

CITY OF BISHOP  
CITY COUNCIL STUDY SESSION MINUTES  
MAY 13, 2013

CALL TO ORDER	Mayor Smith called the meeting to order at 4:01 p.m. in the City Council Chambers at 301 West Line Street, Bishop, California.
COUNCIL PRESENT	Council Members David Stottlemyre, Pat Gardner, Keith Glidewell Mayor Pro Tem Jim Ellis Mayor Laura Smith
COUNCIL ABSENT	None
OTHERS PRESENT	Keith Caldwell, City Administrator/Community Services Director Robin Picken, Assistant City Clerk Peter Tracy, City Attorney Cheryl Solesbee, Assistant Finance Director Ray Seguine, Fire Chief Chris Carter, Police Chief David Grah, Public Works Director/City Engineer
PUBLIC COMMENT	The Mayor announced the public comment period. No public comments were provided.
SCHEDULED DISCUSSION	Discussion was held on the following Study Session agenda items:
1. Quarterly Citizen Award	The selection of the next Quarterly Citizen Award was made for presentation at the June 10 <sup>th</sup> Council meeting.
2. Set Date for Department Head Evaluations	The date of June 10, 2013 was set for Department Head evaluations.
3. Council Retreat – Strategic Planning	The Council Retreat is scheduled for Friday, June 14 at 9:00 AM in the Executive Conference Room.
4. Rural Fire Board/City Council Rules and Procedures	Fire Chief Seguine reviewed the history between the Rural Fire Board and the City of Bishop. He also reported that he is currently working on a policy manual for the City of Bishop Fire Department/Bishop Rural Fire District employees and their volunteers.
5. Current 7:00 p.m. agenda items	Discussion was held on the upcoming agenda items for the evening meeting. Questions were answered by staff as needed.

6. Future agenda items                      The list of future agenda items was reviewed. Councilmember Stottlemyre requested that the same labor report and charts be prepared by auditor Larry Bain for an upcoming meeting for discussion. Mayor Smith requested that a local citizen be recognized sometime in the future for unsolicited community service. Councilmember Glidewell requested that continued discussion on the City's finances be discussed at a future retreat or meeting.
7. Department Head Reports                      Reports were given as appropriate.
- COUNCIL DISCUSSION                      Council Members had no committee reports, community announcements and/or comments or inquiries for staff.
- CLOSED SESSION                      At 5:13 p.m. the Council recessed to closed session as agendized:  
  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code § 54957 – City Attorney
- RECONVENED TO OPEN SESSION                      At 5:30 p.m. the meeting was convened to open session. The City Administrator reported that no action was taken in closed session and no announcement was made.
- ADJOURNMENT                      The meeting was adjourned at 5:31 p.m. to the regular meeting scheduled at 7:00 p.m.

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LAURA SMITH, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: \_\_\_\_\_  
Robin Picken, Assistant City Clerk