



# CITY OF BISHOP

## CITY COUNCIL MEETING AGENDA

City Council Chambers - 301 West Line Street - Bishop, California

### NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the City Clerk at 760-873-5863. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 13.102-35.104 ADA Title II)

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code § 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration. NOTE: Comments for all agenda items are limited to a speaking time of three minutes.

**MONDAY, NOVEMBER 26, 2012**

**7:00 P.M.**

### INVOCATION

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**PUBLIC COMMENT – NOTICE TO THE PUBLIC:** This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

### DEPARTMENT HEAD REPORTS

- (1) Updates on department activities will be given by the Department Heads
- A. Fire Chief Ray Seguine
  - B. Police Chief Chris Carter
  - C. Public Works Director/City Engineer Dave Grah
  - D. City Administrator/Community Services Director Keith Caldwell

**CONSENT CALENDAR – NOTICE TO THE PUBLIC:** All matters under the Consent Calendar are considered routine by the City and will be acted on by one motion.

(2)

#### FOR APPROVAL/FILING

- (a) Personnel Status Change Report
- (b) Request to surplus found property – Log # BPD97-12

#### FOR INFORMATION/FILING

Agendas

- (c) Water and Sewer Commission – November 14, 2012
- (d) Planning Commission Notice of Meeting Cancellation 11/27/12

Minutes

- (e) Water and Sewer Commission – July 10, 2012

Reports

- (f) Patrol Statistics – Aug-Sept 2011 and Aug-Sept 2012
- (g) Water and Sewer Funds Monthly Balances Sept-Oct 2012
- (h) Application for Alcoholic Beverage License – Black Sheep Coffee Roasters LLC.

**NEW BUSINESS**

- (3) WAIVE HIRING FREEZE – Consideration to waive the hiring freeze to fill current and projected Police Officer positions – Police Department.
- (4) ORDINANCE NO. 524 – Consideration to approve the second reading and adoption of the ordinance relating to parking violations – Administration/Police Department.
- (5) SUNRISE MOBILE HOME PARK – Council consideration to approve the request to lower the rental rates for the owner-occupied mobile homes established at the November 13, 2012 meeting – Community Services Department.
- (6) PERSONNEL MANUAL UPDATE – Council consideration to approve a contract with Burke, Williams & Sorensen, LLP for updating the City Personnel Manual – Administration.
- (7) PARS SUPPLEMENTAL PLAN AMENDMENTS – Council consideration to adopt an excess benefit plan to cover those employees who will have their PARS benefits at retirement reduced by the limitations imposed by Section 415 of the Internal Revenue Code – Finance/Administration.
- (8) WATER AND SEWER RATE STUDY – Council consideration to approve the execution of a contract for conducting a water and sewer rate study – Public Works Department.

**GENERAL MUNICIPAL ELECTION – RESULTS AND REORGANIZATION**

- (9) Presentation of the consolidated election process and results of the City of Bishop General Municipal Election will be presented by Kammi Foote, Inyo County Clerk/Recorder.
- (10) Resolution No. 12-23 – Adoption of a resolution reciting the fact of the General Municipal Election held on November 6, 2012 and declaring the result and such other matters as provided by law – City Administrator/City Clerk.
- (11) Administration of the oath of office and delivery of Certificates of Election to David Stottlemire, Patricia Gardner and Laura Smith elected on November 6, 2012 for the three City Council seats and Robert Kimball for City Treasurer – City Administrator/City Clerk.
- (12) City Administrator/City Clerk will call for the selection of Mayor. The new Mayor will assume chair and call for nominations for Mayor Pro Tem.
- (13) Mayoral Committee Appointments – Review and discussion on 2013 Committee/Agency Assignments.

**COUNCIL AND COMMITTEE REPORTS**

**ADJOURNMENT**

Monday, December 10, 2012 - 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers  
Monday, January 14, 2013 - 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers  
Monday, January 28, 2012 - 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers  
Monday, February 11, 2013, 4:00 p.m. Study Session / 7:00 p.m. Regular Meeting – Council Chambers