

CITY OF BISHOP
CITY COUNCIL STUDY SESSION MINUTES
January 24, 2011

CALL TO ORDER	Mayor Griffiths called the meeting to order at 4:00 p.m.
COUNCIL PRESENT	Councilmembers Laura Smith, Susan Cullen, David Stottlemyre Mayor Pro Tem Bruce Dishion Mayor Jeff Griffiths
COUNCIL ABSENT	None
OTHERS PRESENT	James Southworth, City Administrator Denise Gillespie, Assistant City Clerk Keith Caldwell, Assistant City Administrator/ Community Services Director Chris Carter, Police Chief David Grah, Public Works Director/City Engineer
PUBLIC COMMENT	The Mayor announced the public comment period. No public comment was provided.
JOINT MEETING WITH THE CITY OF BISHOP WATER AND SEWER COMMISSION	Water and Sewer Commissioners attending: Vice Chair Cheryl Underhill, Harry Bhakta, Joe Peci; Forrest Cross and Pat Mathieu were absent. Also attending were City staff David Grah, Public Works Director and Deston Dishion, Public Works Superintendent. The group reviewed the roles and responsibilities and format for the forming of the Commission. It was agreed that the ongoing installation of commercial and residential water meters provides a good source of information for setting fair rates for all categories.
ADJOURNMENT OF JOINT MEETING WITH WATER AND SEWER COMMISSION	The joint meeting with the Water and Sewer Commission and the City Council was adjourned at 4:25 p.m. The Bishop City Council continued with the items on the Study Session agenda.
RETAIL TRADE AREA DETERMINATION AND GAP ANALYSIS – PREVIEW	Aaron Farmer, National Project Director for The Retail Coach provided a preview of the information for the 7:00 p.m. Council meeting including the information on the retail trade area and the new sales opportunities. The information gathered through the local shoppers’ survey, completed by 493 people, will be provided to local businesses.
SCHEDULED DISCUSSION	Discussion was held on the following agenda items: <ul style="list-style-type: none">• Current 7:00 p.m. agenda items• General Plan Project – Progress Update• Department vacancies – Police/Administration / Parks

- Future agenda items

DEPARTMENT HEAD
REPORTS

Reports from Community Services, Fire, Police, Public Works and Administration were given on the departments' activities including upcoming and ongoing projects.

COUNCIL DISCUSSION

Council Members made comment and inquiries to staff. No action was taken.

ADJOURNMENT

The Mayor adjourned the meeting at 5:40 p.m. to the regular City Council meeting scheduled at 7:00 p.m.

JEFF GRIFFITHS, MAYOR

By: _____
Denise Gillespie, Assistant City Clerk

APPROVED BY COUNCIL 2/14/11