

CITY OF BISHOP  
CITY COUNCIL MINUTES  
July 26, 2010

CALL TO ORDER	Mayor Griffiths called the meeting to order at 7:00 p.m.
INVOCATION	The invocation was given by Pastor Kelly Larson of the Bishop Creek Church followed by the Pledge of Allegiance led by Mayor Pro Tem Dishion.
COUNCIL PRESENT	Councilmembers Laura Smith, Susan Cullen, David Stottlemyre Mayor Pro Tem Bruce Dishion Mayor Jeff Griffiths
COUNCIL ABSENT	None
OTHERS PRESENT	Richard Pucci, City Administrator Denise Gillespie, Assistant City Clerk Peter Tracy, City Attorney Keith Caldwell, Assistant City Administrator/ Community Services Director Ray Seguine, Fire Chief Kathleen Sheehan, Police Chief David Grah, Public Works Director/City Engineer Gary Schley, Public Services Officer
PUBLIC COMMENT	The Mayor announced the public comment period. No public comment was provided.
PROCLAMATION	
MOMS CLUB Yellow Ribbon Month (1)	The Council read the proclamation for Yellow Ribbon Month and presented it to members of the organization. Yellow ribbons will be placed up and down Main Street for the month of September to recognize our local service men and women and especially those serving overseas.
DEPARTMENT HEAD REPORTS (2)	Reports from Community Services, Fire, Police, Public Works and Administration were given on the departments' activities including upcoming and ongoing projects.
CONSENT CALENDAR (3)	A motion was made by Councilmember Cullen and passed unanimously to approve the Consent Calendar as presented:
Motion/Cullen	FOR APPROVAL AND FILING (a) Council Meeting Minutes – 7/13/10 (b) Personnel Status Change Report (c) Fund Transactions – 7/1/09 – 6/30/10 (d) Investment Portfolio – 6/10

FOR INFORMATION AND FILING

(e) Planning Commission Agenda – 7/27/10

(f) Public Works Report – 6/10

NEW BUSINESS

LOS ANGELES DEPARTMENT OF WATER AND POWER UPDATE – Land Releases / Lease Holder Outreach  
(4)

Gene Coufal, Manager of the Aqueduct Business Group, from the Bishop DWP Office gave the Council an update and power point presentation on the DWP-owned 75-acres designated under the 1991 Water Agreement with the County of Inyo, properties currently under lease agreements and vacant DWP-owned properties. Coufal indicated that last year Interim General Manager David Freeman directed local staff to take a look at the DWP holdings in the valley to see what properties are not critical to the Department's needs and the possibility of releasing those properties by sale.

Property Identified Under 75-Acre Commitment

Mr. Coufal stated the 75-acres listed under the Water Agreement were broken up into three phases to be offered for sale at auction. Only one parcel sold at the phase one auction. Those parcels that were not sold will be combined with phase two and together they will total 54 acres and 24 parcels in the valley. Notification will begin when approval has been received from the Los Angeles City Council.

Leased Property/Vacant Property

Coufal stated there are 41 parcels in the City of Bishop under lease and 13 vacant parcels. The Department evaluated the parcels on the basis of protecting the water shed. It was determined that the parcels inside town would be available for auction in the future.

It was indicated that response to letters sent out by DWP to lessees to determine interest in purchasing those properties received an overwhelming response in favor of purchasing their leases. Mr. Coufal stated that leased property would not be sold out from under the lessees if they chose not to purchase the property. Appraisals of the properties will be done just prior to any auction.

PLANNING COMMISSION REAPPOINTMENT  
Shane Huntley  
(5)  
Motion/Griffiths

On a motion by Mayor Griffiths, the Council voted unanimously to reappoint Shane Huntley to another four-year term on the Bishop Planning Commission ending July 10, 2010.

2009-2010 GRAND JURY REPORT RESPONSES APPROVED  
(6)

Following review of the City's draft responses to the 2009-2010 Inyo County Grand Jury Report on the Annual Inspection of the conditions and management of the Bishop Police Department Holding Facility, Councilmember Cullen made a motion to

Motion/Cullen approve the responses and forward them to the Inyo County Superior Court. The motion passed 5-0.

OFFICE OF TRAFFIC SAFETY GRANT ACCEPTANCE (7)  
Motion/Stottlemyre Councilmember Stottlemyre made a motion to accept the Office of Traffic Safety grant in the amount of \$53,000.00 to be used to conduct traffic speed, driving under the influence and motorcycle enforcement. Motion passed 5-0.

BUDGET ADJUSTMENTS/ TRANSFERS FY 2009-2010 APPROVAL (8)  
Motion/Cullen Councilmember Cullen made a motion to approve the budget adjustments and transfers for Fiscal Year 2009-2010 through June 30, 2010 as presented. The motion passed 5-0.

CITY ADMINISTRATOR/ CITY CLERK JOB DESCRIPTION APPROVAL (9)  
Motion/Stottlemyre Following review of the updates and modifications made to the job description for the City Administrator/City Clerk, Councilmember Stottlemyre made a motion to approve the job description as presented. The motion carried 5-0.

DISCUSSION ON PROPOSED RULES OF ORDER FOR CITY COUNCIL MEETINGS (10)  
Mayor Griffiths provided materials he proposed would improve the procedures used for conducting City Council meetings and make them more public-friendly. The consensus of the Council was to develop a format that will make constituents more aware of what the Council is doing and how they could participate.

**COUNCIL REPORTS**

ADJOURNMENT The Mayor adjourned the meeting at 8:20 p.m. to the next Council meeting scheduled for Monday, August 9, 2010 at 7:00 p.m. in the City Council Chambers.

---

JEFF GRIFFITHS, MAYOR

Attest: Richard F. Pucci, City Clerk

By: \_\_\_\_\_  
Denise Gillespie, Assistant City Clerk

***APPROVED BY COUNCIL AUGUST 9, 2010***