

CITY OF BISHOP  
CITY COUNCIL MINUTES  
FEBRUARY 25, 2013

CALL TO ORDER	Mayor Smith called the meeting of the Bishop City Council to order at 7:03 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.
INVOCATION	The invocation was given by Pastor Rick Klug of the Calvary Baptist Church followed by the Pledge of Allegiance led by Councilmember Glidewell.
COUNCIL PRESENT	Councilmembers David Stottlemyre, Pat Gardner, Keith Glidewell Mayor Pro Tem Jim Ellis Mayor Laura Smith
COUNCIL ABSENT	None
OTHERS PRESENT	Keith Caldwell, City Administrator/Community Services Director Denise Gillespie, Assistant City Clerk Robin Picken, Assistant City Clerk Peter Tracy, City Attorney Ray Seguine, Fire Chief Fred Gomez, Police Lieutenant David Grah, Public Works Director/City Engineer Gary Schley, Public Services Officer Cheryl Solesbee, Assistant Finance Director
PUBLIC COMMENT	The Mayor announced the public comment period. No public comment was provided. City Administrator Caldwell recognized the Inyo County Sheriff's Department, California Highway Patrol, Inyo County's Health and Human Services Department, and the Eastern Sierra Transit Authority for their outstanding assistance during the incident at Shady Rest Trailer Park on Sunday, February 17, 2013.
DEPARTMENT HEAD REPORTS	Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments' activities including upcoming and ongoing projects.
INYO COUNTY UPDATE	Second District Supervisor Jeff Griffiths provided an update on Inyo County business and activities.
CHAMBER OF COMMERCE UPDATE	Tawni Thomson, Executive Director of the Bishop Chamber of Commerce provided a report on Chamber activities and Visitors Bureau statistics.

CONSENT CALENDAR  
(1)

A motion was made by Councilmember Ellis and passed 5-0, to approve the Consent Calendar as presented:

Motion/Ellis

FOR APPROVAL AND FILING

- (a) Study Session Minutes - February 11, 2013
- (b) Council Meeting Minutes – February 11, 2013
- (c) Investment Portfolio – January 2013
- (d) Statement of Fund Transactions – 7/1/2012-1/31/2013
- (e) Warrant Register – January 2013

FOR INFORMATION AND FILING

- (f) Planning Commission Meeting Agenda

NEW BUSINESS

CITY OF LOS ANGELES  
DEPARTMENT OF WATER  
AND POWER (DWP)  
LICENSE AGREEMENT  
(2)

Councilmember Ellis recused himself from discussion and action on the DWP License Agreement due to his employment with DWP. He left the Council Chambers for the duration of discussion and action on this agenda item.

Motion/Glidewell

On a motion by Councilmember Glidewell, the Council voted 4-0 to approve the License Agreement with DWP for the use of DWP land housing City owned groundwater quality monitoring wells with a one-time \$500 fee applicable for 5 years (February 1, 2013-January 31, 2018).

PURCHASE OF BOILER  
PARTS FOR SEWER PLANT  
(3)

On a motion by Councilmember Stottlemyre, the Council voted 5-0 to approve waiving the formal bid and open market procedure to purchase boiler replacement parts for the City's Sewer Plant and that the cost is not to exceed \$5,362.72.

Motion/Stottlemyre

SET INTERVIEW  
COMMITTEE FOR  
PLANNING COMMISSION  
(4)

Due to an unscheduled vacancy on the Planning Commission, the City Council appointed two Council members to participate on the interview committee: Councilmember Gardner and Mayor Pro Tem Ellis. Councilmember Glidewell is appointed as an alternate. No motion required.

ASSISTANT CITY CLERK –  
WAGE ADJUSTMENT  
(5)

On a motion by Councilmember Gardner, the Council voted 5-0 to approve the salary adjustment to allow Mrs. Picken to receive Step 3 (\$5381 per month) of the Executive Secretary/Assistant City Clerk position, as listed in the City of Bishop Salary Schedule.

Motion/Gardner

BUDGET  
ADJUSTMENTS/TRANSFERS  
FISCAL YEAR 2012-2013  
(6)

On a motion by Councilmember Stottlemyre, the Council voted 5-0 to approve the budget adjustments and transfers for Fiscal Year 2012-2013 through January 31, 2013 as presented.

Motion/Stottlemyre

PRESENTATIONS

COUNCIL PRESENTATIONS Susan Cullen was presented with a gavel plaque, city tile, and  
Susan Cullen a California Legislature Resolution in recognition of her years  
(7) of service as a City Council Member.

COUNCIL REPORTS Council Members reported on committee meetings and  
announced upcoming community events.

ADJOURNMENT The Mayor adjourned the meeting at 7:15 p.m. to the Study  
Session scheduled for Monday, March 11, 2013 at 4:00 p.m. in  
the City Council Chambers.

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LAURA SMITH, MAYOR

Attest: Keith Caldwell, City Clerk

By: \_\_\_\_\_  
Robin Picken, Assistant City Clerk