

CITY OF BISHOP  
CITY COUNCIL MINUTES  
JANUARY 24, 2011

CALL TO ORDER	Mayor Griffiths called the meeting to order at 7:00 p.m.
INVOCATION	The invocation was given by Pastor Kelly Larson of the Bishop Creek Church followed by the Pledge of Allegiance led by Councilmember Stottlemyre.
COUNCIL PRESENT	Councilmembers Laura Smith, Susan Cullen, David Stottlemyre Mayor Pro Tem Bruce Dishion Mayor Jeff Griffiths
COUNCIL ABSENT	None
OTHERS PRESENT	James Southworth, City Administrator Denise Gillespie, Assistant City Clerk Peter Tracy, City Attorney Keith Caldwell, Assistant City Administrator/ Community Services Director Ray Seguine, Fire Chief Chris Carter, Police Chief David Grah, Public Works Director/City Engineer Gary Schley, Public Services Officer Bob Kimball, City Treasurer
PUBLIC COMMENT	The Mayor announced the public comment period. No public comment was provided.
PRESENTATIONS	
QUARTERLY CITIZEN AWARD - Jim and Donna Tatum (1)	Councilmember Smith read the accomplishments of both Jim and Donna Tatum who have contributed to the local community through numerous activities. Mayor Griffiths presented them with a Council commendation.
RETAIL GAP ANALYSIS AND RETAIL TRADE AREA STUDY (2)	Aaron Farmer, National Project Director of The Retail Coach made his presentation on the retail trade area determination and gap analysis. The objective of the study is to create a better understanding of business opportunities in Bishop in support of a sustainable and growing business community through retention and expansion of existing business. Through the study it was determined that more than \$149 million is leaking out of the retail trade area. A presentation to the business community is scheduled for Tuesday at Whiskey Creek at 4:00 p.m.
RECESS/RECONVENE	The Mayor recessed the meeting for a ten minute break. The meeting reconvened at 7:50 p.m. with all Councilmembers present.

DEPARTMENT HEAD REPORTS (3) Reports from Community Services, Fire, Police, Public Works and Administration were given on the departments' activities including upcoming and ongoing projects.

CONSENT CALENDAR (4) A motion was made by Councilmember Cullen and passed unanimously to approve the Consent Calendar as presented:

Motion/Cullen

FOR APPROVAL AND FILING

- (a) Council Study Session Minutes – 1/10/11
- (b) Council Meeting – 1/10/11
- (c) Personnel Status Change Report

FOR INFORMATION AND FILING

- (d) Planning Commission Agenda – 1/25/11
- (e) Water and Sewer Commission Agenda – 1/11/11
- (f) Water and Sewer Commission Minutes – 11/9/10
- (g) Public Works Report – 11/10
- (h) Public Works Report – 12/10
- (i) Water Fund Monthly Balances 2010-2011
- (j) Sewer Fund Monthly Balances 2010-2011

NEW BUSINESS

REAPPOINTMENT OF PLANNING COMMISSIONER David Bhakta (5) Motion/Dishion

On a motion by Mayor Pro Tem Dishion, the Council voted 5-0 to reappoint David Bhakta to the City Planning Commission for a four-year term ending January 27, 2015.

LETTER OF SUPPORT Alabama Hills Designation (6)

Mike Prather, Chris Langley and Doug Thompson representing the Alabama Hills Stewardship Group Designation Subcommittee reported on the inclusive and open process used to bring all stake holders together to determine the most appropriate federal land use designation. Because the location is a unique and special natural treasure, the committee has recommended the designation of National Scenic Area.

Motion/Cullen

On a motion by Councilmember Cullen, the Council voted 5-0 to approve the letter to United States Senator Dianne Feinstein in support of the National Scenic Area designation for the Alabama Hills.

PARS RETIREMENT ENHANCEMENT PLAN Actuarial Study Approval (7) Motion/Griffiths

On a motion by Mayor Griffiths, the Council voted 5-0 to waive the formal bid procedure under the professional services exemption; authorized the actuarial consulting services to be performed by Bartel Associates in the amount not-to-exceed \$11,000.00 as outlined in correspondence dated January 12, 2011; and authorized the costs to be paid from the plan assets.

APPROVAL TO FILL  
POSITIONS – Finance /  
Police Department /  
Community Services  
(8)

Following discussion, Council took action on the requests to advertise and fill personnel vacancies.

- A. On a motion by Councilmember Cullen, the Council voted 5-0 to waive the hiring freeze and authorize the advertising and filling of two Part-Time Office Assistant positions for City Hall.
- B. On a motion by Councilmember Stottlemire, the Council voted 5-0 to waive the hiring freeze and authorize the advertising and filling of 3 Part-Time Seasonal Park Helpers and 20 Aquatics personnel for the Park Pool.
- C. On a motion by Councilmember Smith, the Council voted 5-0 to waive the hiring freeze and authorize the advertising and filling of the vacant Lieutenant position.
- D. On a motion by Mayor Griffiths, the Council voted 5-0 to:
  - Waive the hiring freeze;
  - Approve the title changes of the current Police Department positions as recommended:  
From: Police Services Secretary  
To: Police Services Secretary/Records Supervisor I  
From: Police Services Secretary/Records Manager  
To: Police Services Secretary/Records Supervisor II
  - Approve the job description for Police Services Secretary/Records Supervisor II;
  - Authorize the advertisement and filling of one position.

LADWP LEASE  
APPROVAL – BL-1433  
Talmage Park  
(9)  
Motion/Cullen

On a motion by Councilmember Cullen, the Council voted 5-0 to approve the City of Los Angeles Department of Water and Power Lease BL-1433 for Talmage Park for the term of January 1, 2011 through December 31, 2015 and authorized the execution of the lease documents.

APPROVAL TO APPLY  
FOR FIRST 5 OF INYO  
COUNTY GRANTS  
Community Services Dept.  
(10)  
Motion/Smith

On a motion by Councilmember Smith, the Council voted 5-0 to approve the request from the Community Services Department to seek grant funding through First 5 of Inyo County for Child Health, Child Development, Quality Care/Early Childhood Education and Family Function programs.

BUDGET ADJUSTMENTS/  
TRANSFERS FY 2010-2011  
APPROVAL  
(11)  
Motion/Stottlemire

On a motion by Councilmember Stottlemire the Council voted 5-0 to approve the budget adjustments and transfers for Fiscal Year 2010-2011 through December 31, 2010 as presented.

2009-2010 PROP 4  
California Constitution  
Article XIII B Appropriations  
Limit and Calculations

On a motion by Mayor Griffiths, the Council voted 5-0 to set the review schedule and adoption of the 2009-2010 Proposition 4 Appropriations Limit:

(12)  
Motion/Griffiths

1. Give immediate notice of the initial public review period of January 28-February 28, 2011;
2. Set a public hearing date of February 28, 2011;
3. Set February 28, 2011 as the scheduled date for final adoption.

CITY OF BISHOP  
FINANCIAL STATEMENT  
AND AUDITS FY 2009-10  
(13)

Staff reported the audits confirm the City's compliance with new mandates and also confirm the fact that our budgets and financial documents are in conformance with the federal and generally accepted principles of public accounting.

Motion/Smith

On a motion by Councilmember Smith, the Council voted 5-0 to accept the City of Bishop Financial Statement/Audit for Fiscal Year 2009-2010.

SUNRISE MOBILE HOME  
PARK FINAL AUDIT –  
FY 2009-10  
(14)  
Motion/Cullen

On a motion by Councilmember Cullen, the Council voted 5-0 to accept the City of Bishop Sunrise Mobile Home Park Final Audit for Fiscal Year 2009-2010.

REDEVELOPMENT  
AGENCY FINAL AUDIT  
FY 2009-10  
(15)  
Motion/Griffiths

As the City is the sole-funding source for the Redevelopment Agency, Council action is requested on the Redevelopment Agency Audit. Mayor Griffiths made a motion to accept the City of Bishop Redevelopment Agency Final Audit for Fiscal Year 2009-2010. Motion passed unanimously.

RECESS/RECONVENE

At 8:50 p.m. the Mayor recessed the Council meeting to reconvene as the Bishop Redevelopment Agency. Following the adjournment of the Agency meeting at 8:52 p.m., the Mayor reconvened the Council meeting with the following members present: Smith, Cullen, Stottlemyre, Dishion, Griffiths.

COUNCIL REPORTS

Councilmembers gave reports on upcoming events and committee meetings.

ADJOURNMENT

The Mayor adjourned the meeting at 9:00 p.m. to the next Council meeting scheduled for Monday, February 14, 2011 at 7:00 p.m. in the City Council Chambers.

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JEFF GRIFFITHS, MAYOR

Attest: James Southworth, City Clerk

By: \_\_\_\_\_  
Denise Gillespie, Assistant City Clerk

APPROVED BY COUNCIL 2/14/11