

CITY OF BISHOP  
CITY COUNCIL MINUTES  
MAY 14, 2012

CALL TO ORDER Mayor Stottlemyre called the meeting of the Bishop City Council to order at 7:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

INVOCATION The invocation was given by Councilmember Smith followed by a flag ceremony and Pledge of Allegiance presented by the Bishop Boy Scout Troop #86.

COUNCIL PRESENT Councilmembers Jeff Griffiths, Laura Smith  
Mayor Pro Tem Susan Cullen  
Mayor David Stottlemyre

COUNCIL ABSENT Jim Ellis

OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director  
Denise Gillespie, Assistant City Clerk  
Peter Tracy, City Attorney  
Ray Seguine, Fire Chief  
Chris Carter, Police Chief  
David Grah, Public Works Director/City Engineer  
Gary Schley, Public Services Officer

PUBLIC COMMENT The Mayor announced the public comment period. James Willey, Bishop resident, addressed the Council on potential recreational ideas for the empty Kmart building on Main Street. The City Administrator invited Mr. Willey to attend the next Parks and Recreation meeting to present his ideas.

PRESENTATIONS

LA CAUSA – Person of the Year Alma Santana  
(1) Mr. Jose Garcia, President of La Causa, introduced Alma Santana who was recently named as their Person of the Year. Mrs. Santana has taught Mexican dances to children in the community over the past 25 years.

OUTGOING PARKS AND RECREATION COMMISSIONER  
Cheryl McDermott-Stanford  
(2) The Council presented Cheryl McDermott-Stanford a city tile for her community service over the past 11 years as a member of the Parks and Recreation Commission. City Administrator/Community Services Director Caldwell stated Cheryl was an integral part of the park activities.

DEPARTMENT HEAD REPORTS  
(3) Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments’ activities including upcoming and ongoing projects.

CONSENT CALENDAR  
(4) A motion was made by Mayor Pro Tem Cullen and passed 4-0 with Ellis absent, to approve the Consent Calendar as presented:

Motion/Cullen

FOR APPROVAL AND FILING

- (a) Study Session – April 23, 2012
- (b) Council Meeting – April 23, 2012
- (c) Council Retreat – May 2, 2012
- (d) Fund Transactions 7/1/11 – 3/31/12
- (e) Fund Transactions 7/1/11 – 4/30/12
- (f) Warrant Register – April 2012
- (g) Investment Portfolio – March 2012
- (h) Personnel Status Change Report
- (i) Approval of updated Public Works Superintendent job description
- (j) Approval of Amendment 1 to Second Wye Road Caltrans Agreement
- (k) Surplus of Unclaimed Found Property – BPD029-12
- (l) Sale or destruction of firearms – BPD030-12

FOR INFORMATION AND FILING

- (m) Water and Sewer Commission Agenda – May 8, 2012
- (n) Planning Commission Minutes – March 27, 2012
- (o) Fire Department Activity Log – April 2012
- (p) Patrol Statistics – March-April 2011 / March-April 2012
- (q) Public Works Report – April 2012
- (r) Public Works Building Permits Report – April 2012
- (s) Sewer and Water Fund Monthly Balances 2011-2012

NEW BUSINESS

APPOINTMENT TO  
PARKS & RECREATION  
COMMISSION  
(5)  
Motion/Griffiths

On a motion by Councilmember Griffiths, the Council voted 4-0 with Ellis absent, to appoint Cheryl Underhill to serve a four-year term on the Parks and Recreation Commission ending May 14, 2016.

STREET CLOSURES  
Mule Days Parade 2012  
(6)  
Motion/Smith

On a motion by Councilmember Smith, the Council voted 4-0 with Ellis absent, to approve the street closures for the 2012 Mule Days Parade as stipulated in Encroachment Permit 2012-14 to be issued by the Public Works Department.

STREET CLOSURES  
Bishop Union High School  
Graduation 2012  
(7)  
Motion/Cullen

On a motion by Mayor Pro Tem Cullen, the Council voted 4-0 with Ellis absent, to approve the street closures for the Bishop Union High School graduation scheduled on June 8, 2012 as stipulated in Encroachment Permit 2012-15 to be issued by the Public Works Department.

WATER AND SEWER  
RATE STUDY – Release  
of Request for Proposals  
(8)  
Motion/Smith

The Public Works Director requested Council approval to release the RFP's for the next Water and Sewer Rate Study that would update water and sewer fees effective in July 2014. The focus will be to gather data on water use and other factors as well as evaluate equity within the user billing categories. Recommendations by the Water and Sewer Commission will be

made to the Council in the fall 2013. The Proposition 218 public hearing process will follow.

On a motion by Councilmember Smith, the Council voted 4-0 with Ellis absent, to authorize the release of the Request for Proposals for the 2013 Water and Sewer Rate Study and re-categorize the budget and expenditures as Professional and Technical.

SEWER TRUNK  
REPLACEMENT PROJECT  
Consultant Services Contract  
(9)  
Motion/Cullen

On a motion by Mayor Pro Tem Cullen, the Council voted 4-0 with Ellis absent, to approve the execution of the contract with R. O. Anderson of Minden, Nevada, for the Sewer Trunk Replacement Project; approve the execution of Work Order 1 under the contract; and authorize the expenditure not to exceed \$29,800 under Work Order 1.

BUDGET ADJUSTMENTS  
AND TRANSFERS  
FY 2011-2012  
(10)  
Motion/Smith

On a motion by Councilmember Smith, the Council voted 4-0 with Ellis absent, to approve the budget adjustments and transfers for Fiscal Year 2011-2012 through April 30, 2012 as presented.

COUNCIL REPORTS

Council Members reported on committee meetings and announced upcoming community events. No action was taken.

CLOSED SESSION

At 8:05 p.m. the Mayor recessed to closed session as agendized:

CONFERENCE WITH  
LABOR NEGOTIATOR

Conference with Labor Negotiator Keith Caldwell, City Administrator, pursuant to Government Code § 54957.6(a) – Bishop Employees Association, Bishop Police Officers Association, Mid-Management and Management.

RECONVENE

At 9:45 p.m. the Mayor reconvened to open session. It was reported that no action was taken during closed session.

ADJOURNMENT

The Mayor adjourned the meeting at 9:45 p.m. to the next regularly scheduled Council meeting scheduled for May 29, 2012 in the City Council Chambers.

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DAVID STOTTLEMYRE, MAYOR

Attest: Keith Caldwell, City Clerk

By: \_\_\_\_\_  
Denise Gillespie, Assistant City Clerk