

CITY OF BISHOP
BUDGET HEARINGS FY 2013-2014
AMENDMENTS TO FY 2012-2013

The packet for the budget hearings was not available online prior to the meeting on October 15, 2012 due to the unavailability of a scanning device. Printed copies were available to the public at City Hall prior to the meeting as well as at the meeting.

The packet was placed online for reference following the meeting.



**CITY OF BISHOP
ADJOURNED CITY COUNCIL MEETING
AGENDA
City Council Chambers - 301 West Line Street - Bishop, California**

NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the City Clerk at 760-873-5863. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 13.102-35.104 ADA Title II)

Any writing that is a public record that relates to an agenda item for open session distributed less than 72 hours prior to the meeting will be available for public inspection at City Hall, 377 West Line Street, Bishop, California during normal business hours. Government Code § 54957.5(b)(1). Copies will also be provided at the appropriate meeting.

Members of the public desiring to speak on a matter appearing on the agenda should ask the Mayor for the opportunity to be heard when the item comes up for Council consideration. NOTE: Comments for all agenda items are limited to a speaking time of three minutes.

**DATE: MONDAY, OCTOBER 15, 2012
4:00 P.M.**

ROLL CALL

PUBLIC COMMENT – NOTICE TO THE PUBLIC: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Mayor, please state your name and address for the record and please limit your comments to three minutes. Under California law the City Council is prohibited from generally discussing or taking action on items not included in the agenda; however, the City Council may briefly respond to comments or questions from members of the public. Therefore, the City Council will listen to all public comment but will not generally discuss the matter or take action on it.

**BUDGET HEARINGS FISCAL YEAR 2013-2014
AMENDMENTS TO FISCAL YEAR 2012-2013**

4:00 p.m

COMMUNITY PROMOTIONS

Miscellaneous Requests from the Public
Civic Arts – Inyo Council for the Arts

ADMINISTRATION/FINANCE

City Council
Administration
Finance
Treasurer
Legal Services
Insurance
Elections
Emergency Preparedness
Bond and Trust

COMMUNITY SERVICES
Parks and Recreation
Buildings and Grounds
Sunrise Mobile Home Park
TUT - Measure A

6:00 p.m.

DINNER BREAK

7:00 p.m.

POLICE DEPARTMENT
Citizens Options Public Safety Program (COPS)
Traffic Safety

PLANNING DEPARTMENT

PUBLIC WORKS DEPARTMENT

Building
Prop 1B Local Streets
Street Lighting
Street Maintenance
Street Sweeping
Sewer
Water
Gas Tax
Grant Projects
Street Projects

FIRE DEPARTMENT

PART TIME EMPLOYEE WAGE SCALE

FEES AND SERVICE CHARGES

ADJOURNMENT

The next regularly scheduled meeting will be held on Monday, October 22, 2012, in the City Council Chambers. Study Session - 4:00 p.m. Regular Meeting 7:00 p.m.

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**BISHOP AREA CHAMBER OF COMMERCE AND VISITORS BUREAU
CITY OF BISHOP FUNDING REQUEST 2013/2014**



"It is the mission of the Bishop Area Chamber of Commerce and Visitors Bureau to promote business, tourism, and greater Bishop for the betterment of the community and its residents."

The mission statement of our organization essentially means that we work diligently to improve the economic condition of our community. We work to build partnerships within our community that bring people together to produce projects, programs and events that generate important revenues for Bishop. We have many partners including businesses, public agencies and individual citizens. The City of Bishop is an important partner and we value the relationship greatly.

The Bishop Area Chamber of Commerce & Visitors Bureau reached a major milestone in 2012, celebrating 100 years of service to our community! In the past century, we have seen economic tides rise and fall and the past five years have certainly been among the most challenging. We are pleased to report that even with reduced City funding, our organization has sustained most programs and even initiated some new ones.

If there is any good to be found in the current financial crisis, it's that the recession has forced everyone to become more creative problem solvers and to examine every expense for its true return. Despite financial challenges, the Bishop Area Chamber of Commerce and Visitors Bureau has maintained an excellent level of service to the City of Bishop. We have carefully examined every aspect of our operations for cost savings and we have successfully increased non-City funded sources of revenue, including membership, visitor center sales, paid attendance at events, community donations and event co-sponsorships.

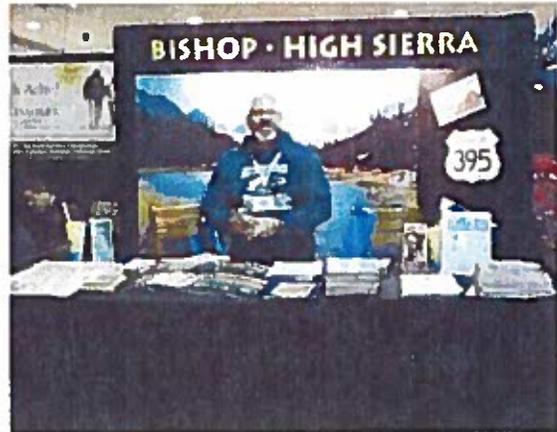
The world of tourism marketing is fiercely competitive with hundreds of destinations trying to convince travelers to visit their locations. The key to successful tourism marketing is consistency and we understand that we must continually send out the message that Bishop has much to offer. While it is true that we have been able to maintain many programs, we've been forced to cut back on some that previously worked well to bring new visitors to Bishop.

Our proposal for 2013/2014 includes continuation all projects in the 2012/2013 plan, plus addition of two new and exciting programs.

CONTINUING TOURISM DEVELOPMENT PROGRAMS:

Fred Hall Show at Long Beach Convention Center:

The Bishop Area Chamber of Commerce and Visitors Bureau has represented our City at the show for many years. We set up a very professional and eye catching display and distribute materials including Bishop Vacation Planners and Fishing Guides. In 2012, we visited with at least 10,000 very interested potential visitors during the 5-day show. Our display is part of the "Eastern Sierra" aisle in the main exhibit hall at the show; our neighbors include Lone Pine Chamber of Commerce, Convict Lake Resort, Parchers Resort, Town of Mammoth Lakes, and Mono County Tourism. Transportation of the booth and materials as well as staffing the exhibit is handled by 2 paid staff members and 4-6 volunteers.



Central California Sportsman's Expo at Bakersfield Fairgrounds: Attendees at this show are interested in fishing, hunting, camping, off-highway motor touring and other outdoor recreation activities. In 2012, we shared the booth with the Lone Pine Chamber of Commerce and distributed approximately 3,000 brochures including Vacation Planners, Treasure Maps and Fishing Guides. Transportation of the exhibit and materials as well as staffing was handled by two staff members.

LA Travel & Adventure Show: This event is different than the sports shows; attendees seek more sightseeing and general leisure travel information. This demographic tends to spend more on vacations and they are a bit more discerning in regards to lodging and dining. Our exhibit included a collage of large photos depicting many of our area's naturally beautiful attractions and the message was very well received. Most people who stopped at our booth had not previously considered Bishop as a vacation destination. They were pleased, even grateful to receive our literature and we are certain we'll be seeing many of them as new customers. We distributed nearly 5,000 brochures at the two-day show. Transportation of the exhibit and materials as well as staffing was handled by one staff member and one volunteer. While this show represents a significant cost (\$3,750 for booth fee alone), we believe we should continue to participate in this show. In 2012, over 120 destinations participated and at least 20 of them are our direct competitors (see page #12).



Visitor Services: The Bishop Visitor Center is open seven days per week April through October, closed on Sundays November through March. Prior to 2011/2012, we were able to operate seven days per week year-round, and we believe we should restore that schedule once the budget allows. Our Visitor Center Hosts assist thousands of walk-in guests per year. In the high season we often help 100 or more customers per day. We also handle thousands of telephone and email inquiries.

Information requested varies by season and Visitor Center hosts are well trained professionals that always provide friendly, knowledgeable service. In addition to general sightseeing information and hotel, retail and restaurant info, visitors often ask for directions to specific locations, where to find certain services like libraries, showers and medical facilities. Visitor Center Hosts are frequently asked about weather, road and trail conditions. Many Bishop residents also rely on us to provide information such as hard to find telephone numbers, senior services, park activities and local events. The Bishop Chamber of Commerce and Visitors Bureau currently employs one full-time and two part-time Visitor Center Hosts. We record each walk-in customer and when possible track the type of information requested.

2012 Bishop Visitor Center Statistics for Walk-In Visitors

January	698
February	715
March	978
April	1117
May	1811
June	1633
July	1717
August	1820
<u>September</u>	1836
Total To Year To Date	12,325

As other Chambers of Commerce and Visitor Centers throughout the Eastern Sierra have cut back hours or closed all together, more people are requesting service from the Bishop Visitor Center.

We have recently observed a trend that is noteworthy: Many guests are coming to the Bishop Visitor Center without any set itinerary. We certainly embrace this development as it gives us the opportunity to "sell" these visitors on the idea of spending more time in Bishop to explore places like Laws Railroad Museum, Bristlecone Pine Forest, Bishop Creek Canyon and more. This trend also underscores the importance of maintaining the Visitor Center operations. We are certain that if we were not available to offer advice, many of these visitors would drive on out of Bishop and head for Mammoth, Las Vegas, San Francisco or Los Angeles.

Information Fulfillment: Each year, the Bishop Chamber receives 1,000's of requests for information to be mailed to potential visitors. While it is true that more people are utilizing the internet to make travel plans, many people still request printed maps and Vacation Planners. In 2012/2013 our budget is \$3,000 for postage to mail materials to interested parties upon request.

Familiarization Tours for Front Line Service Personnel: During the past two summers, the Bishop Area Chamber of Commerce & Visitors Bureau organized guided tours to help front desk personnel from area hotels, campgrounds and restaurants become more familiar with the many attractions that draw visitors to our area. The goal was to create more knowledgeable and enthusiastic front line service providers and by all accounts, the program was a resounding success. Hotel guests regularly ask “*what is there to do here.*” Better trained and more enthusiastic front desk hosts will absolutely lead to happier, more satisfied guests that will stay longer and return more frequently.

Press Relations: The Bishop Area Chamber of Commerce and Visitors Bureau continually seeks to establish and nurture relationships with members of the media. We are in constant communication with journalists that write stories about Bishop's many attractions and events. In September of 2012, OWAC (Outdoor Writers Association of California) held their annual conference in Mammoth Lakes. We invited the journalists to extend their Eastern Sierra visit for an extra day to stay, play and gather story ideas in Bishop. We took them on excursions including kayaking, horseback riding, fly fishing and touring to historic sites and museums. We are certain that our efforts will lead to great stories in major media outlets including San Francisco Chronicle, Sacramento Bee, California Kayaker, California Fly Fisher and others.

CHSRA State Finals Rodeo: The Bishop Area Chamber of Commerce and Visitors Bureau plays a vital role in ensuring that this important event continues to be held in our city. We host a welcome dinner for the contestants and families, give t-shirts and welcome gift bags to the athletes, provide volunteer support for check-in, ticket sales, gate security and notary services. Chamber member hotels contribute by giving complimentary lodging to rodeo judges and staff. **We estimate the financial benefit to be nearly \$600,000 per year** (Lodging-\$150K, TOT-\$18K, Fuel - \$60K, Meals-\$225K, Incidentals-\$90K, Sales Tax-\$28K, Chamber Local Spending for Event Support-\$10K). In addition to the immediate financial benefit, we have found that many people that come here for CHSRA return in future years for vacation.



Other California cities continually compete for the honor and financial benefit of hosting the State Finals and in 2011 our efforts helped Bishop to receive a 5-year extension on our current contract with CHSRA – that’s \$3 Million in local spending! Red Bluff really wants CHSRA back, and their financial offer was actually better than ours - the CHSRA board chose Bishop because of the tremendous hospitality provided by our community.

Blake Jones Trout Derby:

For over 40 years, the early season derby has lured fishermen to Pleasant Valley Reservoir for one of the largest single day derbies in California. Approximately 80% come from out of the area, most from Southern California. Blake Jones is always in mid-March, an otherwise slow time in Bishop and the economic impact of this event is significant. Total visitor spending associated with Blake Jones is around \$250,000 and participants generate approximately \$7,680 in transient occupancy tax (est. 400 people, 2 nights @\$80 x 12%).



Trout Opener Press Reception: Each year, major media correspondents come to the Eastern Sierra for the General Trout Season Opener. For many years we have hosted a reception to welcome our media friends – it's a way we say thank you for continuing to keep Bishop "in the news." A few special guests in 2012 included:

- Pete Thomas, LA Times
- Bill Karr, Martin Strelneck, Rich Holland & Pat McDonell of Western Outdoor News
- Dave Strege, Orange County Register
- Ed Zieralski, San Diego Union-Tribune
- Ernie Cowan, North County Times
- Jim Ruebsamen, Canyon Call News
- John McCoy, LA Daily News
- Dave Finklestein & Marlon Meade of Fish Taco Chronicles
- Carrie Wilson of California Dept. of Fish & Game and blogger/writer for Western Outdoor News

Rainbow Trout Festival & Fish Display:

In 2010, we partnered with the Bishop Lions Club to bring back this beloved and traditional affair! The event is designed to celebrate the General Trout Season Opener by encouraging anglers to bring their catch to the Bishop City Park, put the fish on display and win prizes. We provide live music, educational displays, and some local businesses sell food & souvenirs. City of Bishop Parks & Recreation has also added a "Kids Fish Camp" to the festivities.



VCMC Dual Sport Motorcycle Rally: The Bishop Area Chamber of Commerce and Visitors Bureau was instrumental in bringing this event to Bishop in 2007, and since then we've worked closely with the group to provide hospitality services to keep them coming back. We assist by providing welcome gift bags, visitor brochures, chamber member businesses donate food and our volunteers serve the meal for their awards dinner. The event draws participants from Southern California, Arizona, Nevada, Utah, Idaho and beyond. In 2012 there were nearly 200 riders plus families and friends that came to Bishop October 13th-15th. The economic benefit is significant - at least \$120,000 in visitor spending and \$4,000 in transient occupancy tax.

Everest Challenge: The Bishop Area Chamber of Commerce & Visitors Bureau is proud to support the "*Undisputed Hardest 2-Day USA Cycling Race & Ride*" held mid-September each year. 300+ cyclists come from around the world to participate in the California-Nevada Climbing Championship and we're pleased to assist the event organizers to ensure the continued success of the race. The Bishop Chamber provides welcome gift bags, visitor literature and administrative support. Chamber staff and volunteers prepare and serve the registration night spaghetti feed for the participants to "carb load" in preparation for the race. The economic benefit is significant - at least \$90,000 in visitor spending and \$8,000 in transient occupancy tax.

Mule Days: The Bishop Area Chamber of Commerce & Visitors Bureau has always played an essential role in assisting visitors during Mule Days. In fact, it's "all hands on deck" each Memorial Day week at the Bishop Visitor Center! All chamber staff members work to assist 1,000's of visitors that need directions, advice and event info. We also help by selling official Mule Days souvenirs. In 2011 and 2012, we initiated a program to increase local support and ticket sales by offering discounted tickets to Chamber Member Businesses. The program was quite successful and we intend to continue to support Mule Days in any way we can.

Mikrobierfest (MBF): The Bishop Chamber of Commerce and Visitors Bureau worked closely with event planner Britta Wichers, owner of MBF Productions to organize and promote the craft brewed beer festival in 2011 and 2012. The microbrew beer culture continues to grow and this event brought several hundred new customers to the Tri-County Fairgrounds to sample great beer and enjoy live entertainment. The Bishop Chamber will continue to assist MBF with event promotions and provide volunteer pourers.

COMMUNITY PROGRAMS

Some events hosted by the Bishop Chamber are not actually for visitors; rather they are designed to provide entertainment for local residents and promote local commerce. These programs are classified as "Chamber of Commerce" activities and not included in our budget and plan for "Tourism Development."

Christmas Events: The Bishop Chamber is proud to coordinate our City's annual fun and traditional holiday celebrations. We host the annual **Tree Lighting Ceremony**; an event that hundreds of local families look forward to attending each year! Chamber member businesses contribute refreshments, chamber volunteers coordinate visits with Santa and Mrs. Claus, and chamber staff coordinates live music and entertainment.



Following the Tree Lighting Ceremony, everyone is encouraged to stroll Main Street for the **Street of Lights** party. Downtown merchants stay open late and the Bishop Chamber coordinates all promotions and a big raffle featuring prizes donated by member businesses. On Saturday, the Bishop Chamber hosts the annual **Christmas Parade**. Chamber staff coordinates the "details," including event insurance, entry registrations, line-up, float judging and prizes.

Another way that the Bishop Chamber celebrates Christmas in our community is by hosting the annual **Home & Business Decorating Contest**. We coordinate entries, judging and give prizes for the best displays of holiday spirit.

Chamber staff also coordinates the installation of **Main Street Decorations**, including working with LADWP, SCE and Chamber Member Businesses for personnel and equipment; CalTrans for the required permits. In 2008, the Bishop Chamber conducted a fundraising campaign to purchase new lighted snowflake decorations that adorn Bishop's Main Street – ***we raised over \$13,000!*** In 2010, we secured a ***\$1,500 donation from Coso Operating Company*** to purchase new LED lights for the big Christmas Tree in the City Park!

Chamber staff and volunteers enjoy working closely with City of Bishop personnel to provide these fun holiday activities. City Park staff members help tremendously with transportation of decorations, stages and supplies. The Bishop Volunteer Fire Department helps to make sure the Street of Lights fire rings are safe. The Bishop Police Department plays an integral role in setting up detours and facilitating the parade. City Council Members welcome guests and assist with emcee duties at the Tree Lighting Ceremony.

Taste of the Sierra:

On Friday night during the annual Home Show in May, the Bishop Chamber hosts "Taste of the Sierra." The event is designed to give local restaurants and caterers the opportunity to promote their businesses by offering samples of their finest cuisine while at the same time provide a fun night out for locals. The event continues to grow in popularity and has become an important fundraiser for our organization.



It is important to note that we are not seeking any money for traditional "Chamber of Commerce" activities such as member recruitment, meetings, luncheons and mixers. Our Chamber of Commerce programs are self-funded and self-sustaining. In fact, the "Chamber of Commerce" arm of our organization contributes substantially to the "Visitors Bureau" branch of our organization. **Please refer to budget page 11 to see that the Chamber will actually contribute over \$6,000 this fiscal year to tourism promotion programs.*

Chamber Member Businesses contribute more than \$72,000 annually to our programs in volunteer hours, in-kind donations and discounts for event supplies. **The Chamber also derives more than \$38,000 annually** in funding from other sources, cash donations and co-sponsorships.

**Bishop Area Chamber of Commerce & Visitors Bureau
Estimated Value of Volunteerism, Donations & Sponsorships**

Event/Project	Volunteer Hours (Valued At \$10/hr)	In Kind Donations	Funding From Other Sources/ Cash Sponsorships	Total All
Fred Hall Sports Show	1,000	\$ 750	\$ -	\$ 1,750
Central California Sportsman's Expo	600	\$ -	\$ -	\$ 600
LA Travel & Adventure Show	400	\$ -	\$ -	\$ 400
California High School Rodeo	2,000	\$ 25,000	\$ 10,400	\$ 37,400
Trout Opener Press Reception	400	\$ 4,000	\$ 4,000	\$ 8,400
Rainbow Trout Festival & Fish Display	800	\$ 3,000	\$ 1,500	\$ 5,300
Ventura County Motorcycle Club Event	350	\$ 3,000	\$ 2,000	\$ 5,350
Everest Challenge Bike Race	400	\$ 1,000	\$ -	\$ 1,400
Mikrobierfest/Taste	800	\$ 5,000	\$ 3,000	\$ 8,800
Blake Jones Trout Derby	1,400	\$ 10,000	\$ 16,000	\$ 27,400
Millpond Music Festival	400	\$ -	\$ -	\$ 400
Christmas Tree Lighting, Streets of Lights & Parade	1,000	\$ 7,000	\$ 2,000	\$ 10,000
<u>General Support</u>	<u>1,000</u>	<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ 4,000</u>
Total	\$10,550	\$61,750	\$38,900	\$111,200

TOURISM DEVELOPMENT FUNDING REQUEST:

Current 2012/2013 Funding - \$128,304

Requested 2013/2014 Funding - \$143,000

In recent years, the City of Bishop has significantly reduced funding for tourism development programs.

2008/2009 - \$176,000

2009/2010 - \$158,400

2010/2011 - \$142,560

2011/2012 - \$128,304

2012/2013 - \$128,304

If current economic times were better, we would consider requesting complete restoration of funding to the 2008/2009 level of \$176,000, because we know that tourism promotion is vital to the overall health of Bishop's economy. We understand that the City of Bishop is facing serious and persistent financial challenges. We also understand that our request for a modest increase in funds for tourism promotion cannot be taken lightly. You must be certain that any increased investment will lead to increased City revenues. You must also be confident that you are investing in an organization that has a strong track record of producing results as promised.

If the City Council decides to continue funding for 2013/2014 at the current level of \$128,304, we are confident that the Bishop Area Chamber of Commerce & Visitors Bureau will be able to continue all of the aforementioned programs. If our request of \$143,000 is approved, we will be able to initiate two new programs that will absolutely lead to increased revenues for the City.

PROPOSED NEW TOURISM DEVELOPMENT PROGRAMS:

TRACKABLE MAJOR MEDIA ADVERTISING-\$10,000

Over the years, the Bishop Chamber has purchased advertising in a variety of major travel publications including Sunset, Westways, Western Outdoor News, California Sportsman and others. From 2008-2011, we consistently utilized Sunset and have documented proof that the campaign produced a good return. More than 2,600 people responded via the "reader response" cards and our website visits soared to 20,000+ per month. (Please see Page 13 for documentation of campaign results).

Unfortunately, reduced City funding resulted in elimination of the major media ads after May, 2011. Currently, website visits are still strong at 9,000-10,000 per month, but we would sure like to see the number return to the 20,000 range! We propose that the City of Bishop add \$10,000 to the tourism development budget that would be utilized to promote Bishop in ads utilizing a specific promotional code to track results. Hotels, restaurants and retailers would partner in the program by agreeing to offer specific discounts related to the promo code and would also track the response generated. We already have solid commitments from many Bishop businesses that love the idea!

Proposed Project Budget:

Westways Magazine - \$5,000

Internet Advertising & Increased Social Media Outreach - \$4,000

Printed Materials to be distributed at Southern California Travel & Sport Shows - \$1,000

INCREASED GROUP TOUR OUTREACH-\$5,000

We have all seen those tour buses loaded with passengers passing *THROUGH* Bishop. Sometimes we get lucky and they stop for a quick meal and potty stop, but we really want to get them to stay longer in our City. We propose that the City of Bishop add \$5,000 to the tourism development budget that would be utilized to promote Bishop as a **DESTINATION** for group tour promoters. We would purchase online and print advertising with Group Tour Media, Inc. Travel professionals from around the world utilize Group Tour Media as a resource for planning their tour packages and itineraries. We would also work with local hotels, restaurants and attractions to develop package deals and present them along with sample itineraries to tour operators. This program would focus primarily on off-peak season travel, designed to increase visitation to Bishop in the slower winter months. We would emphasize attractions and activities such as winter fishing on the Lower Owens, history and museum tours, photography and general sightseeing.

In recent years, "We" (the Bishop Chamber and City of Bishop together) have invested significant resources in programs that promote Bishop as a "Vacation Destination" and we are pleased and proud to report that these programs are working. **We know that the Bishop Area Chamber of Commerce and Visitors Bureau is doing a good job, but we think we can do better!** With a modest increase in funding from the City of Bishop, we know that we can grow TOT and sales tax for the City.

Revenues derived from Transient Occupancy Tax and Sales Tax have always been critical to the overall City budget. As other sources of funding dwindle, these revenues become an even greater percentage of the City's overall operating revenues. It goes without saying that the Bishop Area Chamber of Commerce & Visitors Bureau and the City of Bishop must continue to work together to do everything possible to protect and grow the TOT and Sales Tax revenues so that our City's residents may not have to face decreased services and/or increased property taxes.

The Bishop Chamber of Commerce & Visitors Bureau knows that the City of Bishop views the investment in tourism promotion differently than any other expense. What we do together to attract visitors to Bishop absolutely impacts TOT as well as Sales Tax revenues. Likewise, what we do, or do not do to attract visitors also directly impacts all businesses and their ability to conduct business in Bishop, employ our residents, and contribute to the overall health of our local economy. **In Inyo County, at least 2,450 jobs are directly tied to tourism, accounting for \$48 million dollars in earnings.** (Source: Dean Runyan Associates, California Travel Impacts by County, April 2012 – see page 14 for full Inyo County Travel Impact Report).

Whether a Bishop resident is directly employed in the tourism industry or not, tourism is absolutely critical the ability to live and prosper in Bishop. One indicator is the visitor-generated tax receipts per household report (see page#15). Inyo County ranks 6th in the State in terms of visitor-generated tax receipts per local household. In other words, we residents absolutely need the visitors to keep coming! Only Alpine, Mariposa, Monterey, Napa and San Francisco Counties have more TOT & Visitor Sales Tax per local household than Inyo.

As you can see by examining our budget for this year, we do not seek City sponsored funding for any "Chamber of Commerce" type activities such as mixers, luncheons or events for locals. We have carefully segregated each line item of our operating budget and as you can see, the "Chamber of Commerce" arm of our organization is self-funded, self-sustaining and actually supports the City's investment in tourism promotion.

The Bishop Area Chamber of Commerce and Visitors Bureau views our relationship with the City of Bishop as a partnership and we will continue to do everything possible to attract visitors with the funding provided. We will to continue to seek increased volunteer support, donations and co-sponsorships that leverage the City's contribution to ensure continued success and the highest possible return on your investment.

We thank you for your continued support and for your careful consideration of our proposal to provide tourism promotion programs going forward.

2012 LA Travel & Adventure Show Exhibitors

Bishop's most direct competitors highlighted.

1. AAST
2. Access China Tours
3. Air Berlin
4. Air Promotion Group USA
5. Inc, Alaska Railroad
6. Alaska Travel Industry Association
7. Alaskan Wilderness Outfitting Co.
8. Alaska's Latitude Alaska
9. AmaWaterways
10. American Assoc. for Nude Recreation
11. Amtrak
12. Anchorage Convention & Visitors Bureau
13. Antigua & Barbuda Tourist Board
14. Apple Farm
15. Bass Lake Chamber of Commerce
16. Belize Hotel Association
17. Belize Tourism
18. Best Value Safaris
19. Best Western International
20. Big Bear Lake Resort Association
21. Bike & Barge Holland Tours
22. Brincatti Refillable Bottles
23. Bryce Canyon Country
24. Calaveras Visitors Bureau
25. California Academy of Sciences
26. California Desert Visitors Association
27. Car Italy & Tours
28. Carson City CVB
29. Catalina Island Chamber of Commerce
30. Cayman Islands Dept of Tourism
31. Cedar City - Brian Head Tourism
32. Central Valley Tourism Association
33. China National Tourist Office
34. Chumash Casino Resort
35. Costa Rica Tourist Board
36. Cultural Folk Tours
37. Desert Hot Springs Hoteliers
38. Distant Lands
39. DNC at Sequoia National Park
40. Ethiopian Airlines
41. Executive Hotels & Resorts
42. Eyes on Africa
43. Fillmore & Western Railway
44. Five Star Travel Inc.
45. Florida Keys & Key West
46. Forever Resorts
47. Gap Adventures
48. Gate 1 Travel
49. Gilroy Visitors Bureau
50. Gold Country Visitors Assn.
51. Goway Travel
52. Guam Visitors Bureau
53. Haines Convention & Visitors Bureau
54. Himal Sonam Treks & Expedition Pvt. Ltd.
55. Holo Holo Charters
56. HomeExchange.com
57. Hotel Corque
58. Hugh Parkeys Belise Adventures
59. Icelandair
60. Infinite Kayak Adventures
61. Inland Empire Tourism Council
62. Inner Sea Discoveries / American Safari Cruises
63. Intrepid Travel
64. Jamaica Tourist Board
65. Juneau Convention & Visitors Bureau
66. Kenai Peninsula Tourism Marketing Council
67. Ketchikan Visitors Bureau
68. Kumuka
69. Los Angeles Magazine
70. Los Angeles World Airports
71. Louisiana Travel Promotion Assoc.
72. Mammoth Lakes Tourism
73. Mango Languages
74. Maui Tourism
75. Mexico Tourism Board
76. Moab Area Travel Council
77. Mongol Global Tour Co.
78. Mono County Tourism
79. Morro Bay Chamber of Commerce
80. National Geographic Snorkeler
81. No Roads Expedition
82. Oklahoma Tourism & Recreation Department
83. Onederwear
84. Orangutan Odysseys
85. Palace Tours
86. Palm Springs Bureau of Tourism
87. Paradise Cove Luau
88. Pismo Beach CVB
89. Ridgecrest Area CVB
90. Ritz Tours
91. Road Scholar
92. Sacramento CVB
93. San Juan County
94. Sandals Resorts
95. Santa Ynez Valley Visitors Assoc.
96. Sapias Holding
97. Sequoia Foothills Chamber of Commerce
98. Shell Vacations
99. South Seas Adventures
100. St. George Tourism Office
101. Temecula Valley CVB
102. TCRC, Teo World Culture Tours
103. The Cruise Broker, Inc.
104. The Parking Spot, Tourism Authority of Thailand
105. Tourism Fiji
106. Tourism Malaysia
107. Trafalgar
108. Travel Au Bhutan
109. Travel Nevada / Carson City
110. Tuolumne County Visitors Bureau
111. U.S. Dept of State Passport Agency
112. U.S. Virgin Islands Dept of Tourism
113. V'Explore, Vancouver
114. Coast & Mountains Tourism
115. Visalia CVB
116. VisitKern.com
117. Wayne County Travel Council
118. Welk Resort
119. Wickenburg Chamber of Commerce
120. Yap Visitors Bureau
121. Yosemite Mariposa
122. Yosemite Sierra Visitors Bureau
123. Zara Tours / Zara Tanzania Adventure

Leads Generated Via Reader Response Cards/ Sunset Advertising

2008 Sunset Magazine Leads	
May	110
June	124
July	125
August	226
September	
October	
November	
December	
	585

2009 Sunset Magazine Leads	
May	133
June	159
July	344
August	86
September	51
October	120
November	
December	4
	897

2010 Sunset Magazine Leads	
May	292
June	
July	
August	97
September	
October	
November	
December	
	389

2011 Sunset Magazine Leads	
March	285
May	335
June/July	124
August	18
September	7
October	3
November	
December	
	772

2,643 Total Leads

Note: These are very qualified leads – people that have taken the time to complete and mail reader response cards. Bishop Chamber of Commerce & Visitors Bureau then mailed Vacation Planners and other materials to the respondents. If only 25% of these qualified leads made a visit to Bishop one time for two nights, the TOT generated alone would offset the cost of advertising.

$2,643 \times .25 \times \$200 \times 12\% = \$15,858$ in TOT to City

Total economic impact is much larger. Visitors also purchase meals, fuel, souvenirs and incidentals while in Bishop. It is reasonable to estimate one overnight couple spends at least \$280 (\$100 lodging, \$100 meals, \$40 fuel, \$40 incidentals). Using the 25% figure above, that would mean that the ads brought at least \$185,000 in new money to Bishop.

Note: The estimates above only reflect those readers that responded via the Reader Response Card Program. Most people actually respond via telephone or website and we did see our web visitation jump to 20,000 visits per month as soon as the first ad was published.

**Inyo County
Travel Impacts, 1992-2010**

	1992	2005	2006	2007	2008	2009	2010
Total Direct Travel Spending (\$Million)							
Visitor Spending at Destination	107.9	177.1	181.4	190.7	202.9	189.6	198.3
Other Travel*	0.3	0.5	0.6	0.6	0.6	0.0	0.0
Total Direct Spending	108.2	177.6	182.0	191.3	203.6	189.6	198.3
Visitor Spending by Type of Traveler Accommodation (\$Million)							
Hotel, Motel	54.0	98.9	102.1	110.9	117.6	108.7	116.7
Private Campground	17.4	27.3	27.6	27.6	29.9	28.1	28.1
Public Campground	14.2	20.1	20.4	20.3	22.2	20.7	20.7
Private Home	6.0	7.8	7.9	8.1	8.2	8.1	8.1
Vacation Home	2.5	3.4	3.5	3.6	3.6	3.5	3.5
Day Travel	13.7	19.7	19.8	20.2	21.4	20.5	21.2
Spending at Destination	107.9	177.1	181.4	190.7	202.9	189.6	198.3
Visitor Spending by Commodity Purchased (\$Million)							
Accommodations	24.5	43.4	45.6	49.5	52.4	48.5	50.4
Food & Beverage Services	29.6	47.6	48.0	50.7	54.4	54.3	56.6
Food Stores	9.2	13.9	13.7	14.0	15.5	15.2	15.0
Ground Tran. & Motor Fuel	8.1	19.0	21.4	22.9	25.2	17.8	21.0
Arts, Entertainment & Recreation	17.0	26.3	26.1	26.9	27.9	26.9	27.5
Retail Sales	19.5	26.9	26.6	26.7	27.5	26.9	27.8
Air Transportation (visitor only)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Spending at Destination	107.9	177.1	181.4	190.7	202.9	189.6	198.3
Industry Earnings Generated by Travel Spending (\$Million)							
Accommodations & Food Service	16.4	29.2	29.9	32.2	34.5	34.2	34.2
Arts, Entertainment & Recreation	4.9	7.7	7.9	8.4	8.9	8.5	8.3
Retail**	4.2	6.3	6.3	6.5	6.7	6.3	6.2
Auto Rental & Ground Tran.	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Air Transportation (visitor only)	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Other Travel*	0.1	0.2	0.3	0.3	0.3	0.0	0.0
Total Direct Earnings	25.6	43.4	44.3	47.3	50.5	49.1	48.7
Industry Employment Generated by Travel Spending (Jobs)							
Accommodations & Food Service	1,290	1,600	1,630	1,620	1,630	1,640	1,590
Arts, Entertainment & Recreation	700	580	610	630	670	630	610
Retail**	270	260	250	260	250	250	240
Auto Rental & Ground Tran.	0	0	0	0	0	0	0
Air Transportation (visitor only)	0	0	0	0	0	0	0
Other Travel*	10	10	10	10	10	0	0
Total Direct Employment	2,260	2,440	2,500	2,510	2,570	2,520	2,450
Tax Receipts Generated by Travel Spending (\$Million)							
Local Tax Receipts	2.1	3.7	4.2	5.0	5.5	5.1	5.4
State Tax Receipts	3.3	5.4	5.5	5.8	6.1	6.2	6.5
Total Direct Tax Receipts	5.4	9.1	9.7	10.8	11.6	11.3	11.9

Details may not add to totals due to rounding.

*Other Travel includes resident air travel and travel agencies. **Retail includes gasoline.

Households, Local Sales and Transient Occupancy Tax Receipts by County, 2010

	Total Local Tax Receipts (million)			Visitor-Generated Tax Receipts & Households			
	Local Sales	Transient Occupancy	Total	Amount (million)	Percent of Total	Households (000)	Receipts per HH
Alameda	\$511.6	\$32.2	\$543.9	\$65.8	12.1%	545.1	\$121
Alpine	\$0.2	\$0.5	\$0.7	\$0.6	79.3%	0.5	\$1,110
Amador	\$3.4	\$0.7	\$4.1	\$1.2	29.3%	14.6	\$82
Butte	\$23.4	\$2.4	\$25.8	\$3.7	14.4%	87.6	\$42
Calaveras	\$2.6	\$0.8	\$3.4	\$1.3	38.9%	18.9	\$70
Colusa	\$3.3	\$0.3	\$3.5	\$0.5	13.4%	7.1	\$67
Contra Costa	\$231.7	\$7.4	\$239.1	\$21.7	9.1%	375.4	\$58
Del Norte	\$1.9	\$1.1	\$3.1	\$1.6	52.4%	9.9	\$162
El Dorado	\$16.8	\$7.6	\$24.4	\$10.2	42.0%	70.2	\$146
Fresno	\$169.3	\$11.3	\$180.6	\$21.5	11.9%	289.4	\$74
Glenn	\$2.6	\$0.5	\$3.1	\$0.8	24.4%	9.8	\$78
Humboldt	\$16.2	\$4.1	\$20.2	\$5.5	27.3%	56.0	\$99
Imperial	\$30.2	\$1.8	\$32.0	\$4.2	13.2%	49.1	\$86
Inyo	\$4.4	\$4.5	\$8.8	\$5.4	61.0%	8.0	\$668
Kern	\$105.1	\$8.9	\$113.9	\$15.0	13.2%	254.6	\$59
Kings	\$11.3	\$0.4	\$11.7	\$1.2	9.9%	41.2	\$28
Lake	\$5.3	\$1.0	\$6.3	\$1.8	28.6%	26.5	\$68
Lassen	\$2.1	\$0.5	\$2.5	\$0.7	29.5%	10.1	\$74
Los Angeles	\$2,221.9	\$294.7	\$2,516.6	\$471.2	18.7%	3,241.2	\$145
Madera	\$11.4	\$2.5	\$13.9	\$3.5	25.2%	43.3	\$81
Marin	\$54.6	\$9.9	\$64.6	\$14.5	22.5%	103.2	\$141
Mariposa	\$2.3	\$11.1	\$13.5	\$12.6	93.4%	7.7	\$1,633
Mendocino	\$11.5	\$5.3	\$16.8	\$6.9	40.9%	34.9	\$196
Merced	\$20.3	\$1.2	\$21.4	\$2.3	10.5%	75.6	\$30
Modoc	\$0.7	\$0.1	\$0.9	\$0.3	30.6%	4.1	\$65
Mono	\$2.1	\$16.1	\$18.2	\$17.4	95.2%	5.8	\$3,010
Monterey	\$48.3	\$40.8	\$89.1	\$50.7	57.0%	125.9	\$403
Napa	\$32.8	\$26.6	\$59.4	\$33.3	56.1%	48.9	\$682
Nevada	\$11.8	\$2.7	\$14.4	\$4.3	29.7%	41.5	\$103

Source: Dean Runyan Associates, Inc., U.S. Bureau of the Census and California State Board of Equalization.

Households, Local Sales and Transient Occupancy Tax Receipts by County, 2010

	Total Local Tax Receipts (million)			Visitor-Generated Tax Receipts & Households			
	Local Sales	Transient Occupancy	Total	Amount (million)	Percent of Total	Households (000)	Receipts per HH
Orange	\$679.3	\$142.6	\$821.8	\$198.3	24.1%	992.8	\$200
Placer	\$57.2	\$10.6	\$67.8	\$14.2	21.0%	132.6	\$107
Plumas	\$1.7	\$0.8	\$2.5	\$1.3	50.3%	9.0	\$141
Riverside	\$329.9	\$53.3	\$383.2	\$97.2	25.4%	686.3	\$142
Sacramento	\$240.9	\$23.1	\$264.0	\$41.6	15.8%	513.9	\$81
San Benito	\$4.4	\$0.2	\$4.6	\$0.6	13.8%	16.8	\$38
San Bernardino	\$354.1	\$23.2	\$377.3	\$52.5	13.9%	611.6	\$86
San Diego	\$601.0	\$158.4	\$759.5	\$235.7	31.0%	1,086.9	\$217
San Francisco	\$287.3	\$265.4	\$552.7	\$351.8	63.6%	345.8	\$1,017
San Joaquin	\$115.6	\$2.9	\$118.4	\$8.4	7.1%	215.0	\$39
San Luis Obispo	\$34.3	\$20.2	\$54.5	\$25.8	47.3%	102.0	\$253
San Mateo	\$227.4	\$39.5	\$266.8	\$68.0	25.5%	257.8	\$264
Santa Barbara	\$75.7	\$32.2	\$107.8	\$42.8	39.7%	142.1	\$301
Santa Clara	\$579.9	\$48.6	\$628.5	\$84.3	13.4%	604.2	\$140
Santa Cruz	\$48.0	\$8.1	\$56.1	\$14.0	24.9%	94.4	\$148
Shasta	\$23.6	\$4.4	\$28.1	\$6.2	22.0%	70.3	\$88
Sierra	\$0.2	\$0.3	\$0.5	\$0.4	75.0%	1.5	\$245
Siskiyou	\$4.1	\$2.3	\$6.4	\$3.0	47.7%	19.5	\$156
Solano	\$55.9	\$3.2	\$59.2	\$6.7	11.2%	141.8	\$47
Sonoma	\$98.6	\$17.8	\$116.4	\$28.3	24.3%	185.8	\$152
Stanislaus	\$65.2	\$2.5	\$67.7	\$5.2	7.7%	165.2	\$31
Sutter	\$11.5	\$0.4	\$11.9	\$0.8	6.4%	31.4	\$24
Tehama	\$5.6	\$0.9	\$6.4	\$1.5	22.7%	23.8	\$62
Trinity	\$0.8	\$0.2	\$1.0	\$0.3	34.4%	6.1	\$55
Tulare	\$47.0	\$4.4	\$51.4	\$6.4	12.5%	130.4	\$49
Tuolumne	\$6.0	\$2.0	\$8.1	\$2.9	36.4%	22.2	\$133
Ventura	\$97.1	\$14.5	\$111.7	\$21.7	19.4%	266.9	\$81
Yolo	\$28.0	\$2.4	\$30.3	\$3.8	12.7%	70.9	\$54
Yuba	\$6.2	\$0.2	\$6.5	\$0.8	12.8%	24.3	\$34
California Total	\$7,645.5	\$1,381.5	\$9,027.0	\$2,104.4	23.3%	12,577.5	\$167

Source: Dean Runyan Associates, Inc., U.S. Bureau of the Census and California State Board of Equalization.

County of Inyo

HEALTH & HUMAN SERVICES DEPARTMENT



*Proudly serving senior citizens through
Inyo County Growing Older, Living With Dignity (IC-GOLD) Program
and Eastern Sierra Area Agency on Aging (ESAAA) Services*

Drawer H, Independence, CA 93525

Telephone (760) 878-0247 FAX: (760) 878-0266

Or

163 May St., Bishop, CA 93514

Telephone (760) 873-3305 FAX: (760) 873-6505

JEAN TURNER, M.A., DIRECTOR

jturner@inyocounty.us

October 8, 2012

Keith Caldwell, City Administrator
City of Bishop
377 West Line Street
Bishop, CA 93515

SUBJECT: Funding Request for 2013-2014

Dear Mr. Caldwell:

For almost three decades, the Inyo County Board of Supervisors has been ensuring the provision of comprehensive services for our local senior citizens. Again, in Fiscal Year 2012-2013, the Inyo Board has committed just under \$700,000 again from local county discretionary funds to keep those services maintained. This decision came after a year of transition of the governance structure for the local Area Agency on Aging from the former Joint Powers Agreement between Inyo and Mono Counties that formed the Inyo Mono Area Agency on Aging (IMAAA). In June 2012, the California Department of Aging designated the County of Inyo as the new governing body for the re-named Eastern Sierra Area Agency on Aging (ESAAA). ESAAA continues to be a regional program serving seniors in both Inyo and Mono Counties, just as before the governing body changed.

Federal and State allocations for ESAAA programs and administration continue to decline. Costs continue to increase. Our local population, like that of the nation as a whole, is aging, so our need for services to our older adult population likely will increase. As we all continue to look for creative ways for resources to keep up with the needs, it seems clear that our thin resources within each community must be leveraged for maximum impact.

VISION: Older adults in the Eastern Sierra will live informed, active, healthy, and self-directed lives.

MISSION: HHS senior services will provide leadership to community systems of care to enhance and protect the quality of life of older adults.

Again, I come to you for assistance in serving our seniors in the greater Bishop area. Attached is a brief spreadsheet showing two years of actual costs of utilities at the Bishop Senior Center, and costs for home-delivered meal service for Bishop area seniors unable to participate in congregate meals at the Bishop Senior Center.

I am projecting an annual cost in the current fiscal year of \$18,100 for utilities, and \$86,490 -- above the state and federal allocation -- for home-delivered meals. In the last fiscal year, 34% of all Inyo County home-delivered meals were delivered out of the Bishop Senior Center.

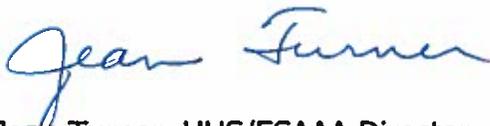
For your budget year 2013-2014, please consider partnering with the Inyo County Board of Supervisors in the provision of local discretionary funding to cover unfunded costs of Bishop Senior Center utilities in an amount of \$18,100, and/or home-delivered meal services to Bishop seniors, at one of the following levels:

Of the \$86,490 of Unfunded Home-Delivered Meals:

25%	=	\$ 21,622.50
34%	=	29,496.60
50%	=	43,245.00

Thank you for your consideration of this request.

Sincerely,



Jean Turner, HHS/ESAAA Director

Attachment: Spreadsheet

cc: Bishop City Council
Kevin Carunchio, Inyo County Administrator
Marty Fortney, Chairman, Inyo County Board of Supervisors

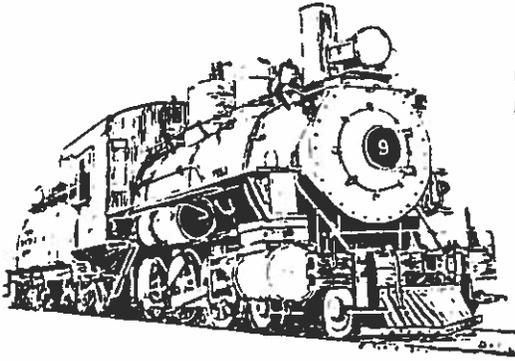
VISION: Older adults in the Eastern Sierra will live informed, active, healthy, and self-directed lives.

MISSION: HHS senior services will provide leadership to community systems of care to enhance and protect the quality of life of older adults.

ESAAA - Bishop Senior Center Utility and Home Delivered Meals for FY 11/12 -
Requested Allocation for FY 12/13

	FY 11/12 Actual	FY 12/13 Request - Actual Utility Costs and 25% of unfunded Home Delivered	FY 12/13 Request - Actual Utility Costs and 34% of unfunded Home Delivered	FY 12/13 Request - Actual Utility Costs and 50% of unfunded Home Delivered
Southern CA Edison	\$ 11,164.10	\$ 11,150.00	\$ 11,150.00	\$ 11,150.00
Street Lights (SCE)	\$ 353.40	\$ 350.00	\$ 350.00	\$ 350.00
Turner Propane	\$ 6,629.20	\$ 6,600.00	\$ 6,600.00	\$ 6,600.00
	\$ 18,146.70	\$ 18,100.00	\$ 18,100.00	\$ 18,100.00
Home Delivered Meals (not covered by State and Federal funds)				
	\$ 87,595.22	\$ 21,622.50	\$ 29,406.60	\$ 43,245.00
	\$ 87,595.22	\$ 21,622.50	\$ 29,406.60	\$ 43,245.00
Total	\$ 105,741.92	\$ 39,722.50	\$ 47,506.60	\$ 61,345.00

*The unfunded amount of Home Delivered Meals for FY 12/13 is projected to be \$86,490



LAWS RAILROAD MUSEUM & HISTORICAL SITE

OPERATED BY THE . .

BISHOP MUSEUM & HISTORICAL SOCIETY
P. O. BOX 363, BISHOP, CALIFORNIA 93515
TELEPHONE (760) 873-5950

October 5, 2012

Mr. Keith Caldwell
City Administrator
377 West Line Street
Bishop, California 93514

Dear Mr. Caldwell,

The Bishop Museum & Historical Society respectfully requests the assistance of the City of Bishop in continuing the programs and maintenance of the Laws Railroad Museum. While endeavoring to preserve the history of the Carson & Colorado Railroad Depot at Laws and the history of the Owens Valley, museum programs are also planned with the importance of Bishop community promotion in mind. The support of the City of Bishop has long been essential in these endeavors and is sincerely appreciated.

The amount of \$12,014 is requested for the FY 2013-14. With hopes of an improvement in the state of the regional economy, this amount reflects a 3% increase in the present FY amount of \$11,664. While every effort is being made to adjust expenses, this request is made for assistance with the continuing increase in costs of utilities and maintenance

Visitor attendance remained encouragingly steady this year with a modest increase in foreign travelers from many countries around the world. The Eastern Sierra and City of Bishop hold a special charm for these visitors with the diverse natural beauty of the area, outdoor recreation, and the Western history found here.

Use of the museum grounds for local events continues to increase each year. Family reunions, birthday parties, weddings, Chamber of Commerce promotions, movie productions, photography workshops, and many visits of school children have been welcomed. Visitors are often pleasantly surprised by the variety of exhibits at Laws, with the Death Valley Car rides and stamp mill now very popular. The volunteers and staff at Laws are working hard to make this a special destination and part of the community of Bishop while protecting its history.

Eight copies of the proposed Laws Railroad Museum budget of FY 2013-14 are enclosed for you and the Bishop City Council, though it is probable that this budget will need further adjustment as more is learned of changing costs. If there are questions concerning the Laws Museum program or budgets please contact me at the Museum office. Thank you, in advance, for consideration of our request.

Sincerely,

Barbara Moss
Barbara Moss
Administrator

**BUDGET FY 2013-2014
BISHOP MUSEUM & HISTORICAL SOCIETY**

INCOME		
	Gift Store Sales (Gross profit)	18,000
	Memberships	9,500
	Grants Bishop	12,014
	County of Inyo	26,578
	Laws Daily Donations	40,000
	Special Donations	2,000
Reserve Account	In Memoriam	3,000
	Swap meet	20,000
	Dinners & BBQ	5,000
	Good Ole Days	4,000
	Investment Income	
Reserve Account	Interest	2,000
Reserve Account	Dividends	7,000
	Transfer from Reserves	58,958
	Total Income	208,050
EXPENSES		
	Accounting	1,800
	Advertising	8,000
	Insurance	11,000
	Grounds	18,000
	Vehicles	3,750
	Tools	2,000
	Supplies & Postage	7,500
	Bulletin	2,500
	Salaries & wages	
	Admin & Maintenance	44,500
	Resident Custodians	34,000
	Docents	17,500
	Payroll Taxes	10,000
	Swap Meet	8,000
	Dinners & BBQ	5,000
	Good Ole Days	3,000
	Special Building	2,000
	Special Projects	4,000
	Archival Preservation	5,000
	Taxes—Property	300
	Telephone	2,200
	Utilities	18,000
	Total Expenses	208,050



CALIFORNIA INDIAN LEGAL SERVICES

BISHOP · ESCONDIDO · EUREKA · SACRAMENTO

Principal Office

609 S. Escondido Blvd., Escondido, CA 92025 ~ Phone: 760.746.8941 ~ Fax: 760.746.1815

www.calindian.org ~ contactCILS@calindian.org

October 5, 2012

RECEIVED

OCT 12 2012

CITY OF BISHOP

Honorable Bishop City Council Members
City of Bishop
377 West Line Street
Bishop, California 93514

Re: FY 2013-2014 Request for Funding & Proposed Budget

Dear Honorable Council Members:

On behalf of the Inyo Mono Senior Legal Program (IMSLP), California Indian Legal Services (CILS) respectfully requests support in the amount of \$1,000 for FY 2013-14 from the City of Bishop's Community Promotion funding.

For over twenty-seven years, CILS has successfully administered the IMSLP, which has proven to be a vital and irreplaceable resource for Bishop's senior community. The Council's generosity will have a lasting influence on the breadth and depth of services IMSLP is able to provide to the local senior population. A supplementary report is enclosed that outlines services IMSLP provided to the local senior population during FY 2011-12. Additionally, copies of the IMSLP budget proposal for FY 2012-13 are also included for your review.

Thank you for your consideration of this proposal for financial support for the Inyo Mono Senior Legal Program. If you have any questions about our request for support or you require additional information, please feel free to contact me directly at (760) 746-8941 extension 119 or via e-mail at dlomayesva@calindian.org.

Sincerely,

CALIFORNIA INDIAN LEGAL SERVICES

Devon Lee Lomayesva
Executive Director

INYO MONO SENIOR LEGAL PROGRAM

BUDGET PROPOSAL 2013-2014

<u>FUNDING SOURCE</u>	<u>AMOUNT ANTICIPATED</u>
IMAAA-TITLE III B FUNDS	\$19,632
CITY OF BISHOP	\$ 1,000
COUNTY OF INYO-GIS FUNDS	\$ 8,000
DONATIONS	\$ 3,600
TOTAL FUNDS	\$32,232

GIS Yearend Report

for July 1, 2011 - June 30, 2012

INYO MONO SENIOR LEGAL PROGRAM Senior Clients and Legal Issues

GRANT PERIOD: 7/1/2011 - 6/30/2012

PART A: Senior Demographics

Total Number of New Senior Clients Served:		<u>80</u>	Ages:		
	African-American	<u>0</u>	<u>0.0%</u>	60-64	<u>12</u> <u>15.0%</u>
	American Indian	<u>16</u>	<u>20.0%</u>	65-74	<u>25</u> <u>31.3%</u>
	Asian	<u>0</u>	<u>0.0%</u>	75-84	<u>28</u> <u>35.0%</u>
62	Caucasian	<u>62</u>	<u>77.5%</u>	85+	<u>15</u> <u>18.8%</u>
	Hispanic	<u>2</u>	<u>2.5%</u>		
	Male Seniors	<u>29</u>	<u>36.3%</u>	Living Alone	<u>50</u> <u>62.5%</u>
	Female Seniors	<u>51</u>	<u>63.8%</u>	Functionally Impaired	<u>10</u> <u>12.5%</u>
	Seniors In Poverty	<u>9</u>	<u>11.3%</u>		
	Minority Seniors In Poverty	<u>5</u>	<u>6.3%</u>		

PART B: Senior Legal Issues

Legal Issue	Number of Cases	Percent of All Cases
SSA/SSI Benefits	<u>10</u>	<u>12.5%</u>
Durable Power of Attorney Forms	<u>10</u>	<u>12.5%</u>
Medi-Cal/Medicaid/Medicare	<u>18</u>	<u>22.5%</u>
Health Issues	<u>2</u>	<u>2.5%</u>
Probate/Estate Planning	<u>9</u>	<u>11.3%</u>
Landlord/Tenant	<u>4</u>	<u>5.0%</u>
Other Housing	<u>4</u>	<u>5.0%</u>
Debt Relief/Collection	<u>7</u>	<u>8.8%</u>
Other Income Maintenance	<u>0</u>	<u>0.0%</u>
Other Consumer/Finance	<u>8</u>	<u>10.0%</u>
Family Issues	<u>2</u>	<u>2.5%</u>
Employment	<u>1</u>	<u>1.3%</u>
Individual Rights	<u>1</u>	<u>1.3%</u>
Miscellaneous	<u>4</u>	<u>5.0%</u>
Total Senior Cases	80	100%



Dear Members of the City Council and City Staff:

Let me begin by saying thank you for your past support of the CHSRA Finals. Your willingness to continue this program during these difficult economic times is commendable.

As you are aware, funding for California Fairs was completely eliminated in 2012, resulting in a \$250,000 revenue reduction for the Tri-County Fair. We have made significant strides offsetting the loss of funds through the implementation of substantial cost cutting measures coupled with fee increases associated with facility utilization.

Unfortunately, we have fallen short of complete balance. Consequently, we find it necessary to solicit additional support from those that benefit directly from our existence. The most recently completed Economic Impact Study estimates the Tri-County Fair and its numerous interim events contribute nearly \$15,000,000.00 to the local economy, the City of Bishop being the single largest beneficiary via sales tax, T.O.T, etc.

We are requesting \$5,000 in support for the 2013/2014 fiscal year, a significant increase as compared to 2012/2013. We are extremely cognizant of the potential negative impacts to other entities due to the finite nature of this fund. Therefore, we offer the following alternative. The Tri-County Fairgrounds pays approximately \$5,000 in water and sewer fees annually (water for fire suppression only). The waiving of these fees would result in the identical net benefit to the Fair while preserving the balance of the community support fund. The obvious impacts to the City would be the commensurate minor reductions to a substantially larger, well-funded line item.

Please understand this is in no way an attempt to dictate policy to your Council, just a potential alternative.

Sierra Street & Fair Drive • P.O. Box 608 • Bishop • CA • 93515
(760) 873-3588 • Fax (760) 873-8874 • Email: info@tricityfair.com
www.tricityfair.com

In conclusion, the Eastern Sierra Tri-County Fair is respectfully requesting \$5,000 in support for the CHSRA Finals. The caveat-if this level of funding cannot be accomplished without negative ramifications to other well deserving entities our request would revert to that of prior years.

Thank you in advance for your consideration of this extremely important matter.

Sincerely,



Jim Tatum, CEO



October 9, 2012

City of Bishop
Post Office Box 1236
Bishop, CA 93515

Dear Council Members:

As 2012 activities begin to wind down, Inyo Council for the Arts (ICA) is extremely grateful for the support we have had during these difficult financial times. Consequently, we have enjoyed another successful year of providing our rural communities with a broad range of arts and cultural programs, and are pleased to remain intact and full of plans for a new year. As always, we are grateful for the sustained support from The City of Bishop that has been a key element in our success.

Programs in our theater over the past year included collaboration with the Inyo County Office of Education (ICSOS), for the Inyo County Community Reads program, which encouraged our entire Owens Valley community to read. Two months of events relating to the program included film showings, discussions, and the launching of the project, all taking place in our theater space. All events were extremely well attended and we are gearing up for the 2013 events.

Our theater also saw performances by a variety of traveling musicians, several of whom have previously appeared at our Millpond Music Festival including blues, Celtic, and singer/songwriters, thus, once again, offering a diverse taste of music for residents and visitors.

We continue to make the space available for arts/movie presentations by other organizations as well as occasional rehearsal space for the Eastern Sierra Chamber Orchestra. This year the space was used for a dance recital, author presentations and book readings, the USFS for a movie night and reception in conjunction with the grand opening of the new Bristlecone Pine visitors center, IMACA for their youth programs, an ongoing yoga class, and a play. Additionally, two more plays are scheduled for November and December by the Eastern Sierra Writer's Actors Guild and Playhouse 395. Use of the space not only makes many of these presentations possible for other organizations, but adds to the rich cultural environment now enjoyed by residents.

Our art gallery hosted seven shows by local artists, including a springtime show of art by local students. Sales in the art gallery were slightly up over previous years, as we try to build awareness in the community of an "arts district" in Bishop.

Programs outside of our theater/gallery space include two large arts and craft shows in the Bishop City Park, artists in the schools throughout the county (reaching **every** school district in the county), and free tickets to low income families and seniors for the annual Millpond Music Festival. In addition to our own programs, we continue to promote arts and cultural events for other individuals and organizations through regular emails.

Our 21st annual Millpond Music Festival in September offered residents and visitors a wide range of musical styles as well as workshops with the performers, Native American and Latino cultural villages, arts and crafts for children, a local art show and food booths. Bishop residents receive discounted tickets and students through grade 8 are admitted free. The last two festivals have seen record attendance and have brought approximately 1,000 visitors to the area.

In the fall of 2009, ICA partnered with ICSOS to launch a five year music program in all Inyo County Schools. The program exposes students to classical music right in the classroom. Presentations were made to teachers and a kit complete with CD's and literature on the composers was provided for any teachers interested in presenting the program in their classrooms. Now entering its fourth year, we are extremely proud to announce that classical music is being heard on a daily basis in 65 classrooms throughout the county. The program has been so successful that in the fall of 2010 we added an art docent program as well. The art docent program offers a "museum like" experience to students and exposes them to the work of master painters. Portfolios with approximately 120 pieces of art were purchased for each grade level in each town in Inyo County. Teaching manuals were compiled and volunteers were trained to present the works to students each month as well as spending time with the students to let them create their own art works based on the lesson. Like the music program, the art docent program is being well received by everyone involved, especially the students.

Our Board of Directors currently consists of Inyo County Supervisor Linda Arcularius, City Council member Laura Smith, musician and chef Pete Watercott, research scientist and musician Dr. John Wehausen, and Inyo County Auditor/Controller Leslie Chapman

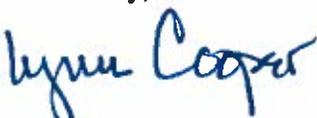
We continue to receive limited funding from the California Arts Council (CAC) and have maintained the highest ranking possible for the quantity and quality of programs. We are considered a model organization for rural arts councils.

Please know that Inyo Council for the Arts remains committed to providing the community with a diverse range of artistic programs. It is our hope that The City of Bishop will continue to support us in this effort. Your support will insure that arts in Inyo County do not just survive, but continue to prosper.

Thank you for your consideration of this request.

I will be available at the budget hearings with any available board members to answer any additional questions you may have.

Sincerely,



Lynn Cooper
Executive Director
Inyo Council for the Arts



Inyo Council for the Arts

City of Bishop Grant Request - Fiscal Years 2013 – 2014

<u>Programs</u>	\$ 11,000.00
Memorial Day and Labor Day Arts & Crafts Fairs, Millpond Music Festival, full schedule of theater space events, arts programs and assemblies for students, space at our arts and crafts shows free of charge to Bishop Lions, Bishop Rotary and other non-profit groups, free entertainment in the park, music and an art docent program for Bishop students.	
<u>Marketing, Promotion & Advertising</u>	\$ 3,000.00
Advertising Bishop Area events: Millpond, two Arts & Crafts Shows in the Bishop City Park, concerts, gallery exhibits and receptions. ICA actively works to bring tourism to the area and enhance visitor and resident experiences through arts and cultural events.	
<u>Administrative and Organizational Capacity</u>	\$ 6,000.00
Request for funding for program administration and event staffing, facility rent and utilities. Staffing currently includes 1 FTE and 3 PT.	
TOTAL REQUEST	\$20,000

Inyo Council for the Arts
Profit & Loss Budget Overview
 July 2013 through June 2014

	Jul '13 - Jun 14
Ordinary Income/Expense	
Income	
4010 · State Government	
4011 · CAC/SLPP	12,500.00
4012 · CAC/Touring	1,000.00
4013 · CAC/CPV Grant	10,000.00
Total 4010 · State Government	23,500.00
4020 · Local Municipal Government	
4021 · Inyo County Community Grant	3,000.00
4022 · Grant in Support	39,129.00
4023 · Inyo County Schools	3,750.00
4024 · City of Bishop	20,000.00
4025 · Inyo County Office of Education	25,000.00
Total 4020 · Local Municipal Government	90,879.00
4030 · Individual Contributions	500.00
4040 · Business/Corporate Contribution	250.00
4050 · Foundations/Non Profit	
4055 · Sunset Foundation	5,000.00
Total 4050 · Foundations/Non Profit	5,000.00
4060 · Memberships	
4063 · Kindred Spirits	17,500.00
Total 4060 · Memberships	17,500.00
4070 · Fundraising Events - Gross	5,000.00
4100 · Admissions	
4101 · Booths	45,000.00
4102 · Overnight Fees	
4102.1 · RV's	9,000.00
4102.2 · Tents	3,000.00
Total 4102 · Overnight Fees	12,000.00
4103 · Ticket Sales	77,500.00
Total 4100 · Admissions	134,500.00
4110 · Touring	2,500.00
4140 · Product Sales/Concessions	
4141 · Artworks	
4141.1 · Consignment Items	8,000.00
Total 4141 · Artworks	8,000.00
4142 · Commissions	
4142.1 · Booths	4,000.00
4142.2 · Tapes	1,500.00
Total 4142 · Commissions	5,500.00
4140 · Product Sales/Concessions - Other	4,750.00
Total 4140 · Product Sales/Concessions	18,250.00
4150 · Investment Income	
4151 · Interest Income	5.00
Total 4150 · Investment Income	5.00
Total Income	297,884.00
Gross Profit	297,884.00
Expense	
5050 · Personnel	
5100 · Technical and Production	
5101 · Set Up	7,500.00
5102 · Sound/Lighting	12,000.00
5103 · Artists	60,000.00
5104 · Programming	20,000.00
5105 · Contract Services	8,000.00

Inyo Council for the Arts
Profit & Loss Budget Overview
 July 2013 through June 2014

	<u>Jul '13 - Jun 14</u>
Total 5100 · Technical and Production	107,500.00
5200 · Administrative Expenses	
5202 · Executive Salaries	52,000.00
5203 · Permanent Staff	45,000.00
5205 · Payroll Tax Expense	11,000.00
5206 · Office Supplies	1,500.00
5207 · Worker's Compensation	750.00
5208 · Employee Health Insurance	7,500.00
5209 · Bank Service/Credit Card Fees	4,250.00
5211 · Employee retirement	3,000.00
Total 5200 · Administrative Expenses	125,000.00
Total 5050 · Personnel	232,500.00
5250 · Artworks	
5254 · Performing Artists	250.00
5251 · Consignment Artists	6,000.00
5252 · Supplies	300.00
5253 · Marketing	300.00
Total 5250 · Artworks	6,850.00
5300 · Outside Fees & Services	
5301 · Accounting	1,500.00
5302 · Consulting	250.00
5303 · Legal Services	500.00
Total 5300 · Outside Fees & Services	2,250.00
6000 · Facility Expenses/Space Rental	
6001 · Rent	19,000.00
6002 · Utilities	5,500.00
6003 · Telephone	4,500.00
Total 6000 · Facility Expenses/Space Rental	29,000.00
6100 · Marketing	
6101 · Advertising	10,000.00
Total 6100 · Marketing	10,000.00
6300 · Travel	
6301 · Meals	200.00
6303 · Mileage	2,500.00
Total 6300 · Travel	2,700.00
6400 · Fundraising Expenses	1,000.00
6500 · Other Operating Expenses	
6501 · Depreciation	4,000.00
6502 · Insurance	4,500.00
6503 · Interest Expense	500.00
6504 · Maintenance & Repairs	1,000.00
6505 · Taxes & Licenses	800.00
6507 · Dues & Subscriptions	300.00
Total 6500 · Other Operating Expenses	11,100.00
Total Expense	295,400.00
Net Ordinary Income	2,484.00
Net Income	2,484.00

TO: Keith Caldwell, City Administrator
FROM: Cheryl Solesbee, Assistant Finance Director 
SUBJECT: 12/13 Preliminary Budget
DATE : October 22, 2012

This memo is to notify you that I have modified some department Salaries and Benefits line items after the adoption of the 12/13 Preliminary Budget on October 24, 2011.

Salaries were lowered in those funds that could not completely fund the salaries and benefits for the entire year. An example would be an anticipated shortfall in TUT part-time salaries of \$11,000. This amount was moved to SMHP anticipating more usage of seasonal part-time employees to be utilized at SMHP.

Another fund that I expect not to be able to completely fund the previous request for 12/13 is Gas Tax. There is a reduction in salaries and benefits of \$4,200. These costs were changed to the Street Budget in General Fund.

All department Health costs were reviewed because we now have 12/13 premiums. Although the premiums went up for active employees the rates went down for supplemental or retiree costs. Some departments were adjusted accordingly.

Recommendation:

Approve modifications to Salary and Benefit line items where needed for 12/13 Preliminary Budget.



BISHOP FIRE DEPARTMENT

P.O. Box 1236, Bishop, CA 93515

(760) 873-5485

Ray G. Seguire, Fire Chief

Memo

To: Keith Caldwell, City Administrator *KAC*

From: Ray Seguire, Fire Chief

CC:

Date: 9/27/2012

Re: 2012-2013 Budget Adjustment

Mr. Caldwell,

The Department would like to adjust the 2012-2013 budget for the following reason:

Decrease line Item 21-52018 \$5,000.0 and increase line item 21-51002 to \$52,100.00 to reimburse the firefighters \$19.00 dollars per response and make it retroactive back to July 1st.

Decrease line Item 21-52018 \$5,000.0 and line Item 21-56027 \$1,500.00 to increase line item 21-53020 to \$20,500.00 for repairs to Engine 1.

Please see attachment for details

With permission, I would like to go to City Council at the next budget hearings to request the adjustment.

Thank You


Ray Seguire
Fire Chief

Copy:

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CITY OF BISHOP
 BUDGET WORKSHEET
 2012-2013
 FIRE DEPARTMENT
 G-21

DEPARTMENT NAME
 DEPARTMENT NO.

CODES	DESCRIPTION	2012-2013 Approved	2012-2013 Adjustment	Differences
21-51001	Salaries/Full Time	\$ 8,500.00	\$ 8,500.00	\$ -
21-51002	Salaries/Part Time	\$ 47,100.00	\$ 52,100.00	\$ 5,000.00
21-51007	Health Insurance	\$ 3,500.00	\$ 3,500.00	\$ -
21-51008	Dental Insurance	\$ 300.00	\$ 300.00	\$ -
21-51009	PERS Employee/Employer	\$ 4,300.00	\$ 4,300.00	\$ -
21-51010	Workers Compensation	\$ 30,000.00	\$ 30,000.00	\$ -
21-51011	Medicare Tax	\$ 1,000.00	\$ 1,000.00	\$ -
21-51017	FICA	\$ 800.00	\$ 800.00	\$ -
21-51022	P. A. R. S. System	\$ 1,800.00	\$ 1,800.00	\$ -
21-51025	Retiree Health Insurance	\$ 6,800.00	\$ 6,800.00	\$ -
21-51041	Firefighters Life Insurance	\$ 2,106.00	\$ 2,106.00	\$ -
21-51043	Disability Insurance	\$ 300.00	\$ 300.00	\$ -
21-5046	OPEB Post Emp Benefits	\$ 1,000.00	\$ 1,000.00	\$ -
21-52009	Training	\$ 1,000.00	\$ 1,000.00	\$ -
21-52010	Utilities	\$ 7,500.00	\$ 7,500.00	\$ -
21-52011	Advertising/Printing	\$ 100.00	\$ 100.00	\$ -
21-52012	Office Supplies/Postage	\$ 300.00	\$ 300.00	\$ -
21-52013	Communications	\$ 3,180.00	\$ 3,180.00	\$ -
21-52014	Meeting/Travel/Conferences	\$ 1,250.00	\$ 1,250.00	\$ -
21-52015	Professional/Technical Services	\$ 3,200.00	\$ 3,200.00	\$ -
21-52018	Special Department Supplies	\$ 30,000.00	\$ 20,000.00	\$ (10,000.00)
21-52019	Miscellaneous Dues & Subscriptions	\$ 1,300.00	\$ 1,300.00	\$ -
21-53020	Vehicle Operation	\$ 14,000.00	\$ 20,500.00	\$ 6,500.00
21-53022	Office Equipment Operation	\$ 100.00	\$ 100.00	\$ -
21-54023	Building Maintenance/Operations	\$ 500.00	\$ 500.00	\$ -
21-55024	Rentals - Refunds	\$ 900.00	\$ 900.00	\$ -
21-56027	Capital Improvements	\$ 2,500.00	\$ 1,000.00	\$ (1,500.00)
21-56028	Capital Equipments	\$ 57,418.00	\$ 57,418.00	\$ -
21-56029	Capital Equipments Replacement	\$ -	\$ -	\$ -
TOTAL BUDGET		\$ 230,754.00	\$ 230,754.00	\$ -



To: Keith Caldwell, City Administrator
From: David Grah, Director of Public Works
Subject: Proposed Public Works 2012/2013 Budget Adjustments
Date: 10 October 2012

KAC [Signature]

General:

Public Works proposes adjustments to the adopted 2012/2013 fiscal year budget.

Discussion:

The 2012/2012 fiscal year budget was developed about a year and a half ago. Although Public Works staff did its best to develop the 2012/2013 fiscal year budget back in the spring of 2011, a number of needed changes have been identified. The most significant changes are the result of changes to capital outlay projects. The changes are outlined below and are detailed on the attached sheets.

As is typically the case, Public Works staff works with the other-than-personnel part of the budget and the Finance Department handles the personnel part. This memo addresses the other-than-personnel parts of the Public Works budget.

Although never perfect, the proposed changes represent our best projection of needs this fiscal year. We believe that making all the adjustments now will be the best way to manage the changes we anticipate.

The value of the overall adjustments to the 2012/2013 fiscal year are as follows:

Fund	Approved	Requested	Difference
<u>General Fund</u>			
Building	\$8,780	\$8,195	(\$585)
Streets	\$106,460	\$110,745	\$4,285
Street Sweeping	\$22,700	\$7,800	(\$14,900)
Street Lights	\$40,000	\$40,000	\$0
Planning	\$62,830	\$55,400	(\$7,430)
<u>Total General Fund</u>	<u>\$240,770</u>	<u>\$222,140</u>	<u>(\$18,630)</u>
Sewer	\$746,475	\$567,585	(\$178,890)
Water	\$393,515	\$802,325	\$408,810

The following should be noted about the adjustments:

1. The proposed street budget includes the addition of \$30,000 for the First Street Drainage project as suggested at the 17 August 2012 City Council Retreat.
2. The adjustments include the elimination of all capital equipment replacement funds. These funds are not spent but can represent a commitment of funds toward a future purchase. There are important equipment replacement needs including the replacement of the inoperative street sweeper (half the fleet of 2).
3. The adjustments in Planning include a \$20,000 reduction from \$50,000 to \$30,000 in Technical Services. These funds are for consultant work on the update of the Housing and Land Use elements of the General Plan. When originally proposed, a substantial portion of this budget was for the Land Use update which was anticipated to be paid by Sustainable Community Grant funding. That funding has not been forthcoming and is not expected the remainder of this fiscal year. Most of the remaining funding would be for an update of the Housing Element, which is required by the state. Expenses for the Housing Element would not be reimbursed. The Housing Element update is required to be eligible for Community Development Block Grant (CDBG) funding. CDBG funds are used by both the city and by partner organizations such as Inyo Mono Advocates for Community Action (IMACA). The City Council may want to consider eliminating the funds budgeted for the update of the Housing Element of the General Plan, although that is not reflected in the proposed adjustments.
4. The adjustments proposed for reimbursed projects are not shown above but are shown on the attached detail sheets.

Recommendation:

Approve the proposed adjustments to the 2012/2013 fiscal year budget.

**BUILDING
001-022**

Line Item		12-13 Approved	12-13 Requested	Difference	Comments
52009	Training	\$1,000	\$1,000	\$0	
52011	Advertising	\$0	\$0	\$0	
52012	Office Supplies	\$350	\$350	\$0	
52013	Communications	\$500	\$500	\$0	
52014	Travel	\$1,200	\$1,800	\$600	Continuing education- Gary League of Cities - Dave
52015	Professional	\$1,250	\$1,250	\$0	
52018	Supplies	\$2,200	\$920	(\$1,280)	Code books purchased 2011/2012 Next time is 2013/2014
52019	Misc. Dues	\$650	\$675	\$25	
53020	Vehicles	\$1,200	\$1,200	\$0	
53022	Office Equipment	\$430	\$500	\$70	
TOTALS		\$8,780	\$8,195	(\$585)	

STREETS

001-023

Line Item		12-13 Approved	12-13 Requested	Difference	Comments
52009	Training	\$50	\$50	\$0	
52010	Heat, Power	\$750	\$750	\$0	
52011	Advertising	\$100	\$100	\$0	
52012	Office Supplies	\$1,000	\$1,000	\$0	
52013	Communications	\$1,200	\$925	(\$275)	
52014	Travel	\$250	\$300	\$50	
52015	Professional	\$10,610	\$4,110	(\$6,500)	Lower Lahontan fees
52017	Waste Fees	\$2,250	\$750	(\$1,500)	
52018	Supplies	\$3,000	\$4,750	\$1,750	Now includes street supplies (cones, signs) was its own line
52019	Misc. Dues	\$50	\$185	\$135	
53020	Vehicles	\$6,700	\$5,200	(\$1,500)	Revised estimate
53022	Office Equipment	\$500	\$625	\$125	
53024	Rentals	\$35,500	\$35,000	(\$500)	
56027	Capital	\$15,000	\$45,000	\$30,000	First Street Drainage Project City Council direction
56029	Capital Replacement	\$17,500	\$0	(\$17,500)	No set aside for replacement
57043	Painting	\$12,000	\$12,000	\$0	
TOTALS		\$106,460	\$110,745	\$4,285	

SWEEPING

001-025

Line Item		12-13 Approved	12-13 Requested	Difference	Comments
52017	Waste Fees	\$200	\$300	\$100	
53020	Vehicle Operations	\$7,500	\$7,500	\$0	
56029	Capital Replacement	\$15,000	\$0	(\$15,000)	No set aside for replacement
TOTALS		\$22,700	\$7,800	(\$14,900)	

LIGHTS

001-026

Line Item	12-13 Approved	12-13 Requested	Difference	Comments
52010	Heat, Power	\$39,000	\$39,000	\$0
52018	Supplies	\$1,000	\$1,000	\$0
TOTALS		\$40,000	\$40,000	\$0

PLANNING

001-034

Line Item		12-13 Approved	12-13 Requested	Difference	Comments
52009	Training	\$0	\$0	\$0	
52011	Advertising	\$1,200	\$1,200	\$0	
52012	Office Supplies	\$500	\$1,000	\$500	Related to Housing Element mailings
52013	Communications	\$500	\$500	\$0	
52014	Travel	\$0	\$0	\$0	
52015	Professional	\$50,000	\$30,000	(\$20,000)	Housing/Land Use Elements Depends of funding
52018	Supplies	\$200	\$200	\$0	
52019	Misc. Dues	\$0	\$0	\$0	
53020	Vehicles	\$0	\$0	\$0	
53022	Office Equipment	\$430	\$500	\$70	
53025	LAFCO	\$10,000	\$22,000	\$12,000	LAFCO fees
TOTALS		\$62,830	\$55,400	(\$7,430)	

**SEWER
002-051**

Line Item		12-13 Approved	12-13 Requested	Difference	Comments
52009	Training	\$2,400	\$3,400	\$1,000	Continuing Education and League of Cities
52010	Heat, Power	\$32,500	\$32,500	\$0	
52011	Advertising	\$300	\$500	\$200	
52012	Office Supplies	\$4,900	\$4,900	\$0	
52013	Communications	\$3,290	\$3,290	\$0	
52014	Travel	\$2,800	\$2,850	\$50	
52015	Professional	\$17,520	\$23,020	\$5,500	Nitrates, Lahonton, Pond Cleaning
52017	Waste Fees	\$2,600	\$3,600	\$1,000	
52018	Supplies	\$14,000	\$14,000	\$0	
52019	Misc. Dues	\$965	\$965	\$0	
53020	Vehicles	\$10,200	\$12,500	\$2,300	
53021	Special Equipment	\$2,000	\$4,000	\$2,000	camera equipment moved from 56028
53022	Office Equipment	\$2,500	\$3,560	\$1,060	software ongoing
55023	Small Claims	\$1,000	\$1,000	\$0	
56027	Capital Improvements	\$647,500	\$457,500	(\$190,000)	See Project List
56028	Capital Replacements	\$2,000	\$0	(\$2,000)	moved to 53021
TOTALS		\$746,475	\$567,585	(\$178,890)	

WATER
004-050

Line Item	12-13 Approved	12-13 Requested	Difference	Comments
52009 Training	\$3,400	\$4,150	\$750	League of Cities
52010 Heat, Power	\$54,200	\$54,200	\$0	Includes Well 1 electric bill
52011 Advertising	\$500	\$500	\$0	
52012 Office Supplies	\$4,500	\$4,300	(\$200)	Computer 8+ years SCADA
52013 Communications	\$3,430	\$3,290	(\$140)	
52014 Travel	\$1,250	\$2,100	\$850	League of Cities
52015 Professional	\$19,070	\$34,105	\$15,035	Fee review not capital
52017 Waste Fees	\$800	\$800	\$0	
52018 Supplies	\$18,800	\$18,800	\$0	
52019 Misc. Dues	\$1,065	\$1,320	\$255	
52020 Water Conservation	\$0	\$2,000	\$2,000	WS Commission supported
53020 Vehicle	\$9,000	\$9,000	\$0	
53022 Office Equipment	\$2,500	\$2,760	\$260	software ongoing
55023 Small Claims	\$1,000	\$1,000	\$0	
55024 Rentals	\$1,500	\$1,500	\$0	See Project List
56027 Capital Improvements	\$229,500	\$619,500	\$390,000	Tank, Water Line Replace, List
56030 Loan Payment	\$43,000	\$43,000	\$0	
TOTALS	\$393,515	\$802,325	\$408,810	

WYE ROAD

036

Line Item		12-13 Approved	12-13 Requested	Difference	Comments
52015	Professional	\$0	\$75,000	\$75,000	Reimbursed or outside funds
56027	Capital Improvements	\$0	\$600,000	\$600,000	
TOTALS		\$0	\$675,000	\$675,000	

GIS
039

	Line Item	12-13 Approved	12-13 Requested	Difference	Comments
55026	Contract Services	\$35,000	\$35,000	\$0	Reimbursed or outside
	TOTALS	\$35,000	\$35,000	\$0	funds

SNEDEN
046

Line Item		12-13 Approved	12-13 Requested	Difference	Comments
55026	Contract Services	\$0	\$75,000	\$75,000	Reimbursed or outside
TOTALS		\$0	\$75,000	\$75,000	funds

WARREN
048

Line Item		12-13 Approved	12-13 Requested	Difference	Comments
52011	Advertising	\$0	\$200	\$200	Reimbursed or outside funds
52012	Postage	\$0	\$500	\$500	
55026	Contract Services	\$144,000	\$144,000	\$0	
TOTALS		\$144,000	\$144,700	\$700	

SEIBU to SCHOOL BIKE PATH

057

Line Item	12-13 Approved	12-13 Requested	Difference	Comments
52011	Advertising	\$100	\$100	\$0
52012	Postage	\$100	\$100	\$0
55026	Contract Services	\$50,000	\$50,000	\$0
TOTALS		\$50,200	\$50,200	\$0

PINE to PARK
058

Line Item		12-13 Approved	12-13 Requested	Difference	Comments
52011	Advertising	\$100	\$100	\$0	Reimbursed or outside
52012	Postage	\$100	\$100	\$0	funds
55026	Contract Services	\$7,000	\$70,000	\$63,000	Clerical issue
TOTALS		\$7,200	\$70,200	\$63,000	

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KAC*

SUBJECT: PART TIME EMPLOYEES WAGE SCALE

DATE: OCTOBER 15, 2012

Attachment: Draft Part Time Employees Wage Scale

BACKGROUND/SUMMARY

The attached Part Time Employees Wage Scale shows the two proposed changes for the current Fiscal Year 2012-2013.

1. The Fire Chief is requesting an increase of \$3.00 to the Volunteer Firefighters Per Call Rate. He will cover this request under his department report.
2. "Retired Annuitant" position has been worded to comply with new state law.

RECOMMENDATION

Council review of the revisions to the Part Time Employees Wage Scale for Fiscal Year 2012-2013. Action will be scheduled when the FY 2013-2014 Preliminary Budget is adopted.

CITY OF BISHOP
PART-TIME EMPLOYEES WAGE SCALE
 July 1, 2012 – June 30, 2013

FINANCE DEPARTMENT

Position	Step	Hourly	Step Adjustments
Office Assistant	I	\$13.25	After 6 months from hire date After 1 yr 6 mos. from hire date
	II	14.25	
	III	15.25	

FIRE DEPARTMENT

Position	Step	Hourly	Monthly	Statutory
Assistant Fire Chief			\$1,300.00	
Mechanic	I	\$10.00		
	II	200 hrs/start date 12.00		
	III	200 hrs/start date 14.00		
Fire Inspector		\$12.00		
Volunteer Firefighters				Per call \$19.00

COMMUNITY SERVICES DEPARTMENT

Position	Step	Hourly	Step Adjustments
Facility Maintenance Worker	I	\$11.00	Step increases will be considered every 500 hours of employment in that position.
	II	12.00	
	III	13.00	
Park Helper	I	\$11.00	Step increases will be considered every 500 hours of employment in that position.
	II	12.00	
	III	13.00	
Effective 1/1/11			

COMMUNITY SERVICES DEPARTMENT – PARK

Position	Step	Hourly	Step Adjustments
Aquatics Coordinator	I	\$13.50	Step increases will be considered for each additional season worked.
	II	14.50	
	III	15.50	
Pool Manager (Senior Guard)	I	\$12.00	
	II	13.00	
	III	14.00	
Water Safety Instructor (WSI)	I	\$11.00	
	II	12.00	
	III	13.00	
Lifeguard	I	\$9.00	
	II	10.00	
	III	11.00	
Athletic Coordinator	I	\$12.00	Seasonal steps
	II	13.00	
	III	14.00	
Sports Official			Per Game \$25.00
Assistant Sports Official			Per Game \$10.00
Certified Instructor			Per Session \$25.00
Program Coordinator	I	\$11.00	Step increases will be considered for each additional season worked.
	II	12.00	
	III	13.00	
Activity Director	I	\$8.00	Step increases will be considered for each additional season worked.
	II	8.50	

SUNRISE MOBILE HOME PARK

Position	Monthly
Sunrise Park Manager	\$758.00

POLICE DEPARTMENT

Position	Step	Hourly	Step Adjustments
Office Assistant	I	\$13.25	After 6 months from hire date After 1 yr 6 mos. from hire date
	II	14.25	
	III	15.25	
Parking Enforcement Officer	I	\$13.25	After 6 months from hire date After 1 yr 6 mos. from hire date
	II	14.25	
	III	15.25	
Reserve	Level I	\$15.25	
	II	14.25	
	III	13.25	
Reserve Specialist		20.00	
Crossing Guard		10.00	
Relief Communications Operator	I	\$13.25	After 6 months from hire date After 1 yr 6 mos. from hire date
	II	14.25	
	III	15.25	
Police Cadet	I	\$8.00	
Facility Maintenance Worker	I	\$11.00	Step increases will be considered every 500 hours of employment in that position.
	II	12.00	
	III	13.00	

PUBLIC WORKS DEPARTMENT

Position	Step	Hourly	Step Adjustments
Office Assistant	I	\$13.25	After 6 months from hire date After 1 yr 6 mos. from hire date
	II	14.25	
	III	15.25	
Drafter	I	\$20.00	After 200 hours from hire date After 400 hours from hire date
	II	21.00	
	III	22.00	
Engineer		\$35.00	
Assistant Engineer		\$30.00	
Maintenance Worker		\$15.25	
Public Works Intern		\$10.00	

RETIRED ANNUITANT

Position	Hourly
Retired Annuitant	A retired annuitant may work during an emergency to prevent stoppage of public business or because he/she has specialized skills needed in performing work of limited duration. The wage will be the hourly rate at time of retirement but not less than the minimum nor exceed that paid to other employees performing comparable duties.

TO: CITY COUNCIL

FROM: KEITH CALDWELL, CITY ADMINISTRATOR *KKC*

SUBJECT: CITY FEES AND CHARGES SCHEDULE

DATE: OCTOBER 15, 2012

BACKGROUND/SUMMARY

As established by Bishop Municipal Code 3.22.050, the City is required to hold a public hearing on City fees and charges in conjunction with the annual budget process and hearing. In March Resolution No. 12-11 was adopted setting the fees and charges for Fiscal Year 2012-2013. It was determined that the fees recommended for adjustment do not exceed the cost of the services.

The next review of fees and charges will begin after the first of the year to be effective for Fiscal Year 2013-2014 beginning July 1, 2013.

RECOMMENDATION

Hold the public hearing. No action is required.

RESOLUTION NO. 12-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA,
AMENDING AND RESTATING CERTAIN FEES AND CHARGES FOR CITY SERVICES

WHEREAS, the City of Bishop has conducted an extensive and exhaustive analysis of its services, the costs reasonably borne of providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and

WHEREAS, the City wishes to comply with both the letter and the spirit of Article XIII B of the California Constitution and limit the growth of taxes; and

WHEREAS, the City desires to establish a policy of recovering the full costs reasonably borne of providing special services of a voluntary and limited nature, such that general taxes are not diverted from general services of a broad nature and thereby utilized to subsidize unfairly and inequitably such services; and

WHEREAS, heretofore the City Council adopted Ordinance No. 479 establishing its policy as to the recovery of costs reasonably borne to be recovered from users of City services; adopted Ordinance No. 538 updating Section 3.22.040 Schedule of fees and service charges; and directed staff as to the methodology for implementing said Ordinances; and

WHEREAS, the specific fees to be charged for services must be adopted by the City Council by Resolution, after providing notice and holding a public hearing; and

WHEREAS, a schedule of fees and charges to be paid by those requesting such special services must be adopted so that the City might carry into effect its policies; and

WHEREAS, it is the intention of the City Council to develop a revised schedule of fees and charges based on the City's budget and projected costs reasonably borne; and

WHEREAS, pursuant to California Government Code § 66016 the required information on proposed new or increased fees or services charges was provided by mail and available for general public review as required by state law and Bishop Municipal Code Section 3.22.060; and

WHEREAS, all requirements of law are hereby found to have been complied with;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP finds after considering the evidence presented, that the fees imposed hereby do not exceed the City's costs reasonably borne.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BISHOP DOES RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. FEE SCHEDULE ADOPTION. The following schedule of fees and charges are hereby directed to be computed by and applied by the various City departments, and to be collected by the appropriate department or the City Finance Department for the herein listed special services when provided by the City or its designated contractors.

SECTION 2. SEPARATE FEE FOR EACH PROCESS. All fees set by this resolution are for each identified process; additional fees shall be required for each additional process or service that is requested or required. Where fees are indicated on a per-unit-of-measurement basis, the fee is for each identified unit or portion thereof within the indicated ranges of such units.

SECTION 3. FEES. The fees shall be charged and collected for the enumerated services as indicated in Exhibit "A".

SECTION 4. INTERPRETATIONS. This Resolution may be interpreted by the several City department heads in consultation with the City Administrator; should there be a conflict between two fees, then the lower in dollar amount of the two shall be applied.

SECTION 5. CONSTITUTIONALITY. If any portion of this Resolution is declared invalid or unconstitutional then it is the intention of the City Council to have passed the entire Resolution and all its component parts, and all other sections of this Resolution shall remain in full force and effect.

SECTION 6. REPEALER. All resolutions and other actions of the City Council in conflict with the contents of this Resolution are hereby repealed.

SECTION 7. EFFECTIVE DATE. This Resolution shall go into full force and effect immediately. Pursuant to Bishop Municipal Code Section 3.22.040 B, fees and charges will be effective in sixty (60) days after adoption and execution of an executive order by the City Administrator and no written appeal has been filed. The Community Services Department fees and charges will be effective June 1, 2012 following the sixty (60) days as stipulated. Fees and charges for all other departments will not be effective until July 1, 2012.

PASSED, APPROVED AND ADOPTED this 26th day of March 2012.


DAVID STOTTLEMYRE, MAYOR

ATTEST: Keith Caldwell, City Clerk

By: 
Denise Gillespie, Assistant City Clerk



STATE OF CALIFORNIA
COUNTY OF INYO

}

I, Denise Gillespie, Assistant City Clerk for the City of Bishop, do hereby certify that the whole number of members of the City Council of said City of Bishop is five (5); that the foregoing Resolution No. 12-11 was duly passed and adopted by said City Council; approved and signed by the Mayor of said City; and attested by the City Clerk of said City, all at a regular meeting of said City Council, held on March 26, 2012, and that the same was so passed and adopted by the following roll call vote.

AYES: Cullen, Griffiths, Stottlemyre, Smith

ABSENT: Ellis

NOES: None

ABSTAIN: None

WITNESS, my hand and the seal of the City of Bishop this 27th day of March 2012.



Denise Gillespie, Assistant City Clerk
CITY OF BISHOP



EXHIBIT "A"

CITY OF BISHOP FEES AND CHARGES
FISCAL YEAR 2012-2013

ADMINISTRATION & FINANCE SERVICES

NO.	TITLE/DESCRIPTION	RECOMMENDED CHARGES
AF-1	New/Moved Business Application Process	-0-
AF-2	Business License Fees	
	Four Employees or less and not otherwise specified	\$40.00 annually
	Five Employees, less than ten, and not otherwise specified	\$120.00 annually
	Ten Employees or more and not otherwise specified	\$200.00 annually
	Having no Fixed or Permanent Residence in City which conducts business daily in the City	\$50.00 annually per vehicle/or person
	Having no Fixed or Permanent Residence in City which does not conduct business daily in the City	\$50.00 daily or \$400.00 annually each vehicle/or person
	Amusements Generally	\$200.00 annually
	Bowling Alleys	\$40.00 annually per alley
	Public Dancing	\$200.00 annually
	Circuses, Carnivals, etc.	\$50.00 per day
	Contractors and Subcontractors	\$100.00 annually
	Itinerant Locksmiths, Tool Sharpeners, etc.	\$2.50 per day or \$100.00 annually
	Pool Halls, Social Clubs, etc.	\$16.00 annually each pool table and \$100.00 annually for each card table
	Professions	\$40.00 annually
	Sound Trucks, Loud Speakers with permanent place of business in City	\$100.00 annually
	Out of City	\$12.50 per day or \$200.00 annually
AF-3	Bingo Fees	\$15.00 annually
AF-4	New T.O.T. Registration Certificate	-0-
AF-5	Returned Check (NSF) Processing	\$25.00 each
AF-6	Printed Materials/Map Production Sale	\$1.00 page
AF-7	Document Certification/Copying	\$.25 page
AF-8	Records Research Service	Actual Cost
AF-9	City Code and Zoning Code Update	-0-
AF-10	Agenda/Minutes Mailing Service	-0-
AF-11	City Meeting Recording Copies	Actual Cost

COMMUNITY SERVICES

NO.	TITLE/DESCRIPTION	RECOMMENDED CHARGES
CS-1	Auditorium Rental	\$50.00 First 4 hours \$10.00/hour each additional hour
CS-2	Council Chambers Rental	\$75.00 First 4 hours \$15.00/hour each additional hour
CS-3	Conference Room Rental	\$35.00 First 4 hours \$5.00/hour each additional hour
CS-4	Outside Grounds Rental (Set up, Clean up, Supplies & Service)	Actual Cost
CS-5	Community Center Development Impact Fees	-0-

PARKS AND RECREATION

NO.	TITLE/DESCRIPTION	RECOMMENDED CHARGES
PR-1	Softball Lights	\$20.00 an hour
PR-2	Tennis Lights	\$4.00 per hour/tokens \$5.00 hour/time clock
PR-3	Softball/Baseball Field	\$25.00 per field
PR-4	Tennis Courts	-0-
PR-5	League Play	Actual Cost
PR-6	Pool Rental	\$50.00 hour/plus cost of aquatic personnel
PR-7	Swim Classes Individual Lesson	\$35.00 for 8 sessions Actual Cost
PR-8	Public Swim – Youth	\$3.00 \$25.00 – 10 Passes
	Public Swim – Adult	\$5.00 \$20.00 – 5 Passes
	Public Swim – Family Pass	\$42.00 – 18 passes
	Public Swim/Lap (unlimited use) – Adult	\$5.00 - Season Pass \$120.00
	Public Swim – Showers	\$5.00 day
PR-9	Contract Classes	Actual Cost
PR-10	Special City Sponsored Recreation Activities	Actual Cost
PR-11	Set up/Clean up Services (Electrical Tables, Etc.)	Actual Cost
PR-12	City Park Vendor/Exhibitor Fees/Mule Days	\$20.00 per space \$45.00 camp space
	City Park Vendor/Exhibitor Fees/Labor Day	\$10.00 per space \$45.00 camp space
PR-13	Park Development Impact Fees	-0-

PUBLIC SAFETY

NO.	TITLE/DESCRIPTION	RECOMMENDED CHARGES
PS-1	Check Collection Fee	\$25.00
PS-2	Impound Fee	\$125.00
PS-3	Fingerprints Rolling either by paper and ink; or electronic Live Scan	\$25.00
PS-4	Report Copying – Accident Report Report Copying – Other Reports	\$20.00 \$20.00
PS-5	Booking Fees	\$130.00
PS-6	Repossession Processing	\$15.00
PS-7	Parking Fines pursuant to Bishop Municipal Code Title 10 – Vehicles and Traffic Chapter 10.28 Sections 10.28.020 -10.28.200	\$30.00 each violation
PS-8	Handicapped Parking Violations	\$255.00
PS-9	Burning Permit Fee	-0-
PS-10	Plan and Site Review for Flammable or Combustible Liquid Storage	-0-
PS-11	Building Inspection for Fire and Life Safety	-0-
PS-12	Fireworks and Pyrotechnic Special Effects Permit Fee	-0-
PS-13	Building and Site Plan Check	-0-
PS-14	Public Safety Development Impact Fees	-0-
PS-15	Criminal History Check Pursuant to California Family Code 6306	\$10.00

PUBLIC WORKS

Planning Fees

The fee shall be as described in the following table unless the actual cost is greater. If the actual cost is greater, the fee shall be the actual cost.

NO.	TITLE/DESCRIPTION	RECOMMENDED CHARGES
PL-1	Zone Change Review	\$1,500
PL-2	Variance Review	\$1,000
PL-3	Zone Ordinance Amendment Review	\$1,500
PL-4	Appeals	\$300
PL-5	Use Permit Review and Process	\$1,500
PL-6	Specific Plan Review	\$1,500
PL-7	General Plan Amendment	\$1,500
PL-8	Categorical Exemption	\$120
PL-9	Negative Declaration Review and Process	\$1,500
PL-10	EIR Staff Review	\$2,500
PL-11	Time Extension Review	\$500

PL-12	Tentative Parcel Map Review	\$2,000
PL-13	Tentative Tract Map Review	\$2,500
PL-14	Final Parcel Map Review	\$2,000
PL-15	Final Tract Map Review	\$2,500
PL-16	Certificate of Compliance	\$1,000
PL-17	Lot Line Adjustment Review	\$1,000

Building Fees

NO.	TITLE/DESCRIPTION	RECOMMENDED CHARGES
BL-1	Building Permits	See Below
BL-2	Residential SMIP Commercial SMIP	0.010% of Value 0.021% of Value
BL-3	Building Standards Revolving Fund (BSASRF)	\$1.00 for each \$25,000 or portion

1. State-Mandated Strong Motion Instrumentation Program (SMIP) and Building Standards Administration Special Revolving Fund (BSASRF) fees do not apply to electrical, mechanical and plumbing work permitted independent of building work.
2. Permits, inspection, and related fees for demolition, grading, building, plumbing, mechanical and electrical shall be the sum of a \$60 administration fee, a valuation fee, and a plan check fee, if required.
3. The valuation fee shall be as described in the following table unless the actual cost is greater. If the actual cost is greater, the valuation fee shall be the actual cost.

Total Valuation	Fee
\$1 to \$500	\$23.50
\$500 to \$2,000	\$23.50 for the first \$500 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000, or fraction thereof

4. Except as provided below, total valuation shall be determined using International Code Council (ICC) Building Valuation Data current on the permit issue date with a regional modifier of 0.97.
5. For additions, remodels, tenant improvements, reroofing, and for electrical, mechanical, and plumbing done independent of building work, total valuation shall be provided by applicant or determined using standard construction estimating practices.

6. The plan check fee, when required, shall be 65% of the valuation fee unless the actual cost is greater. If the actual cost is greater, the plan check fee shall be the actual cost.
7. Investigation permitting of unpermitted work shall be charged at two times the cost of the permit had the work been properly permitted.
8. Actual cost shall include additional cost of re-inspection.
9. Actual cost for work outside of normal business hours shall be based on two hours minimum.

General Public Works Fees

NO.	TITLE/DESCRIPTION	RECOMMENDED CHARGES
PW-1	Snow Removal	Not used
PW-2	Administration and Abatement of Weeds and Refuse	Actual Cost
PW-3	Right of Way Abandonment Request Process	Actual Cost
PW-4	Street Sweeping	\$130 per hour
PW-5	Storm Drain Maintenance	Actual Cost
PW-6	Street Patching	Actual Cost
PW-7	Large Format Plots and Maps	Actual Cost
PW-8	Encroachment Permit for other than construction	Actual Cost
PW-9	Encroachment Permit for construction 1. \$50,000 or less of work 2. More than \$50,000 work	0.5%, \$20 minimum \$250 plus 0.1%
PW-10	Drainage Development Impact Fees	\$0

Water and Sewer Fees

Definitions: For the purposes of water and sewer fees:

1. "Account" is a financial designation that usually equates to one water and one sewer service connection to one dwelling, premises, or customer and is used in accounting and billing.
2. "Bar" means bar with alcoholic beverage license.
3. "Dwelling" means a place of residence with a connection for water service to the city water system.
4. "Hotel," shall include "motels," "rooming houses," "boarding houses," "lodging houses" and "guest homes" and shall be as defined in the Health and Safety Code of the state. Hotel fees include fees for any hotel laundry facility used solely by employees for hotel linen.
5. "Island" means one or two fuel dispensing positions usually with a choice of fuels dispensed from one or more hoses and associated with a public restroom. Fueling satellites controlled from an island are considered part of that island.
6. "Manager's quarters" means a room or apartment occupied and used exclusively by the manager of a hotel, rooming house, motel, mobile home park, trailer park or recreational trailer park.

7. "Mobile home park," "trailer park" and "recreational trailer park" shall be defined as defined in the Health and Safety Code of the state.
8. "Multiple family residence" includes condominiums; apartment houses; mobile homes; and recreational vehicles and trailers in parks.
9. "Premises" means a lot, parcel of land, building or establishment.
10. "Restaurant" does not include hospital food service.
11. "Seat" means number of permitted seats or actual seats, whichever is greater.
12. "EDU" means Equivalent Dwelling Unit and relates various water and sewer fees to those for a single family residence.

Monthly Water and Sewer Fees

The minimum fees for any account equate to fees for 1 EDU. For non-residential uses not listed, fees shall equate to 1 EDU per toilet or equivalent.

THESE FEES WILL BE EFFECTIVE JULY 1, 2012

Description	EDU		Per	Monthly Fee	
	Water	Sewer		Water (WA-1)	Sewer (SW-1)
Single Family Residence	1	1	Each	\$32.00	\$27.58
Multiple Family Residence	0.8	0.8	Unit	\$25.60	\$22.06
Church*	1	1	Each	\$32.00	\$26.59
Church Recreation Hall*	1	1	Each	\$32.00	\$26.59
Hospital*	1/3	1/3	Bed	\$10.67	\$9.19
Convalescent Home	1/3	1/3	Bed	\$10.67	\$9.19
Lodge or Meeting Hall*	1	1	Each	\$32.00	\$26.59
Hall Bar*	1	1	Each	\$32.00	\$26.59
Public School	0.04	0.04	Student	\$1.28	\$0.99
Other School	0.032	0.032	Student	\$1.02	\$0.79
Fairgrounds	7	7	Each	\$224.00	\$186.10
Gas Station*	0.4	1.90	Island	\$12.80	\$52.40
Self Serve Car Wash*	3	3	Stall	\$96.00	\$61.17
Beauty or Barber Shop	1	1	Each	\$32.00	\$27.58
Bar*	0.08	0.08	Seat	\$2.56	\$2.21
Hotel Manager's Quarters*	1	1	Each	\$32.00	\$27.58
Hotel Room*	0.25	0.48	Each	\$8.00	\$13.24
Laundry* (see Hotel definition)	3	3	Each	\$96.00	\$82.74
Laundromat*	0.8	0.8	Washer	\$25.60	\$20.47
Restaurant*	0.10	0.10	Seat	\$3.20	\$2.76
Trailer Dump Facility*	2	2	Each	\$64.00	\$55.16

*These fees are additive for each account

One Time Water and Sewer Fees

NO.	TITLE/DESCRIPTION	RECOMMENDED CHARGES
WA-2	Water Service Permit	\$50
WA-3	Water Service Construction Main to Curb Stop	Actual Cost
WA-4	Water Backflow Preventers Test	Actual Cost
WA-5	Water Development Impact Fees	\$2,000 per EDU
WA-6	Water Valve Box for Curb Stop Valve	\$0
SW-2	Sewer Service Permit	\$50
SW-3	Sewer Service Construction Main to Property	Actual Cost
SW-4	Sewer Grease Interceptor Inspection	Actual Cost
SW-5	Sewer Development Impact Fee	\$2,000 per EDU

EXECUTIVE ORDER

FEE AND SERVICE CHARGE REVENUE / COST COMPARISON SYSTEM

I HEREBY CERTIFY that at a meeting of the City Council of the City of Bishop, held at 301 West Line Street, Bishop, California, on the 26th day of March, 2012, action was duly taken and entered to adopt Resolution No. 12-11 by title only, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING AND RESTATING CERTAIN FEES AND CHARGES FOR CITY SERVICES".

The motion carried by the following roll call vote:

Ayes: Cullen, Griffiths, Smith, Stottlemire
Noes: None
Absent: Ellis

I FURTHER CERTIFY the financial requirements of Chapter 3.22 Fee and Service Charge Revenue/Cost Comparison System have been complied with as of this date respecting the matters contained in Exhibit A attached. No written appeal has been filed relating to fees and charges determined and restated for Fiscal Year 2012-2013.

This EXECUTIVE ORDER is made pursuant to Section 3.22.020 of the Bishop Municipal Code.

By: Keith Caldwell
Keith Caldwell, City Administrator

Date: 4-2-12