

CITY OF BISHOP
CITY COUNCIL STUDY SESSION MINUTES
JULY 11, 2011

CALL TO ORDER	Mayor Smith called the meeting to order at 4:00 p.m. in the City Council Chambers at 301 West Line Street, Bishop, California.
COUNCIL PRESENT	Council Members Jim Ellis, Susan Cullen, Jeff Griffiths, Mayor Pro Tem David Stottlemyre Mayor Laura Smith
COUNCIL ABSENT	None
OTHERS PRESENT	James Southworth, City Administrator Denise Gillespie, Assistant City Clerk Keith Caldwell, Assistant City Administrator/ Community Services Director Ray Seguine, Fire Chief Chris Carter, Police Chief David Grah, Public Works Director/City Engineer
PUBLIC COMMENT	The Mayor announced the public comment period. No public comment was provided.
SCHEDULED DISCUSSION	Discussion was held on the following Study Session agenda items:
1. Emergency Command System – “Who’s In Charge”	Joe Pecs, former Bishop Police Chief, author of the Bishop Emergency Operation Plan, and trainer for countywide emergency operations, provided information and a short video on the importance of coordination of services in emergency situations. He recommended the City search for grants within the next year to fund training opportunities for all staff.
2. Annual Awards Dinner	It was the consensus of the Council to change the location and date of the Annual Awards Dinner to mid-late October at the Elks Lodge.
3. Quarterly Citizen Award	Due to scheduling, the presentation of the Quarterly Citizen Award to the selected recipient has been delayed to October. A new recipient was selected for this quarter and will be presented at an upcoming meeting.
4. Current 7:00 Agenda Items	Discussion was held on scheduled agenda items for the 7:00 p.m. meeting. Mayor Pro Tem Stottlemyre requested that the City’s commissions provide input on possible term limits for commissioners.

5. Future Agenda Items List of future agenda items was provided. No discussion was necessary.

DEPARTMENT HEAD REPORTS Reports from Community Services, Fire, Police, Public Works and Administration were given on the departments' activities including upcoming and ongoing projects.

COUNCIL DISCUSSION Council Members gave committee reports, community announcements and/or made comments or inquiries to staff. No action was taken.

RECESS/CONVENE IN CLOSED SESSION At 5:40 p.m. the Mayor recessed the Council meeting to convene in closed session for the final department head evaluation for the Police Chief and further performance evaluation for the City Administrator.

RECONVENE/ANNOUNCEMENT At 6:10 p.m. the Council reconvened to open session with all five Council Members present. The Mayor announced that no action was taken during closed session.

ADJOURNMENT The Mayor adjourned the meeting at 6:11 p.m. to the regular City Council meeting scheduled at 7:00 p.m.

LAURA SMITH, MAYOR

ATTEST: James M. Southworth, City Clerk

By: _____
Denise Gillespie, Assistant City Clerk

APPROVED BY COUNCIL 7/25/11