

CITY OF BISHOP
CITY COUNCIL MINUTES
August 13, 2007

CALL TO ORDER Mayor Crom called the meeting to order at 7:30 p.m.

INVOCATION Councilmember Cullen called for a moment of silence in honor of the local men and women serving in the armed services followed by the Pledge of Allegiance led by Councilmember Griffiths.

COUNCIL PRESENT Griffiths, Cullen, Connolly, Crom

COUNCIL ABSENT Dishion

OTHERS PRESENT Richard Pucci, City Administrator
Denise Gillespie, Assistant City Clerk
Peter Tracy, City Attorney
Keith Caldwell, Community Services Director
Ray Seguine, Fire Chief
Joe Peci, Police Chief
David Grah, Public Works Director
Gary Schley, Public Services Officer
Bob Kimball, City Treasurer

PUBLIC COMMENT The Mayor announced the public comment period. Mary Canada representing the non-profit Sierra Business Council provided information to the Council on upcoming training opportunities and printed reports.

PROCLAMATION

MOMS Club Yellow Ribbon Month – September 2007
(1) The proclamation in recognition of men and women in service to our country and the Mothers of Military Servicemen Club Yellow Ribbon Month was read by staff and presented to the officers of the MOMS Club. Ribbons will be placed on Main and Line Streets at the end of August.

CONSENT CALENDAR
(2) A motion was made by Councilmember Cullen to approve the Consent Calendar as presented:

Motion/Cullen

FOR APPROVAL AND FILING
(a) Council Minutes – 7/23/07
(b) Personnel Status Change Report
(c) Fund Transactions – 7/1/06 – 6/29/07
(d) Fund Transactions – 7/1/07 – 7/31/07
(e) Warrant Register – 7/07
(f) Execution of Agreement between the Bishop Volunteer Fire Department and the 18th District Agricultural Association Eastern Sierra Tri-County Fairgrounds for the Destruction Derby scheduled for September 2, 2007
(g) Lease Agreement between the City of Bishop and the Eastern Sierra Community Services District for Clark Wing office space.

FOR INFORMATION AND FILING

(h) Parks and Recreation Commission Minutes – 6/27/07

(i) Planning Commission Minutes - 7/31/07

(j) Water and Sewer Commission Minutes – 7/10/07

(k) Fire Department Activity Log – 7/07

Motion passed on a 4-0 vote.

CORRESPONDENCE
NO RESPONSE REQUIRED
(3)

Correspondence relating to the State of California Corrections Standards Authority 2006-2008 Biennial Inspection of the Bishop Police Department detention area was provided for Council's information.

NEW BUSINESS

2006-2007 INYO COUNTY
GRAND JURY REPORT
City's Responses
(4)

The City Administrator reviewed the recommendation in the Grand Jury Report for 2006-2007 relating to the necessity for a larger facility for the Bishop Police Department. The City is aware of the need for more room and the City staff continues to search for a new location. The response was presented in the format required by law.

Motion/Cullen

Councilmember Cullen made a motion to approve the responses to the 2006-2007 Grand Jury Report as presented and forward them to the Inyo Superior Court. The motion passed on a 4-0 vote.

POLICE CHIEF AND
COMMUNITY SERVICES
DIRECTOR - Approval of
Revised Job Descriptions
(5)
Motion/Connolly

Staff reported that the two job descriptions reflect updates that more accurately match the duties and requirements now needed for Police Chief and the Community Services Director positions.

On a motion by Mayor Pro Tem Connolly, the Council voted 4-0 to approve the job descriptions for Police Chief and Community Services Director as presented.

APPROVAL OF CONTRACT
WITH ENPLAN – CDBG GIS
Grant
(6)
Motion/Griffiths

Councilmember Griffiths made a motion to approve the execution of a contract with Enplan for consulting services to continue the development of the Geographic Information System (GIS) funded by the second Community Development Block Grant in the amount of \$35,000.00. Motion passed 4-0.

RESOLUTION NO. 07-12
Establishing No Parking Zones
at Home Street Middle School
(7)
Motion/Griffiths

Principal Randy Cook from the Home Street Middle School requested red curbing at the crosswalk in front of the school for student and pedestrian safety.

A motion was made by Councilmember Griffiths to adopt Resolution No. 07-12 by title only, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BISHOP, STATE OF CALIFORNIA, ESTABLISHING 'NO PARKING ZONES' ON THE EAST AND WEST SIDES OF HOME STREET AT THE ENTRANCE TO THE HOME STREET MIDDLE SCHOOL WITHIN THE CITY LIMITS OF THE CITY OF BISHOP". The motion passed 4-0.

REQUEST TO PURCHASE
TWO VEHICLES – Police
Department
(8)
Motion/Connolly

The Mayor Pro Tem made a motion to waive the formal bid procedure and approve the Police Department purchase of the following two vehicles from Eastern Sierra Motors of Bishop through the state contract in the amount of \$56,606.90:

- 2008 Ford Crown Victoria Police Interceptor to replace Unit 25 (\$26,969.88)
- 2008 Ford Explorer 4-Door to replace Unit 4 to be used by the Lieutenant (\$29,637.02)

The motion passed on a 4-0 vote.

AUTHORIZATION TO HIRE
NEW POLICE OFFICER –
Police Dept.
(9)
Motion/Cullen

On a motion by Councilmember Cullen the Council voted 4-0 to approve the hiring of one new police officer to begin work on August 29, 2007 at Step 1 of the current salary schedule. Motion passed 4-0.

SET INTERVIEW
COMMITTEE – Planning and
Parks & Recreation
Commissions
(10)

The City is advertising for people interested in serving on the Planning and Parks and Recreation Commissions. These commissions each have an upcoming expiring term. If applications are received Mayor Crom and Councilmember Griffiths will serve on the Planning Commission interview committee and Mayor Pro Tem Connolly and Councilmember Cullen will serve on the Parks and Recreation Commission interview committee. Interviews will be held on August 27, 2007.

APPROVAL OF BUDGET
ADJUSTMENTS/TRANSFERS
FY 2006-2007
(11)
Motion/Cullen

Councilmember Cullen made a motion to approve the budget adjustments and transfers for fiscal year 2006-2007 as presented. The motion passed 4-0.

COUNCIL REPORTS

ADJOURNMENT

The Mayor adjourned the meeting at 7:55 p.m. to the next Council meeting scheduled for Monday, August 27, 2007 at 7:30 p.m. in the City Council Chambers.

FRANK CROM, MAYOR

Attest: Richard F. Pucci, City Clerk

By: _____
Denise Gillespie, Assistant City Clerk