

CITY OF BISHOP
CITY COUNCIL MINUTES
SEPTEMBER 13, 2010

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| CALL TO ORDER | Mayor Griffiths called the meeting to order at 7:00 p.m. |
| INVOCATION | The invocation was given by Pastor Kelly Larson of the Bishop Creek Community Church followed by the Pledge of Allegiance led by Councilmember Stottlemeyre. |
| COUNCIL PRESENT | Councilmembers Laura Smith, Susan Cullen, David Stottlemeyre Mayor Pro Tem Bruce Dishion Mayor Jeff Griffiths |
| COUNCIL ABSENT | None |
| OTHERS PRESENT | Richard Pucci, City Administrator Denise Gillespie, Assistant City Clerk Peter Tracy, City Attorney Keith Caldwell, Assistant City Administrator/ Community Services Director Ray Seguine, Fire Chief Kathleen Sheehan, Police Chief David Grah, Public Works Director/City Engineer Gary Schley, Public Services Officer Bob Kimball, City Treasurer |
| PUBLIC COMMENT | The Mayor announced the public comment period. No public comment was provided. |
| PRESENTATION | |
| Alabama Hills Stewardship Program (1) | Kevin Mazzu made a presentation on the efforts made to put together a resource management plan for the Alabama Hills by the Stewardship Program group made up of 30 stakeholders for a National Scenic Area designation. A public forum is scheduled in Lone Pine. |
| DEPARTMENT HEAD REPORTS (2) | Reports from Community Services, Fire, Police, Public Works and Administration were given on the departments' activities including upcoming and ongoing projects. |
| CONSENT CALENDAR (3) | A motion was made by Councilmember Stottlemeyre and passed unanimously to approve the Consent Calendar as presented: |
| Motion/Stottlemeyre | FOR APPROVAL AND FILING (a) Council Meeting Minutes – 8/23/10 (b) Personnel Status Change Report (c) Warrant Register – 8/10 (d) Investment Portfolio – 8/10 |

FOR INFORMATION AND FILING

- (e) Planning Commission Agenda – 8/31/10
- (f) Parks and Recreation Commission Agenda – 8/25/10
- (g) Planning Commission Minutes – 7/27/10
- (h) Parks and Recreation Commission Minutes – 6/16/10
- (i) Fire Department Activity Log – 8/10
- (j) Public Works Report – 8/10
- (k) Public Works Permit Report – 8/10

PUBLIC HEARING

ENVIRONMENTAL
 REVIEW – Proposed Zone
 Change – 100 Block of
 Edward Street
 (4)
 Motion/Griffiths

The Mayor opened a public hearing to hear and consider public comment on the Initial Study and Negative Declaration for a requested zone change of a parcel (APN 01-162-02) on the west side of the 100 block of Edward Street from R-1, single family residential district to R-2000-P, medium high density residential district and/or professional and administrative offices.

Dwayne Wilson, owner of Dwayne’s Friendly Pharmacy and the property requested for rezoning (187 Edward Street), gave a review of the buildings located on the lot zoned R-1 as a single-family residence which was completely remodeled and a two-unit, two-story apartment that is in severe disrepair. He has no plans for the property at this time but the rezoning will allow more latitude for cleaning up the property. R-2000-P zoning is located across the street and at the back of the property. After speaking with residents in the neighborhood, Wilson indicated no negative comments were received.

No further public comment was provided. Mayor Griffiths made a motion to close the public hearing. Motion passed 5-0.

NEW BUSINESS

NEGATIVE
 DECLARATION –
 Proposed Zone Change
 187 Edward Street
 (5)
 Motion/Smith

Staff reported that the proposed zone change will be reviewed by the Planning Commission and a possible recommendation will be brought back to the City Council for final decision as to whether a zone change from R-1 to R-2000-P should be made. The proposed zone change is in conformance with the City’s General Plan and is contiguous to other zoning in the area.

On a motion by Councilmember Smith, the Council voted 5-0 to adopt a Negative Declaration and file a Notice of Determination that the proposed zone change from R-1 single family residential to R-2000-P medium high density residential district and/or professional and administrative offices, involves no potential for adverse effect, either individually or cumulatively, on wildlife, native plants, streams, water courses, scenic or historic resources and human beings.

STREET VENDOR
PERMIT – Hot Diggity
Dogs – VanVelzer
(6)
Motion/Cullen

Following another review of locations requested by Paige and Bob VanVelzer to operate a street vendor business on certain city streets, the Council voted 5-0 on a motion by Councilmember Cullen to approve the permit as requested pending completion of the requirements as listed in the permit.

ADOPTION OF UPDATE
TO BUDGET FY 2010-2011
AND PRELIMINARY
BUDGET FY 2011-2012
(7)
Motion/Stottlemire

On a motion by Councilmember Stottlemire, the Council voted 5-0 to adopt the update to Fiscal Year 2010-2011 budget and the preliminary budget for Fiscal Year 2011-2012.

ADOPTION OF PART
TIME EMPLOYEES
WAGE SCALE
FY 2010-2011
(8)
Motion/Cullen

On a motion by Councilmember Cullen, the Council voted 5-0 to adopt the Part Time Employees Wage Scale for Fiscal Year 2010-2011 as presented.

PESTMASTER SERVICES
INC. APPEAL Relating to
Planning Commission
Decision to Deny
Conditional Use Permit –
Staff Report
(9)
Motion/Griffiths

Staff reported that a letter was received from Pestmaster Services Inc. appealing the decision on August 31, 2010 by the City's Planning Commission to deny a Conditional Use Permit for the placement of a storage container and a technician trailer at 137 East South Street.

Mayor Griffiths made a motion to set the date of October 25, 2010 for the appeal to be heard by the City Council. Motion passed 5-0.

HANBY AVENUE STOP
SIGNS – Proposed Changes
Public Works
(10)

The Public Works Director gave a report on potential changes for the configuration of stop signs on Hanby Street following the completion of repaving project. He reviewed the consensus of 33 responses received to the 191 questionnaires that were mailed out in July and recommended consideration to add two stop signs on Hanby at Willow Street and leave the existing stop signs on Hanby at East Pine Street.

Following discussion, the consensus of the Council was to leave the stop sign configuration as it is presently and requested additional safety enforcement by the Police Department.

WATER CONSERVATION
INCENTIVE PROGRAM
Public Works Department
(11)

The Public Works Director highlighted the new program initiated by the Department and recommended by the Water and Sewer Commission to promote water conservation through incentives to qualified customers at no cost for water saving items and rebates for appliances using less water.

WATER S.C.A.D.A.
Contract Amendment
Public Works

Councilmember Stottlemire made a motion to approve the execution of Amendment 1 to the contract with Eco:Logic for the Bishop Water Supervisory Control and Data Acquisition

- (12) Motion/Stottlemyre (SCADA) in the not-to-exceed amount for the contract of \$109,803.00; and approve the budget adjustment to increase the 2010-2011 fiscal year budget for the Water SCADA project to \$90,000.00. Motion passed 5-0.
- MACIVER STREET LIGHTING PROJECT
Public Works
(13) Motion/Smith
On a motion by Councilmember Smith, the Council voted 5-0 to approve the advertisement of the MacIver Street Lighting Project for construction bids.
- WATER / SEWER SYSTEMS APPRAISALS
Request for Proposals
(14) Motion/Cullen
A motion was made by Councilmember Cullen to approve the release for the Request For Proposals (RFP) for appraisals for the City's water and sewer systems relevant to the GASB 34 requirements. The motion passed 5-0.
- SEWER PLANT HEADWORKS IMPROVEMENT PROJECT
Approval of Work Order
(15) Motion/Griffiths
The Public Works Director reported that the Sewer Plant Headworks Project is one of the highest priorities for the City but due to the high cost of the project, relatively low sewer cash balance, upcoming Project A sewer work, and what the best project would be for the headworks project, he proposed to contract for the work in phases.

Mayor Griffiths made a motion to approve the execution of a contract with the Frost Company for the Sewer Plant Headworks Improvement Project; approve the execution of Work Order 1 under this contract; and authorize the expenditure not to exceed \$10,000.00 under Work Order 1. The motion passed 5-0.
- ACCEPTANCE OF RESIGNATION
Police Chief
(16)
On September 9th Police Chief Kathleen Sheehan submitted her letter of resignation effective September 20th. She will be leaving Bishop to serve as the Police Chief for Port Hueneme, California. She expressed her thanks to the Council and City Administrator. Congratulations and best wishes were extended to her on her new venture.
- CLOSED SESSIONS
(17)
(18)
Mayor Griffiths announced the cancellation of the two closed sessions relating to Public Employee Evaluation: Police Lieutenant and Public Employee Appointment: City Administrator.
- ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION
(19)
City Attorney Tracy reported on action taken in closed session during the 4:00 p.m. Study Session.

Appointment of Interim Police Chief
A motion was made by Councilmember Stottlemyre to appoint Bishop Police Lt. Chris Carter as Interim Chief of Police effective September 20, 2010 on the same terms and conditions as the present Chief of Police.

Ayes: Stottlemyre, Smith, Cullen, Dishion, Griffiths
Noes: None

Appointment of City Administrator

A motion was made by Councilmember Cullen to appoint James M. Southworth as City Administrator for the City of Bishop effective October 1, 2010 on terms and conditions set forth in the contract presented and authorized the Mayor to sign.

Ayes: Cullen, Smith, Stottlemyre, Dishion, Griffiths
Noes: None

COUNCIL REPORTS

ADJOURNMENT

The Mayor adjourned the meeting at 8:35 p.m. to the next Council meeting scheduled for Monday, September 27, 2010 at 7:00 p.m. in the City Council Chambers.

JEFF GRIFFITHS, MAYOR

Attest: Richard F. Pucci, City Clerk

By: _____
Denise Gillespie, Assistant City Clerk