



CITY OF BISHOP

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Request For Proposals

Municipal GIS – Second Grant

Release: 26 June 2007

Closes: 27 July 2007

Contact: David Grah, Director of Public Works

General: The City of Bishop requests proposals from consultants for the further development of the city's municipal Geographic Information System (GIS). The city has been awarded a second \$35,000 grant through the California Department of Housing and Community Development (HCD) for development of the GIS. The grant is a Community Development Block Grant (CDBG) from the Planning and Technical Assistance (PTA) allocation. The city's GIS has been developed over about the last year with similar grant funding.

The City: The City of Bishop has a permanent population of about 3,500 and is located in a remote rural part of the State of California. The City's economic base is mostly recreation and government.

The City of Bishop is eligible for the CDBG PTA grant due to its Targeted Income Group (TIG) level identified in the Housing and Community Development Department's notice of funding availability and application package. This package identifies City of Bishop's TIG level as 53.5% and sets the threshold for grants as 51%.

Existing GIS: The City of Bishop GIS includes 4 inch resolution orthoimagery parcel data, city boundary data, street data, zoning data, water system data, sewer system data, and census data in Arcmap 9.2. The GIS was primarily developed by consultant with some contribution by city staff.

Scope of Work: We desire further development of the city's GIS as described below. The GIS and supporting information developed under the contract shall be the property of the City.

1. Develop linear referencing capability for street centerlines and, if possible, sewer and water lines
2. Provide and link assessor parcel maps to GIS
3. Provide reference address data and develop point coverage for all physical addresses
4. Develop and host web-based release of parcel and zoning data (includes first year of hosting; firms should be aware of Inyo County Parcel Viewer)
5. Develop drainage coverage
6. Develop dam inundation coverage
7. Develop land use map

This GIS project data shall be compatible with the city's existing GIS. Copies of the existing GIS are available.

Data would come from existing commercial sources (such as address lists), paper documents (such as maps), Global Positioning System equipment operated by City staff, and from a variety of other sources.

In addition to the GIS work, assistance administering the grant would be desirable.

Proposal: A qualifying proposal must address the entire scope of work and include:

1. Brief description of firm, contact person, address, telephone number, and e-mail address.
2. Description of approach to work and description of GIS product.
3. Resumes of staff involved.
4. Examples including projects, dates, and scope of similar GIS development work, especially on CDB-funded projects.
5. Three references.
6. Proposed work schedule.
7. Estimate of cost.

Proposals must be received no later than 1500 (3 pm) on the closing date for this Request for Proposals. Send proposals to:

David Grah
Director of Public Works

City of Bishop
 377 West Line Street
 Bishop, California 93514
 publicworks@ca-bishop.us

Proposals shall be submitted either in a sealed envelope (3 paper copies and 1 electronic copy) or by email which is clearly marked with the title of the Request for Proposal.

Selection Process: The consultant will be selected based on the experience and ability of the firm and staff to accomplish the scope of work, based on the proposal and considering the effective use of City funds. The City is particularly interested in receiving proposals from female, minority, and locally-owned small businesses. Each firm will be rated using the following criteria and rating schedule.

Evaluation Criteria	Possible Rating Points
Experience successfully developing GIS for small municipalities.	20
Quality of proposed GIS.	20
High level of technical expertise with GIS and able to dedicate qualified staff to effort.	15
Experience with CDBG PTA GIS grant projects and their administration.	15
Able to deliver product cost effectively and in a timely way.	15
Able to maintain excellent client service over life of project.	15
Total	100

The City will attempt to negotiate a contract with the highest rated firm. The City reserves the right to reject any or all proposals, to waive minor irregularities in said proposals, or to negotiate minor deviations with the successful firm.

The contract will include provisions required by the grant. A copy of the grant agreement is available.