

CITY OF BISHOP  
CITY COUNCIL MINUTES  
FEBRUARY 13, 2012

CALL TO ORDER	Mayor Smith called the meeting of the Bishop City Council to order at 7:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.
INVOCATION	The invocation was given by Pastor Rick Klug of the Calvary Baptist Church followed by the Pledge of Allegiance led by Mayor Pro Tem Stottlemyre.
COUNCIL PRESENT	Councilmembers Susan Cullen, Jeff Griffiths Mayor Pro Tem Dave Stottlemyre Mayor Laura Smith
COUNCIL ABSENT	Jim Ellis - Excused
OTHERS PRESENT	Keith Caldwell, City Administrator/Community Services Director Denise Gillespie, Assistant City Clerk Peter Tracy, City Attorney Ray Seguine, Fire Chief Chris Carter, Police Chief David Grah, Public Works Director/City Engineer Gary Schley, Public Services Officer
PUBLIC COMMENT	The Mayor announced the public comment period. No public comment was provided.
DEPARTMENT HEAD REPORTS (1)	Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments' activities including upcoming and ongoing projects.
CONSENT CALENDAR (2)	A motion was made by Mayor Pro Tem Stottlemyre and passed 4-0 (Ellis-absent) to approve the Consent Calendar as presented:
Motion/Stottlemyre	FOR APPROVAL AND FILING (a) Study Session Minutes – 1/23/12 (b) Council Meeting Minutes – 1/23/12 (c) Council Retreat Minutes – 1/25/12 (d) Fund Transactions 7/1/11 – 1/31/12 (e) Warrant Register – 1/12 (f) Investment Portfolio – 12/11 (g) Personnel Status Change Report (h) Surplus unclaimed found property request – BPD#009-12 (i) Request to amend Street Vendor Permit – Mad Dogs of Bishop (j) Approval of letter of support of IMACA CAPP funds application

FOR INFORMATION/FILING

- (k) Planning Commission Minutes – 11/29/11
- (l) Fire Department Activity Log – 1/12
- (m) Public Works Building Permit Report – 1/12
- (n) Sewer Fund Monthly Balances FY 2011-2012
- (o) Water Fund Monthly Balances FY 2011-2012

UNFINISHED BUSINESS

ADOPTION OF  
ORDINANCE NO. 537  
Moving Election Date to  
November of Even-  
Numbered Years  
(3)

Motion/Stottlemyre

Mayor Pro Tem Stottlemyre made a motion to adopt Ordinance No. 537 by title only, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA RESPECTING MOVING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION FROM THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH IN ODD-NUMBERED YEARS TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER IN EVEN-NUMBERED YEARS, REPEALING ORDINANCE NUMBER 475, AND AMENDING SECTION 1.12.030 OF CHAPTER 1.12 OF THE BISHOP MUNICIPAL CODE." Motion passed 4-0 with Ellis absent.

RESOLUTION NO. 12-04  
Requesting Inyo County  
Approval of City Ordinance  
No. 537  
(3) (A)

Motion/Cullen

Councilmember Cullen made a motion to adopt Resolution No. 12-04 by title only, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA REQUESTING THAT THE INYO COUNTY BOARD OF SUPERVISORS APPROVE CITY OF BISHOP ORDINANCE NO. 537 RESPECTING MOVING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION." Motion passed 4-0 with Ellis absent.

RESOLUTION NO. 12-05  
Requesting Inyo County to  
consolidate City Election  
with Statewide General  
Election November 6, 2012  
(3) (B)

Motion/Griffiths

Councilmember Griffiths made a motion to adopt Resolution No. 12-05 by title only, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP REQUESTING THE INYO COUNTY BOARD OF SUPERVISORS TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 6, 2012, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE." Motion passed 4-0 with Ellis absent.

PUBLIC HEARINGS

FEES AND CHARGES  
FY 2012-2013  
(4)

Motion/Griffiths

The Mayor opened a public hearing to receive and consider citizen input on proposed amendments to fees and charges for city services for Fiscal Year 2012-2013. Staff responded to questions from the Council. No action was agendized on the proposed fee schedule for this meeting. A second public hearing will be noticed for a future meeting. Councilmember Griffiths made a motion to close the public hearing. Motion passed 4-0 with Ellis absent.

STATE COMMUNITY  
DEVELOPMENT BLOCK  
GRANT (CDBG)  
(5)

The Mayor opened the public hearing to receive and consider public comment on possible activities for applications for State Community Development Block Grant funding under the 2012 program.

Beth Himelhoch, Director of the Inyo Mono Association for the Handicapped, spoke in favor of developing housing for the developmentally disabled and low-income seniors and encouraged the City to submit another application in conjunction with I.M.A.C.A. for CDBG funding.

Pam Hennarty, Executive Director for Mammoth Lakes Housing, reviewed the history between the City of Bishop and MLH for the Homeowners Assistance Program funded through CDBG. Hennarty encouraged the Council to apply for \$600,000 to continue the very successful home buyers assisted program.

Anita Sonke, representing the Inyo Mono Advocates for Community Action (I.M.A.C.A.) urged the City to apply for funding to rebuild the Valley Apartments for low-income citizens.

Motion/Cullen

No further comment was provided. Councilmember Cullen made a motion to close the public hearing. Motion passed 4-0 with Ellis absent.

#### NEW BUSINESS

ENVIRONMENTAL  
REVIEW – City of Bishop  
Mobility Element  
(6)  
Motion/Stottlemyre

City staff provided a report on the Draft Negative Declaration for the proposed Mobility Element of the City of Bishop General Plan Update.

Mayor Pro Tem Stottlemyre made a motion to adopt the Negative Declaration for the 2012 Mobility Element of the City of Bishop General Plan Update. Motion passed 4-0 with Ellis absent.

#### PUBLIC HEARING/ NEW BUSINESS

MOBILITY ELEMENT  
(7)  
Motion/Griffiths

The Mayor opened the public hearing on the proposed City of Bishop Mobility Element relating to transportation and circulation. No public input was provided. Councilmember Griffiths made a motion to close the public hearing. Motion passed 4-0 with Ellis absent.

RESOLUTION NO. 12-06  
Adoption of Mobility  
Element  
(8)  
Motion/Stottlemyre

Through funding from the Local Transportation Commission and the work of Bauer Environmental Services, it was reported by staff that the City has met the requirements to provide a Mobility Element containing written goals, objectives, policies and programs- for the continued physical development of transportation and circulation in the City of Bishop. The City

Planning Commission gave its recommendation for adoption at the January 31, 2012 meeting.

Mayor Pro Tem Stottlemyre made a motion to adopt Resolution No. 12-06 by title only, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, ADOPTING THE MOBILITY ELEMENT OF THE GENERAL PLAN FOR THE CITY OF BISHOP." Motion passed 4-0 with Ellis absent.

NEW BUSINESS

BID AWARD  
City Park Lawnmower  
(9)  
Motion/Griffiths

Staff reported that no bids were received for the lawnmower for the City Park. Councilmember Griffiths made a motion to authorize the Community Services Department to use the open market procedure pursuant to Bishop Municipal Code Section 3.24.190 in an amount not-to-exceed \$13,000. Motion passed 4-0 with Ellis absent.

BID AWARD  
ADA Pool Lift  
(10)

The Community Services Director reported the following five bids were received for the ADA Pool Lift required by State law for all public swim facilities:

Recreation Supply Company, Bismarck, ND	\$5,807.20
Recreonics, Lexington, KY	\$5,869.13
Knorr Systems, Santa Ana, CA	\$6,603.40
Pool Supply Unlimited, Ontario, CA	\$7,289.84
Riteway Pool Supplies, Bishop, CA	\$8,238.59

Motion/Stottlemyre

Mayor Pro Tem Stottlemyre made a motion to award the bid for the ADA Pool Lift to Recreation Supply Company, Bismarck, North Dakota in the amount of \$5,807.20. Motion passed 4-0 with Ellis absent.

BUDGET ADJUSTMENTS/  
TRANSFERS FY 2011-2012  
(11)  
Motion/Cullen

Councilmember Cullen made a motion to approve the budget adjustments and transfers for Fiscal Year 2011-2012 through January 31, 2012 as presented. The motion passed 4-0 with Ellis absent.

RESOLUTION NO. 12-07  
Fund Balance Policy for  
Financial Statement  
Reporting – GASB 54  
(12)  
Motion/Griffiths

In order to become compliant with Government Standards Accounting Board Statement No. 54, a Fund Balance Policy for Financial Statement Reporting was developed by staff and coordinated with the City's auditor, Larry Bain CPA.

Councilmember Griffiths made a motion to adopt Resolution No. 12-07 by title only implementing GASB 54, "A RESOLUTION OF THE CITY COUNCIL, CITY OF BISHOP, STATE OF CALIFORNIA, ESTABLISHING A FUND BALANCE POLICY FOR FINANCIAL STATEMENT REPORTING (GASB 54)." Motion passed 4-0 with Ellis absent.

POLICE DEPARTMENT –  
Addition of New Position  
Police Services Technician  
(13)  
Motion/Griffiths

Councilmember Griffiths made a motion to: 1) authorize the elimination of one Communications Operator position and creation of the Police Services Technician position; 2) approve the Police Services Technician job description and salary schedule; 3) waive the hiring freeze to hire a Police Services Technician from within the ranks of existing Police Department staff; and 4) waive the hiring freeze to fill one vacant Communications Operator position created by filling the new position and one-part time Communications Operator position. Motion passed 4-0 with Ellis absent.

RESOLUTION NO. 12-08  
Approving Application for  
CAPP Funding through  
GBUAPCD / LADWP for  
Seibu to School Bike Path  
(14)  
Motion/Cullen

Councilmember Cullen made a motion to adopt Resolution No. 12-08 by title only to apply for funding for the Seibu to School Bike Path, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA APPROVING AN APPLICATION FOR FUNDING THROUGH THE CLEAN AIR PROJECTS PROGRAM, A JOINT PROJECT OF THE GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT AND LOS ANGELES DEPARTMENT OF WATER AND POWER.” Motion passed 4-0 with Ellis absent.

DISPOSAL OF  
PETROLEUM BARRELS  
(15)  
Motion/Stottlemeyre

Mayor Pro Tem Stottlemeyre made a motion to approve the disposal of nineteen barrels containing petroleum substance stored at the Waste Water Treatment site through H2O Environmental in Reno, Nevada at a cost of \$5,600.00. Motion passed 4-0 with Ellis absent.

COUNCIL REPORTS

Council Members announced upcoming community events. No action was taken.

CLOSED SESSION

At 8:20 p.m. the Mayor recessed the meeting for closed session as agendized:

CONFERENCE WITH  
LABOR NEGOTIATOR

Conference with Labor Negotiator Keith Caldwell, City Administrator, pursuant to Government Code § 54957.6(a) – Bishop Employees Association, Bishop Police Officers Association, Mid-Management and Management

RECONVENE

At 8:30 p.m. the Mayor reconvened to open session. It was reported that no action was taken during closed session.

ADJOURNMENT

The Mayor adjourned the meeting at 8:31 p.m. to the Study Session scheduled for Monday, February 27, 2011 at 4:00 p.m. in the City Council Chambers.

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LAURA SMITH, MAYOR

Attest: Keith Caldwell, City Clerk

By: \_\_\_\_\_  
Denise Gillespie, Assistant City Clerk