

CITY OF BISHOP
CITY COUNCIL MINUTES
MARCH 12, 2012

- CALL TO ORDER Mayor Smith called the meeting of the Bishop City Council to order at 7:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.
- INVOCATION The invocation was given by Pastor Kathleen Puntar of the United Methodist Church followed by the Pledge of Allegiance led by Councilmember Cullen.
- COUNCIL PRESENT Councilmembers Susan Cullen, Jeff Griffiths
Mayor Pro Tem Dave Stottlemyre
Mayor Laura Smith
- COUNCIL ABSENT Jim Ellis - Excused
- OTHERS PRESENT Keith Caldwell, City Administrator/Community Services Director
Denise Gillespie, Assistant City Clerk
Peter Tracy, City Attorney
Ray Seguine, Fire Chief
Chris Carter, Police Chief
Deston Dishion, Public Works Superintendent
Gary Schley, Public Services Officer
Bob Kimball, City Treasurer
- PUBLIC COMMENT The Mayor announced the public comment period. Due to the absence of Barry Simpson at the Council on Campus meeting held at 10:00 a.m. at Bishop Union High School, the Council took time to present a City tile for his service on the Parks and Recreation Commission from 2005-2012.
- PRESENTATION
- Bronco Athlete Jaime Ruelas (1) The Mayor presented Jaime Ruelas with a commendation for winning the CIF Wrestling Championship Coastal Division 170 pound weight class. Ruelas was joined for the presentation by his coaches Shawn Joseph and Mark Hodges and Athletic Director Stacey VanNest.
- DEPARTMENT HEAD REPORTS (2) Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments' activities including upcoming and ongoing projects.
- CONSENT CALENDAR (3) A motion was made by Councilmember Cullen to approve the Consent Calendar as presented:
- Motion/Cullen FOR APPROVAL AND FILING
(a) Study Session Minutes – 2/13/12
(b) Council Meeting Minutes – 2/13/12

- (c) Study Session Minutes 2/27/12
- (d) Council Meeting Minutes – 2/27/12
- (e) Warrant Register – February 2012
- (f) Investment Portfolio – January 2012
- (g) Personnel Status Change Report
- (h) Alcoholic Beverage License Application – Holy Smoke BBQ

FOR INFORMATION AND FILING

- (i) Planning Commission Minutes – 1/31/12
- (j) Fire Department Activity Log – February 2012
- (k) Police Department Patrol Statistics – Jan-Feb 2011/2012
- (l) Public Works Building Permits Report – February 2012
- (m) Sewer Fund Monthly Balances 2011-2012
- (n) Water Fund Monthly Balances 2011-2012

The motion passed 4-0 with Ellis absent.

PUBLIC HEARINGS

CITY FEES AND
CHARGES FY 2012-2013
(4)

The Mayor opened a public hearing to hear and consider public comment on proposed fees and charges for Fiscal Year 2012-2013. Staff reported that increases were proposed for the park pool fees as well as in the Public Works and Planning Departments.

Motion/Griffiths

No public comment was provided. Councilmember Griffiths made a motion to close the public hearing. Motion passed 4-0 with Ellis absent.

ENVIRONMENTAL
REVIEW – RJG Plaza
174 South Main Street
(5)

The Mayor opened a public hearing to hear and consider public comment on an Initial Study and Draft Negative Declaration to allow RJG Plaza to set aside Bishop Municipal Code Section 17.76.100 Signs-Commercial District at 174 South Main Street located in a C-1 Zoning District (General Commercial and Retail).

The proponent, Randy Gillespie, stated four separate business occupancies are proposed for RJG Plaza. The project proposal is for 504 square feet of new and reconfigured signage exceeding the allowable 80 square feet of signage per business on a 25-foot high tower.

Motion/Stottlemire

No further comment was provided. Mayor Pro Tem Stottlemire made a motion to close the public hearing. Motion passed 4-0 with Ellis absent.

ENVIRONMENTAL
REVIEW – City Dog Park
(6)

The Mayor opened a public hearing to hear public comment on an Initial Study and Draft Negative Declaration to allow the City of Bishop to construct and maintain a dog park to accommodate off-lease dog activity within the Bishop City Park which is located in an O-C Zoning District (Open Space).

Calder Reid, representing the Dog Park Committee, reported the dog park will be constructed in two phases. The first phase will be a fully operational dog park to be constructed this spring with perimeter fencing, maintenance gates, piped-in water, and posted rules, regulations and directional signage. Phase two will include more fund-raising, benches, trees and water. The Dog Park Committee will continue to work with the City to improve, maintain and work to support the dog park.

Motion/Cullen

Councilmember Cullen made a motion to close the public hearing. Motion passed 4-0 with Ellis absent.

NEW BUSINESS

NEGATIVE

DECLARATION

RJG Plaza 174 S. Main St.
(7)

Motion/Griffiths

Councilmember Griffiths made a motion to adopt the Negative Declaration for the proposed project by RJG Plaza to set aside Bishop Municipal Code Section 17.76.100 Signs-Commercial District as the project involves no potential for adverse effect, either individually or cumulatively, on wildlife, native plants, streams, water courses, scenic or historic resources and human beings. The motion passed 4-0 with Ellis absent.

NEGATIVE

DECLARATION

City of Bishop Dog Park
(8)

Motion/Stottlemire

Mayor Pro Tem Stottlemire made a motion to adopt the Negative Declaration for the City of Bishop proposed project to develop a fenced off-leash dog park within the Bishop City Park as the project involves no potential for adverse effect, either individually or cumulatively, on wildlife, native plants, streams, water courses, scenic or historic resources and human beings. The motion passed 4-0 with Ellis absent.

WARREN STREET

CONSULTANT

CONTRACT

Triad Holmes Associates
(9)

Motion/Griffiths

Councilmember Griffiths made a motion to approve the execution of the contract with Triad Holmes Associates for the Warren Street Improvement Project; approve the execution of Work Order 1 under the contract; and authorize the expenditure not to exceed \$95,000 under this work order. Motion passed 4-0 with Ellis absent.

RESOLUTION NO. 12-09

Accepting Easement Grant
Deed for MacIver Street
Extension
(10)

Motion/Cullen

A motion was made by Councilmember Cullen to adopt Resolution No. 12-09 by title only, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, ACCEPTING AN EASEMENT GRANT DEED FROM THE LOS ANGELES DEPARTMENT OF WATER AND POWER." The motion passed 4-0 with Ellis absent.

PUBLIC WORKS INTERN
POSITION
(11)

Motion/Griffiths

A motion was made by Councilmember Griffiths to approve the request to recruit and hire an intern to work in the Public Works Department for 10 weeks at \$10.00 per hour to be paid from the water and sewer programs. The motion passed 4-0 with Ellis absent.

INTRODUCTION OF
ORDINANCE NO. 538
Amending Chapter 3.22
Relating to Fees and Charges
for City Services
(12)
Motion/Stottlemyre

With proposed changes and past updates to the fee and charges structure, it is necessary to amend the Bishop Municipal Code Fee and Charge Revenue/Cost Comparison System (Title 3 Revenue and Finance Chapter 3.22).

A motion was made by Mayor Pro Tem Stottlemyre to approve the introduction/first reading of Ordinance No. 538 by title only, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, AMENDING TITLE 3 REVENUE AND FINANCE CHAPTER 3.22 ENTITLED 'FEE AND SERVICE CHARGE REVENUE/COST COMPARISON SYSTEM' OF THE BISHOP MUNICIPAL CODE." The motion passed 4-0 with Ellis absent.

ADOPTION OF FINAL
BUDGET – FY 2011-2012
AND AMENDMENTS TO
PRELIMINARY BUDGET
FY 2012-2013
(13)
Motion/Stottlemyre

Mayor Pro Tem Stottlemyre made a motion to adopt the Final Budget for Fiscal Year 2011-2012 and the amendments to the Preliminary Budget for Fiscal Year 2012-2013 as presented. The motion passed 4-0 with Ellis absent.

APPROVAL TO WAIVE
HIRING FREEZE
Community Services Dept.
(14)
Motion/Cullen

Councilmember Cullen made a motion to approve the request to waive the hiring freeze to fill five part-time seasonal park helper positions and twenty aquatics personnel for the upcoming summer season. The motion passed 4-0 with Ellis absent.

BUDGETADJUSTMENTS/
TRANSFERS FY 2011-2012
(15)
Motion/Stottlemyre

A motion was made by Mayor Pro Tem Stottlemyre to approve the budget adjustments and transfers for Fiscal Year 2011-2012 through February 29, 2012 as presented. The motion passed 4-0 with Ellis absent.

APPROVAL TO WAIVE
BID PROCEDURE
Replacement of K-9 Vehicle
(16)
Motion/Griffiths

In accordance with Bishop Municipal Code Section 3.24.200, Councilmember Griffiths made a motion to approve the waiver of the formal bid procedure to allow the Police Department to purchase a replacement K-9 police vehicle from Downtown Ford in Sacramento for an amount not to exceed \$37,000.00. The motion passed 4-0 with Ellis absent.

REORGANIZATION
(17)

Mayor Smith turned the nominations for Mayor over to the City Administrator/City Clerk. Councilmember Griffiths commended Laura Smith for an outstanding year as Bishop Mayor. Mayor Pro Tem Stottlemyre praised her for doing an excellent job.

Election of Mayor

A call for nominations for the position of Mayor was made. Councilmember Cullen nominated David Stottlemyre. No further nominations were made. The motion by Councilmember Griffiths to close the nominations passed 4-0.

Councilmember Griffiths made a motion to appoint David

Stottlemyre as Mayor to serve a one-year term. Ayes: Griffiths, Cullen, Stottlemyre, Smith.

Election of Mayor Pro Tem

Newly-elected Mayor Stottlemyre opened the nominations for Mayor Pro Tempore. Mayor Stottlemyre nominated Susan Cullen. No further nominations were made. The motion by Councilmember Griffiths to close the nominations for Mayor Pro Tempore passed on a 4-0 vote.

Councilmember Griffiths made a motion to appoint Susan Cullen as Mayor Pro Tem to serve a one-year term. Ayes: Griffiths, Cullen, Smith, Stottlemyre.

MAYORAL COMMITTEE
APPOINTMENTS 2012
(18)

Mayor Stottlemyre made a motion to continue the current committee and commission assignments for 2012. The list can be reviewed upon the return of Councilmember Ellis if needed. The motion passed 4-0 with Ellis absent.

COUNCIL REPORTS

Council Members announced upcoming community events. No action was taken.

CLOSED SESSION

Conference with Labor Negotiator Keith Caldwell, City Administrator, pursuant to Government Code § 54957.6(a) – Bishop Employees Association, Bishop Police Officers Association, Mid-Management and Management

RECONVENE

At 8:30 p.m. the Mayor reconvened to open session. It was reported that no action was taken during closed session.

ADJOURNMENT

The Mayor adjourned the meeting at 8:31 p.m. to the Study Session scheduled on March 26, 2012 at 4:00 p.m. in the City Council Chambers.

DAVID STOTTLEMYRE, MAYOR

Attest: Keith Caldwell, City Clerk

By: _____
Denise Gillespie, Assistant City Clerk

APPROVED BY COUNCIL ON APRIL 9, 2012