

CITY OF BISHOP
CITY COUNCIL MINUTES
NOVEMBER 14, 2011

CALL TO ORDER Mayor Smith called the meeting of the Bishop City Council to order at 7:00 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.

INVOCATION The invocation was given by Pastor Kathleen Puntar of the United Methodist Church followed by the Pledge of Allegiance led by Councilmember Griffiths.

COUNCIL PRESENT Councilmembers Jim Ellis, Susan Cullen, Jeff Griffiths
Mayor Pro Tem Dave Stottlemire
Mayor Laura Smith

COUNCIL ABSENT None

OTHERS PRESENT Keith Caldwell, Interim City Administrator
Denise Gillespie, Assistant City Clerk
Peter Tracy, City Attorney
Ray Seguine, Fire Chief
Chris Carter, Police Chief
David Grah, Public Works Director/City Engineer
Gary Schley, Public Services Officer

PUBLIC COMMENT The Mayor announced the public comment period. Giacomo Timbrello performed a song to promote his upcoming concert to benefit the Bishop High School Band program.

DEPARTMENT HEAD REPORTS Reports from Administration, Community Services, Fire, Police, and Public Works were given on the departments' activities including upcoming and ongoing projects.
(1)

CONSENT CALENDAR A motion was made by Councilmember Cullen and passed unanimously to approve the Consent Calendar as presented:
(2)

Motion/Cullen

FOR APPROVAL AND FILING

- (a) Council Budget Hearings – 10/18/11
- (b) Study Session Minutes – 10/24/11
- (c) Council Meeting Minutes – 10/24/11
- (d) Warrant Register – October 2011
- (e) Investment Portfolio – September 2011
- (f) Personnel Status Change
- (g) Statement of Fund Transaction – July-October 31, 2011

FOR INFORMATION AND FILING

- (h) Water and Sewer Commission – 11/8/11
- (i) Fire Department Activity Log – 10/11
- (j) Police Department Patrol Statistics Sept. 2010 / Sept. 2011

- (k) Public Works Permits Report – 10/11
- (l) Sewer Fund Monthly Balances – 2011-2012
- (m) Water Fund Monthly Balances – 2011-2012

NEW BUSINESS

APPROVAL - Advertisement
Park Sewer Reconstruction
Project Construction Bids
(3)
Motion/Griffiths

On a motion by Councilmember Griffiths the Council voted 5-0 to approve the request to advertise for construction bids for the Park Sewer Reconstruction Project and authorized the \$100,000.00 expenditure through line item 002-051-56027 Capital Improvements.

APPROVAL – Release of
RFP – Warren Street
Improvement Project
Consultant Services
(4)

Motion/Cullen

The Public Works Director reported the Department is ready to release the Request For Proposals for consultant services for the Warren Street Improvement Project. He stated funding would be provided through the Local Transportation Commission and California Transportation Commission and no city general fund monies would be used for the project.

On a motion by Councilmember Cullen, the Council voted 5-0 to approve the release of the Request For Proposals for the consultant services for the Warren Street Improvement Project.

APPROVAL - Amendment 3
to Stantec SCADA Contract
(5)
Motion/Griffiths

On a motion by Councilmember Griffiths, the Council voted 5-0 to approve Amendment 3 to the contract with Stantec Incorporated for the implementation of Supervisory Control and Data Acquisition (SCADA) at Well 1.

APPROVAL – Extension to
Sewer Pond Pasture Lease
(6)
Motion/Stottlemire

On a motion by Mayor Pro Tem Stottlemire, the Council voted 5-0 to approve the two-year extension through December 31, 2013 to the Sewer Pond Pasture Lease with Roy Boothe.

APPROVAL – Transfer of
Unbudgeted Reserves for
Sweeper Repairs
(7)
Motion/Griffiths

On a motion by Councilmember Griffiths, the Council voted 5-0 to approve the transfer of \$3,600.00 from unbudgeted general fund reserves to Street Sweeping Vehicle Operations, budget line item 001-025-53020.

APPROVAL - Work Order 2
Resource Concept Inc. -
New Water Storage Tank
Contract
(8)
Motion/Stottlemire

Under the New Water Storage Tank consultant contract with Resource Concepts Inc., the Council voted 5-0 on a motion by Mayor Pro Tem Stottlemire to approve the execution of Work Order 2 for consultant services related to correcting the lack of positive pressure in the waterline leading from Well 4 to the existing water storage tank.

DISCUSSION – Hanby
Annexation Process
(9)

Interim City Administrator Caldwell reported that over the past six years, city staff members have met with Los Angeles Department and Water and Power representatives, and recently County staff, relating to the potential release for sale and annexation of the parcel on the east side of Hanby Avenue. City

of Bishop staff would like to begin the lengthy annexation process.

Inyo County Supervisor Susan Cash provided clarification on the status of the Hanby property relating to the Long-Term Water Agreement and stated the Supervisors have the authority on the decision whether or not, and when, the Hanby parcel would be released.

The discussion and possible direction to staff relating to annexation of the property will be agendized for a future meeting.

APPROVAL –
Correspondence Relating to
Emergency Medical Services
Callout Policy for Bishop
Fire Department
(10)

Due to the 300% increase in callouts to assist Symons Ambulance Services since a second-out ambulance was discontinued in March 2010, it became necessary for the Bishop Fire Department, Rural Fire Protection District and Bishop Volunteer Firefighters to set a policy for when response would be provided to avoid liability exposures.

Bob Winzenread, Chairman of the Bishop Rural Fire Protection District Board, and Fire Chief Ray Seguine reported the draft letter provided for Council consideration reinstates the policy that has existed for years.

The letter states that the Bishop Volunteer Fire Department will not be toned out or dispatched as a primary provider of Advanced Life Support or Basic Life Support services except in the case of extreme emergency. The Volunteers may be toned out and dispatched if the ambulance operator determines assistance is necessary once arriving on scene or while in route.

Motion/Stottlemyre

On a motion by Mayor Pro Tem Stottlemyre, the Council voted 5-0 to approve the execution of the letter by Mayor Smith to Symons Ambulance Services setting policy relating to Fire Department callouts for assistance.

APPROVAL – Budget
Adjustments/Transfers
FY 2011-2012
(11)
Motion/Cullen

On a motion by Councilmember Cullen, the Council voted 5-0 to approve the budget adjustments and transfers for Fiscal Year 2011-2012 through October 31, 2011 as presented.

COUNCIL REPORTS

Council Members announced upcoming community events. No action was taken.

CLOSED SESSIONS

Mayor Smith recessed the regular meeting for closed sessions as agendized:

PERSONNEL

Pursuant to Government Code § 54957 – Public Employee Performance Evaluation – Title: Interim City Administrator

PENDING LITIGATION

Pursuant to Government Code § 54956.9 (a) – Conference with City Attorney relating to City of Bishop v. K.C.M. Bhakta Motel Corporation – Inyo County Superior Court SICVCV 09-48871; MB CVL009-48835; SICVCV 10-51939; MB CVL 10-51942.

RECONVENE

At 9:10 p.m. the Mayor called the regular meeting to order and announced that no action had been taken in closed session.

ADJOURNMENT

The Mayor adjourned the meeting at 9:11 p.m. to the Study Session scheduled for Monday, November 28, 2011 at 4:00 p.m. in the City Council Chambers.

LAURA SMITH, MAYOR

Attest: Denise Gillespie, Assistant City Clerk

By: _____
Keith Caldwell, Interim City Administrator