

CITY OF BISHOP
CITY COUNCIL MINUTES
MARCH 25, 2013

CALL TO ORDER	Mayor Smith called the meeting of the Bishop City Council to order at 7:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.
INVOCATION	The invocation was given by Pastor Rick Klug of the Calvary Baptist Church followed by the Pledge of Allegiance led by Mayor Smith.
COUNCIL PRESENT	Councilmembers David Stottlemire, Pat Gardner, Keith Glidewell Mayor Laura Smith
COUNCIL ABSENT	Mayor Pro Tem Jim Ellis - Excused
OTHERS PRESENT	Keith Caldwell, City Administrator/Community Services Director Robin Picken, Assistant City Clerk Peter Tracy, City Attorney Ray Seguire, Fire Chief Chris Carter, Police Chief Deston Dishion, Public Works Superintendent Gary Schley, Public Services Officer Cheryl Solesbee, Assistant Finance Director
PUBLIC COMMENT	The Mayor announced the public comment period. California Highway Patrol (CHP) Captain Andrea Witmer announced that April is CHP's "Distraction while Driving" month. They will be watching for drivers who are distracted when driving and want to remind the public to please be safe and keep your eyes on the road while driving your vehicle for your own safety and the safety of others.
DEPARTMENT HEAD REPORTS	Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments' activities including upcoming and ongoing projects.
INYO COUNTY UPDATE	Second District Supervisor Jeff Griffiths provided an update on Inyo County business and activities. Supervisor Griffiths updated Council with their current changes in personnel and the Bright Source Agreement.
CHAMBER OF COMMERCE UPDATE	Tawni Thomson, Executive Director of the Bishop Chamber of Commerce provided a report on Chamber activities and Visitors Bureau statistics. Ms. Thomson updated Council on the success of the Fred Hall Show and Blake Jones Derby.

CONSENT CALENDAR
(1)

A motion was made by Councilmember Stottlemyre and passed 4-0 with Ellis absent, to approve the Consent Calendar as presented:

Motion/Stottlemyre

FOR APPROVAL AND FILING

- (a) Retreat Minutes – February 21, 2013
- (b) Study Session – February 25, 2013
- (c) Council Meeting – February 25, 2013
- (d) Study Session – March 11, 2013
- (e) Council Meeting – March 11, 2013
- (f) Personnel Status Change Report
- (g) Investment Portfolio – February 2013
- (h) Warrant Register – February 2013
- (i) Statement of Fund Transactions 7/1/12 – 2/28/13

FOR INFORMATION AND FILING

- (j) Water & Sewer Commission – March 12, 2013
- (k) Planning Commission – March 26, 2013
- (l) Parks & Recreation Commission – March 27, 2013
- (m) Water & Sewer Commission – January 8, 2013
- (n) Fire Department Response Report – 2010-2013
- (o) Public Works Report – January 2013
- (p) Public Works Report – February 2013
- (q) Administrative Office of the Courts correspondence dated March 1, 2013

PUBLIC HEARING

SUBMITTAL OF A STATE
COMMUNITY
DEVELOPMENT BLOCK
GRANT (CDBG)
APPLICATION
(2)

Motion/Stottlemyre

The Mayor opened a public hearing to hear and consider public comment on the submittal of a State Community Development Block Grant Application.

No public comment was provided. Councilmember Stottlemyre made a motion to close the public hearing. Motion passed 4-0 with Ellis absent.

NEW BUSINESS

RESOLUTION 13-01 IN
SUPPORT OF A COMMUNITY
DEVELOPMENT BLOCK
GRANT (CDBG)
(3)

Motion/Stottlemyre

Councilmember Stottlemyre made a motion to adopt Resolution 13-01 approving an application for funding and the execution of a grant agreement and any amendments thereto from the 2013 allocation of the State Community Development Block Grant (CDBG) Program. Motion passed 3-1 with Ellis absent.

RESOLUTION 13-02 IN
SUPPORT OF A SOUTHERN
CALIFORNIA EDISON (SCE)
GRANT
(4)
Motion/Gardner

Councilmember Gardner made a motion to adopt Resolution 13-02 approving an application for funding and the execution of a grant agreement and any amendments thereto from the Southern California Edison Company Local Government Strategic Plan Phase 3 Program. Motion passed 4-0 with Ellis absent.

ORDINANCE RELATING TO
REASONABLE
ACCOMMODATIONS FOR
INDIVIDUALS WITH
DISABILITIES
(5)
Motion/Stottlemire

On a motion by Councilmember Stottlemire, the Council voted 4-0 with Ellis absent to adopt the ordinance by title only, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, ADDING CHAPTER 17.82 REASONABLE ACCOMMODATION TO TITLE 17 OF THE BISHOP MUNICIPAL CODE PROVIDING A PROCEDURE FOR REASONABLE ACCOMMODATION IN THE CITY'S LAND USE AND ZONING AND BUILDING REGULATIONS PURSUANT TO FAIR HOUSING LAWS."

CONTRACT CHANGE ORDER
3 FOR SNEDEN STREET
IMPROVEMENTS PROJECT
(6)
Motion/Glidewell

Councilmember Glidewell made a motion to approve contract Change Order 3 to street delivery services contract with Nolte authorizing \$95,395 total expenditure for design. Motion passed 4-0 with Ellis absent.

BID AWARD – CLARKE
STREET WATER LINE
REPLACEMENT PROJECT
(7)
Motion/Gardner

Councilmember Gardner made a motion to approve the budget adjustments of \$180,000 from fiscal year 2013/2014 Water Capital Improvements to fiscal year 2012/2013 Water Capital Improvements to reflect Option 1 (the budget splits the project into two fiscal years, with \$180,000 budgeted for 2012/2013 and \$180,000 budgeted for 2013/2014) a combination of the two projects into one, constructed in 2012/2013, award the Clarke Street Water Line Project construction to Conspec for construction of Option 1, authorize the execution of the construction contract with Conspec, and authorize the expenditure of up to \$301,642.69 through the construction contract. Motion passed 4-0 with Ellis absent.

BID AWARD – PURCHASE OF
CITY/PARK TRUCK
(8)
Motion/Glidewell

Councilmember Glidewell made a motion to award the bid for a new City/Park Truck to Ford of Orange. Motion passed 4-0 with Ellis absent.

PART-TIME EMPLOYEE
WAGE SCALES AND ADD
THE POSITION OF FACILITY
MAINTENANCE WORKER II
TO THE PART-TIME
EMPLOYEE WAGE SCALE
(9)
Motion/Stottlemyre

Councilmember Stottlemyre made a motion to approve the adjustment of the Part-Time Employee Wage Scale to reflect: 1. Police Reserve Officer Level I to \$35.00 per hour, 2. Certified Sports Officials (Softball, Basketball) to \$30.00 per game, and 3. Creation of Facility Maintenance Worker II - \$13.25-\$15.25 per hour. Motion passed 4-0 with Ellis absent.

ADOPTION OF FINAL
BUDGET FISCAL YEAR 2012-
2013
(10)
Motion/Gardner

Councilmember Gardner made a motion to adopt the Final Budget for Fiscal Year 2012-2013. Motion passed 4-0 with Ellis absent.

COUNCIL REPORTS

Council Members reported on committee meetings and announced upcoming community events.

ADJOURNMENT

The Mayor adjourned the meeting at 8:53 p.m. to the Special City Council Meeting scheduled for Friday, March 29, 2013 at 9:00 a.m. in the Executive Conference Room.

LAURA SMITH, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Robin Picken, Assistant City Clerk