make to conform to the provisions of this law.

B. Accounting Basis

The City of Bishop prepares the annual budget using a modified accrual basis of accounting. This method is in accordance with U.S. generally accepted accounting principles; accordingly, the calculation included in this report has been prepared on the budgetary basis of accounting used by the City.

C. Proceeds/Non-Proceeds of Tax

The revenue for each governmental-type fund has been allocated between proceeds and non-proceeds of tax based on guidelines established by the office of the State Controller.

Note 2: Interest Allocation

Interest earned is required to be allocated between proceeds and non-proceeds of taxes. We performed the following calculation to make this allocation:

	<u>Total (Excluding Interest)</u>	<u>Proceeds</u>	<u>Non- Proceeds</u>
Total Revenue Amount	<u>\$ 6,577,327</u>	<u>\$ 5,272,090</u>	<u>\$ 1,305,237</u>
Percentage	100.0%	81.06%	18.94%
Allocated Interest	<u>\$ 16,139</u>	<u>\$ 13,082</u>	<u>\$ 3,057</u>

Note 3: Population and Price Indexes

The State of California provides to each agency subject to the provisions of Article XIII B the population information in conjunction with a change in the cost of living, or price factor for the applicable county. We used the factors made available as of May 2010, to make the calculations presented in this report.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, INTERIM CITY ADMINISTRATOR KSC

SUBJECT: CITY OF BISHOP FINANCIAL STATEMENT/AUDITS FY 2010-2011

DATE: DECEMBER 12, 2011

Reports under separate cover: Financial Statements/Audit for FY 2010-2011  
Sunrise Mobile Home Park Final Audit FY 2010-2011  
Redevelopment Agency Final Audit FY 2010-2011

**BACKGROUND/SUMMARY:**

Please find enclosed the City of Bishop final audits for Fiscal Year 2010-2011. This year, as in the past, was a continued transitional year for our City. The transition was facilitated by new federal mandates relating to public agency financial reporting. Our accounting and computer systems are continually modified to be compatible with the new accounting requirements.

The independent audits presented to you this evening confirm the City's compliance with the new mandates and also confirm the fact that our budgets and financial documents are in conformance with the federal and generally accepted principles of public accounting.

We also have independent confirmation that the City of Bishop has procedures in place to insure the public assets which we are charged with protecting. Recommendations made in the Financial Statement schedule of findings have been addressed by staff.

I would like to thank the entire City staff for their dedicated work but especially acknowledge the outstanding work of Cheryl Solesbee, Accounting Secretary/Budget Manager, who is charged with managing our budgets and financial records.

**RECOMMENDATION:**

Review the various financial documents and consider action to be taken separately on the following agenda items:

- AGENDA ITEM NO. 15 – Accept the City of Bishop Financial Statement/Audit for FY 2010-2011.
- AGENDA ITEM NO. 16 – Accept the City of Bishop Sunrise Mobile Home Park Final Audit for 2010-2011.
- AGENDA ITEM NO. 17 – As the City is the sole-funding source for the Redevelopment Agency, action is requested to accept the City of Bishop Redevelopment Agency Final Audit for FY 2010-2011.

**CITY OF BISHOP**  
**FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

# CITY OF BISHOP

## Table of Contents

Independent Auditor's Report.....	1
Management Discussion and Analysis.....	2
Basic Financial Statements:	
Government-Wide Financial Statements:	
Statement of Net Assets.....	9
Statement of Activities.....	10
Fund Financial Statements:	
Governmental Funds:	
Balance Sheet.....	11
Reconciliation of the Governmental Funds Balance Sheet to the Government-Wide Statement of Net Assets – Governmental Activities.....	12
Statement of Revenues, Expenditures and Changes in Fund Balances.....	13
Reconciliation of the Statement of Revenues, Expenditures and Changes In Fund Balances of Governmental Funds to the Government-Wide Statement of Activities – Governmental Activities.....	14
Proprietary Funds:	
Statement of Net Assets.....	15
Statement of Revenues, Expenses and Changes in Net Assets.....	16
Statement of Cash Flows.....	17
Fiduciary Funds:	
Statement of Fiduciary Assets and Liabilities – Agency Funds.....	18
Notes to the Financial Statements.....	19
Required Supplementary Information:	
Budgetary Comparison Schedule:	
General Fund.....	37
Hwy 6 & Wye Rd Capital Project Fund.....	39
Note to the Required Supplementary Information.....	40
Combining and Individual Fund Statements and Schedules:	
Nonmajor Governmental Funds:	
Combining Balance Sheet.....	41
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances.....	42
Nonmajor Special Revenue Funds	
Combining Balance Sheet.....	43
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances.....	44
Nonmajor Capital Projects Funds	
Combining Balance Sheet.....	45
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances.....	46
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government</i> <i>Auditing Standards</i> .....	47
Schedule of Findings.....	49

*Larry Bain, CPA,  
An Accounting Corporation  
2148 Frascati Drive  
El Dorado Hills, CA 95762*

**INDEPENDENT AUDITOR'S REPORT**

To the City Council  
City of Bishop, California

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Bishop, California, as of and for the year ended June 30, 2011, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, based on our audit, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Bishop, California, as of June 30, 2011, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated November 30, 2011 on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion of the internal control over financial reporting or on compliance.

The Management Discussion and Analysis (MD&A) and the required supplementary information (RSI) other than MD&A, as listed in the table of contents, are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the RSI. However, we did not audit the information and express no opinion on it.

Our audit was made for the purpose of forming an opinion on the financial statements that collectively comprise the City's basic financial statements. The combining and individual fund financial statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual fund financial statements have been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, in our opinion, based on our audit, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*Larry Bain, CPA,  
An Accounting Corporation  
November 30, 2011*

**City of Bishop**  
**Required Supplementary Information**  
**Management's Discussion and Analysis**  
**June 30, 2011**

(Unaudited)

This section of the City of Bishop's annual financial report presents an analysis of the City's financial performance during the fiscal year ended June 30, 2011. This information is presented in conjunction with the audited basic financial statements, which follows this section.

**FINANCIAL HIGHLIGHTS FOR FISCAL YEAR 2011**

- The assets of the City exceeded liabilities at the close of the 2010-2011 fiscal year by \$17,525,685 (net assets). Of this amount, \$4,842,998 (unrestricted net assets) may be used to meet ongoing obligations to citizens and creditors, and \$12,663,509 is invested in capital assets - net of related debt.
- As of June 30, 2011 the City's governmental funds reported combined fund balances of \$3,360,902 approximately 92% of the combined fund balances, \$3,106,843 is available to meet the City's current and future needs (unreserved fund balance).
- At the end of the fiscal year, unreserved fund balance for the general fund was \$2,754,800 or 49% of total general fund expenditures.
- The City's general long-term debt decreased by \$206,805. The net decrease resulted from payments of governmental and business-type debt.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components, government – wide financial statements, fund financial statements and notes to the basic financial statements. This report also includes additional required supplementary information in addition to the basic financial statements.

**REQUIRED FINANCIAL STATEMENTS**

**Government – Wide Financial Statements** are designed to provide readers with a broad overview of City finances, in a manner similar to a private-sector business.

The *Statements of Net Assets* include information on the City's assets and liabilities and provide information about the nature and amounts of investments in resources (assets) and the obligations to City creditors (liabilities). Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The *Statements of Activities* presents information showing how net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of these government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other function that are intended to recover all or a portion of their costs through user fees and charges (business type activities). The governmental activities of the City include general government, public protection, public ways and facilities and community development. The business-type activities are water, sewer and the Sunrise Mobile Home Park.

**City of Bishop**  
**Required Supplementary Information**  
**Management's Discussion and Analysis (Continued)**  
**June 30, 2011**

**Fund Financial Statements** are groupings of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and to demonstrate finance-related legal compliance. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

**Governmental funds** – are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as of balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the City's near-term requirements. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures and changed in fund balances provide a reconciliation to facilitate comparison between governmental funds and governmental activities.

**Proprietary funds** – The City charges customers for the services it provides. These services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Assets and the Statement of Activities. In fact, the City's enterprise funds (a component of proprietary funds) are identical to the business type activities that are reported in the government-wide statements, but provide more detail and additional information, such as cash flows, for proprietary funds.

The City of Bishop maintains three individual enterprise funds. The City uses enterprise funds to account for its water and sewer enterprises as well as the mobile home park operated by the City. The funds provide the same type of information as the government-wide financial statements, only more in detail. The proprietary fund financial statements provide separate information for the water sewer and mobile home Park, all of which are considered major funds of the City.

**Fiduciary funds** – are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs.

#### **Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found immediately following the basic financial statements.

#### **Other Information**

In addition to the basic financial statements and accompanying notes, this report presents certain required supplementary information concerning the City's budgetary comparative information for the general fund and the major special revenue fund. Also the funding progress of the City's pension is presented as required supplementary information.

**City of Bishop**  
**Required Supplementary Information**  
**Management's Discussion and Analysis (Continued)**  
**June 30, 2011**

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

**NET ASSETS**

A summary of the Districts Statements of Net Assets is presented below

	Condensed Statement of Net Assets					
	June 30, 2011			June 30, 2010		
	Governmental Activities	Business-type Activities	Total	Governmental Activities	Business-type Activities	Total
Current and other Assets	\$ 7,103,409	\$ 1,622,608	\$ 8,726,017	\$ 7,276,123	\$ 1,873,868	\$ 9,149,991
Capital Assets	8,916,575	4,364,264	13,280,839	8,569,366	3,607,313	12,176,679
Total Assets	16,019,984	5,986,872	22,006,856	15,845,489	5,481,181	21,326,670
Liabilities						
Current/non current	3,875,314	605,857	4,481,171	4,178,101	747,369	4,925,470
Net Asset:						
Invested in capital assets, net	8,721,438	3,942,071	12,663,509	8,166,337	3,598,105	11,764,442
Net assets restricted		19,178	19,178		18,996	18,996
Unrestricted net assets	3,423,232	1,419,766	4,842,998	3,501,051	1,116,711	4,617,762
Total Net Assets	\$ 12,144,670	\$ 5,381,015	\$ 17,525,685	\$ 11,667,388	\$ 4,733,812	\$ 16,401,200

As the above table indicates, total assets increased \$680,186 from \$21,326,670 to \$22,006,856 during the fiscal year ended June 30, 2011. This is comprised of an increase of \$ 1,104,160 in capital assets mostly funded by grant revenues and a decrease in current and other assets totaling \$423,974.

Total liabilities decreased \$444,299 from \$4,925,470 to \$4,481,171. This represents a decrease of \$177,216 in long-term obligations (including compensated absences), an increase of \$536 in customer deposits, a decrease of \$ 30,190 in deferred revenue and a decrease of \$237,429 in current liabilities.

Net assets increased by \$1,124,485 over the prior year primarily resulting from an increase in capital projects funded by grant revenues.

**City of Bishop**  
**Required Supplementary Information**  
**Management's Discussion and Analysis (Continued)**  
**June 30, 2011**

**Statement of Activities**

	Condensed Statement of Activities					
	Fiscal Year Ended June 30, 2011			Fiscal Year Ended June 30, 2010		
	Governmental Activities	Business-type Activities	Total	Governmental Activities	Business-type Activities	Total
<b>Program Revenues:</b>						
Charges for services	\$ 646,893	\$ 2,218,712	\$ 2,865,605	\$ 684,320	\$ 2,003,034	\$ 2,687,354
Capital grants and contributions	877,076		877,076	968,940		968,940
Operating grants	539,080		539,080	132,612		132,612
<b>General Revenue:</b>						
Property taxes and assessments	990,501		990,501	1,047,891		1,047,891
Sales and use tax	2,019,312		2,019,312	1,710,778		1,710,778
Other revenue	2,389,386		2,389,386	2,175,677	5,421	2,181,098
Interest and investment income	88,875	9,100	97,975	24,922	14,310	39,232
<b>Total Revenue</b>	<b>7,551,123</b>	<b>2,227,812</b>	<b>9,778,935</b>	<b>6,745,140</b>	<b>2,022,765</b>	<b>8,767,905</b>
<b>Expenses:</b>						
<b>Governmental activities:</b>						
General government	1,711,489		1,711,489	1,486,084		1,486,084
Public safety	3,356,640		3,356,640	3,706,240		3,706,240
Public works	1,262,494		1,262,494	1,103,920		1,103,920
Community services/recreation	985,579		985,579	671,765		671,765
<b>Business-type activities</b>						
Water		735,654	735,654		711,598	711,598
Sewer		696,656	696,656		646,473	646,473
Mobile home park		106,154	106,154		101,734	101,734
Interest on long-term debt	14,302	13,889	28,191	23,646	14,779	38,425
<b>Total Expense</b>	<b>7,330,504</b>	<b>1,552,353</b>	<b>8,882,857</b>	<b>6,991,655</b>	<b>1,474,584</b>	<b>8,466,239</b>
<b>Excess (deficiency) before transfers</b>	<b>220,619</b>	<b>675,459</b>	<b>896,078</b>	<b>(246,515)</b>	<b>548,181</b>	<b>301,666</b>
Transfers in (out)	22,230	(22,230)		22,230	(22,230)	
<b>Change in net assets</b>	<b>\$ 242,849</b>	<b>\$ 653,229</b>	<b>\$ 896,078</b>	<b>\$ (224,285)</b>	<b>\$ 525,951</b>	<b>\$ 301,666</b>

The statement of activities, identify the various revenue and expense items which affect the change in net assets. As the information indicates the \$ 1,011,030 increase to revenue from June 30, 2010 to June 30, 2011 operations, was primarily due to an increase in governmental revenue operating grants for the City's Homeowner Assistance Program. Interest and investment income also contributed to the increase in revenues as did an increase in sales tax and transient occupancy tax. Property taxes showed a decline due to the continued housing recession.

**City of Bishop**  
**Required Supplementary Information**  
**Management's Discussion and Analysis (Continued)**  
**June 30, 2011**

**FINANCIAL ANALYSIS OF THE CITY'S FUNDS**

As noted earlier the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

*Governmental funds.* The general government functions are contained in the general, special revenue, debt service and capital project funds. The focus of the City's governmental funds is to provide information on near-term inflow, outflows and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the fiscal year, the City's governmental funds reported total ending fund balances of \$2,965,784. Approximately 93% of the total ending fund balances (\$2,754,800) constituted unreserved fund balances, which are considered available for appropriation. The remainder of the fund balances are reserved to indicate that it is not available for new spending because it has already been committed 1) to offset advances to other funds that are not expected to be available in the near term (\$5,011) 2) for petty cash funds (\$640) 3) for loans made to employees for computer purchases (\$1,378) and 4) for the proposition 1B advance (\$205,333).

General fund revenues were \$5,524,229 and expenditures in the general fund were \$5,665,038. The Home Funds-Willow Street Special Revenue fund had revenue \$2,763 and no expenses. The Hyw 6 & Wye Rd capital project fund revenues were \$14,420 and expenditures were \$14,420.

*Proprietary funds.* The proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

**Budgetary Highlights**

General fund revenues for the 2010-2011 fiscal year were budgeted at \$5,719,135 (final amended budget). The actual revenues were \$5,524,229 leaving an unfavorable variance of (\$194,906). The decrease was due to the unanticipated decline in revenues generated from taxes such as sales tax and from less grant revenue mainly resulting from over \$38,000 COPS grant recorded as deferred revenue.

General fund expenditures were budgeted at \$6,140,687. The actual amount expended was \$5,665,038, \$475,649 less than the final amended budget. The favorable expenditure variance was due to lower expenditures compared to those budgeted by each department with the largest positive variances in the police department and planning department.

**City of Bishop**  
**Required Supplementary Information**  
**Management's Discussion and Analysis (Continued)**  
**June 30, 2011**

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

**CAPITAL ASSETS**  
**(net of accumulated depreciation)**

	Governmental Activities		Business-type Activities		Total Government	
	6/30/2011	6/30/2010	6/30/2011	6/30/2010	6/30/2011	6/30/2009
Land	\$ 341,105	\$ 341,105	\$ 481,066	\$ 481,066	\$ 822,171	\$ 822,171
Construction in progress	376,775	810,234	154,382	538,574	531,157	1,348,808
Buildings and improvements	955,481	1,051,602	106,015	127,486	1,061,496	1,179,088
Site improvements	250,298	295,017			250,298	295,017
Equipment	686,611	873,307	321,900	394,770	1,008,511	1,268,077
Infrastructure	6,306,305	5,198,101	3,300,901	2,065,417	9,607,206	7,263,518
<b>Total</b>	<b>\$ 8,916,575</b>	<b>\$ 8,569,366</b>	<b>\$ 4,364,264</b>	<b>\$ 3,607,313</b>	<b>\$ 13,280,839</b>	<b>\$ 12,176,679</b>

As of June 30, 2011 the City's investment in capital assets totaled \$13,280,839 net of accumulated depreciation. The investment in capital assets includes police and fire equipment, land, site improvements, buildings and improvements, equipment and water and sewer assets. The capital assets are presented in the government – wide statement of net assets. Additional detail is presented in the notes to the financial statements. The Street improvement projects utilize grant funding from the State of California and are recorded as infrastructure in the capital assets.

**LONG – TERM DEBT**

As of June 30, 2011, the City had \$204,051 in outstanding governmental-type long-term debt and \$417,182 in outstanding business-type long-term debt as reported in the notes to the financial statements and in the statement of net assets. The City's debt decreased by principal payments made during the fiscal year. The outstanding debt represents one capital leases, proceeds of which were used for lease purchase of a fire truck and one note payable proceeds of which were used for water infrastructure improvements.

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

The City continues to have reimbursable STIP Projects. A STIP Project is a project reimbursable through California Transportation Act Federal and State Funds. The projects completed in 10/11 were Hanby ARRA and Road Project A. Sneden Street and Warren Street projects were in the design stage. These projects will remain in the design stage in the 11/12 fiscal year and until additional funding becomes available.

The City's combined water and sewer rates changed in 10/11 to \$56.44 per month. New rates have been approved for the fiscal year 11/12 at a rate of \$57.96.

Due to the unpredictable economic conditions of the State of California and Federal government funding, it has created a challenge to do accurate projections in revenues and expenditures. City Council has been presented with a two year budget for fiscal years 11/12 and 12/13 in hopes that it gives a clearer and more stable approach to the process of departmental budgets and request for capital expenditures. Due to current economic times staff continues to monitor revenues coming in to determine what can be expended, or in some cases delayed.

**City of Bishop**  
**Required Supplementary Information**  
**Management's Discussion and Analysis (Continued)**  
**June 30, 2011**

**ADDITIONAL FINANCIAL INFORMATION**

This financial report is designed to provide the City's customers, investors and other interested parties with an overview of the City's financial operations and financial condition. Should the reader have questions regarding the information included in this report or wish to request additional financial information, please contact the Finance Department, at the City of Bishop, 377 West Line Street, Bishop, California 93514.

**CITY OF BISHOP**

**Statement of Net Assets  
June 30, 2011**

	Governmental Activities	Business-type Activities	Total
<b>Assets</b>			
Cash and investments	\$ 1,806,278	\$ 1,564,654	\$ 3,370,932
Accounts receivables	858,542	29,325	887,867
Due from other governments	540,312		540,312
Interest receivable	267,979	2,056	270,035
Prepaid expenses	105,257		105,257
Loans receivable	-		-
Advances to other funds	4,197		4,197
Restricted cash and investments	1,300,130	26,573	1,326,703
<b>Non Current Assets</b>			
Loans receivable	2,219,900		2,219,900
Advances to other funds	814		814
Capital assets:			
Land	341,105	481,066	822,171
Construction in Progress	376,775	154,382	531,157
Buildings	4,626,398	674,809	5,301,207
Site improvements	632,059		632,059
Equipment	3,505,940	832,928	4,338,868
Infrastructure	7,015,810	9,626,172	16,641,982
Less: accumulated depreciation	(7,581,512)	(7,405,093)	(14,986,605)
<b>Total Assets</b>	<b>\$ 16,019,984</b>	<b>\$ 5,986,872</b>	<b>\$ 22,006,856</b>
<b>Liabilities</b>			
<b>Current liabilities:</b>			
Accounts payable	94,584	77,206	171,790
Due from others	27		27
Advance from other funds-due within one year		4,197	4,197
Accrued interest payable	8,341	3,368	11,709
OPEB liability	145,039	35,762	180,801
Long-term liabilities-due within one year	171,764	28,960	200,724
<b>Liabilities-due in more than one year:</b>			
Customer deposits		22,176	22,176
Compensated absences	186,384	45,152	231,536
Leases payable	156,641		156,641
Note payable		388,222	388,222
Deferred revenue	3,112,534		3,112,534
Advance from other funds		814	814
<b>Total Liabilities</b>	<b>3,875,314</b>	<b>605,857</b>	<b>4,481,171</b>
<b>Net Assets</b>			
Invested in capital assets, net of related debt	8,721,438	3,942,071	12,663,509
Restricted for capital replacement		19,178	19,178
Unrestricted	3,423,232	1,419,766	4,842,998
<b>Total Net Assets</b>	<b>\$ 12,144,670</b>	<b>\$ 5,381,015</b>	<b>\$ 17,525,685</b>

The accompanying notes are an integral part of these financial statements

**CITY OF BISHOP**

**Statement of Activities  
For the Fiscal Year Ended June 30, 2011**

Functions/programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Assets		
		Charges for Services	Capital Grants and Contributions	Operating Grants	Governmental Activities	Business-type Activities	Total
<b>Governmental Activities:</b>							
General government	\$ 1,711,489	\$ 259,553	\$ -	\$ 54,783	\$ (1,397,153)	\$ -	\$ (1,397,153)
Public safety	3,356,640	209,214	16,885	146,631	(2,983,910)		(2,983,910)
Public works	1,262,494	100,583	843,287	31,096	(287,528)		(287,528)
Community services/recreation	985,579	77,543	16,904	306,570	(584,562)		(584,562)
Interest on long-term debt	14,302				(14,302)		(14,302)
<b>Total Governmental Activities</b>	<b>7,330,504</b>	<b>646,893</b>	<b>877,076</b>	<b>539,080</b>	<b>(5,267,455)</b>		<b>(5,267,455)</b>
<b>Business-type Activities:</b>							
Water	735,654	1,155,649				419,995	419,995
Sewer	696,656	970,556				273,900	273,900
Mobile home park	106,154	92,507				(13,647)	(13,647)
Interest on long-term debt	13,889					(13,889)	(13,889)
<b>Total Business-type Activities</b>	<b>1,552,353</b>	<b>2,218,712</b>				<b>666,359</b>	<b>666,360</b>
<b>Total Government</b>	<b>\$ 8,882,857</b>	<b>\$ 2,865,605</b>	<b>\$ 877,076</b>	<b>\$ 539,080</b>	<b>(5,267,455)</b>	<b>666,359</b>	<b>(4,601,095)</b>
<b>General Revenues:</b>							
<b>Taxes:</b>							
Property taxes					990,501		990,501
Sales and use tax					2,019,312		2,019,312
Transient occupancy tax					1,871,217		1,871,217
Franchise tax					47,034		47,034
Motor vehicle in lieu tax					294,304		294,304
Other taxes					176,831		176,831
Investment income					88,875	9,100	97,975
Transfers					22,230	(22,230)	
<b>Total general revenues</b>					<b>5,510,304</b>	<b>(13,130)</b>	<b>5,497,174</b>
<b>Change in net assets</b>					<b>242,849</b>	<b>653,229</b>	<b>896,078</b>
<b>Net assets - beginning</b>					<b>11,667,388</b>	<b>4,733,812</b>	<b>16,401,200</b>
<b>Prior Period Adjustment</b>					<b>234,433</b>	<b>(6,026)</b>	<b>228,407</b>
<b>Net assets - ending</b>					<b>\$ 12,144,670</b>	<b>\$ 5,381,015</b>	<b>\$ 17,525,685</b>

The accompanying notes are an integral part of these financial statements

**CITY OF BISHOP**

**Balance Sheet  
Governmental Funds  
June 30, 2011**

	General	Special Revenue	Capital	Debt Service	Other Nonmajor Funds	Total Governmental Funds
		Fund Home Fund Willow Street	Project Fund Hyw 6 & Wye Rd	Fund Debt Service		
<b>Assets</b>						
Cash and investments	\$ 1,806,278	\$ -	\$ -	\$ -	\$ -	\$ 1,806,278
Restricted cash and investments			865,094		435,036	1,300,130
Receivables						
Accounts	855,779	2,763				858,542
Due from other governments					540,312	540,312
Interest	3,584	264,160			235	267,979
Due from other funds	370,522					370,522
Other assets	105,257					105,257
Loans/notes receivable	-	2,219,900				2,219,900
Advances to other funds	5,011					5,011
<b>Total Assets</b>	<b>\$ 3,146,431</b>	<b>\$ 2,486,823</b>	<b>\$ 865,094</b>	<b>\$ -</b>	<b>\$ 975,583</b>	<b>\$ 7,473,931</b>
<b>Liabilities and Fund Balances</b>						
<b>Liabilities</b>						
Accounts payable	\$ 47,731	\$ -	\$ -	\$ -	\$ 46,851	\$ 94,582
Due to others	27					27
OPEB liability	132,889				12,150	145,039
Due to other funds					370,522	370,522
Deferred revenue		2,484,060	865,094		153,705	3,502,859
<b>Total Liabilities</b>	<b>180,647</b>	<b>2,484,060</b>	<b>865,094</b>		<b>583,228</b>	<b>4,113,029</b>
<b>Fund Balances</b>						
Reserved for advances to other funds	5,011					5,011
Reserved for petty cash	640					640
Reserved prop 1B	205,333					205,333
Reserved for special revenue funds		2,763			501,086	503,849
Reserved for capital projects funds					(108,731)	(108,731)
Unreserved, reported in General fund	2,754,800					2,754,800
<b>Total Fund Balances</b>	<b>2,965,784</b>	<b>\$ 2,763</b>			<b>392,355</b>	<b>3,360,902</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 3,146,431</b>	<b>\$ 2,486,823</b>	<b>\$ 865,094</b>	<b>\$ -</b>	<b>\$ 975,583</b>	<b>\$ 7,473,931</b>

The accompanying notes are an integral part of these financial statements

**CITY OF BISHOP**  
**Reconciliation of the Statement of Net Assets**  
**of Governmental Funds to the Balance Sheet**  
**As of June 30, 2011**

Fund Balances of Governmental Funds	\$ 3,360,902
Amounts reported for governmental activities in the Statement of Net Assets are different because:	
Capital assets, net of accumulated depreciation, are not current financial resources and are not included in the governmental funds.	8,916,575
Certain revenues received after sixty days from the end of the fiscal year are recorded as deferred revenue in the funds and as revenues in the government wide statement.	390,325
Some liabilities, including long-term debt, compensated absences and accrued interest are not due and payable in the current period and therefore are not reported in the funds.	<u>(523,132)</u>
Net assets of governmental activities	<u>\$ 12,144,670</u>

The accompanying notes are an integral part of these financial statements.

CITY OF BISHOP

Statement of Revenues, Expenditures and Changes in Fund Balances  
 Governmental Funds  
 For the Fiscal Year Ended June 30, 2011

	General	Special Revenue	Capital Project	Debt Service	Other Nonmajor Funds	Total Governmental Funds
		Fund	Fund	Fund		
		Home Funds	Hyw 6	Debt Service		
		Willow Street	& Wye Rd			
<b>Revenues</b>						
Taxes	\$ 4,544,729	\$ -	\$ -	\$ -	\$ 523,823	\$ 5,068,552
Licenses and permits	112,007					112,007
Intergovernmental	494,843	2,763	14,420		1,674,237	2,186,263
Fines, forfeitures and penalties	49,119				2,979	52,098
Charges for current services	77,694					77,694
Use of money and property	122,481				382	122,863
Other	123,356					123,356
<b>Total Revenues</b>	<b>5,524,229</b>	<b>2,763</b>	<b>14,420</b>	<b>-</b>	<b>2,201,421</b>	<b>7,742,833</b>
<b>Expenditures</b>						
Current:						
General government	1,107,199				587,338	1,694,537
Public ways and facilities/ transportation	876,548				105,234	981,782
Public safety	3,046,925				77,664	3,124,589
Community development	611,821				287,238	899,059
Capital Outlay	22,545		14,420		887,427	924,392
Debt service						
Principal				178,730		178,730
Interest				17,625		17,625
<b>Total Expenditures</b>	<b>5,665,038</b>	<b>-</b>	<b>14,420</b>	<b>196,355</b>	<b>1,944,901</b>	<b>7,820,714</b>
Excess (Deficit) of Revenues over Expenditures	(140,809)	2,763	-	(196,355)	256,520	(77,881)
Other Financing Sources (Uses)						
Operating transfers in				196,355	43,283	239,638
Operating transfers out	(164,612)				(52,796)	(217,408)
<b>Total Other Financing Sources (Uses)</b>	<b>(164,612)</b>	<b>-</b>	<b>-</b>	<b>196,355</b>	<b>(9,513)</b>	<b>22,230</b>
Excess (Deficit) of Revenues and Other Financing Sources over Expenditures and Other Financing Uses	(305,421)	2,763	-		247,007	(55,651)
Fund Balances, July 1, 2010	3,228,397				145,528	3,373,925
Prior period adjustment	42,808				(180)	42,628
<b>Fund Balances, June 30, 2011</b>	<b>\$ 2,965,784</b>	<b>\$ 2,763</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 392,355</b>	<b>\$ 3,360,902</b>

The accompanying notes are an integral part of these financial statements.

**CITY OF BISHOP**

**Reconciliation of the Statement of Revenues, Expenditures and  
Changes in Fund Balances of Governmental Funds  
To the Statement of Activities  
For the Fiscal Year Ended June 30, 2011**

Net Change in Fund Balances - Total Governmental Funds	\$ (55,651)
<p>Amounts reported for governmental activities in the Statement of Activities differs from the amounts reported in the Statement of Revenues, Expenditures and Changes in Fund Balances because:</p>	
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities. The costs of those assets is allocated over their estimated useful lives as depreciation expense or are allocated to the appropriate functional expense when the cost is below the capitalization threshold. This activity is reconciled as follows:</p>	
Cost of assets capitalized	924,392
Depreciation expense	(577,184)
Repayment of long-term debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets.	178,730
Changes in accrued interest reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds.	3,322
Certain revenues recognized in the prior year Statement of Activities that do not provide current financial resources were not reported as revenues in the funds.	
Certain revenues received after sixty days from the end of the fiscal year are recorded as deferred revenue in the funds and as revenues in the government wide statement.	(191,711)
Changes in compensated absences reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported in governmental funds.	<u>(39,050)</u>
Change in net assets of governmental activities	<u>\$ 242,849</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF BISHOP**

**Statement of Net Assets  
Proprietary Funds  
June 30, 2011**

	<u>Water</u>	<u>Sewer</u>	<u>Mobile Home Park</u>	<u>Totals</u>
<b>Current assets:</b>				
Cash and investments	\$ 862,735	\$ 548,295	\$ 153,624	\$ 1,564,654
Restricted cash and investments			26,573	26,573
Receivables				
Accounts	16,161	9,028	4,136	29,325
Interest	1,116	705	235	2,056
Total current assets	<u>880,012</u>	<u>558,028</u>	<u>184,568</u>	<u>1,622,608</u>
<b>Capital assets:</b>				
<b>Nondepreciable capital assets:</b>				
Land	67,324	88,892	324,850	481,066
Construction in progress	103,253	51,129		154,382
<b>Depreciable capital assets</b>				
Building	68,436	94,877	511,496	674,809
Site improvements				-
Equipment	306,720	526,208		832,928
Infrastructure	6,022,516	3,603,656		9,626,172
Less accumulated depreciation	<u>(3,579,104)</u>	<u>(3,382,176)</u>	<u>(443,813)</u>	<u>(7,405,093)</u>
Total capital assets (net of accumulated depreciation)	<u>2,989,145</u>	<u>982,586</u>	<u>392,533</u>	<u>4,364,264</u>
<b>Total Assets</b>	<u>\$ 3,869,157</u>	<u>\$ 1,540,614</u>	<u>\$ 577,101</u>	<u>\$ 5,986,872</u>
<b>Liabilities</b>				
<b>Current liabilities:</b>				
Accounts payable	\$ 53,199	\$ 23,615	\$ 392	\$ 77,206
Current portion - note payable	28,960			28,960
Current portion - advance from other funds			4,197	4,197
OPEB liability	17,932	17,830		35,762
Interest payable	3,368			3,368
Total current liabilities	<u>103,459</u>	<u>41,445</u>	<u>4,589</u>	<u>149,493</u>
<b>Noncurrent liabilities:</b>				
Customer deposits	8,095	5,059	9,022	22,176
Compensated absences	22,517	22,635		45,152
Note payable	388,222			388,222
Advance from other funds			814	814
Total noncurrent liabilities	<u>418,834</u>	<u>27,694</u>	<u>9,836</u>	<u>456,364</u>
<b>Total Liabilities</b>	<u>522,293</u>	<u>69,139</u>	<u>14,425</u>	<u>605,857</u>
<b>Net assets:</b>				
Invested in capital assets, net of related debt	2,571,963	982,586	387,522	3,942,071
Reserved for capital replacement			19,178	19,178
Unreserved	774,901	488,889	155,976	1,419,766
<b>Total Net Assets</b>	<u>\$ 3,346,864</u>	<u>\$ 1,471,475</u>	<u>\$ 562,676</u>	<u>\$ 5,381,015</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF BISHOP**

**Statement of Revenues, Expenses and Changes in Net Assets  
Proprietary Funds  
For the Fiscal Year Ended June 30, 2011**

	<u>Water</u>	<u>Sewer</u>	<u>Mobile Home Park</u>	<u>Totals</u>
Operating Revenues				
Charges for services	\$ 1,137,397	\$ 953,094	\$ -	\$ 2,090,491
Rent			72,144	72,144
Utility reimbursement			20,363	20,363
Other income	18,252	17,462		35,714
<b>Total Operating Revenues</b>	<b>1,155,649</b>	<b>970,556</b>	<b>92,507</b>	<b>2,218,712</b>
Operating Expenses				
Salaries and benefits	529,249	537,518	28,274	1,095,041
Services and supplies	110,765	86,991	59,743	257,499
Depreciation expense	95,640	72,147	18,137	185,924
<b>Total Operating Expenses</b>	<b>735,654</b>	<b>696,656</b>	<b>106,154</b>	<b>1,538,464</b>
<b>Operating Income (Loss)</b>	<b>419,995</b>	<b>273,900</b>	<b>(13,647)</b>	<b>680,248</b>
Non-Operating Revenues (Expenses)				
Interest income	5,310	2,957	833	9,100
Interest expense	(13,889)			(13,889)
<b>Total Non-Operating Revenues (Expenses)</b>	<b>(8,579)</b>	<b>2,957</b>	<b>833</b>	<b>(4,789)</b>
<b>Income Before Operating Transfers</b>	<b>411,416</b>	<b>276,857</b>	<b>(12,814)</b>	<b>675,459</b>
Operating Transfers				
Operating transfers out	(11,115)	(11,115)		(22,230)
<b>Net Operating Transfers</b>	<b>(11,115)</b>	<b>(11,115)</b>		<b>(22,230)</b>
<b>Net Income (Loss)</b>	<b>400,301</b>	<b>265,742</b>	<b>(12,814)</b>	<b>653,229</b>
Net Assets, July 1, 2010	2,949,576	1,208,746	575,490	4,733,812
Prior period adjustments	(3,013)	(3,013)		(6,026)
<b>Net Assets, June 30, 2011</b>	<b>\$ 3,346,864</b>	<b>\$ 1,471,475</b>	<b>\$ 562,676</b>	<b>\$ 5,381,015</b>

The accompanying notes are an integral part of these financial statements.

**CITY OF BISHOP**

**Statement of Cash Flows  
Proprietary Funds  
For the Fiscal Year Ended June 30, 2011**

	Water	Sewer	Mobile Home Park	Totals
<b>Cash Flows from Operating Activities</b>				
Cash received from customers	\$ 1,155,353	\$ 970,335	\$ 92,917	\$ 2,218,605
Cash payments to suppliers	(118,334)	(219,489)	(59,725)	(397,548)
Cash payments to employees	(517,314)	(524,980)	(28,274)	(1,070,568)
<b>Net Cash Provided By (Used For) Operating Activities</b>	<b>519,705</b>	<b>225,866</b>	<b>4,918</b>	<b>750,489</b>
<b>Cash Flows from Non-Capital Financing Activities</b>				
Operating transfers out	(11,115)	(11,115)		(22,230)
<b>Net Cash Used For Non-Capital Financing Activities</b>	<b>(11,115)</b>	<b>(11,115)</b>		<b>(22,230)</b>
<b>Cash Flows from Capital and Related Financing Activities</b>				
Purchase of fixed assets	(773,518)	(169,357)		(942,875)
Reductions of debt	(28,075)			(28,075)
Reductions in advance from other funds			(4,197)	(4,197)
Insurance reimbursement				-
Interest expense	(14,115)			(14,115)
<b>Net Cash Used For Capital and Related Financing Activities</b>	<b>(815,708)</b>	<b>(169,357)</b>	<b>(4,197)</b>	<b>(989,262)</b>
<b>Cash Flows from Investing Activities:</b>				
Interest income	6,038	3,005	850	9,893
<b>Net Cash Provided By Investing Activities</b>	<b>6,038</b>	<b>3,005</b>	<b>850</b>	<b>9,893</b>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	<b>(301,080)</b>	<b>48,399</b>	<b>1,571</b>	<b>(251,110)</b>
Cash and Cash Equivalents, July 1, 2010	1,163,815	499,896	178,626	1,842,337
<b>Cash and Cash Equivalents, June 30, 2011</b>	<b>\$ 862,735</b>	<b>\$ 548,295</b>	<b>\$ 180,197</b>	<b>\$ 1,591,227</b>
<b>Reconciliation of Cash and Cash Equivalents:</b>				
Cash and investments	\$ 862,735	\$ 548,295	\$ 153,624	\$ 1,564,654
Restricted cash and investments			26,573	26,573
<b>Total Cash and Cash Equivalents</b>	<b>\$ 862,735</b>	<b>\$ 548,295</b>	<b>\$ 180,197</b>	<b>\$ 1,591,227</b>
<b>Reconciliation of Operating Income to Net Cash Provided by (Used For) Operating Activities</b>				
Adjustments to operating income:				
Depreciation	95,640	72,147	18,137	185,924
(Increase) decrease in accounts receivable	(296)	(220)	(127)	(643)
Increase (decrease) in accounts payable	(7,569)	(132,498)	18	(140,049)
Increase (decrease) in customer deposits	-	(1)	537	536
Increase in OPEB liability	14,919	14,817		29,736
Increase (decrease) in compensated absences	(2,984)	(2,279)		(5,263)
<b>Net Cash Provided By (Used For) Operating Activities</b>	<b>\$ 519,705</b>	<b>\$ 225,866</b>	<b>\$ 4,918</b>	<b>\$ 750,489</b>

The accompanying notes are an integral part of these financial statements.

**City of Bishop**  
**Required Supplementary Information**  
**Management's Discussion and Analysis (Continued)**  
**June 30, 2011**

**ADDITIONAL FINANCIAL INFORMATION**

This financial report is designed to provide the City's customers, investors and other interested parties with an overview of the City's financial operations and financial condition. Should the reader have questions regarding the information included in this report or wish to request additional financial information, please contact the Finance Department, at the City of Bishop, 377 West Line Street, Bishop, California 93514.

**CITY OF BISHOP**

**Statement of Net Assets  
June 30, 2011**

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
<b>Assets</b>			
Cash and investments	\$ 1,806,278	\$ 1,564,654	\$ 3,370,932
Accounts receivables	858,542	29,325	887,867
Due from other governments	540,312		540,312
Interest receivable	267,979	2,056	270,035
Prepaid expenses	105,257		105,257
Loans receivable	-		-
Advances to other funds	4,197		4,197
Restricted cash and investments	1,300,130	26,573	1,326,703
<b>Non Current Assets</b>			
Loans receivable	2,219,900		2,219,900
Advances to other funds	814		814
<b>Capital assets:</b>			
Land	341,105	481,066	822,171
Construction in Progress	376,775	154,382	531,157
Buildings	4,626,398	674,809	5,301,207
Site improvements	632,059		632,059
Equipment	3,505,940	832,928	4,338,868
Infrastructure	7,015,810	9,626,172	16,641,982
Less: accumulated depreciation	<u>(7,581,512)</u>	<u>(7,405,093)</u>	<u>(14,986,605)</u>
Total Assets	\$ <u>16,019,984</u>	\$ <u>5,986,872</u>	\$ <u>22,006,856</u>
<b>Liabilities</b>			
<b>Current liabilities:</b>			
Accounts payable	94,584	77,206	171,790
Due from others	27		27
Advance from other funds-due within one year		4,197	4,197
Accrued interest payable	8,341	3,368	11,709
OPEB liability	145,039	35,762	180,801
Long-term liabilities-due within one year	171,764	28,960	200,724
<b>Liabilities-due in more than one year:</b>			
Customer deposits		22,176	22,176
Compensated absences	186,384	45,152	231,536
Leases payable	156,641		156,641
Note payable		388,222	388,222
Deferred revenue	3,112,534		3,112,534
Advance from other funds		814	814
Total Liabilities	<u>3,875,314</u>	<u>605,857</u>	<u>4,481,171</u>
<b>Net Assets</b>			
Invested in capital assets, net of related debt	8,721,438	3,942,071	12,663,509
Restricted for capital replacement		19,178	19,178
Unrestricted	<u>3,423,232</u>	<u>1,419,766</u>	<u>4,842,998</u>
Total Net Assets	\$ <u>12,144,670</u>	\$ <u>5,381,015</u>	\$ <u>17,525,685</u>

The accompanying notes are an integral part of these financial statements

**CITY OF BISHOP**

**Statement of Activities  
For the Fiscal Year Ended June 30, 2011**

Functions/programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Assets		
		Charges for Services	Capital Grants and Contributions	Operating Grants	Governmental Activities	Business-type Activities	Total
<b>Governmental Activities:</b>							
General government	\$ 1,711,489	\$ 259,553	\$ -	\$ 54,783	\$ (1,397,153)	\$ -	\$ (1,397,153)
Public safety	3,356,640	209,214	16,885	146,631	(2,983,910)		(2,983,910)
Public works	1,262,494	100,583	843,287	31,096	(287,528)		(287,528)
Community services/recreation	985,579	77,543	16,904	306,570	(584,562)		(584,562)
Interest on long-term debt	14,302				(14,302)		(14,302)
<b>Total Governmental Activities</b>	<b>7,330,504</b>	<b>646,893</b>	<b>877,076</b>	<b>539,080</b>	<b>(5,267,455)</b>		<b>(5,267,455)</b>
<b>Business-type Activities:</b>							
Water	735,654	1,155,649				419,995	419,995
Sewer	696,656	970,556				273,900	273,900
Mobile home park	106,154	92,507				(13,647)	(13,647)
Interest on long-term debt	13,889					(13,889)	(13,889)
<b>Total Business-type Activities</b>	<b>1,552,353</b>	<b>2,218,712</b>				<b>666,359</b>	<b>666,360</b>
<b>Total Government</b>	<b>\$ 8,882,857</b>	<b>\$ 2,865,605</b>	<b>\$ 877,076</b>	<b>\$ 539,080</b>	<b>(5,267,455)</b>	<b>666,359</b>	<b>(4,601,095)</b>
<b>General Revenues:</b>							
<b>Taxes:</b>							
Property taxes					990,501		990,501
Sales and use tax					2,019,312		2,019,312
Transient occupancy tax					1,871,217		1,871,217
Franchise tax					47,034		47,034
Motor vehicle in lieu tax					294,304		294,304
Other taxes					176,831		176,831
Investment income					88,875	9,100	97,975
Transfers					22,230	(22,230)	
<b>Total general revenues</b>					<b>5,510,304</b>	<b>(13,130)</b>	<b>5,497,174</b>
<b>Change in net assets</b>					<b>242,849</b>	<b>653,229</b>	<b>896,078</b>
<b>Net assets - beginning</b>					<b>11,667,388</b>	<b>4,733,812</b>	<b>16,401,200</b>
<b>Prior Period Adjustment</b>					<b>234,433</b>	<b>(6,026)</b>	<b>228,407</b>
<b>Net assets - ending</b>					<b>\$ 12,144,670</b>	<b>\$ 5,381,015</b>	<b>\$ 17,525,685</b>

The accompanying notes are an integral part of these financial statements

**CITY OF BISHOP**

**Balance Sheet  
Governmental Funds  
June 30, 2011**

	General	Special Revenue	Capital	Debt Service	Other Nonmajor Funds	Total Governmental Funds
		Fund Home Fund Willow Street	Project Fund Hyw 6 & Wye Rd	Fund Debt Service		
<b>Assets</b>						
Cash and investments	\$ 1,806,278	\$ -	\$ -	\$ -	\$ -	\$ 1,806,278
Restricted cash and investments			865,094		435,036	1,300,130
Receivables						
Accounts	855,779	2,763				858,542
Due from other governments					540,312	540,312
Interest	3,584	264,160			235	267,979
Due from other funds	370,522					370,522
Other assets	105,257					105,257
Loans/notes receivable	-	2,219,900				2,219,900
Advances to other funds	5,011					5,011
<b>Total Assets</b>	<b>\$ 3,146,431</b>	<b>\$ 2,486,823</b>	<b>\$ 865,094</b>	<b>\$ -</b>	<b>\$ 975,583</b>	<b>\$ 7,473,931</b>
<b>Liabilities and Fund Balances</b>						
<b>Liabilities</b>						
Accounts payable	\$ 47,731	\$ -	\$ -	\$ -	\$ 46,851	\$ 94,582
Due to others	27					27
OPEB liability	132,889				12,150	145,039
Due to other funds					370,522	370,522
Deferred revenue		2,484,060	865,094		153,705	3,502,859
<b>Total Liabilities</b>	<b>180,647</b>	<b>2,484,060</b>	<b>865,094</b>		<b>583,228</b>	<b>4,113,029</b>
<b>Fund Balances</b>						
Reserved for advances to other funds	5,011					5,011
Reserved for petty cash	640					640
Reserved prop 1B	205,333					205,333
Reserved for special revenue funds		2,763			501,086	503,849
Reserved for capital projects funds					(108,731)	(108,731)
Unreserved, reported in						
General fund	2,754,800					2,754,800
<b>Total Fund Balances</b>	<b>2,965,784</b>	<b>\$ 2,763</b>			<b>392,355</b>	<b>3,360,902</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 3,146,431</b>	<b>\$ 2,486,823</b>	<b>\$ 865,094</b>	<b>\$ -</b>	<b>\$ 975,583</b>	<b>\$ 7,473,931</b>

The accompanying notes are an integral part of these financial statements

**CITY OF BISHOP**  
**Reconciliation of the Statement of Net Assets**  
**of Governmental Funds to the Balance Sheet**  
**As of June 30, 2011**

Fund Balances of Governmental Funds	\$ 3,360,902
Amounts reported for governmental activities in the Statement of Net Assets are different because:	
Capital assets, net of accumulated depreciation, are not current financial resources and are not included in the governmental funds.	8,916,575
Certain revenues received after sixty days from the end of the fiscal year are recorded as deferred revenue in the funds and as revenues in the government wide statement.	390,325
Some liabilities, including long-term debt, compensated absences and accrued interest are not due and payable in the current period and therefore are not reported in the funds.	<u>(523,132)</u>
Net assets of governmental activities	<u>\$ 12,144,670</u>

The accompanying notes are an integral part of these financial statements.

CITY OF BISHOP

Statement of Revenues, Expenditures and Changes in Fund Balances  
 Governmental Funds  
 For the Fiscal Year Ended June 30, 2011

	General	Special Revenue	Capital Project	Debt Service	Other Nonmajor Funds	Total Governmental Funds
		Fund	Fund	Fund		
		Home Funds	Hyw 6	Debt Service		
		Willow Street	& Wye Rd			
<b>Revenues</b>						
Taxes	\$ 4,544,729	\$ -	\$ -	\$ -	\$ 523,823	\$ 5,068,552
Licenses and permits	112,007					112,007
Intergovernmental	494,843	2,763	14,420		1,674,237	2,186,263
Fines, forfeitures and penalties	49,119				2,979	52,098
Charges for current services	77,694					77,694
Use of money and property	122,481				382	122,863
Other	123,356					123,356
<b>Total Revenues</b>	<b>5,524,229</b>	<b>2,763</b>	<b>14,420</b>	<b>-</b>	<b>2,201,421</b>	<b>7,742,833</b>
<b>Expenditures</b>						
Current:						
General government	1,107,199				587,338	1,694,537
Public ways and facilities/ transportation	876,548				105,234	981,782
Public safety	3,046,925				77,664	3,124,589
Community development	611,821				287,238	899,059
Capital Outlay	22,545		14,420		887,427	924,392
Debt service						
Principal				178,730		178,730
Interest				17,625		17,625
<b>Total Expenditures</b>	<b>5,665,038</b>	<b>-</b>	<b>14,420</b>	<b>196,355</b>	<b>1,944,901</b>	<b>7,820,714</b>
Excess (Deficit) of Revenues over Expenditures	(140,809)	2,763	-	(196,355)	256,520	(77,881)
Other Financing Sources (Uses)						
Operating transfers in				196,355	43,283	239,638
Operating transfers out	(164,612)				(52,796)	(217,408)
<b>Total Other Financing Sources (Uses)</b>	<b>(164,612)</b>	<b>-</b>	<b>-</b>	<b>196,355</b>	<b>(9,513)</b>	<b>22,230</b>
Excess (Deficit) of Revenues and Other Financing Sources over Expenditures and Other Financing Uses	(305,421)	2,763	-		247,007	(55,651)
Fund Balances, July 1, 2010	3,228,397				145,528	3,373,925
Prior period adjustment	42,808				(180)	42,628
<b>Fund Balances, June 30, 2011</b>	<b>\$ 2,965,784</b>	<b>\$ 2,763</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 392,355</b>	<b>\$ 3,360,902</b>

The accompanying notes are an integral part of these financial statements.

**CITY OF BISHOP**

**Reconciliation of the Statement of Revenues, Expenditures and  
Changes in Fund Balances of Governmental Funds  
To the Statement of Activities  
For the Fiscal Year Ended June 30, 2011**

Net Change in Fund Balances - Total Governmental Funds	\$ (55,651)
<p>Amounts reported for governmental activities in the Statement of Activities differs from the amounts reported in the Statement of Revenues, Expenditures and Changes in Fund Balances because:</p>	
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities. The costs of those assets is allocated over their estimated useful lives as depreciation expense or are allocated to the appropriate functional expense when the cost is below the capitalization threshold. This activity is reconciled as follows:</p>	
Cost of assets capitalized	924,392
Depreciation expense	(577,184)
Repayment of long-term debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets.	178,730
Changes in accrued interest reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds.	3,322
Certain revenues recognized in the prior year Statement of Activities that do not provide current financial resources were not reported as revenues in the funds.	
Certain revenues received after sixty days from the end of the fiscal year are recorded as deferred revenue in the funds and as revenues in the government wide statement.	(191,711)
Changes in compensated absences reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported in governmental funds.	<u>(39,050)</u>
Change in net assets of governmental activities	<u>\$ 242,849</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF BISHOP**

**Statement of Net Assets  
Proprietary Funds  
June 30, 2011**

	<u>Water</u>	<u>Sewer</u>	<u>Mobile Home Park</u>	<u>Totals</u>
<b>Current assets:</b>				
Cash and investments	\$ 862,735	\$ 548,295	\$ 153,624	\$ 1,564,654
Restricted cash and investments			26,573	26,573
Receivables				
Accounts	16,161	9,028	4,136	29,325
Interest	1,116	705	235	2,056
Total current assets	<u>880,012</u>	<u>558,028</u>	<u>184,568</u>	<u>1,622,608</u>
<b>Capital assets:</b>				
<b>Nondepreciable capital assets:</b>				
Land	67,324	88,892	324,850	481,066
Construction in progress	103,253	51,129		154,382
<b>Depreciable capital assets</b>				
Building	68,436	94,877	511,496	674,809
Site improvements				-
Equipment	306,720	526,208		832,928
Infrastructure	6,022,516	3,603,656		9,626,172
Less accumulated depreciation	<u>(3,579,104)</u>	<u>(3,382,176)</u>	<u>(443,813)</u>	<u>(7,405,093)</u>
Total capital assets (net of accumulated depreciation)	<u>2,989,145</u>	<u>982,586</u>	<u>392,533</u>	<u>4,364,264</u>
<b>Total Assets</b>	<u>\$ 3,869,157</u>	<u>\$ 1,540,614</u>	<u>\$ 577,101</u>	<u>\$ 5,986,872</u>
<b>Liabilities</b>				
<b>Current liabilities:</b>				
Accounts payable	\$ 53,199	\$ 23,615	\$ 392	\$ 77,206
Current portion - note payable	28,960			28,960
Current portion - advance from other funds			4,197	4,197
OPEB liability	17,932	17,830		35,762
Interest payable	3,368			3,368
Total current liabilities	<u>103,459</u>	<u>41,445</u>	<u>4,589</u>	<u>149,493</u>
<b>Noncurrent liabilities:</b>				
Customer deposits	8,095	5,059	9,022	22,176
Compensated absences	22,517	22,635		45,152
Note payable	388,222			388,222
Advance from other funds			814	814
Total noncurrent liabilities	<u>418,834</u>	<u>27,694</u>	<u>9,836</u>	<u>456,364</u>
<b>Total Liabilities</b>	<u>522,293</u>	<u>69,139</u>	<u>14,425</u>	<u>605,857</u>
<b>Net assets:</b>				
Invested in capital assets, net of related debt	2,571,963	982,586	387,522	3,942,071
Reserved for capital replacement			19,178	19,178
Unreserved	774,901	488,889	155,976	1,419,766
<b>Total Net Assets</b>	<u>\$ 3,346,864</u>	<u>\$ 1,471,475</u>	<u>\$ 562,676</u>	<u>\$ 5,381,015</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF BISHOP**

**Statement of Revenues, Expenses and Changes in Net Assets  
Proprietary Funds  
For the Fiscal Year Ended June 30, 2011**

	<u>Water</u>	<u>Sewer</u>	<u>Mobile Home Park</u>	<u>Totals</u>
Operating Revenues				
Charges for services	\$ 1,137,397	\$ 953,094	\$ -	\$ 2,090,491
Rent			72,144	72,144
Utility reimbursement			20,363	20,363
Other income	18,252	17,462		35,714
<b>Total Operating Revenues</b>	<b>1,155,649</b>	<b>970,556</b>	<b>92,507</b>	<b>2,218,712</b>
Operating Expenses				
Salaries and benefits	529,249	537,518	28,274	1,095,041
Services and supplies	110,765	86,991	59,743	257,499
Depreciation expense	95,640	72,147	18,137	185,924
<b>Total Operating Expenses</b>	<b>735,654</b>	<b>696,656</b>	<b>106,154</b>	<b>1,538,464</b>
<b>Operating Income (Loss)</b>	<b>419,995</b>	<b>273,900</b>	<b>(13,647)</b>	<b>680,248</b>
Non-Operating Revenues (Expenses)				
Interest income	5,310	2,957	833	9,100
Interest expense	(13,889)			(13,889)
<b>Total Non-Operating Revenues (Expenses)</b>	<b>(8,579)</b>	<b>2,957</b>	<b>833</b>	<b>(4,789)</b>
<b>Income Before Operating Transfers</b>	<b>411,416</b>	<b>276,857</b>	<b>(12,814)</b>	<b>675,459</b>
Operating Transfers				
Operating transfers out	(11,115)	(11,115)		(22,230)
<b>Net Operating Transfers</b>	<b>(11,115)</b>	<b>(11,115)</b>		<b>(22,230)</b>
<b>Net Income (Loss)</b>	<b>400,301</b>	<b>265,742</b>	<b>(12,814)</b>	<b>653,229</b>
Net Assets, July 1, 2010	2,949,576	1,208,746	575,490	4,733,812
Prior period adjustments	(3,013)	(3,013)		(6,026)
<b>Net Assets, June 30, 2011</b>	<b>\$ 3,346,864</b>	<b>\$ 1,471,475</b>	<b>\$ 562,676</b>	<b>\$ 5,381,015</b>

The accompanying notes are an integral part of these financial statements.

**CITY OF BISHOP**

**Statement of Cash Flows  
Proprietary Funds  
For the Fiscal Year Ended June 30, 2011**

	Water	Sewer	Mobile Home Park	Totals
<b>Cash Flows from Operating Activities</b>				
Cash received from customers	\$ 1,155,353	\$ 970,335	\$ 92,917	\$ 2,218,605
Cash payments to suppliers	(118,334)	(219,489)	(59,725)	(397,548)
Cash payments to employees	(517,314)	(524,980)	(28,274)	(1,070,568)
<b>Net Cash Provided By (Used For) Operating Activities</b>	<b>519,705</b>	<b>225,866</b>	<b>4,918</b>	<b>750,489</b>
<b>Cash Flows from Non-Capital Financing Activities</b>				
Operating transfers out	(11,115)	(11,115)		(22,230)
<b>Net Cash Used For Non-Capital Financing Activities</b>	<b>(11,115)</b>	<b>(11,115)</b>		<b>(22,230)</b>
<b>Cash Flows from Capital and Related Financing Activities</b>				
Purchase of fixed assets	(773,518)	(169,357)		(942,875)
Reductions of debt	(28,075)			(28,075)
Reductions in advance from other funds			(4,197)	(4,197)
Insurance reimbursement				-
Interest expense	(14,115)			(14,115)
<b>Net Cash Used For Capital and Related Financing Activities</b>	<b>(815,708)</b>	<b>(169,357)</b>	<b>(4,197)</b>	<b>(989,262)</b>
<b>Cash Flows from Investing Activities:</b>				
Interest income	6,038	3,005	850	9,893
<b>Net Cash Provided By Investing Activities</b>	<b>6,038</b>	<b>3,005</b>	<b>850</b>	<b>9,893</b>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	<b>(301,080)</b>	<b>48,399</b>	<b>1,571</b>	<b>(251,110)</b>
Cash and Cash Equivalents, July 1, 2010	1,163,815	499,896	178,626	1,842,337
Cash and Cash Equivalents, June 30, 2011	\$ 862,735	\$ 548,295	\$ 180,197	\$ 1,591,227
<b>Reconciliation of Cash and Cash Equivalents:</b>				
Cash and investments	\$ 862,735	\$ 548,295	\$ 153,624	\$ 1,564,654
Restricted cash and investments			26,573	26,573
<b>Total Cash and Cash Equivalents</b>	<b>\$ 862,735</b>	<b>\$ 548,295</b>	<b>\$ 180,197</b>	<b>\$ 1,591,227</b>
<b>Reconciliation of Operating Income to Net Cash Provided by (Used For) Operating Activities</b>				
Adjustments to operating income:				
Depreciation	95,640	72,147	18,137	185,924
(Increase) decrease in accounts receivable	(296)	(220)	(127)	(643)
Increase (decrease) in accounts payable	(7,569)	(132,498)	18	(140,049)
Increase (decrease) in customer deposits	-	(1)	537	536
Increase in OPEB liability	14,919	14,817		29,736
Increase (decrease) in compensated absences	(2,984)	(2,279)		(5,263)
<b>Net Cash Provided By (Used For) Operating Activities</b>	<b>\$ 519,705</b>	<b>\$ 225,866</b>	<b>\$ 4,918</b>	<b>\$ 750,489</b>

The accompanying notes are an integral part of these financial statements.

**CITY OF BISHOP**

**Statement of Fiduciary Assets and Liabilities - Agency Funds  
June 30, 2011**

	<u>Agency Funds</u>		
	<u>Bond &amp; Trust</u>	<u>Canine Donations</u>	<u>Totals</u>
<u>Assets</u>			
Cash and investments	\$ 804	\$ 17,893	\$ 18,697
Total Assets	<u>\$ 804</u>	<u>\$ 17,893</u>	<u>\$ 18,697</u>
<u>Liabilities</u>			
Due to others	\$ 777	\$ 17,893	\$ 18,670
Due to other fund	27		27
Total Liabilities	<u>\$ 804</u>	<u>\$ 17,893</u>	<u>\$ 18,697</u>

The accompanying notes are an integral part of these financial statements.

**City of Bishop**  
**Notes to Financial Statements**  
**June 30, 2011**

Note 1: Summary of Significant Accounting Policies

The City of Bishop, California (the City) was incorporated in 1903, as a municipal corporation operating under the general laws of the State of California. The City operates under a Council-Manager form of government and provides the following services: general government, public works, public safety and parks and recreation.

The accounting policies of the City of Bishop, California conform to accounting principles generally accepted in the United States of America, as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The City has defined its reporting entity in accordance with generally accepted accounting principles, which provides guidance for determining which governmental activities, organizations and functions should be included in the reporting entity. In evaluating how to define the City for financial reporting purposes, management has considered all potential component units. The primary criterion for including a potential component unit within the reporting entity is the governing body's financial accountability. A primary governmental entity is financially accountable if it appoints a voting majority of a component unit's governing body and it is able to impose its will on the component unit, or if there is a potential for the component unit to provide specific financial benefits to, or impose specific financial burdens on, the primary government. A primary government may also be financially accountable if a component unit is fiscally dependent on the primary governmental entity regardless of whether the component unit has a separately elected governing board, a governing board appointed by a higher level of government, or a jointly appointed board. All such component units have been "blended" with the City's other fund types and account groups. All of the blended component units have June 30 year-ends.

Based upon the aforementioned oversight criteria, the following are the component units:

The Sunrise Mobile Home Park is included in the enterprise funds of the City. Financial statements for Sunrise Mobile Home Park may be obtained from the City's finance department.

The Redevelopment Agency plan was formally adopted on June 10, 1985, to prepare and carry out plans for improvement, rehabilitation and redevelopment of blighted areas within the City. The City Council members serve as the Governing Board of the Redevelopment Agency and all accounting and administrative functions are performed by the City, which records all activity of the Redevelopment Agency in the special revenue funds of the City. Financial statements for the Redevelopment Agency may be obtained from the City's finance department. The Redevelopment Agency is considered inactive as there is only an administrative function. There are no active project areas and the Redevelopment Agency does not receive a tax increment.

B. Basis of Accounting

The government-wide, proprietary and agency fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned or, for property tax revenues, in the period for which levied. Expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Revenue from sales tax is recognized when the underlying transactions take place. Revenues from grants, entitlements and donations are recognized in the fiscal year in which all eligible requirements have been satisfied.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Resources not available to finance expenditures and commitments of the current period are recognized as deferred revenue or as a reservation of fund balance. The City considers property taxes available if they are collected within sixty-days after year-end.

**City of Bishop**  
**Notes to Financial Statements**  
**June 30, 2011**

Note 1: Summary of Significant Accounting Policies

B. Basis of Accounting (Continued)

Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt, as well as compensated absences and claims and judgments are recorded only when payment is due. General capital acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and capital leases are reported as other financial sources.

When applicable, the City reports deferred revenue on its combined balance sheet. Deferred revenue arises when a potential revenue source does not meet both the measurable and available criteria for recognition in the current period. Deferred revenues also arise when resources are received by the City before it has legal claim to them, as when grant monies are received prior to the occurrences of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the City has legal claim to the resources, deferred revenue is removed from the combined balance sheet and revenue is recognized.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from non exchange transactions or ancillary activities.

C. Basis of Presentation

Government-Wide Financial Statements

The statement of net assets and statement of activities display information about the primary government (the City) and its blended component units. These statements include the financial activities of the overall government, except for fiduciary activities. These statements distinguish between the governmental and business-type activities of the City. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees charged to external parties.

The statement of activities demonstrates the degree to which the program expenses of a given function are offset by program revenues. Program expenses include direct expenses, which are clearly identifiable with a specific function. Program revenues include 1) charges paid by the recipient of goods or services offered by the programs and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented instead as general revenues.

When both restricted and unrestricted net assets are available, unrestricted resources are used only after the restricted resources are depleted.

Fund Financial Statements

The fund financial statements provide information about the City's funds, including fiduciary funds and blended component units. Separate statements for each fund category – governmental, proprietary and fiduciary – are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in separate columns. All remaining governmental and enterprise funds are separately aggregated and reported as nonmajor funds.

**City of Bishop**  
**Notes to Financial Statements**  
**June 30, 2011**

Note 1: Summary of Significant Accounting Policies (Continued)

C. Basis of Presentation (Continued)

The City reports the following major governmental funds:

General Fund - This fund accounts for all the financial resources not required to be accounted for in another fund. This fund consists primarily of general government type activities.

The Home Funds Willow Street Special Revenue Fund - was established to account for funds received by the City and loaned to Developers for the sole purpose of building affordable housing on Willow Street.

The Hwy 6 & Wye Rd. Capital Project Fund- was established to account for grant funding and a deposit received from K-mart used for street improvements made on Highway 6 and Wye Road.

The Debt Service Fund - was established to accumulated resources from various funds to pay debt obligations of the City.

The City reports the following major enterprise funds.

Water and Sewer Funds - account for the operation of the City's water and sewer utilities. Activities of these funds include administration, operation and maintenance of the water and sewer systems and billing and collection activities. The Funds also accumulate resources for, and payment of long-term debt principal and interest. All costs are financed through charges made to utility customers with rates reviewed regularly and adjusted if necessary to ensure the integrity of the Funds.

Sunrise Mobile Home Park - accounts for the operation of the City owned Mobile Home Park. Customers pay rent for the City owned mobile homes and reimburse the City for utilities based on ability to pay. A portion of the operation is subsidized through the State of California, through a Community Development Block Grant program.

The City also reports the following Fiduciary Fund type:

Agency Funds – are used to account for assets held by the City in an agency capacity for individuals, local law enforcement agencies or developers.

D. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

**City of Bishop**  
**Notes to Financial Statements**  
**June 30, 2011**

Note 1: Summary of Significant Accounting Policies (Continued)

E. Cash Equivalents

For the purpose of the statement of cash flows, the City considers cash and cash equivalents as short term, highly liquid investments that are both readily convertible to known amounts of cash and so near their maturity that they present insignificant risk of changes in value because of changes in interest rates.

Restricted cash and unrestricted pooled cash and investments held by the City are considered cash equivalents for purposes of the combined statement of cash flow's because the City's cash management pool and funds invested by the City possess the characteristics of demand deposit accounts.

F. Fixed Assets

Capital assets, recorded at historical cost or estimated historical cost if actual historical cost is not available, are reported in governmental activities column of the government-wide financial statements. Contributed fixed assets are valued at their estimated fair market value. Capital assets include land, buildings and building improvements and equipment. Capital assets are defined by the City as assets with an initial, individual cost of more than \$2,500.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Depreciation is recorded in the government-wide financial statements on the straight-line basis over the useful life of the assets as follows:

<u>Assets</u>	<u>Useful Life</u>
Buildings	20-30 years
Building improvements	10-15 years
Site improvements	15-20 years
Equipment and machinery	3-20 years
Infrastructure	30-45 years

G. Property Tax

Inyo County is responsible for assessing, collecting and distributing property taxes in accordance with enabling legislation. Revenue received is based on an allocation factor calculated by the County under the provisions of Proposition 13 plus a percentage of the increase in market value in specific areas. The City's property tax is levied each July 1 on the assessed values as of the prior January 1 for all real and personal property located in the City. Property sold after the assessment date (January 1) is reassessed and the amount of property tax levied is prorated.

Secured property taxes are due in two equal installments; the first is due November 1 and delinquent with penalties after December 10; the second is due February 1 and delinquent with penalties after April 10. Unsecured property tax is levied on July 1 and due on July 31 and becomes delinquent on August 31.

Based on a policy by the County called the Teeter Plan, 100% of the allocated taxes are transmitted by the County to the City, eliminating the need for an allowance for uncollectable. The County, in return, receives all penalties and interest on the related delinquent taxes.

**City of Bishop**  
**Notes to Financial Statements**  
**June 30, 2011**

Note 1: Summary of Significant Accounting Policies (Continued)

H. Balance Sheet Classifications

Certain resources are classified as restricted assets as their use is restricted for specific purposes by bond agreements, lease agreements, trust agreements, grant agreements, City Charter provisions, or other requirements. Governmental fund types' restricted assets are for grant and bond agreements. Proprietary fund types' restricted assets are for renewal and replacement of equipment and security deposits.

I. Proprietary Fund Accounting

The City has elected, under Governmental Accounting Standards Board (GASB) Statement No. 20, *Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that Use Proprietary Fund Accounting*, not to apply all applicable GASB pronouncements as well as any applicable pronouncements of the Financial Accounting Standards Board, the Accounting Principles Board, or any Accounting Research Bulletins issued on or before November 30, 1989.

J. Contributed Capital

Contributed capital is recorded in proprietary funds that have received capital grants or contributions from federal and state agencies, developers, customers, or other funds.

K. Fund Equity

The unreserved fund balances for governmental funds represent the amount available for budgeting future operations. Unreserved retained earnings for proprietary funds represent the net assets available for future operations.

Reservations of fund balances of governmental funds are established to either (1) satisfy legal covenants that require a portion of fund balance to be segregated or (2) identify the portion of the fund balance that is not appropriate for future expenditures.

Restricted net assets for proprietary funds represent the net assets legally identified for specific purposes.

L. Deferred Revenues

The City recorded deferred revenue by expending grant monies for capital projects and not receiving reimbursement within sixty days after fiscal year end (unavailable.) The amount of the deferred revenue was \$3,505,495, which is recorded in the fund financial statement. Of that amount \$3,115,170 was an advance for projects and therefore is also presented as deferred revenue in the government-wide financial statements. Also included in the deferred revenue balance is \$2,219,000 for the workforce housing loan receivable that will not be repaid until future years. \$191,711 of the fund financial statement deferred revenue is recognized as revenue in the statement of net assets under the required full accrual method of accounting.

M. Compensated Absences

City employees are granted vacation in varying amounts based on classification and length of service. Upon termination or retirement, the City is to pay 100% of the vacation time accrued and none of the accrued sick leave.

Governmental Funds – Governmental Funds record expenditures for compensated absences as they are taken by employees. A year-end accrual for compensated absences has not been made in the Governmental Funds as of June 30, 2011, because the City does not believe any of the available year-end resources will be required to fund the year-end compensated absences liability.

Proprietary Funds – Proprietary funds accrue a liability for unused compensated absences earned through year-end. An expense is recognized for the increase in liability from the prior year.

**City of Bishop**  
**Notes to Financial Statements**  
**June 30, 2011**

Note 1: Summary of Significant Accounting Policies (Continued)

N. Intergovernmental Revenues

Federal and state governments reimburse the City for costs incurred on certain fixed asset construction projects under capital grant agreements. Amounts claimed under such grants are credited to intergovernmental revenues if the project is being administered by a Capital Projects Fund or to contributed capital if administered by a Proprietary Fund. Additionally, the City receives reimbursement from federal and state governments for other programs, such as housing and rehabilitation. These reimbursements are recorded in the fund administering the program as intergovernmental revenues with the related program costs included in expenditures.

The respective grant agreements generally require the City to maintain accounting records and substantiating evidence to determine if all costs incurred and claimed are proper and that the City is in compliance with other terms of the grant agreements. These records are subject to audit by the appropriate government agency. Any amounts disallowed will reduce future claims or be directly recovered from the City.

O. Bond Issuance Costs and Original Issue Discounts and Premiums

Costs and underwriters' discounts related to bond issuance are deducted from bond proceeds in governmental funds types.

P. Reclassifications

Certain amounts in the prior year financial statements have been reclassified to conform to the presentation of the current year financial statements.

Note 2: Cash and Investments

The City maintains a cash and investment pool that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as cash and investments. Unless otherwise dictated by legal or contractual requirements, income earned or losses arising from the investment of pooled cash are allocated on a quarterly basis to the participating funds and component units based on their proportionate shares of the average quarterly cash balance.

The City maintains "restricted cash and investments". Monies restricted are for capital set aside funds and customer deposits in the Mobile Home Park, and reuse funds for the Store Front Grant Fund.

Cash and investments at June 30, 2011, consisted of the following:

Primary Government	\$ 4,697,635
Agency Funds	18,697
Total Cash and Investments	<u>\$ 4,716,332</u>

A. Investments Authorized by the California Government Code and the Entity's Investment Policy

The table below identifies the **investment types** that are authorized for the City of Bishop by the California Government Code (or the City's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the City's investment policy, where more restrictive) that address **interest rate risk, credit risk and concentration of credit risk**. This table does not address investments of debt proceeds held by bond trustees that are governed by the provisions of debt agreements of the City, rather than the general provisions of the California Government Code or the City investment policy.

**City of Bishop  
Notes to Financial Statements  
June 30, 2011**

Note 2: Cash and Investments (Continued)

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Percentage of Portfolio</u>	<u>Investment in One Issuer</u>
Investment pools authorized under CA Statutes governed by Government Code	N/A	None	\$40 million
U.S. Treasury Obligations	5 years	None	None
Bank Savings Accounts	N/A	25%	None
Federal Agencies	5 years	75%	None
Commercial Paper	180 days	20%	None
Negotiable Certificates of Deposit	180 days	20%	None
Re-Purchase Agreements	180 days	20%	None
Corporate Debt	5 years	25%	None

**B. Disclosures Relating to Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of all investments. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. Information about the sensitivity of the fair values of the City's investments to market interest rate fluctuations is provided by the following table that shows the distribution of the City's investment maturity:

<u>Investment type</u>	<u>Totals</u>	<u>Remaining Maturity (in Months)</u>			
		<u>12 Months or Less</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>
State Investment Pool*	\$ 4,276,133	\$ 4,276,133	\$ -	\$ -	\$ -
Totals	<u>\$ 4,276,133</u>	<u>\$ 4,276,133</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

\* Not subject to categorization

**C. Concentrations of Credit Risk**

The investment policy of the City contains limitations on the amount that can be invested in any one issuer. There are no investments to one issuer exceeding those limits.

**D. Custodial Credit Risk**

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposit or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment of collateral securities that are in the possession of another party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits; The California Government Code requires that a financial institution secured deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the government unit). The fair value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure the City's deposits by pledging first deed mortgage notes having a value of 150% of the secured public deposits.

At June 30, 2011, the City's deposits balance was \$777,100 and the carrying amount was \$439,359. The difference between the bank balance and the carrying amount was due to normal outstanding checks and deposits in transit. Of the bank balance all was covered by the Federal Depository Insurance or by collateral held in the pledging bank's trust department in the City's name.

**City of Bishop**  
**Notes to Financial Statements**  
**June 30, 2011**

Note 2: Cash and Investments (Continued)

**E. Investment in State Investment Pool**

LAIF is included in the State's Pooled Money Investment Account. The total amount invested by all public agencies in the State's Pooled Money Investment Account approximates \$66.35 billion. Of the \$66.35 billion managed by the State Treasurer, 100% is invested in non-derivative financial products and 5.01% is invested in structured notes and asset-backed securities. The Local Investment Advisory Board (Board) has oversight responsibility for LAIF. The Board consists of five members as designated by state statute.

Investments are accounted for in accordance with the provisions of GASB Statement No. 31, which requires governmental entities to report certain investments at fair value in the balance sheet and recognize the corresponding change in fair value of investments in the year in which the change occurred. The District reports its investments at fair value based on quoted market information obtained from fiscal agents or other sources if the change is material to the financial statements.

Note 3: Loan Receivable

The City is participating in an affordable workforce housing loan program designed to construct low to moderate income housing. Under the terms of the loan the City is providing a 3% note to the developer, Bishop Pacific Associates. The maximum amount available under the loan is \$2,200,000. As of June 30, 2011 the City had loaned \$2,219,900. The term of the note commenced on September 1, 2006 and will expire on the date that is fifty-five years after issuance of the date of completion, but no longer than fifty-eight years from the date of commencement. The source of the funding for the loan was a grant to the City from the State of California, Housing and Community Development, Home Funds program.

Note 4: Liability, Insured Programs and Workers Compensation Protection

**A. Description of Self-Insurance Pool Pursuant to Joint Powers Agreement**

The City is a member of the California Joint Powers Insurance Authority (Authority). The Authority is composed of 119 California public entities and is organized under a joint powers agreement pursuant to California Government Code Section 6500 et seq. The purpose of the Authority is to arrange and administer programs for the pooling of self-insured losses, to purchase excess insurance or reinsurance, and to arrange for group purchased insurance for property and other coverages. The Authority's pool began covering claims of its members in 1978. Each member government has an elected official as its representative on the Board of Directors. The Board operates through a 9-member Executive Committee.

**B. Self-Insurance Programs Authority**

General Liability Each Member government pays a primary deposit to cover estimated losses for a fiscal year (claims year). After the close of a fiscal year, outstanding claims are valued. A retrospective deposit computation is then made for each open claims year. Claims are pooled separately between police and non-police. Costs are spread to members as follows: the first \$30,000 of each occurrence is charged directly to the member's primary deposit; costs from \$30,000 to \$750,000 and the loss development reserves associated with losses up to \$750,000 are pooled based on the member's share of losses under \$30,000. Losses from \$750,000 to \$5,000,000 and the associated loss development reserves are pooled based on payroll. Costs of covered claims from \$5,000,000 to \$50,000,000 are currently paid by excess insurance. The protection for each member is \$50,000,000 per occurrence and \$50,000,000 annual aggregate. Administrative expenses are paid from the Authority's investment earnings.

**City of Bishop**  
**Notes to Financial Statements**  
**June 30, 2011**

Note 4: Liability, Insured Programs and Workers Compensation Protection (Continued)

**C. Purchased Insurance**

Environmental Insurance The City of Bishop participates in the pollution legal liability and remediation legal liability insurance which is available through the Authority. The policy covers sudden and gradual pollution of scheduled property, streets, and storm drains owned by the City. Coverage is for a 3-year period from July 1, 2008 through July 1, 2011. Each member of the Authority has a \$10,000,000 limit during the 3-year term of the policy.

Property Insurance The City participates in the all risk property protection program of the Authority. This insurance is underwritten by several insurance companies. City property is currently insured according to a schedule of covered property submitted by the City to the Authority. City property currently has all-risk property insurance protection up to pooled limits. There is a deductible of 5% of property value with a minimum deductible of \$100,000.

Earthquake and Flood Insurance The City purchases earthquake and flood insurance on a portion of its property. The earthquake insurance is part of the property protection insurance program of the Authority. City property currently has earthquake and flood protection up to pooled limits. There is a deductible of 5% of value with a minimum deductible of \$100,000. Premiums for the coverage are paid annually.

Crime Insurance The City purchases crime insurance coverage in the amount of \$1,000,000 with a deductible. The fidelity coverage is provided through the Authority. Premiums for the coverage are paid annually.

**D. Adequacy of Protection**

During the past three fiscal years, none of the above programs of protection have had settlements or judgments that exceeded pooled or insured coverage. There have been no significant reductions in the pooled or insured liability coverage from coverage in the prior year.

**City of Bishop**  
**Notes to Financial Statements**  
**June 30, 2011**

Note 5: Capital Assets

Capital asset activity for the year ended June 30, 2011 was as follows:

	Balance 7/1/2010	Additions	Reductions	Adjustments	Balance 6/30/2011
<b>Governmental Activities</b>					
Capital assets, not being depreciated:					
Land	\$ 341,105	\$ -	\$ -	\$ -	\$ 341,105
Construction in progress	810,234	51,648	485,107		376,775
Capital assets, being depreciated:					
Buildings and improvements	4,626,398				4,626,398
Site improvements	632,059				632,059
Equipment	3,468,231	37,709			3,505,940
Infrastructure	5,695,667	1,320,143			7,015,810
Total capital assets, being depreciated	14,422,355	1,357,852			15,780,207
Less accumulated depreciation for:					
Buildings and improvements	(3,574,796)	(96,121)			(3,670,917)
Site improvements	(337,042)	(44,719)			(381,761)
Equipment	(2,594,924)	(224,405)			(2,819,329)
Infrastructure	(497,566)	(211,939)			(709,505)
Total accumulated depreciation	(7,004,328)	(577,184)			(7,581,512)
Total capital assets, being depreciated net	7,418,027	780,668			8,198,695
Governmental activities capital assets, net	<u>\$8,569,366</u>	<u>\$ 832,316</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,916,575</u>
<b>Business-Type Activities</b>					
Capital assets, not being depreciated:					
Land	\$ 481,066	\$ -	\$ -	\$ -	\$ 481,066
Construction in progress	538,574		384,192		154,382
Capital assets, being depreciated:					
Buildings and improvements	674,809				674,809
Equipment	832,928				832,928
Infrastructure	8,299,105	1,327,067			9,626,172
Total capital assets, being depreciated	9,806,842	1,327,067			11,133,909
Less accumulated depreciation for:					
Buildings and improvements	(547,323)	(21,471)			(568,794)
Equipment	(438,158)	(72,870)			(511,028)
Infrastructure	(6,233,688)	(91,583)			(6,325,271)
Total accumulated depreciation	(7,219,169)	(185,924)			(7,405,093)
Total capital assets, being depreciated net	2,587,673	1,141,143			3,728,816
Business-type activities capital assets, net	<u>\$3,607,313</u>	<u>\$1,141,143</u>	<u>\$ 384,192</u>	<u>\$ -</u>	<u>\$ 4,364,264</u>

**City of Bishop**  
**Notes to Financial Statements**  
**June 30, 2011**

Note 5: Capital Assets (Continued)

Depreciation

Depreciation expense was charged to functions/programs of the City as follows:

Governmental activities:	
General government	\$ 46,749
Public safety	193,001
Public ways & facilities	251,375
Community development	86,059
Total	<u>\$ 577,184</u>
Business-type activities:	
Water	\$ 95,640
Sewer	72,147
Sunrise mobile home park	18,137
Total	<u>\$ 185,924</u>

Note 6: Lease Income

The City of Bishop derives a portion of its revenue from the rental of real property based on a fixed lease amount. All leases of the City are treated as operating leases for accounting purposes. Lease terms are for a period of five years and can be terminated by lessor at any time and without cause by giving the City thirty days written notice of termination. Because these are cancelable leases we do not present the operating revenue over the term of the lease.

Note 7: Long-term Liabilities

A summary of the changes in the City's long-term liabilities reported in the governmental activities column of the government-wide financial statements for the year ended June 30, 2011:

	Balance 7/1/2010	Additions	Reductions	Balance 6/30/2011	Due w/in One Year
Capital Leases Payable	\$ 382,781	\$ -	\$ (178,730)	\$ 204,051	\$ 47,409
Compensated Absences	271,689	287,760	(248,710)	310,739	124,355
Total	<u>\$ 654,470</u>	<u>\$ 287,760</u>	<u>\$ (427,440)</u>	<u>\$ 514,790</u>	<u>\$ 171,764</u>

Governmental Activities:

Capital Leases Payable

A. On October 1, 2004 the City obtained financing from First Bankers Corporation to lease a fire truck. The lease calls for annual payments of \$57,417, including interest, beginning September 1, 2005 and maturing September 1, 2014. The City shall have the option to purchase all of the equipment by paying to the lessor all rent payments then due (including accrued interest, if any) plus the termination value as stipulated in the lease agreement. Interest rates on the capital lease are imputed at the lessor's rate of return.

**City of Bishop**  
**Notes to Financial Statements**  
**June 30, 2011**

Note 7: Long-term Liabilities (Continued)

Capital Leases Payable (Continued)

The following is a schedule of future minimum lease payments under the capital lease, together with the net present value of minimum lease payments as of June 30, 2011:

Fiscal Year Ending June 30	Amount
2012	\$ 57,417
2013	57,417
2014	57,417
2015	57,420
Total Minimum Lease Payments	229,671
Less: Amount Representing Interest	(25,620)
Present Value of Net Minimum Lease Payments	\$ 204,051

B. On April 18, 2001, the City of Bishop entered into a private placement offering resulting in a capital lease in the amount of \$1,060,294 with an interest rate of 5.45% to advance refund \$1,220,000 of outstanding 1991 certificates of participation with an interest rate ranging from 5.70% to 7.70%. Annual payments are due in October and April, through the year 2011.

The City is obligated under the terms of the lease agreement to provide for sufficient funds to meet the debt obligation. This debt was paid in full during the year under audit.

Business-Type Activities:

Note Payable

Note payable represents one secured loan to the State of California for the purpose of assisting in financing the construction of a project, which will enable the City to meet safe drinking water standards established by the State. All improvements financed by this loan, along with future improvements, shall remain the property of the State until the loan is repaid in full. Principal matures semi-annually from October 1, 1993, through April 1, 2023, with an interest rate of 3.2205%.

The annual requirements to amortize the California Safe Drinking Water Note Payable as of June 30, 2011, are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2012	\$ 28,960	\$ 13,231	\$ 42,191
2013	29,953	12,239	42,192
2014	30,899	11,292	42,191
2015	31,903	10,289	42,192
2016	32,920	9,272	42,192
2017-2021	181,456	29,501	210,957
2022-2023	81,091	3,293	210,956
Total	\$ 417,182	\$ 89,117	\$ 632,871

**City of Bishop**  
**Notes to Financial Statements**  
**June 30, 2011**

Note 8: Defined Benefit Pension Plan

CalPERS

A. Plan Description

The City's defined benefit pension plan, the California Public Employees' Retirement System, provides retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. The California Public Employees' Retirement System is part of the Public Agency portion of the California Public Employees' Retirement System (CalPERS), an agent multiple-employer plan administered by CalPERS, which acts as a common investment and administrative agent for participating public employers within the State of California. A menu of benefit provisions as well as other requirements are established by State statutes within the Public Employees' Retirement Law. The City selects optional benefit provisions from the benefit menu by contract with CalPERS and adopts those benefits through local ordinance (other local methods). CalPERS issues a separate comprehensive annual financial report. Copies of the CalPERS' annual financial report may be obtained from the CalPERS Executive Office - 400 P Street - Sacramento, CA 95814.

B. Funding Policy

Active miscellaneous plan members in the City's defined pension plan are required to contribute 7% of their annual covered salary. Active safety plan members in the City's defined pension plan are required to contribute 9% of their annual covered salary. The city is required to contribute the actuarially determined remaining amounts necessary to fund the benefits for its members. The actuarial methods and assumptions used are those adopted by the CalPERS' Board of Administration. The required employer contribution rate for fiscal 2010/11 was 17.698% and 8.189% for miscellaneous members tier 1 and tier 2 and 25.779% and 18.553% for safety members tier 1 and tier 2 respectively. The contribution requirements of the plan members are established by state statute and the employer contribution rate is established and may be amended by CalPERS.

C. Annual Pension Cost

For fiscal year 2010/11, the City's annual pension cost was \$791,840 and the City actually contributed \$791,840. The City contributes both the employee and employer portion. The required contribution for fiscal year 2010/11 was determined as part of the June 30, 2008, actuarial valuation using entry age actuarial cost method with the contributions determined as a percent of pay. The actuarial assumptions included (a) 7.75% investment rate of return (net of administrative expenses); (b) projected salary increases that vary by duration of service ranging from 3.25% to 14.45% for miscellaneous and safety members and (c) .25% salary adjustment. Both (a) and (b) include an inflation component of 3.0%. The actuarial value of the plan's assets was determined using a technique that smoothes the effect of short-term volatility in the market value of investments over a three year period (smoothed market value). The plan's unfunded actuarial accrued liability (or excess assets) is being amortized as a level percentage of projected payroll on a closed basis. The remaining amortization period at June 30, 2008, was 15 years for miscellaneous members and 15 years for safety members as of the valuation date.

Three – Year Trend Information for the City

Fiscal Year Ending	Annual Pension Cost (APC)	Percentage of APC Contributed	Net Pension Obligation
06/30/09	\$ 862,364	100%	\$ -
06/30/10	\$ 804,119	100%	\$ -
06/30/11	\$ 791,840	100%	\$ -

**City of Bishop  
Notes to Financial Statements  
June 30, 2011**

**PARS**

During the 2001/2002 fiscal year the City offered its full time miscellaneous employees a 3% at 55 retirement formula based on years of service with the City and PERS. The plan is available to eligible employees by purchasing a 1% retirement enhancement program from Public Agency Retirement Systems (PARS), a private corporation. The requirements for eligibility include: A minimum ten years of service with the City, retirement on or after the employee's 55<sup>th</sup> birthday, a non-disability retirement, retirement from the City of Bishop, retirement eligibility with PERS under the 2% at 55 program and actual retirement. During the 2009/2010 fiscal year the City implemented a second tier whereby new employees will be eligible under PERS 2% @ 60 formula with an additional 1% enhancement provided by PARS resulting in a combined 3% @ 60 years of age. For safety employees hired after implementation of tier two, the formula will be 3% @ 55.

The City's funding policy for PARS is to contribute the annual required contribution. The annual required contribution equals the sum of:

- Normal Cost,
- Amortization of the unfunded actuarial accrued liability.

The annual pension cost equals the plan's annual required contribution adjusted for historical differences between the annual required contribution and amounts contributed. The actuary has determined the City's annual required contribution the sum of a) normal cost and b) amortization of the unfunded actuarial accrued liability.

For year ending June 30, 2011, the City's annual required contribution was \$389,506 and the City actually contributed \$389,506. The required contribution was based on June 30, 2008 actuarial valuation using the entry age normal (level of percentage of pay) actuarial cost method. The actuarial assumptions included a) 5.5% interest rate (net of administrative expenses), b) the CalPERS 1997-2002 Experience Study table for Males and Females, c) projected annual payroll increases of 3.25% a year plus merit increases, and d) cost of living adjustment of 2% per year after retirement. Both a) and c) include an inflation component of 3.00%. The unfunded actuarial accrued liability is being amortized as a level percent of pay. The amortization periods are 1) 20 years for initial unfunded accrued liability (from January 1, 2001), 2) 15 years for gains/losses 3) 20 years for plan amendments and 4) 20 years for assumption changes.

The following table provides 3 years of historical information of the pension cost:

<u>Fiscal Year Ending</u>	<u>Annual Pension Cost (APC)</u>	<u>Percentage of APC Contributed</u>	<u>Net Pension Obligation</u>
06/30/09	\$ 376,668	100%	\$ -
06/30/10	\$ 368,002	100%	\$ -
06/30/11	\$ 389,506	100%	\$ -

**Note 9: Post Retirement Healthcare Benefits**

The Board of Directors passed a resolution to establish health benefit vesting requirements for future retirees under public employees' medical and hospital care act, whereas an employee who is 50 and has 5 years vested full-time service and separated from the City into a retirement status within the PERS Retirement System. Retirees who have met other vesting requirements as defined by Government Code 20079, shall receive up to a maximum 100% of the health benefit for the employee premium plus up to 100% of the additional premium required for enrollment in a selected family plan up to and including the least expensive plan offered by PERS. Council members leaving the City, after two full terms or seven and one half years whichever is less, who have reached the age of 62 years of age, will be eligible for payment in full during his/her lifetime, of the monthly premium cost for the member and dependents up to a maximum of the least expensive plan offered by PERS which is available to the City employees and subject to requirements placed upon

**City of Bishop  
Notes to Financial Statements  
June 30, 2011**

**Note 9: Post Retirement Health Care Benefits (Continued)**

participants by such plans relating to offsetting cost contributions from Medicare, etc. A contribution of \$50 per month will be paid by the member and \$100 per month if dependent coverage is added to the health plan. City Council pay \$0 for single coverage and \$40 per month if dependent coverage is added. The total City expense, on the pay as you go basis for postretirement health benefits in the 2010/2011 fiscal year was \$395,641. As of June 30, 2011, forty two retired employees are receiving postretirement health benefits. On July 13, 2009 the City approved funding the post retirement health benefit liability over a 30 year amortization period.

*Plan Description.* The City's Post-Retirement Healthcare Plan is a multiple employer defined benefit healthcare plan administered by CalPERS. CalPERS provides medical insurance benefits only to eligible retirees and their eligible dependents. The City approved post retirement health insurance benefits for all of its employees under the Public Employees' Medical and Hospital Care Act (PEMHCA). The minimum age for receiving benefits is 50 and there is no cap. The plan also provides coverage for eligible family members. For employees who are eligible to participate in the plan the City will contribute the health benefit cost for the retiree and eligible family members up to 100% of the least expensive PERS plan. A retiree with less than the required years of service with the City will receive no benefit, unless they have previous employment qualifying them for CalPERS retirement, in which case they are eligible to receive the CalPERS minimum at the time of retirement. The CalPERS minimum is set by law. The retiree is on the same medical plan as the City's active employees, however monthly rates for coverage of covered active and retired employees are computed separately.

*Funding Policy.* The contribution requirement of plan members is established by the City's Board of Directors. The 2010-2011 fiscal year contribution was based on amortized funding over a 30 year period using entry age normal cost. For the fiscal year ending June 30, 2011 the City contributed \$209,249 towards the unfunded actuarial accrued liability (UAAL). The City chose the California Employers Retiree Benefit Trust (CERBT) as the trustee for the plan. The City also made the net contribution for fiscal year end June 30, 2011 directly to health insurance providers totaling \$395,641 that was not reimbursed by the CERBT. Plan members receiving benefits contributed \$0 of the total premiums.

*Annual OPEB Cost and Net OPEB Obligation.* The City's annual other post-employment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the City's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the City's net OPEB obligation to CPUD's Healthcare Plan:

Payment of Unfunded Actuarial Accrued Liability (UAAL)	\$ (209,249)	
Unreimbursed retiree premium payments made to plan provider	(395,730)	
Increase/(decrease) in net OPEB obligation (asset)	(604,979)	
Net OPEB obligation—beginning of year	35,780	
Annual Required Contribution (ARC) 2010/11	750,000	
Net OPEB obligation (asset)—end of year	<u>\$ 180,801</u>	

Three year disclosure of the City's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation is not necessary as fiscal year 2009-2010 is the City's year of implementation for GASB Statement 45.

*Funded Status and Funding Progress.* As of July 1, 2008, the most recent actuarial valuation date, the actuarial accrued liability (AAL) and the unfunded actuarial accrued liability (UAAL) for benefits was \$7,336,000. As of June 30, 2011, the City's annual required contribution was unfunded by \$180,801.

**City of Bishop**  
**Notes to Financial Statements**  
**June 30, 2011**

**Note 9: Post Retirement Health Care Benefits (Continued)**

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress will be presented in the future when multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits is available.

*Actuarial Methods and Assumptions.* Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. In the June 30, 2008, actuarial valuation, the entry age normal cost asset valuation method is used. The actuarial assumptions include an investment/discount rate of 7.75% which is consistent with CalPERS' expectations of investment return for the CERBT. The valuation assumes that 100% of all eligible retirees will actually participate in the retiree medical benefit. The annual healthcare premiums will increase between 9% and 10.1% from 2011 to 2016 and then increase 4.5% 2017 forward. Payroll is assumed to increase 3.25 annually.

**Note 10: Interfund Transactions**

Operating transfers are transactions to allocate resources from one fund to another fund not contingent on the incurrence of specific expenditures in the receiving fund. Interfund transfers are generally recorded as operating transfers in and operating transfers out in the same accounting period.

**Receivables and Payables:**

Balances representing lending/borrowing transactions between funds outstanding at the fiscal year end are reported as either "due from/due to other funds" (amounts due within one year), "advances to/from other funds" (non-current portions of interfund lending/borrowing transactions), or "loans to/from other funds" (long-term lending/borrowing transactions evidenced by loan agreements). Advances and loans to other funds are offset by a fund balance reserve in applicable governmental funds to indicate they are not available for appropriation and are not expendable available financial resources.

Interfund transactions for the fiscal year ended June 30, 2011 are summarized as follows:

<u>Fund Type</u>	<u>Advances To Other Funds</u>	<u>Advances From Other Funds</u>	<u>Due To Other Funds</u>	<u>Due From Other Funds</u>	<u>Operating Transfers In</u>	<u>Operating Transfers Out</u>
General	\$ 5,011	\$ -	\$ -	\$ 370,522	\$ -	\$ 164,612
Special Revenue	-	-	5,648	-	1,111	52,796
Debt Service	-	-	-	-	196,355	-
Capital Projects	-	-	364,874	-	42,172	-
Enterprise	-	5,011	-	-	-	22,230
<b>Total</b>	<b>\$ 5,011</b>	<b>\$ 5,011</b>	<b>\$ 370,522</b>	<b>\$ 370,522</b>	<b>\$ 239,638</b>	<b>\$ 239,638</b>

**City of Bishop**  
**Notes to Financial Statements**  
**June 30, 2011**

Note 11: Stewardship, Compliance and Accountability

Capital project funds have eight funds with deficit fund balances and there is one special revenue fund with a deficit fund balance. The deficit balances are expected to be eliminated upon receipt of funding from granting agencies or through matching funds/contributions from the general fund of the City.

Note 12: Revenue Limitations Imposed by California Proposition 218

Proposition 218, which was approved by the voters in November 1996, regulates the City's ability to impose, increase, and extend taxes and assessments. Any new increase or extended taxes and assessments subject to the provisions of Proposition 218, requires voter approval before they can be implemented. Additionally, Proposition 218 provides that these taxes and assessments are subject to voter initiative and may be rescinded in the future years by the voters.

Note 13: Prior Period Adjustments

A prior period adjustment was made increasing fund equity \$71,888 in the general fund to recognize prepaid expense at June 30, 2010. Prior period adjustments were made reducing beginning fund balance \$42,808 in the general fund, \$119 in the gas tax fund, \$61 in the measure A fund and \$3,013 in the water and sewer funds for liabilities related to prior years other than pension expense benefits (OPEB).

Note 14: Prop 1A Borrowing by the State of California

Under the provisions of Proposition 1A and as part of the 2009-10 budget package passed by the California state legislature on July 28, 2009, the State of California borrowed 8% of the amount of property tax revenue, including those property taxes associated with the in-lieu motor vehicle license fee, the triple flip in lieu sales tax, and supplemental property tax, apportioned to cities, counties and special district's (excluding redevelopment agencies). The state is required to repay this borrowing plus interest by June 30, 2013. After repayment of this initial borrowing, the California legislature may consider only one additional borrowing within a ten-year period. The amount of this borrowing pertaining to the City was \$109,189.

Authorized with the 2009-10 State budget package, the Proposition 1A Securitization Program was instituted by the California Statewide Communities Development Authority ("California Communities"), a joint powers authority sponsored by the California State Association of Counties and the League of California Cities, to enable local governments to sell their Proposition 1A receivables to California Communities. Under the Securitization Program, California Communities simultaneously purchased the Proposition 1A receivables and issued bonds ("Prop 1A Bonds") to provide local agencies with cash proceeds in two equal installments, on January 15, 2010 and May 3, 2010. The purchase price paid to the local agencies equaled 100% of the amount of the property tax reduction. All transaction costs of issuance and interest were paid by the State of California. Participating local agencies have no obligation on the bonds and no credit exposure to the State. The City participated in the securitization program and accordingly property taxes have been recorded in the same manner as if the State had not exercised its rights under Proposition 1A. The receivable sale proceeds were equal to the book value and, as a result, no gain or loss was recorded.

**CITY OF BISHOP**  
**Required Supplementary Information**  
**Budgetary Comparison Schedule**  
**General Fund**  
**For the Fiscal Year Ended June 30, 2011**

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenues</b>				
<b>Taxes</b>				
Property - secured	\$ 350,000	\$ 370,000	\$ 357,848	\$ (12,152)
Property - unsecured	100,000	108,000	81,975	(26,025)
Prior year and other	20,000	23,000	23,725	725
Homeowners	3,000	3,000	3,130	130
Sales ( including triple flip)	2,550,000	2,150,000	2,004,615	(145,385)
DWP water agreement	185,000	180,000	176,831	(3,169)
Transient occupancy	2,200,000	1,800,000	1,871,217	71,217
Sales tax - public safety	13,000	13,000	14,697	1,697
Real property transfer	6,500	9,000	10,691	1,691
<b>Total Taxes</b>	<u>5,427,500</u>	<u>4,656,000</u>	<u>4,544,729</u>	<u>(111,271)</u>
<b>Licenses and Permits</b>				
Business licenses	50,000	50,000	47,265	(2,735)
Use permits	1,850	4,750	2,700	(2,050)
Building permits	30,000	10,000	10,133	133
Grading permits			370	370
Electrical permits	5,000	5,000	1,984	(3,016)
Plumbing permits	3,000	4,000	2,521	(1,479)
Electrical franchise	38,000	34,000	33,971	(29)
TV franchise	12,000	12,000	13,063	1,063
<b>Total Licenses and Permits</b>	<u>139,850</u>	<u>119,750</u>	<u>112,007</u>	<u>(7,743)</u>
<b>Intergovernmental</b>				
Motor vehicle in lieu (includes VLF swap)	272,000	292,000	294,304	2,304
Off-highway motor vehicle fees	100	100		(100)
Prop 1B				
Reimbursement - highway sweeping	20,000	20,000	23,333	3,333
Reimbursement - fire district	113,790	42,660	42,243	(417)
Reimbursements - miscellaneous			1,479	1,479
Loan retirement	4,200	4,200		(4,200)
Peace officers training	15,000	9,600	9,702	102
Court restitutions	1,000	1,000	3,464	2,464
Dispatch contracts	6,000	14,152	5,214	(8,938)
Grants	98,485	163,000	115,104	(47,896)
<b>Total Intergovernmental</b>	<u>530,575</u>	<u>546,712</u>	<u>494,843</u>	<u>(51,869)</u>
<b>Fines, Forfeitures and Penalties</b>				
Parking citations	32,600	20,049	15,995	(4,054)
Asset forfeiture		33,124	33,124	
Forfeited construction deposits				
<b>Total Fines, Forfeitures and Penalties</b>	<u>32,600</u>	<u>20,049</u>	<u>49,119</u>	<u>(4,054)</u>
<b>Charges for Current Services</b>				
Plan checking	15,000	8,000	4,015	(3,985)
Parks and recreation	78,950	76,550	73,679	(2,871)
<b>Total Charges for Current Services</b>	<u>93,950</u>	<u>84,550</u>	<u>77,694</u>	<u>(6,856)</u>
<b>Use of Money and Property</b>				
Interest and investment income	140,000	18,250	16,139	(2,111)
Rent	111,087	110,000	106,342	(3,658)
<b>Total Use of Money and Property</b>	<u>251,087</u>	<u>128,250</u>	<u>122,481</u>	<u>(5,769)</u>
<b>Other</b>				
Insurance refunds and dividends	10,000	46,000	51,416	5,416
Miscellaneous - all others	91,200	117,824	71,940	(45,884)
<b>Total Other</b>	<u>101,200</u>	<u>163,824</u>	<u>123,356</u>	<u>(40,468)</u>
<b>Total Revenues</b>	<u>\$ 6,576,762</u>	<u>\$ 5,719,135</u>	<u>\$ 5,524,229</u>	<u>\$ (194,906)</u>

The accompanying note to the required supplementary information is an integral part of this schedule

**CITY OF BISHOP**

**Required Supplementary Information  
Budgetary Comparison Schedule (Continued)  
General Fund  
For the Fiscal Year Ended June 30, 2011**

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Total Revenues (Continued)	\$ 6,576,762	\$ 5,719,135	\$ 5,524,229	\$ (194,906)
Expenditures				
General Government				
City council	160,800	199,250	176,004	23,246
Administration - clerk	331,900	325,200	316,082	9,118
Finance	138,400	202,650	154,177	48,473
City treasurer	3,225	3,000	1,875	1,125
City attorney	74,275	122,275	99,039	23,236
Insurance	369,500	361,452	347,072	14,380
Elections	18,200	18,200	12,950	5,250
Total General Government	<u>1,096,300</u>	<u>1,232,027</u>	<u>1,107,199</u>	<u>124,828</u>
Public Ways and Facilities/Transportation				
Building and grounds	208,500	214,109	195,115	18,994
Building	119,750	113,380	105,006	8,374
Planning	266,263	362,230	302,236	59,994
Street maintenance	286,755	160,145	151,187	8,958
Street sweeping	100,500	88,965	86,120	2,845
Street lighting	25,000	36,885	36,884	1
Total Public Ways and Facilities/Transportation	<u>1,006,768</u>	<u>975,714</u>	<u>876,548</u>	<u>99,165</u>
Public Safety				
Police	3,342,000	3,133,732	2,897,058	236,674
Fire	360,090	151,806	147,554	4,252
Emergency preparedness	4,500	4,500	2,313	2,187
Total Public Safety	<u>3,706,590</u>	<u>3,290,038</u>	<u>3,046,925</u>	<u>243,113</u>
Community Development				
Parks and recreation	470,500	426,900	424,253	2,647
Community promotion	168,568	168,758	167,318	1,440
Civic arts commission	20,250	20,250	20,250	
Total Community Development	<u>659,318</u>	<u>615,908</u>	<u>611,821</u>	<u>4,087</u>
Capital Outlay				
Structures and improvements	52,500	16,500	14,802	1,698
Equipment	11,500	10,500	7,743	2,757
Total Capital Outlay	<u>64,000</u>	<u>27,000</u>	<u>22,545</u>	<u>4,455</u>
Total Expenditures	<u>6,532,976</u>	<u>6,140,687</u>	<u>5,665,038</u>	<u>475,649</u>
Excess (Deficit) of Revenues Over Expenditures	<u>43,786</u>	<u>(421,552)</u>	<u>(140,809)</u>	<u>280,743</u>
Other Financing Sources (Uses)				
Operating transfers in				
Operating transfers out	<u>(202,618)</u>	<u>(201,418)</u>	<u>(164,612)</u>	<u>36,806</u>
Total Other Financing Sources (Uses)	<u>(202,618)</u>	<u>(201,418)</u>	<u>(164,612)</u>	<u>36,806</u>
Excess (Deficit) of Revenues and Other Financing Sources over Expenditures and Other Financing Uses	<u>\$ (158,832)</u>	<u>\$ (622,970)</u>	<u>(305,421)</u>	<u>\$ 317,549</u>
Fund Balance, July 1, 2010			3,228,397	
Prior Period Adjustment			42,808	
Fund Balance, June 30, 2011			<u>\$ 2,965,784</u>	

The accompanying note to the required supplementary information is an integral part of this schedule

**CITY OF BISHOP**  
**Required Supplementary Information**

**Budgetary Comparison Schedule**  
**Capital Projects Fund - Hwy 6 & Wye Road**  
**For the Fiscal Year Ended June 30, 2011**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
<b>REVENUES</b>				
Intergovernmental Grants	<u>\$ 400,200</u>	<u>\$ -</u>	<u>\$ 14,420</u>	<u>\$ 14,420</u>
Total Revenues	<u>400,200</u>	<u>-</u>	<u>14,420</u>	<u>14,420</u>
<b>EXPENDITURES</b>				
Capital outlay	<u>400,200</u>	<u>150,200</u>	<u>14,420</u>	<u>135,780</u>
Total Expenditures	<u>400,200</u>	<u>150,200</u>	<u>14,420</u>	<u>135,780</u>
Excess (Deficit) of Revenues over Expenditures	<u>\$ -</u>	<u>\$ (150,200)</u>	<u>-</u>	<u>\$ (121,360)</u>
Fund Balances, July 1, 2010			-	
Prior period adjustment			<u>-</u>	
Fund Balances, June 30, 2011			<u>\$ -</u>	

The accompanying note to the required supplementary information is an integral part of this schedule

**City of Bishop**  
**Note to Required Supplementary Information**  
**June 30, 2011**

Budgets and Budgetary Accounting

As required by the laws of the State of California, the City prepares and legally adopts a final balanced operating budget. Public hearings were conducted on the proposed final budget to review all appropriations and the sources of financing. Because the final budget must be balanced, any shortfall in revenue requires an equal reduction in financing requirements.

Budgets for the general, special revenue, debt service and capital project funds are adopted on the modified accrual basis of accounting. The budgets for the general and special revenue funds are the only legally adopted budgets. Budgets for the debt service, capital project funds and proprietary funds are used for management and control purposes only.

At the fund level, actual expenditures cannot exceed budgeted appropriations. In order to accommodate operational changes that may result during the course of a budget year, management can modify in line items of a budget, not to exceed 20% of said line item, with the limitation that the overall departmental budget shall not be exceeded without Council approval.

The budgetary data presented in the accompanying financial statements includes all revisions approved by the City Council.

CITY OF BISHOP

Combining Balance Sheet  
 Nonmajor Governmental Funds  
 June 30, 2011

<u>Assets</u>	<u>Special Revenue Funds</u>	<u>Capital Project Funds</u>	<u>Total</u>
Restricted cash and investments	\$ 393,669	\$ 41,367	\$ 435,036
Receivables	235		235
Due from other governments	174,177	366,135	540,312
 Total Assets	 <u>\$ 568,081</u>	 <u>\$ 407,502</u>	 <u>\$ 975,583</u>
 <u>Liabilities and Fund Balances</u>			
 Liabilities			
Accounts payable	\$ 10,326	\$ 36,525	\$ 46,851
OPEB liability	12,150		12,150
Due to other funds	5,648	364,874	370,522
Deferred revenue	38,871	114,834	153,705
 Total Liabilities	 <u>66,995</u>	 <u>516,233</u>	 <u>583,228</u>
 Fund Balances			
Reserved	<u>501,086</u>	<u>(108,731)</u>	<u>392,355</u>
 Total Fund Balance	 <u>501,086</u>	 <u>(108,731)</u>	 <u>392,355</u>
 Total Liabilities and Fund Balances	 <u>\$ 568,081</u>	 <u>\$ 407,502</u>	 <u>\$ 975,583</u>

**CITY OF BISHOP**

**Combining Statement of Revenues, Expenditures and  
Changes in Fund Balances  
Nonmajor Governmental Funds  
For the Fiscal Year Ended June 30, 2011**

	Special Revenue Funds	Capital Project Funds	Total
<b>Revenues</b>			
Taxes and assessments	\$ 523,823	\$ -	\$ 523,823
Intergovernmental	542,435	1,131,802	1,674,237
Use of money and property	382		382
Fines, forfeitures and penalties	2,979		2,979
	<hr/>	<hr/>	<hr/>
Total Revenues	1,069,619	1,131,802	2,201,421
	<hr/>	<hr/>	<hr/>
<b>Expenditures</b>			
Current:			
General government	587,338		587,338
Public ways and facilities/ transportation	105,234	-	105,234
Public safety	77,664		77,664
Community development	287,238		287,238
Capital outlay	29,966	857,461	887,427
	<hr/>	<hr/>	<hr/>
Total Expenditures	1,087,440	857,461	1,944,901
	<hr/>	<hr/>	<hr/>
Excess (Deficit) of Revenues Over Expenditures	(17,821)	274,341	256,520
	<hr/>	<hr/>	<hr/>
Other Financing Sources (Uses)			
Operating transfers in	1,111	42,172	43,283
Operating transfers out	(52,796)	-	(52,796)
	<hr/>	<hr/>	<hr/>
Total Other Financing Sources (Uses)	(51,685)	42,172	(9,513)
	<hr/>	<hr/>	<hr/>
Excess (Deficit) of Revenues and Other Financing Sources over Expenditures and Other Financing Uses	(69,506)	316,513	247,007
	<hr/>	<hr/>	<hr/>
Fund Balances, July 1, 2010	570,772	(425,244)	145,528
	<hr/>	<hr/>	<hr/>
Prior period adjustments	(180)	-	(180)
	<hr/>	<hr/>	<hr/>
Fund Balances, June 30, 2011	\$ 501,086	\$ (108,731)	\$ 392,355
	<hr/>	<hr/>	<hr/>

CITY OF BISHOP

Combining Balance Sheet  
 Nonmajor Special Revenue Funds  
 June 30, 2011

<u>Assets</u>	<u>Measure A</u>	<u>Redevelop- ment</u>	<u>Gas Tax</u>	<u>Traffic Safety</u>	<u>Public Safety</u>	<u>Home Program</u>	<u>IMACA</u>	<u>Totals</u>
Restricted cash and investments	\$ 239,368	\$ -	\$67,467	\$ -	\$ 86,834	\$ -	\$ -	\$ 393,669
Receivables			118		117			235
Due from other governments	<u>130,205</u>			<u>4,689</u>	<u>39,283</u>			<u>174,177</u>
<b>Total Assets</b>	<u>\$ 369,573</u>	<u>\$ -</u>	<u>\$67,585</u>	<u>\$ 4,689</u>	<u>\$ 126,234</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 568,081</u>
<b><u>Liabilities and Fund Balances</u></b>								
<b>Liabilities</b>								
Accounts payable	\$ 8,252		\$ 1,872	\$ -	\$ 202			\$ 10,326
OPEB liability	9,278		2,872					12,150
Due to other funds				3,448			2,200	5,648
Deferred Revenue					<u>38,871</u>			<u>38,871</u>
<b>Total Liabilities</b>	<u>17,530</u>		<u>4,744</u>	<u>3,448</u>	<u>39,073</u>		<u>2,200</u>	<u>66,995</u>
<b>Fund Balances</b>								
Reserved	<u>352,043</u>		<u>62,841</u>	<u>1,241</u>	<u>87,161</u>		<u>(2,200)</u>	<u>501,086</u>
<b>Total Fund Balance</b>	<u>352,043</u>		<u>62,841</u>	<u>1,241</u>	<u>87,161</u>		<u>(2,200)</u>	<u>501,086</u>
<b>Total Liabilities and Fund Balances</b>	<u>\$ 369,573</u>	<u>\$ -</u>	<u>\$67,585</u>	<u>\$ 4,689</u>	<u>\$ 126,234</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 568,081</u>

CITY OF BISHOP

Combining Statement of Revenues, Expenditures and  
Changes in Fund Balances  
Nonmajor Special Revenue Funds  
For the Fiscal Year Ended June 30, 2011

	Measure A	Redevelop- ment	Gas Tax	Traffic Safety	Public Safety	Home Program	IMACA	Totals
<b>Revenues</b>								
Taxes and assessments	\$ 523,823	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 523,823
Intergovernmental	73,274		86,065	36,149	61,909	285,038		542,435
Fines, forfeitures and penalties				2,979				2,979
Use of money and property			382					382
<b>Total Revenues</b>	<b>597,097</b>		<b>86,447</b>	<b>39,128</b>	<b>61,909</b>	<b>285,038</b>		<b>1,069,619</b>
<b>Expenditures</b>								
<b>Current:</b>								
General government	586,227	1,111						587,338
Public ways and facilities/ transportation			105,234					105,234
Public safety				11,530	66,134			77,664
Community Development						285,038	2,200	287,238
Capital outlay				29,966				29,966
<b>Total Expenditures</b>	<b>586,227</b>	<b>1,111</b>	<b>105,234</b>	<b>41,496</b>	<b>66,134</b>	<b>285,038</b>	<b>2,200</b>	<b>1,087,440</b>
<b>Excess (Deficit) of Revenues Over Expenditures</b>	<b>10,870</b>	<b>(1,111)</b>	<b>(18,787)</b>	<b>(2,368)</b>	<b>(4,225)</b>		<b>(2,200)</b>	<b>(17,821)</b>
<b>Other Financing Sources (Uses)</b>								
Operating transfers in		1,111						1,111
Operating transfers out	(52,796)							(52,796)
<b>Total Other Financing Sources (Uses)</b>	<b>(52,796)</b>	<b>1,111</b>						<b>(51,685)</b>
<b>Excess (Deficit) of Revenues and Other Financing Sources over Expenditures and Other Financing Uses</b>	<b>(41,926)</b>		<b>(18,787)</b>	<b>(2,368)</b>	<b>(4,225)</b>		<b>(2,200)</b>	<b>(69,506)</b>
Fund Balances, July 1, 2010	394,030		81,747	3,609	91,386			570,772
Prior Period Adjustment	(61)		(119)					(180)
<b>Fund Balances, June 30, 2011</b>	<b>\$ 352,043</b>	<b>\$ -</b>	<b>\$ 62,841</b>	<b>\$ 1,241</b>	<b>\$ 87,161</b>	<b>\$ -</b>	<b>\$ (2,200)</b>	<b>\$ 501,086</b>

CITY OF BISHOP

Combining Balance Sheet  
Nonmajor Capital Projects Funds  
June 30, 2011

	Fed Grant Mac Iver Extension	Road Project A	Sheden Improvements	South 2nd Improvements	W Pine Improvements	Bus Pullouts	Grove Street Sidewalk	Environmental Constraints	East Line St to Bridge	East Jay St Extension	Wye Rd Extension	Hunby Pavement	SEIBU School Bike Path	Pine to Park	Totals
Restricted cash and investments Due from other governments	\$ 29,321	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,240	\$ -	\$ 202	\$ 302	\$ 302	\$ -	\$ -	\$ -	\$ 41,367
Total Assets	\$ 29,321	\$ 313,008	\$ 4,730	\$ -	\$ 684	\$ -	\$ 11,240	\$ -	\$ 202	\$ 302	\$ 302	\$ -	\$ 9,643	\$ 38,070	\$ 366,134
Liabilities and Fund Balances															
Liabilities															
Accounts payable	\$ -	\$ 25,285	\$ -	\$ -	\$ -	\$ -	\$ 11,240	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,525
Deferred revenue	27,540	33,361	4,730	-	684	-	-	-	202	302	302	-	9,643	38,070	114,834
Due to other funds		296,304	5,723	11,359	11,624	-	-	126	-	-	-	-	9,643	30,095	364,874
Total Liabilities	27,540	354,950	10,453	11,359	12,308	-	11,240	126	202	302	302	-	19,286	68,165	516,233
Fund Balances															
Reserved	1,781	(41,942)	(5,723)	(11,359)	(11,624)	-	-	(126)	-	-	-	-	(9,643)	(30,095)	(108,731)
Total Liabilities and Fund Balances	\$ 29,321	\$ 313,008	\$ 4,730	\$ -	\$ 684	\$ -	\$ 11,240	\$ -	\$ 202	\$ 302	\$ 302	\$ -	\$ 9,643	\$ 38,070	\$ 407,502

CITY OF BISHOP

Combining Statement of Revenues, Expenditures and  
Changes in Fund Balances  
Nonmajor Capital Projects Funds  
For the Fiscal Year Ended June 30, 2011

	Fed Grant Maciver Extension	Road Project A	Snedden Improvements	South 2nd Improvements	W. Pine Improvements	Bus Pullouts	Grove Street Sidewalk	Environmental Constraints	East Line St to Bridge	East Jay St Extension	Wye Rd Extension	Hanby Pavement	SEIBU School Bike Path	Pine to Park	Totals
Revenues	\$17,484	\$724,358	\$14,077	\$-	\$15,499	\$-	\$-	\$3,500	\$-	\$-	\$-	\$339,634	\$-	\$17,250	\$1,131,802
Intergovernmental Contributions															
Use of money and property															
Total Revenues	17,484	724,358	14,077	15,499	15,499	3,500	3,500	17,250	1,131,802						
Expenditures															
Current:															
Public ways and facilities/ Transportation															
Capital outlay	15,703	755,671	3,118	685	293	48,770	3,876	29,345	857,461						
Total Expenditures	15,703	755,671	3,118	685	293	48,770	3,876	29,345	857,461						
Excess (Deficit) of Revenues Over Expenditures	1,781	(31,313)	10,959	14,814	(293)	290,864	(3,876)	(12,095)	274,341						
Other Financing Sources (Uses)															
Operating transfers in			5,854	293	36,025										
Operating transfers out															
Total Other Financing Sources (Uses)			5,854	293	36,025										42,172
Excess (Deficit) of Revenues and Other Financing Sources over Expenditures and Other Financing Uses	1,781	(31,313)	16,813	14,814	(26,438)	326,889	(3,876)	(12,095)	316,513						
Fund Balances, July 1, 2010		(10,629)	(22,536)	(11,359)	(26,438)	(326,889)	(3,626)	(18,000)	(425,244)						
Prior period adjustments															
Fund Balances, June 30, 2011	\$1,781	\$ (41,942)	\$ (5,723)	\$ (11,359)	\$ (11,624)	\$ -	\$ (126)	\$ -	\$ (9,643)	\$ (30,095)	\$ (108,731)	\$ -	\$ -	\$ (30,095)	\$ (108,731)

*Larry Bain, CPA,  
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2148 Frascati Drive  
El Dorado Hills, CA 95762*

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the City Council  
City of Bishop, California

We have audited the Financial Statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Bishop, as of and for the fiscal year ended June 30, 2011, which collectively comprise the City of Bishop's basic financial statements and have issued our report thereon dated November 30, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control over Financial Reporting**

In planning and performing our audit, we considered the City of Bishop's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control such that there is reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We identified deficiencies in internal control over financial reporting presented as 11-1 and 11-2 in the schedule of findings following this report that we consider to be material weaknesses. We also identified certain deficiencies in internal control over financial reporting, that we consider to be significant deficiencies in internal control over financial reporting. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Bishop's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, the audit committee, City Council, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Larry Bain, CPA,*  
*An Accounting Corporation*  
November 30, 2011

**City of Bishop  
Schedule of Findings  
Year Ended June 30, 2011**

**INTERNAL CONTROL FINDINGS**

**Deemed to be Significant Deficiencies and Material Weaknesses**

**Finding FS 11-1 (Prior Year FS 09-6):** During the 2007/2008 fiscal year audit we proposed the City reclassify \$35,120 from revenue to deferred revenue because of \$40,000 in grant reimbursements \$35,120 did not have supporting documentation for the MacIver street extension, federal grant. We have noted this finding in prior audits.

**Recommendation:** We recommend the City review the expenditures for this project and match with the reimbursements received. We recommend the City return any unsupported reimbursement to the granting agency.

**Current Year Follow Up:** No change.

**City Response:** Other allowable expenditures will be applied to the grant in the 2011/12 fiscal year.

**Finding 11-2**

The City did not implement the provisions of Government Accounting Standards Board Statement 54 as required by U.S. generally accepted accounting policies. This new standard went into effect for fiscal year ending June 30, 2011. The new requirement categorizes fund balances into five separate categories and sets a new definition for special revenue funds.

**Recommendation:** We recommend the City review the provisions of GASB 54 and take action to adopt the new standard.

**City Response:** The city will implement the new standard in the 2011/12 fiscal year

**SUNRISE MOBILE HOME PARK  
FINAL AUDIT FISCAL YEAR 2010-2011**

**REFER TO ACTION RECOMMENDED IN  
STAFF MEMO UNDER AGENDA ITEM  
NO. 15**

**CITY OF BISHOP  
SUNRISE MOBILE HOME PARK  
COMPONENT UNIT FINANCIAL STATEMENTS  
JUNE 30, 2011**

**CITY OF BISHOP  
SUNRISE MOBILE HOME PARK**

**Table of Contents**

Independent Auditor's Report .....	1
Management's Discussion and Analysis .....	2
Financial Statements	
Statement of Net Assets .....	6
Statement of Revenues, Expenses and Changes in Net Assets .....	7
Statement of Cash Flows .....	8
Notes to Financial Statements .....	9
Supplementary Information	
Schedule of Revenues .....	13
Schedule of Expenses .....	14
Report on Replacement Reserve Account .....	15
Independent Auditor's Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed In Accordance With <i>Government Auditing Standards</i> .....	16
Attachment 1 .....	18

*Larry Bain, CPA,  
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**INDEPENDENT AUDITOR'S REPORT**

To the City Council  
City of Bishop Sunrise Mobile Home Park  
Bishop, California

We have audited the accompanying Component Unit financial statements of the City of Bishop Sunrise Mobile Home Park, a component unit of the City of Bishop, as of and for the fiscal year ended June 30, 2011, as listed in the table of contents. These Component Unit financial statements are the responsibility of the Sunrise Mobile Home Park's management. Our responsibility is to express an opinion on these Component Unit financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the Component Unit financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the Component Unit financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the Component Unit financial statements present fairly, in all material respects, the assets, liabilities and net assets of the Sunrise Mobile Home Park, as of June 30, 2011, and changes in financial position and cash flows for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

The management's discussion and analysis is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the Component Unit Financial Statements. Such information has not been subjected to the auditing procedures applied in the audit of the Component Unit Financial Statements and accordingly, we express no opinion on it.

In accordance with Governmental Auditing Standards, we have also issued a report dated November 18, 2011 on our consideration of the Sunrise Mobile Home Park's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations and regulatory agreement. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

*Larry Bain, CPA,  
An Accounting Corporation  
November 30, 2011*

**CITY OF BISHOP  
SUNRISE MOBILE HOME PARK  
Required Supplementary Information  
Management's Discussion and Analysis  
June 30, 2011**

This section of the City of Bishop Sunrise Mobile Home Park's (Project) annual financial report presents an analysis of the Project's financial performance during the fiscal years ended June 30, 2011. This information is presented in conjunction with the audited basic financial statements, which follow this section.

**FINANCIAL HIGHLIGHTS FOR FISCAL YEAR 2011**

The Project's net loss was \$12,814 for the fiscal year ended June 30, 2011 compared to a loss of \$2,256 for the fiscal year ended June 30, 2010. The \$10,558 change was mainly due to 2009/10 non operating revenue of \$5,421 from insurance reimbursements and an increase in service and supply expense.

Operating revenues decreased by \$377 or 1 percent from \$92,884 to \$92,507. The decrease was normal because of a short vacancy in one unit.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This annual report consists of the following three parts: Management's Discussion and Analysis and Basic Financial Statements. The financial Statements include notes which explain in detail some of the information included in the basic financial statements.

**REQUIRED FINANCIAL STATEMENTS**

The financial Statements of the Project report information utilizing the full accrual basis of accounting. The financial Statements are in accordance with accounting principles which are generally accepted in the United States of America. The Statements of Net Assets include information on the Project's assets and liabilities and provide information about the nature and amounts of investments in resources (assets) and the obligations to the Project creditors (liabilities). The Statements of Revenues, Expenses and Changes in Net Assets identify the Project's revenues and expenses for the fiscal year ended June 30, 2011. This statement provides information on the Project's operations over the past year and can be used to determine whether the Project has recovered all of its actual and projected costs through user fees and other charges. The third financial statement is the Statements of Cash Flows. This statement provides information on the Project's cash receipts, cash payments and changes in cash resulting from operations, investments and financial activities. From the Statements of Cash Flows, the reader can obtain comparative information on the source and use of cash and the change in the cash and cash equivalents balance for the last fiscal year.

**CITY OF BISHOP**  
**SUNRISE MOBILE HOME PARK**  
**Required Supplementary Information**  
**Management's Discussion and Analysis**  
**June 30, 2011**

**FIANANCIAL ANALYSIS OF THE PROJECT**

The Statement of Net Assets and the Statement of Revenues, Expenses and Changes in Net Assets provide an indication of the Project's financial condition and indicate that the financial condition of the Project has improved during the last fiscal year. The Project's net assets reflect the difference between assets and liabilities. A decrease in net assets over time typically indicates an adjustment to rates and fees is needed to improve the financial condition of the entity. The Project is accounted for as an Enterprise fund and acts in a manner similar to a business. As such operations of the Project including depreciation on capital assets are financed or recovered principally by user fees. The Project does receive an annual operating subsidy from the State of California.

**NET ASSETS**

A summary of the Project's Statements of Net Assets is presented below.

Table 1  
Condensed Statement of Net Assets

		Statement of Net Assets	
		June 30, 2011 and 2010	
		<u>2011</u>	<u>2010</u>
Current assets	\$	184,568	\$ 182,886
Capital Assets-Net		392,533	410,670
<b>Total Assets</b>	<b>\$</b>	<b><u>577,101</u></b>	<b><u>\$ 593,556</u></b>
<b>Liabilities</b>			
Current/non current	\$	<u>14,425</u>	<u>\$ 18,067</u>
Net assets restricted	\$	406,700	\$ 420,458
Unrestricted net assets		<u>155,976</u>	<u>155,031</u>
<b>Total Net Assets</b>	<b>\$</b>	<b><u>562,676</u></b>	<b><u>\$ 575,489</u></b>

**CITY OF BISHOP**  
**SUNRISE MOBILE HOME PARK**  
**Required Supplementary Information**  
**Management's Discussion and Analysis**  
**June 30, 2011**

Table 2  
Condensed Statement of Revenue and Expenses

	Fiscal Years Ended June 30, 2011 and 2010	
	2011	2010
Operating Revenues	\$ 92,507	\$ 92,884
Non-operating Revenue	833	6,594
	93,340	99,478
Depreciation Expense	18,137	18,137
Operating Expense	88,017	83,597
	106,154	101,734
Changes in Net Assets	(12,814)	(2,256)
Beginning Net Assets	575,490	577,746
Ending Net Assets	\$ 562,676	\$ 575,490

**CAPITAL ASSETS**

As of June 30, 2011 the Project's investment in capital assets totaled \$392,533 which was a \$18,137 decrease or 4.4 percent from the capital asset balance at June 30, 2010 of \$410,670. The capital asset balance changed as a result of recording \$18,137 current year depreciation expense.

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES**

The Board of Directors adopted the Project's budget for the 2011/12 fiscal year based on receiving no operating subsidy from the State of California and charging rental fees with little adjustment. No major projects were funded for this fiscal year but minor maintenance projects were completed from replacement reserves. The regulatory agreement between the City of Bishop and the Department of Housing and Community Development dated May 29<sup>th</sup> 1981 is due to end in the next fiscal year. The City anticipates running the housing program and maintaining the assets after the term of the contract.

**CITY OF BISHOP  
SUNRISE MOBILE HOME PARK  
Required Supplementary Information  
Management's Discussion and Analysis  
June 30, 2011**

**ADDITIONAL FINANCIAL INFORMATION**

This financial report is designed to provide the Project's customers, and other interested parties with an overview of the Project's financial operations and financial condition. Should the reader have questions regarding the information included in this report or wish to request additional financial information, please contact the Sunrise Mobile Home Park at 377 West Line Street Bishop, California 93514.

**CITY OF BISHOP  
SUNRISE MOBILE HOME PARK**

**Statement of Net Assets  
June 30, 2011**

	<u>Mobile Home Park</u>
<b>Assets</b>	
Current assets:	
Cash and investments	\$ 153,624
Restricted cash and investments	26,573
Receivables	
Accounts	4,136
Interest	235
Total current assets	<u>184,568</u>
Capital assets:	
Nondepreciable capital assets:	
Land	324,850
Depreciable capital assets:	
Building	511,496
Less accumulated depreciation	<u>(443,813)</u>
Total capital assets (net of accumulated depreciation)	<u>392,533</u>
Total Assets	<u><u>\$ 577,101</u></u>
 <b>Liabilities</b>	
Current liabilities:	
Accounts payable	\$ 392
Total current liabilities	<u>392</u>
Noncurrent liabilities:	
Due within one year	4,197
Due in more than one year	9,836
Total noncurrent liabilities	<u>14,033</u>
Total Liabilities	<u>14,425</u>
 <b>Net assets:</b>	
Invested in capital assets, net of related debt	387,522
Restricted for capital replacement	19,178
Unreserved	<u>155,976</u>
Total Net Assets	<u><u>\$ 562,676</u></u>

The accompanying notes are an integral part of these financial statements.

**CITY OF BISHOP  
SUNRISE MOBILE HOME PARK**

**Statement of Revenues, Expenses and Changes in Net Assets  
For the Fiscal Year Ended June 30, 2011**

Operating Revenues	
Rents	\$ 72,144
Utility reimbursement	<u>20,363</u>
Total Operating Revenues	<u>92,507</u>
Operating Expenses	
Salaries & benefits	28,274
Service & supplies	59,743
Depreciation expense	<u>18,137</u>
Total Operating Expenses	<u>106,154</u>
Operating Income (Loss)	<u>(13,647)</u>
Non-Operating Revenues (Expenses)	
Interest income	<u>833</u>
Total Non-Operating Revenues	<u>833</u>
Increase (decrease) in net assets	(12,814)
Net Assets, July 1	<u>575,490</u>
Net Assets, June 30	<u><u>\$ 562,676</u></u>

The accompanying notes are an integral part of these financial statements.

**CITY OF BISHOP**  
**SUNRISE MOBILE HOME PARK**  
**Statement of Cash Flows**  
**For the Fiscal Year Ended June 30, 2011**

Cash flows from operating activities:	
Cash received from customers	\$ 92,917
Cash payments to suppliers for goods and services	(59,725)
Cash payments for administration and salaries	(28,274)
Net cash provided by operating activities	<u>4,918</u>
Cash flows from capital and related financing activities:	
Reduction in advance from other fund	(4,197)
Net cash provided by capital and related financing activities	<u>(4,197)</u>
Cash flows from investing activities:	
Interest received on investments	850
Net increase (decrease) in cash and cash equivalents	
Cash and cash equivalents, beginning of year	<u>178,626</u>
Cash and cash equivalents, end of year	
	<u><u>\$ 180,197</u></u>
Reconciliation of cash and cash equivalents to the balance sheet:	
Cash	\$ 153,624
Restricted cash	26,573
Cash and cash equivalents, June 30	
	<u><u>\$ 180,197</u></u>
Reconciliation of operating income (loss) to	
Net cash provided by operating activities	
Operating Income (Loss)	\$ (13,647)
Adjustments to reconcile operating income (loss) to	
net cash provided by operating activities:	
Depreciation	18,137
Changes in assets and liabilities:	
Accounts receivable	(127)
Accounts payable	18
Customer deposits	537
Net Cash Provided By Operating Activities	<u><u>\$ 4,918</u></u>

The accompanying notes are an integral part of these financial statements.

**CITY OF BISHOP  
SUNRISE MOBILE HOME PARK**

**Notes to Financial Statements  
June 30, 2011**

Note 1: Summary of Significant Accounting Policies

The Sunrise Mobile Home Park (Project) is a state assisted project to provide housing for low income persons. The Project is comprised of 16 city owned mobile homes, built in 1982, which are the financially assisted units and 26 cement pads designed for other low income persons to place their own mobile homes on. Revenue to finance operations is provided from the following sources:

1. Rent income from the non-assisted and assisted units is calculated as a percentage of the tenants' gross income less a state calculated utility allowance or base rent, whichever is greater.
2. A monthly annuity fund payment from the Rental Housing Construction Program of the State of California is based on the budgeted revenues and expenses taking into consideration the ratio of assisted unit square footage to non-assisted unit square footage.

A. Reporting Entity

The Project meets the criteria set forth in U.S. GAAP for inclusion as a blended component unit of the City of Bishop and is included in the City's financial statements.

The primary criterion for a potential component unit within a reporting entity is the governing body's financial accountability. A primary governmental entity is financially accountable if it appoints a voting majority of a component unit's governing body and it is able to impose its will on the component unit, or if there is a potential for the component unit to provide specific financial benefits to, or impose specific financial burdens on, the primary government. A primary government may also be financially accountable if a component unit is fiscally dependent on the primary governmental entity regardless of whether the component unit has a separately elected governing board, a governing board appointed by a higher level of government, or a jointly appointed board.

The City Council members serve as the Governing Board of the Project and all accounting and administrative functions are performed by the City, which records all activity of the Project in the Enterprise fund of the City. The Project is, therefore, reported as a blended component unit of the City.

B. Fund Accounting

The accounting records of the Project are organized on the U.S. generally accepted basis of accounting for an enterprise fund.

Enterprise Fund - Enterprise funds are used to account for the Project's operations that are financed and operated in a manner similar to a private business enterprise, where the intent of the Governing Board is that the costs (expenses, including depreciation) of providing services to the general public on a continuing basis be financed or recovered primarily through user charges.

**CITY OF BISHOP  
SUNRISE MOBILE HOME PARK**

**Notes to Financial Statements  
June 30, 2011**

Note 1: Summary of Significant Accounting Policies (Continued)

C. Basis of Accounting

The Project's financial records are maintained on the accrual basis of accounting as prescribed by the Controller of the State of California. Under the accrual basis of accounting, revenues are recognized when the income is earned rather than when received and expenses are recognized when the obligation is incurred rather than when paid.

D. Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

E. Fixed Assets

Fixed assets are carried at the actual amounts expended by the Sunrise Mobile Home Park and the State of California. Depreciation expense is calculated based on the half year convention and using the straight line method of depreciation. The assets are depreciated over their useful life which is 30 years for the mobile homes and community center. Land is not a depreciable asset. Maintenance and repairs are charged to expense as incurred. Significant additions or improvements are capitalized and depreciated over the revised estimated useful lives.

F. Restricted Assets

The State of California requires restricted accounts be set aside for replacement reserves and tenant security deposits.

G. Net Assets

Reserves represent those portions of net assets legally segregated for a specific future use.

H. Cash Equivalents

For purposes of the statement of cash flows, the Project considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

I. Proprietary Fund Accounting

The Project is in conformance with Governmental Accounting Standards Board Statement No. 20, and has elected not to follow Financial Accounting Standards Board Statements after November 15, 1989.

**CITY OF BISHOP  
SUNRISE MOBILE HOME PARK**

**Notes to Financial Statements  
June 30, 2011**

Note 2: Cash

The City maintains a cash and investment pool that is available for use by all funds. Cash and investments shown on the balance sheet represent the Project's share of the City's cash and investment pool. Refer to the City's financial statements for disclosures of cash and investments and related risk categorization.

Note 3: Restricted Cash

Restricted cash consists of the following at June 30, 2011:

Security deposits	\$ 7,395
Reserve for replacement	<u>19,178</u>
 Total Restricted Cash	 <u>\$ 26,573</u>

The operating account and the security deposits account are invested in the pooled cash of the City of Bishop. The replacement reserve account is maintained in a separate account at a commercial bank. See the City of Bishop financial statements for additional information on cash and investments.

Note 4: Fixed Assets

On June 30, 2011, fixed assets consist of the following:

Land	\$ 324,850
Buildings	511,496
Accumulated depreciation	<u>(443,813)</u>
 Total	 <u>\$ 392,533</u>

Note 5: Interfund Transactions

Balances representing lending/borrowing transactions between funds outstanding at the fiscal year end are reported as advances to other funds:

Interfund transactions for fiscal year ending June 30, 2011 are summarized as follows:

	Due Within One Year	Long-Term Portion	Total
Payable to the general fund of the City of Bishop, 30-year term, non-interest bearing, maturing September, 2011.	<u>\$ 4,197</u>	<u>\$ 814</u>	<u>\$ 5,011</u>

Maturities of the advance from the general fund are as follows:

Fiscal Year Ended	
<u>June 30,</u>	
2012	\$ 4,197
2013	<u>814</u>
Total Advance From Other Funds	<u>\$ 5,011</u>

**CITY OF BISHOP  
SUNRISE MOBILE HOME PARK**

**Notes to Financial Statements  
June 30, 2011**

Note 6: Risk Management

The Project is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The Park participates in the Southern California Joint Powers Insurance Authority (SCJPIA) as a component unit of the City of Bishop. The purpose of SCJPIA is to spread the adverse effects of losses among the member agencies and to purchase excess insurance as a group, thereby reducing expenses. The Project, through cost allocation from the City, contributes its pro rata share of insurance premiums to pools administered by SCJPIA.

Note 7: Related Party Transactions

The City of Bishop provides staff and other services to the Project, for which the City is reimbursed. All operating revenues and expenses are deposited in and paid from the City's treasury. The Project maintains a separate replacement reserve fund in the Projects name. The City has also loaned funds to the Project as described in Note 5.

**CITY OF BISHOP  
SUNRISE MOBILE HOME PARK**

**Supplementary Schedule of Revenues  
For the Fiscal Year Ended June 30, 2011**

<u>Revenues:</u>	<u>UNIT CATEGORY</u>		<u>Total</u>
	<u>Assisted</u>	<u>Non-Assisted</u>	
Rent	\$ 53,977	\$ 18,167	\$ 72,144
Utility subsidy-City	20,363		20,363
Interest-operating account		833	833
<b>Total Revenue</b>	<b>\$ 74,340</b>	<b>\$ 19,000</b>	<b>\$ 93,340</b>

**CITY OF BISHOP  
SUNRISE MOBILE HOME PARK**

**Supplementary Schedule of Expenses  
For the Fiscal Year Ended June 30, 2011**

<u>Expenses :</u>	UNIT CATEGORY		Total
	Assisted	Non-Assisted	
Management fee	\$ 5,596	\$ 8,752	\$ 14,348
Miscellaneous administration	417	651	1,068
Total administration	6,012	9,404	15,416
<b>On-Site Manager</b>			
Wages	3,606	5,640	9,246
Housing allowance	1,872	2,928	4,800
Overhead-utilities	1,167	1,825	2,992
Payroll tax and fringe benefits	658	1,030	1,688
Total Salaries and Benefits	7,303	11,423	18,726
Supplies	346	541	887
Professional services	622	973	1,595
Services purchased from replacement reserve	2,941	4,599	7,540
Maintenance and service	3,811	5,960	9,771
Total Maintenance and Supplies	7,719	12,074	19,793
Utilities	14,958	23,395	38,353
Property taxes	206	323	529
Replacement reserve annual transfer	3,933		3,933
Debt service	4,197		4,197
Total Expenses for State Reporting	\$ 44,328	\$ 56,619	\$ 100,947
<b>Adjust For Financial Statement Presentation</b>			
Replacement reserve annual transfer			(3,933)
Housing allowance			(4,800)
Annual debt service			(4,197)
Depreciation expense			18,137
Total Expenses for Financial Statement Presentation			\$ 106,154

**CITY OF BISHOP  
SUNRISE MOBILE HOME PARK**

**Supplementary Schedule on Replacement Reserve Account  
For the Fiscal Year Ended June 30, 2011**

Balance as of July 1, 2010	\$ 18,996
Deposits	
Annual replacement reserve increase 2009-2010	3,933
Annual replacement reserve increase 2010-2011	3,933
Current year replacement costs	(7,476)
Bank charges	(208)
Interest revenue	
	<hr/>
Balance as of June 30, 2011	<u>\$ 19,178</u>

Larry Bain, CPA,  
An Accounting Corporation  
2148 Frascati Drive  
El Dorado Hills, CA 95762

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND  
ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the City Council  
City of Bishop Sunrise Mobile Home Park  
Bishop, California

We have audited the financial statements of the City of Bishop Sunrise Mobile Home Park, a component unit of the City of Bishop, as of and for the fiscal year ended June 30, 2011, and have issued our report thereon dated November 30, 2011. In our report, our opinion was unqualified. We conducted our audit in accordance with U.S. generally accepted auditing standards and standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether the Sunrise Mobile Home Park's financial statements are free of material misstatement, we performed tests of its compliance. Compliance with laws, regulations and regulatory agreement applicable to the City of Bishop Sunrise Mobile Home Park is the responsibility of the Sunrise Mobile Home Park's management. As part of obtaining reasonable assurance about whether the Sunrise Mobile Home Park's financial statements are free of material misstatement, we performed tests of its compliance with California Health and Safety Code 50735-50770 *et seq.* and the regulatory agreement between the City of Bishop and the Department of Housing and Community Development dated May 29<sup>th</sup> 1981. Based on our audit, we found that for the items tested, the management of the Sunrise Mobile Home Park complied with the laws and regulations of the State requirements referred to above. Further, based on our audit, for items not tested, nothing came to our attention to indicate that the management of the Sunrise Mobile Home Park had not complied with the State requirements. However, the objective of our audit of the financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Sunrise Mobile Home Park's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Project's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Project's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

This report is intended for the information of the Sunrise Mobile Home Park Governing Board, management and the State Controller's Office of the State of California. However, this report is a matter of public record and its distribution is not limited.

*Larry Bain, CPA,*  
*An Accounting Corporation*  
November 30, 2011

**CITY OF BISHOP  
SUNRISE MOBILE HOME PARK**

**Attachment 1  
June 30, 2011**

The following comments are made in accordance with the California Rental Housing Construction Program of 1979's "Memo to Auditors of Rental Housing Developments funded by HCD" dated September 12, 2004.

**Financial Health of Organization and Project:**

Nothing came to our attention that would lead us to believe that the Sunrise Mobile Home Park would not be able to continue as a going concern.

**Internal Controls and Compliance with Laws and Regulations:**

See Independent Auditors' Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*.

**Appropriateness of Bookkeeping Practices:**

The bookkeeping of the Sunrise Mobile Home Park is integrated with the accounting department of the City of Bishop. During the course of the audit, nothing came to our attention that would lead us to believe that the system in place is not adequate for the required reporting functions.

**Taxes and Insurance:**

The taxes and insurance were paid in full during the 2010/2011 fiscal year. See note 6 for additional information on insurance coverage.

**Debt Service:**

The Project has an advance from the general fund of the City of Bishop which was paid during the 2010/2011 fiscal year in accordance with the agreement. See note 5 for additional information on the debt payments.

**Required Accounts:**

See note 3 and the supplementary information titled "Report on Replacement Reserve Account" for detail on the required accounts.

**REDEVELOPMENT AGENCY AUDIT  
FINAL AUDIT FISCAL YEAR 2010-2011**

**REFER TO ACTION RECOMMENDED IN  
STAFF MEMO UNDER AGENDA ITEM  
NO. 17**

**REDEVELOPMENT AGENCY  
OF THE CITY OF BISHOP  
COMPONENT UNIT FINANCIAL STATEMENT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2011**

**REDEVELOPMENT AGENCY  
OF THE CITY OF BISHOP  
Component Unit Financial Statement  
For the Fiscal Year Ended June 30, 2011**

**Table of Contents**

Independent Auditor's Report.....	1
Management Discussion and Analysis.....	2
Basic Financial Statements:	
Agency-Wide Financial Statements:	
Statement of Net Assets.....	5
Statement of Activities.....	6
Fund Financial Statements	
Governmental Funds:	
Balance Sheet.....	7
Reconciliation of Statement of the Statement of Net Assets of Governmental Fund to the Balance Sheet.....	8
Statement of Revenues, Expenditures and Changes in Fund Balance.....	9
Reconciliation of the Statement of Revenues, Expenditures and Changes In Fund Balance of Governmental Fund to the Statement of Activities.....	10
Notes to the Component Unit Financial Statements.....	11
Report on Compliance and On Internal Control over Financial Reporting Based On an Audit of Financial Statements Performed in Accordance With Government Auditing Standards.....	14

*Larry Bain, CPA,  
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2148 Frascati Drive  
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**INDEPENDENT AUDITOR'S REPORT**

Members of the Redevelopment Agency  
of the City of Bishop  
Bishop, California

We have audited the accompanying financial statements of the governmental activities and each major fund of the Redevelopment Agency of the City of Bishop, a component unit of the City of Bishop, as of and for the fiscal year ended June 30, 2011, which collectively comprise the Agency's basic financial statements as listed in the table of contents. These component unit financial statements are the responsibility of the Agency's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the component unit financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the component unit financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion the component unit financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and each major fund of the Redevelopment Agency of the City of Bishop as of June 30, 2011, and the changes in financial position for the fiscal year then ended in conformity with U.S. generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report dated November 30, 2011 on our consideration of the Agency's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

The Management Discussion and Analysis (MD&A) is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

*Larry Bain, CPA  
An Accounting Corporation  
November 30, 2011*

**Redevelopment Agency of the City of Bishop  
Required Supplementary Information  
Management's Discussion and Analysis  
June 30, 2011**

(Unaudited)

For fiscal year ended June 30, 2011 the Redevelopment Agency of the City of Bishop (the Agency) has issued its financial statements in the format prescribed by the provisions of Governmental Accounting Standards Board Statement 34 "Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments" (GASB 34). This financial statement format is necessary because the Agency is a component unit of the City of Bishop, which also implemented GASB 34. GASB 34 requires the Agency to provide this overview of its financial activities for the fiscal year, and it should be read in conjunction with the accompanying Basic Financial Statements.

### **THE PURPOSE OF THE AGENCY**

The agency is a component unit of the City of Bishop; it is controlled by the City, which appoints the Agency's Board of Directors. City employees perform all the duties and functions required by the Agency. The Agency is considered inactive as it collects no tax increments and has no active project areas other than an administrative fund which is accounted for as a governmental activity in the special revenue fund.

### **FINANCIAL HIGHLIGHTS FOR FISCAL YEAR 2011**

- The Agency's financial activity was the payment of City salaries totaling \$1,111 for the administration of the Agency. The general fund transferred funds to the Agency to pay these expenditures.

### **OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the Agency's basic financial statements. The Agency's basic financial statements are comprised of three components, agency – wide financial statements, fund financial statements and notes to the financial statements.

### **REQUIRED FINANCIAL STATEMENTS**

**Agency – Wide Financial Statements** are designed to provide readers with a broad overview of Agency finances, in a manner similar to a private-sector business

The Statements of Net Assets include information on the Agency's assets and liabilities and provide information about the nature and amounts of investments in resources (assets) and the obligations to Agency creditors (liabilities). Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Agency is improving or deteriorating.

The Statements of Activities presents information showing how net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of these Agency-wide financial statements distinguish functions of the Agency that are principally supported by taxes and intergovernmental revenues (governmental activities) from other function that are intended to recover all or a portion of their costs through user fees and charges (business type activities). The governmental activities of the Agency are community development. There are no business type activities.

**Redevelopment Agency of the City of Bishop  
Required Supplementary Information  
Management's Discussion and Analysis (Continued)  
June 30, 2011**

**Fund Financial Statements** are groupings of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. The Agency, like other state and local governments, uses fund accounting to ensure and to demonstrate finance-related legal compliance. The fund of the Agency is divided into one category: governmental fund.

**Governmental funds** are used to account for essentially the same functions reported as governmental activities in the agency-wide financial statements. However unlike the agency-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as of balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Agency's near-term requirements. Because the focus of governmental funds is narrower than that of the agency-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the agency-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changed in fund balance provide a reconciliation to compare between governmental funds and governmental activities.

**Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the agency-wide and fund financial statements. The notes to the financial statements can be found immediately following the basic financial statements,

**AGENCY-WIDE FINANCIAL ANALYSIS**

The Statement of Net Assets and the Statement of Revenues, Expenses and Changes in Net Assets provides an indication of the Agency's financial condition and indicates if the financial condition of the Agency has improved or declined during the last fiscal year. The Agency's net assets reflect the difference between assets and liabilities. A decrease in net assets over time typically indicates an adjustment to rates and fees is needed to improve the financial condition of the entity. The Agency is accounted for as an Special Revenue fund. As such operations of the Agency are financed or recovered principally by tax revenue. The Agency does receive an annual transfer from the general fund to recover administration expenses. A summary of the Agency's Statement of Net Assets is presented below.

Condensed Statement of Net Assets  
Fiscal Year  
Ended June 30, 2011 and 2010

	2011	2010
Current and other Assets	\$ -	\$ -
Total Assets	<u>-</u>	<u>-</u>
Liabilities		
Current/non current	<u>-</u>	<u>-</u>
Net Asset:		
Unrestricted net assets	<u>-</u>	<u>-</u>
Total Net Assets	<u>\$ -</u>	<u>\$ -</u>

**Redevelopment Agency of the City of Bishop  
Required Supplementary Information  
Management's Discussion and Analysis (Continued)  
June 30, 2011**

A summary of the Agency's Statement of Activities is presented below.

Condensed Statement of Activities  
Fiscal Year  
Ended June 30, 2011 and 2010

	2011	2010
Program Revenues:		
Community Development	\$ -	\$ -
General Revenue:		
Property taxes	-	-
Total Revenue	<u>-</u>	<u>-</u>
Expenses:		
General government	<u>1,111</u>	<u>1,238</u>
Total Expense	<u>1,111</u>	<u>1,238</u>
Operating Transfers in	<u>1,111</u>	<u>1,238</u>
Changes in Net Assets	-	-
Beginning Net Assets	<u>-</u>	<u>-</u>
Ending Net Assets	<u>\$ -</u>	<u>\$ -</u>
<b>CAPITAL ASSETS</b>		

As of June 30, 2011 the Agency had no investments in capital assets.

**LONG – TERM DEBT**

As of June 30, 2011, the Agency had no outstanding long – term debt

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

The City Council adopted the 2010-2011 Agency's budget based on the following principles and projection: no property tax increment and no project areas.

**ADDITIONAL FINANCIAL INFORMATION**

This financial report is designed to provide the Agency's customers, investors and other interested parties with an overview of the Agency's financial operations and financial condition. Should the reader have questions regarding the information included in this report or wish to request additional financial information, please contact the Redevelopment Agency of the City of Bishop at 377 West Line Street Bishop, California 93514.

**REDEVELOPMENT AGENCY OF  
THE CITY OF BISHOP  
NOTES TO THE COMPONENT UNIT FINANCIAL STATEMENTS  
June 30, 2011**

Note 1: Summary of Significant Accounting Policies

The Redevelopment Agency of the City of Bishop (Agency) was established as set forth in the Health and Safety Code of the State of California. The primary purpose of the Agency is to prepare and carry out plans for improvement, rehabilitation and development of the blighted areas within the City of Bishop (City). The Agency currently has no project areas and is considered inactive.

The accounting policies of the Redevelopment Agency of the City of Bishop conform to U.S. generally accepted accounting principles as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The Agency meets the criteria set forth in GAAP for inclusion as a blended component unit of the City of Bishop and is included in the City's component unit financial statements.

The primary criterion for a potential component unit within a reporting entity is the governing body's financial accountability. A primary governmental entity is financially accountable if it appoints a voting majority of a component unit's governing body and it is able to impose its will on the component unit, or if there is a potential for the component unit to provide specific financial benefits to, or impose specific financial burdens on, the primary government. A primary government may also be financially accountable if a component unit is fiscally dependent on the primary governmental entity regardless of whether the component unit has a separately elected governing board, a governing board appointed by a higher level of government, or a jointly appointed board.

The City Council members serve as the Governing Board of the Redevelopment Agency and all accounting and administrative functions are performed by the City, which records all activity of the Redevelopment Agency in the special revenue funds of the City. The Agency is, therefore, reported as a blended component unit of the City.

B. Basis of Accounting

Government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned or, for property tax revenues, in the period for which levied. Expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Resources not available to finance expenditures and commitments of the current period are recognized as deferred revenue or as a reservation of fund balance. The Agency considers property taxes available if they are collected within sixty-days after year-end. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt, as well as compensated absences and claims and judgments are recorded only when payment is due. General capital acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and capital leases are reported as other financial sources.

**REDEVELOPMENT AGENCY OF  
THE CITY OF BISHOP**  
**NOTES TO THE COMPONENT UNIT FINANCIAL STATEMENTS**  
**June 30, 2011**

Note 1: Summary of Significant Accounting Policies (Continued)

C. Basis of Presentation

The accounts of the Agency are organized and operated on the basis of a fund. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. The Agency's resources are accounted for in this individual fund based on the purpose for which it is to be spent and the means by which spending activity is controlled. For financial reporting, this fund has been grouped into the fund type discussed below.

Governmental Fund Type

Governmental funds are used to account for the Agency's expendable financial resources and related liabilities (except those accounted for in proprietary and similar trust funds). The measurement focus is based upon determination of changes in financial position. The following is the Agency's governmental fund:

Special Revenue Funds - This fund accounts for the activity of the Agency, which are legally restricted to expenditures for specific purposes.

D. Cash and Investments

The Agency maintains all of its cash and investments in the City's cash and investment pool for the purpose of increasing interest earnings through combined investment activities. Information regarding the characteristics of the entire investment pool can be found in the City's June 30, 2011, financial statements.

E. Tax-Increment Financing

Tax-increment financing has been established pursuant to the California Community Redevelopment Law. It is defined as the excess of taxes levied and collected each fiscal year in a redevelopment project area over and above the amount which would have been produced, at current rates, by the assessed value shown on the assessment roll last equalized prior to the effective date of the ordinance of the City establishing the redevelopment project area. Such funds are restricted to pay the principal and interest on loans, funds advanced to, or indebtedness incurred by, the Agency to finance or refinance such redevelopment projects and are available to the Agency only after indebtedness, which is certified by the State of California, as incurred.

When the Agency's loans, advances and indebtedness, if any, together with interest thereon have been paid, all tax increments received thereafter upon the taxable property in such redevelopment project shall be paid into the funds of the respective taxing agencies.

During the 2010-2011 fiscal year the Agency received no tax increment financing.

F. Budgets and Budgetary Accounting

As required by the laws of the State of California, the Agency prepares and legally adopts a final balanced operating budget. Public hearings were conducted on the proposed final budget to review all appropriations and the sources of financing. Because the final budget must be balanced, any shortfall in revenue requires an equal reduction in financing requirements. From the effective date of the budget, the amounts stated as proposed expenditures become appropriations to the Agency. The City Council, of the City of Bishop, may amend the budget by motion during each fiscal year. The City Administrator is authorized to transfer funds from one-major

Note 1: Summary of Significant Accounting Policies (Continued)

**REDEVELOPMENT AGENCY OF  
THE CITY OF BISHOP  
NOTES TO THE COMPONENT UNIT FINANCIAL STATEMENTS  
June 30, 2011**

F. Budgets and Budgetary Accounting (Continued)

expenditure category to another within the same department and fund. Any revisions that alter the total expenditures of any fund must be approved by the City Council.

An annual appropriated budget is adopted for the special revenue fund on the modified accrual basis of accounting. All appropriations lapse at the end of the fiscal year to the extent that they have not been expended.

The budgetary data presented in the accompanying component unit financial statements includes all revisions approved by the City Council.

Note 2: Cash and Investments

The Agency participates in the cash and investment pool of the City of Bishop. At June 30, 2011, the carrying amount of the cash held by the City of Bishop, as part of the investment pool, was \$0. Additional information on the City of Bishop's cash and investment pool can be found in the City of Bishops financial statements.

Note 3: Related Party Transactions

The Agency entered into a cooperative agreement with the City to provide staff and other services to the Agency. Accordingly, the Agency has no employees and the Agency reimburses the City for services. All revenues and expenditures are deposited and paid from the City's treasury.

*Larry Bain, CPA*  
*An Accounting Corporation*  
2148 Frascati Drive  
El Dorado Hills, CA 95762

**REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

We have audited the component unit financial statements of the Redevelopment Agency of the City of Bishop (Agency), a component unit of the City of Bishop, as of and for the fiscal year ended June 30, 2011, and have issued our report thereon dated November 30, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America

**Internal Control over Financial Reporting**

In planning and performing our audit, we considered the Agency's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Agency's component unit financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. Such provisions include those provisions of laws and regulations identified in the *Guidelines for Compliance Audits of California Redevelopment Agencies*, issued by the State Controller. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the audit committee, management, and the Controller's Office of the State of California.

*Larry Bain, CPA,*  
*An Accounting Corporation*  
November 30, 2011



# CITY OF BISHOP REDEVELOPMENT AGENCY

**Monday, December 12, 2011**  
**City Council Chambers – 301 West Line Street**  
**Bishop, California 93514**

## **NOTICES TO THE PUBLIC**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the City Clerk at 760-873-5863. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 13.102-35.104 ADA Title II)

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code § 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration. NOTE: Comments for all agenda items are limited to a speaking time of three minutes.

## **CALL TO ORDER**

## **ROLL CALL**

**PUBLIC COMMENT – NOTICE TO THE PUBLIC:** This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

**CONSENT CALENDAR -** NOTICE TO PUBLIC: All matters under the Consent Calendar are considered  
(1) routine by the Agency and will be acted on by one motion.

### FOR APPROVAL AND FILING

Minutes (a) Minutes – 8/22/11

(2) City of Bishop Redevelopment Agency – Final Audit Fiscal Year 2010-11

## **ADJOURNMENT**

CITY OF BISHOP  
REDEVELOPMENT AGENCY  
AUGUST 22, 2011

**CALL TO ORDER** Mayor Smith called the meeting to order at 7:50 p.m. in the City Council Chambers at 301 West Line Street, Bishop, California.

**MEMBERS PRESENT** Jim Ellis, Susan Cullen, Jeff Griffiths, David Stottlemyre  
President Laura Smith

**MEMBERS ABSENT** None

**OTHERS PRESENT** Keith Caldwell, Interim Executive Director  
Denise Gillespie, Assistant City Clerk  
Peter Tracy, City Attorney

**PUBLIC COMMENT** The President announced the public comment period. No public comment was provided.

**CONSENT CALENDAR** A motion was made by Member Stottlemyre to approve the Consent Calendar as presented:

**FOR APPROVAL AND FILING:**

(a) Minutes – 2/28/11

Motion passed 5-0.

**NEW BUSINESS**

**AB 1X 26-27 UPDATE BY CITY ATTORNEY and Authorization for Filing Enforceable Obligation Payment Schedule** The City Attorney gave the following report on State legislation AB 1X 26-27, the California Supreme Court stay order relating to that legislation, and the effect of that legislation on the ability of the Bishop Redevelopment Agency (“Bishop RDA”) to continue to operate.

As background, the Bishop Redevelopment Agency was created by the City of Bishop (“City”) many years ago as a separate governmental agency. Membership on the Bishop RDA board is the same as that of the Bishop City Council.

RDAs were designed to take blighted areas, and through tax-increment financing, rebuild these areas with improved infrastructure for the benefit of the citizens of the city. Over the years, many large cities have been able to do numerous wonderful projects.

Unfortunately during tight budgetary times, in order to balance its budget, the State began looking at eliminating redevelopment agencies and taking RDA’s funds to help balance the State budget.

Almost all redevelopment agencies are tax-increment agencies which raise money from redevelopment projects, receiving tax increment funds, and using those funds to improve the blighted areas.

The Bishop RDA is not a tax-increment agency. The agency receives no funds from redevelopment projects. Therefore there are no funds for the State to take. Historically the Bishop RDA has been used as a "pass-through agency". In this function, the Bishop RDA is able to acquire land from other public entities which the Bishop RDA then re-sells to a developer with conditions attached. The developer pays the Bishop RDA the purchase price for the land, and the Bishop RDA pays that purchase price to the landowner, usually in a double escrow. The landowner deeds the land to the Bishop RDA, which re-deeds the land to the developer under a "Disposition and Development Agreement." Bishop Factory Stores and the Vons / Kmart development are examples. For this reason, it might be valuable to keep the redevelopment agency for future use.

AB 1X 26 dissolves all existing RDAs. AB 1X 27 is the State's money-making bill. It allows existing RDAs to continue to exist, but only if those RDAs pay over to the State very large sums of money. The State expects to receive \$1.7 billion dollars from RDAs. Next fiscal year, the State expects to "only" receive \$400 million dollars. The State will receive much more from RDAs in future years.

In effect, the State is holding a gun to the heads of the RDAs if they want to continue to operate. Because the Bishop RDA is not a tax-increment agency, it owes no money to the State under AB x1 27. The only money that the Bishop RDA receives is approximately \$1,000 a year from the City.

Further complicating this situation is that AB 1X 26 and AB 1X 27 are possibly unconstitutional. The League of California Cities and the California Redevelopment Association opposed the bills in the legislature and at the Governor's office. However, these bills were adopted by the legislature, signed by the Governor, and became effective on June 29, 2011. The League of California Cities and the California Redevelopment Association have filed suit directly in the California Supreme Court challenging the constitutionality of these bills. The California Supreme Court has agreed to hear the case directly because of the statewide effect and statewide urgency of this matter.

Under AB X1 27, if the City wishes to continue to keep the Bishop RDA in existence to use it for pass-through transactions, the City will need to pass a continuation

ordinance. However, the California Supreme Court has issued a stay order respecting compliance with some, but not all, parts of AB X1 26-27. Because the original stay order was unclear in certain regards as to how cities should proceed, the California Supreme Court issued an amendment to its stay order clarifying that the Enforceable Obligation Payment Schedule (EOPS) report needed to be submitted by August 29.

The EOPS report informs the State how much money RDAs receive through redevelopment funding and how much the State can anticipate receiving now and in the future. For City/Bishop RDA purposes, the EOPS doesn't mean much because the Bishop RDA owes the State no money under the AB X1 26-27; but to comply with those laws, the Bishop RDA needs to submit an EOPS report with \$0.00 amount shown. The EOPS report needs to be approved by the Bishop Redevelopment Agency at this meeting.

Because of the amended stay order, the City cannot adopt a continuation ordinance to keep the Bishop RDA in existence. However, because the California Supreme Court's stay order does not affect the filing of EOPS reports, the Bishop RDA must take action to approve and file such a report at this meeting. It is anticipated the California Supreme Court will issue a final order in the litigation, allowing the City/Bishop RDA to move forward, in January or February, 2012.

There was no further discussion.

On a motion by Member Griffiths, the Bishop RDA voted 5-0 to approve the Enforceable Obligation Payment Schedule in the amount of \$0.00 to be filed with the required agencies: State of California; Department of Finance; and the Inyo County Auditor/Controller.

#### ADJOURNMENT

The President adjourned the meeting at 7:52 p.m.

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LAURA SMITH, PRESIDENT

ATTEST: Denise Gillespie, Assistant City Clerk

By: \_\_\_\_\_  
Keith Caldwell, Interim Executive Director

TO: AGENCY MEMBERS

FROM: KEITH CALDWELL, INTERIM EXECUTIVE DIRECTOR KSC

**SUBJECT: REDEVELOPMENT AGENCY – FY AUDIT 2010-2011**

DATE: DECEMBER 12, 2011

Attachments: Separate insert

BACKGROUND/SUMMARY

The audit is brought to the Agency for approval.

RECOMMENDATION

Review the audit and consider approval and filing of the FY 2010-2011 audit for the Bishop Redevelopment Agency.

COUNCIL – AUDIT SEPARATE INSERT

DEPARTMENT HEADS AND MEDIA –  
COPY AVAILABLE UPON REQUEST FROM ADMINISTRATION