

CITY OF BISHOP  
CITY COUNCIL MINUTES  
JULY 11, 2011

CALL TO ORDER	Mayor Smith called the meeting of the Bishop City Council to order at 7:03 p.m. in the City Council Chambers, 301 West Line Street, Bishop, California.
INVOCATION	The invocation was given by Pastor Rick Klug of the Calvary Baptist Church followed by the Pledge of Allegiance led by Mayor Smith.
COUNCIL PRESENT	Councilmembers Jim Ellis, Susan Cullen, Jeff Griffiths Mayor Pro Tem Dave Stottlemyre Mayor Laura Smith
COUNCIL ABSENT	None
OTHERS PRESENT	James Southworth, City Administrator Denise Gillespie, Assistant City Clerk Peter Tracy, City Attorney Keith Caldwell, Assistant City Administrator/ Community Services Director Ray Seguine, Fire Chief Chris Carter, Police Chief David Grah, Public Works Director/City Engineer Gary Schley, Public Services Officer
PUBLIC COMMENT	The Mayor announced the public comment period. No public comment was provided.
PROCLAMATION	
BREASTFEEDING AWARENESS MONTH August 2011 (1)	At the request of the Toiyabe Indian Health Project a proclamation declaring August as Breastfeeding Awareness Month in the City was presented. A report on upcoming events was provided by Irene Mason, WIC Program Director.
DEPARTMENT HEAD REPORTS (2)	Reports from Community Services, Fire, Police, Public Works and Administration were given on the departments' activities including upcoming and ongoing projects.
CONSENT CALENDAR (3)	A motion was made by Councilmember Cullen and passed unanimously to approve the Consent Calendar as presented:
Motion/Cullen	FOR APPROVAL AND FILING (a) Study Session Minutes – 6/27/11 (b) Council Meeting Minutes – 6/27/11 (c) Personnel Status Change Report (d) Warrant Register – 6/11 (e) Fund Transactions – 7/1/10 – 6/30/11

- (f) Sunrise Mobile Home Replacement Reserve Account  
4/11/11 – 6/30/11

FOR INFORMATION/FILING

- (g) Water and Sewer Commission – 7/12/11
- (h) 2011 BUHS Scholarship Sponsor Certificate – Simpson
- (i) Fire Department Activity Log – 6/11
- (j) Public Works Building Permit Report – 6/11
- (k) Public Works Report – 5/11

NEW BUSINESS

**PLANNING COMMISSION APPOINTMENTS - Council**  
(4)  
Motion/Griffiths

On a motion by Councilmember Griffiths, the Council voted 5-0 to appoint Darren Malloy to fill an unexpired term on the Planning Commission ending January 24, 2014 and to reappoint Robert Lowthorp to another four year term ending September 11, 2015.

**BID AWARD**  
**SCBA Cylinders**  
Fire Department  
(5)  
Motion/Stottlemyre

The Fire Chief gave a report on the bids received for 30 SCBA cylinders to replace current soon-to-expire equipment:

Third Alarm Fire Equipment	\$20,457.38
Allstar Fire Equipment	\$22,052.94
Cascade Fire Equipment	\$30,732.75

On a motion by Mayor Pro Tem Stottlemyre, the Council voted 5-0 to award the bid for 30 SCBA cylinders to Third Alarm Equipment from Lake Arrowhead, California, in the amount of \$20,457.38.

**HIRING FREEZE WAIVED**  
**Part Time Position – Fire**  
**Department**  
(6)  
Motion/Griffiths

To assist the Fire Department with programming new radio equipment to meet new FCC requirements, Councilmember Griffiths made a motion to waive the hiring freeze to allow the Fire Department to hire a temporary Part-Time Mechanic at \$12.00 per hour, not-to-exceed 375 hours. The motion passed 5-0.

**OPEN MARKET**  
**EXEMPTION APPROVED**  
**Ammunition Purchase**  
Police Department  
(7)  
Motion/Stottlemyre

As provided by Municipal Code Section 3.24.200 D, the Council voted 5-0 on a motion by Mayor Pro Tem Stottlemyre to waive the formal bid procedure and approved the purchase of the Winchester ammunition from Dooley Enterprises in an amount not to exceed \$8,000.00.

**OPEN MARKET**  
**EXEMPTION APPROVED**  
**Sewer Equipment**  
Public Works Department  
(8)  
Motion/Ellis

As provided by Municipal Code Section 3.24.200 D, the Council voted 5-0 on a motion by Councilmember Ellis to waive the formal bid procedure and approved the purchase of the Johnston Drive Sewage Life Station replacement equipment from T.H. Crears Corporation in the amount of \$26,683.00 plus shipping costs and taxes.

E.S.T.A. LINE OF CREDIT  
FUNDING APPROVED  
(9)  
Motion/Cullen

On a motion by Councilmember Cullen, the Council voted 5-0 to approve the line of credit funding for the Eastern Sierra Transit Authority in the amount of \$25,000.00 for Fiscal Year 2011-2012 and authorized the City Administrator to execute the Advance Funding Agreement.

BUDGET ADJUSTMENTS/  
TRANSFERS FY 2010-11  
APPROVED  
(10)  
Motion/Griffiths  
COUNCIL REPORTS

On a motion by Councilmember Griffiths, the Council voted 5-0 to approve the budget adjustments and transfers for Fiscal Year 2010-2011 through June 30, 2011 as presented to bring the listed accounts into reconciliation with expenditures.

Council Members announced upcoming community events. No action was taken.

ADJOURNMENT

The Mayor adjourned the meeting at 7:53 p.m. to the Study Session scheduled for Monday, July 11, 2011 at 4:00 p.m. in the City Council Chambers.

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LAURA SMITH, MAYOR

Attest: James Southworth, City Clerk

By: \_\_\_\_\_  
Denise Gillespie, Assistant City Clerk

**APPROVED BY COUNCIL 7/25/11**